



Board of Aldermen - Regular Meeting

Monday, December 18, 2023 at 6:30 pm

CENTRALIA CITY HALL COUNCIL CHAMBERS

114 S. Rollins Street, Centralia, MO 65240

1. CALL TO ORDER

2. ROLL CALL

Aldermen: Lonnie Cox, Robert Hudson, David Wilkins, Harold Deckerd, Don Rodgers, Landon Magley

3. PLEDGE OF ALLEGIANCE

4. COMMENTS FROM CITIZENS

Comments from citizens may be sent in writing prior to 5:00 p.m. on the date of this meeting to Mayor Chris Cox, mayor@centraliamo.org, or City Administrator Tara Strain, tara@centraliamo.org.

5. CONSENT AGENDA

Approved as a group unless separated by request of one or more Aldermen. (Motion)

- a. Board of Aldermen Meeting Minutes**
- b. Public Works & Utilities Committee Meeting Minutes**
- c. General Government & Public Safety Committee Meeting Minutes**
- d. Collector's Report**
- e. Treasurer's Report**
- f. Activity Reports**

6. ACCOUNTS PAYABLE OVER \$1,250

OLD BUSINESS

7. Discussion involving purchasing a Fire Truck

(MOTION)

8. Use Tax Discussion

NEW BUSINESS

9. MAYOR

- a. Appointments - Appoint Steven Kennemore as Part Time Police Officer**
- b. Appointments - Appoint Braeden Russell as Volunteer Fire Fighter**

10. CITY ADMINISTRATOR

- a. Monthly Report**

11. CITY ATTORNEY

12. CITY CLERK

CLOSED SESSION

*During the meeting, the Board of Aldermen may elect to go into closed session and hold a closed vote, and the purpose of such closed session and closed vote shall be:

1. As provided for under Section 610.021 (1) of the Revised Statutes of Missouri for legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;
2. Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public upon execution of the lease, purchase or sale of the real estate;
9. Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;

13. CLOSED SESSION

(MOTION)

14. RETURN TO OPEN SESSION

(MOTION)

15. AS MAY ARISE

16. ADJOURN

Contact: Tara Strain, City Administrator (tara@centraliamo.org 573-682-2139) | Agenda published on 12/15/2023 at 4:40 PM



Board of Aldermen - Regular Meeting

Minutes

Monday, November 20, 2023 at 6:30 pm

CENTRALIA CITY HALL COUNCIL CHAMBERS

114 S. Rollins Street, Centralia, MO 65240

1. CALL TO ORDER

Minutes:

Mayor Pro-Tem Hudson called the meeting to order at 6:30 pm.

2. ROLL CALL

Minutes:

Aldermen Lonnie Cox, Robert Hudson, David Wilkins, Harold Deckerd, Don Rodgers, and Landon Magley answered roll call. Others present: City Administrator Tara Strain, City Attorney Cydney Mayfield, City Clerk Marilyn Dick, Police Officer Tanner Craddock. Citizens present: John Martin, Dave Raithel, Linda Bormann. James Smith the Centralia Fireside Guard arrived at 6:32 pm.

3. PLEDGE OF ALLEGIANCE

Minutes:

Mayor Pro-Tem Hudson led everyone in reciting the Pledge of Allegiance.

4. COMMENTS FROM CITIZENS

Minutes:

Mayor Pro-Tem Hudson opened the floor for comments from citizens at 6:31pm. John Martin, a candidate for State Representative District 44, introduced himself and offered a brief summary of his campaign platform.

Linda Bormann questioned if the delinquent taxes listed in the agenda packet would be written off later in the meeting. Attorney Mayfield advised that the actions had already been taken by Boone County, and the Board's approval of the tax reports is primarily perfunctory. Bormann then stated she was concerned that Dayne's Waste Disposal has not been picking up curbside recycling on schedule. Bormann also advised she had requested the Planning & Zoning Commission work with the Board to draft an ordinance to require sidewalks on any property with a new construction.

