

CITY OF CENTRALIA

BUDGET & ANNUAL ACTIVITY REPORT

FISCAL YEAR
APRIL 1, 2020 – MARCH 31, 2021



MAYOR

Chris Cox

ALDERMEN

David Wilkins	Ward 1	Don Bormann
Robert Hudson, Jr.	Ward 2	Don Rodgers
Terri Motley	Ward 3	Landon Magley

CITY ADMINISTRATOR

Heather Russell

CITY CLERK

Tara Strain

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Summary of All Budgeted Funds

	Estimated Fund Balance April 1, 2020	Revenues	Expenditures	End Balance March 31, 2021
General Fund	\$ 539,168	\$ 2,346,043	\$ (2,885,211)	\$ 0
Golf Course	\$ -	\$ 210,300	\$ (210,300)	\$ -
Municipal Pool	\$ 0	\$ 104,810	\$ (104,810)	\$ 0
Park Areas	\$ 223,046	\$ 291,850	\$ (240,760)	\$ 274,136
Recreation Center	\$ 156,527	\$ 303,000	\$ (298,400)	\$ 161,127
East Annex	\$ 9,442	\$ 20,000	\$ (14,850)	\$ 14,592
Park Sales Tax	\$ 42,825	\$ 204,000	\$ (246,560)	\$ 265
Library Operations	\$ -	\$ 369,522	\$ (369,522)	\$ -
Library Bond	\$ 4,083	\$ 65	\$ -	\$ 4,148
Cemetery Operations	\$ 24,028	\$ 45,275	\$ (34,606)	\$ 34,696
Avenue of Flags	\$ 15,593	\$ 2,200	\$ (2,850)	\$ 14,943
Public Safety Sales Tax	\$ 634	\$ 200,250	\$ (200,000)	\$ 884
Public Safety Sales Tax Reserve	\$ -	\$ 20,000	\$ -	\$ 20,000
Transportation Sales Tax	\$ 398,575	\$ 270,000	\$ (296,650)	\$ 371,925
Water	\$ 372,415	\$ 833,609	\$ (780,783)	\$ 425,241
Water Equip. Replacement Reserve	\$ 154,565	\$ 85,958	\$ -	\$ 240,523
Sewer	\$ 535,243	\$ 492,625	\$ (693,408)	\$ 334,460
Sewer Equip. Replacement Reserve	\$ 163,077	\$ 45,000	\$ -	\$ 208,077
Electric	\$ 250,174	\$ 4,440,044	\$ (4,505,744)	\$ 184,473
Sanitation	\$ 228,883	\$ 493,869	\$ (647,519)	\$ 75,233
Chance Trust Fund	\$ 220,025	\$ 3,300	\$ (5,950)	\$ 217,375
Capital Projects	\$ 94,205	\$ 3,355	\$ (10,000)	\$ 87,560
Internal Service Equipment	\$ 438,342	\$ 328,838	\$ (410,123)	\$ 357,057
All Funds Combined	\$ 3,870,850	\$ 11,113,912	\$ (11,958,046)	\$ 3,026,717



Heather N. Russell
City Administrator

City of Centralia

114 S Rollins, Centralia, MO 65240
Phone (573) 682-2139

March 13, 2020

Dear Mayor Cox, Aldermen, City Staff, and Citizens of Centralia,

I present to you the annual budget for the City of Centralia, Missouri for the Fiscal Year 2020-21, that covers the period from April 1, 2020 to March 31, 2021. Under the Revised Statutes of the State of Missouri Section 67.010, municipalities are required to adopt an annual budget which must be balanced; which means that expenditures cannot exceed revenues and unencumbered balances. But the budget process is much more than just legal necessity. Adopting the budget is the most important planning tool the City employs on an annual basis. It is the only time all of the activities of the City are reviewed at one time by the Board of Alderman and the City Staff.

The budget presented to the Board is balanced, meaning there are sufficient resources between expected revenues and available unreserved fund balances in each of the funds. The City maintains several funds that are financially independent operations. The traditional governmental activities are found in the General Fund and include the Fire, Police, Street and General Government. Each of the four utilities, Water, Sewer (or Wastewater), Electric and Sanitation (Solid Waste). The city manages the special revenue funds for the Park Department, the Library, the Cemetery, the Transportation Sales Tax Fund, and the Public Safety Sales Tax Fund. A healthy reserve of over 16% is available to each fund as a two-month emergency reserve.

In FY2019-20, one full-time employee in the Water & Sewer Dept. and two full-time patrol officer positions were added. The City has one police officer who works about 75% of the time within the Centralia R-VI School District and is available as a School Resource Officer, even though there is no additional funding reimbursement for that position. In previous years, all of that officer's salary was paid for out of the Patrol & Law Enforcement line budget item, however, in the current budget his salary is reflected as 75% from School Resource Officer and 25% from Patrol & Law Enforcement. Overall city staffing levels remain steady, and the city is able to work with available resources to best benefit the citizens of Centralia.

During the past year we were able to accomplish several important projects:

- The sidewalk and ramp in front of City Hall was completed;
- Demolition of the Narragansett building and Stowers Trucking building was completed;
- The City and the Parks & Recreation Dept. negotiated with the Centralia Golf and Social Club for the purchase of the Centralia Municipal Golf Course;
- Asphalt overlay for about 2.5 miles of City streets, including all of Sneed Street, Barnes Street, all of Adams Street, Rollins Street in front of Chance Elementary, and Burnett Street;
- Implementation of the new CAD and RMS systems for the Police Dept.;
- Purchase of a second recycling container with the assistance of a grant through Mid-Missouri Solid Waste Management District;
- We were able to purchase a Police SUV, and a new pickup truck for the Water Department;
- The City rehabilitated an additional 1,500 feet of sanitary by use of slip-lining technology that avoids tearing up streets and yards;
- City crews installed water mains and underground electric service to the Southwest Country Estates Plat 5 and to Rylee's Park Subdivision;
- The Public Safety Sales Tax allowed for two additional full-time officers to be hired in the Centralia Police Dept., and assisted in the purchase of 14 sets of turnout gear for the Centralia Fire Dept.
- Completion of the extension of electric wire under both the Norfolk Southern and Kansas City Southern rail lines – this improves the resilience and reliability of our electric grid

As mentioned above the city budget is a planning tool. Estimates are made on revenues and priorities are documented as planned expenses. By maintaining adequate reserves and being flexible and responsive to actual events and needs that arise during the year, the city is able to serve the citizens of Centralia as a full-service city, despite our limited size, in a fiscally prudent manner. One of the most important parts of budgeting is keeping the city fleet and infrastructure up to date with a capital improvement plan. Some important projects are listed below.

Despite limitations of staff and resources the City has several progressive projects to undertake in FY2020 - 2021:

- Renovations to the Water Treatment Plant
- Installation of a new AMI system for meter reading and data collection and complete replacement of all electric meters - \$750,000
- Upgrades/Maintenance to City Hall - \$40,000
- Upgrades and maintenance to Well #6 - \$60,000
- Installation of a valve at the Northeast Water Tower - \$10,000
- Purchase of a "Backyard Machine" for the Electric Department - \$155,000
- Purchase of an additional bucket truck "Little Wing" for the Electric Dept. - \$200,000
- New building to store additional equipment/pickup trucks - \$50,000
- Purchase of a Power Rake for landscaping after water and electric services that dig up customer's yards, split 50/50 between Water & Electric - \$10,500
- Purchase of a commercial lawn mower for convenience of maintenance of City grounds, split 50/50 between Water & Electric - \$12,000
- Smart covers (2) to help with data collection and detect infiltration in the City's sewer mains - \$12,000
- Sewer main lining that aids in the prevention of infiltration - \$60,000
- Replacement of the Animal Control Officer's Vehicle - \$24,000
- Replacement of the Animal Control Officer's truck - \$22,500
- Purchase of an additional 10 sets of turnout gear and SCBA equipment for the Fire Dept - \$51,500
- New building for animal control, replacing existing "pound" - \$20,000
- Side Boom for the tractor for the Street Dept - \$40,000
- A new street sweeper for the Street Dept. - \$160,000
- Asphalt overlay of about 1.5 linear miles of city streets - \$252,497
- Extension and widening of Lakeview Street from Adams to Hwy 124 - \$44,693
- Slip lining of the storm sewer under Prenger Extreme Mart - \$150,000

The budget also allows for the first of four pay increases, resulting from wage adjustments based on the wage study conducted in FY19 for all hourly workers. This salary adjustment was negotiated in March 2019 with the Local 773 Union, and should be completed in 2-4 years.

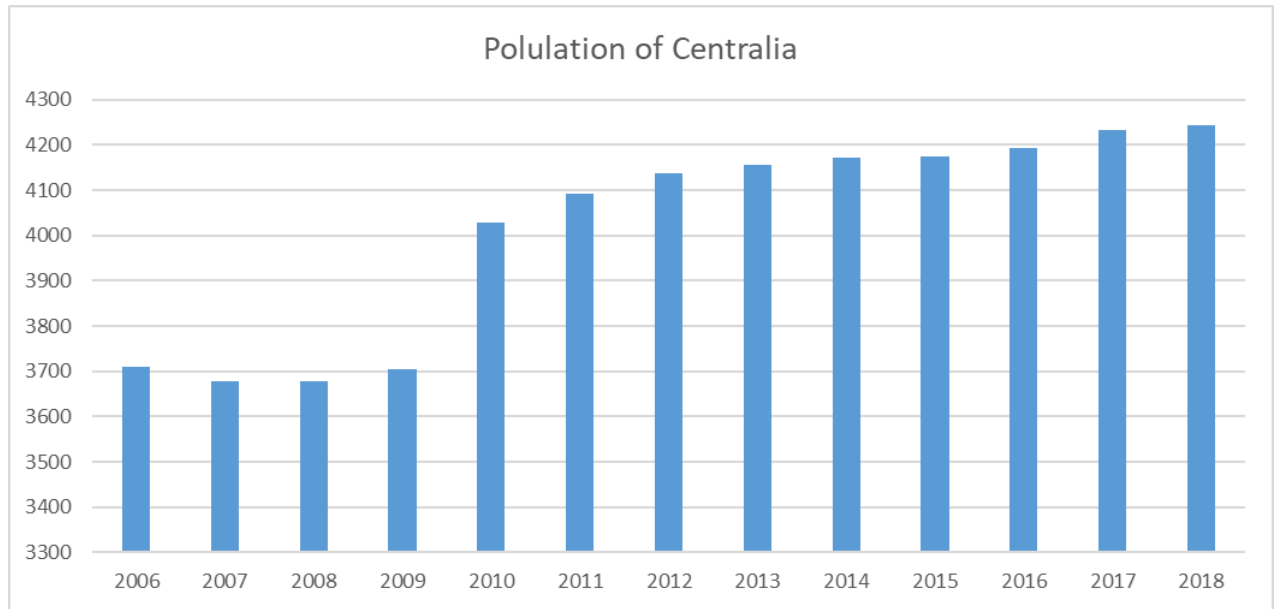
During the upcoming fiscal year, we will need to continue to look at ways to maintain an adequate unreserved fund balance in the General Fund. The increases in operational costs combined with slightly decreased sales tax revenues have put a strain on this fund. Other challenges face the City in FY2021 that do not involve a direct budget line item cost, but the majority of decisions made by this body require our best attempt at planning for revenues and expenditures through this document.

At the meeting on Monday, March 30, 2020, the Board may make amendments as they desire and an additional week remains if the Board has any hesitation about passing the budget presented to them. However, due to the extensive conversations between staff and elected officials and among the staff and among the elected officials, I feel that we have before us a budget that is workable and prepares us for the year ahead.

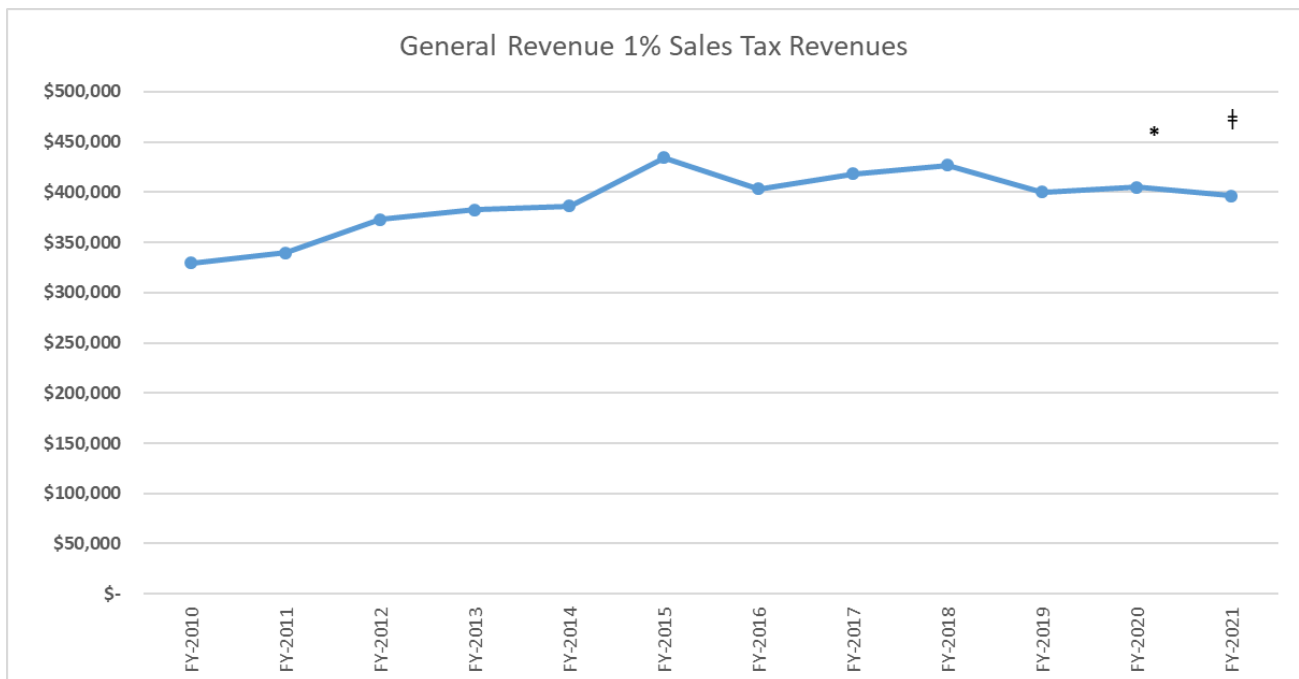
I continued the practice of using projections of expenses that are high (sometimes called optimistic) and projections of revenues that are conservative (sometimes called pessimistic). Because of this, I am confident that the budget if adopted as is, will provide for adequate resources for all projects that the Board made priorities, without being so conservative that opportunities to meet additional needs have been lost.

Thank you for your cooperation and please join me in thanking the hard-working City Staff who will put this plan in action over the next twelve months.

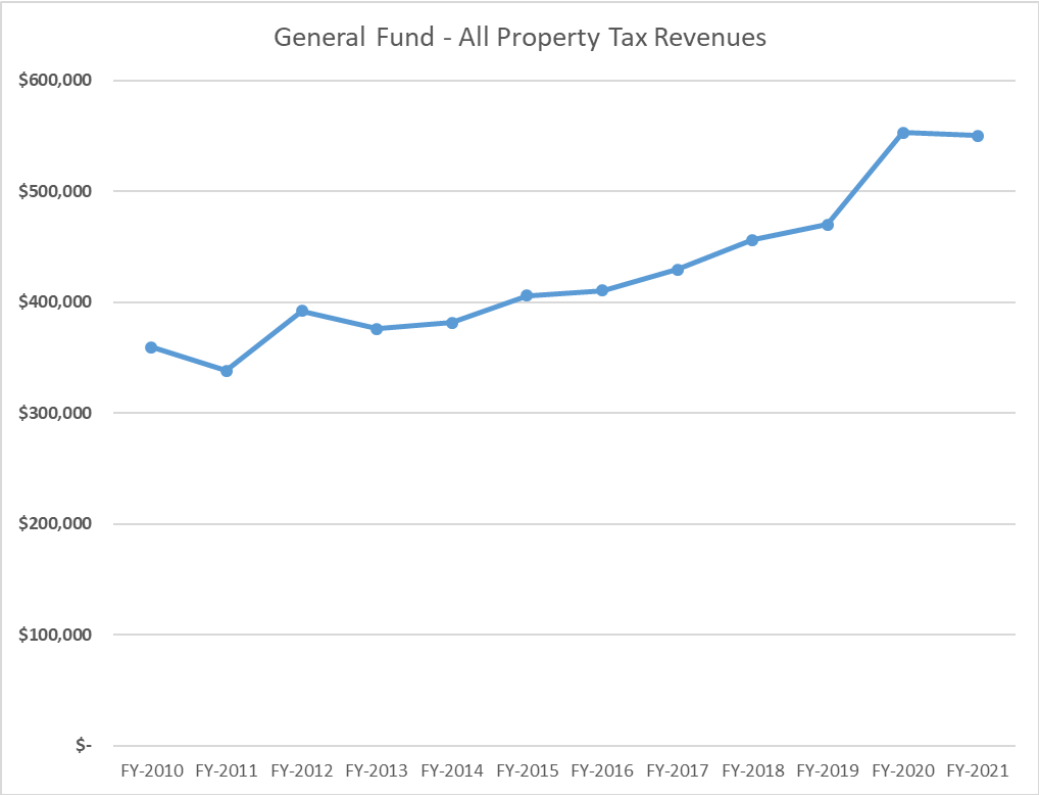
GRAPHICAL INFORMATION



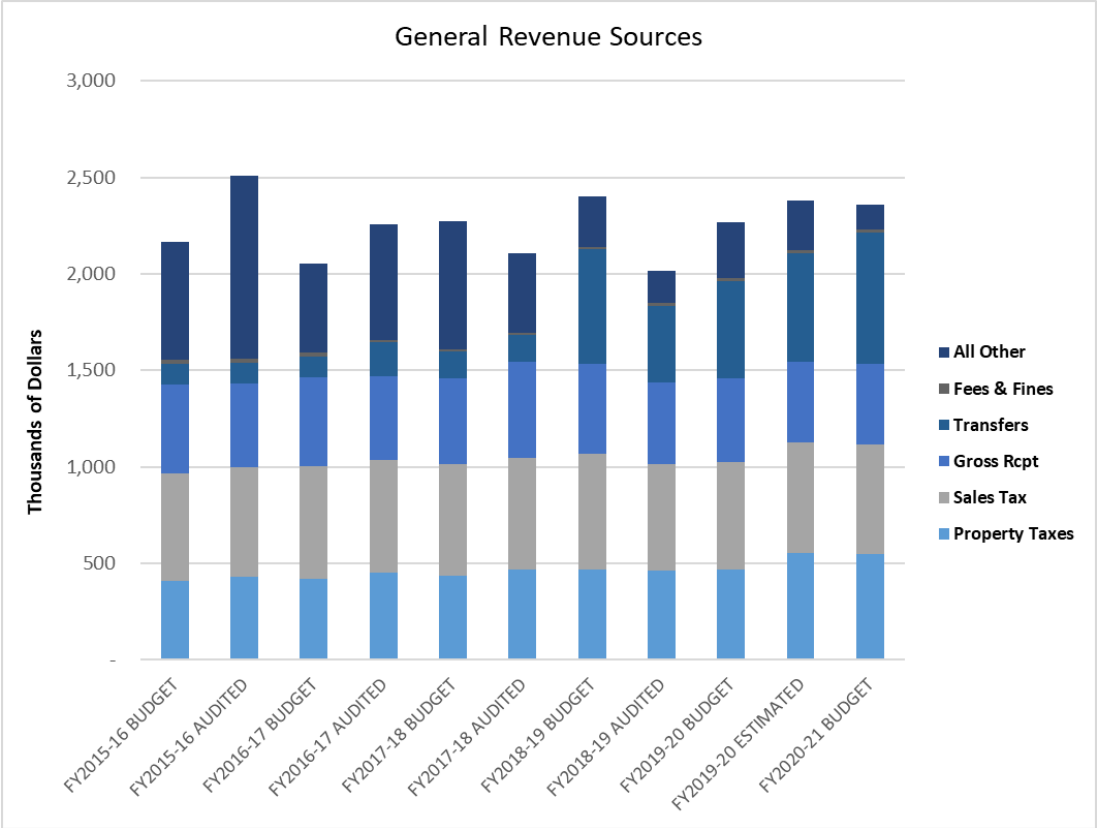
Sales tax revenues



General Fund Property Tax Revenues



General Fund Revenue Sources



GENERAL FUND

The General Fund of the City of Centralia is made up of activities that are typical governmental functions such as Public Safety, Finance, Streets, Economic Development, Planning and other basic and traditional government services. The funds are typically derived from taxes that are generally charged and fees that attempt to cover a portion of the administrative costs to provide the service (e.g. a business license) covers some of the costs of tracking which legitimate businesses exist, have insurance and are located in the appropriate part of town based on zoning.

These activities are traditionally paid for with taxes, such as those on retail sales and property; fees for services, such as business licenses and building inspection fees; and transfers from other funds or from other governments; such as the annual grant and county sales tax allocation from Boone County for road and bridge projects, the Safe Routes to Schools Grant for the Jefferson Street Sidewalk Project from the Missouri Department of Transportation (MODOT), or the annual transfer from the Electric and the Water Departments. The City also receives about 1% of our General Fund Revenue from fines assessed in Municipal Court.

The expenses of the General Fund are for providing the resources to run the traditional governmental functions. The operations of the Board of Aldermen and their appointed Committees, Boards and Commissions are part of the General Governments Program, as are the administrative functions of the City Administrator, the City Clerk and her Staff, the Mayor, and the City Attorney. In addition, the costs for elections and the costs associated with running the Municipal Court are funded in the General Government Program.

Public Safety is the second of the four Programs in the General Fund. The fund pays for police and fire protection, as well as the contracted costs for building inspections, Animal Control, emergency management training or equipment, and weed, pest, and rabies other nuisance control.

The Public Works Program includes the functions of the Street Department including street repairs, sidewalk construction and repairs, snow removal, signs and striping on public roads and parking lots, storm drain maintenance, and brush and tree control in rights of way.

Community Planning and Economic Development funds the City's contribution to the Chamber of Commerce, and the county-wide organization based in Columbia, REDI (Regional Economic Development, Inc.).

Finally, a program exists to track the General Fund Balance and any reserved funds. This is the Contingency/Cash Flow Reserve. Each year we budget this as an expenditure to allow for it to be used in emergencies without a full Board Budget revision. The goal is to maintain at least a 16% (two month) reserve in case of catastrophic disaster, the City could function for at least two months. However, due to increase in budgetary items and decline in sales tax revenue, the reserves in the general fund for FY21 equal 12.41% instead of the standard 16%, with the intention to increase the reserves in following years to the required 16%.

The following pages detail the revenues and expenditures that serve these functions.

GENERAL FUND CASH FLOW					
	Budget FY2019	Actual FY2019	Budget FY2020	Estimated FY2020	Budget FY2021
Estimated Cash Balance April 1	\$ 341,982	\$ 383,100	\$ 354,718	\$ 422,337	\$ 539,168
Expected/Actual Revenues	\$ 2,399,455	\$ 2,015,945	\$ 2,265,780	\$ 2,368,902	\$ 2,346,043
Available for Appropriation	\$ 2,741,437	\$ 2,399,045	\$ 2,620,498	\$ 2,791,239	\$ 2,885,211
Proposed Appropriation	\$ (2,435,825)	\$ (1,976,708)	\$ (2,534,400)	\$ (2,264,317)	\$ (2,885,211)
Estimated Unencumbered Balance					
March 31	\$ 305,612	\$ 422,337	\$ 86,098	\$ 526,922	\$ 0

GENERAL FUND	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
REVENUES TOTAL	\$ 2,399,455	\$ 2,015,945	\$ 2,265,780	\$ 2,368,902	\$ 2,346,043
GENERAL GOVERNMENT TOTAL	481,744	446,580	510,868	579,135	530,587
PUBLIC SAFETY TOTAL	1,133,928	1,094,691	1,250,274	1,232,298	1,293,720
PUBLIC WORKS TOTAL	453,361	397,560	406,619	349,388	524,920
COMM PLAN/ECON DEV. TOTALS	192,809	37,877	192,657	103,497	43,574
CONTINGENCY AND RESERVES	173,982	-	173,982	-	492,409
GENERAL FUND EXPENDITURES	\$ 2,261,843	\$ 1,976,708	\$ 2,360,418	\$ 2,264,317	\$ 2,392,802

GENERAL FUND REVENUE DETAILS

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	LOCAL TAXES					
01-041-4001	REAL PROPERTY TAXES	265,000	253,249	260,000	282,474	281,062
01-041-4002	PERSONAL PROPERTY TAXES	94,000	100,864	101,000	143,420	142,703
01-041-4003	BUSINESS PROPERTY SURCHAR	82,000	85,000	85,500	87,420	86,982
01-041-4004	RR/UTILITY PROPERTY TAX	6,000	4,643	5,500	5,318	5,291
01-041-4005	FINANCIAL INSTITUTION TAX	5	5	5	3	3
01-041-4012	PROP. TAX DELINQ./1ST YR	12,000	8,213	8,200	14,426	14,354
01-041-4013	PROP.TAX.DEL.-2ND PR YR.	3,800	5,313	5,300	4,820	4,795
01-041-4023	INT. PENAL. ON DEL PROP T	3,000	4,574	4,600	4,797	4,773
01-041-4042	PAYMENTS FROM INDUSTRY	-	-	-	-	-
		465,805	461,861	470,105	542,677	539,963
	SALES TAXES					
01-041-4020	STATE LOCAL SALES & USE T	430,000	396,431	400,200	407,396	399,248
01-041-4050	STATE GAS & MOTOR FUEL TA	110,000	95,039	95,500	100,251	98,246
01-041-4060	STATE AUTO SALES TAX	54,000	53,695	54,000	62,057	60,816
01-041-4061	75% TOBACCO STAMPS & TX-G	6,000	4,999	5,000	5,277	5,171
		600,000	550,164	554,700	574,981	563,482
	GROSS RECEIPTS					
01-041-4081	GROSS RECEIPTS TAX-NAT. G	95,000	74,465	80,000	82,762	81,107
01-041-4082	GROSS RECEIPTS TAX-PHONE	80,000	93,345	94,000	77,567	76,016
01-041-4083	GROSS RECEIPTS TAX --ELEC	255,000	244,818	247,000	245,271	252,476
01-041-4085	GROSS RECEIPT TX-BASIC CA	36,000	12,180	12,000	12,000	11,760
	Gross Receipts Subtotal	466,000	424,808	433,000	417,600	421,358
	LICENSES & PERMITS					
01-042-4251	BEER LICENSES	50	52	50	-	-
01-042-4252	LIQUOR LICENSES	3,100	2,325	2,300	2,298	2,286
01-042-4253	BUSINESS LICENSES	4,200	4,101	4,100	6,750	6,716
01-042-4254	ANIMAL REGISTRATION	900	911	920	987	982
01-042-4255	FIREWORKS STAND PERMIT	200	105	300	75	75
01-042-4260	BUILDING & PLUMBING PERMITS	36,000	32,691	32,000	24,496	24,373
01-042-4263	ALCOHOL PERMIT - SPECIAL EVENT	900	75	75	-	-
01-042-4264	GOLF CART PERMITS	-	-	-	1,830	1,821
	Licenses & Permits Subtotal	45,350	40,260	39,745	36,435	36,253
	INTERGOVERNMENTAL REVENUES					
01-043-4303	COMMUNITY DEVEL. BLOCK GR	125,000	-	140,000	78,587	-
01-043-4302	FEDERAL SRTS GRANT	9,600	-	-	-	-
01-043-4331	MMRPC FEMA GRANT	-	-	5,500	-	-
01-043-4322	LEAP/Other Police Grant	-	-	10,000	-	5,000
01-043-4323	MO. POST COMMISSION FEES	500	500	500	500	500
01-043-4325	HOMELAND SECURITY GRANT	-	-	-	2,835	-
01-043-4304	COUNTY ROAD PAYMENT	65,000	66,121	65,000	64,534	62,500
01-043-4370	SCHOOL REIMBURSE FOR SRO	-	-	-	-	-
	Intergovernmental Subtotal	200,100	66,621	221,000	146,455	68,000

General Fund revenues (cont.)

		FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	CHARGES FOR SERVICES					
01-044-4699	MISC - DONATIONS	-	400	400	1,175	500
01-044-4745	MAPS & COPIES	150	234	230	321	250
01-044-4750	ANIMAL CARE CHARGES	1,000	1,202	1,200	1,531	1,250
	<i>Charges for Services Subtotal</i>	1,150	1,836	1,830	3,027	2,000
	FINES & FORFEITURES					
01-045-4215	FINES - BIOMETRIC FEE	350	300	350	432	350
01-045-4224	FINES-RESTITUTION	-	1,000	500	108	850
01-045-4226	ALCOHOL/DRUG RECOUPMENT F	250	227	225	316	225
01-045-4227	FINES PENDING PLEA AMENDM	-	288	-	638	388
01-045-4228	FINES, POLICE TRAINING	300	234	300	467	350
01-045-4229	SHERIFF'S RETIREMENT FUND	100	-	100	-	-
01-045-4230	FINES-OTHER	10,000	10,693	10,800	13,165	10,500
01-045-4231	BOND MONEY TRANSFER ACCOU	-	-	-	-	-
01-045-4232	BOND HELD MUNICIPAL COURT	-	-	-	-	-
	<i>Fines & Forfeitures Subtotal</i>	11,000	12,742	12,275	15,125	12,663
	TRANSFER FROM OTHER FUNDS					
01-040-4451	APPROP. TRANSFER WATER	50,000	50,000	50,000	50,000	50,000
01-040-4453	APPROP. TRANSFER/ELECTRIC	150,000	150,000	150,000	150,000	200,000
01-040-4458	TRANSFER FROM OTHER FUNDS	198,000	198,000	50,500	160,307	200,000
01-040-4459	APPROP. TRANSFER/SEWER	198,000	-	50,000	50,000	50,000
01-040-4460	TRANS TO PD FROM PUB. SAFETY SALES TAX	-	-	153,750	112,500	135,000
01-040-4461	TRANS TO FIRE FROM PUB. SAFETY SALES TAX	-	-	51,250	37,500	45,000
	<i>Transfer from Other Funds Subtotal</i>	596,000	398,000	505,500	560,307	680,000
	OTHER REVENUES					
01-046-4110	INTEREST		24,403	24,000	20,450	19,824
01-046-4610	SALE OF LAND	50	-	-	-	-
01-046-4620	RENTAL CITY PROPERTY	12,000	125	125	6,050	-
01-046-4630	SALE OF EQUIPMENT	2,000	33,093	3,500	45,379	2,500
01-046-4690	OTHER CONTRIBUTIONS		200	-	-	-
01-046-4697	LOSS/GAIN ON SALE	-	-	-	-	-
01-046-4698	MISCELLANEOUS	-	1,832	-	417	-
	<i>Other Revenue Subtotal</i>	14,050	59,653	27,625	72,295	22,324
	GENERAL FUND REVENUES TOTAL	\$ 2,399,455	\$ 2,015,945	\$ 2,265,780	\$ 2,368,902	\$ 2,346,043

GENERAL GOVERNMENT PROGRAM

The General Government Program includes the basic administrative and legislative functions of the City of Centralia. This program (or division) is funded by General Fund revenues which are pooled and not specifically dedicated to any program, function or activity. The expenditures for all three branches of government (legislative, executive and judicial) are funded in this program. The Mayor, Board of Aldermen, various other Boards and Commissions as well as the City Administrator, the City Clerk's office and the Municipal Court are part of this program.

SUMMARY OF EXPENDITURES

		FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
GENERAL GOVERNMENT						
	Legislative Subtotal	64,295	58,590	62,755	96,974	66,783
	110 Aldermen & Other Bds and Commissions	44,500	32,116	34,900	47,149	38,395
	113 Ordinances/Proceedings	19,795	26,474	27,855	49,825	28,388
	Judicial Subtotal	69,635	65,850	56,368	85,529	74,209
	121 Municipal Court	38,235	37,769	20,314	30,195	23,371
	122 Public Defense	15,700	3,322	12,200	26,692	20,700
	123 Legal Research	15,700	24,759	23,854	28,642	30,138
	Executive Subtotal	5,300	7,262	7,275	4,454	6,920
	131 Mayor	5,300	7,262	7,275	4,454	6,920
	Management Subtotal	164,336	159,806	214,436	199,719	169,933
	141 City Administrator	122,893	110,498	173,325	164,769	123,179
	142 Clerical & Customer Service	41,443	49,308	41,111	34,951	46,754
	Elections Subtotal	3,100	13,014	3,250	4,956	3,450
	151 Elections	3,100	13,014	3,250	4,956	3,450
	Finance Subtotal	140,377	104,982	126,215	145,526	157,807
	161 Internal Acctg/Audit - City Treasurer	4,914	3,673	4,144	3,785	3,931
	162 Payroll	14,686	13,052	10,859	16,093	13,771
	163 Purchasing	16,520	14,375	14,038	16,796	14,145
	164 Cashiering/Collecting	25,006	19,294	29,446	39,706	42,149
	165 Accounting	50,751	26,238	39,228	33,808	48,811
	166 Independent Audit	28,500	28,350	28,500	35,337	35,000
	Gen. Gov. Building & Grounds Subtotal	34,702	37,076	40,569	41,976	51,486
	171 City Hall Building & Grounds	34,702	37,076	40,569	41,976	51,486
	GENERAL GOVERNMENT TOTAL	\$ 481,744	\$ 446,580	\$ 510,868	\$ 579,135	\$ 530,587

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – LEGISLATIVE FUNCTION

The Board of Aldermen establishes municipal policies, reviews and approves the municipal budget, appropriates funds, and evaluates various policies and programs under consideration by the city administration. The Board enacts and enforces rules as it may find necessary for the expeditious transaction of its business and passes ordinances and rules as it deems expedient for the good governance of the City, the preservation of peace and order, the benefits of trade and commerce, and the public health. The Board of Aldermen analyzes public issues of concern to the City and provides for citizen input.

Members of various boards and commissions (Park Board, Cemetery Board, Tree Board and others) serve as advisors to the Mayor and the Board of Aldermen on issues of concern to the Board and the public-at-large. These boards and commissions establish goals and objectives, hold public hearings, submit copies of meeting minutes and special reports, and make recommendations to the Mayor and Board of Aldermen.

Aldermen/Boards and Commission Activity: Funds allocated to this activity provide for conferences, training, travel, materials, supplies, and equipment to carry out routine tasks and stated objectives.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	ALDERMEN, BOARDS & COMMISSIONS					
01-110-6001	SALARIES AND WAGES	600	600	600	600	600
01-110-6010	ACCRUED EMPLOYEE BENEFITS	40,000	30,134	32,000	45,514	35,595
	Personnel Expense Subtotal	40,600	30,734	32,600	46,114	36,195
01-110-6110	PRINTING, PUBLICATIONS, A	100	-	-	-	-
01-110-6120	DUES/MEMBERSHIPS/SUBSCRIP	500	-	250	115	250
01-110-6144	CONSULTANT'S SERVICES	-	-	-	-	-
01-110-6150	CONTRACT LABOR	100	697	750	25	500
01-110-6180	MEALS, LODGING & TRAVEL	1,300	45	500	105	500
01-110-6201	OFFICE SUP.FURNITURE,EQUI	800	40	100	190	250
01-110-6210	OPERATING SUPPLIES	500	-	100	-	100
01-110-6901	MISCELLANEOUS	600	600	600	600	600
	Operating Expense Subtotal	3,900	1,382	2,300	1,035	2,200
	ALDERMEN, BOARDS & COMMISSIONS EXPENSE SUBTOTAL	\$ 44,500	\$ 32,116	\$ 34,900	\$ 47,149	\$ 38,395

Each alderman receives \$100 per year in compensation and another \$100 per year for general expenses. In addition, special expenses incurred attending out-of-town conferences and in other conduct of official City Business are reimbursed by the City.

Personnel Schedule

Position Title	Anticipated Annual Salary	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
			Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Aldermen (6)	\$ 100		100%		100%		100%		\$ 600		
									\$ 600	\$ -	\$ -

Ordinances/Proceedings: This activity provides funds for research, preparation, and adoption of ordinances, resolutions, and policies. Also included in this activity are review, revision, and codification of existing City ordinances.

This activity is carried out under the direct supervision of the City Attorney and City Administrator and the general supervision of the Mayor and Board of Aldermen.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	ORDINANCES & PROCEEDINGS					
01-113-6001	SALARIES AND WAGES	-	13,464	22,755	41,998	23,438
01-113-6010	ACCRUED EMPLOYEE BENEFITS	-	-	1,300	5,437	1,250
	Personnel Expense Subtotal	-	13,464	24,055	47,435	24,688
01-113-6101	POSTAGE AND FREIGHT				267	175
01-113-6120	DUES/MEMBERSHIPS/SUBSCRIPT.				107	100
01-113-6140	PROF SERV. - LEGAL	18,000	-	-	-	-
01-113-6150	CONTRACT LABOR	1,695	12,635	3,500	1,627	2,500
01-113-6210	OPERATING SUPPLIES	100	375	300	762	1,200
	Other Expense Subtotal	19,795	13,010	3,800	2,390	3,700
	ORDINANCES & PROCEEDINGS EXPENSE SUBTOTAL	19,795	26,474	27,855	49,825	28,388

City Attorney is paid monthly according to contract. The retainer expenses are charged in the following proportions to the following budgeted activities:

Ordinances & Proceedings - 50%

Legal Research - 50%

Funds in Account No. 01-113-6150 includes the cost of updating and maintaining an on-line version of the City Code.

Personnel Costs

Position Title	Anticipated Annual Salary	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB	
			Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Annual Wages	AEB
City Attorney	\$ 46,875		50%		50%		50%		\$ 23,438	\$ 1,250
									\$ 23,438	\$ - \$ 1,250

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – JUDICIAL FUNCTION

Municipal Court: Municipal Court is the judicial branch of Centralia's city government. It processes complaints and collects fines and penalties on litigation involving the enforcement of municipal traffic law and other municipal laws and ordinances. Municipal Court is a court-of-record to the extent that appeals may be taken from Municipal Court to a higher court, be it an Appeals Court or a Circuit Appeals Court. Violations of municipal law can as well be violations of state law. If a charge is written up as a violation of state law, it is prosecuted in Boone County Court by the Prosecuting Attorney. If a charge is written up as a violation of local law, then it is prosecuted in Municipal Court. Fines levied in Boone County are paid over to the State. Fines levied in Municipal Court are paid over to the City.

Municipal Court is staffed by an Associated Circuit Court Judge, City Prosecutor, Bailiff (an on-duty officer), and a Municipal Court Clerk (duties currently shared by the Asst City Clerks). Municipal Court is usually held on the fourth Monday of every month. County Court is held every day, five days per week, at the Boone County Courthouse.

Funds are provided to cover costs for police and other employees that testify or otherwise attend court on behalf of the City.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	MUNICIPAL COURT					
01-121-6001	SALARIES AND WAGES	19,446	16,427	17,859	29,130	18,923
01-121-6002	OVERTIME WAGES	175	480	237	204	362
01-121-6010	ACCRUED EMPLOYEE BENEFITS	18,013	20,348	1,618	-	2,586
	Personnel Expense Subtotal	37,635	37,255	19,714	29,334	21,871
01-121-6110	PRINT., PUBLICATIONS, ADV.	-	-	-	107	100
01-121-6120	DUES, TUITION & TRAINING	-	270	-	-	300
01-121-6133	UTILITIES-TELEPHONE	-	65	-	-	100
01-121-6180	MEALS, LODGING, TRAVEL	400	179	400	755	800
01-121-6210	OPERATING SUPPLIES	200	-	200	-	200
	Other Expense Subtotal	600	514	600	862	1,500
	MUNICIPAL COURT EXPENSE SUBTOTAL	38,235	37,769	20,314	30,195	23,371

All of City Prosecutor's salary is budgeted to this account 01-121-6001. In the case of trials on appeal to courts other than Municipal Court, the attorney is allowed, by council approval, an hourly fee at the same rate as his or her private practice.

Accounting supplies for court shown in Account No. 01-121-6210.

