

Centralia Park Board Meeting Minutes (unapproved)  
Tuesday, February 21, 2017  
Centralia Recreation Center –12:00 PM

**Park Board Members Present:** Mike Kinkead, Bev Reynolds, Marilyn Dick, Richard Dickerson, JoDean Newsted, Mandi Barnes, Harold Ward and Harold Beasley.

**Also Present:** Erle Bennett-Park Director, Andrea Owens-Park Department Secretary, Matt Harline- City Administrator

Meeting was called to order at 12:06 p.m. by Park Board President, Mike Kinkead.

Minutes from the January 17, 2017 were approved by consent.

The Treasurer's Report was approved by consent.

**Executive Session**

Bev Reynolds moved that the Park Board of the City of Centralia, Missouri hold a closed meeting and a closed vote today, and the purposes of such closed session and closed vote shall be hiring, firing, disciplining or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded, as provided for under Section 610.021 (2) of the Revised Statutes of Missouri. Mike Kinkead asked that this motion be adopted by roll call vote. JoDean Newsted seconded the motion. The motion passed with the following vote: Voting For: Mike Kinkead, Marilyn Dick, Richard Dickerson, JoDean Newsted, Mandi Barnes, Harold Ward, Harold Beasley, and Bev Reynolds. Voting Against: None. The session was closed.

During the closed session, Bev Reynolds moved that the Park Board of the City of Centralia hire the 2017 Swim personnel per list presented by Park Board Director. Richard Dickerson seconded the motion. Motion passed with the following vote: Voting For: Bev Reynolds, Richard Dickerson, Harold Beasley, Harold Ward, Marilyn Dick, Mandi Barnes, JoDean Newsted. Voting Against: None. Mike Kinkead abstained.

Marilyn Dick moved that the Park Board of the City of Centralia increase the Secretary's salary by 2.5% at a rate of \$13.38 per hour to be effective April 3, 2017. Harold Ward seconded the motion. The motion passed with the following vote: Voting For: Mike Kinkead, Bev Reynolds, Richard Dickerson, Mandi Barnes, Harold Beasley, JoDean Newsted, Harold Ward, and Marilyn Dick. Voting Against: None.

Harold Beasley moved that the Park Board of the City of the Centralia increase all of the employee wages according to the next step on Wage Scale to be effective April 3, 2017. Harold Ward seconded the motion. The motion passed with the following vote: Voting For: Mike Kinkead, Bev Reynolds, Harold Beasley, Harold Ward, JoDean Newsted, Marilyn Dick, Mandi Barnes, and Richard Dickerson. Voting Against: None.

There being no further business to discuss, Bev Reynolds made a motion to return to open session. JoDean Newsted seconded the motion. The motion passed with the following vote: Voting For: Mike Kinkead, Bev Reynolds, Richard Dickerson, Harold Beasley, Marilyn Dick, Harold Ward, Mandi Barnes, and JoDean Newsted. Voting Against: None. The session was opened.

**Recreation Center**

It was reported that the Rec Center currently has 2,941 members. Last month the membership was 2,958, and last year the membership was 2,821.

A Zumba Class will be offered for the month of March on Tuesday and Thursday nights from 7:00 p.m. to 8:00 p.m. beginning Tuesday, March 7, 2017, and will be taught by Taylor Warbritton.

The new spring class session will begin Monday, March 6, 2017 and will run through Friday, April 28, 2017. This session includes the following classes:

- ❖ 5 AM Aerobics held Mondays and Fridays from 5:00 a.m. to 6:00 a.m. taught by Emily Hedrick. (No Wed class)
- ❖ 5 AM Kick Fit held Tuesdays and Thursdays from 5:00 a.m. to 6:00 a.m. taught by Samantha Bryson.
- ❖ Morning Mix held MWF from 8:30 a.m. to 9:30 a.m. taught by Christyne Robertson.
- ❖ Traditional Yoga held TTH from 8:30 a.m. to 9:30 a.m. taught by Andrea Owens.

- ❖ Seniors in Shape held MWF from 10:00 a.m. to 11:00 a.m. taught by Christyne Robertson.
- ❖ Mom's Fit held MWF from 12:00 p.m. to 1:00 p.m. taught by Samantha Bryson on MW and Amber Waltemate on F.
- ❖ Evening Aerobics M-TH from 6:00 p.m. to 7:00 p.m. taught by Christyne Robertson.

The Park director reported that the new hyperextension machine has been installed in the Fitness Center.

Discussion was held regarding the budget for next fiscal year. The Park Director reported that the biggest project to be completed at the Recreation Center will be repairs to the parking lot.

### **Park Report**

The Park Director reported that the water will be turned on and the Parks will open April 1, 2017.

On April 24, 2017 there will be an all school concert performed by the Centralia Choir at City Park from 12:30 p.m. to 2:30 p.m.

The Park Director reported there will be free "Music in the Park" every Thursday nights from 7:00 p.m. to 9:00 p.m. at South Shelter on the following dates: June 8, 15, 22, 29, and July 13, 20, 27, and the last one Aug 3, 2017. The Chamber of Commerce is coordinating the entertainment.

There will be two movie nights at City Park by the basketball courts on June 10, 2017 and July 15, 2017. Movies and times will be announced at a later date.

The Park Director informed the Park Board about a variety of recreational programs that could be offered this summer. The following is a list of those ideas: Kids Golf Academy, Art Camp, Youth Basketball Academy, Kids Volleyball Academy, and Teen Nights at the Park/Pool, Photography Class, and Pickle Ball League. Details on these programs will be provided at a later date.

