

Mayor Pro Tem Lee called the regular meeting to order at 7:00 p.m.

Pledge of Allegiance:

Mayor Pro Tem Lee led everyone in the pledge of allegiance.

Roll Call: Aldermen James Lee, Landon Magley, Don Rodgers, Andrea Vollrath, Dick Ward and David Wilkins answered roll call.

Absent: Mayor Tim Grenke

Also present were City Administrator Matt Harline, City Attorney Thompson, Police Chief Larry Dudgeon, James Smith with the Centralia Fireside Guard, Don Jenkins with MECO Engineering, Robert & Sheila Bias, Taylor Tarwater, Kenneth Stone, David Davenport, Officer Mendez

Lee asked to add a recognition ahead of the appointments on the agenda, and there were no objections.

CONSENT AGENDA:

Mayor Pro Tem Lee asked for approval of the Consent Agenda in its entirety or any items to be pulled for comment or correction.

CONSENT AGENDA:

- A. Minutes of Prior Meetings – November 21, 2016
- B. Minutes of Public Works and Public Utilities Committee Meeting – December 5, 2016
- C. Minutes of General Government Committee Meeting – December 12, 2016
- D. Reports
 - 1. Treasurer's & Collector's Reports
 - 2. Activity Reports

Motion was made by Alderman Wilkins to accept the consent agenda in its entirety. Alderman Magley seconded the motion. On a call by the Mayor Pro Tem for ayes and nays, the motion passed unanimously.

Accounts Payable over \$1250 was presented in the amount of \$374,182.47 as follows:

ACCOUNTS PAYABLE OVER \$1250

December 19, 2016

Ameren (Transmission)	\$22,936.03
Anixter (Elec Dept Supplies)	\$5,134.75
Asplundh (storm tree trimming)	\$3,870.55
Boone County Resource Management (22629-22665 Bldg Permits)	\$2,843.44
Central Missouri Humane Society (69 dogs/cats)	\$1,380.00
Centralia Fireside Guard	\$1,431.40
DC'S (Demolition 329 N Rollins)	\$1,500.00
MFA Oil (Fuel)	\$2,524.99
MJMEUC (Prairie State Charges)	\$74,264.97
S & D Auto Repairs (November charges)	\$1,304.41
TOTAL:	\$117,190.54

ADDED AFTER GGFC MEETING

City of Centralia
Board Minutes – December 19, 2016

Dynegy Marketing (Wholesale Electric)	\$110,678.04
Independent Salt (Hwy Salt)	\$1,549.68
TOTAL:	\$112,227.72
ADDED TODAY	
B & P Patterson (Final Sidewalk Payment)	\$6,025.00
Chemco Systems, LP (analog Card Water plant)	\$2,922.51
Huber & Associates (Oct/Nov/Dec Managed services)	\$1,284.00
MISO (Monthly & Transmission Charges)	\$3,599.13
Navistar (International 7400 SFA 4x2)	\$117,942.00
UMB Bank (MAMU 08 Elect Substation Lease Pmt)	\$12,991.57
TOTAL:	\$144,764.21
GRAND TOTAL:	\$374,182.47

Alderman Wilkins made the motion to approve the Accounts Payable over \$1250 in the amount of \$374,182.47. Alderman Ward seconded the motion. On a call by the Mayor Pro Tem for ayes and nays, the motion passed unanimously.

COMMENTS FROM CITIZENS:

The Comments from Citizens portion of the meeting was opened at 7:03 p.m. by Mayor Pro Tem Lee.

Hearing no comments, the Comments from Citizens portion of the meeting was closed at 7:03 p.m. by Mayor Pro Tem Lee.

ECONOMIC DEVELOPMENT REPORT FROM CHAMBER OF COMMERCE

The report from the Chamber of Commerce was provided in the meeting packet.

Boone County Designation

Harline said there would be a four year designation and press release with information about becoming a Work-Ready Community, and said this is a national program. REDI is working with this, and individuals take the tests to certify that people have the certain skill sets needed for the type of work and Boone County has worked to become certified to issue those tests.