Position Title	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hours		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
City Attorney	\$ 16,243			100%		100%		100%		\$ 16,243		\$ 1,000
Asst. City Clerk I/Court Clerk	\$ 13.78	\$ 20.67	\$ 7.68	58	0	41	3	150	5	\$ 2,067	\$ 103	\$ 1,190
Asst. City Clerk I/Billing Clerk	\$ 13.78	\$ 20.67	\$ 7.68	0	0	0	0	40	0	\$ 551	\$ -	\$ 307
City Clerk		\$ -		27	2	4	2	0	0	\$ -	\$ -	\$ -
Police Officer/K-9 Unit	\$ 16.12	\$ 24.18	\$ 9.63	0	14	0	3	0	5	\$ -	\$ 121	\$ 48
Police Officer - FT	\$ 15.65	\$ 23.48	\$ 7.10	2	0	5	3	2	2	\$ 31	\$ 47	\$ 28
Police Dispatcher - FT	\$ 13.05	\$ 19.58	\$ 7.48	36	0	0	0	0	0	\$ -	\$ -	\$ -
Police Officer(s) - PT	\$ 15.18	\$ 22.77	\$ 2.00	3	0	0	0	2	4	\$ 30	\$ 91	\$ 12
										\$ 18,923	\$ 362	\$ 2,586

Public Defense: This activity provides funds for insurance and legal expenses associated with actual or prospective litigation involving the City. Examples of possible litigation might include liability claims arising from the alleged negligence of City employees, eminent domain cases, or a variety of other legal action. This activity is carried out by the City Attorney under the direct supervision of the Mayor and Board of Aldermen.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PUBLIC DEFENSE					
01-122-6101	POSTAGE	-	-	-	-	-
01-122-6110	PRINTING	-	-	-	-	-
01-122-6140	PROFESSIONAL SERVICES-LEG	7,500	1,725	7,500	7,500	10,000
01-122-6190	INSURANCE	7,000	1,547	4,000	9,192	10,000
01-122-6210	OPERATING SUPPLIES	200	50	200	-	200
01-122-6901	MISCELLANEOUS	1,000	-	500	10,000	500
	PUBLIC DEFENSE EXPENSE SUBTOTAL	15,700	3,322	12,200	26,692	20,700

Additional expenses for extraordinary legal services provided by the City Attorney and other attorneys for claims against the City or special litigation on behalf of the City will be charged to Account No. 01-122-6140. For such instances, the City Attorney is paid at an hourly rate determined by contract. In FY17, FY18, FY19, FY20 and FY21 funds have been set aside in this line item 01-122-6140 to cover the City's defense in a lawsuit that is not covered by insurance

The General Fund's pro rata share of General Liability and Public Officials Errors and Omissions Insurance is shown in Account No. 01-122-6190 in this activity.

Expenses shown in Account No. 01-122-6901 include insurance claims not covered because of the City's deductible. There are no personnel expenses associated with this activity.

Legal Research: This activity provides funds for research into a wide range of legal questions which may arise in the course of the year. Examples of possible legal questions might include whether a Memorandum of Understanding is legally binding, whether an affirmative vote of a majority of elected officials is required for a vote to carry at a Board of Aldermen meeting, when municipal police may make arrests outside the City limits, etc. Usually, this research is conducted by an attorney, but it may be appropriate and cost-effective on some issues for a knowledgeable lay person to undertake the research. This activity is usually carried out under the direct supervision of the City Attorney, but may also be authorized by the Board of Aldermen, Mayor, or City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	LEGAL RESEARCH					
01-123-6001	SALARIES AND WAGES	-	13,644	18,204	22,734	23,438
01-123-6010	ACCRUED EMPLOYEE BENFITS	-	-	1,300	5,438	500
	Personnel Expense Subtotal	-	13,644	19,504	28,171	23,938
01-123-6110	PRINTING, PUBLICATIONS, A	1,200	-	850	51	500
01-123-6120	DUES/MEMBER/SUBS/TUITION	500	760	800	300	500
01-123-6140	PROFESSIONAL SERV - LEGAL	12,500	10,355	2,500	-	5,000
01-123-6210	OPERATING SUPPLIES	1,500	-	200	120	200
	Other Expense Subtotal	15,700	11,115	4,350	471	6,200
	LEGAL RESEARCH EXPENSE SUBTOTAL	15,700	24,759	23,854	28,642	30,138

50% of the City Attorney's retainer is budgeted in this activity in Account. No. 01-123-6001.

Books, subscriptions, dues, and similar expenses of the City Attorney are budgeted in this activity.

Position Title	Anticipated Annual Salary	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hours		Budgeted Wages & AEB	
			Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Annual Wages	AEB
City Attorney	\$ 46,875	\$ -	50%		50%		50%		\$ 23,438	\$ 500

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – EXECUTIVE FUNCTION

Mayor: The Mayor is the chief executive officer of the City. He or she presides at Board of Aldermen meetings, at which he or she may vote to break a tie or may veto, subject to override, bills passed by the Board. The Mayor signs commissions and appointments, checks, and other official documents on behalf of the City. The Mayor also appoints all committees of the Board. In addition, various other powers and responsibilities are assigned to the Mayor. Among these are the authority to order buildings or structures to be completed, repaired, demolished, or vacated. As well, the Mayor serves as a voting member of the Planning and Zoning Commission. Funds appropriated for this activity cover expenses associated with the office of the Mayor.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	MAYORAL					
01-131-5506	DATA PROCESSING EQUIPMENT - CAPITAL		-	750	-	-
	Capital Expense Subtotal	-	-	750	-	-
01-131-6001	SALARIES AND WAGES	1,500	1,500	1,500	1,437	1,500
01-131-6010	ACCRUED EMPLOYEE BENEFITS	350	775	125	351	520
	Personnel Expense Subtotal	1,850	2,275	1,625	1,787	2,020
01-131-6101	POSTAGE AND FREIGHT	-	-	-	-	-
01-131-6110	PRINTING, PUB., AND ADV.	400	1,339	1,200	684	1,200
01-131-6120	DUES/MEMBER/SUBS/TUITION	500	901	600	802	600
01-131-6133	MAYOR CELL PHONE	1,250	720	800	894	800
01-131-6150	CONTRACT LABOR	-	80	100	-	100
01-131-6180	MEALS, LODGING, TRAVEL	800	977	1,000	80	1,000
01-131-6201	OFFICE SUPPLIES, FURNITUR	200	870	1,000	70	1,000
01-131-6210	OPERATING SUPPLIES	200	-	100	12	100
01-131-6901	MISCELLANEOUS	100	100	100	125	100
	Other Expense Subtotal	3,450	4,987	4,900	2,667	4,900
	EXECUTIVE/MAYOR EXPENSE SUBTOTAL	5,300	7,262	7,275	4,454	6,920

The Mayor receives \$1,500 per year in salary and \$100 per year account No. 01-131-6901 for general expenses.

Printing of Mayoral Proclamations budgeted in account No. 01-131-6110.

Position Title	Anticipated Annual Salary	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hours		Budgeted Wages & AEB		
			Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Annual Wages		AEB
Mayor	\$ 1,500		100%		100%		100%		\$ 1,500		\$ 520
									\$ 1,500	\$ -	\$ 520

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – MANAGEMENT FUNCTION

City Administration: The City Administrator is the chief administrative officer of the City. He or she has general superintending control of the administration and management of government business, officers, and employees of the City. He or she has full and complete control and responsibility over the electric, water, sewer, and sanitation utilities, and the street and finance departments--including the right to hire, direct, suspend, and discharge all personnel in these departments. He or she has responsibility for coordinating the activities of the Chief of Police, City Clerk, Treasurer, Collector, Code Enforcement Office, Fire Chief, City Physician, City Attorney, and such other officers and employees as may be provided by the Board of Aldermen.

Subject to Aldermanic Committee approval, the City Administrator has the duty and responsibility to make and enforce rules and regulations governing many of the City operations. Unless he or she delegates the responsibilities to another City employee or contractor, the City Administrator is the Chief Budget Officer, the City Inspector, and the City Engineer. The City Administrator is the purchasing officer and approves bills prior to payment. In addition, the City Administrator has a variety of other duties and responsibilities, such municipal planning and issuing building permits.

When finances permit, the City also can employ a Director of Public Works and Public Utilities. This officer is responsible for hands-on, day-to-day oversight of employees in the public works and public utilities departments. He or she also helps with the development of bid specifications and purchasing in these areas. He or she is the City's field representative and project inspector on various construction projects. The Director also is acting City Administrator in the absence of the City Administrator. For this budget year, the position is paid for from Water Administration (50%) and Electric Administration (50%).

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	CITY ADMINISTRATOR					
01-141-6001	SALARIES	77,188	70,227	132,725	119,326	72,800
01-141-6010	ACCRUED EMPLOYEE BENEFITS	36,305	31,843	32,500	38,240	37,629
	Personnel Expense Subtotal	113,493	102,070	165,225	157,566	110,429
01-141-6101	POSTAGE AND FREIGHT	50	-	-	-	-
01-141-6110	PRINTING, PUB.AND ADV.	1,200	1,772	1,200	725	1,200
01-141-6120	DUES, MEMBERSHIPS, SUB. & TU	2,000	1,205	1,200	2,156	5,500
01-141-6133	UTILITIES-TELEPHONE, FAX	3,500	4,133	4,200	2,962	4,000
01-141-6140	PROFESSIONAL SERV - LEGAL	-	-	-	-	-
01-141-6144	CONSULTANT'S SERVICES	-	-	-	-	-
01-141-6150	CONTRACT LABOR	1,000	199	250	-	250
01-141-6180	MEALS, LODGING, TRAVEL	1,250	472	750	596	750
01-141-6201	OFFICE SUPP & FURNITURE	300	55	300	52	300
01-141-6210	OPERATING SUPPLIES	100	592	200	501	500
01-141-6901	MISCELLANEOUS	-	-	-	211	250
01-141-8809	TRANSFER TO PERSONNEL	-	-	-	-	-
	Other Expense Subtotal	9,400	8,428	8,100	7,203	12,750
	CITY ADMINISTRATOR SUBTOTAL	122,893	110,498	173,325	164,769	123,179

Printing of annual budget and other printing and copy charges for maps of general use by City budgeted in this activity.

Because the time of the City Administrator and Director of Public Works and Public Utilities are spread over so many activities on a daily basis, all of their salaries are budgeted within this account.

Position Title	Anticipated Annual Salary	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hours		Budgeted Wages & AEB	
			Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Annual Wages	AEB
City Administrator	\$ 72,800	\$ 16.36	100%		100%		100%		\$ 72,800	\$ 37,629
									\$ 72,800	\$ - \$ 37,629

Clerical and Customer Service: Clerical tasks associated with general government administration include: typing financial and other reports and letters for the Mayor, City Administrator, and other officers, officials, and agencies of the City; answering phone and personal inquiries of a general government nature (excluding inquiries relating to the public utilities--see "Administration" or "Communications and Clerical Support" in each of the utility funds); typing meeting minutes; recording plats and deeds; microfilming old records; research by the assistant city clerks on matters relating to all government services; office filing; filing reports (except payroll reports) to other governments and agencies; making photocopies; mailing of materials; sorting and screening mail; etc.

Clerical tasks are performed by personnel in the city "front office" and other people who work on an "as needed" basis. Clerical tasks are carried out under the direct supervision of the City Administrator and the City Clerk.

Customer service tasks associated with general government include answering inquiries about matters pertaining to government operations, public safety, and public works activities; listening to and resolving citizens' complaints through referral or investigation and resolution. Typical examples of general government customer service activities include answering inquiries about Board meetings, city codes and regulations, social services, responding to nuisance complaints, registering voters, and a variety of other tasks that occur at an undeterminable frequency.

Funds appropriated to this activity cover personnel expenses, clerical supplies, clerical equipment, postage, microfilming, and duplicating expenses.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	CLERICAL & CUSTOMER SERVICE					
01-142-6001	SALARIES AND WAGES	22,067	23,866	19,987	14,947	23,322
01-142-6002	OVERTIME WAGES	3,000	4,548	3,227	2,614	-
01-142-6010	ACCRUED EMPLOYEE BENEFITS	11,256	12,809	11,797	8,661	11,732
	Personnel Expense Subtotal	36,323	41,223	35,011	26,222	35,054
01-142-6101	POSTAGE AND FREIGHT	-	-	-	-	-
01-142-6110	PRINTING, PUBLICATIONS, A	100	513	150	88	100
01-142-6120	DUES/MEMBER/SUBS/TUITION	500	1,025	700	1,252	1,500
01-142-6141	PROF SERVICES - ACCOUTING	-	-	-	-	-
01-142-6150	CONTRACT LABOR	300	444	500	-	350
01-142-6170	MAINT AGREEMENTS & LEASES	170	-	150	96	150
01-142-6180	MEALS, LODGING, TRAVEL	750	893	1,000	1,432	1,500
01-142-6190	INSURANCE	-	-	-	-	-
01-142-6201	OFFICE SUPPLIES, FURNITUR	100	-	-	10	500
01-142-6210	OPERATING SUPPLIES	3,200	4,895	3,500	5,851	7,500
01-142-6901	MISCELLANEOUS	-	315	100	-	100
	Other Expense Subtotal	5,120	8,085	6,100	8,729	11,700
	CLERICAL & CUSTOMER SERVICE SUBTOTAL	41,443	49,308	41,111	34,951	46,754

Personnel Costs

		Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
					Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
01-142-6001	Asst. City Clerk II	\$ 17.58	\$ 26.37	\$ 9.03	826	59	822	15	824	0	\$ 14,484	\$ -	\$ 7,440
01-142-6001	Asst. City Clerk I/Court Clerk	\$ 13.78	\$ 20.67	\$ 7.66	8	2	8	11	8	0	\$ 110	\$ -	\$ 61
01-142-6001	Asst. City Clerk I/Billing Clerk	\$ 13.78	\$ 20.67	\$ 7.66	3	10	8	16	5	0	\$ 72	\$ -	\$ 40
01-142-6001	Deputy City Clerk/AP Clerk	\$ 39,060	\$ 7.63		24	21	6	5	10%		\$ 3,906	\$ -	\$ 1,587
01-142-6001	City Clerk	\$ 47,498	\$ 12.52		478	78	61	55	10%		\$ 4,750	\$ -	\$ 2,604
											\$ 23,322	\$ -	\$ 11,732

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – ELECTIONS FUNCTION

Elections: The City of Centralia holds general elections every year in April. The Mayor and City Collector are elected on a non-partisan basis to serve two-year terms. Two Aldermen are elected on a non-partisan basis from each of three wards to serve two-year terms. Terms of office for Alderman are overlapping, with one Alderman from each ward being elected each year.

Special elections are held in Centralia whenever the Mayor and Board of Aldermen decide an issue, either by law or desire, should be put before the voters. The Missouri Constitution requires that bond issues and increases in taxes must be brought to an election of the citizens. There are only certain times that special elections can be held. In 2020, these are April 7, August 4, and November 3.

Funds allocated to this activity cover expenses incurred in conducting elections, including printing of ballots and payment of election judges. The City Clerk is responsible for keeping the election books and seeing that candidates sign all necessary documentation. The City Clerk then sends information to the County Clerk, who is responsible for seeing that ballots are printed and election materials and equipment are available on Election Day. Election judges appointed by the County Commission count ballots, and the County Clerk certifies the results of the election. Specific requirements for the conduct of elections generally can be found in Missouri Statutes and in Chapter 8 of the City Code.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	ELECTIONS					
01-151-6110	PRINTING	100	229	250	245	250
01-151-6150	CONTRACT LABOR	3,000	12,785	3,000	4,711	3,200
01-151-6901	MISCELLANEOUS	-	-	-	-	-
	ELECTIONS SUBTOTAL	3,100	13,014	3,250	4,956	3,450

Personnel time for City Clerk is minimal and is budgeted in Customer Service.

Contract payments for election judges and county services shown in Account No. 01-151-6150.

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – FINANCE FUNCTION

Internal Accounting and Audit/Treasurer: Certain internal accounting and auditing procedures are carried out by the City Treasurer, who is appointed by the Mayor with the advice and consent of the Board of Aldermen. The Treasurer's duties are outlined in the City Code, Section 2-72. They include making monthly reports to the Board of Aldermen regarding expenses, revenues, and fund balances; reconciling bank balances; and conferring with City staff regarding investments.

Funds allocated to this activity cover expenses of the City Treasurer, including salary, and the cost of bonds and sureties for faithful performance of duties.

In addition, funds appropriated for this activity cover expenses associated with investment activities by the City Clerk and City Administrator, as well as expenses for performance and other bonds required by ordinance for City employees who have access to money.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	CITY TREASURER/INTERNAL AUDITOR					
01-161-6001	SALARIES AND WAGES	2,944	2,872	2,944	2,946	3,091
01-161-6010	ACCRUED EMPLOYEE BENEFITS	670	601	600	639	240
	Personnel Expense Subtotal	3,614	3,473	3,544	3,585	3,331
01-161-6110	PRINTING, PUB. AND ADV.	100	-	-	-	-
01-161-6120	DUES/MEMBER/SUBS/TUITION	300	-	400	-	400
01-161-6141	PROF SERVICES - ACCOUNTIN	700	-	-	-	-
01-161-6190	INSURANCE	200	200	200	200	200
01-161-6210	OPERATING SUPPLIES	-	-	-	-	-
01-161-6901	MISCELLANEOUS	-	-	-	-	-
	Other Expense Subtotal	1,300	200	600	200	600
	CITY TREASURER SUBTOTAL	4,914	3,673	4,144	3,785	3,931

City Treasurer/Internal Auditor Personnel Costs

			Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
City Treasurer	\$	258		100%		100%		100%		\$ 3,091	\$ -	\$ 240
										\$ 3,091	\$ -	\$ 240

Payroll: Work undertaken in this activity controls the processing of the payroll and personnel records for all City employees. Full-time workers are paid bi-weekly. The others (elected officials and part-time employees) are paid less frequently. Processing payroll checks includes calculating of withholding data (state and federal taxes, LAGERS, FICA), payroll deductions (union dues, life insurance, retirement plans), and benefits records (health and dental insurance, vacation leave, sick leave, holidays, etc.). It also includes preparation of personnel reports and entering personnel payroll into the computer system. In addition, payroll includes tasks associated with processing unemployment claims, retirement claims, and worker's compensation claim. The payroll activity also involves the allocation of labor costs among the various budgeted activities.

Work for this activity is primarily carried out by Assistant City Clerk II. The City Clerk is directly responsible for supervision of the Activity.

Funds appropriated cover expenses for personnel time, material, equipment, and programming.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PAYROLL					
01-162-6001	SALARIES AND WAGES	7,191	7,340	7,444	9,444	8,966
01-162-6002	OVERTIME WAGES	700	797	-	352	-
01-162-6010	ACCRUED EMPLOYEE BENEFITS	5,195	4,724	3,215	5,839	4,605
	Personnel Expense Subtotal	13,086	12,861	10,659	15,634	13,571
01-162-6110	PRINTING,PUBLICATIONS,ADV	500	-	-	-	-
01-162-6120	DUES/MEMBER/SUBS/TUITION	400	-	-	459	-
01-162-6180	MEALS, LODGING, TRAVEL	200	-	-	-	-
01-162-6201	OFFICE SUPPLIES/FURNITURE	100	-	-	-	-
01-162-6210	OPERATING SUPPLIES	400	191	200	-	200
	Other Expense Subtotal	1,600	191	200	459	200
	PAYROLL SUBTOTAL	14,686	13,052	10,859	16,093	13,771

Personnel Costs

			Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
						Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Phyllis	01-162-6001	Asst. City Clerk II	\$ 17.58	\$ 26.37	\$ 9.03	404	34	551	34	510	0	\$ 8,966	\$ -	\$ 4,605
Tara	01-162-6001	City Clerk	\$ -	\$ -	\$ -	38		24	0	0	0	\$ -	\$ -	\$ -
												\$ 8,966	\$ -	\$ 4,605

Purchasing: Purchasing activities performed by city hall personnel are an integral part of a sound bookkeeping system and for maintaining budget control. They include purchasing for goods and services used by Central Service staff, as well as for other City departments and occasionally for the Park Board and the Library Board. Purchasing involves locating a vendor, processing purchase order, processing checks for goods and service purchased, matching invoices to purchase orders, double checking the mathematics on invoices, and preparing claims vouchers.

The activity is carried out by the City Clerk and Deputy City Clerk under the general supervision of the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PURCHASING					
01-163-6001	SALARIES AND WAGES	7,703	7,013	9,249	8,671	9,818
01-163-6002	OVERTIME WAGES	1,780	1,614	517	1,362	-
01-163-6010	ACCRUED EMPLOYEE BENEFITS	6,437	5,648	4,122	5,925	3,827
	Personnel Expense Subtotal	15,920	14,275	13,888	15,958	13,645
01-163-6210	OPERATING SUPPLIES	600	100	150	838	500
	Other Expense Subtotal	600	100	150	838	500
	PURCHASING SUBTOTAL	16,520	14,375	14,038	16,796	14,145

Operating supplies include purchase orders and check request vouchers.

Personnel Costs

		Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
					Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
01-163-6001	Asst. City Clerk II	\$ 17.58	\$ 26.37	\$ 9.03	29	1	2	0	3	0	\$ 53	\$ -	\$ 27
01-163-6001	Deputy City Clerk/AP Clerk	\$ 39,060	\$ 7.63		426	69	501	59	25%		\$ 9,765	\$ -	\$ 3,800
											\$ 9,818	\$ -	\$ 3,827

Cashiering and Collecting: There are numerous tasks that are performed by Central Service ("front office") personnel that involve billing and collecting for various commodities (water, electricity), services (trash pickups), licenses and permits (water and sewer tap fees, dog and cat licenses) and some taxes. In accordance with a cost allocation plan developed in November, 1982, approximately 29% of all collections during the course of a typical fiscal year are related to sanitation services, 29% are related to water and sewer services, and 29% are related to power and light services. The remaining 13% of all cashiering and collecting costs include General Government expenses such as billing for accounts receivable, processing delinquent notices, collecting delinquent accounts, collecting deposits, coordinating with the Boone County Collector and Boone County Assessor concerning tax bills, selling permits, copying, reconciling cash in cash drawer and in petty cash, etc.

All cashiering and collecting costs are liabilities in the Internal Services Fund-Cashiering and Collecting activity. Cashiering and collecting costs are expensed to the "Administration" or "Communications and Central Service" activities of the public utility funds, and this Finance function of General Government in the above stated proportions.

Cashiering and Collecting activities are carried out by the City Clerk (who is also the City Collector) and the assistant city clerks. The activity is directly supervised by the City Clerk under the general supervision of the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	CASHIERING/COLLECTING					
01-164-5506	DATA PROCESSING EQUIPMENT	1,000	319	325	929	-
01-164-5508	OTHER MISC CAPITAL	-	-	5,460	-	650
	Capital Expense Subtotal	1,000	319	5,785	929	650
01-164-6001	SALARIES AND WAGES	11,147	9,445	10,420	13,145	14,690
01-164-6002	OVERTIME WAGES	950	818	1,038	681	440
01-164-6010	ACCRUED EMPLOYEE BENEFITS	5,029	4,749	5,508	12,028	7,207
	Personnel Expense Subtotal	17,126	15,012	16,966	25,855	22,337
01-164-6101	POSTAGE AND FREIGHT	1,750	1,402	1,625	1,813	1,625
01-164-6110	PRINTING, PUB. AND ADVERT	-	19	-	-	26
01-164-6120	DUES, MEMBERSHIPS, SUBSCRIPTIONS	-	-	195	-	195
01-164-6133	UTILITIES-TELEPHONE/FAX	50	3	65	-	65
01-164-6143	PROF SERV - DATA PROCESSI	30	-	-	-	-
01-164-6150	CONTRACT LABOR	2,500	1,721	2,600	5,175	3,900
01-164-6170	MAINT AGREEMENTS & LEASES	600	768	780	1,176	975
01-164-6180	MEALS, LODGING, TRAVEL	-	-	195	8	195
01-164-6201	OFFICE SUPP, FURNITURE, EQU	100	207	325	251	325
01-164-6210	OPERATING SUPPLIES	350	268	260	281	325
01-164-6320	BAD DEBTS	1,200	(425)	300	1,107	1,950
01-164-6901	MISCELLANEOUS	300	-	350	3,111	9,581
	Other Expense Subtotal	6,880	3,963	6,695	12,922	19,162
	CASHIERING & COLLECTING SUBTOTAL	\$ 25,006	\$ 19,294	\$ 29,446	\$ 39,706	\$ 42,149

Funds budgeted in this activity cover 13% of all cashiering and collecting expenses, as distributed from the Internal Services Fund. Maintenance agreements for computer system, copy machine, and postage machine budgeted in Cashiering and Collecting.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk I/Billing Clerk	\$ 13.78	\$ 20.67	\$ 7.68	230	10	242	6	236	7	\$ 3,247	\$ 134	\$ 1,860
Asst. City Clerk I/Court Clerk	\$ 13.78	\$ 20.67	\$ 7.68	198	3	245	3	222	7	\$ 3,053	\$ 134	\$ 1,751
Asst. City Clerk II	\$ 17.58	\$ 26.37	\$ 9.03	77	5	52	3	64	7	\$ 1,132	\$ 171	\$ 640
City Clerk	\$ 47,498	\$ 12.52		39	3	109	5	104	0	\$ 2,366	\$ -	\$ 1,297
Customer Service Rep.	\$ 9.75	\$ 14.63	\$ 2.00	0	0	48	0	135	0	\$ 1,318	\$ -	\$ 270
Deputy City Clerk/AP Clerk	\$ 39,060	\$ 7.63		167	15	177	8	177	0	\$ 3,320	\$ -	\$ 1,349
Scanning Clerk	\$ 13.00	\$ 19.50	\$ 2.00	18	0	19	0	20	0	\$ 254	\$ -	\$ 39
										\$ 14,690	\$ 440	\$ 7,207

Accounting: This activity provides funds for accounting tasks that are performed by Central Service personnel. Examples of such tasks include the time spent posting all receipts and expenses to accounting journals; processing finance reports; accounting for investments, stocks, and other marketable securities; and time spent making adjusting journal entries.

This activity is carried out by the City Clerk with assistance from the Assistant City Clerks.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	ACCOUNTING					
01-165-6001	SALARIES AND WAGES	25,204	13,607	20,170	19,197	23,819
01-165-6002	OVERTIME WAGES	293	1,135	1,815	1,063	-
01-165-6010	ACCRUED EMPLOYEE BENEFITS	15,204	8,396	12,243	13,099	20,992
	Personnel Expense Subtotal	40,701	23,138	34,228	33,359	44,811
01-165-6120	DUES, TUITION, MEMBERSHIP	50	-	-	449	500
01-165-6141	PROF. SERVICES - ACCOUNTING	10,000	3,100	5,000	-	3,500
01-165-6180	MEALS, LODGING, TRAVEL	-	-	-	-	-
	Other Expense Subtotal	10,050	3,100	5,000	449	4,000
	ACCOUNTING SUBTOTAL	50,751	26,238	39,228	33,808	48,811

Funds budgeted in Account No. 01-165-6141 cover expenses associated with accountant's advice during the course of the year.

	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk II	\$ 17.58	\$ 26.37	\$ 9.03	2	1	4	0	4	0	\$ 70	\$ -	\$ 36
Deputy City Clerk/AP Clerk	\$	39,059.80	\$ 7.63		4	0	0	0	0	\$ -	\$ -	\$ 7,935
City Clerk	\$	47,497.58	\$ 12.52	656	36	975	33	50%		\$ 23,749	\$ -	\$ 13,021
										\$ 23,819	\$ -	\$ 20,992

Independent Audit: This activity provides funds for the annual financial audit of the City. Although a certain amount of personnel time of Central Service staff is devoted to assisting the auditor, such time is budgeted under in the "Accounting" activity. The annual financial audit consists of examining City financial records and rendering a report to the City, and of making proper corrections and adjustments to City accounts as recommended by the auditor.

This activity is carried out by independent auditors with the close cooperation of City officials.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	INDEPENDENT AUDIT					
01-166-6141	AUDIT	28,500	28,350	28,500	35,337	35,000
01-166-6150	AUDIT	-	-	-	-	-
	INDEPENDENT AUDIT SUBTOTAL	28,500	28,350	28,500	35,337	35,000
	FINANCE TOTAL	140,377	104,982	126,215	145,526	157,807

Funds budgeted for auditing services are contractual.

No personnel costs for this activity

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – BUILDING & GROUNDS FUNCTION

Building and Grounds Maintenance: The purpose of this activity is to provide a budgeted allocation of funds for expenses incurred in the operation, maintenance, repair, and upkeep of City Hall and its grounds. Funds in this activity provide for liability insurance on City property and operations. Funds allocated to this activity cover expenses for utilities and janitorial services for all operations carried out at the City Hall, including the community room and the police station. In addition, expenses associated with the maintenance of the grounds, roof, and brickwork, and the operation and maintenance of the heating, electrical, and water systems at City Hall are allocated to this activity. Finally, expenses for maintenance, repairs, alterations, and improvements in the administrative and commons area are paid from this activity.

General supervision and oversight of the activities is provided by the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	CITY HALL BUILDING & GROUNDS					
01-171-5501	RADIO & COMM EQUIPMENT	1,000	-	-	-	-
01-171-5510	BUILDING IMPROVEMENTS	-	-	5,000	3,792	5,000
	Capital Expense Subtotal	1,000	-	5,000	3,792	5,000
01-171-6001	SALARIES AND WAGES	375	580	351	735	1,597
01-171-6010	ACCRUED EMPLOYEE BENEFITS	252	313	218	457	938
	Personnel Expense Subtotal	627	893	569	1,192	2,536
01-171-6101	POSTAGE AND FREIGHT	25	-	25	-	25
01-171-6110	PRINTING, PUB. AND ADV.	50	-	75	-	75
01-171-6132	UTILITIES-NATURAL GAS	5,500	3,862	4,500	4,108	4,500
01-171-6133	UTILITIES-TELEPHONE,FAX	-	-	-	2,227	1,500
01-171-6150	CONTRACT LABOR	13,000	18,083	15,000	14,364	18,000
01-171-6160	REPAIR SERVICE	500	-	500	-	500
01-171-6190	INSURANCE	11,000	12,743	12,800	13,338	17,250
01-171-6201	OFFICE SUPPLIES/FURNITURE	400	-	100	69	100
01-171-6210	OPERATING SUPPLIES	2,500	1,495	2,000	2,886	2,000
01-171-6490	EQUIPMENT USE CHARGES	100	-	-	-	-
	Other Expense Subtotal	33,075	36,183	35,000	36,992	43,950
	CITY HALL BUILDINGS & GROUNDS SUBTOTAL	34,702	37,076	40,569	41,976	51,486

Gas, water, and electric utility bills for City Hall (including police station annex) are budgeted in this activity.

Property and Crime Insurance coverages for the City Hall and its furnishings are included in this activity in line item 01-171-6190.

Funds budgeted in line item 01-171-6210 include expenses for janitorial supplies, those in line item 01-171-6150 include the contract for janitorial services.

Funds shown for salaries represent incidental repair and improvement work performed by public works and public utilities personnel.

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.33	6		33		20		\$ 342	\$ -	\$ 221
Equip. Operator - Water/Wastewater	\$ 15.65	\$ 23.48	\$ 10.82	8		17		13		\$ 196	\$ -	\$ 135
Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78	4		24		14		\$ 332	\$ -	\$ 179
Foreman - Electric	\$ 26.55	\$ 39.83	\$ 15.49			2		12		\$ 319	\$ -	\$ 186
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	5		16		11		\$ 183	\$ -	\$ 91
Asst. Foreman/Lineman - Electric	\$ 21.57	\$ 32.36	\$ 12.60			4		2		\$ 43	\$ -	\$ 25
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66			12		5		\$ 87	\$ -	\$ 43
Lineman - Electric	\$ 19.15	\$ 28.73	\$ 11.56			2		5		\$ 96	\$ -	\$ 58
										\$ 1,597	\$ -	\$ 938

PUBLIC SAFETY PROGRAM

The Public Safety Program includes the activities of the Centralia municipal government that protects the health and safety of the citizens of Centralia. The program includes the Police Department, Fire Department, animal control, health code enforcement and abatement of nuisances such as weeds, garbage in yards as well as pest and rabies other control. The fund pays for the contracted costs for building inspections, and any emergency management training.

SUMMARY OF EXPENDITURES

			FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 PROPOSED
PUBLIC SAFETY PROGRAM							
	Police Protection Subtotal		930,829	914,557	980,414	1,017,797	984,765
	210	Planng/Admin/Invstgatr/ Training	89,255	55,872	120,722	139,217	154,221
	212	Patrol/Law Enforcement	585,076	584,564	602,015	591,855	503,524
	213	Communication/Cler. Support	240,006	260,337	242,902	264,179	258,626
	214	Building & Grounds	15,992	13,784	14,225	22,546	24,007
	215	School Resource Officer	500	-	550	-	44,387
	Fire Protection Subtotal		111,537	105,915	170,440	146,035	189,640
	221	Planning/Administration/ Training	14,690	4,525	11,750	13,992	19,140
	222	Fire Fighting	85,047	83,848	147,990	125,024	159,550
	224	Building & Grounds	11,800	17,542	10,700	7,018	10,950
	Protective Inspection Subtotal		44,182	28,533	28,750	22,507	23,250
	234	Building, Health and Safety Inspct	44,182	28,533	28,750	22,507	23,250
	Emergency Management Subtotal		1,450	20	614	-	890
	241	Admin/Training/Operatio ns	1,450	20	614	-	890
	Other Public Safety Subtotal		45,931	45,666	70,056	45,959	95,175
	251	Rabies/Animal Control	29,443	26,998	49,904	27,825	74,077
	253	Weed, Nuisance & Pest Control	16,488	18,668	20,152	18,133	21,098
	PUBLIC SAFETY TOTAL		\$ 1,133,928	\$ 1,094,691	\$ 1,250,274	\$ 1,232,298	\$ 1,293,720

GENERAL FUND – PUBLIC SAFETY PROGRAM – POLICE PROTECTION FUNCTION

Planning/Administration/Investigation/Training: This activity is used to account for administrative time of the Chief of Police and other patrol officers, the time spent in training and community outreach and public relations efforts, and the time spent in special investigations. The Chief of Police is an active law enforcement officer. He also has general supervisory control over the Police Department. He is responsible for enforcing discipline within the Department and for the proper instruction and training of all Police Department members. The Chief of Police is responsible for developing and implementing departmental policies, managing activities and facilities, purchasing departmental supplies and equipment, providing information regarding operations and personnel to City officials, and providing opportunities for the general public to participate in crime prevention and public safety efforts. The Department attempts to conduct annual information program in areas of bicycle safety, burglary prevention, and child fingerprinting.

The officers have to achieve and maintain proficiency in their field through frequent, sometimes mandatory, training and recertification--particularly in the use of weapons.

The Chief of Police and other officers are members of the Mid-Missouri Major Case Squad. They may participate in major investigations in Boone County and other nearby counties.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	POLICE PLANNING/ADMIN/INVESTIGATION/TRAINING					
01-210-5501	RADIO AND COMMUNICATIONS	-	-	-	-	-
01-210-5505	TOOLS	-	-	-	-	-
01-210-5506	DATA PROCESSING EQUIPMENT	-	-	-	862	500
	Capital Expense Subtotal	-	-	-	862	500
01-210-6001	SALARIES AND WAGES	32,913	16,883	46,750	60,026	78,122
01-210-6002	OVERTIME WAGES	3,933	4,306	1,645	1,509	1,205
01-210-6010	ACCRUED EMPLOYEE BENEFITS	18,734	8,891	23,977	34,438	36,995
	Personnel Expense Subtotal	55,580	30,080	72,372	95,973	116,321
01-210-6101	POSTAGE AND FREIGHT	-	75	-	-	-
01-210-6110	PRINTING, PUBLICATIONS,ADV	800	301	-	407	500
01-210-6120	DUES/MEMBER/SUBS/TUITION	4,000	6,832	-	1,882	2,000
01-210-6133	UTILITIES, TELEPHONE & FA	375	3,559	9,650	5,483	1,200
01-210-6150	CONTRACT LABOR	1,500	1,420	1,500	601	1,500
01-210-6160	REPAIR SERVICES	-	520	-	-	500
01-210-6170	MAINT AGREEMENTS & LEASES	1,800	117	11,500	6,609	1,200
01-210-6180	MEALS, LODGING, TRAVEL	2,400	1,154	1,200	2,316	2,500
01-210-6190	INSURANCE	7,700	-	7,500	10,623	11,000
01-210-6201	OFFICE SUP.FURNITURE,EQUI	1,400	354	1,000	428	1,000
01-210-6210	OPERATING SUPPLIES	1,200	975	1,000	2,314	2,500
01-210-6220	TOOLS & SMALL EQUIPMENT	500	300	500	203	-
01-210-6490	EQUIPMENT USE CHARGES	12,000	10,185	12,000	11,516	12,000
01-210-6901	MISCELLANEOUS	-	-	2,500	-	1,500
	Other Expense Subtotal	33,675	25,792	48,350	42,383	37,400
	POLICE PLANNING, ADMIN., & INVEST. SUBTOTAL	89,255	55,872	120,722	139,217	154,221

Training expenses are shown in Account No. 01-210-6120 and 01-201-6180.

Funds for patrol and practice ammunition are shown in Account No. 01-210-6210.

Payments for agreements with the East Central Drug Task Force and maintenance agreements with Huber are budgeted in fund 01-210-6170.

Planning/Administration/Investigation/Training (cont.)

Funds in Account No. 01-210-6150 include webinar and other services in the training program.

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Chief	\$	55,125.00	\$ 9.26	50%		50%		80%		\$ 44,100	\$ -	\$ 15,409
Lieutenant	\$	49,350.00	\$ 15.47	50%		50%		50%		\$ 24,675	\$ -	\$ 16,089
Code Enforcement Officer	\$ 17.49	\$ 26.24	\$ 11.98	6	2	5	3	5	2	\$ 92	\$ 52	\$ 87
Dispatch Supervisor	\$ 16.11	\$ 24.17	\$ 11.98	47	1	13	4	30	2	\$ 479	\$ 48	\$ 380
Police Corporal	\$ 17.44	\$ 26.16	\$ 10.09	12	17	140		76	2	\$ 1,325	\$ 52	\$ 787
Police Dispatcher	\$ 13.05	\$ 19.58	\$ 7.48		4	13	10	7	2	\$ 85	\$ 39	\$ 64
Police Dispatcher	\$ 13.28	\$ 19.92	\$ 10.38	64	5	82	7	73		\$ 966	\$ -	\$ 755
Police Dispatcher(s) - PT	\$ 12.83	\$ 19.25	\$ 2.00	52	0	72	5	62		\$ 795	\$ -	\$ 124
Police Dispatcher/ Clerk	\$ 13.95	\$ 20.93	\$ 14.76	6		26		16		\$ 223	\$ -	\$ 236
Police Officer - FT	\$ 15.65	\$ 23.48	\$ 7.10			90	20	40	10	\$ 626	\$ 235	\$ 355
Police Officer - FT	\$ 15.65	\$ 23.48	\$ 7.10			72	5	36	10	\$ 563	\$ 235	\$ 327
Police Officer - FT	\$ 16.59	\$ 24.89	\$ 7.29	69	13			35		\$ 572	\$ -	\$ 252
Police Officer - FT	\$ 15.65	\$ 23.48	\$ 9.74	3	6	95	9	49		\$ 767	\$ -	\$ 477
Police Officer(s) - PT	\$ 15.18	\$ 22.77	\$ 2.00	24	4	55		40		\$ 600	\$ -	\$ 79
Police Officer/K-9 Unit	\$ 16.12	\$ 24.18	\$ 9.63	102	84	173	3	137	10	\$ 2,212	\$ 242	\$ 1,418
Police Officer/SRO	\$ 16.12	\$ 24.18	\$ 9.83	0				0	10	\$ -	\$ 242	\$ 98
Police Sergeant	\$ 19.85	\$ 29.78	\$ 14.70		2	2	1	2	2	\$ 40	\$ 60	\$ 59
										\$ 78,122	\$ 1,205	\$ 36,995

Patrol/Law Enforcement: Police patrol is carried out under the direct supervision of the Chief of Police. While working their assigned shifts, patrol officers are charged with the responsibility of protecting life and property and the prevention and suppression of criminal activity. Patrol personnel respond to calls for service in both emergency and non-emergency situations; investigate and report crimes; apprehend criminals; enforce traffic laws and local ordinances; investigate accidents; and perform numerous other community services. In addition, patrol personnel provide security and escort services for community events, and service legal documents in Centralia for the Boone and Audrain County Courts and sheriffs' offices.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PATROL/LAW ENFORCEMENT					
01-212-5501	RADIO/COMMUNICATION EQUIP	1,000	74	500	-	500
01-212-5502	VEHICLES	29,000	30,533	54,500	53,743	-
01-212-5505	TOOLS	-	-	-	-	-
01-212-5506	DATA PROCESSING EQUIPMENT	-	6,646	1,000	271	1,500
01-212-5508	OTHER EQUIPMENT	2,700	17,291	2,500	11,317	2,400
01-212-5509	MISC. OTHER CAPITAL	-	-	16,000	414	6,000
	Capital Expense Subtotal	32,700	54,544	74,500	65,745	10,400
01-212-6001	SALARIES AND WAGES	322,092	291,968	300,357	295,274	278,492
01-212-6002	OVERTIME WAGES	18,216	30,452	13,540	9,736	5,964
01-212-6010	ACCRUED EMPLOYEE BENEFITS	160,218	149,833	156,668	172,923	148,768
	Personnel Expense Subtotal	500,526	472,253	470,565	477,933	433,224
01-212-6101	POSTAGE AND FREIGHT	-	-	-	-	-
01-212-6110	PRINT,PUBLICATIONS AND AD	300	689	700	162	700
01-212-6120	DUES/MEMBER/SUBS/TUITION	3,000	1,300	1,300	100	1,300
01-212-6150	CONTRACT LABOR	2,500	3,317	2,500	2,016	2,500
01-212-6160	REPAIR SERVICES	-	659	-	10	500
01-212-6170	MAINT.AGREEMENTS AND LEAS	-	3,936	4,000	7,248	13,000
01-212-6180	MEALS, LODGING, TRAVEL	-	120	400	501	400
01-212-6201	OFFICE SUPPLIES & FURNITU	250	84	1,750	-	1,500
01-212-6210	OPERATING SUPPLIES	3,000	3,463	3,500	2,137	3,500
01-212-6220	TOOLS & SMALL EQUIPMENT	7,500	13,241	7,500	3,327	-
01-212-6430	EQUIPMENT REPAIR CHARGES	300	75	300	660	500
01-212-6450	EQUIPMENT RENTAL	-	-	-	-	-
01-212-6490	EQUIPMENT USE CHARGES	35,000	30,883	35,000	32,017	35,000
01-212-6913	DRUG ENFORCEMENT	-	-	-	-	-
01-212-6933	NEIGHBORHOOD WATCH PROGRAM	-	-	-	-	1,000
	Other Expense Subtotal	51,850	57,767	56,950	48,177	59,900
	PATROL & LAW ENFORCEMENT SUBTOTAL	585,076	584,564	602,015	591,855	503,524

Towing of abandoned vehicles included in Account No. 01-212-6150.

