

AGENDA
CITY OF CENTRALIA, MISSOURI
Board of Aldermen
Public Works and Public Utilities Committee
Monday, December 5, 2016
7:00 P. M.
City Hall Council Chambers

- I. ATTENDANCE
- II. PLEDGE OF ALLEGIANCE
- III. COMMENTS FROM CITIZENS
- IV. ELECTRIC DEPARTMENT
 - A. Activity Report
 - B. Generation
 - 1. Capacity Agreement Approved
 - C. Distribution
 - D. Other
- V. PUBLIC WORKS
 - A. Activity Report
 - B. Streets
 - 1. Damage to fence on Columbia Street walking trail
 - C. Sanitation
 - 1. Shared Solid Waste Services Agreement
 - D. Storm sewer
 - E. Other
- VI. WATER AND SEWER DEPARTMENT
 - A. Activity Report
 - B. Water
 - 1. Aerator Installation
 - C. Sewer
 - D. Other
- VII. OTHER
 - A. Engineering RFQ Update
- VIII. CLOSED MEETING*
- IX. AS MAY ARISE
- X. ADJOURN

*During the meeting, the Board of Aldermen may elect to go into closed session and hold a closed vote, and the purpose of such closed session and closed vote shall be for leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor; such closed session and closed vote shall be for as provided for under Section 610.021 (2) of the Revised Statutes of Missouri.

ELECTRIC DEPT.
NOVEMBER 2016 ACTIVITY REPORT

1. Daily readings – 59
2. Daily locates – 58
3. Disconnects – 10
4. Re-reads – 21
5. Dug in rest of conduit, finished remaining elbows on primary wire and secondary lugs ready to energize at South West Country.
6. Removed tree Howard Burton and Booth, Trimmed trees at 804 Head street, 207 S. Barr, 416S. Jenkins, 102 South Reed
7. Assisted water department with lime pond pump and aerator.
8. Worked at Cox and Rollins on new underground services, also at Spaulding Street five services went from overhead to new underground easement
9. Set two poles at Lois Drive for loop feed at subdivision, replaced one pole behind 804 East Head Street and transferred, replaced one pole at Chet's Trailer Court Lot 61 and guy pole with anchor then transferred.
10. Worked on Christmas lights and installed.
11. Repaired four broken post at square for Anchor fest equipment.
12. Had two service upgrades 416 South Jenkins and 522 South Miles Street.
13. Had two new construction services 1033 Hampton and 214 West Sims.

STREET and SANITATION DEPARTMENT
Activity Report for November 2016

1. Cardboard recycling 3 times a week
2. Did 50 locates this month
3. Hauled 2 loads of recycling to City of Columbia recycling facility
4. Finished mowing street ditches
5. Mowed both landfills
6. Maintenance on the mower tractor
7. Assisted Matt in measuring 3 setbacks for new houses
8. Loaded 2 dump trucks 12 times one day with mulch and compost
9. Pushed brush pit at the landfill area with the dozer twice this month
10. Attended 2 Health Benefits committee meetings this month to review and make recommendation on bids
11. Hauled 2 loads of plastic to City of Columbia recycling facility
12. New dump truck has been delivered and we have gotten it ready for winter plowing
13. Attended ribbon cutting for new sidewalk on s. Jefferson and did walk thru inspection with MoDot
14. Dug out and formed and poured concrete on n. Hickman to repair street cut from culvert replacement
15. Had a semi-truck load of salt delivered and then we put into the salt shed
16. Spent several days hauling off brush and leaves from drop off site to the old landfill area
17. Drove #10 work truck on the highway to clean the exhaust filter
18. Loaded up a roll off dumpster at the landfill area with old power poles
19. Repaired several suck holes in old storm sewer on Lakeview
20. Delivered 6 barricades to the high school (for football game)
21. Relocated a 30mph sign on s. Jefferson
22. Dug out and formed and poured 40ft of curb and gutter on Westwind
23. Worked with Kaiser Farms to haul off 15-20 dump truck loads of mulch, that he is going to work into a clay soil field
24. Put up no parking sign on Southgate that was down
25. Spent several days patching potholes around town
26. Spent a couple days helping the Park Dept. haul dirt from the Bicentennial park to the Jaycee park
27. Loaded a scrap dumpster from Central Metals with appliances
28. Cleaned up several dead trees that had falling over at the old landfill area and hauled to the brush pit
29. Hauled off pile of dirt at the cemetery to the old landfill area
30. Hauled off debris pile at the street barn lot to the old landfill area
31. Met with Jon Eisele and inspected gutter drain connection to city storm sewer on Bruton
32. Piled cinders at the old landfill area several times that Special Road District has been hauling
33. Bladed s. Columbia, Campbell, Ivy, and Randolph
34. Took work truck #91 to Forrest for recall repair
35. Removed and replaced old faded signs: 7 stop signs, 4 parking signs, 1 speed limit sign, and 8 4-way signs
36. Got all of the fire extinguishers out for Fire Safety to inspect and then put back up

