

## **Minutes of the Public Works and Public Utilities Committee for Tuesday, July 5th, 2016.**

The meeting was called to order by Alderman, Jim Lee, and Chairperson at 7:00 p.m.

### Present.

Present also were Aldermen Landon Magley, David Wilkins, and Don Bormann. Absent were Tim Grenke, Don Rodgers, and Andrea Vollrath. Also attending were City Administrator, Matt Harline, Street & Sanitation Foreman Phil Hoffman, Electric Foreman Mark Mustain, Water & Sewer Forman Mike Forsee, Police Chief Larry Dudgeon, and James Smith of the Fireside Guard.

### Pledge of Allegiance

The pledge was recited by those present.

### Comments from Citizens.

Wilkins asked if the aerial Chinese lantern style fireworks were banned by City Code because he had a resident that had one land on their roof while still lit.

### Electric Department

A. ACTIVITY REPORT Lee asked for comments and questions on the monthly report. Lee asked how many farmers Centralia sends waste water to. Mustain replied three farmers.

### B. GENERATION / PURCHASE

*Long term electric capacity update:* Harline said they are close to having an agreement with Big Rivers Power Cooperative for capacity for three years, that should be on a graduated scale, slightly more expensive every year, allowing the city time to raise rates reasonably. That should be available to approve at the July 18<sup>th</sup> Board Meeting. Hannibal should be paying Centralia soon for our extra capacity sold to them.

### C. DISTRIBUTION

No comments.

### D. OTHER

By the Board Meeting the department will have some bids for wiring and other supplies.

Also, the department has completed the 26 LED streetlight replacements downtown and down Allen St. Magley noted that where the LED lights meet the normal lights the difference does not always look good. Mustain remarked that over a hundred lights would still need to be replaced to finish the downtown area that gets Christmas decorations. Harline asked about bulk pricing for LED lights. Mustain responded that there is a price break at 100. Harline notes that this first group of LED lights is a test to see if citizens like them. If so, because LEDs save the city on operation costs and because of bulk discounts, it might be most cost effective to change large sections of town sooner than later. Magley would prefer that the entire Allen Street be completed so that there are not two different colors of lights.

### Water and Sewer Department

A. ACTIVITY REPORT Jim Lee asked for comments and questions on the monthly report. No comments.

### B. WATER

*Accepting best bid on water distribution supplies:* Forsee noted that it is a standard bid, with the same two companies the city usually uses. **Wilkins made a motion to accept the bid of Water**

**and Sewer Supply in the amount of \$8,276.33. Magley seconded the motion and it was approved by unanimous voice vote.**

C. SEWER.

Forsee noted that all the farmer's ponds are basically full, but it should not be a problem this year

D. OTHER – None.

Public Works

A. ACTIVITY REPORT Lee asked for comments and questions and there were none.

B. STREETS

*Sidewalk Grant Update* – Harline notes the project has started, though later than desired. They hope to start pouring concrete by the end of the week. There will be a bridge over the creek to extend the sidewalk to the south and then a sidewalk that proceeds west to Bryson Drive to connect into that neighborhood.

C. SANITATION

*Options for Sanitation Collection/Disposal Services* – Harline noted that he had sent the Committee a memo on the potential options for sanitation services (solid waste collection and disposal). Harline said that we could contract out and keep one person to provide recycling and possible curbside yard waste collection. Harline said that if the Committee chose to proceed with seeking proposals, he suggest that we seek bids for tipping fees in addition to requesting the collection for all residential and commercial service. We would want to add extra services and options. Extras would include collection of all city government trash containers and a city-wide cleanup in the price. Harline noted that we would likely see lower process for residential trash collection, but possibly higher prices for commercial recycling. Harline added that he would like the opportunity for the City Sanitation Department to bid against the private firms. Options might include curbside recycling and yard waste collection.

Harline made a short presentation of the tonnage and tipping fees paid by the City of Centralia. Harline noted that while tonnage is relatively flat while the tipping fees have been climbing. Harline also noted that the revenues are keeping ahead of expenses, but part due to the rate increase. Harline noted that the City would need to budget for buying a truck next year if we keep the service. Harline reminded the Committee that we will have an open position that is about to retire.