Uniform expenses are included in Account No. 01-212-6210 and Account No. 01-212-6220.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Chief	\$	55,125.00	\$ 9.26	50%		50%		20%		\$ 11,025	\$ -	\$ 3,852
Lieutenant	\$	49,350.00	\$ 15.47	50%		50%		50%		\$ 24,675	\$ -	\$ 16,089
Police Officer/SRO	\$ 16.12	\$ 24.18	\$ 9.83	2001	97	1850	44	560	40	\$ 9,027	\$ 967	\$ 5,898
Police Officer/K-9 Unit	\$ 16.12	\$ 24.18	\$ 9.63	1977	475	1958	286	1914	96	\$ 30,854	\$ 2,321	\$ 19,356
Police Sergeant	\$ 19.85	\$ 29.78	\$ 14.70	1900	53	2122	2	2038	2	\$ 40,454	\$ 60	\$ 29,988
Police Officer - FT	\$ 15.65	\$ 23.48	\$ 7.10			2022	21	2000	40	\$ 31,300	\$ 939	\$ 14,484
Police Officers (3) - FT	\$ 15.65	\$ 23.48	\$ 9.74	2896	184	5108	96	2000	40	\$ 31,300	\$ 939	\$ 19,870
Police Corporal	\$ 17.44	\$ 26.16	\$ 10.09	1936	152	1750	10	2008	10	\$ 35,020	\$ 262	\$ 20,362
Police Officer - FT	\$ 16.59	\$ 24.89	\$ 7.29	1929	52	1829	6	2005	10	\$ 33,263	\$ 249	\$ 14,689
Police Officer(s) - PT	\$ 15.18	\$ 22.77	\$ 2.00	2429	57	189		2080	10	\$ 31,574	\$ 228	\$ 4,180
										\$ 278,492	\$ 5,964	\$ 148,768

Communications/Clerical Support: Police Dispatchers are responsible for receiving and transmitting all calls for emergency and non-emergency services involving police, fire and ambulance. During times when City Hall is closed, dispatchers transmit messages to street, electric, and water crews when emergencies arise. Dispatchers provide information to the public, and are responsible for making and maintaining records on calls received and warrants issued. Dedicated phone lines allow the dispatchers to be in constant communication with the Joint Dispatcher Center and the enhanced 911 system.

In addition, dispatchers provide clerical assistance to the Chief of Police and patrol officers.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	POLICE & FIRE COMMUNICATIONS/CLERICAL					
01-213-5501	RADIO/COMMUNICATION EQUIP	-	2,210		-	-
01-213-5506	DATA PROCESSING EQUIPMENT	1,000			-	-
	Capital Expense Subtotal	1,000	2,210	-	-	-
01-213-6001	SALARIES AND WAGES	118,218	127,578	131,187	139,502	141,040
01-213-6002	OVERTIME WAGES	5,712	16,347	3,445	13,080	8,459
01-213-6010	ACCRUED EMPLOYEE BENEFITS	90,576	84,834	87,470	98,862	91,678
	Personnel Expense Subtotal	214,506	228,759	222,102	251,444	241,176
01-213-6101	POSTAGE & FREIGHT	-	-	-	-	-
01-213-6110	PRINTING, PUBLICATIONS &	100	-	100	-	-
01-213-6120	DUES/MEMBER/SUBS/TUITION	-	204	200	700	700
01-213-6133	UTILITIES-TELEPHONE, FAX	13,000	10,973	11,000	2,967	5,000
01-213-6144	CONSULTANT SERVICES	-	-	-	-	-
01-213-6150	CONTRACT LABOR	500	3,141	1,000	275	1,000
01-213-6160	REPAIR SERVICE	-	24	-	-	-
01-213-6170	MAINT. AGREEMENTS & LEASE	8,800	9,600	5,000	7,586	8,000
01-213-6180	MEALS, LODGING & TRAVEL	-	56	250	-	250
01-213-6201	OFFICE SUPP.FURNITURE,EQU	1,000	3,411	1,500	201	1,000
01-213-6210	OPERATING SUPPLIES	1,000	1,419	1,500	797	1,500
01-213-6220	TOOLS/SMALL EQUIPMENT	100	540	250	209	-
01-213-6901	MISCELLANEOUS	-	-	-	-	-
	Other Expense Subtotal	24,500	29,368	20,800	12,734	17,450
	POLICE & FIRE COMMUNICATIONS SUBTOTAL	240,006	260,337	242,902	264,179	258,626

Uniforms for dispatchers included in Account No. 01-213-6220.

Repair and maintenance of radios included in Account No. 01-213-6160 and 01-213-6170, as are service contracts for specialized police software.

Lease for "MULES" phone line included in Account No. 01-213-6133.

Funds in Account No. 01-213-5506 is for installation of a new Computer Aided Dispatch system to work in synch with the Boone County Emergency Management system.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Dispatch Supervisor	\$ 16.11	\$ 24.17	\$ 11.98	1845	223	2020	252	1900	100	\$ 30,609	\$ 2,417	\$ 23,960
Police Dispatcher	\$ 13.28	\$ 19.92	\$ 10.38	1861	110	1902	108	1900	100	\$ 25,232	\$ 1,992	\$ 20,760
Police Dispatcher	\$ 13.05	\$ 19.58	\$ 7.48	1925	62	1939	137	1900	100	\$ 24,795	\$ 1,958	\$ 14,960
Police Dispatcher(s) - PT	\$ 12.83	\$ 19.25	\$ 2.00	2589	214	3181	161	2885	0	\$ 37,010	\$ -	\$ 5,769
Police Dispatcher/ Clerk	\$ 13.95	\$ 20.93	\$ 14.76	1693	163	1662	23	1677	100	\$ 23,394	\$ 2,093	\$ 26,229
										\$ 141,040	\$ 8,459	\$ 91,678

Police Building & Grounds: This activity provides funds for maintenance, upkeep, and improvement of the police station and garage. Funds allocated to this activity pay for heating, cooling, and other utility expenses and also for maintenance and improvements of separate police facilities. These activities are carried out under the direct supervision of the Chief of Police and the general supervision of the City Administrator and may involve both police and public works personnel.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	POLICE BUILDINGS & GROUNDS					
01-214-5509	MISCELLANEOUS	100	13	100	-	100
01-214-5510	BUILDING IMPROVEMENTS	-	-	-	2,467	1,000
	Capital Expense Subtotal	100	13	100	2,467	1,100
01-214-6001	SALARIES AND WAGES	7,326	5,507	5,853	5,616	6,384
01-214-6002	OVERTIME WAGES	-	-	-	-	-
01-214-6010	ACCRUED EMPLOYEE BENEFITS	4,416	3,466	4,072	3,732	4,373
	Personnel Expense Subtotal	11,742	8,973	9,925	9,348	10,757
01-214-6110	PRINTING, PUB. AND ADVERT	-	-	-	-	-
01-214-6133	UTILITIES-TELEPHONE & FAX	-	-	-	2,227	1,000
01-214-6150	CONTRACT LABOR	2,000	2,741	2,000	5,894	2,500
01-214-6160	REPAIR SERVICE	100	114	100	-	200
01-214-6180	MEALS, LODGING, TRAVEL	-	-	-	-	-
01-214-6190	INSURANCE	750	736	750	870	750
01-214-6201	OFFICE SUPPLIES, FURNITUR	-	175	200	100	200
01-214-6210	OPERATING SUPPLIES	500	209	350	1,339	-
01-214-6220	TOOLS/SMALL EQUIPMENT	800	823	800	302	7,500
01-214-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
	Other Expense Subtotal	4,150	4,798	4,200	10,731	12,150
	POLICE BUILDINGS & GROUNDS SUBTOTAL	15,992	13,784	14,225	22,546	24,007

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Code Enforcement Officer	\$ 17.49	\$ 26.24	\$ 11.98	336	0	323	0	365	0	\$ 6,384	\$ -	\$ 4,373
										\$ 6,384	\$ -	\$ 4,373

School Resource Officer: This activity provided for the segregated accounting of the expenses for a specially-trained patrol officer to function as a school resources officer (SRO), who spent most of his or her time on the school campuses in Centralia and participating in safety and crime prevention programs aimed at students. The agreement with the Centralia R-6 School District was not renewed for the 2015 – 2016 school year and in recent years no money has been budgeted by the City for the base salary and training expenses of the officer. The Centralia Police Dept. does employ one officer who is the primary contact for all schools in the district, and has served in the capacity of an SRO for several years. In FY21, 75% of the salary and benefits for that officer are budgeted out of SRO, even though there are no matching funds from the school district.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	SCHOOL RESOURCE OFFICER					
01-215-6001	SALARIES & WAGES	-	-	-	-	26,920
01-215-6002	OVERTIME WAGES	-	-	-	-	-
01-215-6010	ACCRUED EMPLOYEE BENEFITS	-	-	-	-	16,416
	Personnel Expense Subtotal	-	-	-	-	43,337
01-215-6120	DUES/MEMBER/SUBS/TUITION	500	-	350	-	350
01-215-6170	MAINT AGREEMENTS & LEASES	-	-	-	-	-
01-215-6180	MEALS, LODGING & TRAVEL	-	-	200	-	200
01-215-6190	INSURANCE	-	-	-	-	-
01-215-6201	OFFICE SUPPLIES, FURNITURE	-	-	-	-	500
01-215-6901	MISCELLANEOUS	-	-	-	-	-
	Other Expense Subtotal	500	-	550	-	1,050
	SCHOOL RESOURCE OFFICER SUBTOTAL	500	-	550	-	44,387

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Police Officer/SRO	\$ 16.12	\$ 24.18	\$ 9.83	0	0	0	0	1670	0	\$ 26,920	\$ -	\$ 16,416
										\$ 26,920	\$ -	\$ 16,416

GENERAL FUND – PUBLIC SAFETY PROGRAM – FIRE PROTECTION FUNCTION

Administration/Prevention/Training: Centralia's Volunteer Fire Department is under the direct supervision of the Fire Chief. The Chief is required by City Code to report on a regular basis on the condition of the firefighting equipment and buildings, to keep an inventory of and render periodic reports on fire department property and equipment, to make inspections and enforce ordinances relating to fire safety and standards. The Chief is requested to submit data to the City Administrator on a monthly basis on the activities of the department.

In order to maintain professional firefighting skills, the Chief is responsible for seeing that firemen meet department educational and training requirements.

The City of Centralia has been able to achieve a Fire Rating of 5 for insurance purposes.

Funds allocated to this activity pay for expenses associated with administration of the fire department, including building inspections, code enforcement and reporting. Allocated funds also pay training expenses for firemen, including the cost of meals, mileage, registration, course fees, and, occasionally, lost wages at the fireman's regular job.

These activities are carried out directly by the Fire Chief under the general supervision of the Mayor and City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	FIRE PLANNING/ADMIN/INVESTIGATION/TRAINING					
01-221-5501	RADIO/COMMUNICATION EQUIP	3,640	-	-	-	3,640
	Capital Expense Subtotal	3,640	-	-	-	3,640
01-221-6001	SALARIES AND WAGES	-	-	-	-	-
01-221-6010	ACCRUED EMPLOYEE BENEFITS	-	-	-	-	-
	Personnel Expense Subtotal	-	-	-	-	-
01-221-6101	POSTAGE AND FREIGHT	100	-	100	-	100
01-221-6110	PRINTING,PUBLICATIONS,ADV	200	37	100	251	250
01-221-6120	DUES/MEMBER/SUBS/TUITION	1,000	727	1,000	1,057	1,000
01-221-6150	CONTRACT LABOR	2,000	1,826	2,000	2,108	2,500
01-221-6160	REPAIR SERVICE	-	-	200		200
01-221-6180	MEALS LODGING TRAVEL	150	100	450	374	450
01-221-6190	INSURANCE	100	-	100	3,088	3,200
01-221-6201	OFFICE SUPP.FURNITURE EQU	200	-	500	4	500
01-221-6210	OPERATING SUPPLIES	7,000	1,760	7,000	6,529	7,000
01-221-6220	TOOLS/SMALL EQUIPMENT	100	-	100	406	100
01-221-6901	MISCELLANEOUS	200	75	200	175	200
	Other Expense Subtotal	11,050	4,525	11,750	13,992	15,500
	FIRE PLANNING, ADMIN., INVEST SUBTOTAL	14,690	4,525	11,750	13,992	19,140

Fire Chief is compensated \$150 during the course of the year for general expenses incurred in the line of duty from account No. 01-221-6901. This account may also reflect payments to the Boone County Fire Protection District for temporary reimbursements for lost property taxes on land annexed to the City.

Fire Department direct wages are budgeted in the Fire Fighting Activity. Reimbursement of lost wages to accomplish building/fire inspection is shown in this activity.

Funds in Account No. 01-221-6210 include expenses for a children's fire prevention education program to be conducted at Halloween and Christmas.

Fire Protection: The Centralia Fire Department is charged with the responsibility of suppressing fires and aiding in a wide variety of emergency and hazardous situations. The department consists of a Fire Chief, an Assistant Fire Chief, two Fire Captains, and up to 26 authorized firefighters. The purpose of this activity is to provide, maintain, and improve the equipment capabilities of the Fire Department in fire suppression activities. In addition, funds allocated to this activity provide a payment to those firefighters who respond to fire calls. Purchasing, maintaining, and improving fire equipment is carried out under the direct supervision of the Fire Chief and Assistant Fire Chief. General oversight is provided by the Mayor and City Administrator. Firefighting activities are carried out under the direct supervision of the Ranking Fire Officer at the scene of the emergency and general oversight is then provided by the Fire Chief and/or the Assistant Fire Chief.

Under Missouri Law, the Fire Department is involved in a mutual aid network, which allows the City to request help from the departments of nearby cities, and to likewise respond if they request help.

Fire Department personnel also act as first responders to EMS calls within the Centralia City Limits. Boone County Fire Protection District serves as the closest and most frequent responder in our mutual aid network.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	FIRE PROTECTION					
01-222-5501	RADIO/COMMUNICATIONS EQUI	-	-	500	2,745	2,500
01-222-5502	VEHICLES	-	-	-	-	-
01-222-5504	FIRE FIGHTING EQUIPMENT	-	-	55,140	37,108	50,000
	Capital Expense Subtotal	-	-	55,640	39,853	52,500
01-222-6001	SALARIES AND WAGES	56,973	55,997	67,925	67,559	72,800
01-222-6010	ACCRUED EMPLOYEE BENEFITS	13,104	10,667	8,375	14,505	18,200
	Personnel Expense Subtotal	70,077	66,664	76,300	82,064	91,000
01-222-6110	PRINTING, PUBLICATION, AD	-	-	-	-	-
01-222-6120	DUES/MEMBER/SUBS/TUITION	200	-	200	-	200
01-222-6150	CONTRACT LABOR	2,400	1,174	2,000	578	2,000
01-222-6160	REPAIR SERVICE	1,500	4,577	1,500	-	1,500
01-222-6180	MEALS LODGING & TRAVEL	100	-	100	-	100
01-222-6190	INSURANCE	-	-	-	-	-
01-222-6201	OFFICE SUPPLIES/FURNITURE	500	85	500	-	500
01-222-6210	OPERATING SUPPLIES	8,500	11,748	10,000	2,396	10,000
01-222-6220	TOOLS/SMALL EQUIPMENT	1,000	-	1,000	133	1,000
01-222-6420	EQUIPMENT PARTS AND SUPPL	500	-	500	-	500
01-222-6430	EQUIPMENT REPAIR CHARGES	200	(400)	200	-	200
01-222-6490	EQUIPMENT USE CHARGES	20	-	-	-	-
01-222-6901	MISCELLANEOUS	-	-	-	-	-
01-222-6450	EQUIPMENT RENTAL	50	-	50	-	50
	Other Expense Subtotal	14,970	17,184	16,050	3,107	16,050
	FIRE PROTECTION SUBTOTAL	85,047	83,848	147,990	125,024	159,550

Refilling fire extinguishers and testing air tanks and cylinders budgeted in Account No. 01-222-6150.

Expenses for gear and equipment purchases covered in Account No. 01-222-6220.

Repair and replacement portable radios shown in Account No. 01-222-5501.

Firefighters are paid at a rate of \$14.00 per regular bi-monthly training meeting and \$14.00 per service call (Fire or EMS).

The purchase of new equipment and replacement SCBA's is shown in account no. 01-222-5504.

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Firefighters (22 Volunteer)	\$ 14.00		\$ 3.50	4726		5132		5200		\$ 72,800	\$ -	\$ 18,200

Building & Grounds and Clerical Support: The Centralia Fire Department stores equipment for firefighting in two buildings--North Rollins Street and West Sneed Street. Funds allocated to this activity cover operating, maintenance, and improvement expenses of those buildings. Examples of expenses include utility bills, insurance, and repair bills. Repairs and improvement of these buildings are initiated and carried out under the direct supervision of the Fire Chief and/or the Assistant Fire Chief. General oversight is provided by the City Administrator.

The Centralia Fire Department is dispatched to fires by the Police Dispatcher via a paging system. The system consists of a base station and personal pagers. The base station operates on several frequencies, one of which is reserved exclusively for dispatching local firefighters. (The other frequencies are used for a variety of purposes, including callouts of police and utility employees). A radio repeater for the fire frequency and a backup antenna are located at the City's Electric Shop.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	FIRE BUILDINGS & GROUNDS					
01-224-5501	RADIO/COMMUNICATIONS EQUIPMENT	-	-	-	-	-
01-224-5510	BUILDING IMPROVEMENTS	1,000	10,500	2,500	21	2,500
	Capital Expense Subtotal	1,000	10,500	2,500	21	2,500
01-224-6110	PRINTING, PUB.,ADVERTISIN	-	-	-	-	-
01-224-6132	UTILITIES-NATURAL GAS,PRO	4,000	4,403	4,600	4,326	4,750
01-224-6133	UTILITIES-TELEPHONE	1,400	1,768	1,800	1,652	1,800
01-224-6150	CONTRACT LABOR	500	50	500	50	500
01-224-6160	REPAIR SERVICES	100	-	100	-	100
01-224-6190	INSURANCE	4,500	821	900	969	1,000
01-224-6210	OPERATING SUPPLIES	300	-	300	-	300
01-224-6430	EQUIPMENT REPAIR CHARGES	-	-	-	-	-
01-224-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
	Other Expense Subtotal	10,800	7,042	8,200	6,997	8,450
	FIRE BUILDINGS & GROUNDS SUBTOTAL	11,800	17,542	10,700	7,018	10,950

Property insurance on department buildings and equipment as well as Accidental Death and Disability Insurance on firefighters is budgeted in Account No. 01-224-6190.

GENERAL FUND – PUBLIC SAFETY PROGRAM – PROTECTIVE INSPECTION FUNCTION

Building, Health and Safety Inspection: The City of Centralia, under the statutes of the State of Missouri and its own City Code, regulates certain aspects of health and sanitation, including the handling of food and the disposal of sewage and trash. The City also controls many aspects of building construction and safety, including the placement and sized of billboards, excavation on public property, building materials, abatement of dangerous structures, inspection of chimneys, flues, heating appliances, gas appliances and piping, dry cleaning establishments, and plumbing and electrical installation.

The inspections relating to these matters are the responsibility of the City Administrator, City Engineer, Fire Chief, Chief of Police, the Code Enforcement Officer, City Physician, and those to whom these officials delegate authority.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	BUILDING INSPECTION					
01-234-6001	SALARIES AND WAGES	16,203	-	-	-	-
01-234-6002	OVERTIME WAGES	584	-	-	-	-
01-234-6010	ACCRUED EMPLOYEE BENEFITS	7,020	-	-	-	-
	Personnel Expense Subtotal	23,807	-	-	-	-
01-234-6110	PRINTING, PUBLICATIONS,AD	525	793	500	-	500
01-234-6150	CONTRACT LABOR	15,000	27,740	27,500	22,507	22,000
01-234-6190	TITLE INSURANCE 105 N ALLEN	100	-	-	-	-
01-234-6201	OFFICE SUP. FURNITURE EQU	250	-	-	-	-
01-234-6210	OPERATING SUPPLIES	500	-	250	-	250
01-234-6220	TOOLS/SMALL EQUIPMENT	1,000	-	500	-	500
01-234-6490	EQUIPMENT USE CHARGES	3,000	-	-	-	-
01-234-6901	MISCELLANEOUS	-	-	-	-	-
	Other Expense Subtotal	20,375	28,533	28,750	22,507	23,250
	PROTECTIVE INSPECTION SUBTOTAL	44,182	28,533	28,750	22,507	23,250

Funds are budgeted for one half of a year for a Building Inspector in anticipation of the City taking up building inspection and the launch of adopting the residential coed for existing rental and owner-occupied properties.

Expected expenses for contract with the Boone County Planning and Building Inspection Department for inspection of new construction for compliance with International Building Codes are also shown in Account No. 01-234-6150. Offsetting revenues are recorded in Account No. 01-042-4260.

GENERAL FUND – PUBLIC SAFETY PROGRAM – EMERGENCY MANAGEMENT FUNCTION

Administration, Training & Operations: Missouri state statutes and the City Code create a local Emergency Management Agency and provide for the appointment of an Emergency Management Director. This official prepares for and carries out emergency management functions to minimize and recover from injury and damage resulting from disasters. Emergency management operations in Centralia involve preparing the Emergency Management organization to respond to emergency conditions. The activity is carried out directly by city personnel, the Emergency Management Director, and any volunteer staff he or she may recruit with the consent of the Mayor and Board of Aldermen. The activity is under the general supervision of the Mayor and the City Administrator.

The purpose of this fund is to plan and train for the prospect of emergency situations to maintain the readiness of the Centralia's personnel to respond to emergencies, to equip the current, stationary headquarters in the briefing room of the Centralia Police Station. This activity will also be used to account for expenses incurred in the actual event of an emergency.

The duties of emergency personnel also include establishment and maintenance of effective communication networks during time of emergency. Funds are appropriated to cover clerical costs and special equipment associated with emergency management.

This activity is carried out by volunteers and members of Centralia public safety agencies and is under the direct supervision of the Emergency Management Director. This Director's position is mandated by state statutes and is presently filled by the Boone County Emergency Management Director.

The costs spent for emergency and mutual aid responses may or may not be reimbursed by other agencies.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	EMERGENCY MANAGEMENT - ADMIN, TRAINING, OPERATIONS					
01-241-5501	RADIO & COMMUNICATIONS EQ	-	-	-	-	-
	<i>Capital Expense Subtotal</i>	-	-	-	-	-
01-241-6001	SALARIES AND WAGES	-	15	72	-	266
01-241-6010	ACCRUED EMPLOYEE BENEFITS	-	5	72	-	155
	<i>Personnel Expense Subtotal</i>	-	20	144	-	420
01-241-6110	PRINTING, PUBLICATIONS &	150	-	100	-	100
01-241-6120	DUES/MEMBER/SUBS/TUITION	200	-	50	-	50
01-241-6133	UTILITIES, TELEPHONE, FAX	-	-	120	-	120
01-241-6150	CONTRACT LABOR	200	-	100	-	100
01-241-6170	MAINTENANCE AGREEMENT/LEASES	400	-	-	-	-
01-241-6180	MEALS, LODGING, TRAVEL	500	-	-	-	-
01-241-6220	TOOLS/SMALL EQUIPMENT	-	-	-	-	-
01-241-6450	EQUIPMENT RENTAL	-	-	100	-	100
01-241-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
	<i>Other Expense Subtotal</i>	1,450	-	470	-	470
	EMERGENCY MANAGEMENT SUBTOTAL	1,450	20	614	-	890

Personnel expenses, if any, are for incidental repairs performed by various city employees and for reimbursement of lost wages to firefighters, when they are away from their regular jobs to attend training sessions.

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Foreman - Electric	\$ 26.55	\$ 39.83	\$ 15.49			12	0	10		\$ 266	\$ -	\$ 155
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	1		0	0			\$ -	\$ -	\$ -
										\$ 266	\$ -	\$ 155

GENERAL FUND – PUBLIC SAFETY PROGRAM – OTHER PUBLIC SAFETY FUNCTION

Animal and Rabies Control: The Animal Control Division is for the apprehension, impoundment, and disposal of dogs and cats running at large and/or being unlicensed. Animal control personnel issue complaints for violations of the animal and fowl ordinances, maintain the dog pound, and care, feed, and account for animals that come into City custody. Animal control personnel also dispose of dead animals from City streets, and routinely patrol City streets. Animal control personnel routinely respond to citizens' inquiries on animal related matters, appear in court in reference to summons issued, and transport unclaimed animals to the Humane Society in Columbia.

This activity, which includes all operation and maintenance costs associated with animal control, is primarily carried out by the Code Enforcement Officer under the supervision of the Chief of Police.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	ANIMAL & RABIES CONTROL					
01-251-5502	VEHICLES	-	-	-	-	24,000
01-251-5510	BUILDING IMPROVEMENTS	-	-	20,000	-	20,000
	Capital Expense Subtotal	-	-	20,000	-	44,000
01-251-6001	SALARIES AND WAGES	14,027	13,212	14,161	13,455	13,992
01-251-6002	OVERTIME WAGES	-	-	-	44	52
01-251-6010	ACCRUED EMPLOYEE BENEFITS	10,115	9,229	9,843	10,021	9,608
	Personnel Expense Subtotal	24,143	22,441	24,004	23,520	23,652
01-251-6110	PRINTING, PUBLICATIONS,AD	100	56	100	68	125
01-251-6150	CONTRACT LABOR	800	1,395	1,500	530	2,000
01-251-6160	REPAIR SERVICES	100	-	100	-	100
01-251-6201	OFFICE SUPPLIES	200	-	200	-	200
01-251-6210	OPERATING SUPPLIES	2,000	1,502	2,000	2,109	2,000
01-251-6220	TOOLS/SMALL EQUIPMENT	300	63	250	-	250
01-251-6490	EQUIPMENT USE CHARGES	1,800	1,541	1,750	1,599	1,750
	Other Expense Subtotal	5,300	4,557	5,900	4,305	6,425
	Animal and Rabies Control Subtotal	29,443	26,998	49,904	27,825	74,077

Fees for disposal of unclaimed animals shown in Account No. 01-251-6150.

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Code Enforcement Officer	\$ 17.49	\$ 26.24	\$ 11.98	812		809	3	800	2	\$ 13,992	\$ 52	\$ 9,608
										\$ 13,992	\$ 52	\$ 9,608

Weed, Nuisance and Pest Control: Funds appropriated for this activity pay for the time of the Code Enforcement Officer to monitor the City for violations of the City Code concerning overgrown vegetation, nuisances, dangerous structures, junked and abandoned vehicles, building without permits, and lack of house numbering and similar offenses. This employee observes offenses, makes preliminary contact with offending parties, and if necessary, issues summons and testifies in court.

The Centralia City Code specifies that owners of property shall not let grass or rank vegetation grow higher than 12 inches. The City enforces this ordinance by issuing citations to property owners and following the administrative guidelines established in the Code. If an owner fails to cut the grass or rank or rank vegetation, the City mows the property and assesses the costs to the property owner. Similar procedures are followed in the case of nuisances. The procedure for dangerous structures is more complex, involving the Mayor and other City officials. If necessary, the Code Enforcement Officer will bring offenses to the attention of other police or City officers for disposition.

In order to promote the health, safety, and welfare of Centralians, the City on rare occasions undertakes certain tasks for the purpose of controlling pest. These tasks can include the application of larvacide to inhibit the growth of mosquito larvae and work to control rodents. Funds are allocated to cover associated personnel and supply costs. This portion of the activity is carried out by Public Works crews and pest control specialists under the direct supervision of the Foreman/Street and Sanitation. Work of the Code Enforcement Officer is under the supervision of the Chief of Police and the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	WEED NUISANCE & PEST CONTROL					
01-253-6001	SALARIES AND WAGES	9,395	10,958	11,305	10,382	11,631
01-253-6002	OVERTIME WAGES	-	-	-	-	-
01-253-6010	ACCRUED EMPLOYEE BENEFITS	5,893	6,939	7,847	6,930	7,967
	Personnel Expense Subtotal	15,288	17,897	19,152	17,312	19,598
01-253-6210	OPERATING SUPPLIES	-	-	-	-	-
01-253-6490	EQUIPMENT USE CHARGES	1,200	771	1,000	821	1,000
01-253-6901	MISCELLANEOUS	-	-	-	-	-
01-253-8803	TRANSFER TO PARK	-	-	-	-	500
	Other Expense Subtotal	1,200	771	1,000	821	1,500
	WEED, NUISANCE & PEST CONTROL SUBTOTAL	16,488	18,668	20,152	18,133	21,098

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	6		0	0			\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	2		0	0			\$ -	\$ -	\$ -
Code Enforcement Officer	\$ 17.49	\$ 26.24	\$ 11.98	666		607	0	665		\$ 11,631	\$ -	\$ 7,967
										\$ 11,631	\$ -	\$ 7,967

GENERAL FUND - PUBLIC WORKS PROGRAM

The Public Works Program includes the activities of the Centralia Street Department and maintenance of City facilities. The program includes expenditures for the maintenance of the transportation operations including the streets, alleys, sidewalks, parking lots, street signs and markings, storm water and drainage systems. In addition, the Public Works Program funds snow and ice removal, maintenance of the building and grounds of the street department shop and the administration of the program. The Street & Sanitation Department Foreman oversees the program under the direction of the City Administrator, and when one is employed, under the Director of Public Works and Public Utilities.

SUMMARY OF EXPENDITURES

PUBLIC WORKS PROGRAM						
			FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED
						FY2020-21 BUDGET
	Highways & Streets Subtotal		440,016	386,371	392,096	331,217
	311 Planning/Administration		150,469	99,067	90,385	52,753
	312 Street Maintenance		126,606	130,358	104,387	89,754
	313 Alley Maintenance		3,470	8,276	8,068	5,971
		Sidewalk & Parking Lot				
	314 Maintenance		31,778	7,299	22,145	9,442
	315 Buildings & Grounds		14,123	11,391	12,182	13,473
	316 Snow and Ice Removal		26,675	47,757	39,282	55,730
	317 Street Signs & Markings		11,350	11,558	17,542	12,864
	318 Storm Drainage		64,265	61,576	85,634	79,210
	319 Brush & Tree Control		11,280	9,089	12,471	12,020
	Weed Control Subtotal		13,345	11,189	14,523	18,171
	133 City Property		13,345	11,189	14,523	18,171
	PUBLIC WORKS TOTAL		\$ 453,361	\$ 397,560	\$ 406,619	\$ 349,388
						\$ 524,920

GENERAL FUND – PUBLIC WORKS PROGRAM – HIGHWAYS AND STREETS

Planning and Administration: This activity provides funds for the planning and administrative functions that result from having about 40.1 miles of streets and highways. This road system requires annual maintenance and repair and planning for long range improvement. Other work associated with this function includes planning and administrative work relating to alleys, culverts, storm sewers, ditches, sidewalks, pavement markings, street signing, brush and tree control, snow and ice control, and buildings and grounds. This activity also consists of tasks providing communication and office support for the street department.

Funds are to be provided for personnel service to perform purchasing, meetings and discussions with street department personnel, cost estimates, customer service problems, data collection, surveying, and physical inspections.

Work performed in this activity is under the direct supervision of the Streets and Sanitation Foreman and the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PUBLIC WORKS PLANNING & ADMINISTRATION					
01-311-5506	DATA PROCESSING EQUIP.	-	-	-	-	-
	Capital Expense Subtotal	-	-	-	-	-
01-311-6001	SALARIES AND WAGES	7,852	7,584	8,470	8,238	8,378
01-311-6002	OVERTIME WAGES	1,282	1,052	968	1,220	1,069
01-311-6010	ACCRUED EMPLOYEE BENEFITS	5,366	5,306	6,397	6,585	7,075
	Personnel Expense Subtotal	14,499	13,942	15,835	16,044	16,523
01-311-6110	PRINTING,PUBLICATIONS ,AD	200	549	350	248	350
01-311-6120	DUES/MEMBER/SUBS/TUITION	50	-	50	125	150
01-311-6142	PROF. SERV.ARCHT.ENG.SURV	126,920	75,938	65,000	21,539	5,000
01-311-6150	CONTRACT LABOR	1,300	1,020	1,300	1,188	1,300
01-311-6170	MAINT.AGREEMENTS,LEASES	1,100	980	1,000	989	1,000
01-311-6180	MEALS,LODGING,TRAVEL	100	-	-	1,114	1,200
01-311-6201	OFFICE SUP. FURNITURE	-	-	-	-	-
01-311-6210	OPERATING SUPPLIES	300	327	350	273	350
01-311-6490	EQUIPMENT USE CHARGES	6,000	6,311	6,500	6,906	7,000
01-311-6905	COMMUNITY DEVELOPMENT BLOCK GRANT	-	-	-	4,327	-
	Other Expense Subtotal	135,970	85,125	74,550	36,709	16,350
	PUBLIC WORKS PLANNING, ADMIN., SUBTOTAL	150,469	99,067	90,385	52,753	32,873

Expenditures under 01-311-6002 includes overtime for the Street Foreman to attend Public Works and Public Utility Committee meetings each month.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	19		36	2	27	2	\$ 479	\$ 53	\$ 332
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	40	1	9		24	1	\$ 380	\$ 23	\$ 273
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	326	33	347	39	336	30	\$ 7,424	\$ 993	\$ 6,419
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26			13		6		\$ 96	\$ -	\$ 52
Seasonal Laborer - Street/Sanitation	\$ -	\$ -	\$ -	4						\$ -	\$ -	\$ -
										\$ 8,378	\$ 1,069	\$ 7,075

Street Maintenance: This activity provides for the annual costs associated with maintaining the 2.9 miles of concrete, 32.9 miles of bituminous (hot mix and cold mix), and .3 miles of gravel street surfaces. Work for this activity includes scarifying, blading, rolling, adding aggregate, shoulder work, patching, overlaying, seal coating, adding blotter aggregate, crack sealing, sweeping, and curb and gutter work. Curb and gutters serve the dual function of defining vehicular rights-of-way and channeling storm water to storm drains. The City of Centralia has approximately 7.6 miles of curb and gutter.

Funds are provided for personnel, materials, equipment use charges, and contract labor. This activity is carried out under the direct supervision of the Foreman/Street and Sanitation and the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	STREET MAINTENANCE					
01-312-5502	VEHICLES	-	-	-	-	41,000
01-312-5503	FURNITURE AND FILES	-	-	-	-	-
01-312-5507	OTHER EQUIPMENT	-	33,934	-	-	-
01-312-5509	MISCELLANEOUS CAPITAL	44,000	-	-	-	-
	Capital Expense Subtotal	44,000	33,934	-	-	41,000
01-312-6001	SALARIES AND WAGES	25,262	18,449	27,228	18,034	17,872
01-312-6002	OVERTIME WAGES	2,841	1,611	2,775	1,125	1,250
01-312-6010	ACCRUED EMPLOYEE BENEFITS	15,403	11,417	18,284	12,465	13,038
	Personnel Expense Subtotal	43,506	31,477	48,287	31,624	32,161
01-312-6110	PRINTING, PUBLICATIONS,AD	150	58	100	-	100
01-312-6132	UTILITIES-NATURAL GAS, PR	450	354	400	359	400
01-312-6150	CONTRACT LABOR	1,200	5,301	5,500	2,505	5,000
01-312-6160	REPAIR SERVICE	300	19	300	-	300
01-312-6170	MAINT.AGREEMENTS, LEASES	300	-	-	-	-
01-312-6190	INSURANCE	-	-	-	-	-
01-312-6210	OPERATING SUPPLIES	17,500	23,638	23,500	24,980	25,000
01-312-6220	TOOLS/SMALL EQUIPMENT	200	257	300	243	300
01-312-6450	EQUIPMENT RENTAL	1,000	114	1,000	-	1,000
01-312-6490	EQUIPMENT USE CHARGES	18,000	35,206	25,000	30,043	30,000
01-312-8801	TRANSFER TO OTHER FUNDS	-	-	-	-	-
	Other Expense Subtotal	39,100	64,947	56,100	58,130	62,100
	STREET MAINTENANCE SUBTOTAL	126,606	130,358	104,387	89,754	135,261

Salary and wage benefits throughout the Street and Sanitation budgets reflect the anticipated retirement of one employee and the hire of a full-time employee in April. In addition, the City contracted out trash collection service with Dayne's Disposal Service, Inc. and therefore the positions of Refuse Collector and Refuse Truck Driver were eliminated.

Expenses associated with heating road oil tanks shown in Account No. 01-313-6132.

Funds in account No. 01-312-6210 include material for hot and cold mix asphalt overlays, sealing, patching, and shoulder rock.

Projected three-year lease purchase agreement payments for a new street sweeper are shown in Account No. 06-312-5502.

Additional street expenses - principally, contract asphalt overlays and debt service on a lease-purchase street construction project are paid from the transportation sales tax and shown in Activity 29-300-5509.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.33	2				1	2	\$ 18	\$ 53	\$ 34
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	4	2	4	1	4	2	\$ 66	\$ 50	\$ 64
Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78					0		\$ -	\$ -	\$ -
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	435	56	314	6	374	6	\$ 6,579	\$ 158	\$ 4,309
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	268	12	299	33	283	11	\$ 4,429	\$ 258	\$ 3,181
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	292	1	249	2	270	2	\$ 5,964	\$ 66	\$ 4,770
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26			107	8	53	29	\$ 816	\$ 665	\$ 680
Seasonal Laborer - Street/Sanitation	\$ -	\$ -	\$ -	161						\$ -	\$ -	\$ -
										\$ 17,872	\$ 1,250	\$ 13,038

Alley Maintenance: The City of Centralia has the responsibility for maintaining approximately 6.23 miles of alleys with the City. Alleys in business areas provide access to buildings by owners, vendors, and members of the general public. Alleys in predominately residential areas provide access to some residential garages, and occasionally serve as trash collection routes for sanitation crews. Most alleys contain utility easements for water, sewer, gas, or electric services. Sometimes they will contain all of these utilities. Alley maintenance consists of grading to prevent rutting, adding rock to maintain a base for traffic, and removing brush to permit the unobstructed flow of traffic.

Direct supervision of tasks accomplished in this activity is provided by the Foreman/Street & Sanitation. General oversight is provided by a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	ALLEY MAINTENANCE					
01-313-6001	SALARIES AND WAGES	628	1,573	2,734	1,567	1,619
01-313-6002	OVERTIME WAGES	-	359	286	-	445
01-313-6010	ACCRUED EMPLOYEE BENEFITS	342	664	1,748	903	1,328
	Personnel Expense Subtotal	970	2,596	4,768	2,471	3,393
01-313-6210	OPERATING SUPPLIES	1,000	3,408	1,000	1,000	1,000
01-313-6450	EQUIPMENT RENTAL		-	-	-	-
01-313-6490	EQUIPMENT USE CHARGES	1,500	2,272	2,300	2,500	2,500
	Other Expense Subtotal	2,500	5,680	3,300	3,500	3,500
	ALLEY MAINTENANCE SUBTOTAL	3,470	8,276	8,068	5,971	6,893

Funds for aggregate shown in Account No. 01-313-6210.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	2	1			1	1	\$ 17	\$ 25	\$ 21
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	36	2	14		25	2	\$ 440	\$ 53	\$ 306
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	28	2	46		37	2	\$ 575	\$ 47	\$ 419
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	22	4	24		23	4	\$ 508	\$ 132	\$ 473
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26					0		\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	4	3			2	2	\$ 35	\$ 52	\$ 35
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	3	1			2	3	\$ 26	\$ 78	\$ 39
Lineman - Electric	\$ 19.15	\$ 28.73	\$ 11.56	2	2			1	2	\$ 19	\$ 57	\$ 35
										\$ 1,619	\$ 445	\$ 1,328

Sidewalk and Parking Lot Maintenance: Centralia's 15.1 miles of sidewalks, particularly in business areas and along the major traffic routes, provide access for pedestrians to many businesses and public facilities. Sidewalks in some residential area provide access to the major sidewalk network and, in high density neighborhoods, serve as play and recreation areas for children. When a sidewalk needs replacing, the City will remove the old concrete; and new concrete will be poured and formed by the adjacent property owners or their contractor according to specifications and grades set by the City. The City also sometimes is able to contribute concrete to the project.