Dave Raithel then spoke. Raithel advised he is also a State Representative Candidate for District 44, and had come to the Board meeting to listen and observe the needs and concerns of City of Centralia. Hearing no further comments, the section was closed by Mayor Pro-Tem Hudson at 6:46 pm.

5. CONSENT AGENDA

Approved as a group unless separated by request of one or more Aldermen. (Motion)

Minutes:

Alderman Deckerd made a motion to approve the consent agenda as published. Alderman Wilkins seconded the motion. On a call by Mayor Pro-Tem Hudson for ayes and nays the motion carried unanimously. Vote results: Aye: 6; Nay: 0.

- a. Board of Aldermen Meeting Minutes
- b. Public Works & Utilities Committee Meeting Minutes
- c. General Government & Public Safety Committee Meeting Minutes
- d. Planning & Zoning Minutes
- e. Collector's Report
- f. Treasurer's Report
- g. Activity Reports

6. ACCOUNTS PAYABLE OVER \$1,250

Minutes:

Alderman Deckerd made a motion to approve the accounts payable over \$1250, for a total of \$1,128,506.44. Alderman Wilkins seconded the motion. On a call by Mayor Pro-Tem Hudson for ayes and nays the motion carried unanimously. Vote results: Aye: 6; Nay: 0.

7. Discussion - Curbside Recycling & Recycling Dumpsters

Minutes:

City Administrator Strain provided a summary of monthly charges for the current recycling dumpsters located on South Street; this recycling service costs the City an average of approximately \$2600 per month. The newly approved contract with Dayne's Waste Disposal includes an option to resume residential curbside recycling pickup of fibrous materials, for a fee of \$1 per household. To continue recycling in the dumpsters, along with Dayne's curbside pickup of only aluminum cans, tin cans, and plastic, the total monthly cost to the City is approximately \$5360. To eliminate the recycling containers, and contract with Dayne's for curbside pickup of aluminum cans, tin cans, plastic, and fibrous materials, the total monthly cost to the City would be approximately \$4580. The Board further discussed the need to provide at least one month of providing both recycling options, in order to give adequate notice to all residents. City Administrator Strain will research the City's options to sell the current recycling containers; if they were purchased with grant funds there may be restrictions placed on their sale.

8. Discussion - Dental & Vision Coverage

Minutes:

City Administrator Strain reported that the City's current dental/vision insurance provider, United Health Care, offered a renewal proposal with an approximate 4% premium increase. The City's health insurance carrier, Mirma, works with Sun Life Company, who presented a dental/vision/basic life/AD&D plan to the City. City Clerk Dick reported that she had gathered data from Sun Life, and compared the coverages, deductibles, PPO providers, etc, to the current plan, and found them to be comparable. The City pays 100% of the premium for employees and their families. Sun Life Company would save the City approximately \$4000 annually.

9. Discussion - Requirement for New Construction to Require Sidewalks

Minutes:

City Administrator Strain reported that the City has a demolition agreement that provides \$1500 assistance if a home is demolished, and another \$1500 if the home is rebuilt. There is currently no requirement for a sidewalk to be built on the site, if there was not one existing there before the structure was demolished; this primarily applies to older homes, and not those in new subdivisions. If an existing sidewalk is removed, it must be rebuilt to ADA compliance. City Attorney Mayfield advised that existing easements should be reviewed on a property-by-property basis. To bring some property's sidewalks up to ADA compliance, with proper easements, could significantly cut into some locations' spaces. The Board requested further research into other municipalities' ordinances and procedures. The topic will be re-addressed at a future meeting.

ACTION AGENDA

10. FINANCE

a. Surplus Equipment Items

(MOTION)

Minutes:

Alderman Rodgers made a motion to declare the fire department Rescue Combi Tool and the street department Snowplow 8'6" with lights as surplus property. Alderman Deckerd seconded the motion. On a call by Mayor Pro-Tem Hudson for ayes and nays the motion carried unanimously.