The concrete has been poured for both dug outs at North field, and the blocks have been installed. The High School baseball team will be having a work day in the near future.

Harold Beasley moved with a second from Richard Dickerson to allow the ditch at JayCee Park to be filled in at a cost of \$3,000.00 in order to provide additional parking. Motion passed unanimously.

The Park Director reported that sand has been filled in at JayCee Park ball field and that drain tile will be installed on the infield for better drainage. Core samples have been taken to determine the composition of the soil.

Discussion was held about forming a 4<sup>th</sup> of July committee to organize the events.

Marilyn Dick made a motion with a second from Harold Beasley to add a line item in the budget for \$2,000.00 titled "Fourth of July Festivities". Motion passed unanimously.

The Park Director reported that he will be applying for a grant up to \$25,000 in order to upgrade the playground at South field with kiddie cushion and swings, and to be able to install horse shoe pits at City Park between the tennis courts and Middle Shelter.

### **Pool Report**

The Park Director presented the board with the new Pool information sheet—see attached.

Richard Dickerson made a motion with a second from JoDean Newsted to change the pool pricing rates to: \$3.50 per person regardless of age, 20 pass cards \$50.00, and 100 pass cards \$150.00; also to accept last year's pool passes for exchanges, but not to accept anymore pool pass exchanges after 2017. Motion passed unanimously. Pass cards will be used in place of family passes, and may be used/shared by anyone.

The Prerequisite Swim Test Course will be held on Sunday, March 12, 2017 at 2:00 p.m. at MMA for all lifeguards, new and returning. The Lifeguard Training Course for new and expired lifeguards will be held March 17, 18, and 19, 2017 from 8:00 a.m. to 5:30 p.m. March 17<sup>th</sup> will be held at the Recreation Center for the CPR portion of test, and the last two days will be held at MMA for the swimming skills.

The preliminary budget was not discussed and will be discussed at budget meeting March 6, 2017.

**Items Which May Arise:**

The belts in the heating and air units at the Recreation Center have all been replaced.

A new toilet is being installed in the ladies room at the Recreation Center.

“Keep out” signs will be posted at the North Pond due to being drained and dredged.

Next meeting scheduled for noon on Monday, March 6, 2017 to address the budget. Regular meeting scheduled for noon Tuesday March 21, 2017.

Meeting adjourned at 1:59 p.m.

Respectfully submitted, Andrea Owens Parks and Recreation Dept Secretary

## 2017 CENTRALIA PARKS AND RECREATION

### EMPLOYEES RECEIVING COLA

COLA RECIPIENT	1% OF ADJUSTED STEP 1	2016-2017 RATE	2017-2018 ADJUSTED RATE	JOB
JIMMY ENLOW	.10	\$14.62	\$14.72	MAINTENANCE
EDWIN MORTIMER	.10	\$14.07	\$14.17	MAINTENANCE
EMILY HEDRICK	.09	\$11.45	\$11.54	EXERCISE INSTRUCTOR
CHRYSTINE ROBERTSON	.09	\$11.45	\$11.54	EXERCISE INSTRUCTOR
ANDREA OWENS	.09	\$10.80	\$10.89	EXERCISE INSTRUCTOR
VELDA MCKENZIE	.10	\$13.70	\$13.80	YOUTH REC. DIRECTOR
BRANDON KINKEAD	.10	\$13.70	\$13.80	POOL MANAGER REC. DIRECTOR
BRANDON KINKEAD	.09	\$10.80	\$10.89	HEAD SWIM TEAM COACH

**Centralia PARK Wage Scale**  
**EFFECTIVE 4/1/2017**

Grades Adjusted 4/1/17 with State minimum wage of \$7.70

<b>Grade</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>COLA</b>
A	\$7.70	\$8.01	\$8.33	\$8.66	\$9.01	\$9.37	\$0.01
B	\$7.89	\$8.28	\$8.70	\$9.13	\$9.59	\$10.07	\$0.01
C	\$8.75	\$9.19	\$9.65	\$10.13	\$10.64	\$11.17	\$0.01
D	\$9.71	\$10.20	\$10.71	\$11.24	\$11.80	\$12.39	\$0.01
E	\$15.05	\$15.80	\$16.59	\$17.42	\$18.29	\$19.21	\$0.01
F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.01
G	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.01

**Job Classification**

<b>Position Title</b>	<b>Wage Scale</b>
Concessions**	A
Youth Rec. Asst.	A
Custodian	A
ASST. Swim Team Coach	B
Receptionist	B
Lifeguard	C
Head Swim Team Coach	C
Fitness Instructor	C
Aqua Size Instructor	C
Maintenance	D
Pool Shift Leader	D
Pool Manager	E
Youth Rec Director Director of Swim Lessons	E
Head of Maintenance	F

Cola = Current + .01% of Step 1  
[See attached COLA SHEET for 2017-18](#)

## 2017 Swimming Pool Employees

### Shift Leaders:

Brandon Kinkead -Pool Manager

Chase Harper

Jacob Jennings

Carrie Drake

### Guards:

Lauren Million

Jacob Jennings

Jay Bell

Mary Motley

Zach Townsend

Donovan Dowell

Katie Million

Brett Ives

Maddie Flick

Kirsten Hann

Clayton Simkins

Carter Simkins

Gracie Million

Draven Hamilton

Sadie Owens

Caden Vanskike

### Swim Team:

Brandon Kinkead

Austin Kinkead

Consuelo Baum

### Concessions:

Pool--Abby Dollens

Pool—Jackson Evans

### Swim Lessons:

Consuelo Baum-Director/Trainer/Aqua Size

### Pool Custodians:

Tyler Smith

Jackson Evans