Besides much on-street parking in the downtown area, the City of Centralia also maintains several diverse sites that are identified as parking areas: City Recreation Park is the location of four parking areas (south of the softball diamond; west of the softball diamond; northwest of the hardball diamond; and west of the tennis courts). Their total capacity is approximately 190 vehicles. Part of the surface is paved, part is graveled. Municipal Swimming Pool has a paved lot with about 20 spaces. Nathan Tolson/Bicentennial Park is the Site for three paved lots (one west of the ball diamond and one on the south edge of the Park) with a total capacity of approximately 112 vehicles. (City street crews perform incidental maintenance on parking lots at the city parks. However, the expenses for any paving, overlays or other capital construction of the lots is charge directly to the Park Activity.) A paved lot at the southeast corner of Railroad Street and Allen Street, acquired in 1994, has a capacity of about 22 vehicles.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	SIDEWALK & PARKING LOT MAINTENANCE					
01-314-6001	SALARIES & WAGES	1,200	617	1,651	1,642	1,101
01-314-6002	OVERTIME WAGES	150	-	-	-	-
01-314-6010	ACCRUED EMPLOYEE BENEFITS	728	382	1,084	1,125	757
	Personnel Expense Subtotal	2,078	999	2,735	2,767	1,858
01-314-6110	PRINTING, ADV.,PUBLICATIO	-	-	-	196	200
01-314-6140	PROFESSIONAL SERV. - LEGAL	-	-	-	-	-
01-314-6142	PROF.SERV.ARTCH.ENG.SURV	12,000	350	2,000	-	1,500
01-314-6150	CONTRACT LABOR	7,500	3,356	7,500	-	1,000
01-314-6160	REPAIR SERVICE	100	-	100	-	100
01-314-6170	MAINTENANCE AGREEMENTS & LEASES	-	156	160	-	200
01-314-6190	INSURANCE	-	1,208	1,250	-	-
01-314-6201	OFFICE SUPPLIES	-	-	100	-	100
01-314-6210	OPERATING SUPPLIES	7,500	1,230	7,500	5,116	6,500
01-314-6220	TOOLS/SMALL EQUIPMENT	-	-	300	-	300
01-314-6490	EQUIPMENT USE CHARGES	2,600	-	500	1,363	1,500
01-314-6730	SRTS SIDEWALK CONSTRUCTION	-	-	-	-	-
	Other Expense Subtotal	29,700	6,300	19,410	6,675	11,400
	PARKING LOT & SIDEWALK MAINT. SUBTOTAL	31,778	7,299	22,145	9,442	13,258

Funds in Account No. 01-314-6150 are to hire a contractor to complete some sidewalk improvements as requested by citizen input.

Funds in Account No. 01-314-6210 include the expenses for replacing old sidewalk under the current City sidewalk program.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	10		30		20		\$ 352	\$ -	\$ 227
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	8		31		19		\$ 301	\$ -	\$ 208
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	12		17		14		\$ 314	\$ -	\$ 250
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26			18		9		\$ 134	\$ -	\$ 72
Seasonal Laborer - Street/Sanitation	\$ -	\$ -	\$ -	7						\$ -	\$ -	\$ -
										\$ 1,101	\$ -	\$ 757

Streets – Building and Grounds: This activity provides for the operations, maintenance, and general upkeep of the City Street Barn, the asphalt mixing tables, and the oil storage tanks. Work includes regular housekeeping, inventory, carpentry, and electrical maintenance and other building repairs. Most of this work is performed on less busy days or during times of bad weather.

Funds are provided for personnel, welding supplies, toilet and cleaning supplies, and miscellaneous small tools. This activity is carried out under the direct supervision of the Foreman/Street & Sanitation. Planning and general oversight is provided by a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	STREET BUILDING & GROUNDS					
01-315-5510	BUILDING IMPROVEMENTS	1,500	-	-	-	-
	Capital Expense Subtotal	1,500	-	-	-	-
01-315-6001	SALARIES AND WAGES	3,475	1,802	2,529	2,640	2,196
01-315-6002	OVERTIME WAGES	185	-	-	-	-
01-315-6010	ACCRUED EMPLOYEE BENEFITS	2,750	1,148	1,665	1,815	1,576
	Personnel Expense Subtotal	6,410	2,950	4,194	4,455	3,771
01-315-6132	UTILITIES-NATURAL GAS, PR	1,900	1,441	1,500	1,498	1,500
01-315-6133	UTILITIES, TELEPHONE, FAX	550	1,165	1,200	1,498	1,200
01-315-6150	CONTRACT LABOR	400	3,241	2,000	1,289	1,750
01-315-6160	REPAIR SERVICES	-	-	-	165	200
01-315-6170	MAINT AGREEMENTS & LEASES	163	156	163	167	175
01-315-6190	INSURANCE	1,100	1,208	1,225	1,428	1,250
01-315-6201	OFFICE SUPP FURNITURE/EQU	100	-	100	57	100
01-315-6210	OPERATING SUPPLIES	1,500	1,230	1,500	2,356	2,500
01-315-6220	TOOLS/SMALL EQUIPMENT	300	-	200	560	500
01-315-6490	EQUIPMENT USE CHARGES	200	-	100	-	100
	Other Expense Subtotal	6,213	8,441	7,988	9,018	9,275
	STREET BUILDINGS & GROUNDS SUBTOTAL	14,123	11,391	12,182	13,473	13,046

Maintenance agreement on time clocks budgeted in Account No. 01-315-6170.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	36		37	0	37		\$ 642	\$ -	\$ 414
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	10		33	0	21		\$ 329	\$ -	\$ 227
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	46		52	0	49		\$ 1,076	\$ -	\$ 854
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26			20	0	10		\$ 149	\$ -	\$ 81
Seasonal Laborer - Street/Sanitation	\$ -	\$ -	\$ -	2						\$ -	\$ -	\$ -
										\$ 2,196	\$ -	\$ 1,576

Snow and Ice Removal: This activity provides for the clearing of snow and removal of ice from streets during the winter months. The scope of work is dependent on the magnitude of each snowfall. When accumulations are low, removal may be concentrated on high-volume, arterial streets and major intersections. Heavy snows may lead to clearance of all streets, although priority will still be given to arterial and downtown streets. The activity includes plowing and applying aggregates, cinders, salt and calcium chloride on streets in various mixtures depending upon weather conditions and the amount and texture of snowfall.

Responsibility for direct supervision rests with the Foreman/Street & Sanitation. The Foreman or a Director of Public Works and Public Utilities and/or the City Administrator is responsible for determining (in consultation with the Police Department) when City crews should initiate snow removal, for public information relating to snow removal, as well as the monitoring and general oversight of the activity.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	SNOW & ICE REMOVAL					
01-316-6001	SALARIES AND WAGES	3,800	7,706	4,808	5,566	8,460
01-316-6002	OVERTIME WAGES	1,800	8,666	4,012	4,779	6,407
01-316-6010	ACCRUED EMPLOYEE BENEFITS	3,875	6,474	4,762	4,816	8,499
	Personnel Expense Subtotal	9,475	22,846	13,582	15,161	23,366
01-316-6160	REPAIR SERVICE	200	-	200	75	200
01-316-6210	OPERATING SUPPLIES	10,000	14,213	15,000	16,296	13,000
01-316-6490	EQUIPMENT USE CHARGES	7,000	10,698	10,500	24,198	12,000
	Other Expense Subtotal	17,200	24,911	25,700	40,569	25,200
	SNOW & ICE REMOVAL SUBTOTAL	26,675	47,757	39,282	55,730	48,566

Salt, sand, cinders, and chemicals for this activity are included in Account No. 01-316-6210.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.33	2		23	16	13	10	\$ 219	\$ 263	\$ 255
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	32	18	40	10	36		\$ 599	\$ -	\$ 385
Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78			10	6	5	10	\$ 119	\$ 356	\$ 192
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	143	109	135	62	139	60	\$ 2,441	\$ 1,583	\$ 2,254
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	130	80	13	81	72	60	\$ 1,119	\$ 1,409	\$ 1,423
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	97	79	86	35	91	60	\$ 2,008	\$ 1,986	\$ 2,646
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26			93	45	47		\$ 711	\$ -	\$ 384
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	23	18	28	3	25	10	\$ 440	\$ 262	\$ 305
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	12	20	22	3	17	10	\$ 296	\$ 262	\$ 234
Lineman - Electric	\$ 19.15	\$ 28.73	\$ 11.56	15	14	38	14	27	10	\$ 507	\$ 287	\$ 422
										\$ 8,460	\$ 6,407	\$ 8,499

Street and Sign Markings: Within the corporate limits of the City there exists approximately 755 traffic control and information signs (about 20 signs per street mile) and an uncounted number of street name signs. Maintenance of street signs entails periodic inspection and replacement of signs and sign posts, installation or reinstallation of signs in accordance with the manual on Uniform Traffic Control Devices and straightening or replacing bent sign posts.

On an annual basis, the City maintains more than 19,000 linear feet of pavement markings. This figure is comprised of curb returns, crosswalks, angle parking, and parallel parking stripes, and handicapped parking emblems. Maintenance of pavement marking entails purchasing and supplying street paint with a pavement marker and rollers. Some of the arterial streets have been painted by the State Highway Department using a mobile spraying machine.

This activity is carried out under the direct supervision of the Foreman/Street and Sanitation and general oversight of the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	STREET SIGNS & MARKINGS					
01-317-6001	SALARIES AND WAGES	2,755	4,284	6,986	5,469	5,365
01-317-6002	OVERTIME WAGES	30	232	311	63	-
01-317-6010	ACCRUED EMPLOYEE BENEFITS	2,015	2,914	4,595	3,792	3,699
	Personnel Expense Subtotal	4,800	7,430	11,892	9,324	9,063
01-317-6150	CONTRACT LABOR	150	-	150	40	150
01-317-6160	REPAIR SERVICE	-	-	-	-	-
01-317-6210	OPERATING SUPPLIES	5,000	3,839	5,000	3,500	4,000
01-317-6220	TOOLS/SMALL EQUIPMENT	-	-	-	-	-
01-317-6490	EQUIPMENT USE CHARGES	1,400	289	500	-	500
	Other Expense Subtotal	6,550	4,128	5,650	3,540	4,650
	STREET SIGNS AND MARKINGS SUBTOTAL	11,350	11,558	17,542	12,864	13,713

Funds for purchase of signs, posts, lettering, and striping paint are included in Account No. 01-317-6210.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	108	4	134		121		\$ 2,128	\$ -	\$ 1,372
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	76		73		74		\$ 1,158	\$ -	\$ 801
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	78	4	67	2	72		\$ 1,589	\$ -	\$ 1,261
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26			64		32		\$ 489	\$ -	\$ 264
Seasonal Laborer - Street/Sanitation	\$ -	\$ -	\$ -	18						\$ -	\$ -	\$ -
										\$ 5,365	\$ -	\$ 3,699

Storm Drainage: The storm drainage system consists of interconnected ditches, culverts and drainage inlets that facilitate the unobstructed flow of rain and storm water from the City. Work for this activity includes removal, replacement, maintenance, and installation of culverts; storm sewer inlets and line maintenance. In addition, some minor construction of new facilities, ditch cleaning and headwall maintenance, replacement, and construction.

This activity is carried out under the direct supervision of the Foreman/Street and Sanitation and the general supervision of the Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	STORM DRAINAGE					
01-318-5509	MISCELLANEOUS CAPITAL	8,000	-	12,000	-	152,500
	Capital Expense Subtotal	8,000	-	12,000	-	152,500
01-318-6001	SALARIES AND WAGES	-	22,808	28,313	36,100	31,114
01-318-6002	OVERTIME WAGES	615	513	395	575	-
01-318-6010	ACCRUED EMPLOYEE BENEFITS	12,550	16,644	18,626	27,089	21,964
	Personnel Expense Subtotal	13,165	39,965	47,334	63,764	53,078
01-318-6142	PROF.SERV.ARCH.ENG. & SUR	12,000	8,523	5,000	-	2,500
01-318-6150	CONTRACT LABOR	1,000	-	1,000	-	1,000
01-318-6170	MAINT AGREEMENTS & LEASES	-	-	-	-	-
01-318-6210	OPERATING SUPPLIES	20,000	10,165	15,000	11,776	12,000
01-318-6220	TOOLS/SMALL EQUIPMENT	100	-	100	33	100
01-318-6450	RENTAL	4,000	-	2,000	-	1,000
01-318-6490	EQUIPMENT USE CHARGES	6,000	2,923	3,200	3,637	3,750
01-318-6901	MISCELLANEOUS	-	-	-	-	-
	Other Expense Subtotal	43,100	21,611	26,300	15,446	20,350
	STORM DRAINAGE SUBTOTAL	64,265	61,576	85,634	79,210	225,928

Funds in Account No. 01-318-6201 are for installation of culverts and storm sewers by City employees.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.33	3		3	2	3		\$ 53	\$ -	\$ 34
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	3		3		3		\$ 50	\$ -	\$ 32
Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78	1		1		1		\$ 24	\$ -	\$ 13
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	634	8	702	1	668		\$ 11,750	\$ -	\$ 7,575
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	187	3	594	6	390		\$ 6,107	\$ -	\$ 4,223
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	478	5	592	11	535		\$ 11,807	\$ -	\$ 9,373
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26			173		87		\$ 1,323	\$ -	\$ 714
Seasonal Laborer - Street/Sanitation	\$ -	\$ -	\$ -	77						\$ -	\$ -	\$ -
										\$ 31,114	\$ -	\$ 21,964

Brush and Tree Control: This activity consists of tasks taken to control brush and trees. Examples of such tasks are tree trimming, hauling brush, tree cutting, stump spraying and removal, as well as assisting with storm pickup. Brush and tree control are performed in conjunction with personnel from the Electric Utility. This reflects both the joint efforts which are frequently put forth by Electric and Street crews and also the fact that much of the tree work is performed in street rights-of-way for both general and electric line clearance. This activity accounts for the Public Work's portion of brush and treat control costs.

This activity is carried out under the direct supervision of the Foreman/Street and Sanitation and the general supervision of the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	BRUSH & TREE CONTROL					
01-319-6001	SALARIES AND WAGES	3,050	4,915	6,490	6,661	6,146
01-319-6002	OVERTIME WAGES	2,230	450	550	50	106
01-319-6010	ACCRUED EMPLOYMEE BENEFIT	3,850	3,075	4,231	4,369	4,120
	Personnel Expense Subtotal	9,130	8,440	11,271	11,080	10,371
01-319-6160	REPAIR SERVICE	50	-	50	-	50
01-319-6170	MAINT AGREEMENTS & LEASES	-	-	-	-	-
01-319-6210	OPERATING SUPPLIES	800	75	500	25	500
01-319-6490	EQUIPMENT USE CHARGE	1,300	574	650	915	1,000
	Other Expense Subtotal	2,150	649	1,200	940	1,550
	BRUSH & TREE CONTROL SUBTOTAL	11,280	9,089	12,471	12,020	11,921

Chainsaw repairs are shown in Account No. 01-319-6160; Chainsaw supplies in Account No. 01-319-6210.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	118	6	90	1	104	1	\$ 1,829	\$ 26	\$ 1,191
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	140	3	130	3	135	1	\$ 2,113	\$ 23	\$ 1,472
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	63	6	24	1	43	1	\$ 952	\$ 33	\$ 773
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26			164	1	82	1	\$ 1,252	\$ 23	\$ 685
Seasonal Laborer - Street/Sanitation	\$ -	\$ -	\$ -	31						\$ -	\$ -	\$ -
										\$ 6,146	\$ 106	\$ 4,120

GENERAL FUND – PUBLIC WORKS PROGRAM – WEED CONTROL

City Property: This activity provides funds for removal of grass and weeds from public property. Work includes mowing street and alley rights-of way, lagoon property, landfill property, water towers, and other City-owned property. Work also includes spraying of alley and drainage ditches to control excessive weed growth which would impede the flow of water.

This activity is under the direct supervision of the Foreman/Street and Sanitation and the general oversight of the Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	WEED CONTROL					
01-133-5508	CAPITAL EQUIPMENT	-	-	-	-	-
	Capital Expense Subtotal	-	-	-	-	-
01-133-6001	SALARIES AND WAGES	4,594	2,797	4,542	4,002	6,874
01-133-6002	OVERTIME WAGES	178	284	360		-
01-133-6010	ACCRUED EMPLOYEE BENEFITS	3,173	1,700	2,821	2,840	4,787
	Personnel Expense Subtotal	7,945	4,781	7,723	6,842	11,660
01-133-6160	REPAIR SERVICE	100	-	100	-	100
01-133-6210	OPERATING SUPPLIES	500	200	500	85	500
01-133-6490	EQUIPMENT USE CHARGES	2,000	3,100	3,000	8,136	8,000
01-133-8803	TSFR TO PARK	2,800	3,108	3,200	3,108	3,200
	Other Expense Subtotal	5,400	6,408	6,800	11,328	11,800
	OTHER WEED CONTROL SUBTOTAL	13,345	11,189	14,523	18,171	23,460

Supplies for weed eaters are budgeted in Account No. 01-133-6210.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hours		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	40	4	28		40		\$ 704	\$ -	\$ 454
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	101	6	5		340		\$ 5,321	\$ -	\$ 3,679
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	34	2	33		35		\$ 772	\$ -	\$ 613
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26	0	0	188		5		\$ 76	\$ -	\$ 41
Seasonal Laborer - Street/Sanitation	\$ -	\$ -	\$ -	10	0			0		\$ -	\$ -	\$ -
										\$ 6,874	\$ -	\$ 4,787

COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT PROGRAM

The Community Planning and Economic Development Program is responsible for the functions of municipal government that promote the planning and development of the community. Planning and Zoning Commission, Board of Adjustment and all economic development activities. Federal Community Block grants and cooperative efforts with the Centralia Area Chamber of Commerce and Centralia Regional Economic Development, Inc. are funded in this program.

SUMMARY OF EXPENDITURES

COMM PLANNING/ECONOMIC DEVELOPMENT			FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
		Community Planning					
		Zoning, Planning & Subdv					
	234	Review	5,900	18,269	7,300	4,092	6,100
		Economic Development					
		Economic Planning &					
	241	Development	186,909	19,608	185,357	99,405	37,474
		COMM PLAN/ECON DEV. TOTALS	\$ 192,809	\$ 37,877	\$ 192,657	\$ 103,497	\$ 43,574

**GENERAL FUND – COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT PROGRAM –
COMMUNITY PLANNING FUNCTION**

Zoning, Planning and Subdivision Review: This activity involves planning for the future development of the City in an efficient and economical manner and for enforcing and occasionally improving upon the zoning and subdivision regulations. Through the action of the Board of Adjustment, the Planning and Zoning Commission, and the Board of Aldermen, the City government looks after promotion of health and safety and directing the development and growth of the City.

Tasks contained in this activity include consideration of zoning amendments and variances, review of annexation, subdivision proposals, and review of any current or proposed regulations relating to the planning function.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	COMMUNITY PLANNING / ECONOMIC DEVELOPMENT					
01-411-6110	PRINTING,PUB.AND ADVERTIS	1,100	332	1,000	843	1,000
01-411-6120	DUES/MEMBER/SUBS/TUITION	2,000	1,608	2,000	1,248	2,300
01-411-6142	PROF,SERV.ARCHT.ENG.SURVE	2,500	14,500	2,500	-	1,000
01-411-6150	CONTRACT LABOR	-	1,380	1,500	2,000	1,500
01-411-6210	OPERATING SUPPLIES	300	449	300	-	300
COMMUNITY PLANNING / ECONOMIC DEVELOPMENT SUBTOTAL		5,900	18,269	7,300	4,092	6,100

Expenses for the Board of Adjustment are in account number 01-411-6110.

No personnel costs are charged to this account.

**GENERAL FUND – COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT PROGRAM –
ECONOMIC DEVELOPMENT FUNCTION**

Economic Planning and Development: In this activity the City government supports the economic development of Centralia (including the retail, residential, industrial, and tourism sectors) through data gathering, updating the community profile, advertising, industrial recruitment, and liaison with private sector businesses and organizations. Three of the major partners in this enterprise are the Centralia Chamber of Commerce, Centralia Regional Economic Development, Inc., and the Industrial Development Authority of the City of Centralia. The latter is an independent corporation established to facilitate the use of industrial development revenue bonds in support of the location of new businesses or the expansion of existing ones.

Expenses in the activity include printing of public notices and brochures, membership in REDI and the Mid-Missouri Regional Planning Commission, support of special events and activities, direct support of the Economic Development Director's position and indirect support of the Chamber of Commerce and the Park Board, as well as other community-based civic organizations. Direct, limited support of the Tree Board is a miscellaneous expense of this activity.

This activity also covers the efforts and costs of city staff in the identification of state and federal grant programs and submittal of applications for those which are appropriate to community needs and includes action in concert with other governmental entities, including lobbying.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	ECONOMIC PLANNING AND DEVELOPMENT					
01-421-6001	SALARIES AND WAGES	3,101	1,230	2,319	1,262	1,194
01-421-6002	OVERTIME WAGES	-	-	126	-	46
01-421-6010	ACCRUED EMPLOYEE BENEFITS	1,459	708	1,462	831	784
	Personnel Expense Subtotal	4,559	1,938	3,907	2,094	2,024
01-421-6110	PRINTING,PUBLICATIONS & A	2,500	-	2,500	254	500
01-421-6120	DUES/MEMBER/SUBS/TUITION	2,500	2,032	2,500	2,207	2,500
01-421-6140	PROF.SERVICES -LEGAL	-	-	-	-	1,500
01-421-6150	CONTRACT LABOR	13,000	10,000	13,000	6,000	10,000
01-421-6180	MEALS, LODGING, TRAVEL	250	-	250	-	250
01-421-6201	OFFICE SUP.FURNITURE,EQUI	100	-	100	-	100
01-421-6210	OPERATING SUPPLIES	300	-	300	-	300
01-421-6490	EQUIPMENT USE CHARGES	400	-	-	-	-
01-421-6901	MISCELLANEOUS	300	109	300	91	300
01-421-6905	BLOCK GRNT-DEMOLITION	155,000	-	155,000	87,260	12,500
01-421-6923	HOUSING REPLACEMENT SUBSI	8,000	5,529	7,500	1,500	7,500
	Other Expense Subtotal	182,350	17,670	181,450	97,312	35,450
	ECONOMIC PLANNING & DEV. SUBTOTAL	186,909	19,608	185,357	99,405	37,474

Funds for staff expenses in support of the Anchor Fest run by the Chamber of Commerce are budgeted in Account No. 01-421-6001 and Account No. 01-421-6010.

Funds budgeted in account no. 04-421-6110 include expenses associated the advertisement of special meetings of the Centralia Industrial Development Corporation.

Dues to the Chamber of Commerce and Missouri Municipal League are shown in account number 01-421-6120.

Funds in account number 01-421-6150 include contracts for the July 4th fireworks display including the related insurance and a service contract for the Chamber of Commerce.

Funds budgeted in Account No. 01-421-6901 include those designated for support of the Tree Board.

Funds in Account No. 01-421-66905 are for the City's match for a potential residential demolition grant.

Funds in Account No. 01-421-6923 are for a subsidy of expenses to encourage replacement of dilapidated residences by private sector builders.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	19		12		16		\$ 273	\$ -	\$ 176
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	9		16	4	12		\$ 192	\$ -	\$ 133
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	11	4	10		10		\$ 226	\$ -	\$ 180
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26			2		1	2	\$ 15	\$ 46	\$ 25
Seasonal Laborer - Street/Sanitation	\$ -	\$ -	\$ -	7						\$ -	\$ -	\$ -
Foreman - Electric	\$ 26.55	\$ 39.83	\$ 15.49	3		12		8		\$ 199	\$ -	\$ 116
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	6		4		5		\$ 87	\$ -	\$ 43
Asst. Foreman/Lineman - Electric	\$ 21.57	\$ 32.36	\$ 12.60	5		2		4		\$ 75	\$ -	\$ 44
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	5		4		5		\$ 78	\$ -	\$ 39
Lineman - Electric	\$ 19.15	\$ 28.73	\$ 11.56	3		2		3		\$ 48	\$ -	\$ 29
										\$ 1,194	\$ 46	\$ 784

CONTINGENCY AND CASH FLOW RESERVE PROGRAM

This activity represents a reserve for the General Fund equivalent to about two months' operating expenses plus the amount of property tax money expected to be received in the last three months of the fiscal year. Since most property taxes are received after the majority of major capital items are expensed, the General Fund will have a minimal balance in December and then the balance will grow again just before the end of the fiscal year. This reserve is estimated to be the amount of the unencumbered fund balance at the end of the fiscal year. The reserve also serves as a contingency against unforeseen expenses near the end of the fiscal year or unexpected problems with property tax collections.

This activity is also used to segregate and track the funds informally escrowed by the City, which are promised for use in future improvements to certain capital projects.

There is only one function and one activity in this program.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	CONTINGENCY AND CASH FLOW RESERVE					
01-511-6901	MISCELLANEOUS	-			-	318,427
01-511-6922	ESCROWED FOR STREETS	173,982	-	173,982	-	173,982
	<i>Contingency and Cash Flow Subtotal</i>	173,982	-	173,982	-	492,409

Funds budgeted in Account No. 01-511-6901 represent the contingency reserve and expected general fund ending balance.

Funds budgeted in Account No. 01-511-6902 represent \$4,556.10 to be used for improvements to Wigham Street, about \$153,294 to be used for improvements to an extension of Randolph Street to Hwy 22 and \$16,132 set aside for future improvement to Gano Chance Drive.

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SPECIAL REVENUE FUNDS – CULTURE & RECREATION

The Special Revenue Funds of the City of Centralia is made up of the Culture and Recreation Program which includes all the activities of the library and the parks, and the Cemetery Programs. In addition, the Transportation Sales Tax Program and Public Safety Sales Tax are included among the Special Revenue Funds

The Culture and Recreation Program includes the Pool, Park Areas, Park & Recreation Sales Tax, and the Recreation Center functions which are under the direction of the Park Board. The Park Board is appointed by the Mayor with the advice and consent of the Board of Aldermen. The Park Board hires a full-time director, an administrative assistant and several part-time workers that conduct maintenance on park properties and lifeguards and concession workers at the pool.

The Centralia Public Library is also an independently run organization with an independent Library Board appointed by the Mayor with the advice and consent of the Board of Aldermen. The budget only records the revenues and the payments to the Library Board. The operating budget is developed and implemented by the Library Board and staff.

The City of Centralia owns and operates the Centralia Cemetery on the south side of Missouri Highway 22 between Rollins Street and Jefferson Street. The City Sexton manages the cemetery but most operations are provided by contracted services. The City also budgets funds for the Avenue of Funds project which honors deceased veterans interred in the cemetery by posting an impressive array of flags along the streets within the cemetery on special days.

The citizens of Centralia authorized the collection of a 0.5% tax on retail sales in the city for the purpose of funding transportation projects. This fund is also included with the Special Revenue Funds.

The citizens of Centralia authorized the collection of a 0.5% tax on retail sales in the city for the purpose of funding public safety projects. This fund is also included with the Special Revenue Funds.

The programs are included in the same fund but are more properly described as individual funds.

CULTURE AND RECREATION PROGRAM

Pool and Parks

The Centralia Park System began in the 1940's with the purchase of 30 acres of land through the combined efforts of A.B. Chance Co., Kiwanis Club, Rotary Club, and the Centralia Mayor and Board of Aldermen. A Park Board consisting of nine citizens of Centralia was appointed by the Mayor and approved by the Board of Alderman to govern and maintain the park. Through the years the Park Board has added to the original 30 acres and today maintains four parks and the Centralia Municipal Swimming Pool located in the City Recreation Park. In 1974 the Park Board created the position of Park Director to oversee and maintain daily operation of the parks and swimming pool. The Park Director is also tasked with managing the Centralia Recreation Center that was building 2008, the East Annex multi-purpose building that was purchased in 2018, and the golf course that was purchased in 2019.

The Golf Course, Pool, Park Areas, Recreation Center, and East Annex Functions are under the direction of the Parks and Recreation Board that is appointed by the Mayor with the consent of the Board of Aldermen. The Park Board operates und Missouri State Law under Chapter 90 of the Revised Statutes of the State of Missouri.

PARKS & RECREATION FUNDS CASH FLOW

PARK & RECREATION FUNDS CASH FLOW						
	Golf Course	Municipal Pool	Park Areas	Recreation Center	East Annex	Park Sales Tax
Estimated Cash Balance April 1	\$ -	\$ 0	\$ 223,046	\$ 156,527	\$ 9,442	\$ 42,825
Expected Revenues	\$ 210,300	\$ 104,810	\$ 291,850	\$ 303,000	\$ 20,000	\$ 204,000
Proposed Expenditures	(210,300)	\$ (104,810)	\$ (240,760)	\$ (298,400)	\$ (14,850)	\$ (246,560)
<i>Including transfers in/out</i>						
Ending Fund Balance	\$ -	\$ 0	\$ 274,136	\$ 161,127	\$ 14,592	\$ 265

SUMMARY OF EXPENDITURES

	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
PARKS & RECREATION FUNDS TOTAL EXPENDITURES	\$ 897,182	\$ 1,319,482	\$ 1,007,437	\$ 1,477,271	\$ 1,115,680
Golf Course Subtotal	-	-	-	200,194	210,300
19-200					
Pool Subtotal	118,200	85,453	110,500	99,722	104,810
20-201					
Park Subtotal	265,850	319,652	258,750	543,188	240,760
21-202					
Recreation Center Subtotal	304,874	755,125	322,750	311,250	298,400
22-206					
East Annex Subtotal	-	-	16,900	10,640	14,850
26-203					
Park Sales Tax Subtotal	208,258	159,252	298,537	312,278	246,560
25-205					

REVENUE DETAILS – CULTURE AND RECREATION – GOLF COURSE

GOLF COURSE						
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	REVENUE - TRANSFERS FROM OTHER FUNDS					
19-040-4454	TSFR FRM PARK SLS TAX				86,216	27,500
19-040-4455	TSFR FRM PARK					-
19-040-4457	TSFR FRM REC CENTER					-
19-040-4458	TSFR FROM OTHER FUNDS					7,500
	<i>Transfers from Other Funds Subtotal</i>	-	-	-	86,216	35,000
	REVENUE - CHARGES FOR SERVICES					
19-044-4707	YOUTH MEMBERSHIP (18 AND UNDER)				1,952	1,900
19-044-4708	JUNIOR MEMBERSHIP (19-22)				973	1,400
19-044-4710	20 PASS CARD FEE				214	-
19-044-4711	INDIVIDUAL MEMBERSHIP				16,839	19,000
19-044-4712	DAILY ADMISSION				846	-
19-044-4713	FAMILY, HOUSEHOLD MEMBERSHIP/PASS				8,315	9,000
19-044-4716	CONCESSIONS				4,739	36,000
19-044-4717	POOL PARTIES				350	-
19-044-4718	100 PASS CARD FEE				200	-
19-044-4719	CLASSES/LESSONS				1,250	1,000
19-044-4723	TRAIL FEES				33,380	39,000
19-044-4724	TOURNAMENTS				10,675	11,000
19-044-4792	CART RENTAL				18,021	22,000
19-044-4793	CART STORAGE				6,283	8,000
19-044-4794	BUILDING RENTAL FEES				2,450	2,000
	<i>Charges for Services Subtotal</i>	-	-	-	106,486	150,300
	SALES REVENUE					
19-046-4110	INTEREST				-	
19-046-4690	OTHER CONTRIBUTIONS				7,095	20,000
19-046-4699	MISC CHARGES				5	5,000
	<i>Sales Revenue Subtotal</i>	-	-	-	7,100	25,000
	GOLF COURSE REVENUE TOTAL	-	-	-	199,801	210,300

Revenues in line items 19-040-4454, 19-040-4455 and 19-040-4457 indicate transfers required annually to keep the municipal golf course fund solvent. The golf course is considered a public good and therefore the subsidy is acceptable. At the same time, it is valuable to track the revenue in and out to determine how efficiently the operation is being run.

EXPENSE DETAILS – CULTURE AND RECREATION – GOLF COURSE

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	OPERATIONS - EXPENSES					
19-200-5505	TOOLS				500	15,000
19-200-5508	OTHER EQUIPMENT - CAPITAL EXPENSE				-	-
19-200-5509	MISCELLANEOUS CAPITAL				-	-
19-200-5510	BUILDING IMPROVEMENTS				27,098	6,000
	Capital Expense Subtotal	-	-	-	27,598	21,000
19-200-6001	SALARIES AND WAGES				67,456	91,000
19-200-6002	OVERTIME WAGES				-	-
19-200-6010	ACCRUED EMPLOYEE BENEFITS				12,995	9,000
	Personnel Expense Subtotal	-	-	-	80,451	100,000
19-200-6101	POSTAGE AND FREIGHT				-	-
19-200-6110	PRINTING,PUBLICATIONS,ADV				4,648	1,000
19-200-6120	DUES/MEMBER/SUBS/TUITION				-	-
19-200-6130	UTILITIES-ELECTRICITY				7,200	7,500
19-200-6131	UTILITIES-WATER				2,005	2,500
19-200-6132	UTILITIES-NATURAL GAS,PRO				164	1,200
19-200-6133	UTILITIES-TELEPHONE				1,895	2,000
19-200-6150	CONTRACT LABOR				5,271	3,000
19-200-6160	REPAIR SERVICES				12,851	8,000
19-200-6170	MAINT AGREEMENTS & LEASES				7,594	7,500
19-200-6180	MEALS,LODGING, TRAVEL				-	-
19-200-6190	INSURANCE				1,966	4,100
19-200-6201	OFFICE SUP.FURNITURE,EQUI				241	-
19-200-6210	OPERATING SUPPLIES				36,229	20,000
19-200-6220	TOOLS/SMALL EQUIPMENT				3,431	500
19-200-6230	REFRESHMENT SUPPLIES				4,636	15,000
19-200-6231	RECREATION SUPPLY				4,013	-
19-200-6490	EQUIPMENT USE CHARGES				-	-
19-200-6901	MISCELLANEOUS				-	17,000
	Other Expense Subtotal	-	-	-	92,145	89,300
	GOLF COURSE EXPENSE TOTAL	-	-	-	200,194	210,300

Personnel requirements and pay scales are set annually by the Park Board.

Swimming Pool Operations: This activity provides funds for the operation, maintenance, and improvement of the Municipal Swimming Pool and its concessions, shops, and programs.

This activity is carried out by park employees under the direct supervision of the Park Director and the general supervision of the Park Board, which sets its budget.

The Centralia Municipal Pool facilities were upgraded in the fall/winter of 2015/2016. The renovated pool opened on Memorial Day 2016. The improvements were financed primarily by a refinancing agreement with Central Bank of Boone County. Debt service for this agreement is accounted in the Park Sales Tax Activity. The debt service was refinanced in 2015 and interest rate savings were used to the Recreation Center lease-purchase agreement.

REVENUE DETAILS – CULTURE AND RECREATION – MUNICIPAL POOL

MUNICIPAL POOL						
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	REVENUE - TRANSFERS FROM OTHER FUNDS					
20-040-4454	TRANSFER FROM PARK SALES TAX					
20-040-4455	TRANSFER FROM PARK	2,400.00	-	-		17,110.00
20-040-4457	TRANSFER FROM REC CENTER	16,500.00	-	30,000.00	17,126	-
20-040-4458	TRANSFER FROM OTHER FUNDS					-
	<i>Pool Transfers from Other Funds Subtotal</i>	18,900.00	-	30,000.00	17,126.00	17,110.00
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	REVENUE - CHARGES FOR SERVICES					
20-044-4710	20 PASS CARD FEE	5,000	5,591	12,000	8,594	8,100
20-044-4711	50 PASS CARD	-	(35)	-	-	3,500
20-044-4712	POOL ADMIT FEE/DAILY	31,200	28,783	28,500	26,805	27,000
20-044-4713	POOL HOUSEHOLD PASS	-	(50)	-	-	-
20-044-4715	SWIMMING LESSONS	2,300	2,305	2,300	5,481	5,500
20-044-4716	POOL CONCESSIONS	29,500	19,699	19,200	18,364	19,000
20-044-4717	POOL PARTIES	7,000	9,388	9,000	9,370	9,500
20-044-4718	100 PASS CARD	5,500	7,765	-	6,675	5,000
20-044-4721	OTHER POOL CHARGES	1,000	-	1,000	60	-
20-044-4790	REC.CHARGES-SWIM TEAM	5,900	6,535	6,500	6,125	6,500
20-044-4791	SWIM SUIT SALES RECEIPT	1,400	1,122	1,000	911	1,100
	<i>Charges for Services Subtotal</i>	88,800	81,103	79,500	82,384	85,200
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	OTHER REVENUE					
20-046-4690	OTHER CONTRIBUTIONS	10,000	10,000	-		2,500
	<i>Pool Other Revenue Subtotal</i>	10,000	10,000	-	-	2,500
	MUNICIPAL POOL REVENUE	\$ 117,700	\$ 91,103	\$ 109,500	\$ 99,510	\$ 104,810

Revenues in line items 20-040-4454, 20-040-4455 and 20-040-4457 indicate transfers required annually to keep the municipal pool fund solvent. The pool is considered a public good and therefore the subsidy is acceptable. At the same time, it is valuable to track the revenue in and out to determine how efficiently the operation is being run.

EXPENSE DETAILS – CULTURE AND RECREATION – MUNICIPAL POOL

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	OPERATIONS EXPENSES					
20-201-5509	MISCELLANEOUS CAPITAL	-	-	7,700	-	710
20-201-5510	BUILDING IMPROVEMENTS	13,000	-	3,100	3,918	500
	Capital Expense Subtotal	13,000	-	10,800	3,918	1,210
20-201-6001	SALARIES AND WAGES	46,500	48,510	42,000	42,953	46,000
20-201-6002	OVERTIME WAGES	-	-	-	-	-
20-201-6010	ACCRUED EMPLOYEE BENEFITS	6,000	5,859	7,500	6,674	7,900
	Personnel Expense Subtotal	52,500	54,369	49,500	49,627	53,900
20-201-6101	POSTAGE AND FREIGHT	50	-	-	-	-
20-201-6110	PRINTING,PUBLICATIONS,ADV	450	303	-	593	250
20-201-6120	DUES/MEMBER/SUBS/TUITION	500	478	400	114	400
20-201-6130	UTILITIES-ELECTRICITY	7,500	2,563	7,200	2,719	3,000
20-201-6131	UTILITIES-WATER	2,000	2,395	2,500	3,792	3,800
20-201-6132	UTILITIES-NATURAL GAS,PRO	-	-	-	-	-
20-201-6133	UTILITIES-TELEPHONE	250	294	400	265	350
20-201-6150	CONTRACT LABOR	3,000	2,265	500	4,669	1,000
20-201-6160	REPAIR SERVICES	-	-	3,000	639	4,000
20-201-6170	MAINT AGREEMENTS & LEASES	-	-	-	75	-
20-201-6180	MEALS,LODGING, TRAVEL	-	-	-	-	-
20-201-6190	INSURANCE	2,100	146	2,200	378	400
20-201-6201	OFFICE SUP.FURNITURE,EQUI	150	-	-	-	-
20-201-6210	OPERATING SUPPLIES	14,500	11,834	10,500	9,816	11,000
20-201-6214	SPECIAL EVENTS	-	-	-	1,032	1,100
20-201-6220	TOOLS/SMALL EQUIPMENT	-	-	-	-	-
20-201-6230	REFRESHMENT SUPPLIES	18,000	7,870	16,000	14,244	15,000
20-201-6231	RECREATION SUPPLIES	-	-	-	-	1,600
20-201-6232	SWIM TEAM EXPENSES	2,800	2,156	6,500	6,667	6,700
20-201-6233	SWIMSUIT EXPENSES	1,400	780	1,000	1,076	1,100
20-201-6901	MISCELLANEOUS	-	-	-	100	-
	Other Expense Subtotal	52,700	31,084	50,200	46,177	49,700
	MUNICIPAL POOL EXPENSE TOTAL	118,200	85,453	110,500	99,722	104,810

All expenses for concessions for both the pool and the parks have been budgeted in 02-01-01-01-230 and the revenues are all in 02-01-01-44-716. This will vastly reduce time spent trying to maintain two separate inventories, especially in the park concession stands that are restocked from the municipal pool.

Personnel requirements and pay scales are set annually by the Park Board.

REVENUE DETAILS – CULTURE AND RECREATION – PARK AREAS

PARK AREAS						
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	TRANSFERS FROM OTHER FUNDS					
21-040-4450	TRANS FROM OTHER FUNDS	4,724	3,974	4,500	107,760	2,500
21-040-4454	TRANSFER FROM PARK SALES	23,000	-	-	65,000	-
	Tax Revenue Subtotal	27,724	3,974	4,500	172,760	2,500
	REVENUE - LOCAL TAXES					
21-041-4001	REAL PROPERTY TAX CURRENT	116,000	115,953	117,000	132,132	132,000
21-041-4002	PERSONAL PROP. TAX CURRENT	43,000	45,978	44,500	63,901	63,000
21-041-4003	BUSINESS PROPERTY SURCHAR	37,000	40,000	40,300	40,300	40,300
21-041-4004	RR/UTILITY PROPERTY TAX	2,100	2,106	2,100	2,173	2,100
21-041-4005	FINANCIAL INSTITUTION TAX	17	-	-	-	-
21-041-4012	PROPERTY TAX DEL.1ST PR Y	5,400	4,999	5,500	6,887	6,500
21-041-4013	PROPERTY TAX DEL 2ND PR Y	1,900	1,797	1,700	1,981	1,900
21-041-4023	INT & PEN ON PROP TAX DEL	1,400	2,402	1,500	1,925	1,850
	Tax Revenue Subtotal	206,817	213,235	212,600	249,299	247,650
	GRANT REVENUE					
21-043-4372	STATE GRANT REVENUE				6,239	-
	Grant Revenue Subtotal	-	-	-	6,239	-
	REVENUE - CHARGES FOR SERVICES					
21-044-4472	BASEBALL/SOFTBALL FEES	750	590	-	25,550	24,500
21-044-4716	PARK & REC. CONCESSIONS				1,110	-
21-044-4719	GROUP CLASS/CLINIC FEES	20,000	19,873	19,500	1,625	-
21-044-4723	TOURNAMENTS	-	-	-	-	-
	Charges for Services Revenue Subtotal	20,750	20,463	19,500	28,285	24,500
	REVENUE - OTHER					
21-046-4110	INTEREST	450	1,703	1,500	1,316	1,400
21-046-4690	OTHER CONTRIBUTIONS	1,025	23	1,500	117,131	5,800
21-046-4698	MISC.	-	100,727	24,550	10,831	10,000
	Other Revenue Subtotal	1,475	102,453	27,550	129,278	17,200
	PARK AREAS MAINTENANCE REVENUE TOTAL	\$ 256,766	\$ 340,125	\$ 264,150	\$ 585,861	\$ 291,850

Wages and benefits for regular City personnel performing various repair, paving, and demolition projects are also included in the Personnel Services accounts.