Vote results: Aye: 6; Nay: 0.

b. Motion for Approving Budgeted Inter-Fund Transfer

(MOTION)

Minutes:

Alderman Wilkins made a motion to approve the annual budgeted Inter-Fund Transfers, as presented: \$25000 from Electric Fund to Cemetery Fund; \$50000 from Water Fund to General Fund; \$200000 from Electric Fund to General Fund. Alderman Deckerd seconded the motion. On a call by Mayor Pro-Tem Hudson for ayes and nays the motion carried unanimously. Vote results: Aye: 6; Nay: 0.

c. Motion for Delinquent Tax Report

(MOTION)

Minutes:

Alderman Wilkins made a motion to accept the Delinquent Tax Report prepared by Boone County Collectors. Alderman Deckerd seconded the motion. On a call by Mayor Pro-Tem Hudson for ayes and nays the motion carried unanimously.

Vote results: Aye: 6; Nay: 0.

d. Report on County Tax Abatements

(MOTION)

Minutes:

Alderman Wilkins made a motion to accept the Tax Abatements prepared by Boone County

Collectors. Alderman Cox seconded the motion. On a call by Mayor Pro-Tem Hudson the motion carried unanimously. Vote results: Aye: 6; Nay: 0.

11. PURCHASING

a. Motion Curbside Recycling & Recycling Dumpsters

(MOTION)

Minutes:

Alderman Deckerd made a motion to approve the Dayne's Waste Disposal addition of curbside recycling of fibrous materials, and discontinue the city's recycling dumpsters service. Alderman Wilkins seconded the motion. On a call by Mayor Pro-Tem Hudson for ayes and nays the motion carried unanimously. Vote results: Aye: 6; Nay: 0.

b. Motion for Employee Dental & Vision Plan

(MOTION)

Minutes:

Alderman Wilkins made a motion to accept the Sun Life proposal for employee dental, vision, basic life, AD&D coverage, effective January 1, 2024. Alderman Rodgers seconded the motion. On a call by Mayor Pro-Tem Hudson for ayes and nays the motion carried unanimously. Vote results: Aye: 6; Nay: 0.

OLD BUSINESS

NEW BUSINESS

12. MAYOR

13. CITY ADMINISTRATOR

a. Monthly Report

14. CITY ATTORNEY

15. CITY CLERK

CLOSED SESSION*

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1. As provided for under Section 610.021 (1) of the Revised Statutes of Missouri for legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;
2. As provided for under Section 610.021(3) of the Revised Statutes of Missouri for hiring, firing, disciplining or promoting of particular employees by a public governmental body.

16. CLOSED SESSION

(MOTION)

Minutes:

Alderman Deckerd moved the Board of Aldermen of the City of Centralia, Missouri hold a closed meeting and a closed vote, and the specific reason for closing the meeting and having a closed vote was: 1. As provided for under Section 610.021 (1) of the Revised Statutes of Missouri for

legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. 2. As provided for under Section 610.021(3) of the Revised Statutes of Missouri for hiring, firing, disciplining, or promoting of particular employees by a public governmental body. Alderman Deckerd asked that this motion be adopted by roll call vote. The motion was seconded by Alderman Wilkins. The motion passed with the following vote. Aldermen voting FOR: Hudson, Cox, Magley, Deckerd, Rodgers, and Wilkins. Voting AGAINST: None. Absent: none. The meeting went into closed session at 7:20 p.m.

17. RETURN TO OPEN SESSION

(MOTION)

Minutes:

During closed session, only legal and personnel matters were discussed, and no vote was taken. Alderman Wilkins made a motion to return to open session. Alderman Magley seconded the motion. The motion passed with the following roll call vote: Aldermen voting for: Cox, Hudson, Wilkins, Deckerd, Rodgers, and Magley. Voting against: none. Absent; none. The meeting returned to open session at 8:05 pm.

RESUME REGULAR SESSION

18. AS MAY ARISE

19. ADJOURN

Minutes:

There being no further business to discuss, Alderman Wilkins made a motion to adjourn the meeting. Alderman Rodgers seconded the motion. On a call by Mayor Pro-Tem Hudson for ayes and nays the motion carried unanimously.