ACTION AGENDA:

Finance:

Authorizing a funds transfer from Park Sales Tax to Park Areas/Maintenance in the amount of \$28,600

Harline noted that a request from the Park Board provided in the meeting packet to transfer funds in this fiscal year. He said they already started work on Jaycee Park and, weather permitting, they'll get a lot of the work done in this fiscal year.

Alderman Ward made a motion to approve the transfer in the amount of \$28,600 from the Park Sales Tax to the Park Account to cover the costs of upgrades to Jay Cee Park bathroom. Alderman Vollrath seconded the motion. On a call by the Mayor Pro Tem for ayes and nays, the motion passed unanimously.

Permits & Licensing: None

Legal:

ORDINANCE: Calling April 4, 2017 Municipal Election for Mayor, Three Aldermen, and City Collector for 2-year terms

Alderman Wilkins presented a bill marked and designated as bill no. 2127 to create an ordinance entitled “AN ORDINANCE CALLING FOR A GENERAL CITY ELECTION TO BE HELD ON TUESDAY, APRIL 4, 2017, THE MUNICIPAL ELECTION DAY, TO ELECT THE MAYOR FOR A TWO-YEAR TERM, TO ELECT THREE ALDERMEN FOR A TWO-YEAR TERM, AND TO ELECT THE CITY COLLECTOR FOR A TWO-YEAR TERM.” Alderman Wilkins moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Vollrath and motion carried unanimously. The bill was then read by title only. Alderman Wilkins moved the bill be placed on its second reading. Motion was seconded by Alderman Vollrath and motion carried unanimously. The bill was then read the second time by title only. The Mayor Pro Tem then called for discussion on the bill and after some discussion Alderman Wilkins moved the final passage of the bill. Alderman Vollrath seconded the motion. The Mayor Pro Tem called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Lee, Magley, Rodgers, Vollrath, Ward and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor Pro Tem and signed by the Mayor Pro Tem as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2874.

RESOLUTION: Adopting Centralia Policy Number 26, a Policy Resolution Setting the Terms and Conditions for Commercial Shared Solid Waste Services

Alderman Ward presented a bill marked and designated as bill no. 2128 to create an ordinance entitled “A RESOLUTION OF THE CITY OF CENTRALIA MISSOURI, ADOPTING A FORMAL WRITTEN POLICY CONCERNING COOPERATIVE AGREEMENTS FOR COLLECTION OF SOLID WASTE FOR ADJACENT CUSTOMERS WITH CITY UTILITY ACCOUNTS.” Alderman Ward moved that it be placed on its first and only reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Vollrath and motion carried unanimously. The bill was then read by title only. The Mayor Pro Tem then called for discussion on the bill and after some discussion Alderman Ward moved the final passage of the bill. Alderman Vollrath seconded the motion. The Mayor Pro Tem called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Lee, Magley, Rodgers, Vollrath, Ward and Wilkins. Voting AGAINST: None. The Mayor Pro Tem declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor Pro Tem and signed by the Mayor Pro Tem as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Resolution was designated as Resolution R-16-07.

Purchasing:

Authorizing the Mayor to approve final payment and the City Administrator to sign documents closing out the Jefferson Street Sidewalk Project TAP 9900(599)

Jenkins said that application number 5 would be the final payment of \$6,025. He will also be turning in the closeout pack to MODOT. Harline said it was an increase of \$2,359.03 on the project. Alderman Wilkins made a motion to authorize Mayor Pro Tem Lee to sign the change order and approve the final payment. Alderman Vollrath seconded the motion. On a call by the Mayor Pro Tem for ayes and nays, the motion passed unanimously. Jenkins thanked the Board, and said he hopes it was a good project for the city as he has seen a lot of people using the sidewalk already.

OLD BUSINESS:

Amended RFQ for on-call engineering and other services

Harline said there had been a meeting on December 8th and seven firms attended. He said he had made some adjustments to the RFQ based on the feedback from the meeting, and he has received some additional feedback since then. He said he will take a look at insurance requirements. He said he is willing to make it available to as

**City of Centralia
Board Minutes – December 19, 2016**

many firms as we can as long as the City is not at an undue risk. The amended RFQ was sent out to all in attendance and those who expressed interest.

