

## **Minutes of the Public Works and Public Utilities Committee for Monday, September 10, 2018.**

The meeting was called to order by Alderman, Jim Lee, and Chairperson at 7:00 p.m.

### **I. ATTENDANCE.**

Present were Aldermen David Wilkins, Don Bormann, Landon Magley, Jim Lee, and Robert Hudson. Also attending were Mayor Tim Grenke, City Administrator Heather Russell, Director of Public Works Mike Forsee, Electric Foreman Jeff Armontrout, Water Foreman Matt Rusch, Fire Chief Denny Rusch and Police Chief Bob Bias. Citizens Present: None

### **II. Pledge of Allegiance**

### **III. Comments from Citizens**

No comments.

### **IV. Water and Sewer Department**

#### **A. Activity Report**

Lee stated there is an activity report included in packet and asked for comments and questions:

Water Foreman stated they have been working at the Water Plant, rebuilding some pumps that are slowly starting to show their age and are expecting some up and coming costs due to this.

#### **B. Water**

No Questions or Comments.

#### **C. Sewer**

No Questions or Comments.

#### **D. Other**

No Questions or Comments.

##### **1. Meter Bid Tab**

Foreman Rusch stated he has talked to a Rep., Dustin Carls with Midwest Meters about purchasing meter sets complete with transmitters. Rusch said we will need to explore other options because our current meters will be going out of production by Spring 2019. Rusch informed that the Water Department currently has about 40-meter sets left and 27 of those are projected for Addie Lane. City Administrator Russell commented that they have so far met with one vendor and are trying to find a system that will be compatible with current system being used. Alderman Borman asked how long the meters generally last and Forsee responded 20 years. Alderman Hudson said he would like to see the City purchase more meters sooner than later due to the fact that the out of production date could always change. City Administrator Russell added that this matter would be

presented at the next meeting.

## V. Electric Department

### A. Activity Report

Lee stated there is an activity report included in packet and asked for comments and questions:

Foreman Armontrout stated the Electric Department has been doing a lot of tree trimming, due to all the recent storms. Mayor Grenke asked how many high pressure sodium bulbs were still at the Electric Barn? Foreman Armontrout responded, they still had quite a few and that he was expecting 35 new lights this week.

### B. Generation/Purchase

None

### C. Distribution

### D. Other

Director of Public Works Forsee stated the Wednesday September 5<sup>th</sup> is the receiving and opening of bids for the Tree Trimming for the West side of town at 10:00am.

#### 1. Utility Pole Bid Tab

Foreman Armontrout discussed how this is his first bid he has done since 2015, Armontrout believed Thomasson got the bid last time. City Administrator Russell stated all bids had about a 2-week waiting period. Alderman Lee added he thought all the bids looked somewhat equal and thought we should go with the lowest bid.

## VI. PUBLIC WORKS

### A. Activity Report

Lee stated there is an activity report included in packet and asked for comments and questions:

Foreman Hoffman discussed how Public Works has been doing a lot of storm clean up this past month, picking up brush has been their main priority. Mayor Grenke asked if any dust control was still going on at S. Columbia Street, Hoffman responded, not currently at this time.

### B. Streets

City Administrator Russell stated she had received an email on the Randolph Road Project and would be in next weeks packet. Alderman Hudson asked Hoffman when the crosswalk at Hubbell, Hoffman responded they were trying to find a time when there was not so many trucks, Hudson suggested later this week would not be so busy with deliveries.

### C. Sanitation

None

#### 1. MMSWM Grant – Recycling Container(s)

City Administrator Heather Russell commented that she had talked to several people from MMSWM and the deadline for this grant is Friday September 14<sup>th</sup>. City Administrator Heather Russell stated that the Recycling bin is constantly full and she is looking into a larger grant that provides 3 recycle bins. Foreman Hoffman also commented that the curb recycling bin is full every week.

### D. Storm Water

None.

#### 1. Mayes Meadow Update

City Administrator Heather Russell stated that all paperwork for the Mayes Meadow Project has been signed and that work is to begin next week on September 17<sup>th</sup>. She added that Don Jenkins will be working with Director of Public Works Mike Forsee and Foreman Phil Hoffman on the inspections throughout the project. Next, they will contact Christensen Construction Co. to begin work on the asphalt overlay.

### E. Other

Director of Public Works Forsee added, that they will be receiving and opening bids to remove scrap metal from the Electric Barn and Water Storage Building on Wednesday September 12<sup>th</sup>. They also will be receiving and opening bids for the tree trimming in the city easements.

### VII. Other

Alderman Lee asked about the ditch area near the home that had been Demolished on E Hwy 22. He stated it looked like they had pushed all the trees that they had taken down into the ditch at the rear of the property. Director of Public Works Forsee replied that the property owner Bryce Gibler will be clearing that out in the Spring. Forsee also added that it is piled just at the edge of the ditch not in the ditch, so it is still clear and has plans to do some ditch work in that area.

### VIII. ADJOURN

Alderman Lee, made a motion to adjourn the Committee meeting, Aldermen Wilkins seconded the motion which was then approved by unanimous voice vote at 7:20pm p.m.