Vote results: Aye: 6; Nay: 0. The meeting was adjourned at 8:06 pm.



Public Works & Utilities Committee Meeting

Minutes

Monday, December 11, 2023 at 6:30 pm

CENTRALIA CITY HALL COUNCIL CHAMBERS

114 S. Rollins Street, Centralia, MO 65240

1. CALL TO ORDER

Minutes:

Alderman Hudson called the meeting to order at 6:30 PM.

2. ATTENDANCE

Minutes:

Attendance was taken. Present: Aldermen Robert Hudson, Harold Deckerd, Don Rodgers, and Landon Magley. Absent: Lonnie Cox. Also present: Interim Electric Foreman Osson Cox, Street Foreman Phil Hoffman, Water Foreman Aaron Kroeger, Fire Chief Denny Rusch, Public Works & Utilities Director Matthew Rusch, and City Administrator Tara Strain.

3. PLEDGE OF ALLEGIANCE

Minutes:

Alderman Hudson led everyone in reciting the Pledge of Allegiance.

4. COMMENTS FROM CITIZENS

Minutes:

Alderman Hudson opened the floor for Comments from Citizens at 6:30pm. Hearing none, the section was closed at 6:31pm.

5. WATER AND SEWER DEPARTMENT

- a. Activity Report**
- b. Water**
- c. Sewer**
- d. Other**

6. ELECTRIC DEPARTMENT

- a. Activity Report**
- b. Generation/Purchase**
- c. Distribution**
- d. Other**

7. PUBLIC WORKS

- a. Activity Report**
- b. Streets**

- c. Sanitation
- d. Storm Water
- e. Other

8. PUBLIC WORKS & UTILITIES DIRECTOR

- a. Monthly Report
- b. Other

9. AS MAY ARISE

10. ADJOURN

Minutes:

There being no further business to discuss, Alderman Rodgers made a motion to adjourn the meeting. Alderman Wilkins seconded the motion. On a call by Alderman Hudson for ayes and nays, the motion carried unanimously. Absent: Cox. The meeting was adjourned at 6:35 PM.

Contact: Tara Strain, City Administrator (tara@centraliamo.org (573) 682-2139)



General Government & Public Safety Committee Meeting

Minutes

Monday, December 11, 2023 at 7:00 pm

CENTRALIA CITY HALL COUNCIL CHAMBERS

114 S. Rollins Street, Centralia, MO 65240

The General Government and Public Safety Committee Meeting will begin at approximately 7:00 p.m., immediately following the Public Works and Public Utilities Committee Meeting. This meeting could begin sooner or later, depending on the length of the other meeting.

1. CALL TO ORDER

Minutes:

Alderman Wilkins called the meeting to order at 6:36 PM.

2. ATTENDANCE

Minutes:

Attendance was taken. Present: Aldermen Robert Hudson, David Wilkins, Harold Deckerd, Don Rodgers, and Landon Magley. Absent: Lonnie Cox. Also present: Public Works & Utilities Director Matt Rusch, City Administrator Tara Strain, and Fire Chief Denny Rusch.

3. COMMENTS FROM CITIZENS

Minutes:

Alderman Wilkins opened the floor for Comments from Citizens at 6:36 pm. Hearing none, the section was closed at 6:36 pm.

PUBLIC SAFETY

4. POLICE DEPARTMENT

- a. Activity Report
- b. Chief of Police Monthly Report
- c. Other

5. FIRE DEPARTMENT

- a. Activity Report
- b. Other

Minutes:

Discussion involving the possibility of purchasing a used ladder truck and looking at using a grant writer for a new truck.