Personnel requirements and pay scales are set annually by the Park Board.

EXPENSE DETAILS – CULTURE AND RECREATION – PARK AREAS

Park Area Operations: The activity consists of operation, maintenance, and improvement of the Nathan Toalson-Bicentennial Park, City Square Park, City Recreation Park, Jaycee Park, summer and winter recreation programs, as well as concession stand operations.

This activity is carried out by park employees under the direct supervision of the Park Director and the general supervision of the Park Board, which sets its own budget.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PARK AREAS MAINTENANCE EXPENSE					
21-202-5509	MISCELLANEOUS CAPITAL	-	9,555	31,000	745	8,500
21-202-5510	BUILDING IMPROVEMENTS	45,650	66,114	2,500	11,879	2,000
21-202-5511	PARK IMPROVEMENTS	-	-	-	40,697	-
21-202-5998	CAPITAL OUTLAY	-	-	-	171,465	-
	Capital Expense	45,650	75,669	33,500	224,786	10,500
21-202-6001	SALARIES AND WAGES	107,200	113,562	100,000	122,588	112,000
21-202-6002	OVERTIME WAGES	-	-	-	-	-
21-202-6010	ACCRUED EMPLOYEE BENEFITS	20,500	23,514	22,000	22,945	22,000
	Personnel Expense Subtotal	127,700	137,076	122,000	145,533	134,000
21-202-6101	POSTAGE AND FREIGHT	100	-	-	-	-
21-202-6110	PRINTING,PUBLICATIONS,ADV	1,250	715	200	538	500
21-202-6120	DUES/MEMBER/SUBS/TUITION	-	-	-	-	-
21-202-6130	UTILITIES-ELECTRICITY	3,800	4,800	5,500	6,714	7,100
21-202-6131	UTILITIES-WATER	2,800	2,100	2,500	3,040	3,300
21-202-6132	UTILITIES-NATURAL GAS, PR	-	-	-	-	-
21-202-6133	UTILITIES-TELEPHONE, FAX	1,600	1,753	1,800	1,856	1,500
21-202-6150	CONTRACT LABOR	14,850	4,882	3,500	11,606	6,000
21-202-6160	REPAIR SERVICES	2,500	3,813	7,500	5,526	6,500
21-202-6170	MAINT AGREEMENTS & LEASES	700	1,265	1,500	267	750
21-202-6180	MEALS,LODGING,TRAVEL	-	-	-	-	-
21-202-6190	INSURANCE	7,800	7,064	8,500	7,366	7,700
21-202-6201	OFFICE SUPPLIES,FURNITURE	-	-	-	-	-
21-202-6210	OPERATING SUPPLIES	26,900	39,512	23,500	34,668	24,000
21-202-6212	OPERATING SUPPLIES - PUMPKIN FESTIVAL				1,781	1,800
21-202-6213	OPERATING JULY 4TH	3,000	3,655	4,500	4,562	4,000
21-202-6220	TOOLS/SMALL EQUIPMENT	850	654	500	-	-
21-202-6230	REFRESHMENT SUPPLIES	-	-	-	1,123	-
21-202-6231	RECREATION SUPPLIES	6,950	1,358	-	813	-
21-202-6234	BASEBALL/SOFTBALL SUPPLIES	17,000	26,925	19,000	11,747	13,000
21-202-6236	MEMORIAL CONTRIBUTION	-	-	-	-	-
21-202-6237	CAMP/CLINIC EXPENSE	-	-	-	2,207	-
21-202-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
21-202-6901	MISCELLANEOUS	-	8,411	24,750	79,058	3,000
	Other Expense Subtotal	90,100	106,907	103,250	172,869	79,150
21-202-8801	TRANSFER TO OTHER FUNDS			-	-	17,110
21-202-8808	TRANSFER TO POOL ACTIVITY	2,400	-	-	-	-
21-202-8809	TRANSFER TO PERSONNEL	-	-	-	-	-
	Other Expense Subtotal	2,400	-	-	-	17,110
	PARK AREAS MAINTENANCE EXPENSE TOTAL	\$ 265,850	\$ 319,652	\$ 258,750	\$ 543,188	\$ 240,760

Funds in Account No. 02-202-8801 represent a transfer to the Pool Activity to balance the pool's operating deficit for each fiscal year.

REVENUE DETAILS – CULTURE AND RECREATION – RECREATION CENTER

RECREATION CENTER						
	REVENUE - CHARGES FOR SERVICES					
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
22-044-4471	BASKETBALL FEES	7,350	6,980	7,000	9,501	9,500
22-044-4479	RENTAL FEES - EAST ANNEX		11,600	-	-	0
22-044-4710	20 PASS CARD FEE-REC CENT	5,700	4,296	6,000	8,594	8,500
22-044-4711	INDIVIDUAL ANNUAL MEMBRSH	58,800	61,400	62,500	57,158	57,500
22-044-4712	DAILY ADMISS. FEE- REC CE	11,200	11,400	12,500	10,395	10,500
22-044-4713	FAMILY ANNUAL MEMBERSHIP	138,500	145,000	147,000	136,296	137,500
22-044-4714	ALL COUPLES ANNUAL MEMBER	47,500	47,100	50,000	41,323	41,500
22-044-4716	CONCESSIONS-REC CENTER	17,000	11,500	15,500	12,346	16,000
22-044-4719	GROUP CLASS/CLINIC FEES	10,500	13,400	17,500	11,430	12,000
22-044-4792	RENTAL FEES	500	1,675	700	1,022	1,000
	Charges for Services Revenue Subtotal	297,050	314,351	318,700	288,065	294,000
	REVENUES - OTHER					
22-046-4110	INTEREST	2,000	4,500	2,500	3,792	3,500
22-046-4120	SILVER SNEAKERS				3,783	4,000
22-046-4699	MISCELLANEOUS	1,500	809,455	1,500	1,645	1,500
	Other Revenue Subtotal	3,500	813,955	4,000	9,220	9,000
	RECREATION CENTER REVENUE TOTAL	\$ 300,550	\$ 1,128,306	\$ 322,700	\$ 297,286	\$ 303,000

Personnel requirements and pay scales are set annually by the Park Board.

EXPENSE DETAILS – CULTURE AND RECREATION – RECREATION CENTER

Recreation Center Operations (Maintenance and Programming): This activity is carried out by park employees under the direct supervision of the Park Director and the general supervision of the Park Board, which sets its budget. This activity accounts for the operating, maintenance, and improvement of the Centralia Recreation Center, including concessions, programs, and rental of spaces.

The Centralia Recreation Center opened to the public on Memorial Day 2009. The Center was financed primarily by a lease-purchase agreement. Debt service for this agreement is accounted in the Park Sales Tax Activity. Funds in Account 22-206-8808 are transferred to the municipal pool to subsidize the operation.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	RECREATION CENTER EXPENSES					
22-206-5501	RADIO & COMMUNICATIONS EQ	-	-	-	-	-
22-206-5503	FURNITURE & FILES	-	-	-	-	-
22-206-5505	TOOLS	-	-	-	-	-
22-206-5508	OTHER EQUIPMENT	-	-	-	2,489	6,000
22-206-5509	MISC CAPITAL EXPENSE	11,190	470,000	6,500	-	1,400
22-206-5510	BUILDING IMPROVEMENTS	5,000	12,320	3,000	-	1,000
	Capital Expense Subtotal	16,190	482,320	9,500	2,489	8,400
22-206-6001	SALARIES & WAGES	143,000	145,500	148,500	152,486	154,000
22-206-6002	OVERTIME WAGES	-	-	-	47	-
22-206-6010	AEB - PARKS AND REC	29,700	39,000	38,500	37,505	39,000
	Personnel Expense Subtotal	172,700	184,500	187,000	190,038	193,000
22-206-6101	POSTAGE & FREIGHT	50	-	1,000	526	700
22-206-6110	PRINTING, ADVERTISING, PU	400	500	1,000	1,330	1,000
22-206-6120	DUES, MBMRSH, SUBSCRIP,	1,000	-	1,250	1,250	1,500
22-206-6130	UTILITIES - ELECTRICITY	26,250	21,100	26,000	16,180	22,000
22-206-6131	UTILITIES - WATER	750	890	1,100	1,013	1,200
22-206-6132	UTILITIES-NATURAL GAS	2,100	3,450	4,500	3,738	4,500
22-206-6133	UTILITIES-TELEPHONE,FAX	1,600	1,533	1,600	767	1,600
22-206-6140	PROF. SERVICE-LEGAL	-	-	-	-	-
22-206-6142	PROF. SERVICE-ARCHTIECT,E	-	-	-	-	-
22-206-6144	CONSULTANT'S SERVICES	-	-	-	-	-
22-206-6150	CONTRACT LABOR	17,600	13,966	6,000	11,322	10,000
22-206-6160	REPAIR SERVICES	3,500	2,268	4,000	8,461	6,500
22-206-6170	MAINT. AGREEMENTS, LEASES	5,000	5,200	3,000	3,810	3,700
22-206-6180	MEALS, LODGING & TRAVEL	-	-	-	-	-
22-206-6190	INSURANCE	6,184	8,800	9,000	8,940	9,500
22-206-6201	OFFICE SUPPLIES, FURNITUR	750	1,400	1,500	955	1,000
22-206-6210	OPERATION SUPPLIES	13,500	11,000	10,000	14,198	12,000
22-206-6220	TOOLS & SMALL EQUIPMENT	-	-	300	-	300
22-206-6230	REFRESHMENT SUPPLIES	14,400	12,800	13,000	14,825	13,000
22-206-6231	RECREATION SUPPLIES	4,600	4,500	6,000	4,461	3,500
22-206-6235	BASKETBALL SUPPLIES	1,800	-	5,000	3,861	5,000
22-206-6237	CAMP/CLINIC EXPENSE	-	-	-	-	-
22-206-6301	INT. EXP & FINANCE CHGS	-	-	-	-	-
22-206-6420	EQUIPMENT, PARTS & SUPPLIE	-	-	-	-	-
22-206-6450	EQUIPMENT RENTAL	-	-	-	-	-
22-206-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
22-206-6901	MISCELLANEOUS	-	898	-	5,960	-
	Other Expense Subtotal	99,484	88,305	94,250	101,596	97,000
22-206-8801	TRANS TO OTHER FUNDS	-	-	2,000	-	-
22-206-8803	TRANS TO PARK FUND	-	-	-	-	-
22-206-8808	TRANSFER TO POOL FUND	16,500	-	30,000	17,126	-
22-206-8832	TSFR TO PARK SLS TAX	-	-	-	-	-
	Transfer to Other Funds Subtotal	16,500	-	32,000	17,126	-
	RECREATION CENTER EXPENSE TOTAL	\$ 304,874	\$ 755,125	\$ 322,750	\$ 311,250	\$ 298,400

REVENUE DETAILS – CULTURE AND RECREATION – EAST ANNEX

EAST ANNEX						
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	CHARGES FOR SERVICES					
26-044-4712	DAILY ADMISSION FEE	-	-	-	96	
26-044-4719	GROUP CLASS/CLINIC FEES	-	6,535	6,500	-	
26-044-4792	RENTAL FEES	-	-		19,986	20,000
	Charges for Services Subtotal	-	6,535	6,500	20,082	20,000
	OTHER REVENUES					
26-046-4110	INTEREST		1,703	1,500	-	
26-046-4990	MISCELLANEOUS		100,727	24,550	-	
	Other Revenue Subtotal	-	102,430	26,050		
	EAST ANNEX REVENUE TOTAL	\$ -	\$ 108,965	\$ 32,550	\$ 20,082	\$ 20,000

EXPENSE DETAILS – CULTURE AND RECREATION – EAST ANNEX

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	EAST ANNEX EXPENSES					
26-203-5510	BUILDING IMPROVEMENTS - CAPITAL EXPENSE			-	-	500
	Capital Expense Subtotal	-	-	-	-	500
26-203-6001	SALARIES AND WAGES				-	
26-203-6002	OVERTIME SALARIES AND WAGES				-	
26-203-6010	ACCRUED EMPLOYEE BENEFITS				-	
	Personnel Expense Subtotal	-	-	-	-	-
26-203-6120	DUES, MEMBERSHIPS, SUBSCRIPTIONS, TUITION			250	-	-
26-203-6130	UTILITIES - ELECTRIC			5,500	5,800	6,500
26-203-6131	UTILITIES - WATER			500	585	600
26-203-6132	UTILITIES - NATURAL GAS, PROPANE			3500	919	3,500
26-203-6133	UTILITES - TELEPHONE, FAX			1,450	1,990	2,000
26-203-6150	CONTRACT LABOR			1,500	1,120	500
26-203-6160	REPAIR SERVICES			1,500	225	750
26-203-6210	OPERATING SUPPLIES			500	-	250
26-203-6220	TOOLS, SMALL EQUIPMENT			250	-	-
26-203-6231	RECREATION SUPPLIES			250	-	-
26-203-6901	MISCELLANEOUS			250	-	250
	Operating Expense Subtotal	-	-	16,900	10,640	14,350
26-203-8801	TRANSFER TO OTHER FUNDS				-	-
26-203-8808	TRANSFER TO POOL				-	-
26-203-8819	TRANSFER TO PARK				-	-
	Transfer to Other Funds Subtotal	-	-	-	-	-
	EAST ANNEX EXPENSE TOTAL	\$ -	\$ -	\$ 16,900	\$ 10,640	\$ 14,850

SPECIAL REVENUE FUND – CULTURE AND RECREATION PROGRAM – PARKS & RECREATION SALES TAX FUND

The purpose of this activity is to account for the use of a special 1/2 of 1% sales tax for parks and recreation which was authorized by the voters in November of 2001. Proceeds from this tax can only be used for park and recreation expenditures as authorized by Sections 644.032 to 644.033 of the Revised Statutes of Missouri.

Funds received from this tax may be transferred to the Park Fund to reimburse the Park Board for special projects set forth by the Park Board and the Board of Aldermen.

Starting in April 2009, a large portion of the proceeds from the Sales Tax was devoted to repayment of the lease-purchase funding of the Centralia Recreation Center (Account 02-01-06-02). The initial principal of the lease was \$1,985,000. On April 1, 2015, there was \$1,503,000 remaining principal as of the refinancing in November of 2015. The lease-purchase was extended during a refinancing in November of 2015 and funds were obtained to fund the pool renovations as well. The current note extends to March of 2029.

This activity is also used to accumulate a reserve for future financing of larger projects which may be designated by the Park Board and Board of Aldermen at a later date.

REVENUE DETAILS – CULTURE AND RECREATION – PARK SALES TAX

PARK SALES TAX						
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PARK SALES TAX REVENUE					
25-041-4020	PARK & RECREATION SALES TAX	215,000	212,515	210,000	205,441	201,000
25-046-4110	INTEREST	100	4,465	4,200	4,703	3,000
25-046-4690	DESIGNATED CONTRIBUTIONS	-	2,500	-	-	-
25-046-4696	LEASE/PURCHASE PROCEEDS	-	-	-	-	-
	PARK SALES TAX TOTAL REVENUE	\$ 215,100	\$ 219,480	\$ 214,200	210,144	204,000

EXPENSE DETAILS – CULTURE AND RECREATION – PARK SALES TAX

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PARK SALES TAX EXPENSES					
25-205-5998	CAP OUTLAY-PARK REC CNTR	-	-	-	-	-
25-205-6301	INT EXP - COP DBT SRVC	80,258	87,238	84,088	102,062	94,960
25-205-6302	ADMIN/PAYING AGENT FEES	-	2,014	2,014	-	-
25-205-6310	PRINCIPAL-COP DEBT SRVC	95,000	70,000	75,000	124,000	126,000
25-205-6901	MISCELLANEOUS	-	-	137,435	-	-
25-205-8803	TRANSFER TO PARK FUND	23,000	-	-	-	-
25-205-8808	TSFR TO POOL FUND	10,000	-	-	-	-
25-205-8810	TSFR TO GOLF COURSE	-	-	-	86,216	25,600
	PARK SALES TAX TOTAL EXPENSES	\$ 208,258	\$ 159,252	\$ 298,537	\$ 312,278	\$ 246,560

Fund in Account No. 02-01-05-01-901 represent an accumulated sinking reserve as a cash flow buffer.

No personnel costs are budgeted in this activity.

LIBRARY FUNDS CASH FLOW

MUNICIPAL LIBRARY					
	Budget FY2019	Actual FY2019	Budget FY2020	Estimated FY2020	Budget FY2021
Estimated Cash Balance April 1	\$ -	\$ -	\$ -	\$ -	\$ -
Expected Revenues	\$ 308,725	\$ 317,261	307,234	389,116	369,522
Proposed Expenditures	\$ (308,725)	\$ (317,261)	(307,234)	(389,116)	(369,522)
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -

SPECIAL REVENUE FUNDS REVENUE DETAILS – CULTURE AND RECREATION – LIBRARY FUNCTIONS

SPECIAL REVENUE FUND – CULTURE AND RECREATION PROGRAM – LIBRARIES FUNCTION

This purpose of this activity is to account for the funds to repay the principal and interest on a general obligation bond issue which was authorized by the voters of the Centralia Municipal library District by an election held in November of 1996. In July 1997, bonds totaling \$350,000 were issued, with the proceeds designated to pay for the design and construction a new library facility on property at the intersection of Jefferson Street and Early Street. In order to gain an advantageous interest rate, the bonds are issued in the name of the City of Centralia. A property tax levy was instituted in November 1997 to repay the principal and interest of the bonds over a period of twenty years. Interest payments are due on March 1 and September 1 of each year. Principal payment will be made by March 1 of each year, commencing in 1999. On April 1, 2017, the outstanding debt was paid off, however, revenue continues to come in from the payment of delinquent taxes.

LIBRARY BOND					
	Budget FY2019	Actual FY2019	Budget FY2020	Estimated FY2020	Budget FY2021
Estimated Cash Balance April 1	\$ 10,312	\$ 10,494	\$ 10,884	\$ 10,878	\$ 4,083
Expected Revenues	\$ 350	\$ 794	462	138	65
Proposed Expenditures	\$ -	\$ -	(316)	(6,933)	-
Ending Fund Balance	\$ 10,662	\$ 11,288	\$ 11,030	\$ 4,083	\$ 4,148

LIBRARY REVENUE

LIBRARY						
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	LOCAL TAXES					
23-041-4001	REAL PROP.TAX (CURRENT)	182,000	178,291	180,074	199,495	198,497
23-041-4002	PERSONAL PROP. TAX CURREN	72,000	75,901	76,660	110,239	109,688
23-041-4003	BUSINESS PROPERTY SURCHAR	32,000	32,000	32,000	37,944	37,754
23-041-4004	RR/UTILITY PROPERTY TAX	4,200	3,992	4,000	3,825	3,806
23-041-4005	FINANCIAL INSTITUTION TAX	25	-	-	1	1
23-041-4012	PROPERTY TAX DEL. 1ST PR	8,000	10,749	8,000	9,646	9,597
23-041-4013	PROPERTY TAX DEL.2ND PR Y	1,800	3,206	1,800	3,209	3,193
23-041-4023	INT&PEN ON PROPERTY TAX D	1,200	1,345	1,200	2,649	2,636
	Library Taxes Subtotal	301,225	305,484	303,734	367,007	365,172
	INTERGOVERNMENTAL REVENUES					
23-043-4300	LIBRARY GRANT	2,250	194	2,250	4,594	2,250
23-043-4310	STATE AID	100	1,437	100	1,665	100
23-043-4306	ARTS & ENTERTAINER TAX	-	2,008	-	2,028	-
	Library Intergovernmental Subtotal	2,350	3,639	2,350	8,287	2,350
	FEES, FINES & FORFEITURES					
23-045-4200	FINES, FEES, & COSTS	4,000	4,625	-	7,320	-
	Library Fines, Fees & Forfeitures Subtotal	4,000	4,625	-	7,320	-
	OTHER REVENUE					
23-046-4110	INTEREST	150	515	150	4,858	1,000
23-046-4690	BUILDING FUND CONTRIBUTION	-	-	-	-	-
23-046-4699	DONATIONS - MISCELLANEOUS	1,000	2,998	1,000	1,645	1,000
	Library Other Revenue Subtotal	1,150	3,513	1,150	6,503	2,000
	TOTAL LIBRARY REVENUE	\$ 308,725	\$ 317,261	\$ 307,234	\$ 389,116	\$ 369,522

LIBRARY BOND REVENUE

LIBRARY BOND						
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	LIBRARY BOND LOCAL TAXES					
24-041-4001	REAL ESTATE PROPERTY	-	(192)	-	-	-
24-041-4002	PERSONAL PROPERTY	-	(108)	-	-	-
24-041-4004	RR/UTILITY PROPERTY TAX	-	-	-	-	-
24-041-4005	FINANCIAL INSTITUTION TAX	-	0	-	-	-
24-041-4012	DELINQUENT 1 YEAR	-	211	-	-	-
24-041-4013	TAXES DELINQUENT 2ND YEAR	350	271	223	18	15
24-041-4023	INTEREST & PENALTIES	-	97	89	117	50
	Library Bond Taxes Subtotal	350	279	312	135	65
	LIBRARY BOND OTHER REVENUE					
24-046-4110	INTEREST INCOME	-	515	150	3	-
	Library Bond Interest Subtotal	-	515	150	3	-
	TOTAL REVENUE LIBRARY BOND	\$ 350	\$ 794	\$ 462	\$ 138	\$ 65

Library Operations: This activity represents a clearinghouse for revenues and expenses associated with the operation of the Centralia Municipal Library District. The City collects property taxes on behalf of the Library District and distributes them to library bank accounts. The City also, under contract, provides accounting services for payroll, insurance, and similar operating expenses of the District on their finance records.

This activity is carried out by the clerical staff of the City under the direct supervision of the City Clerk and the general oversight of the Library Board.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	LIBRARY - OPERATING EXPENSES					
23-301-8806	TRANSFER TO LIBRARY DIST.	308,725	317,261	307,234	389,116	369,522
23-301-6901	MISCELLANEOUS	-	-	-	-	-
	TOTAL LIBRARY EXPENSES	\$ 308,725	\$ 317,261	\$ 307,234	\$ 389,116	\$ 369,522

State statutes that took effect January 1, 1986 made the Library District more independent from the City. The City acts only as a financial clearinghouse for all Library tax revenues. Account No. 02-01-03-01-804 represents a transfer of these receipts to the District. While the City will provide check writing and accounting services, all payments are made on a 100% reimbursement basis, and will "net out". They are not appropriated by the City in this budget.

Library personnel are not budgeted in the City Budget.

SPECIAL REVENUE FUND – CULTURE AND RECREATION PROGRAM – LIBRARY BOND FUNCTION

Debt Service: This purpose of this activity is to account for the funds to repay the principal and interest on a general obligation bond issue which was authorized by the voters of the Centralia Municipal library District by an election held in November of 1996. In July 1997, bonds totaling \$350,000 were issued, with the proceeds designated to pay for the design and construction a new library facility on property at the intersection of Jefferson Street and Early Street. In order to gain an advantageous interest rate, the bonds are issued in the name of the City of Centralia. A property tax levy was instituted in November 1997 to repay the principal and interest of the bonds over a period of twenty years. Interest payments are due on March 1 and September 1 of each year. Principal payments will be made by March 1 of each year, commencing in 1999. On April 1, 2016, the outstanding debt will be \$35,000.

Funds were budgeted to pay principal, interest, and agent fees on this bond issue. Funds are also levied to maintain a modest reserve to protect against default. The final bond payment was made in March of 2017.

This activity is carried out by the City Clerk under the general supervision of the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	LIBRARY - BOND EXPENSES					
24-304-6301	INT EXPENSE & FINANCE CHARGES	-	-	-	-	-
24-304-6301	INTEREST EXPENSE	-	-	-	-	-
24-304-6310	BOND PRINCIPAL	-	-	-	-	-
24-304-8806	TRANSFER TO LIBRARY FUND	-	-	316	6,933	-
24-304-6901	MISCELLANEOUS	-	-	-	-	-
	TOTAL LIBRARY BOND EXPENSES	\$ -	\$ -	\$ 316	\$ 6,933	\$ -

Payroll expenses for City Clerk are budgeted in General Government accounts.

CEMETERY PROGRAM

The Cemetery Program budget includes expenditures for the operation and maintenance of the Centralia City Cemetery and the Avenue of Flags function.

City of Centralia owns and operates the Centralia Cemetery on the south side of Missouri Highway 22 between Rollins Street and Jefferson Street. The City Sexton manages the cemetery but most operations are provided by independent contractors. There is a contract for mowing and landscaping and a separate contract for opening graves. Additionally, the expenses for the wages and benefits for the sexton and other city staff are recorded in weekly time sheets and charged to the cemetery.

The City also budgets funds for the Avenue of Funds project which honors the veterans interred in the cemetery by posting an impressive array of flags along the streets within the cemetery on special days.

Revenues for the cemetery operations are derived from sale of grave spaces, burial charges, donations, interest from the perpetual care fund and when no other sources of funds are available, the transfer of funds from a utility fund. Revenues for FY2016 reflect a substantial donation from the estate of Truman Cooley.

CEMETERY CASH FLOW

CEMETERY FUND CASH FLOW					
	Budget FY2019	Actual FY2019	Budget FY2020	Estimated FY2020	Budget FY2021
Estimated Cash Balance April 1	\$ 505,400	\$ 213,400	\$ 331,613	\$ 12,909	\$ 24,028
Expected/Actual Revenues	\$ 51,275	\$ 60,670	\$ 45,275	\$ 44,966	\$ 45,275
Available for Appropriation	\$ 556,675	\$ 274,070	\$ 376,888	\$ 57,875	\$ 69,303
Proposed Appropriation	\$ (51,512)	\$ (34,456)	\$ (34,550)	\$ (33,847)	\$ (34,606)
Estimated Unencumbered Balance					
March 31*	\$ 505,163	\$ 239,614	\$ 342,338	\$ 24,028	\$ 34,696

SUMMARY OF REVENUES

SPECIAL REVENUE FUND – CULTURE AND RECREATION PROGRAM – CEMETERY

Cemetery Revenues

CEMETERY						
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	CEMETERY REVENUE					
27-040-4453	TRANSFER FROM ELEC FUND	30,000	30,000	25,000	25,000	25,000
27-044-4732	CEMETERY BURIAL CHARGES	11,575	12,325	11,575	8,861	11,575
27-046-4110	INTEREST	1,200	7,415	1,200	6,771	1,200
27-046-4640	SALE OF CEMETERY LOTS	5,500	8,650	5,500	1,800	5,500
27-046-4642	CEMETERY PERPETUAL CARE	-	-	-	-	-
27-046-4643	CEMETERY CONTRIBUTIONS	3,000	2,280	2,000	2,534	2,000
	CEMETERY REVENUE TOTAL	\$ 51,275	\$ 60,670	\$ 45,275	\$ 44,966	\$ 45,275

Cemetery Grounds: This activity provides for administration of the cemetery and the general maintenance and upkeep of the cemetery grounds. Work includes, but is not limited to, maintaining public rights-of-way, mowing and trimming, filling settled areas, removal of excess soil, grave openings and closings spraying trees and shrubs, straightening of headstones, and establishment of new burial areas. Right-of-way maintenance and other small jobs are most often carried out by City personnel under the direct supervision of the Foreman/Streets and Sanitation. Mowing and trimming and grave openings and closings are carried out through contracted services.

Work for this activity is under the general supervision of the Assistant City Clerk, acting as Cemetery Sexton, the City Clerk and the City Administrator. City officials receive advice and some voluntary labor from the members of the Cemetery Board.

The "Cemetery Perpetual Care Fund" is a part of this activity. It accounts for moneys paid to the City for long term maintenance of graves. It is also used to track specified bequests. In the past, the City has accepted bequests from the estates of Mary J. Lozier and Anna Mae Pfeifer for the upkeep, maintenance, and beautification of their graves and the Hall, Jones, and Green graves, and thereafter for the maintenance of the entire cemetery. It has also accepted a trust from Ola Mae Hamilton for, firstly, the care of her grave and those of her parents, John and Lucy Hamilton, and then the cemetery as a whole. It has also accepted a trust from James T. Ridgway Estate for care and maintenance of the graves of the immediate family of his deceased wife and himself, being the graves of James T. Ridgway, his wife, and his daughter.

Cemetery Expenses

	CEMETERY EXPENSES					
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
27-211-6001	SALARIES AND WAGES	3,032	2,432	2,529	1,894	1,391
27-211-6002	OVERTIME WAGES	1,804	-	618	397	396
27-211-6010	ACCRUED EMPLOYEE BENEFITS	2,576	1,276	1,553	1,020	870
	Personnel Expense Subtotal	7,412	3,708	4,700	3,310	2,656
27-211-6110	PRINTING/PUBLICATIONS & A	600	525	500	537	550
27-211-6142	PROF SERV - ARCH, ENG.	-	1,990	-	-	-
27-211-6150	CONTRACT LABOR	36,000	27,825	29,000	30,000	31,000
27-211-6201	OFFICE SUPPLIES, FURNITUR	100	131	150	-	150
27-211-6210	OPERATING SUPPLIES	200	277	200	-	250
27-211-6490	EQUIPMENT USE CHARGES	200	-	-	-	-
27-211-6901	MISCELLANEOUS	7,000	-	-	-	-
	Other Expense Subtotal	44,100	30,748	29,850	30,537	31,950
	CEMETERY EXPENSE TOTAL	\$ 51,512	\$ 34,456	\$ 34,550	\$ 33,847	\$ 34,606

Cemetery Grounds (continued)

Funds in Account No. 27-211-6110 are for advertising contracts and "flower removal" notice.

Funds in Account No. 27-211-6142 are for survey and setting corners to allow sale of plots in the Northeast Section of the cemetery.

Contract labor in Account No. 27-211-6150 includes: cemetery mowing, grave opening, and repairing and replacing headstones and other permanent grave markers. An additional \$8,000 is included this for fixing grave stones. A donation in FY2015-16 is the source of the additional fund balance that will cover this expenditure.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.33	2		4	1	2		\$ 35	\$ -	\$ 23
Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78	1		3	1	2		\$ 47	\$ -	\$ 26
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	2		6		2		\$ 44	\$ -	\$ 35
Asst. City Clerk I	\$ 13.78	\$ 20.67	\$ 7.68			32		2		\$ 28	\$ -	\$ 15
Asst. City Clerk II	\$ 17.58	\$ 26.37	\$ 9.03	68	39	73	16	70	15	\$ 1,237	\$ 396	\$ 771
										\$ 1,391	\$ 396	\$ 870

SPECIAL REVENUE FUND – CULTURE AND RECREATION PROGRAM – AVENUE OF FLAGS

Avenue of the Flags: This activity provides for separately tracking the finances of the Avenue of Flags project, which has been created to honor deceased veterans. Donations and fund raisers pay for the purchase, storage, and large flags and other supplies necessary for the display along the inner streets of the City's cemetery.

Work for this activity is under the general supervision of the Assistant City Clerk II, acting as Cemetery Sexton, supervised by the City Clerk and the City Administrator. City officials receive advice and some voluntary labor from the members of the Cemetery Board and other members of the community.

Avenue of Flags Revenue

AVENUE OF THE FLAGS						
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	AVENUE OF FLAGS REVENUE					
28-046-4110	INTEREST	120	268	200	229	200
28-046-4690	DONATIONS-SPECIFIC FLAGS	2,000	3,495	2,000	3,834	2,000
28-046-4699	MISCELLANEOUS	-	-	-	-	-
	AVE OF FLAGS REVENUE TOTAL	\$ 2,120	\$ 3,763	\$ 2,200	\$ 4,063	\$ 2,200

Avenue of Flags Expenses

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	AVENUE OF THE FLAGS EXPENSES					
28-220-6110	PRINTING, PUBLICATIONS, AND ADVERTISING	600	250	253	338	250
28-220-6201	OFFICE SUPPLIES, FURNITUR	300	-	100	66	100
28-220-6210	OPERATING SUPPLIES	3,500	235	2,500	975	2,500
	AVE OF FLAGS EXPENSE TOTAL	\$ 4,400	\$ 485	\$ 2,853	\$ 1,379	\$ 2,850

No personnel expenditures are budgeted in this activity.

SPECIAL TAXES – PUBLIC SAFETY SALES TAX

The citizens of Centralia authorized the collection for a 1/2-cent sales tax for public safety as provided for by Sections 94.700 to 94.755 of the Revised Statutes of Missouri. Beginning in FY21, 10% of the revenue for this tax is set aside in an equipment replacement fund, and of the remaining 90%, 25% is allocated to the fire department and 75% to the police department.

In FY20, the police department was able to employ two additional officers, and the fire department purchased 14 sets of turnout gear to replace expired equipment. In FY21 a new animal holding facility will be built, and the remaining 8 sets of turnout gear will be purchased for the fire department.

Public Safety Sales Tax Revenues

PUBLIC SAFETY SALES TAX						
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PUBLIC SAFETY SALES TAX REVENUE					
18-041-4020	STATE LOCAL SALES TAX			205,000	162,500	200,000
18-046-4110	INTEREST			-	634	250
	TOTAL PUBLIC SAFETY SALES TAX REVENUE	\$ -	\$ -	\$ 205,000	\$ 163,134	\$ 200,250

Public Safety Sales Tax Expenses

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PUBLIC SAFETY SALES TAX EXPENSES					
18-260-8801	TRANSFER TO GENERAL FUND - POLICE			153,750	121,875	135,000
18-260-8801	TRANSFER TO GENERAL FUND - FIRE			51,250	40,625	45,000
18-260-6901	MISC. RESERVE			-	-	20,000
	TOTAL PUBLIC SAFETY SALES TAX EXPENSES	\$ -	\$ -	\$ 205,000	\$ 162,500	\$ 200,000

Special Sales Tax/Debt Service: The purpose of this activity is to account for the use of a special public safety sales tax which was authorized by the voters in November of 2018. Proceeds from this tax can only be used for public safety purposes.

No personnel expenditures are budgeted in this activity

Public Safety Sales Tax Reserve Account

During FY21, 10% of the revenue from the Public Safety Sales tax will be transferred to this reserve account to be used for future equipment purchases.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PUBLIC SAFETY SALES TAX - RESERVE					
18-065-1103	RESERVE ACCOUNT	-	-	-	-	20,000
	PUBLIC SAFETY SALES TAX - RESERVE	-	-	-	-	20,000

SPECIAL TAXES – PUBLIC WORKS SALES TAX

The citizens of Centralia authorized the collection for a 1/2-cent sales tax for transportation purposes as provided for by Sections 94.700 to 94.755 of the Revised Statutes of Missouri. The revenue for this tax and the revenue from the County Sales Tax that was originally awarded by grant applications, that is now awarded by a formula, are recorded in this program.

The sales tax funds are primarily used for street overlay expenses and to pay off bonds for capital projects. The county revenues are used more generally for street, sidewalk and alley operations.

SUMMARY OF REVENUES

TRANSPORTATION SALES TAX						
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	TRANSPORTATION SALES TAX REVENUE					
29-041-4020	STATE LOCAL SALES TAX	215,000	212,850	210,000	205,441	200,000
29-043-4350	COUNTY GRANT-REVENUE SHAR	79,000	77,979	70,000	73,561	70,000
29-046-4110	INTEREST	-	-	-	-	-
	TOTAL TRANSPORTATION SALES TAX REVENUE	\$ 294,000	\$ 290,829	\$ 280,000	\$ 279,002	\$ 270,000

SPECIAL REVENUE FUND – PUBLIC WORKS PROGRAM – HIGHWAY AND STREETS FUNCTION

Special Sales Tax/Debt Service: The purpose of this activity is to account for the use of a special transportation sales tax which was authorized by the voters in April of 1999. Proceeds from this tax can only be used for transportation purposes as authorized by Sections 94.700 to 94.755 of the Revised Statutes of Missouri.

In the past the City utilized a short-term loan to fund road improvements on Lakeview Street and Columbia Street. For the last several years these funds have been used to pay for the asphalt overlay projects approved by the Board of Aldermen. The funds will go toward additional asphalt overlay projects in FY2020-2021.

This activity is carried out under the supervision of the City Administrator with the assistance of the Street and Sanitation Foreman.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	TRANSPORTATION SALES TAX EXPENSES					
29-300-5509	MISCELLANEOUS	789,000	208,153	781,542	356,945	296,650
29-300-5998	CAPITAL OUTLAY		-	-	-	-
29-300-6301	INTEREST EXPENSE	-	-	-	-	-
29-300-6310	BOND PRINCIPAL	-	-	-	-	-
	TOTAL TRANSPORTATION SALES TAX EXPENSES	\$ 789,000	\$ 208,153	\$ 781,542	\$ 356,945	\$ 296,650

Payroll expenses for the City Administrator and the Street and Sanitation Foreman are budgeted in General Government accounts.

No personnel expenditures are budgeted in this activity

ENTERPRISE FUNDS

The Enterprise Funds of the City of Centralia are business-like activates that the citizens of Centralia have chosen to have conducted by their municipal government under local control. The Water, Sanitary Sewer (or Waste Water), Electric and Sanitation Departments are run as stand-alone businesses. The revenues necessary to cover the operating, capital and all other expenses are obtained via user fees and other fees directly related to the activities of each particular utility.

In addition, the Electric and Water Departments each pay a 5% payment in lieu of taxes assessed on the revenues from the sales of services. This keeps them on a level playing field with a private utility program.

Each fund is presented separately in this section.

	ENTERPRISE FUNDS	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	REVENUES TOTAL	\$ 5,119,189	\$ 6,565,818	\$ 5,762,786	\$ 5,720,840	\$ 6,708,747
	WATER FUND	668,550	683,700	896,565	916,716	1,074,132
	SEWER FUND	479,061	1,535,401	609,602	625,616	700,702
	ELECTRIC FUND	3,514,578	3,881,305	3,808,119	3,709,239	4,440,044
	SANITATION FUND	457,000	465,412	448,500	469,270	493,869
	ENTERPRISE FUND EXPENDITURES	\$ 6,402,599	\$ 6,451,809	\$ 6,162,110	\$ 5,697,362	\$ 6,627,453

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WATER FUND

The City of Centralia Water Fund generates revenue from the sale of potable water to the residents and businesses of Centralia. The Water Department's 1.7 million - gallon per day Water Treatment Plant was built in 1981. This Plant has been recognized by the Department of Natural Resources as a premier model of lime softening treatment in the state of Missouri.

The system, while continually monitoring for safe potable water also strives to maintain reliable flows and continuous pressure, which is able to serve not only the citizens of Centralia and its large industrial users, but is always looking towards the water needs of potential future industrial customers. The City of Centralia was recognized by Missouri Rural Water as the top water system in the state in 2007.

The owns two waters towers, a 500,000-gallon tank, called the N.E. Tower, located on N. Howard Burton / North Street and a 250,000-gallon tank, called the S.W. (or Panther) Tower located on Lakeview just west of Adams street. The City also has a 330,000-gallon ground storage facility clear well at the Water Plant on Booth Street. These feed 36 miles of water line that serves the City of Centralia.

In FY2020-21 and FY2021-2022, the City will complete renovations to the water plant, which are funded by the voter approved revenue bond issued presented in the April 2018 municipal election. This year's budget includes a 15% across the board increase in water rates to partially offset the expenses for those renovations.

WATER FUND CASH FLOW

WATER UTILITY FUND CASH FLOW					
	Budget FY2019	Actual FY2019	Budget FY2020	Estimated FY2020	Budget FY2021
Estim./ Actual Cash Balance April 1	\$ 275,230	\$ 397,263	\$ 474,613	\$ 319,084	\$ 372,415
Operating Revenue	\$ 590,466	\$ 599,378	\$ 735,800	\$ 755,762	\$ 827,309
Non-operating Revenue	\$ 4,100	\$ 4,959	\$ 6,200	\$ 6,389	\$ 6,300
Expected /Actual Revenues	\$ 594,566	\$ 604,336	\$ 742,000	\$ 762,151	\$ 833,609
Available for Appropriation	\$ 869,796	\$ 1,001,599	\$ 1,216,613	\$ 1,081,236	\$ 1,206,025
Operating Expenditures & Reserve	\$ (678,811)	\$ -	\$ (791,958)	\$ (658,820)	\$ (730,783)
Non-operating Expenditures	\$ (30,000)	\$ (6,286)	\$ (50,000)	\$ (50,000)	\$ (50,000)
Proposed /Actual Appropriation	\$ (708,811)	\$ (6,286)	\$ (841,958)	\$ (708,820)	\$ (780,783)
Estimated Unencumbered					
Balance March 31			\$ 374,655	\$ 372,415	\$ 425,241
Equipment Replacement Fund Balance			\$ 154,565	\$ 154,565	\$ 240,523
ESTIMATED/ACTUAL CASH BALANCE	\$ 160,985	\$ 995,313	\$ 529,220	\$ 526,980	\$ 665,764

WATER UTILITY FUND REVENUES DETAIL

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	REGULATORY FEES					
31-047-4513	PRIMACY	6,250	6,146	6,200	6,389	6,300
	Regulatory Fees Subtotal	6,250	6,146	6,200	6,389	6,300
	WATER UTILITY REVENUE					
31-047-4110	INTEREST	3,800	8,085	3,800	7,473	4,000
31-047-4501	METERED SALES	610,000	625,843	688,500	692,133	779,559
31-047-4510	INSTALLATION CHARGES	9,000	4,967	4,500	15,229	4,500
31-047-4519	PENALTIES	35,500	34,612	35,000	35,299	35,250
31-047-4699	MISCELLANEOUS	4,000	4,047	4,000	5,629	4,000
	Other Revenue Subtotal	662,300	677,554	735,800	755,762	827,309
	WATER FUND REVENUE TOTAL	\$ 668,550	\$ 683,700	\$ 742,000	\$ 762,151	833,609

Increased revenues are anticipated due to the increase in water rates in FY2020-21.

