



Board of Aldermen - Regular Meeting

Minutes

Monday, October 16, 2023 at 6:30 pm

CENTRALIA CITY HALL COUNCIL CHAMBERS

114 S. Rollins Street, Centralia, MO 65240

1. CALL TO ORDER

Minutes:

Mayor Cox called the meeting to order at 6:30 pm.

2. ROLL CALL

Minutes:

Aldermen Lonnie Cox, Robert Hudson, David Wilkins, and Harold Deckerd answered roll call. Aldermen Don Rodgers and Landon Magley were absent. Others present: City Administrator Tara Strain, City Clerk Marilyn Dick, City Attorney Cydney Mayfield, Police Sergeant Jerry Stoebe. Citizens present: James Smith with the Centralia Fireside Guard, Amanda Schultz with Williams Keepers Auditing Firm.

3. PLEDGE OF ALLEGIANCE

Minutes:

Mayor Cox led everyone in reciting the Pledge of Allegiance.

4. COMMENTS FROM CITIZENS

Minutes:

Mayor Cox opened the floor for Comments from Citizens at 6:30 pm. Hearing no comments, the section was closed at 6:30 pm.

5. AUDIT REPORT FROM WILLIAMS KEEPERS

Minutes:

Amanda Schultz presented the Board with the FY23 annual final audit report. Reports reviewed included the summary report, audited financial statements, auditors communication letter, and the management letter. Williams Keepers issued the city an unmodified, clean opinion on the financial statements. The annual report on the schedule of payroll reportable to Mirma was also prepared by Williams Keepers.

6. CONSENT AGENDA

Approved as a group unless separated by request of one or more Aldermen. (Motion)

Minutes:

Alderman Hudson made a motion to approve the consent agenda as published. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously. Vote results: Aye: 4; Nay: 0; Absent: 2.

- a. Board of Aldermen Meeting Minutes**
- b. Public Works & Utilities Committee Meeting Minutes**
- c. General Government & Public Safety Committee Meeting Minutes**
- d. Collector's Report**
- e. Treasurer's Report**
- f. Activity Reports**

7. ACCOUNTS PAYABLE OVER \$1,250

Minutes:

Alderman Hudson made a motion to approve the accounts payable over \$1,250, for a total of \$597,027.32. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously. Vote results: Aye: 4; Nay: 0; Absent: 2.

ACTION AGENDA

8. LEGAL

- a. AN ORDINANCE TO ADD A NEW SECTION 18-56.1 TO THE CENTRALIA CITY CODE REGARDING PARKING ALONG SECTIONS OF SNEED STREET AND SINGLETON STREET.**

Bill No. _2523 Ordinance No. _3176

Minutes:

Administrator Strain presented a bill marked and designated as bill no. 2523 to create an ordinance entitled "AN ORDINANCE TO ADD A NEW SECTION 18-56.1 TO THE CENTRALIA CITY CODE REGARDING PARKING ALONG SECTIONS OF SNEED STREET AND SINGLETON STREET." Alderman Hudson moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. Alderman Hudson moved the bill be placed on its second reading. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Hudson moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Cox, Hudson, Wilkins and , Deckerd. Voting AGAINST: none. Absent: Rodgers and Magley. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 3176.

- b. AN ORDINANCE TO BAN THE USE OF LEAD MATERIALS IN THE PUBLIC DRINKING WATER SYSTEM AND PRIVATE PLUMBING CONNECTED TO THE PUBLIC DRINKING WATER SYSTEM; AND TO PROTECT CITY RESIDENTS FROM LEAD CONTAMINATION**

IN THE CITY'S PUBLIC DRINKING WATER SYSTEM AND THEIR OWN PRIVATE PLUMBING SYSTEMS.

Bill No. 2524 Ordinance No. 3177

Minutes:

Administrator Strain presented a bill marked and designated as bill no. 2524 to create an ordinance entitled "AN ORDINANCE TO BAN THE USE OF LEAD MATERIALS IN THE PUBLIC DRINKING WATER SYSTEM AND PRIVATE PLUMBING CONNECTED TO THE PUBLIC DRINKING WATER SYSTEM; AND TO PROTECT CITY RESIDENTS FROM LEAD CONTAMINATION IN THE CITY'S PUBLIC DRINKING WATER SYSTEM AND THEIR OWN PRIVATE PLUMBING SYSTEMS.." Alderman Deckerd moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. Alderman Deckerd moved the bill be placed on its second reading. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Deckerd moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Cox, Hudson, Wilkins, and Deckerd. Voting AGAINST: none, Absent: Rodgers and Magley. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 3177.

c. AN ORDINANCE TO ESTABLISH THE MUNICIPAL FILING DEADLINE FOR IN PERSON CANDIDATE FILING AND CERTIFIED MAIL IN CANDIDATE FILING FOR PUBLIC OFFICE WITHIN THE CITY OF CENTRALIA MISSOURI PURSUANT TO RSMO 115.003 AND 115.355 AND PURSUANT TO SECTION 8-2 OF THE CENTRALIA CITY ORDINANCES.