6. OTHER PUBLIC SAFETY

- a. Emergency Management
- b. Protective Inspection

GENERAL GOVERNMENT & FINANCE

7. ECONOMIC DEVELOPMENT

- a. Chamber of Commerce Reports

8. PARK BOARD

- a. Park Board Agenda(s)
- b. Park Board Minute(s)

9. LIBRARY BOARD

- a. Library Board Agenda(s)
- b. Library Board Minute(s)

10. COMMITTEE REPORTS

- a. Cemetery Advisory Committee
- b. Tree Board

11. FINANCIAL STATEMENTS

- a. Balance Sheet
- b. Budget Report
- c. Accounts Payable Over \$1250

12. OTHER GENERAL GOVERNMENT

13. AS MAY ARISE

Minutes:

Tara Strain informed the Board that City staff is meeting with MODot to discuss the scheduled roundabout at the 151/22/124 intersection, Wednesday 12/13 at 10:00 a.m.

14. ADJOURN

Minutes:

There being no further business to discuss, Alderman Hudson made a motion to adjourn the meeting. Alderman Deckerd seconded the motion. On a call by Alderman Wilkins for ayes and nays the motion carried unanimously. The meeting was adjourned at 6:57 pm.

Vote results:

Ayes: 5 / Nays: 0

CITY COLLECTOR'S REPORT

November, 2023

Real Estate Tax Collections	\$181.57
Personal Property Tax Collections	\$2,751.68
Dog Tax	\$2.00
Cat Tax	
Merchant's License	\$102.50
Penalties	\$592.62
Railroad/Utility Tax	
Financial Institution Tax	
Sur Tax	
Total	\$3,630.37

Deposited in the Following Funds

General Fund	\$1,681.19
Park Fund	\$705.97
Library Revenue Fund	\$1,243.21
Library Bond (Tsfr to Library Debt Service Acct)	
Total	\$3,630.37

Submitted by: Marilyn Dick
Marilyn Dick, City Collector

CITY OF CENTRALIA, MISSOURI
TREASURER'S REPORT
CASH - CHECKING ACCOUNTS
FOR THE MONTH OF November, 2023

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	INVESTMENTS	TOTAL
GENERAL FUND	7,520.20	461,759.87	(189,559.29)	279,720.78	200,000.00	479,720.78
POOL	(10,648.03)		(4,307.34)	(14,955.37)		(14,955.37)
PARK	(26,453.71)	1,055.97	(12,307.55)	(37,705.29)		(37,705.29)
RECREATON CENTER	208,744.08	34,165.56	(23,958.20)	218,951.44	0.00	218,951.44
LIBRARY	(43.93)	22,117.76	(22,118.77)	(44.94)	0.00	(44.94)
LIBRARY DEBT SERVICE	0.00			0.00	10,311.50	10,311.50
GOLF COURSE	(52,407.04)	16,387.53	(17,646.98)	(53,666.49)	0.00	(53,666.49)
EAST ANNEX	0.00			0.00		0.00
CEMETERY	429,312.29	27,204.66	(635.72)	455,881.23	200,000.00	655,881.23
AVENUE OF FLAGS	19,661.58	3,834.97	(43.07)	23,453.48	0.00	23,453.48
TRAN. SALES TAX REVENUE	348,519.53	134,861.62		483,381.15	0.00	483,381.15
PARK SALES TAX	147,743.17	27,633.37		175,376.54	0.00	175,376.54
PUBLIC SAFETY SALES TAX	512,638.86	28,108.39		540,747.25	0.00	540,747.25
WATER-OPERATING	(763,101.13)	83,881.46	(103,862.77)	(783,082.44)	0.00	(783,082.44)
WATER-SECURITY DEPOSITS	18,775.70	1,100.00	(600.00)	19,275.70	0.00	19,275.70
WATER REPLACEMENT	372,484.84	7,163.17		379,648.01	0.00	379,648.01
SANITATION (LANDFILL)	90,190.52	48,398.20	(5,717.95)	132,870.77	0.00	132,870.77
SEWER	(1,657,434.65)	65,884.79	(24,942.05)	(1,616,491.91)	600,000.00	(1,016,491.91)
SEWER EQPMT REPLCMT	163,077.00			163,077.00	0.00	163,077.00
ELECTRIC-OPERATING	1,369,958.71	332,976.15	(592,446.62)	1,110,488.24	0.00	1,110,488.24
ELECT.-SECURITY DEPOSITS	40,504.14	2,500.00	(1,300.00)	41,704.14	0.00	41,704.14
CAP PROJ - Fire Protection	48,034.71	381.78		48,416.49		48,416.49
CAP PROJ - Hwy/Street	3,861.52			3,861.52		3,861.52
CAP PROJ - ARPA	662,062.51			662,062.51		662,062.51
INTERNAL SRVC - Financial	0.00	26,205.70	(26,205.70)	0.00		0.00
INTERNAL SRVC - Eqpmt Use	87,816.95	31,338.90	(8,995.45)	110,160.40		110,160.40
TOTAL	2,020,817.82			2,343,130.21	1,010,311.50	3,353,441.71
Library Debt Service	231.13	1.45		232.58	0.00	232.58
A. B. Chance Memorial	226,537.11	928.09	(558.70)	226,906.50	230,612.26	457,518.76
Park Lease Purchase Accounts						
Community Rec Center Lease	47.03			47.03		
Cemetery Fund						
Cash Investment - CD	200,000.00			200,000.00		
Electric Fund						
Cash Investment - CD	600,000.00			600,000.00		
MAMU 08 Electric Substation						
COP Project Fund	0.00			0.00	0.00	0.00
COP Int. Reserve Acct.	9,781.81			9,781.81	0.00	9,781.81