SUMMARY OF EXPENSES

		FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
WATER FUND						
	Water Fund Subtotal	935,673	837,533	841,958	708,820	780,783
	31-310 Planning/Admin	108,867	213,350	184,397	131,633	151,909
	31-302 Comm/Central Services	34,390	25,966	35,576	39,929	82,613
	31-303 Well Operation/Maint.	191,083	44,857	136,640	45,488	121,524
	31-306 Distribution Op/Maint.	323,449	421,869	183,322	221,735	174,136
	31-307 Treatment Op/Maint	256,804	104,612	274,570	248,043	212,021
	31-309 Buildings & Grounds	21,080	26,879	27,453	21,993	38,580
	Water - Equipment Replacement	-	-	154,565	154,565	240,523

ENTERPRISE FUNDS – PUBLIC UTILITIES PROGRAM – WATER UTILITY FUNCTION (WATER FUND)

Planning, Administration and Training: This activity provides funds for the planning and administrative functions that result from supplying, processing, and distributing up to approximately 265,000,000 gallons of raw water on an annual basis. Work associated with this function includes administrative tasks that relate to wells, treatment, operations, and buildings and grounds. Funds are provided primarily for personnel services to perform budgeting, routine supervision, meetings, purchasing, data collection and analysis, customer service relating only to the water utility. This activity also accounts for generalized professional services for the water system and for training of department personnel to meet state certification and continuing education standards.

Work performed in this activity is under the direct supervision of the Foreman/Water and Sewer. General planning and oversight are provided by the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	WATER - PLANNING, ADMINISTRATION & TRAINING EXPENSES					
31-310-5502	VEHICLES	-	-	-	-	-
31-310-5503	FURNITURE/FILES	-	-	-	-	-
31-310-5506	Data Processing Equipment	-	-	-	-	-
	Capital Expense Subtotal	-	-	-	-	-
31-310-6001	SALARIES AND WAGES	20,519	36,792	21,213	12,105	15,326
31-310-6002	OVERTIME WAGES	7,002	5,992	4,761	5,554	5,807
31-310-6010	ACCRUED EMPLOYEE BENEFITS	29,671	30,482	14,798	32,828	11,102
	Personnel Expense Subtotal	57,192	73,266	40,772	50,488	32,234
31-310-6101	POSTAGE AND FREIGHT	25	-	25	-	25
31-310-6110	PRINTING,PUBLICATIONS,ADV	500	134	500	-	250
31-310-6120	DUES/MEMBER/SUBS/TUITION	1,600	1,525	1,600	599	1,600
31-310-6144	CONSULTANT SERVICES	1,500	31,246	30,000	-	30,000
31-310-6150	CONTRACT LABOR	1,000	1,282	1,000	1,406	1,500
31-310-6160	REPAIR SERVICES	100	-	100	-	100
31-310-6170	MAINT AGREEMENTS & LEASES	2,200	2,040	2,200	624	2,200
31-310-6180	MEALS,LODGING,TRAVEL	500	380	500	91	500
31-310-6190	INSURANCE	1,300	2,100	2,500	2,738	2,500
31-310-6201	OFFICE SUPPLIES,FURNITURE,	200	731	200	-	500
31-310-6210	OPERATING SUPPLIES	500	903	500	1,450	1,000
31-310-6490	EQUIPMENT USE CHARGES	7,500	11,521	12,000	17,807	12,000
31-310-6901	MISCELLANEOUS	15,000	30,924	35,000	-	10,000
31-310-6982	PRIMACY FEE TO DNR	6,250	6,432	6,500	6,429	6,500
	Other Expense Subtotal	38,175	89,218	92,625	31,145	68,675
31-310-8801	TRANSFER TO OTHER FUNDS	12,000	50,000	50,000	50,000	50,000
31-310-8803	TRANSFER TO PARK AND POOL	1,500	866	1,000	-	1,000
31-310-8809	TRANSFER TO PERSONNEL	-	-	-	-	-
	Transfer to Other Funds Subtotal	13,500	50,866	51,000	50,000	51,000
	WATER PLANNING & ADMIN SUBTOTAL	\$ 108,867	\$ 213,350	\$ 184,397	\$ 131,633	\$ 151,909

Insurance expenses in Account No. 31-310-6190 represent a proportional share of general liability insurance.

Funds shown in 31-310-6144 are for engineering services to update the 2008 Burns & McDonnell Water Supply and Treatment Capacity Plan.

Funds shown in Account No. 31-310-6801 represent a transfer to the General Fund to pay a share of salary and expenses for the principal City administrative staff, to recognize the time they spend in utility-related activities and to cover related administrative expenses. It also represents the taxes which would have been paid by a private water utility.

Planning, Administration and Training (cont.)

Funds in Account No. 31-310-6803 represent a transfer to the Park Fund as reimbursement for park employees mowing of Water Department grounds

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Director of Public Works & Utilities	\$	65,625	\$ 17.03	50%		50%		50%		\$ 32,813		\$ 17,711
Sr. Water Plant Operator	\$ 19.23	\$ 28.85	\$ 11.78	22	44	38	50	50	45	\$ 962	\$ 1,298	\$ 1,119
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.33	192	44	1	45	150	43	\$ 2,633	\$ 1,132	\$ 2,187
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	306	55	19	43	100	50	\$ 1,659	\$ 1,244	\$ 1,598
Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78	349	87	29	74	425	60	\$ 10,073	\$ 2,133	\$ 6,198
										\$ 15,326	\$ 5,807	\$ 11,102

Communication and Central Services: This activity consist of tasks providing communication and office support for the water utility. Funds are budgeted for communication equipment and for a 14.5% proportional share of cashiering and collecting functions, as well as the full cost of special water utility-related customer services provided by the "front office" staff of City Hall. These services include answering customer inquiries and ordering connects and disconnects.

Funds also provide for personnel, supplies, and materials, and part of the expense of microfilming records and documents.

This activity is carried out by the staff in City Hall under the direct supervision of the City Clerk, with general oversight provided by the City Administrator

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	COMMUNICATION/CENTRAL SERVICES EXPENSES					
31-302-5506	DATA PROCESSING EQUIPMENT	250	426	363	1,036	-
	Capital Expense Subtotal	250	426	363	1,036	-
31-302-6001	SALARIES AND WAGES	16,750	11,178	12,595	14,849	16,385
31-302-6002	OVERTIME WAGES	900	966	1,096	750	491
31-302-6010	ACCURED EMPLOYEE BENF.	8,040	6,893	6,205	8,567	8,038
	Personnel Expense Subtotal	25,690	19,037	19,896	24,167	24,914
31-302-6101	POSTAGE AND FREIGHT	2,000	1,795	1,813	2,022	1,813
31-302-6110	PRINTING,PUBLICATIONS,ADV	200	50	218	-	29
31-302-6120	DUES MEMBERSHIPS SUBS TUITION	-	-	-	-	218
31-302-6133	UTILITIES-TELEPHONE/FAX	400	623	73	1,449	73
31-302-6143	PROF.SERV.-DATA PROCESSIN	-	-	-	-	-
31-302-6150	CONTRACT LABOR	1,800	1,950	2,900	5,772	4,350
31-302-6160	REPAIR SERVICES	50	-	-	-	1,088
31-302-6170	MAINT. AGREEMENTS & LEASE	900	856	870	1,312	218
31-302-6180	MEALS, LODGING, TRAVEL				9	363
31-302-6201	OFFICE SUP.,FURITURE,EQUI	200	256	363	341	363
31-302-6210	OPERATING SUPPLIES	500	325	290	313	2,175
31-302-6320	BAD DEBTS	2,000	-	2,000	-	10,687
31-302-6901	MISCELLANEOUS	400	648	700	3,509	-
	Other Expense Subtotal	8,450	6,503	15,317	14,726	57,699
	WATER COMM. AND CENTRAL SERVICES SUBTOTAL	\$ 34,390	\$ 25,966	\$ 35,576	\$ 39,929	\$ 82,613

Funds budgeted in this activity include 14.5% of all cashiering and collecting expenses, as distributed from the Internal Service Fund.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk I/Billing Clerk	\$ 13.78	\$ 20.67	7.68	256	11	270	7	263	7	\$ 3,622	\$ 150	\$ 2,074
Asst. City Clerk I/Court Clerk	\$ 13.78	\$ 20.67	7.68	221	4	274	3	247	7	\$ 3,405	\$ 150	\$ 1,954
Asst. City Clerk II	\$ 17.58	\$ 26.37	9.03	86	6	58	3	72	7	\$ 1,262	\$ 191	\$ 714
City Clerk	\$ 47,497.58	12.52		43	3	122	5	116	0	\$ 2,639	\$ -	\$ 1,447
Customer Service Rep.	\$ 9.75	\$ 14.63	2.00	0	0	53	0	151	0	\$ 1,470	\$ -	\$ 302
Deputy City Clerk/AP Clerk	\$ 39,059.80	7.63		186	16	197	9	197	0	\$ 3,703	\$ -	\$ 1,505
Scanning Clerk	\$ 13.00	\$ 19.50	2.00	20	0	21	0	22	0	\$ 283	\$ -	\$ 44
										\$ 16,385	\$ 491	\$ 8,038

Water Well Operations/Maintenance/Operations: The City owns and operates three wells from which its potable water is drawn. The South Street Well (#3), which was originally installed in December 1959. In 2010, the well was deepened and the pump replaced. Well (#3) now has a Grand Fos 80051250-5 pump with an operating depth of 588 feet. Water is drawn through a 6" column by a 125 hp Franklin submersible pump and is capable of operating at a capacity of 750 gpm.

The Booth Street Well (#4) is an 11-stage pump, operating at a level of approximately 460 feet in a well that is 1,425 feet deep. Water is drawn through the 8" column by a 125 hp Layne Western pump motor (Serial No. 74028). The well is capable of operating at capacity of 800 gpm and last received major repairs in 2007.

Well #5 was drilled, but proved un-developable. It was officially abandoned (Registration No. 0146324A). Well #6, located at the West Water Tower, is an 8-stage pump operated at a level of approximately 450 feet in a well that is 1,400 feet deep. Water is drawn through the 8" column by a 125 hp Layne Western pump motor. The well is capable of operating at a capacity of 800 gpm.

Funds appropriated for this activity cover personnel, materials, utilities, parts, and other expenses associated with the operation and maintenance of the three wells.

This activity is carried out under the direct supervision of the Foreman/Water and Sewer and the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	WELL OPERATION & MAINTENANCE					
31-303-5508	WATER WELL MAINTENANCE	-	-	-	-	60,000
31-303-5510	BUILDING IMPROVEMENT	25,000	-	2,500	-	2,500
	Capital Expense Subtotal	25,000	-	2,500	-	62,500
31-303-6001	SALARIES AND WAGES	2,548	563	522	167	277
31-303-6002	OVERTIME WAGES	-	-	-	-	-
31-303-6010	ACCRUED EMPLOYEE BENEFITS	1,434	232	318	98	158
	Personnel Expense Subtotal	3,983	795	840	266	435
31-303-6110	PRINTING,PUBLICATIONS.ADV	-	-	-	-	-
31-303-6130	UTILITIES, ELECTRICITY	50,000	40,333	50,000	44,932	50,250
31-303-6150	CONTRACT LABOR	100	40	100	77	101
31-303-6160	REPAIR SERVICES	50,000	-	25,000	-	-
31-303-6170	MAINT AGREEMENTS & LEASES	1,000	2,625	2,700	-	2,714
31-303-6210	OPERATING SUPPLIES	10,000	1,064	5,000	213	5,025
31-303-6490	EQUIPMENT USE CHARGES	1,000	-	500	-	500
31-303-6901	MISCELLANEOUS	50,000	-	50,000	-	-
	Other Expense Subtotal	162,100	44,062	133,300	45,223	58,589
	WATER WELL OP. AND MAINT. SUBTOTAL	\$ 191,083	\$ 44,857	\$ 136,640	\$ 45,488	\$ 121,524

Funds in Account No. 31-303-5508 are for maintenance and upgrade to Well #6 or #4.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 19.23	\$ 28.85	\$ 11.78	1		2		1		\$ 19	\$ -	\$ 12
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.33	4				2		\$ 35	\$ -	\$ 23
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	3				2		\$ 33	\$ -	\$ 21
Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78	7		6		8		\$ 190	\$ -	\$ 102
										\$ 277	\$ -	\$ 158

Water Distribution Operations, Maintenance & Improvements: The water transmission and distribution system consist of approximately 37.2 miles of water mains and service lines, approximately 1796 meters, approximately 263 fire hydrants, and approximately 352 operable valves. In addition to the 330,000-gallon clear-well at the water plant, the City also has 1.085 million gallons of available water storage at various locations in the City. Storage for 100,000 gallons is owned by the Hubbell/A.B. Chance Company. That, plus an additional 235,000 gallons of storage is not on-line and, therefore, is not depleted and refilled as demands for water increase and decrease. The City has the capability of storing a total of 1.485 million gallons of treated water. It actually uses 1.415 million gallons of this for storage; with 1.080 million gallons on-line as a routine source of supply to meet regular demand.

This activity provides for the operation and maintenance of the transmission, distribution, and storage system of the Centralia water utility. Work includes: checking for repairing water leaks, meter reading and repair; inspection and maintenance of towers, valves, hydrants; and the construction of new water mains. Meters, valves, and hydrants are systematically checked and replaced if necessary.

This activity is carried out under the direct supervision of the Foreman/Water and Sewer and under the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	DISTRIBUTION OPERATION, MAINTENANCE & IMPROVEMENTS					
31-306-5502	VEHICLES	-	27,304	-	30,015	-
31-306-5505	TOOLS	5,000	-	1,000	-	1,005
31-306-5507	CONSTRUCTION EQUIPMENT	80,000	95,408	-	-	-
31-306-5508	OTHER EQUIPMENT	-	-	-	-	10,000
	Capital Expense Subtotal	85,000	122,712	1,000	30,015	11,005
31-306-6001	SALARIES AND WAGES	60,600	42,341	41,226	41,362	39,045
31-306-6002	OVERTIME WAGES	8,997	6,817	4,611	7,216	8,066
31-306-6010	ACCRUED EMPLOYEE BENEFITS	38,178	28,804	27,210	33,019	27,305
	Personnel Expense Subtotal	107,774	77,962	73,047	81,597	74,416
31-306-6101	POSTAGE AND FREIGHT	50	-	50	-	50
31-306-6110	PRINTING PUBLICATION & AD	100	137	150	-	151
31-306-6120	Dues, Member, Subscrip	-	1,375	1,500	1,435	1,508
31-306-6132	UTILITIES-NATURAL GAS, PR	-	-	-	-	-
31-306-6142	PROF.SERV-ARCH.ENG.,SURVE	10,000	132,583	10,000	32,656	-
31-306-6150	CONTRACT LABOR	5,000	735	5,000	1,397	5,025
31-306-6160	REPAIR SERVICE	1,000	-	1,000	-	1,005
31-306-6170	MAINT AGREEMENTS & LEASES	3,000	520	600	2,816	603
31-306-6180	MEALS, LODGING, TRAVEL	800	-	250	-	251
31-306-6201	OFFICE SUPPLIES	500	-	500	-	503
31-306-6210	OPERATING SUPPLIES	60,000	60,395	60,000	35,943	-
31-306-6220	TOOLS AND SMALL EQUIPMENT	25,000	425	5,000	915	5,025
31-306-6301	INTEREST CAPITAL LEASE				-	32,721
31-306-6302	ADMIN & 110% FEES				-	16,522
31-306-6309	PRINCIPAL CAPITAL LEASE				-	-
31-306-6490	EQUIPMENT USE CHARGES	25,000	25,025	25,000	34,961	25,125
31-306-6901	MISCELLANEOUS	225	-	225	-	226
	Other Expense Subtotal	130,675	221,195	109,275	110,123	88,714
	WATER DIST., OPERATION, MAINT., IMPROVE. SUBTOTAL	\$ 323,449	\$ 421,869	\$ 183,322	\$ 221,735	\$ 174,136

Funds in Account No. 31-306-6210 include such supplies as pipe, meters, jars, yokes, copper piping, risers, valves, hydrants, and other hardware and fittings. This account also includes funds for materials for mains extensions and replacements as determined during the course of the year.

Replacement of a valve at the NE tower are budgeted in fund 31-306-5509.

Water Distribution Operations, Maintenance & Improvements (cont.)

Personnel Costs

				Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 19.23	\$ 28.85	\$ 11.78	42	36	15	39	29	40	\$ 548	\$ 1,154	\$ 807
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.33	845	39	936	68	890	60	\$ 15,624	\$ 1,580	\$ 10,766
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	755	70	823	74	789	80	\$ 13,085	\$ 1,991	\$ 9,252
Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78	261	96	565	75	413	94	\$ 9,788	\$ 3,342	\$ 6,479
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	7	1					\$ -	\$ -	\$ -
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	9	1	4				\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	2		16	2			\$ -	\$ -	\$ -
										\$ 39,045	\$ 8,066	\$ 27,305

Water Treatment Operations, Maintenance & Improvements: The City of Centralia produces softened water at the Booth Street Water Treatment Facility. The treatment process involves the use of chemicals and process equipment to remove calcium and magnesium bicarbonates from the raw well water. Chlorine is added to the softened water to prevent bacterial contamination of the water until it reaches the taps of the utility's customers. Lime sludge is a bi-product of the softening process. Given current operating conditions and limitations, the plant can produce more than one million gallons of potable water per 24 hours of operation. Its maximum design load (as determined by maximum hydraulic capacity of the aerator) is 1.728 million gallons of water per 24 hours of operations.

This activity provides for the operation and continuing maintenance of the water treatment plant. Work includes: cleaning the lime slaker; checking and servicing motors and bearings; repairing and/or replacing worn or burned-out motors, pumps, blowers, valves, couplings, gears, and scrapers; repairing or replacing electric controls and telemetry; cleaning and maintenance of the primary and secondary basins and blowdown room; periodic chemical analysis of the process and finished water; and general cleanup of the plant and meter shop.

Funds appropriated for this activity cover personnel, chemicals, supplies, power, and other costs associated with the production, storage (in the clear well) and pumping of water to other storage vessels throughout the City.

This operational activity is carried out by the Water and Wastewater Plant Operators under the direct supervision of the Foreman/Water and Sewer. General supervision is provided by a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	TREATMENT OPERATION, MAINTENANCE & IMPROVEMENTS					
31-307-5508	OTHER EQUIPMENT	-	-	-	-	-
	Capital Expense Subtotal	-	-	-	-	-
31-307-6001	SALARIES AND WAGES	54,653	41,721	37,992	33,367	42,336
31-307-6002	OVERTIME WAGES	4,678	2,514	2,418	1,842	1,998
31-307-6010	ACCURED EMPLOYEE BENEFITS	38,993	23,948	23,945	21,306	26,427
	Personnel Expense Subtotal	98,324	68,183	64,355	56,515	70,761
31-307-6101	POSTAGE AND FREIGHT	500	-	200	-	100
31-307-6120	DUES/MEMBER/SUBS/TUITION	150	-	150	100	150
31-307-6150	CONTRACT LABOR	2,000	2,927	3,500	160	3,500
31-307-6160	REPAIR SERVICES	500	-	300	410	302
31-307-6170	MAINT AGREEMENTS & LEASES	3,100	2,765	3,000	3,905	3,000
31-307-6180	MEALS LODGING TRAVEL	1,500	-	1,000	-	750
31-307-6210	OPERATING SUPPLIES	40,000	28,609	40,000	28,637	40,000
31-307-6220	TOOLS/SMALL EQUIPMENT	2,000	-	2,000	179	2,000
31-307-6420	EQUIPMENT REPAIR CHARGES	2,500	-	2,500	-	2,500
31-307-6450	EQUIPMENT RENTAL	200	-	500	-	500
31-307-6490	EQUIPMENT USE CHARGES	2,500	1,928	2,500	3,572	2,500
31-307-6901	EQUIPMENT REPLACEMENT	103,530	200	154,565	154,565	85,958
	Other Expense Subtotal	158,480	36,429	210,215	191,528	141,260
	WATER TREATMENT OP., MAINT., & IMPROVE SUBTOTAL	\$ 256,804	\$ 104,612	\$ 274,570	\$ 248,043	\$ 212,021

Equipment replacement reserve fund is budgeted in account no. 31-307-6901. \$85,958 will be transferred each year to 31-065-1103 per an agreement with DNR related to a loan from the State Revolving Fund.

Water Treatment Operations, Maintenance & Improvements (cont.)

Personnel Costs

		Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
	Anticipated Salary Rate			Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 19.23	\$ 28.85	\$ 11.78	1460	37	1380	20	1420	25	\$ 27,304	\$ 721	\$ 17,021
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.33	254	19	105	16	179	18	\$ 3,146	\$ 474	\$ 2,235
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	276	16	244	13	260	18	\$ 4,313	\$ 448	\$ 2,961
Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78	477	9	162	16	320	10	\$ 7,572	\$ 356	\$ 4,211
										\$ 42,336	\$ 1,998	\$ 26,427

Water Building and Grounds Maintenance: The purpose of this activity is to provide routine maintenance and general upkeep of the structures and grounds associated with the water utility. These areas include the water storage building on South Street, the three well houses, the water treatment plant and adjacent storage building, and the underground storage area. Funds are provided for personnel, supplies, utilities, and other expenses that do not directly relate to any of the more specific activates of water production and distribution. Mowing of the water tower and water plant property was previously done under contract by employees of the Park Dept., but was taken over by Water & Sewer Dept. employees in FY21.

This work is carried out under the direct supervision of the Foreman/Water and Sewer and under the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	WATER BUILDING & GROUNDS EXPENSES					
31-309-5509	OTHER EQUIPMENT	-	-	-	-	10,000
31-309-5510	BUILDING IMPROVEMENTS	500	-	1,000	-	1,000
	Capital Expense Subtotal	500	-	1,000	-	11,000
31-309-6001	SALARIES AND WAGES	757	988	722	775	1,773
31-309-6002	OVERTIME WAGES	13	13	653	55	301
31-309-6010	ACCRUED EMPLOYEE BENEFITS	511	527	653	518	1,190
	Personnel Expense Subtotal	1,280	1,528	2,028	1,348	3,264
31-309-6101	POSTAGE AND FREIGHT	50	-	50	-	50
31-309-6120	DUES, MEMBERSHIPS, SUBSCRIPTIONS	-	-	50	-	50
31-309-6132	UTILITIES-NATURAL GAS, PR	2,500	3,121	3,500	3,307	3,518
31-309-6133	UTILITIES-TELEPHONE-FAX	2,750	2,708	2,750	3,607	2,764
31-309-6150	CONTRACT LABOR	1,200	1,393	1,500	3,632	1,508
31-309-6160	REPAIR SERVICE	750	-	750	371	500
31-309-6170	MAINTENANCE AGREEMENTS	100	156	175	1,045	176
31-309-6190	INSURANCE	8,700	7,235	7,400	8,683	7,500
31-309-6201	OFFICE SUP.FURNITURE, EQU	250	-	250	-	251
31-309-6210	OPERATING SUPPLIES	2,000	10,738	7,000	-	7,000
31-309-6220	TOOLS/SMALL EQUIPMENT	500	-	500	-	500
31-309-6490	EQUIPMENT USE CHARGES	500	-	500	-	500
	Other Expense Subtotal	19,300	25,351	24,425	20,645	24,316
	WATER BULDINGS & GROUNDS SUBTOTAL	\$ 21,080	\$ 26,879	\$ 27,453	\$ 21,993	\$ 38,580

Natural gas expenses 31-309-6132 are for heating water wells and the water plant.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 19.23	\$ 28.85	\$ 11.78	4	1	125	8	64	4	\$ 1,236	\$ 115	\$ 804
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.33	5		6	3	6	3	\$ 97	\$ 79	\$ 96
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	15	3	1	0	8		\$ 133	\$ -	\$ 85
Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78	19	3	7	3	13	3	\$ 308	\$ 107	\$ 204
Asst. Foreman/Lineman - Electric	\$ 21.57	\$ 32.36	\$ 12.60	2						\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	2						\$ -	\$ -	\$ -
Lineman - Electric	\$ 19.15	\$ 28.73	\$ 11.56	2						\$ -	\$ -	\$ -
										\$ 1,773	\$ 301	\$ 1,190

Water Equipment Replacement Fund: The water equipment replacement fund was developed in FY20 in accordance with regulations on the SRF funding for water plant renovations. In FY21, the amount budgeted in account 31-307-6901 will be transferred to this fund.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	WATER EQUIPMENT REPLACEMENT FUND					
31-065-1103	EQUIPMENT REPLACEMENT FUND	-	-	154,565	154,565	240,523
	<i>Utility Revenue Subtotal</i>	-	-	154,565	154,565	240,523

SEWER FUND

The City of Centralia sewer system has a gravity flow system which transmits raw wastewater to two different two cell lagoons. The main purpose of this department is to maintain a smooth flow of sewage through mains and eliminating blockages to meet the Department of Natural Resources rules and guidelines and to provide the best service to our customers. This system also has the ability to pump treated wastewater to farmers' ponds for irrigation on agricultural croplands. This innovative approach to wastewater management provides local farmers with an affordable source of nutrient irrigation and the customers of the Sewer Utility with very low sewer bills.

Collection System: The City of Centralia's sanitary sewer system consists of 37.5 miles of lateral, collector, and interceptor sewer mains and approximately 667 manholes.

- Northeast Wastewater Treatment Facility: This facility is a two-cell lagoon with aeration equipment, spray irrigation pumps and overland flow fields 40-acres in size. Design population capacity of 6,600.
- Northwest Wastewater Treatment Facility: This facility is a two-cell lagoon with spray irrigation 40-acres in size. Design population capacity of 1,460.
- Lift Stations: The City has two lift stations; one on Fountain Road next to the NW lagoons and one at the south end of Orchard Street.
- Irrigation ponds: The City has ability to pump to three farmers storage cells. The sizes of these ponds are 21.9, 4.99, and 5.32 acres. This greatly enables the City to eliminate the need to discharge to local creeks in times of high rainfall and infiltration.

BUDGET HIGHLIGHTS:

The FY2020-21 budget includes a 20% increase in sewer rates as the third of three increases to pay for revenue bonds to address EPA.DNR mandates. Residents approved a \$7.8 million bond issue in April 2018.

		April 1, 2017	April 25, 2018	April 25, 2019	April 25, 2020
Base fee		\$ 7.10	\$ 8.80	\$ 13.20	\$ 14.20
Sewer rate per 100 gallons		0.0690	0.0825	0.1238	0.1380

		Estimated Monthly Sewer Bills			
		April 1, 2017	April 25, 2018	April 25, 2019	April 25, 2020
Gallons	4,000	\$ 2.76	\$ 3.30	\$ 4.95	\$ 5.52
Gallons w/base fee	4,000	\$ 9.86	\$ 12.10	\$ 18.15	\$ 19.72
Gallons	8,000	\$ 5.52	\$ 6.60	\$ 9.90	\$ 11.04
Gallons w/base fee	8,000	\$ 12.62	\$ 15.40	\$ 23.10	\$ 25.24
Gallons	12,000	\$ 8.28	\$ 9.90	\$ 14.85	\$ 16.56
Gallons w/base fee	12,000	\$ 15.38	\$ 18.70	\$ 28.05	\$ 30.76

The FY2020-21 budget includes \$55,000 for additional sewer main lining. This technology allows a foam resin material to be pulled into a damaged pipe and when the material hardens, a form-fitting seamless material lines the existing pipe, typically a deteriorating clay pipe. This avoids digging up lines, yards and streets.

A similar technology will be used to line the walls of several manholes. Leakage or infiltration and inflow of stormwater into the wastewater/sanitary sewer presents a problem to the operation of the sewer system as rainwater can increase the flow to the point that the lagoon system is taxed to keep up. There is \$5,000 budgeted toward this purpose.

Additionally, \$12,000 is budgeted for smart manhole covers that are designed to collect data on sewer lines that can help with early detection of infiltration in the City's system. This early detection helps to determine which areas the City should focus sewer lining efforts.

SEWER (WASTEWATER) FUND CASH FLOW

SEWER UTILITY FUND CASH FLOW					
	Budget FY2019	Actual FY2019	Budget FY2020	Estimated FY2020	Budget FY2021
Estimated Cash Balance April 1	\$ 163,077	\$ 191,582	\$ 522,217	\$ 531,956	\$ 535,243
Operating Revenue	\$ 240,000	\$ 252,971	\$ 444,500	\$ 460,405	\$ 490,600
Non-operating Revenue	\$ 500	\$ 737	\$ 2,025	\$ 2,133	\$ 2,025
Expected /Actual Revenues	\$ 240,500	\$ 253,708	\$ 446,525	\$ 462,539	\$ 492,625
Available for Appropriation	\$ 403,577	\$ 445,290	\$ 968,742	\$ 994,494	\$ 1,027,868
Operating Expenditures & Reserve	\$ 273,512	\$ 339,078	\$ (398,145)	\$ (409,252)	\$ (643,408)
Non-operating Expenditures	\$ -	\$ -	\$ (50,000)	\$ (50,000)	\$ (50,000)
Proposed /Actual Appropriation	\$ (273,512)	\$ (339,078)	\$ (448,145)	\$ (459,252)	\$ (693,408)
Estimated Unencumbered					
Balance March 31	\$ 130,065	\$ 197,916	\$ 520,597	\$ 535,243	\$ 314,460
Equipment Replacement Fund Balance	\$ 47,883	\$ 64,635	\$ 163,077	\$ 163,077	\$ 208,077
ESTIMATED/ACTUAL CASH BALANCE	\$ 177,948	\$ 262,551	\$ 683,674	\$ 698,320	\$ 522,537

SEWER REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	GRANT REVENUE					
32-043-4313	DNR GRANT		24,927	-	-	-
	Utility Revenue Subtotal	-	24,927	-	-	-
	SEWER UTILITY REVENUE					
32-047-4512	SEWER CONNECTION FEE	2,025	2,108	2,025	2,133	2,025
	Utility Revenue Subtotal	2,025	2,108	2,025	2,133	2,025
	SEWER FUND REVENUES					
32-047-4505	SEWER USE CHARGES	303,859	290,736	436,000	452,362	479,600
32-047-4510	INSTALLATION CHARGES	3,600	1,850	1,500	1,700	1,500
32-047-4110	INTEREST EARNINGS	2,500	8,841	2,500	5,914	5,000
32-047-4696	LEASE/PURCHASE LOAN PROCEEDS	-	755,000			
32-047-4699	MISCELLANEOUS	4,000	313,789	4,500	429	4,500
	Other Revenue Subtotal	313,959	1,370,216	444,500	460,405	490,600
	SEWER FUND REVENUE TOTAL	\$ 315,984	\$ 1,372,324	\$ 446,525	\$ 462,539	\$ 492,625

SUMMARY OF EXPENSES

			FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
SEWER FUND			324,139	1,025,714	448,145	459,252	693,408
	32-321	Planning/Admin	26,801	16,457	93,627	72,124	74,128
	32-322	Comm/Central Services	24,694	23,770	33,825	37,588	47,012
	32-323	Collection Op/Maint.	150,223	135,881	114,089	147,223	165,385
	32-325	Lift Station Op/Maint.	32,284	29,916	43,135	24,890	37,074
	32-327	Treatment Op/Maint.	59,560	42,036	125,779	143,347	287,947
	32-328	Land Application	30,576	777,654	37,690	34,080	81,861
	Sewer - Equipment Replacement		163,077	163,077	163,077	163,077	208,077

ENTERPRISE FUNDS – PUBLIC UTILITIES PROGRAM – SEWER UTILITY FUNCTION (SEWER FUND)

Planning, Administration and Training: This activity provides for the planning and administrative functions that result from collecting, transporting, and treating the wastewater from the City's sanitary sewer system. Funds are provided for personnel to perform budgeting, routine supervision, meetings and discussion with staff personnel, phone contacts, cost estimates, customer service problems, purchasing, data collection, and seeking the assistance of professional services. Training expenses for state-required certification of sewer plant operators and continuing training for all department personnel are covered under this activity.

Work for this activity is carried out by the employees of the Water and Sewer Department under the direct supervision of the Foreman/Water and Sewer and the general oversight of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PLANNING, ADMINISTRATION & TRAINING EXPENSES					
32-321-6001	SALARIES AND WAGES	2,757	1,865	1,037	1,045	1,408
32-321-6002	OVERTIME WAGES	186	127	33	180	-
32-321-6010	ACCRUED EMPLOYEE BENEFITS	5,664	1,717	632	1,280	795
	Personnel Expense Subtotal	8,608	3,709	1,702	2,504	2,203
32-321-6101	POSTAGE AND FREIGHT	75	0	75	-	75
32-321-6110	PRINTING, PUBLICATIONS, A	100	199	200	1,052	500
32-321-6120	DUES/MEMBER/SUBS/TUITION	800	0	200	-	200
32-321-6150	CONTRACT LABOR	50	0	50	-	50
32-321-6170	MAINT.AGREEMENTS-LEASES	200	0	200	-	200
32-321-6180	MEALS, LODGING, TRAVEL	4,000	0	1,000	-	1,000
32-321-6190	INSURANCE	4,300	3,869	4,000	5,144	5,200
32-321-6210	OPERATING SUPPLIES	200	0	200	-	200
32-321-6490	EQUIPMENT USE CHARGES	5,000	6,301	6,500	10,899	11,000
32-321-6901	MISCELLANEOUS	1,000	0	1,000	200	1,000
32-321-6962	SEWER CONNECTION FEE	2,468	2,379	2,500	2,325	2,500
32-321-8801	TRANSFER TO OTHER FUNDS	-	-	50,000	50,000	50,000
	Other Expense Subtotal	18,193	12,748	65,925	69,620	71,925
	SEWER PLANNING, ADMIN., & TRAINING SUBTOTAL	\$ 26,801	\$ 16,457	\$ 93,627	\$ 72,124	\$ 74,128

Funds in Account No. 32-321-6962 pay for the Sewer Connection fee that is mandated by State regulations and payable to the Missouri Department of Natural Resources.

Funds budgeted in Account No. 190 include a prorated share of General Liability Insurance and Property Insurance for the buildings and equipment of the Sewer Utility.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.33	1		11		10		\$ 176	\$ -	\$ 113
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	8		2		10		\$ 166	\$ -	\$ 107
Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78	42		48	6	45		\$ 1,067	\$ -	\$ 575
										\$ 1,408	\$ -	\$ 795

Communication and Central Services: This activity consist of tasks providing and/or office support for the Sewer Utility. The activity includes a proportionate share of expenses such as personnel, equipment, supplies related to customer service, utility billing, accounting, and similar duties as performed by the staff of the "front office".

Funds also provide for personnel, supplies, and materials, and part of the expense of microfilming records and documents.

This activity is carried out by the staff in City Hall under the direct supervision of the City Clerk, with general oversight provided by the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	COMMUNICATION/CENTRAL SERVICES EXPENSES					
32-322-5506	DATA PROCESSING EQUIPMENT	600	356	363	1,036	-
32-322-5508	OTHER EQUIPMENT	-	-	6,090	-	725
	Capital Expense Subtotal	600	356	6,453	1,036	725
32-322-6001	SALARIES AND WAGES	11,587	11,284	12,594	14,849	16,385
32-322-6002	OVERTIME WAGES	1,110	922	1,096	750	491
32-322-6010	ACCRUED EMPLOYEE BENEFITS	5,297	5,665	6,205	7,588	8,038
	Personnel Expense Subtotal	17,994	17,871	19,895	23,187	24,914
32-322-6101	POSTAGE AND FREIGHT	2,000	1,665	1,813	2,022	1,813
32-322-6110	PRINTING, PUB. AND ADVERT	100	43	-	-	29
32-322-6133	UTILITIES-TELEPHONE/FAX	100	9	73	118	218
32-322-6143	PROF.SERV.DATA PROCESSING	50	-	50	-	73
32-322-6150	CONTRACT LABOR	1,800	2,035	2,900	5,772	-
32-322-6160	REPAIR SERVICES	100	-	100	-	4,350
32-322-6170	MAINT AGREEMENTS & LEASES	900	764	870	1,312	1,088
32-322-6180	MEALS, LODGING, TRAVEL	-	-	218	9	218
32-322-6201	OFFICE SUP.FURNITURE, EQUI	100	214	363	281	363
32-322-6210	OPERATING SUPPLIES	300	276	290	313	363
32-322-6320	BAD DEBTS	300	-	300	50	2,175
32-322-6901	MISCELLANEOUS	350	537	500	3,488	10,687
	Other Expense Subtotal	6,100	5,543	7,477	13,365	21,373
	SEWER COMMUNICATION/CENTRAL SERVICES SUBTOTAL	\$ 24,694	\$ 23,770	\$ 33,825	\$ 37,588	\$ 47,012

Funds budgeted in this activity cover 14.5% of all cashiering expenses as distributed from the Internal Services Fund.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk I/Billing Clerk	\$ 13.78	\$ 20.67	\$ 7.68	256	11	270	7	263	7	\$ 3,622	\$ 150	\$ 2,074
Asst. City Clerk I/Court Clerk	\$ 13.78	\$ 20.67	\$ 7.68	221	4	274	3	247	7	\$ 3,405	\$ 150	\$ 1,954
Asst. City Clerk II	\$ 17.58	\$ 26.37	\$ 9.03	86	6	58	3	72	7	\$ 1,262	\$ 191	\$ 714
City Clerk	\$ 47,497.58	\$ 12.52		43	3	122	5	116	0	\$ 2,639	\$ -	\$ 1,447
Customer Service Rep.	\$ 9.75	\$ 14.63	\$ 2.00	0	0	53	0	151	0	\$ 1,470	\$ -	\$ 302
Deputy City Clerk/AP Clerk	\$ 39,059.80	\$ 7.63		186	16	197	9	197	0	\$ 3,703	\$ -	\$ 1,505
Scanning Clerk	\$ 13.00	\$ 19.50	\$ 2.00	20	0	21	0	22	0	\$ 283	\$ -	\$ 44
										\$ 16,385	\$ 491	\$ 8,038

Sewage Collection Operations, Maintenance and Improvements: The sanitary sewer system consists of roughly 38.8 miles of lateral, collector, and interceptor sewer mains, and approximately 667 manholes. The system acts as a conduit for the transmission of raw sewage and some stormwater infiltration from residential, commercial, and industrial establishments to lift stations and the treatment lagoons. Although flow generally flushes and cleans the sewers, problems still develop which require manual flushing, rodding, and cleaning. In addition, other periodic and routine maintenance of the sanitary sewer system includes adding chemical to retard the growth of roots and eliminate grease buildup, checking sewage flows when blockages and back-ups are reported, identifying and eliminating points of stormwater infiltration, repairing and replacing old or inadequate sections of the system, repairing manholes, and raising manhole covers. Within this activity, the City also provides funds for improvements to sanitary sewer laterals, interceptors, and appurtenances.

Funds allocated for this activity cover personnel, supplies, materials, and equipment use charges associated with the operation, maintenance, and improvement of the sanitary sewer collection system including any easements.

This activity is carried out under the direct supervision of the Foreman/Water and Sewer and under the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	COLLECTION OPERATION, MAINTENANCE & IMPROVEMENTS					
32-323-5502	VEHICLES				2,606	-
32-323-5507	CONSTRUCTION EQUIPMENT	43,000	38,584	-	-	-
32-323-5508	CAPITAL - OTHER	-	-	-	-	15,000
32-323-5509	MISCELLANEOUS-CAPITAL	78,000	74,000	80,000	59,080	77,000
	Capital Expense Subtotal	121,000	112,584	80,000	59,080	92,000
32-323-6001	SALARIES AND WAGES	2,997	7,623	6,492	12,354	7,960
32-323-6002	OVERTIME WAGES	450	2,049	1,321	1,721	2,724
32-323-6010	ACCRUED EMPLOYEE BENEFITS	1,976	4,256	4,476	8,159	5,902
	Personnel Expense Subtotal	5,423	13,928	12,289	22,233	16,585
32-323-6140	PROFESSIONAL SERVICES	-	-	-	7,500	7,500
32-323-6150	CONTRACT LABOR	2,000	-	2,000	-	2,000
32-323-6160	REPAIR SERVICES	1,000	-	1,000	11,775	1,000
32-323-6170	MAINT.AGREEMENTS & LEASE	600	480	600	400	600
32-323-6210	OPERATING SUPPLIES	12,000	3,473	10,000	12,251	10,000
32-323-6220	TOOLS/SMALL EQUIPMENT	200	-	200	-	200
32-323-6301	INTEREST - CAPITAL LEASE				27,462	27,500
32-323-6450	EQUIPMENT RENTAL	2,000	-	2,000	-	2,000
32-323-6490	EQUIPMENT USE CHARGES	6,000	5,416	6,000	6,523	6,000
	Other Expense Subtotal	23,800	9,369	21,800	65,911	56,800
	SEWER COLLECTION, MAINT., & IMPROVE SUBTOTAL	\$ 150,223	\$ 135,881	\$ 114,089	\$ 147,223	\$ 165,385

Funds shown in Account No. 32-323-6170 cover expenses associated with leases for easements crossing railroad rights-of-way.