37. Moved Santa house from old landfill area to city square with help from electric dept
38. Took dump truck #77 to Meyers Truck Service for service and maintenance
39. Swept curbed streets around town
40. Straightened lots of signs
41. Cleaned and straightened up work truck
42. Pulled 2 logs out of ditch on n. Jefferson (Stowers ditch)
43. Cleaned trash out of recycling trailer, and brush/leave drop off site several times this month
44. Washed out spreader on the new dump truck, street sweeper, and dump truck #77
45. Got called out on 11/29/16 to take barricades to Bruton/Columbia to block off area where fence had been run over
46. Removed tailgate, and loaded and hooked up spreader and snowplow on dump truck #77

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BILL No.: _____

RESOLUTION No.: R-16-7

BILL TO CREATE A RESOLUTION ENTITLED:

"A RESOLUTION OF THE CITY OF CENTRALIA MISSOURI, ADOPTING A FORMAL WRITTEN POLICY CONCERNING COOPERATIVE AGREEMENTS FOR COLLECTION OF SOLID WASTE FOR ADJACENT CUSTOMERS WITH CITY UTILITY ACCOUNTS."

WHEREAS, the City of Centralia, Missouri allows the City Administrator to make and enforce rules and regulations governing the departments and agencies of the City of Centralia, subject to the approval of the Board of Aldermen or a committee thereof; and

WHEREAS, the City Administrator has recommended a set of rules and regulations governing administration of an efficient collection of solid waste for utility customers of the City of Centralia, Missouri, which sets forth in writing current and proposed policies for handling utility accounts; and

WHEREAS, at the direction of the Board of Aldermen, the City Administrator has recommended the rules and regulations be amended to include several new provisions to better address customers with potentially delinquent accounts.

NOW, THEREFORE, BE IT RESOLVED the Board of Aldermen of the City of Centralia, Missouri hereby adopts as City Policy the following amended rules and regulations concerning utility accounts:

CENTRALIA POLICY

NO. 26

POLICY OF CITY OF CENTRALIA CONCERNING
COOPERATIVE AGREEMENTS FOR COLLECTION OF
SOLID WASTE FOR ADJACENT CUSTOMERS WITH
CITY UTILITY ACCOUNTS

In addition to other requirements and policies, it shall be the policy of the City of Centralia:

(1) All residential utility customers who are eligible for sanitation service in a refuse container of two (2) cubic yards or greater by the City or the City's contractor(s) residential property may request to share a common container provided all of the following conditions are met as determined by the City Administrator or his designee:

- The companies or individuals are located within the City limits and are current utility customers of the City of Centralia and any business participating in shared services that is required to have a business license does indeed have a valid City of Centralia Business License; and
- The utility customer are either located on the same piece of real property and physically adjacent or within the same set of connected buildings in a common commercial building, or on contiguous properties where it is possible to deposit trash at the other customers site with travelling along any public right of way, except that properties across a City alley may share service; and
- All residential units in the same building as one of the businesses on the agreement must be noted in the agreement as well, however the residential customers need not be part of the agreement and

therefore would not have to sign the contract; and

- One customer agrees to serve as the Primary Contact and pay the full rate for the container; and
- All parties must sign the approved City Agreement documents accepting the applicable charges.

(2) The rate for residential customers shall remain as the rate for residential customers whose trash is collected in containers two (2) cubic yards or larger. The monthly rate for solid waste for commercial clients who have signed an agreement shall be \$5.00 per month as of the next utility billing period as for as long as they remain at that same location.

(3) Any special charges for additional pickups or bulky items will be billed to the account of the Primary Contact unless the City receives written notice from the Primary Contact and the customer to be charged. Electronic communication is acceptable.