Rhoni Hatton, City Treasurer

City of Centralia Activity Reports

November 2023

Prepared By: Beth Kable

BUILDING ADMINISTRATION

Building Permit Data	Nov-23	Apr 2023 - Mar 2024 Totals
<i>New Residential & Duplex</i>	1	26
<i>Residential - Additions, Alterations, Repairs, Porch/Decks, Elec Upgrade, Tag Gas, Solar Panels</i>	1	18
<i>Residential - Storage Buildings/Fences/Carport/Swimming Pools/Detached Garage/Gazebo</i>	7	58
<i>Residential - Pole Barn</i>		
<i>New Commercial Buildings - Greenhouse/Printing Warehouse/Car Wash</i>		
<i>Non Residential - Additions, Alterations, Repairs, Elec Upgrade, New Sign, Utility Pole, Reroof Commercial</i>		
<i>Courtesy Inspections Residential - New Trailers/Gas Lines</i>		
<i>Renewal</i>		
<i>New Institutional</i>		
<i>Institutional - Additions, Alterations, Repairs, New Sign ,</i>		
<i>Courtesy Inspections Commercial - Gas Lines</i>		
<i>New Community Recreation Center</i>		
<i>Commerical Electrical Inspection</i>		
Building Permit Summary		
<i>Number of Permits Issued</i>	9	102
<i>Permit Valuation</i>	\$ 283,720.00	\$ 5,572,649.28

PAYROLL HOURS ACTIVITY REPORT

Pay Date			Nov-23						FYTD TOTAL HOURS	
			11/10/23		11/24/23		NOV TOTAL			
			HOURS		HOURS		HOURS			
	Cost Center #	DESCRIPTION	REG	OT	REG	OT	REG	OT	REG	OT
Office	1121	Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1141	Admin Asst Payroll - Intern	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1142	Clerical	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1162	CS Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1163	Purchasing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1165	Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1171	City Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1421	Economic Development - Intern	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	6121	Cashier & Collecting	262.25	0.75	240.25	2.00	502.50	2.75	3,966.75	31.25
	Central Office Monthly Total		262.25	0.75	240.25	2.00	502.50	2.75	3,966.75	31.25

Street	1311	Administrative - Street	315.00	7.00	240.00	11.25	555.00	18.25	4,263.25	167.00
	1312	Street Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1313	Alley Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1314	Parking Lots/Sidewalks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1315	Buildings/Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1316	Snow/Ice Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1317	Pavement Markings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1318	Culverts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1319	Brush/Tree Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1331	Streets & Alleys; City Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2211	Cemetery	0.00	0.00	1.00	0.00	1.00	0.00	9.00	0.00
	Street Department Monthly Total		315.00	7.00	241.00	11.25	556.00	18.25	4,272.25	167.00