Funds in Account No. 32-323-5509 include \$55,000 for slip lining portions of the sewer mains and \$5,000 for rehabilitation of leaking manholes by lining them.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 19.23	\$ 28.85	\$ 11.81	27	14	27	7	27	15	\$ 519	\$ 433	\$ 496
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.47	105	14	215	17	160	15	\$ 2,804	\$ 395	\$ 2,004
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	85	13	157	9	121	15	\$ 2,009	\$ 373	\$ 1,450
Foreman - Water/Wastewater	\$ -	\$ -	\$ 12.78	187	9	229	22	99	15	\$ 2,334	\$ 533	\$ 1,438
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52			16						
Foreman - Electric	\$ 26.55	\$ 39.83	\$ 15.49			5		3	15	\$ 66	\$ 597	\$ 271
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66			26	1	13	15	\$ 227	\$ 392	\$ 242
										\$ 7,960	\$ 2,724	\$ 5,902

Sewage Lift Station Operations, Maintenance, Improvements: Centralia's sanitary sewer lift stations and force mains pump raw sewage from the lower elevation to a higher elevation in order to permit the continuous gravity flow of sewage to the treatment lagoons. The lift station on Orchard Street utilizes vertical centrifugal Fairbanks-Morse trash pumps, replaced in 1999; the lift station to the northwest lagoon uses an Ebera pump of similar design. Both have two pumps that are operated pneumatically at alternate intervals and simultaneously in times when sewers are running full. Impeller shaft lubrication is controlled pneumatically. Dry wells are hatch-type, below-ground structures. Each lift station has a wet well which holds the sewage until the pumps start. Lift station operation and maintenance involve: daily checking of operability; periodic greasing and packing of glands; structure maintenance; valve and piping maintenance, occasional removal of obstructions such as towels, wash rags, and diapers; maintenance and/or repair of pump motors and compressors, and electronic control equipment.

The lift station at the northwest treatment site has a liquid propane, gas-powered, back-up generator installed in 2003 to maintain the pumps if there is an outage of power from the Boone Electric Cooperative. Since 2007, the lift station on Orchard Street is connected to an automatic natural gas generator to provide power during a power outage.

Funds are provided for personnel, materials, parts, chemicals, utilities, and other expenses associated with the lift stations and attendant force mains, including any easements and grounds maintenance.

This activity is carried out under the direct supervision of the Water and Sewer Foreman and under the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	LIFT STATION OPERATION, MAINTENANCE & IMPROVEMENTS					
32-325-5508	OTHER EQUIPMENT	-	-	10,000	-	-
32-325-5509	MISCELLANEOUS, CAPITAL	-	-	-	-	5,000
	Capital Expense Subtotal	-	-	10,000	-	5,000
32-325-6001	SALARIES AND WAGES	8,201	7,467	7,909	5,913	7,329
32-325-6002	OVERTIME WAGES	375	495	637	7	68
32-325-6010	ACCRUED EMPLOYEE BENEFITS	5,709	4,439	5,039	3,853	4,527
	Personnel Expense Subtotal	14,284	12,401	13,585	9,772	11,924
32-325-6130	UTILITIES-ELECTRICITY	2,000	2,340	2,500	2,860	2,500
32-325-6132	UTILITIES-NATURAL GAS-SEW	500	390	500	460	500
32-325-6133	UTILITIES-TELEPHONE, FAX	700	728	750	840	750
32-325-6160	REPAIR SERVICES	200	-	200	-	250
32-325-6170	MAINT AGREEMENTS & LEASES	500	-	500	-	500
32-325-6210	OPERATING SUPPLIES	2,000	3,919	4,000	415	4,500
32-325-6220	TOOLS/SMALL EQUIPMENT	100	-	100	-	150
32-325-6430	EQUIPMENT REPAIR CHARGES	-	-	-	-	-
32-325-6490	EQUIPMENT USE	12,000	10,138	11,000	10,542	11,000
	Other Expense Subtotal	18,000	17,515	19,550	15,117	20,150
	LIFT STATION OP., MAINT., IMPROVE., SUBTOTAL	\$ 32,284	\$ 29,916	\$ 43,135	\$ 24,890	\$ 37,074

Utilities budgeted in Account No. 32-325-6130 represent payment to Boone Electric Cooperative for power to the lift station at the northwest lagoon site.

Funds shown in Account No. 32-325-6210 include purchase of degreasers and other chemicals.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 19.23	\$ 28.85	\$ 11.81	232	4	218	1	225	1	\$ 4,322	\$ 29	\$ 2,666
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.47	76	5	32		54	1	\$ 948	\$ 26	\$ 631
Equip. Operator - Water/Wastewater	\$ 26.55	\$ 39.83	\$ 15.49	61	1	73		67	1	\$ 1,779	\$ 20	\$ 1,046
Foreman - Water/Wastewater	\$ 19.15	\$ 28.73	\$ 11.56	69		11		40	0	\$ 766	\$ -	\$ 462
										\$ 7,814	\$ 75	\$ 4,805

Sewage Treatment Operations, Maintenance and Improvements: The City has two major treatment sites to provide detention and natural aeration treatment of raw sewage. The NE site has one treatment lagoon and one storage lagoon with a combined capacity of 156 million gallons of wastewater. Treatment at this site may be aided by six aerators, which increase usable oxygen in the water for biologic reactions. The NW site has one treatment lagoon and one storage lagoon with a combined capacity of more than 60 million gallons. Standard operating procedure since the summer of 1987 has been to deliver wastewater through 13.5 miles of force main to three storage ponds owned by local farmers. From these ponds, the farmers will pump the effluent to nine city-owned center pivot irrigation systems for land application to commercial crops on the land of three farmers who work in cooperation with the City.

In 2003, the City installed an auxiliary "overland flow" treatment operation adjacent to and north of the NE treatment lagoons. When, and if, the farmers are unable to accept additional irrigation water, excess water from the holding cell can be distributed across fields of special grasses, which further treat the effluent. Most of the water is absorbed by this hay crop and may be used for livestock feed. Any remaining water has been treated to all applicable state and federal standards and can be discharged to the adjacent creek without any detrimental effect.

Operational activities associated with the lagoons and discharge sites include lab analysis (in-house and by others) of influent and effluent discharge; interpretation of lab data; and adding chemicals to the lagoons when needed. The activity also provides for mechanical, electrical, operational, and hydraulic improvements at the sanitary treatment lagoon.

In addition, any industrial pretreatment monitoring program will be conducted under this activity.

Maintenance activities include outfall structure repair, berm erosion control, walk-way care, trapping of rodents, and dredging to reduce the solids around the influent pipes.

These activities are carried out under the direct supervision of the Foreman/Water and Sewer and under the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	TREATMENT OPERATION, MAINTENANCE & IMPROVEMENTS					
32-327-5506	DATA PROCESSING EQUIPMENT	-	-	15,000	-	15,000
	Capital Expense Subtotal	-	-	15,000	-	15,000
32-327-6001	SALARIES AND WAGES	9,325	7,007	6,562	12,279	13,677
32-327-6002	OVERTIME WAGES	100	16	-	12	16
32-327-6010	ACCRUED EMPLOYEE BENEFITS	6,136	3,857	4,017	7,757	8,254
	Personnel Expense Subtotal	15,560	10,880	10,579	20,047	21,947
32-327-6130	UTILITIES-ELECTRICITY	14,000	14,649	15,000	19,813	15,000
32-327-6142	PROF.SERV.ARCHT.ENG.SURVE	15,000	10,335	30,000	84,518	75,000
32-327-6144	CONSULTANT SERVICES	-	-	-	-	-
32-327-6150	CONTRACT LABOR	4,000	3,800	4,000	1,182	4,000
32-327-6170	MAINTENANCE AGREEMENTS & LEASES	-	-	-	30	-
32-327-6210	OPERATING SUPPLIES	3,000	2,222	3,000	4,422	3,000
32-327-6450	EQUIPMENT RENTAL	-	-	-	12,215	-
32-327-6490	EQUIPMENT USE CHARGES	8,000	150	4,000	1,120	4,000
32-327-6901	MISCELLANEOUS	-	-	44,200	-	150,000
	Other Expense Subtotal	44,000	31,156	100,200	123,299	251,000
	SEWER TREATMENT OP., MAINT., AND IMPROVE SUBTOTAL	\$ 59,560	\$ 42,036	\$ 125,779	\$ 143,347	\$ 287,947

Funds budgeted in Account No. 32-327-6150 cover expenses associated with lab testing of wastewater and contract analysis of wastewater from industrial discharges. For the last several years that contract has been held by Engineering Surveys and Services of Columbia.

Funds budgeted in Account No. 32-327-6210 include expenses for chemical additives for the lagoons, miscellaneous operating supplies and for aggregate to the lagoon roads.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 19.23	\$ 28.85	\$ 11.81	141		150		150	0	\$ 2,885	\$ -	\$ 1,772
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.47	97		172		170	0	\$ 2,984	\$ -	\$ 1,950
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	94	1	184	1	185	1	\$ 3,069	\$ 16	\$ 1,977
Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78	107		198		200	0	\$ 4,740	\$ -	\$ 2,556
Seasonal Laborer - Street/Sanitation				2						\$ -	\$ -	\$ -
										\$ 13,677	\$ 16	\$ 8,254

Land Application: Two 40-hp pumps at the NE pump house and one 40-hp pump at the NW pump house transport treated wastewater from the city storage lagoons through 13.5 miles of pipe to three ponds owned and operated by farmers under contract with the City. At these ponds, six 25-hp pumps and two 100-hp pumps are situated at city-owned pump houses and can convey the water to any or all of nine city-owned and three farmer-owned center pivot irrigation systems.

The activity involves the operation, inspection, and major maintenance and repair of all the city-owned equipment at these sites.

This activity is carried out under the direct supervision of the Foreman/Water and Sewer and the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator. Liaison with the farmers is conducted by the Water and Wastewater Plant Operator and by the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 PROPOSED
	LAND APPLICATION					
32-328-5508	OTHER EQUIPMENT	10,000	-	5,000	12,798	5,000
32-328-5509	CAPITAL OUTLAYS-MISC	-	745,259	-	-	-
	Capital Expense Subtotal	10,000	745,259	5,000	12,798	5,000
32-328-6001	SALARIES AND WAGES	4,889	7,193	5,972	5,993	6,197
32-328-6002	OVERTIME WAGES	100	59	56	-	24
32-328-6010	ACCRUED EMPLOYEE BENEFITS	3,388	3,772	3,662	3,739	3,641
	Personnel Expense Subtotal	8,376	11,024	9,690	9,732	9,861
32-328-6130	UTILITIES-ELECTRICITY	1,000	-	1,000	-	1,000
32-328-6150	CONTRACT LABOR	200	7,000	10,000	-	10,000
32-328-6160	REPAIRS	-	1,965	-	-	-
32-328-6210	OPERATING SUPPLIES	5,000	12,406	10,000	11,550	10,000
32-328-6220	TOOLS/SMALL EQUIPMENT	2,000	-	1,000	-	1,000
32-328-6420	EQUIPMENT, PARTS & SUPPLI	-	-	-	-	-
32-328-6430	EQUIPMENT REPAIR CHARGES	2,000	-	-	-	-
32-328-6490	EQUIPMENT USE CHARGES	2,000	-	1,000	-	-
32-328-6901	EQUIPMENT REPLACEMENT				-	45,000
	Other Expense Subtotal	12,200	21,371	23,000	11,550	67,000
	SEWER LAND APPLICATION SUBTOTAL	\$ 30,576	\$ 777,654	\$ 37,690	\$ 34,080	\$ 81,861

Funds in Account No. 32-328-6901 represent the sinking fund for equipment replacement required under the conditions of the DNR grant for treatment plant improvement in 1985. A reserve of \$45,000 is available for equipment replacement in the present year and will be transferred to account no. 32-065-1103 each year.

Personnel Costs

		Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
					Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
32-328-6001	Sr. Water Plant Operator	\$ 19.23	\$ 28.85	\$ 11.81	34.00		5.00		19.50	0.00	\$ 375	\$ -	\$ 230
32-328-6001	Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.47	87.00		58.00		72.50	0.00	\$ 1,272	\$ -	\$ 832
32-328-6001	Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	83.00	0.50	54.00		68.50	0.25	\$ 1,136	\$ 6	\$ 732
32-328-6001	Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78	176.00	1.00	112.00		144.00	0.50	\$ 3,413	\$ 18	\$ 1,847
32-328-6001	Asst. Foreman/Lineman - Electric	\$ 21.57	\$ 32.36	\$ 12.60	3.00		62.50				\$ -	\$ -	\$ -
											\$ 6,197	\$ 24	\$ 3,641

Sewer Equipment Replacement Fund: The sewer equipment replacement fund has been dormant for several years, with the beginning balance in FY21 being a carry-over balance from previous years. In FY21, the amount budgeted in account 32-328-6901 will be transferred to this fund in accordance with regulations on the SRF funding for the wastewater land application improvements scheduled in FY21 and FY22.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	SEWER EQUIPMENT REPLACEMENT FUND					
32-065-1103	EQUIPMENT REPLACEMENT FUND	163,077	163,077	163,077	163,077	208,077
	<i>Utility Revenue Subtotal</i>	163,077	163,077	163,077	163,077	208,077

ELECTRIC UTILITY FUND

The City of Centralia Electric Department distributes power to approximately 2100 customers in Centralia and a very small number of customers in the immediate surrounding area. Centralia's electric system is served by a 34.5kV transmission line owned and maintained by Ameren Missouri that terminates at Burkhardt Substation located at 220 N. Jefferson. The City owns the substation transformer and switchgear at this site. The City added a second substation at 510 W. Wilson St. that was put into service in November 2010 which is also fed by Ameren Missouri. Both substation transformers are 10MVA units. The City distributes power through overhead and underground lines at a system voltage of 4160Y/2400 volts to the residential and commercial areas located in and around Centralia. The Electric Department is also responsible for maintaining approximately 700 streetlights throughout Centralia.

The distribution system is maintained by a department consisting of two journeyman linemen and three apprentice linemen. This five-person crew is also responsible for constructing new lines to subdivisions and businesses as necessary. All crew members receive their journeyman rating from an accredited apprentice program through the Missouri Public Utility Alliance. This program combines book work with on-the-job training to give them the skills and knowledge necessary to become a journeyman.

BUDGET HIGHLIGHTS

Funds are budgeted in FY2020-21 for the installation and implementation of an Advanced Metering Infrastructure (AMI) system. This system will allow for instantaneous meter reading, as well as easy disconnection. It also has the capability of tracking power outages in real time. This system will also be used as a diagnostic tool to recognize areas that need repair or replacement.

Funds are budgeted in the amount of \$40,000 for improvements to City Hall.

A new track hoe is budgeted in the amount of \$54,000.

There is no budgeted increase in electric rates for FY2020-21.

ELECTRIC FUND CASH FLOW

ELECTRIC UTILITY FUND CASH FLOW					
	Budget FY2019	Actual FY2019	Budget FY2020	Estimated FY2020	Budget FY2021
Cash Balance April 1	\$ 975,882	\$ 946,454	\$ 633,558	\$ 349,406	\$ 250,174
Operating Revenue	\$ 3,222,372	\$ 3,322,992	\$ 3,773,119	\$ 3,666,368	\$ 4,394,294
Non-operating Revenue	\$ 34,794	\$ 3,324,508	\$ 35,000	\$ 42,870	\$ 45,750
Expected /Actual Revenues	\$ 3,257,166	\$ 6,647,501	\$ 3,808,119	\$ 3,709,239	\$ 4,440,044
Available for Appropriation	\$ 4,233,048	\$ 7,593,954	\$ 4,441,677	\$ 4,058,645	\$ 4,690,217
Operating Expenditures & Reserve	\$ (3,938,574)	\$ 146,497	\$ (4,127,346)	\$ (3,633,471)	\$ (4,280,744)
Non-operating Expenditures	\$ (269,435)	\$ (60,051)	\$ (180,000)	\$ (175,000)	\$ (225,000)
Proposed /Actual Appropriation	\$ (4,208,009)	\$ 86,446	\$ (4,307,346)	\$ (3,808,471)	\$ (4,505,744)
ESTIMATED/ ACTUAL CASH BALANCE	\$ 821,138	\$ 7,680,401	\$ 134,331	\$ 250,174	\$ 184,473

ELECTRIC FUND REVENUES

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	TRANSFER FROM OTHER FUNDS					
33-040-4452	TRANSFER FROM PERSONNEL	35,000	31,386	35,000	42,870	45,750
	<i>Transfer from Other Funds Subtotal</i>	35,000	31,386	35,000	42,870	45,750
	ELECTRIC SALES REVENUE					
33-046-4630	SALE OF EQUIPMENT	-	-	15,000	-	-
33-046-4690	DONATIONS-ENERGY ASSISTAN	-	-	-	-	-
33-046-4697	PROCEEDS FROM LEASE/PURCHASE LOAN		350,000	-	-	691,000
	<i>Electric Sales Subtotal</i>	-	350,000	15,000	-	691,000
	ELECTRIC UTILITY REVENUE					
33-047-4110	INTEREST EARNINGS	1,200	12,211	9,500	10,499	9,500
33-047-4502	ELECT.SALES-GENERAL PUBLI	3,420,478	3,440,480	3,698,516	3,605,254	3,641,307
33-047-4503	ELECT SALES-CITY	52,300	38,333	41,208	43,551	43,987
33-047-4510	INSTALLATION CHARGES	600	1,595	1,595	700	500
33-047-4699	MISC.INCOME	5,000	7,300	7,300	6,364	8,000
	<i>Electric Utility Revenue Subtotal</i>	3,479,578	3,499,919	3,758,119	3,666,368	3,703,294
	ELECTRIC FUND REVENUE TOTAL	\$ 3,514,578	\$ 3,881,305	\$ 3,808,119	\$ 3,709,239	\$ 4,440,044

ELECTRIC FUND SUMMARY OF EXPENSES

			FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
ELECTRIC FUND			4,586,356	4,140,924	4,307,346	3,808,471	4,505,744
	33-331	Planning/Admin	288,820	684,450	254,115	267,122	385,716
	33-332	Comm/Central Services	61,478	51,174	70,280	79,016	29,638
	33-333	Building & Grounds	39,775	32,070	43,737	22,823	90,983
	33-334	Distribution Op/Maint	4,118,072	3,305,013	3,838,526	3,361,471	3,914,288
	33-338	Brush/Tree Control	60,774	58,705	79,353	62,787	65,606
	33-339	Street Lighting	17,437	9,512	21,335	15,253	19,513

ENTERPRISE FUNDS – PUBLIC UTILITIES PROGRAM – ELECTRIC UTILITY FUNCTION (ELECTRIC FUND)

Planning, Administration and Training: This activity consists of tasks that result in providing planned daily and long-term operation and maintenance of the municipal Electric utility. Planning, purchasing, mapping, supervision, scheduling, inventorying, analyzing, designing, inspecting, and training are examples of tasks funded from appropriations made for this activity. Personnel time and related services and supplies are the major objects of expense associated with this activity. Expenses for the MPUA lineman apprentice program are paid for out of this activity.

The activity is carried out under the direct supervision of the Line Foreman. General supervision and responsibility for this activity rest with the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PLANNING, ADMINISTRATION & TRAINING EXPENSES					
33-331-5506	DATA PROCESSING EQUIPMENT	-	78,508	-	-	-
	Capital Expense Subtotal	-	78,508	-	-	-
33-331-6001	SALARIES AND WAGES	23,865	20,793	21,389	19,170	67,849
33-331-6002	OVERTIME WAGES	1,540	1,170	1,371	1,379	1,433
33-331-6010	ACCRUED EMPLOYEE BENEFITS	33,815	25,257	12,605	25,296	38,585
	Personnel Expense Subtotal	59,220	47,220	35,365	45,845	107,866
33-331-6101	POSTAGE AND FREIGHT	100	-	100	-	100
33-331-6110	PRINTING,PUBLICATIONS,ADV	1,500	939	1,200	3,148	2,500
33-331-6120	DUES/MEMBER/SUBS/TUITION	15,000	6,045	10,000	10,683	11,000
33-331-6133	UTILITIES-TELEPHONE, FAX	300	790	850	1,502	1,200
33-331-6144	CONSULTANT SURVICES	4,800	4,800	4,800	4,800	4,800
33-331-6150	CONTRACT LABOR	2,400	2,616	2,800	3,019	2,800
33-331-6160	REPAIR SERVICES	200	-	200	-	200
33-331-6170	MAINT AGREEMENTS & LEASES	1,400	4,207	4,500	5,247	5,750
33-331-6180	MEALS,LODGING,TRAVEL	600	1,940	2,000	1,066	2,000
33-331-6190	INSURANCE	9,300	3,068	6,300	13,558	17,000
33-331-6201	OFFICE SUP.,FURNITURE,EQU	1,000	571	500	-	-
33-331-6210	OPERATING SUPPLIES	1,500	1,015	1,500	145	1,500
33-331-6490	EQUIPMENT USE CHARGES	4,500	2,731	4,000	3,110	4,000
33-331-6901	MISCELLANEOUS	-	-	-	-	-
	Other Expense Subtotal	42,600	28,722	38,750	46,277	52,850
33-331-8801	TRANSFER TO GENERAL FUNDS	150,000	150,000	150,000	150,000	200,000
33-331-8803	TRANSFER TO PARK AND POOL	-	350,000	-	-	-
33-331-8804	TRANSFER TO CEMETERY FUND	30,000	30,000	30,000	25,000	25,000
	Other Expense Subtotal	187,000	530,000	180,000	175,000	225,000
	ELECTRIC PLANNING, ADMIN, & TRAINING EXPENSE TOTAL	\$ 288,820	\$ 684,450	\$ 254,115	\$ 267,122	\$ 385,716

Funds budgeted in Account No. 33-331-6120 include membership dues for the Missouri Public Utility Alliance and any special studies conducted by that organization in which Centralia chooses to participate.

Funds budgeted in Account No. 33-331-8801 represent a transfer to the General Fund (\$200,000) to cover a share of administrative salaries and expenses and also as a payment in lieu of the taxes which would be paid by a private utility.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Director of Public Works & Utilities	\$	65,625	\$ 17.03	50%		50%		50%		\$ 32,813		\$ 17,711
Foreman - Electric	\$ 26.55	\$ 39.83	\$ 15.49	747	32	629	26	688	29	\$ 18,260	\$ 1,145	\$ 11,099
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	70		19		45	0	\$ 776	\$ -	\$ 385
Asst. Foreman/Lineman - Electric	\$ 21.57	\$ 32.36	\$ 12.60	24	2	66	9	45	5	\$ 971	\$ 170	\$ 633
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	96	1	57	1	77	1	\$ 1,334	\$ 20	\$ 669
Lineman - Electric	\$ 19.15	\$ 28.73	\$ 11.56	67	2	69	1	68	2	\$ 1,302	\$ 50	\$ 806
										\$ 67,849	\$ 1,433	\$ 38,585

Communication and Central Services: This activity consists of work relating to the Electric Department's radios and other communication equipment and part of the expenses for cashiering and collection provided by the office staff at City Hall. A pro-rata share of 29% of such general costs and all of the expenses for special customer service to customers on electric-rated matters are accounted under this activity. These Central Services include utility billing, cashiering, microfilming documents, forwarding of connects/disconnects, and handling complaint information. Central Services are carried out by the front office staff under the direct supervision of the City Clerk and the general direction of the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	COMMUNICATION/CENTRAL SERVICES EXPENSES					
33-332-5506	DATA PROCESSING EQUIPMENT	4,000	3,750	725	5,239	-
33-332-5507	CONSTRUCTION EQUIPMENT	-	-	-	-	-
33-332-5508	OTHER EQUIPMENT	-	-	12,180	-	-
	Capital Expense Subtotal	4,000	3,750	12,905	5,239	-
33-332-6001	SALARIES AND WAGES	25,076	22,427	25,188	29,698	4,228
33-332-6002	OVERTIME WAGES	2,514	1,836	2,191	1,501	982
33-332-6010	ACCRUED EMPLOYEE BENEFITS	11,788	12,099	12,411	15,898	2,308
	Personnel Expense Subtotal	39,378	36,362	39,790	47,096	7,518
33-332-6101	POSTAGE AND FREIGHT	4,200	3,330	3,625	4,044	3,625
33-332-6110	PRINTING,PUBLICATIONS,ADV	100	43	100	30	50
33-332-6120	DUES/MEMBER/SUBS/TUITION	-	-	435	-	435
33-332-6133	UTILITIES-TELEPHONE/FAX	300	12	145	170	175
33-332-6141	PROF SERV - ACCTG	-	-	-	-	-
33-332-6143	PROF SERV-DATA PROCESSING	200	-	-	-	8,700
33-332-6150	CONTRACT LABOR	4,500	4,070	5,800	11,543	2,175
33-332-6160	REPAIR SERVICE	100	-	1,740	291	435
33-332-6170	MAINT AGREEMENTS & LEASES	2,000	1,519	435	2,397	725
33-332-6180	MEALS, LODGING, TRAVEL	-	-	-	17	725
33-332-6201	OFFICE SUP.,FURNITURE,EQU	1,000	427	725	590	4,350
33-332-6210	OPERATING SUPPLIES	2,000	550	580	626	725
33-332-6320	BAD DEBTS	3,000	-	3,000	-	-
33-332-6901	MISCELLANEOUS	700	1,111	1,000	6,972	-
	Other Expense Subtotal	18,100	11,062	17,585	26,681	22,120
	ELECTRIC COMMUNICATION/CENTRAL SERVICES SUBTOTAL	\$ 61,478	\$ 51,174	\$ 70,280	\$ 79,016	\$ 29,638

Funds budgeted in this activity cover 29% of all cashiering and collecting expenses, as distributed from the Internal Services Fund.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk I/Billing Clerk	\$ 13.78	\$ 20.67	\$ 7.68	59	22	27	14	43	15	\$ 589	\$ 300	\$ 440
Asst. City Clerk I/Court Clerk	\$ 13.78	\$ 20.67	\$ 7.68	20	8	27	7	23	15	\$ 322	\$ 300	\$ 291
Asst. City Clerk II	\$ 17.58	\$ 26.37	\$ 9.03	66	12	57	6	62	15	\$ 1,082	\$ 382	\$ 687
City Clerk	\$ 47,497.58	\$ 12.52		0	6	66	11	33	0	\$ 749	\$ -	\$ 411
Customer Service Rep.	\$ 9.75	\$ 14.63	\$ 2.00	23	0	30	0	27	0	\$ 260	\$ -	\$ 53
Deputy City Clerk/AP Clerk	\$ 39,059.80	\$ 7.63		60	33	40	19	50	0	\$ 942	\$ -	\$ 383
Scanning Clerk	\$ 13.00	\$ 19.50	\$ 2.00	0	0	44	0	22	0	\$ 284	\$ -	\$ 44
										\$ 4,228	\$ 982	\$ 2,308

Electric Building and Grounds Maintenance: This activity provides funds for personnel, materials, and supplies associated with the operation, maintenance, repair, and upkeep of the electric barn and substation properties. Funds allocated to this activity cover expenses for utilities and janitorial care for the electric barn. In addition, expenses associated with maintenance of the roof and grounds, operation and maintenance of the heating system, the water system, and lights and expenses for repairs, alterations, and improvements within the electric barn and the electric shop property are paid with funds from this activity.

This activity is carried out by the electric utility personnel under the direct supervision of the Line Foreman.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	BUILDINGS & GROUNDS					
33-333-5508	OTHER EQUIPMENT	-	-	-	-	10,000
33-333-5510	BUILDING IMPROVEMENTS	-	-	2,500	-	40,000
	Capital Expense Subtotal	-	-	2,500	-	50,000
33-333-6001	SALARIES AND WAGES	6,869	9,215	9,697	2,181	6,256
33-333-6002	OVERTIME WAGES	5,439	4,928	4,895	4,712	5,319
33-333-6010	ACCRUED EMPLOYEE BENEFITS	5,915	6,590	7,395	2,665	5,408
	Personnel Expense Subtotal	18,224	20,733	21,987	9,557	16,983
33-333-6132	UTILITIES-NATURAL GAS PRO	3,000	2,820	3,000	2,622	3,000
33-333-6133	UTILITIES-TELEPHONE, FAX	2,000	1,430	2,000	1,500	2,000
33-333-6142	PROF.SERV.ARCHT.ENG.SURVE	5,000	-	2,500	-	2,500
33-333-6150	CONTRACT LABOR	5,000	2,262	5,000	3,926	5,000
33-333-6160	REPAIR SERVICES	-	-	-	234	300
33-333-6170	MAINT AGREEMENTS & LEASES	301	457	500	493	500
33-333-6190	INSURANCE	4,200	3,707	4,200	4,252	4,300
33-333-6210	OPERATING SUPPLIES	2,000	661	2,000	240	2,000
33-333-6220	TOOLS/SMALL EQUIPMENT	50	-	50	-	50
33-333-6490	EQUIPMENT USE CHARGES	-	-	-	-	4,350
	Other Expense Subtotal	21,551	11,337	19,250	13,265	24,000
	ELECTRIC BUILDINGS & GROUNDS SUBTOTAL	\$ 39,775	\$ 32,070	\$ 43,737	\$ 22,823	\$ 90,983

Funds budgeted in Account No. 33-333-6002 include call-out pay for the Electric person on-call for the weekend if they are not called or if the call-out is for a building and grounds activity.

Funds budgeted in Account No. 33-333-6150 include generator tests for City Hall/Police Station, and the lift stations.

Funds budgeted in Account No. 33-333-6170 include maintenance agreements on time clocks.

Funds budgeted in Account No. 33-333-6190 cover property insurance on electric department property and equipment.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Foreman - Electric	\$ 26.55	\$ 39.83	\$ 15.49	2	46	9	32	6	39	\$ 146	\$ 1,543	\$ 685
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	180	21	29	33	105	27	\$ 1,822	\$ 706	\$ 1,139
Asst. Foreman/Lineman - Electric	\$ 21.57	\$ 32.36	\$ 12.60	153	35	40	32	97	33	\$ 2,082	\$ 1,068	\$ 1,632
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	105	38	20	36	62	37	\$ 1,086	\$ 968	\$ 860
Lineman - Electric	\$ 19.15	\$ 28.73	\$ 11.56	99	36	18	36	59	36	\$ 1,120	\$ 1,034	\$ 1,092
										\$ 6,256	\$ 5,319	\$ 5,408

Electric Distribution Operations, Maintenance and Improvements: The biggest single expense in this activity is the payment to the energy producers (presently Ameren Energy Marketing and the Prairie State Energy Campus) for the provision of wholesale power. In addition, this activity provides funds for personnel, materials, supplies, and equipment use associated with the operations, maintenance, and improvement of the electric distribution system. Tasks in this activity include connecting and disconnecting individual electric services, testing, sealing, meter reading, customer assistance, circuit load management, routine pole line and transformer maintenance, repair of storm damage, installation of technical improvements, replacement of equipment, and addition of major modifications to the system.

In Fiscal Year 2009-2010, the City enter into a lease-purchase agreement to fund the construction of a second substation on Wilson Street, new and replacement power lines between the new and existing substations, and a SCADA monitoring and control system. The initial principal of the lease was \$1,678,000. As of April 1, 2020, the remaining principal is \$596,000. The lease-purchase should be completed in 2024.

This activity is carried out by the Electric Utility personnel under the direct supervision of the Line Foreman.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	ELECTRIC DISTRIBUTION / OPS / MAINTENANCE					
33-334-5502	VEHICLES	-	-	205,000	2,663	-
33-334-5508	OTHER EQUIPMENT	293,000	69,071	65,000	278,191	54,000
33-334-5509	MISC. CAPITAL	-	-	-	-	841,000
	Capital Expense Subtotal	293,000	69,071	270,000	280,854	54,000
33-334-6001	SALARIES AND WAGES	124,009	122,972	116,514	114,415	90,651
33-334-6002	OVERTIME WAGES	6,240	11,470	9,834	11,489	12,304
33-334-6010	ACCRUED EMPLOYEE BENEFITS	80,148	74,299	71,102	87,101	55,919
	Personnel Expense Subtotal	210,396	208,741	197,450	213,005	158,873
33-334-6101	POSTAGE AND FREIGHT	150	-	150	-	150
33-334-6110	PRINTING,PUBLICATIONS-ADV	200	-	200	95	200
33-334-6130	UTILITIES-ELECTRICITY	2,475,000	2,499,582	2,515,000	2,558,010	2,583,590
33-334-6140	PROF SERV - LEGAL	3,000	2,376	3,000	-	3,000
33-334-6142	PROF.SERV.ARCHT.ENG.SURVE	-	-	5,000	-	5,000
33-334-6144	CONSULTANT SERVICES	4,000	3,268	4,000	2,224	4,500
33-334-6150	CONTRACT LABOR	8,000	6,243	8,000	2,025	4,500
33-334-6160	REPAIR SERVICES	200	-	200	-	200
33-334-6170	MAINT AGREEMENTS & LEASES	500	-	500	-	500
33-334-6180	MEALS, LODGING, TRAVEL	1,200	-	1,200	919	1,200
33-334-6210	OPERATING SUPPLIES	140,000	70,559	85,000	93,810	85,000
33-334-6220	TOOLS/SMALL EQUIPMENT	3,000	-	3,000	-	3,000
33-334-6301	CAPITAL LEASE - INTEREST	45,531	40,758	41,000	30,625	44,248
33-334-6309	CAPITAL LEASE - PRINCIPAL	110,600	128,000	120,000	120,000	253,000
33-334-6420	EQUIPMENT REPAIR CHARGES	-	-	-	7,243	500
33-334-6450	RENTAL	-	-	-	-	-
33-334-6490	EQUIPMENT USE CHARGES	60,000	22,946	25,000	52,339	53,000
33-334-6901	MISCELLANEOUS	-	-	-	321	25,000
33-334-6903	DEPRECIATION RESERVE	763,295	253,469	559,826	-	634,826
	Other Expense Subtotal	3,614,676	3,027,201	3,371,076	2,867,612	3,701,414
	ELECTRIC DISTRIBUTION, OPERATION, MAINT. SUBTOTAL	\$ 4,118,072	\$ 3,305,013	\$ 3,838,526	\$ 3,361,471	\$ 3,914,288

Cost of wholesale power purchases shown in Account No. 33-334-6130. In June of 2017, the City began purchasing power from NextEra Power Marketing and electric capacity from Big Rivers Electrical Coop. This ended a decades-long relationship with what is now called Dynegy but was once part of Ameren and before that Union Electric. In 2018, the City signed a long-term wholesale power agreement that locked in energy rates until May 2030.

Electric Distribution Operations, Maintenance and Improvements (cont.)

Funds in Account No. 33-334-6210 provide for the purchase of meters, poles, cross arms, wire, anchors, transformers, switches, insulators, capacitors, and other items used in normal maintenance and construction activities.

Funds in Account No. 33-334-6305 and 33-334-6309 represent estimate payments on lease-purchase of new second substation.

Funds in Account No. 33-334-5508 are for the purchase of a track hoe.

Funds in Account No. 33-334-5509 represent funds for major distribution upgrades, specifically for the electrical lines along the north side of highway 22.

Funds for depreciation reserve, shown in Account No. 33-334-6903, include carry over funds of \$559,826. In FY2018-19, the City invested in an energy savings project that included weather stripping and HVAC upgrades to City Hall, as well as changeout of street lights to lower-wattage LED bulb. The funds for this project were paid for out of the electric reserve account in the amount of \$253,469. In order to plan for the future upgrade of one substation, or possibly the replacement of that substation, \$75,000 will be added each year to this reserve fund.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Foreman - Electric	\$ 26.55	\$ 39.83	\$ 15.49	895	126	881	113	888	119	\$ 23,566	\$ 4,754	\$ 15,598
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	1161	31	70	51	616	41	\$ 10,734	\$ 1,076	\$ 5,686
Asst. Foreman/Lineman - Electric	\$ 21.57	\$ 32.36	\$ 12.60	1404	88	1412	72	1408	80	\$ 30,376	\$ 2,576	\$ 18,747
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	1268	65	80	45	674	55	\$ 11,750	\$ 1,442	\$ 6,312
Lineman - Electric	\$ 19.15	\$ 28.73	\$ 11.56	1387	85	99	87	743	86	\$ 14,224	\$ 2,456	\$ 9,575
										\$ 90,651	\$ 12,304	\$ 55,919

Brush and Tree Control: The activity consists of tasks performed to control brush and trees that interfere with the electric distribution system. Examples of such tasks are tree trimming for clearance, hauling brush, and tree cutting for access to the electric lines. Brush and tree control are performed in conjunction with both the Electric Department and the Streets & Sanitation Department employees. This reflects the joint efforts which are frequently put forth by electric and street crews and also the fact that some tree work is performed in non-utility street rights-of-way, some in easements and rights-of-way with electric lines. This activity accounts for the electric utility's share of brush and tree control costs.

This activity is carried out under the direct supervision of the Line Foreman and under the general supervision of a City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	BRUSH & TREE CONTROL					
33-338-5505	TOOLS	-	-	-	-	-
	Capital Expense Subtotal	-	-	-	-	-
33-338-6001	SALARIES AND WAGES	16,092	17,043	20,757	18,969	18,964
33-338-6002	OVERTIME WAGES	261	265	444	-	-
33-338-6010	ACCRUED EMPLOYEE BENEFITS	9,120	9,552	12,052	11,257	10,242
	Personnel Expense Subtotal	25,474	26,860	33,253	30,226	29,206
33-338-6110	PRINT.PUBLICATIONS, ADV.	100	181	150	51	150
33-338-6150	CONTRACT LABOR	20,000	23,598	35,000	22,230	25,000
33-338-6160	REPAIR SERVICES	200	-	200	536	500
33-338-6210	OPERATING SUPPLIES	4,500	1,648	3,500	967	3,500
33-338-6220	TOOLS/SMALL EQUIPMENT	500	-	500	58	500
33-338-6490	EQUIPMENT USE CHARGES	10,000	6,418	6,750	8,720	6,750
33-338-6901	MISCELLANEOUS	-	-	-	-	-
	Other Expense Subtotal	35,300	31,845	46,100	32,562	36,400
	ELECTRIC BRUSH & TREE CONTROL SUBTOTAL	\$ 60,774	\$ 58,705	\$ 79,353	\$ 62,787	\$ 65,606

Funds budgeted in Account No. 33-338-6150 include contracting for stump and tree removal, and grinding of material accumulated in the brush pit at the old landfill.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	7	3					\$ -	\$ -	\$ -
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	59	4					\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	36	5					\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	24						\$ -	\$ -	\$ -
Seasonal Laborer - Street/Sanitation		\$ -		21						\$ -	\$ -	\$ -
Foreman - Electric	\$ 26.55	\$ 39.83	\$ 15.49	121		136		129		\$ 3,412	\$ -	\$ 1,990
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	230		303		267		\$ 4,648	\$ -	\$ 2,308
Asst. Foreman/Lineman - Electric	\$ 21.57	\$ 32.36	\$ 12.60	85		138		112		\$ 2,408	\$ -	\$ 1,406
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	268		366		317		\$ 5,528	\$ -	\$ 2,745
Lineman - Electric	\$ 19.15	\$ 28.73	\$ 11.56	128		182		155		\$ 2,968	\$ -	\$ 1,792
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.47	226						0	0	0
										\$ 18,964	\$ -	\$ 10,242

Street Lighting: Although street lighting has sometimes been considered a public safety or public works function, the Board of Aldermen has determined that the City shall follow historic practice and assigns the expenses for street lighting to this activity within the Electric Utility. The City owns, operates, and maintains approximately 629 street lighting fixtures, of which one is metered and the remainder unmetered.