Lee said the goal is to work through it and cooperate with one another and to learn anything we can to improve the process. Harline said he borrowed heavily from other RFQ's, and after this one we will be able to move forward with projects quicker.

NEW BUSINESS:

Mayor:

Recognition:

Lee said this recognition comes as a double edged sword, as it is nice to be able to recognize someone for their service, but the other side is we are losing them. Lee Presented Lt. Bob Bias with a plaque from the City for his service to the City of Centralia. Bias is leaving the Centralia Police Department to take the position as the Chief of Police for the Hallsville Police Department.

Appointments:

Full Time Officer

Mayor Pro Tem Lee appointed David Davenport to the position of full time police officer from part time police officer. Alderman Wilkins made a motion to accept the Mayor Pro Tem's appointment of David Davenport to the position of full time police officer. Alderman Vollrath seconded the motion. On a call by the Mayor Pro Tem for ayes and nays, the motion passed unanimously.

Library Board

Mayor Pro Tem Lee appointed Jim Hollis to the Library Board with a term to expire July 1, 2017. Alderman Wilkins made a motion to accept the Mayor Pro Tem's appointment of Jim Hollis to the Library Board with a term to expire July 1, 2017. Alderman Rodgers seconded the motion. On a call by the Mayor Pro Tem for ayes and nays, the motion passed unanimously.

Julie Metcalf – Asst. Municipal Court Clerk

Motion: Wilkins Second: Vollrath

Mayor Pro Tem Lee appointed Julie Metcalf as the Assistant Municipal Court Clerk. Alderman Wilkins made a motion to accept the Mayor Pro Tem's appointment of Julie Metcalf as the Assistant Municipal Court Clerk. Alderman Vollrath seconded the motion. On a call by the Mayor Pro Tem for ayes and nays, the motion passed unanimously.

City Administrator:

City Administrator's Monthly Report – June 2016

Report is in the packet.

Lee mentioned that there had been a meeting with Hubbell about a solid waste thing. Harline explained that our oldest landfill is on the superfund list. Hubbell had someone conducting an environmental assessment of their risk, and these are all public records of our landfill. They also did a quick walk over of our landfill. They might have some liability as being the largest known contributor of that landfill, so they were doing risk management.

Harline said he had some more conversations with Clifford Delarosa and David Bach, and the signs are positive for applying for a grant as early as April. He said he has talked to a lady in charge of the CDBG program, so we are making progress.

Wilkins mentioned that he will call City Hall to leave a voicemail now that I can. Harline said that Lt. Bias's efforts to move forward with the new phone system had not gone unnoticed.

Wilkins asked about the chart of accounts conversion. Harline said that Russell has worked diligently to get it all together. He said the change will come right in the middle of budgeting, but will get done before the end of the fiscal year. Harline mentioned that Williams-Keepers has never charged us as much as they could have for the accounting they do. Russell said that the City and the Summit accounting software programmers didn't seem to be on the same page, so felt it was better to rename the accounts ourselves. Harline said 89% of the delay has been on Summit.

**City of Centralia
Board Minutes – December 19, 2016**

City Attorney:

City Clerk:

Russell gave an update on those who had filed for elective office so far for the April 4, 2017 municipal election.

Closed session.

Alderman Wilkins moved the Board of Aldermen of the City of Centralia, Missouri hold a closed meeting and a closed vote, and the specific reason for closing the meeting and having a closed vote was: leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor, as provided for under Section 610.021 (2) of the Revised Statutes of Missouri, Alderman Wilkins asked that this motion be adopted by roll call vote. The motion was seconded by Alderman Vollrath. The meeting went into closed session at 7:30 p.m.

During closed session there were only real estate transactions discussed. Alderman Magley moved the Board of Aldermen of the City of Centralia, Missouri return to open session and asked that this motion be adopted by roll call vote. The motion was seconded by Alderman Vollrath. The meeting went into closed session at 7:34 p.m.

AS MAY ARISE

There being no further business to discuss, Alderman Ward made the motion to adjourn. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

The meeting was adjourned at 7:37 p.m.



Heather Russell, City Clerk