(4) The City of Centralia accepts no responsibility and will not assist in the creation, enforcement or adjudication of agreements among parties for sharing costs of the sanitation utility bill other than the monthly utility bill generated and collected by the City. All other arrangements are private, civil arrangements.

(5) The size and frequency of collection must be sufficient to ensure sanitary conditions and prevent trash from exceeding the capacity of the container provided except under unusual circumstances when special pickups are necessary. The City reserves the right to nullify any agreement that

(6) The financial obligation for services shall be governed by the existing ordinances and policies of the City of Centralia, Missouri.

(7) The City Administrator or the City Administrator's designated representative shall have the final decision on the acceptance, nullification or interpretation of the agreement for the City of Centralia, Missouri.

PASSED AND APPROVED the 19th day of December, 2016.

Mayor

ATTEST:

City Clerk, Heather Russell

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SHARED SOLID WASTE COLLECTION SERVICES AGREEMENT



The following parties request to share a container for the collection of solid waste services:

Primary Contact (Company/Organization) Location ID _____ Account # _____
Name: _____ Phone # _____

Customer #2 (Company/Organization) Location ID _____ Account # _____
Name: _____ Phone # _____

Customer #3 (Company/Organization) Location ID _____ Account # _____
Name: _____ Phone # _____

Customer #4 (Company/Organization) Location ID _____ Account # _____
Name: _____ Phone # _____

Number of Residential Units sharing service in the same container: _____

Container size: _____

Number of collections per week: _____

Before signing below I agree that I have read and understand Policy 26 of the City of Centralia, Missouri and my responsibility to pay a monthly sanitation bill based on the terms and conditions set forth by that policy and any special conditions contained in the space below.

Special conditions:

Primary Contact (Representative) Signature: _____

Name Printed: _____ Date _____

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Customer #2 (Representative) Signature: _____

Name Printed: _____ Date _____

Customer #3 (Representative) Signature: _____

Name Printed: _____ Date _____

Customer #4 (Representative) Signature: _____

Name Printed: _____ Date _____

Agreed to by the City of Centralia:

Dated: _____

Matthew C. Harline, City Administrator
City of Centralia, Missouri

Amendments to the agreement:

Amendment 1:

Amendment 2:

Amendment 3:

Amendment 4:

Amendment 5:

Amendment 6:

Signature/Date	Amendment 1	Amendment 2	Amendment 3	Amendment 4	Amendment 5	Amendment 6
Primary Contact:						
Customer #2:						
Customer #3:						
Customer #4:						
City:						

**ACTIVITY REPORT
WATER DEPARTMENT
November 2016**

- Replaced aerator at Water Plant (Change out done by Flynn Drilling)
- Cleaned secondary basin at Water Plant
- Flushed all fire hydrants for fall
- Met with DNR in Macon to go over wastewater permit and nighttime pumping on irrigation
- Used vac trailer to open ditch to verify location of water main for 418 SW Circle for construction of car port
- Worked on lime feeder throughout the month to clear alarms and maintain correct lime feed amounts daily
- Winterized all pump houses, well houses and tower pits
- Assisted Boone County Fire District in shutting off water to make repairs to backflow valves
- Flushed sewer main at Trailer Court at Hwy. 22 to open blockage
- Changed out feeder paddles on lime feeder (slaker) at Water Plant
- Assisted street department with concrete curb work
- Assisted electric department with Christmas lights
- Flushed sewer main at 908 E. Lakeview to open blockage
- Met owner at 113 Sunset to find leak on their side
- Pulled pumps at Fountain Road lift station – 3 times
- Changed pressure reducing valve on slaker at Water Plant
- Met with Water District 10 on County Line Road to locate sewer transmission line to farmers for new district water tap
- Hauled 26 loads of lime from Water Plant to Atlasta Farms on Hwy. 22
- Put valve lids (2) to grade at 948 Lockport
- Put valve lids to grade at Jason Court
- Replaced broken valve lid and frame at Boone Co Fire District building
- Replaced broken meter jar at 928 S. Allen
- Assisted resident with leak at 814 S. Allen
- Called out to #7 Leabrook to shut off water due to leak
- Called to 207 Howard Burton to check sewer main – Ok
- Read all utility meters for billing
- 11 disconnects for non-payment
- 21 readings for office use to check for high usage