This activity is carried out by linemen and groundman under the general supervision of the Line Foreman.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	STREET LIGHTING					
33-339-5508	OTHER EQUIPMENT	2,500	-	5,000	-	5,000
	Capital Expense Subtotal	2,500	-	5,000	-	5,000
33-339-6001	SALARIES AND WAGES	3,126	3,519	4,994	4,965	4,513
33-339-6002	OVERTIME WAGES	168	74	0	-	40
33-339-6010	ACCRUED EMPLOYEE BENEFITS	2,143	1,923	2,841	2,707	2,461
	Personnel Expense Subtotal	5,437	5,516	7,835	7,672	7,013
33-339-6210	OPERATING SUPPLIES	7,500	3,996	7,500	7,581	7,500
33-339-6490	EQUIPMENT USE CHARGES	2,000	-	1,000	-	-
	Other Expense Subtotal	9,500	3,996	8,500	7,581	7,500
	ELECTRIC STREET LIGHTING SUBTOTAL	\$ 17,437	\$ 9,512	\$ 21,335	\$ 15,253	\$ 19,513

Funds budgeted in Account No. 33-339-6210 cover expenses associated with purchase of series ballast lights, photo eye switches, bulbs, etc. and purchase of decorative street lights and poles.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Foreman - Electric	\$ 26.55	\$ 39.83	\$ 15.49	27	2	56		42	1	\$ 1,102	\$ 40	\$ 658
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	76		65		71		\$ 1,230	\$ -	\$ 611
Asst. Foreman/Lineman - Electric	\$ 21.57	\$ 32.36	\$ 12.60	22		45		34		\$ 723	\$ -	\$ 422
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	47		72		60		\$ 1,038	\$ -	\$ 515
Lineman - Electric	\$ 19.15	\$ 28.73	\$ 11.56	16		28		22		\$ 421	\$ -	\$ 254
										\$ 4,513	\$ 40	\$ 2,461

SANITATION UTILITY FUND

Until October of 2016, the Sanitation Department collected refuse and recyclable materials from all residences and from all businesses unless the business required a level of service (such as roll-off containers) that the City could not provide. In October 2016, Dayne's Disposal Service, Inc. won a competitive bid process against other service providers including the City of Centralia. Dayne's hauls the garbage to the transfer station in Audrain County and takes the curbside residential recyclable material to the City of Columbia's Material Recovery Facility. This change in service allowed the City to reduce the residential standard trash rate to \$16.00 per month from \$17.25/month. The City would have had to increase the rate to \$19.50 to continue to provide the same level of service as before, and have sufficient funds to purchase new equipment.

The City of Centralia is responsible for the post-closure maintenance of the Centralia Landfill closed back in 1994. In addition, the Street and Sanitation department maintains a site for the drop off of appliances and residential yard waste.

The City still collects and recycles commercial cardboard.

BUDGET HIGHLIGHTS

In FY2018-19, the City purchased a roll-off recycling container with the assistance of a grant through Mid-Missouri Solid Waste Management funds and was approved for a second roll-off recycling container in FY2019-20. The drop-off recycling containers have been utilized a lot by citizens, and pick-ups have increased to two times per week. In FY2020-21, pick-ups are expected to increase to three times per week. The City also offers a Spring Cleanup week free of charge each year.

SANITATION FUND CASH FLOW

SANITATION UTILITY FUND CASH FLOW					
	Budget FY2019	Actual FY2019	Budget FY2020	Estimated FY2020	Budget FY2021
Estimated Cash Balance April 1	\$ 168,788	\$ 227,840	\$ 375,241	\$ 480,432	\$ 228,883
Operating Revenue	\$ 425,300	\$ 756	\$ 445,000	\$ 457,491	\$ 482,869
Non-operating Revenue	\$ 500	\$ 9,451	\$ 3,500	\$ 11,779	\$ 11,000
Expected/Actual Revenues	\$ 425,800	\$ 10,207	\$ 448,500	\$ 469,270	\$ 493,869
Available for Appropriation	\$ 594,088	\$ 228,596	\$ 823,741	\$ 949,702	\$ 722,752
Operating Expenditures & Reserve	\$ (488,735)	\$ -	\$ (564,661)	\$ (616,559)	\$ (647,519)
Non-operating Expenditures	\$ -	\$ -	\$ -	\$ (104,260)	\$ -
Proposed/Actual Appropriation	\$ (488,735)	\$ -	\$ (564,661)	\$ (720,819)	\$ (647,519)
ESTIMATED/ACTUAL CASH BALANCE	\$ 196,735	\$ 228,596	\$ 259,080	\$ 228,883	\$ 75,233

SUMMARY OF REVENUES – SANITATION FUND

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	GRANT REVENUE					
34-043-4332	MMSWMD GRANT	10,000	5,000	-	-	6,000
	Grant Revenue Subtotal	10,000	5,000	-	-	6,000
	UTILITY REVENUE					
34-047-4504	REFUSE COLLECTION CHARGES	444,000	449,423	445,000	457,491	476,869
	Refuse Collection Charges Subtotal	444,000	449,423	445,000	457,491	476,869
	SANITATION SALES REVENUE					
34-046-4620	RENTAL CITY PROP.	-	-	-	-	-
34-046-4630	SALE OF EQUIPMENT	-	-	-	-	-
	Sanitation Sales Revenue Subtotal	-	-	-	-	-
	OTHER REVENUE					
34-047-4110	INTEREST	2,000	8,639	2,500	9,626	8,500
34-047-4699	MISCELLANEOUS	1,000	2,350	1,000	2,153	2,500
	Sanitation Other Revenue Subtotal	3,000	10,989	3,500	11,779	11,000
	SANITATION FUND REVENUE TOTAL	\$ 457,000	\$ 465,412	\$ 448,500	\$ 469,270	\$ 493,869

SUMMARY OF EXPENSES – SANITATION FUND

			FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	SANITATION FUND		556,431	447,638	564,661	720,819	647,519
	34-341	Planning/Admin/Central	54,112	49,321	68,480	79,899	92,575
	34-342	Trash/Recycling Coll.	202,391	193,452	207,089	308,407	220,488
	34-343	Landfill/Trash/Rec. Disp.	299,927	204,865	289,092	332,512	334,455

ENTERPRISE FUNDS – OTHER UTILITIES PROGRAM – SANITATION UTILITY FUNCTION (SANITATION FUND)

Planning, Administration and Central Services: This activity provides funds for the planning and administrative functions that result from operating a full, municipal trash collection system, recycling operations, annual spring collection of large items, and care of closed sanitary landfills.

Funds are budgeted for personnel services to perform accounting and purchasing, inspections of closed landfills, meetings and discussion with staff personnel, cost analysis, data collection, long-range planning, and customer service. This activity also covers the City's participation in the Mid-Missouri Solid Waste Management District – Region H.

This activity also includes communication equipment expenses and cashiering and collecting services provided by the office staff at City Hall. These services consist of processing and collecting sanitation bills, processing delinquent notices, collecting delinquent accounts, selling permits, copies, etc. Central Services are carried out under the direct supervision of the City Clerk with general direction provided by the City Administrator. Twenty-nine percent (29%) of general cashiering and collecting costs are allocated to this activity.

Work performed under this activity is under the direct supervision of the City Clerk and the Foreman/Streets and Sanitation. General planning and oversight are provided by the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	PLANNING, ADMINISTRATION & CENTRAL SERVICES					
34-341-5506	DATA PROCESSING EQUIPMENT	500	713	725	2,072	-
34-341-5508	OTHER EQUIPMENT	-	-	12,180	-	-
	Capital Expense Subtotal	500	713	12,905	2,072	-
34-341-6001	SALARIES AND WAGES	23,930	22,227	25,188	29,698	32,770
34-341-6002	OVERTIME WAGES	2,359	1,936	2,191	1,501	982
34-341-6010	ACCRUED EMPLOYEE BENEFITS	14,399	12,041	12,411	18,747	16,077
	Personnel Expense Subtotal	40,687	36,204	39,790	49,945	49,829
34-341-6101	POSTAGE AND FREIGHT	3,600	3,570	3,625	3,105	3,625
34-341-6110	PRINTING , PUB.AND ADVERT	1,000	763	800	335	58
34-341-6120	DUES, MEMBERSHIPS, SUBSCRIPTIONS, & TUITON	-	0	435	-	435
34-341-6133	UTILITIES- TELEPHONE, FAX	-	0	145	-	145
34-341-6143	PROF. SERVICE-DATA PROCES	75	0	0	-	-
34-341-6150	CONTRACT LABOR	3,000	3,838	5,800	11,104	8,700
34-341-6170	MAINT AGREEMENTS & LEASES	2,000	1,906	1,740	4,173	2,175
34-341-6180	MEALS, LODGING, AND TRAVEL	-	0	435	17	435
34-341-6190	INSURANCE	100	360	500	1,448	725
34-341-6201	OFFICE SUPPLIES	50	427	725	98	725
34-341-6210	OPERATING SUPPLIES	600	543	580	626	4,350
34-341-6901	MISCELLANEOUS	500	997	1,000	6,977	21,373
	Other Expense Subtotal	10,925	12,404	15,785	27,882	42,746
34-341-8809	TRANSFER TO PERSONNEL	2,000	-	-	-	-
	Transfer Expense Subtotal	2,000	-	-	-	-
	SANITATION PLANNING, ADMIN & CENTRAL SERV. SUBTOTAL	\$ 54,112	\$ 49,321	\$ 68,480	\$ 79,899	\$ 92,575

Printing expenses budgeted in Account No. 34-341-6110 include advertisements for special "clean-up" periods and holiday refuse collection schedules.

Funds budgeted in this activity cover 29% of all cashiering and collecting expenses, as distributed from the Internal Service Fund.

Funds budgeted in Account No. 34-341-6170 are a pro-rated portion of maintenance agreements on the City's computer system, copier, and the government band radio system.

Planning, Administration and Central Services (cont.)

Personnel Services

				Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk I/Billing Clerk	\$ 13.78	\$ 20.67	\$ 7.68	512	22	539	14	526	15	\$ 7,244	\$ 300	\$ 4,149
Asst. City Clerk I/Court Clerk	\$ 13.78	\$ 20.67	\$ 7.68	441	8	547	7	494	15	\$ 6,811	\$ 300	\$ 3,907
Asst. City Clerk II	\$ 17.58	\$ 26.37	\$ 9.03	172	12	115	6	144	15	\$ 2,525	\$ 382	\$ 1,428
City Clerk	\$ 47,497.58	\$ 12.52		87	6	244	11	231	0	\$ 5,278	\$ -	\$ 2,894
Customer Service Rep.	\$ 9.75	\$ 14.63	\$ 2.00	0	0	107	0	302	0	\$ 2,941	\$ -	\$ 603
Deputy City Clerk/AP Clerk	\$ 39,059.80	\$ 7.63		372	33	394	19	394	0	\$ 7,406	\$ -	\$ 3,009
Scanning Clerk	\$ 13.00	\$ 19.50	\$ 2.00	40	0	42	0	44	0	\$ 566	\$ -	\$ 87
										\$ 32,770	\$ 982	\$ 16,077

Trash Collection: The purpose of this activity is to provide the collection of solid waste throughout the City. Residential customers receive weekly pickups, and business and commercial customers are picked up on a more frequent basis. Special pickups of recyclable materials from residences are made every other week. Weekly pickup of recyclable cardboard from commercial customers is made at least weekly. White goods (large appliances) are stored in a special area at the old landfill property, but are eventually collected by a vendor for reclamation. City residents may take brush and bags of grass, leaves, and other yard wastes to special composting sites at the old landfill and adjacent to the East Water Tower on Howard Burton Drive. However, the City encourages composting of yard wastes by residents on their own property.

This activity provides funds for personnel, equipment, and supplies associated with the trash collection service. Trash collection is carried out under contract with Dayne's Disposal Service, Inc.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	TRASH & RECYCLING COLLECTION					
34-342-5502	VEHICLE	-	-	-	2,606	-
34-342-5508	OTHER EQUIPMENT	-	-	6,000	-	-
34-342-5509	MISCELLANEOUS, CAPITAL	6,000	-	6,000	-	13,000
	Capital Expense Subtotal	6,000	-	12,000	2,606	13,000
34-342-6001	SALARIES AND WAGES	7,925	5,137	4,811	5,530	5,035
34-342-6002	OVERTIME WAGES	911	810	1,129	801	866
34-342-6010	ACCRUED EMPLOYEE BNEF.	5,956	3,336	3,399	3,783	3,666
	Personnel Expense Subtotal	14,791	9,283	9,339	10,113	9,568
34-342-6110	PRINTING	100	205	250	-	250
34-342-6150	CONTRACT LABOR	180,000	183,525	185,000	191,428	197,171
34-342-6210	OPERATING SUPPLIES	500	439	500	-	500
34-342-6420	EQUIPMENT REPAIR CHARGES	-	-	-	-	-
34-342-6490	EQUIPMENT USE CHARGES	1,000	-	-	-	-
34-342-6901	MISCELLANEOUS	-	-	-	-	-
	Other Expense Subtotal	181,600	184,169	185,750	191,428	197,921
34-342-8801	TRANSFER TO OTHER FUNDS	-	-	-	104,260	-
	Transfer Expense Subtotal	-	-	-	104,260	-
	TRASH & RECYCLING SUBTOTAL	\$ 202,391	\$ 193,452	\$ 207,089	\$ 308,407	\$ 220,488

Funds budgeted in Account No. 34-342-6150 are for half of the expenses for contracted solid waste services. The remaining half is budgeted in landfill expenses.

Funds budgeted in Account No. 34-342-6210 are for disinfectants, etc.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	82	27	48	17	65	22	\$ 1,135	\$ 574	\$ 978
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	141	2	94		117	1	\$ 1,831	\$ 23	\$ 1,277
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	27	16	27		27	8	\$ 596	\$ 269	\$ 615
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26			193	17	96		\$ 1,474	\$ -	\$ 796
Seasonal Laborer - Street/Sanitation	\$ -	\$ -	\$ -	45						\$ -	\$ -	\$ -
										\$ 5,035	\$ 866	\$ 3,666

Trash Disposal, Recycling Costs and Landfill Maintenance: Trash disposal entails inspecting and disposing of solid wastes in a state-approved sanitary landfill. Until April 1, 1994, the City operated its own landfill. This site is filled, covered, and closed.

The City has an ongoing obligation to monitor and maintain three closed landfill sites: two adjacent areas located north and northwest of the Centralia Country Club and west of the northeast wastewater treatment lagoons, and another located north of Highway 22 at the west City limits.

Funds appropriated for this activity will pay for disposal fees at the Columbia landfill and charges by private contractors for the use of roll-off containers and disposal fees for the spring cleanup and disposal of white goods. The activity also includes expenses directly associated with post-closure monitoring and maintenance of all closed landfills and maintenances of the holding sites for compost and white goods.

The activity is carried out by all members of the Street and Sanitation Department under the general oversight of the Street and Sanitation Foreman under the general supervision of the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	LANDFILL/ TRASH AND RECYCLING DISPOSAL					
34-343-6001	SALARIES AND WAGES	4,750	1,545	1,584	5,315	3,803
34-343-6002	OVERTIME WAGES	3,595	581	268	67	3
34-343-6010	ACCRUED EMPLOYEE BENEFITS	4,145	548	1,144	1,781	2,660
	Personnel Expense Subtotal	12,489	2,674	2,996	7,163	6,466
34-343-6150	CONTRACT LABOR	190,000	193,491	195,000	311,706	314,823
34-343-6210	OPERATING SUPPLIES	100	33	100	-	-
34-343-6320	BAD DEBTS	-	-	-	-	500
34-343-6420	EQUIPMENT REPAIR CHARGES	-	-	-	-	-
34-343-6450	EQUIPMENT RENTAL	-	-	-	-	-
34-343-6490	EQUIPMENT USE CHARGES	4,000	5,943	6,000	6,480	6,200
	Other Expense Subtotal	274,948	199,517	283,100	318,186	321,523
	LANDFILL/TRASH & RECYCLING DISPOSAL SUBTOTAL	\$ 299,927	\$ 204,865	\$ 289,092	\$ 332,512	\$ 334,455

Laboratory Fees for chemical tests relating to methane/landfill gas monitoring and other permit requirements are shown in Account No. 34-343-6150, as are fees for supplying and removing roll-off containers during spring "cleanup" period and the services of a contract tub-grinder at the brush pit.

Funds in Account No. 34-343-6902 represent the cost of tipping fees at the City of Columbia's Sanitation Landfill. The tipping fee at the Columbia Sanitary Landfill increased to \$41.00/ton in October of 2014. The increased cost of line 34-343-6902 is mainly due to this fee increase although tonnage increased last year by about 3%.

Funds in Account No. 34-343-6904 represent the City's remaining statutory obligation for post-closure maintenance of the landfills.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	5	0	53		29	0	\$ 510	\$ 3	\$ 330
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	32		174		103	0	\$ 1,608	\$ -	\$ 1,112
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	48		62		55		\$ 1,211	\$ -	\$ 961
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26			62	3	31		\$ 474	\$ -	\$ 256
Seasonal Laborer - Street/Sanitation	\$ -	\$ -	\$ -	8				4		\$ -	\$ -	\$ -
										\$ 3,803	\$ 3	\$ 2,660

A. B. CHANCE MEMORIAL TRUST FUND

This activity consists of administration and maintenance performed for the A. B. Chance Memorial Mausoleum at the Centralia City Cemetery. Trust documents limit the types of investments which may be used.

A.B. CHANCE MEMORIAL FUND CASH FLOW					
	Budget FY2019	Actual FY2019	Budget FY2020	Estimated FY2020	Budget FY2021
Estimated Cash Balance April 1	\$ 233,495	\$ 226,445	\$ 226,445	\$ 221,095	\$ 220,025
Expected Revenues	\$ 600	\$ 1,860	\$ 600	\$ 3,462	\$ 3,300
Available for Appropriation	\$ 234,095	\$ 228,305	\$ 227,045	\$ 224,557	\$ 223,325
Proposed Appropriation	\$ (7,650)	\$ (3,708)	\$ (5,950)	\$ (4,532)	\$ (5,950)
Estimated Unencumbered Balance					
March 31*	<u>\$ 226,445</u>	<u>\$ 224,597</u>	<u>\$ 221,095</u>	<u>\$ 220,025</u>	<u>\$ 217,375</u>

TRUST FUND REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
41-046-4110	INTEREST	600	1,860	600	3,462	3,300
A.B. CHANCE FOUNDATION FUND REVENUE TOTAL		<u>\$ 600</u>	<u>\$ 1,860</u>	<u>\$ 600</u>	<u>\$ 3,462</u>	<u>\$ 3,300</u>

A. B. CHANCE TRUST FUND – CEMETERY OPERATIONS PROGRAM – CHANCE MEMORIAL FUNCTION

Operations: Included here are expenses relating to investment activities supervision, design and completion of improvements, contract maintenance, and utilities. These expenses are funded by the investment income from a trust fund established by the Chance family and administered by the City of Centralia.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
41-412-6110	PRINTING,PUBLICATIONS,ADV	50	-	50	-	50
41-412-6131	UTILITIES-WATER	600	-	400	156	400
41-412-6150	CONTRACT LABOR	6,000	3,675	4,500	3,676	4,500
41-412-6210	OPERATING SUPPLIES	1,000	33	1,000	700	1,000
41-412-6901	MISCELLANEOUS	-	-	-	-	-
A.B. CHANCE FOUNDATION FUND EXPENSE TOTAL		<u>\$ 7,650</u>	<u>\$ 3,708</u>	<u>\$ 5,950</u>	<u>\$ 4,532</u>	<u>\$ 5,950</u>

Funds shown in Account No. 41-412-6110 cover expenses associated with advertising mausoleum maintenance contract for bids.

No salary or wages are paid out of this fund.

CAPITAL PROJECTS FUNDS

The capital Project Funds are special funds set aside for capital improvement projects. The Fire Equipment/Public Safety Capital Fund was set up to act as a sinking fund to pay for capital purchases for the Centralia Volunteer Fire Department. Although designated for purchase of major pieces of equipment, based on the current fund balance and the amount of revenue the annual stream, it would take decades to build up enough funds. The Street and Highway Fund has not been used for several years, but can act as a special project fund for capital projects funded by County or State Grants.

FIRE EQUIPMENT FUND CASH FLOW

PUBLIC SAFETY /FIRE EQUIPMENT PROJECT FUND					
	Budget FY2019	Actual FY2019	Budget FY2020	Estimated FY2020	Budget FY2021
Estimated Cash Balance April 1	\$ 81,554	\$ 81,554	\$ 85,070	\$ 86,920	\$ 90,344
Expected Revenues	\$ 2,010	\$ 2,072	\$ 1,850	\$ 3,423	\$ 3,355
Available for Appropriation	\$ 83,564	\$ 83,626	\$ 86,920	\$ 90,344	\$ 93,699
Proposed Appropriation	\$ (8,167)	\$ -	\$ -	\$ -	\$ (10,000)
Estimated Unencumbered Balance					
March 31*	<u>\$ 75,397</u>	<u>\$ 83,626</u>	<u>\$ 86,920</u>	<u>\$ 90,344</u>	<u>\$ 83,699</u>

HIGHWAY & STREETS FUND CASH FLOW

HIGHWAY & STREETS PROJECT FUND					
	Budget FY2019	Actual FY2019	Budget FY2020	Estimated FY2020	Budget FY2021
Estimated Cash Balance April 1	\$ -	\$ 3,862	\$ 3,862	\$ 3,862	\$ 3,862
Expected Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Available for Appropriation	\$ -	\$ 3,862	\$ 3,862	\$ 3,862	\$ 3,862
Proposed Appropriation	\$ -	\$ -	\$ -	\$ -	\$ -
Estimated Unencumbered Balance					
March 31*	<u>\$ -</u>	<u>\$ 3,862</u>	<u>\$ 3,862</u>	<u>\$ 3,862</u>	<u>\$ 3,862</u>

CAPITAL PROJECTS FUND – PUBLIC SAFETY PROGRAM – FIRE EQUIPMENT FUNCTION

In 1968, the Board of Aldermen of the City of Centralia adopted an ordinance specifying that 25% of all revenue received from the sale of cigarette stamps be deposited in the "Fire Department Fund". Through the early years, funds from cigarette stamps were a primary, although not exclusive, source of operating revenue for the Fire Department. As the General Fund assumed more financial responsibility for operation and maintenance activities of the Fire Department, revenue from cigarette stamps was put to the more exclusive use of purchasing Fire Department equipment. Sometime after 1976, by motion and vote of the Board of Aldermen, the cigarette stamp revenue was to be set aside annually and accumulated for the purpose of purchasing major pieces of firefighting equipment.

The purpose of this activity, therefore, is to provide a sinking account from which purchase of firefighting equipment can be expensed and funds for expensive equipment can be saved over several years. Because the cigarette tax is a meager revenue source, additional funds may from time-to-time be transferred from the General Fund as available.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
52-041-4062	25% TOB.STAMPS&TAX FIRE E	1,800	-	1,800	1,780	1,745
52-046-4110	INTEREST	50	1,940	50	1,643	1,610
52-046-4690	OTHER CONTRIBUTIONS	-	-	-	-	-
CAPITAL PROJECTS PUBLIC SAFETY REVENUE TOTAL		\$ 1,850	\$ 1,940	\$ 1,850	\$ 3,423	\$ 3,355
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
52-521-5502	VEHICLES	-	-	-	-	-
52-521-6220	TOOLS & SMALL EQUIPMENT	-	-	-	-	10,000
CAPITAL PROJECTS FIRE EQUIPMENT EXPENSE TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 10,000

No salary or wages are paid out of this fund.

CAPITAL PROJECTS FUND – PUBLIC WORKS PROGRAM – HIGHWAYS AND STREETS FUNCTION

Capital Outlay: This activity represents a method to separately account for highway and street capital projects funded through county and state grants. Generally only grant-eligible expenses (for engineering fees, rental of special equipment, and purchases of construction supplies and materials) are shown. This activity can also account for work performed by private contractors. In some instances, labor expenses for construction work performed by City employees may be included.

For Fiscal Years 2013-2014 through 2020-21 there was no activity in this account

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
53-046-4110	INTEREST	-				
CAPITAL PROJECTS - HIGHWAYS & STREETS REVENUE TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -
ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
53-531-5509	MISCELLANEOUS, CAPITAL	-	-		-	
53-531-6210	OPERATING SUPPLIES	-	-		-	
CAPITAL PROJECTS - HIGHWAYS & STREETS EXPENSE TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -
	BEGINNING FUND BALANCE	3,862	3,862	3,862	3,862	3,862
	REVENUE	-	-	-	-	-
	EXPENSES	-	-	-	-	-
	NET REVENUES OVER/(UNDER) EXPENSES	\$ 3,862	\$ 3,862	\$ 3,862	\$ 3,862	\$ 3,862

No salary or wages are paid out of this fund.

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INTERNAL SERVICES FUNDS

The City has established two internal service funds; Central Services which served as a fund to reconcile personnel costs that were charged out to various departments and Capital Equipment which serves as an accounting center for vehicle maintenance and replacement costs. Within the Central Services Program were the Personnel Program where the employee benefits had historically been accrued, and the Financial Program where the time and materials used to support the various utility funds and other revenue collection activities could be tracked and charged out to the various utilities and other activities.

In FY 2016, at the advice of the auditors, the accrual of employee benefits and insurance expenses to the Personnel Function of Central Services was discontinued.

INTERNAL SERVICES FUND – CENTRAL SERVICES PROGRAM –FINANCIAL FUNCTION

Cashiering & Collecting: This activity allows for the distribution of personnel expenses and making payments to vendors for supplies and materials associated with cashiering and collecting activities for all funds. In other funds in the budget, including the General Fund and each of the utility funds, is a Cashiering and Collecting or similarly labeled activity. Expenses from this internal service activity are proportionately expensed to these other funds. The resulting journal and general ledger accounting entries thereby become "income" to this activity and match the liabilities incurred here.

This activity is carried out by the Deputy City Clerk under the general supervision of the City Clerk and City Administrator.

INTERNAL SERVICES FUNDS ARE SELF-BALANCING AND ARE NOT BUDGETED FOR APPROPRIATION.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	CENTRAL SERVICES - CASHIERING & COLLECTING EXPENSES					
61-612-5506	DATA PROCESSING EQUIPMENT	24,780	2,457	2,500	7,144	-
61-612-5508	OTHER EQUIPMENT	-	-	42,000	13,395	5,000
	Capital Expense Subtotal	24,780	2,457	44,500	20,539	5,000
61-612-6001	SALARIES AND WAGES	12,356	80,474	100,150	106,862	113,000
61-612-6002	OVERTIME WAGE	48,363	6,553	6,726	5,047	3,386
61-612-6010	ACCURED EMPLOYEE BENEFITS	45,386	28,225	48,980	41,414	55,437
	Personnel Expense Subtotal	106,105	115,252	155,856	153,322	171,823
61-612-6101	POSTAGE AND FREIGHT	70,969	12,374	12,500	14,143	12,500
61-612-6110	PRINTING, PUBLICATIONS, AND ADVERTISING	-	148	-	-	200
61-612-6120	DUES, MEMBERSHIPS, SUBSCRIPTIONS	-	-	1,500	490	1,500
61-612-6133	UTILITIES-TELEPHONE, FAX	39,378	80	500	813	500
61-612-6143	PROF. SERV-DATA PROCESSIN	-	-	-	-	-
61-612-6150	CONTRACT LABOR	3,520	14,435	20,000	44,104	30,000
61-612-6170	MAINT AGREEMENTS & LEASES	6,350	4,870	6,000	8,786	7,500
61-612-6180	MEALS, LODGING, & TRAVEL	-	-	1,500	30	1,500
61-612-6201	OFFICE EQUIPMENT/FURNITURE	450	1,474	2,500	339	2,500
61-612-6210	OPERATING SUPPLIES	6,450	1,988	2,000	2,147	2,500
61-612-6901	MISC EXPENSE	5,550	3,427	3,500	6,403	15,000
	Other Expense Subtotal	132,667	38,796	50,000	77,254	73,700
	CASHIERING & COLLECTING EXPENSE TOTAL	\$ 263,552	\$ 156,505	\$ 250,356	\$ 251,115	\$ 250,523

This is only a "clearing account" for cashiering and collecting payments. The actual expenses are budgeted and accounted in a proportional manner in several of the other funds.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	CENTRAL SERVICES - CASHIERING & COLLECTING REVENUES					
61-048-4812	CASHIERING AND COLLECTING	\$ 263,552	\$ 156,505	\$ 250,356	\$ 251,115	\$ 250,523

INTERNAL SERVICES FUND – CAPITAL EQUIPMENT PROGRAM – EQUIPMENT CHARGES FUNCTION

Equipment Operations: This activity consists of paying for expenses associated with the operation, maintenance, and repair of vehicles and large equipment. Funds received as revenue to this activity are actually ledger transfers of expenses shown as "equipment use charges" (Account No. 490 in many of the activities presented in this budget). Equipment use charges are based on historic and estimated expenses for motor fuel, equipment parts, supplies, internal and contract labor for repairs, and motor vehicle liability insurance. Equipment use charges are made on the basis of mileage or hourly use of vehicles and equipment for the various municipal purpose. As with the other Internal Service Fund activates, this activity is operated as an "enterprise" fund. Though its revenues and expenses are expected to balance out over the years, this activity may show a fund balance or small deficit in the end of any given fiscal year.

Capital Equipment - Expenses

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	CAPITAL EQUIPMENT - EQUIPMENT OPERATION					
62-621-6001	SALARIES AND WAGES	11,269	27,779	27,849	27,476	27,525
62-621-6002	OVERTIME WAGES	151	77	409	-	43
62-621-6010	ACCURED EMPLOYEE BENEFITS	7,183	15,880	17,576	17,657	17,455
	Personnel Expense Subtotal	18,603	43,736	45,834	45,133	45,023
62-621-6150	CONTRACT LABOR	-	-	-	-	-
62-621-6190	INSURANCE	27,653	10,816	12,000	27,462	40,000
62-621-6210	SUPPLIES	-	-	-	23	100
62-621-6410	MOTOR FUEL	62,565	56,584	60,000	59,974	65,000
62-621-6420	EQUIPMENT PARTS AND SUPPL	55,452	40,958	45,000	28,538	40,000
62-621-6430	EQUIPMENT REPAIR CHARGES	23,159	16,323	23,200	12,873	20,000
62-621-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
62-621-8801	TRANSFER TO OTHER FUNDS	198,000	198,000	54,500	53,737	200,000
62-621-6901	MISCELLANEOUS	-	-	-	-	-
	Other Expense Subtotal	366,829	322,681	194,700	182,606	365,100
	CAPITAL EQUIPMENT EXPENSE TOTAL	\$ 476,862	\$ 366,417	\$ 240,534	\$ 227,739	\$ 410,123

Capital Equipment - Revenues

ACCOUNT NUMBER	ACCOUNT TITLE	FY2018-19 BUDGET	FY2018-19 AUDITED	FY2019-20 BUDGET	FY2019-20 ESTIMATED	FY2020-21 BUDGET
	CAPITAL EQUIPMENT - EQUIPMENT OPERATION - REVENUES					
62-048-4810	EQUIPMENT USE CHARGE	\$ 232,950	\$ 209,819	\$ 210,000	\$ 325,582	\$ 328,838

The payments made from this activity represent disbursements of moneys previously appropriated and expensed as equipment use changes in the other activities of this budget.

Personnel Schedule

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY18-19		Est. Hours FY19-20		Budgeted Hrs FY20-21		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	202	1	93		148	1	\$ 2,572	\$ 13	\$ 1,282
Apprentice Lineman - Electric	\$ 17.44	\$ 26.16	\$ 8.66	68		93		81		\$ 1,404	\$ -	\$ 697
Asst Foreman - Street/Sanitation	\$ 17.59	\$ 26.39	\$ 11.34	228	1	197		212	1	\$ 3,733	\$ 13	\$ 2,413
Asst Foreman - Water/Wastewater	\$ 17.55	\$ 26.33	\$ 11.47			226		113		\$ 1,985	\$ -	\$ 1,298
Asst. Foreman/Lineman - Electric	\$ 21.57	\$ 32.36	\$ 12.60	81		103		92		\$ 1,984	\$ -	\$ 1,159
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.82	208		138		173		\$ 2,707	\$ -	\$ 1,872
Equip. Operator - Street/Sanitation	\$ 15.29	\$ 22.94	\$ 8.26			151		75		\$ 1,151	\$ -	\$ 622
Equip. Operator - Water/Wastewater	\$ 16.59	\$ 24.89	\$ 10.65	167		241		204		\$ 3,384	\$ -	\$ 2,173
Foreman - Electric	\$ 26.55	\$ 39.83	\$ 15.49	19		11		15		\$ 392	\$ -	\$ 228
Foreman - Street/Sanitation	\$ 22.07	\$ 33.11	\$ 17.52	239	1	156		198	1	\$ 4,359	\$ 17	\$ 3,469
Foreman - Water/Wastewater	\$ 23.70	\$ 35.55	\$ 12.78	77		32		55	0	\$ 1,292	\$ -	\$ 697
Lineman - Electric	\$ 19.15	\$ 28.73	\$ 11.56	140		125		132		\$ 2,533	\$ -	\$ 1,529
Seasonal Laborer - Street/Sanitation	\$ -	\$ -	\$ -	21				11		\$ -	\$ -	\$ -
Sr. Water Plant Operator	\$ 19.23	\$ 28.85	\$ 11.81	3				2		\$ 29	\$ -	\$ 18
										\$ 27,525	\$ 43	\$ 17,455

Capital Improvement Projects

Capital Improvement Budget Summary						
	FY 2019 BUDGET	FY 2020 BUDGET	FY2020-21 BUDGET	FY 2022 PLANNED	FY 2023 PLANNED	FY 2024 PLANNED
GENERAL GOVERNMENT	1,000	5,000	5,000	5,000	5,000	10,000
PUBLIC SAFETY	71,540	137,440	81,040	43,600	31,600	31,600
PUBLIC WORKS	60,000	17,000	193,500	133,500	93,500	93,500
PLANNING/ECON DEVELOP	-	155,000	15,000	-	-	-
TOTAL GENERAL FUND	\$ 132,540	\$ 314,440	\$ 294,540	\$ 182,100	\$ 130,100	\$ 135,100
WATER UTILITY	40,000	15,000	177,208	130,958	90,958	90,958
SEWER UTILITY	88,000	95,000	92,000	126,000	91,000	91,000
ELECTRIC UTILITY	53,000	280,000	951,250	257,500	183,000	40,000
SANITATION	13,000	6,000	-	-	300,000	-
TOTAL ENTERPRISE FUNDS	\$ 194,000	\$ 396,000	\$ 1,220,458	\$ 514,458	\$ 664,958	\$ 221,958
ANNUAL OVERLAY	\$ 256,521	\$ 934,742	\$ 296,650	\$ 331,774	\$ 301,104	\$ 120,238
TOTAL ALL FUNDS	\$ 583,061	\$ 1,645,182	\$ 1,811,648	\$ 1,028,332	\$ 1,096,162	\$ 477,296

CAPITAL PROJECTS - GENERAL FUND DETAIL

GENERAL FUND			FY 2019 BUDGET	FY 2020 BUDGET	FY2020-21 BUDGET	FY 2022 PLANNED	FY 2023 PLANNED	FY 2024 PLANNED
GENERAL GOVERNMENT								
General Government								
Bldg & Grounds	01-171-5506	Camera/DVR City Hall	1,000	-	-	-	-	-
Bldg & Grounds	01-171-5510	City Hall Maintenance	-	5,000	5,000	5,000	5,000	10,000
Subtotal			1,000	5,000	5,000	5,000	5,000	10,000
PUBLIC SAFETY								
Police								
Patrol	01-212-5502	Vehicles (Patrol Car)	29,000	54,500	-	30,000	30,000	30,000
Patrol	01-212-5506	Mobile Data Terminals	8,000	-	-	12,000	-	-
Dispatch	01-212-5506	CAD System	28,200	-	-	-	-	-
Patrol	01-212-5508	Balistic vests	2,700	1,600	2,400	1,600	1,600	1,600
Patrol	01-212-5508	Body Cameras	-	-	-	-	-	-
Patrol	01-212-5508	Radar	-	6,200	-	-	-	-
Patrol	01-212-5509	Guns Upgrade/Replacement	-	-	6,000	-	-	-
Animal Control	01-251-5510	Animal Holding Facility Upgrades	-	20,000	20,000			
Animal Control	01-251-5502	Vehicles (Animal Control)	-	-	24,000			
Subtotal			\$ 67,900	\$ 82,300	\$ 52,400	\$ 43,600	\$ 31,600	\$ 31,600
Fire								
Fire Protection	01-221-5501	New pagers	3,640	3,640	3,640	-	-	-
Fire Protection	01-222-5504	SCBA Equipment (20% Match)	-	24,000	25,000	-	-	-
Fire Protection	01-222-5504	Turnout Gear (10)	-	27,500	-	-	-	-
Subtotal			3,640	55,140	28,640	-	-	-
Public Safety Subtotal			\$ 71,540	\$ 137,440	\$ 81,040	\$ 43,600	\$ 31,600	\$ 31,600
Street								
Weed Control	01-133-5508	Side Boom for Tractor	-	-	-	40,000	-	-
Street Maint	01-312-5507	Wheel Loader (Financed)	-	-	-	-	-	-
Street Maint	01-312-5507	Skid Steer (50%)	40,000	-	-	-	-	-
Street Maint	01-312-5507	Street Sweeper	-	-	41,000	41,000	41,000	41,000
Sidewalk/Parking	01-314-6901	SRTS Engineering (Grant 80%)	15,000	-	-	-	-	-
Storm Drng	01-318-5509	Storm Sewer Lining/Repair	-	12,000	150,000	50,000	50,000	50,000
Storm Drng	01-318-5509	Engineering	5,000	5,000	2,500	2,500	2,500	2,500
Street Dept. Subtotal			\$ 60,000	\$ 17,000	\$ 193,500	\$ 133,500	\$ 93,500	\$ 93,500
Community Planning/Econ. Dvelopment								
Commun. Planning	01-411-6144	Comprehensive Plan Consulting	-	-	-	-	-	-
Commun. Planning	01-421-6905	Demolition	-	155,000	15,000	-	-	-
Comm. Planning/Econ Dev. Subtotal			-	155,000	15,000	-	-	-
TOTAL GENERAL FUND			\$ 132,540	\$ 314,440	\$ 294,540	\$ 182,100	\$ 130,100	\$ 135,100

[illegible]

CAPITAL PROJECTS - ENTERPRISE FUND DETAIL

ENTERPRISE FUNDS								
			FY 2019 BUDGET	FY 2020 BUDGET	FY2020-21 BUDGET	FY 2022 PLANNED	FY 2023 PLANNED	FY 2024 PLANNED
Water								
Planning Admin	31-310-6901	Water Plant Engineering	40,000	15,000	10,000	10,000	5,000	5,000
Well Oper/Maint	31-303-5508	Well #6 Upgrade & Maintenance	-	-	60,000	-	-	-
Distrib Oper/Maint	31-306-5502	Service Truck with Enclosed Bed	-	-	-	35,000	-	-
Distrib Oper/Maint	31-306-5509	Valve at NE Tower	-	-	10,000	-	-	-
Treatment/Oper/Maint	31-307-6901	Equipment Replacement	-	-	85,958	85,958	85,958	85,958
Buildings & Grounds	31-309-5509	Power Rake for Skid Loader (50%)	-	-	5,250	-	-	-
Buildings & Grounds	31-309-5509	Commercial Mower (50%)	-	-	6,000	-	-	-
Water Dept. Subtotal			40,000	15,000	177,208	130,958	90,958	90,958
Sewer								
Collection Oper/Mt	32-323-5509	Sewer main lining	73,000	75,000	60,000	60,000	65,000	65,000
Collection Oper/Mt	32-323-5509	Manhole lining	5,000	5,000	5,000	5,000	5,000	5,000
Collection Oper/Mt	32-323-5509	Smart Covers - Data collection	-	-	12,000	6,000	6,000	6,000
Collection Oper/Mt	32-323-5509	Boom Mower for Tractor	-	-	-	40,000	-	-
Land Application	32-323-5508	Equipment replacement	10,000	15,000	15,000	15,000	15,000	15,000
Sewer Dept. Subtotal			88,000	95,000	92,000	126,000	91,000	91,000
ELECTRIC								
Building & Grounds	33-333-5508	Commercial Mower (50%)	-	-	6,000	-	-	-
Building & Grounds	33-333-5508	Power Rake for Skid Loader (50%)	-	-	5,250	-	-	-
Building & Grounds	33-333-5510	City Hall improvements	5,000	5,000	40,000	10,000	10,000	10,000
Building & Grounds	33-333-5510	New Building for Equipment	-	-	-	50,000	-	-
Distribution O/M	33-334-5502	Bucket Truck (Little Wing)	-	-	-	132,500	-	-
Distribution O/M	33-334-5502	Digger Derrick Truck	-	205,000	-	-	-	-
Distribution O/M	33-334-5508	Backyard machine	-	-	-	-	143,000	-
Distribution O/M	33-334-5508	Trackhoe	-	-	54,000	-	-	-
Distribution O/M	33-334-5509	Underground utilities	40,000	25,000	25,000	25,000	25,000	25,000
Distribution O/M	33-334-5509	Major Distribution Upgrades	-	-	125,000	-	-	-
Distribution O/M	33-334-5509	AMI System	-	40,000	691,000	-	-	-
Brush & Tree Control	33-338-5508	Chipper	-	-	-	35,000	-	-
Street Lighting	33-339-5508	LED street lights	8,000	5,000	5,000	5,000	5,000	5,000
Electric Dept. Subtotal			53,000	280,000	951,250	257,500	183,000	40,000
SANITATION								
Trash Collection	34-342-5502	Recycling trailer(s)(75% Grant)	13,000	6,000	-	-	-	-
Trash Collection	34-342-5502	Trash Truck	-	-	-	-	300,000	-
Sanitation Dept. Subtotal			13,000	6,000	-	-	300,000	-

CAPITAL PROJECTS - INTERNAL SERVICE FUND

INTERNAL SERVICE FUNDS								
			FY 2019 BUDGET	FY 2020 BUDGET	FY2020-21 BUDGET	FY 2022 PLANNED	FY 2023 PLANNED	FY 2024 PLANNED
CAPITAL EQUIPMENT								
Equipment Charges	62-621-5509	Transfer to General Fund for Capital	40,000	54,500	200,000	-	-	-
Equipment Charges	62-621-5509	Fuel island	-	-	-	-	-	-
Capital Equipment Subtotal			40,000	54,500	200,000	-	-	-