Bill No. ___2525 Ordinance No. ___3178

Minutes:

Administrator Strain presented a bill marked and designated as bill no. 2525 to create an ordinance entitled "AN ORDINANCE TO ESTABLISH THE MUNICIPAL FILING DEADLINE FOR IN PERSON CANDIDATE FILING AND CERTIFIED MAIL IN CANDIDATE FILING FOR PUBLIC OFFICE WITHIN THE CITY OF CENTRALIA MISSOURI PURSUANT TO RSMO 115.003 AND 115.355 AND PURSUANT TO SECTION 8-2 OF THE CENTRALIA CITY ORDINANCES.." Alderman Hudson moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. Alderman Hudson moved the bill be placed on its second reading. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Hudson moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Cox, Hudson, Wilkins,

and Deckerd. Voting AGAINST: none, Absent: Rodgers and Magley. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 3178.

d. MOTION TO ALLOW FUNDS FROM SEWER JETTER SALE TO BE PUT IN THE SEWER FUND

(MOTION)

Minutes:

Alderman Wilkins made a motion to allow funds from the Jetter sale to be put into the sewer fund, to offset the cost of the new Vac truck. Alderman Cox seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Vote results: Aye: 4; Nay: 0; Absent: 2.

e. MOTION TO ALLOW 4 HOURS TIME FOR BENEFITED EMPLOYEES TO OBTAIN HEALTH & WELLNESS CHECK

(MOTION)

Minutes:

Administrator Strain led discussion regarding offering benefited employees an incentive to participate in the Mirma Health & Wellness screenings. Alderman Hudson made a motion to allow 4 hours paid time off for employees who enroll in the health screenings. Alderman Deckerd seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Vote results: Aye: 4; Nay: 0; Absent: 2.

f. MOTION TO ACCEPT I T SERVICE BID FROM FORWARD SLASH TECHNOLOGY

(MOTION)

Minutes:

Alderman Deckerd made a motion to accept the IT bid from Forward Slash Technology, and to authorize the Mayor to execute a contract with Forward Slash Technology. Alderman Hudson seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously. Vote results: Aye: 4; Nay: 0; Absent: 2.

g. MOTION TO ACCEPT SANITATION SERVICE BID FROM DAYNE'S WASTE DISPOSAL

(MOTION)

Minutes:

One bid was received for the city's sanitation services, from Dayne's Waste Disposal. Discussion ensued regarding the optional offer from Dayne's to include curbside recycling for cardboard items, for an additional monthly fee. Alderman Deckerd questioned if this would eliminate, or reduce, the need to continue containers for cardboard collection. Further research will be conducted by Administrator Strain.

Alderman Deckerd made a motion to accept the sanitation bid from Dayne's Waste Disposal, and authorize the Mayor to execute a contract with Dayne's Waste Disposal.

Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously. Vote results: Aye: 4; Nay: 0; Absent: 2.

h. MOTION TO ACCEPT RUG RENTAL SERVICES BID FROM CINTAS

(MOTION)

Minutes:

Two bids for rug rental services were received: Clean Uniform, and Cintas. Alderman Hudson made a motion to accept the bid from Cintas and to authorize the Mayor to execute a contract with Cintas. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Vote results: Aye: 4; Nay: 0; Absent: 2.

OLD BUSINESS

NEW BUSINESS

9. DISCUSSION - Water charge forgiveness for major water leaks

Minutes:

City Administrator Strain reported that the city currently offers citizens a one-time per year sewer adjustment for water leaks if the water did not go down the sewer. A resident recently also requested a one-time utility fee forgiveness for a major water leak. Discussion was held regarding the need to establish a clear policy that would be fair to all residents, for unexpected water leaks. A definition of a "major" leak will need to be set, with a minimum amount listed, and a time frame for consideration of the forgiveness policy. Administrator Strain and Public Works Director Matthew Rusch will research prior leaks in the city, for their amount of gallons, cost, and duration, in order to establish a policy.

10. MAYOR

a. Appointments - Appoint Hannah Adams as a Firefighter

Minutes:

Alderman Wilkins made a motion to allow the Mayor to appoint Hannah Adams as a firefighter. Alderman Hudson seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Vote results: Aye: 4; Nay: 0; Absent: 2.

b. Appointments - Correction - Kristen Vargas was appointed to fill Erin Eastin's vacant seat, not Larry Dorman's seat on the Centralia Library Board.

Minutes:

A prior motion was passed to appoint Kristen Vargas to the Centralia Library Board to fill Larry Dorman's seat. Vargas was actually nominated to fulfill Erin Eastin's vacant seat, not Dorman's. Alderman Wilkins made a motion to appoint Kristen Vargas to the Centralia Library Board, to fill Erin Eastin's vacant seat. Alderman Hudson seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously. Vote results: Aye: 4; Nay: 0; Absent: 2.

11. CITY ADMINISTRATOR

a. Monthly Report

Minutes:

City Administrator Strain recently attended the MPUA conference. A topic of discussion at the meeting was possible peak demand utility rates. This rating system has not yet been implemented by MPUA.

12. CITY ATTORNEY

Minutes:

City Attorney Mayfield briefed the Board on the upcoming hearing on two dangerous buildings in Centralia. The Aldermen will sit as an impartial jury at these hearings on October 30.

13. CITY CLERK

14. AS MAY ARISE

Minutes:

City Administrator Strain reported that the electric department bucket truck that has been on order for three years finally arrived this week.

15. ADJOURN

Minutes:

There being no further business to discuss, Alderman Wilkins made the motion to adjourn the meeting. Alderman Deckerd seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously. The meeting was adjourned at 7:35 pm. Vote results: Aye: 4; Nay: 0; Absent: 2.

Contact: Tara Strain, City Administrator (tara@centraliamo.org 573-682-2139) | Minutes published on 10/23/2023, adopted on 11/13/2023