Hoffman said in response to a question from Lee that as of October we would have to hire an all new crew if we kept the service so this is the time to go out for bid. Harline said if we pressed, we could have a new vendor in place by November if we can get a contract signed by the September meeting. Harline noted that the Sanitation Department has received the highest approval rating from the citizens in the annual survey. Harline knows that we will get a minimum of two proposals, but it is more likely that we would get more. Harline said that we could keep the recycling and possibly yard waste in house and have the ability to take the service back easier at a later date. In a question from Magley, Harline said that we could get by with part of one guy, where right now we use about 2.5 employees busy with solid waste management services. Forsee noted that the recycling guy may be retiring soon too.

Lee asked the Committee for their feedback. Magley and Bormann said that anyone we hired had better be a better price. In answer to a question from Magley that we would have a contract

for a minimum of three, possibly five years with limits for price increases. Harline asked if there was a consensus to move forward and the Committee indicated that it was.

#### D. STORM SEWER

*Midland GIS.* Hoffman notified the Committee that Midland GIS had a crew in town to take readings to incorporate the stormwater facilities into the GIS system. Lee asked if they would get elevations. Hoffman replied that they would.

#### E.-OTHER

None.

#### OTHER

*RFQ for Engineering Services* – Harline noted that there have been projects from time to time that come up and the process is delayed while we get a consultant on board. Harline noted that they looked at examples from Eldon, Clayton, Mexico and others and developed a draft for discussion by the Committee. Bormann asked how many projects we were looking at right now? Harline listed Mayes Meadows (stormwater and street) last phase of Miles Street ditch – Bormann said he thought we had a design on that – and Harline noted that the design was a concrete channel and we had discussed altering that design – and Bradford and Barnes (stormwater), extending Randolph Road to MO HWY 22, South Jefferson Street, water plant expansion. Harline noted that we had worked with some firms but the RFQ has become a pretty standard process for cities to obtain engineering services without the cumbersome process of going one project at a time. Bormann said he didn't particularly like the idea and he thought the insurance limits were too high. Harline noted that this was a draft and the insurance limits could be lowered or made flexible by project for insurance. Bormann said he was not necessarily in favor of the idea. Bormann stated that he felt that it sounded like Harline was trying to get just one firm or one firm per discipline. Harline said that he tried to write the RFQ to have more than one for each type of discipline and that he did not have any bias against small firms. Harline noted that we currently have Gonzales company working on our water plant update, hired without much process, because one guy that worked for them had previously worked on the plan for the water plant. Harline said it is a burden to try and hire a firm for each project and otherwise it would be up to him to just choose one. Forsee asked if the bid would be mailed out or open to all. Harline said that he would probably mail a copy to firms that he knows would be interested but it would, of course, be open and advertised. Harline said that he knows at least five firms that would be interested in submitting proposals. Wilkins stated that the proposal did not cause him heartburn. Lee asked if Harline would consider lower insurance limits. Harline said that he would like to talk to MOPERM, but he is willing to look at that. Magley said that he felt we ought to proceed. Lee asked if he had any other comments and Harline said he did not.

**CLOSED MEETING – Magley made a motion to go into closed session for legal actions, causes of action or litigation involving this public governmental body and any confidential or privileged communications between this public governmental body and its representatives and its attorneys as provided for under Section 610.021 (1) of the Revised Statutes of Missouri. The motion was seconded by Wilkins. Voting Aye: Magley, Wilkins, Bormann and Lee. Voting Nay: None.**

The Committee met in closed session to discuss litigation against the City. No vote was taken. **Magley made a motion to adjourn the closed session. The motion was seconded by Wilkins. Voting Aye: Magley, Wilkins, Bormann and Lee. Voting Nay: None**

AS MAY ARISE - None.

**Magley made a motion to adjourn the meeting that was seconded by Wilkins and approved by unanimous voice vote.**

The Committee adjourned at 8:10 p.m.