Water	3111	Administrative - Water	223.25	14.25	154.25	13.50	377.50	27.75	3,033.75	334.50
	3112	Customer Service - Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3113	Water Wells - Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3116	Water Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3117	Water Plant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3119	Water Wells - Buildings/Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3121	Administrative - Sewer	160.00	0.00	160.00	0.00	320.00	0.00	2,208.75	0.00
	3123	Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3125	Lift Stations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3127	Lagoons	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3128	Land Application	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Water Department Monthly Total		383.25	14.25	314.25	13.50	697.50	27.75	5,242.50	334.50

Electric	3131	Administrative - Electric	281.00	14.75	251.50	40.00	532.50	54.75	4,454.25	454.00
	3132	Customer Service - Electric	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3133	Buildings/Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3134	Electric Distribution	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3138	Brush/Trees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3139	Street Lights	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Electric Department Monthly Total		281.00	14.75	251.50	40.00	532.50	54.75	4,454.25	454.00

PAYROLL HOURS ACTIVITY REPORT

			Nov-23						FYTD TOTAL HOURS	
			11/10/23		11/24/23		NOV TOTAL			
			HOURS		HOURS		HOURS			
	Cost Center #	DESCRIPTION	REG	OT	REG	OT	REG	OT	REG	OT
Sanitation										
	3322	Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3323	Landfill	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sanitation Department Monthly Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Floating

6111	Floating Holiday	8.00	0.00	8.00	0.00	16.00	0.00	207.25	0.00
6112	Sick Time	31.50	0.00	9.75	0.00	41.25	0.00	586.21	0.00
6113	Vacation	24.25	0.00	61.75	0.00	86.00	0.00	1,131.94	0.00
6119	Funeral Leave	0.00	0.00	0.00	0.00	0.00	0.00	56.00	0.00
	City Holiday	0.00	0.00	152.00	0.00	152.00	0.00	633.00	0.00
Holiday/Sick/Vacation/Funeral Leave Monthly Total		63.75	0.00	231.50	0.00	295.25	0.00	2,614.40	0.00

Equipment Use:

6212	Equipment/Vehicle Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment Use Monthly Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Total Hours Worked		1,305.25	36.75	1,278.50	66.75	2,583.75	103.50	20,550.15	986.75
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WATER DEPARTMENT EQUIPMENT USE

EQUIPMENT USAGE	Nov-23		TOTAL USAGE	
	MILEAGE	HOURS	MILEAGE	HOURS
# 4 2002 Freightliner Dump Tuck	22.0		74488.0	
# 40 Sewer Machine		0.0		544.2
# 42 1984 Homelite Trash Pump		0.0		1251.9
# 82 1992 UMC Sewer Van	17.5		90252.0	
# 83 2012 Vac Trailer (Feb 2013 Water Dept reporting now; not Elec Dept)		0.0		475.3
# 87 2010 Chevy 1/2 Ton	395.0		76633.0	
# 206 2018 Chevy 1/2 Ton (added 11/29/2017; Matt Rusch reporting as of 08/2022)	733.0		65021.0	
# 207 2018 New Holland Skid Loader (Purchd 07/02/2018)		2.9		1057.0
# 208 2018 Case Backhoe (Purchd 05/21/2018; Transferred to Street Dept June 2021)				
# 210 2019 Polaris Ranger UTV (Purchd 05/21/2019; Used by Water/Street/Electric/Cemetery)		8.1		296.0
#211 2019 Chevy Silverado 3/4 Ton Pickup (Purchd 08/29/2019)	477.0		44317.0	
#212 2020 Skag Turf Tiger Riding Mower (Purchd 04/01/2020)		0.1		409.0
#213 2021 57-5 Kubota Excavator (Purchd 06/24/2021)		6.9		457.0
#214 2022 Chevy Silverado 3500 Pickup	639.0		12186.0	
#215 2014 International Vac Truck		7.0		9627.0
WELL PERFORMANCE REPORT		75 H.P. WELL #3	125 H.P. WELL #4	
1. Static Level-Average		356 FT		362 FT
2. Pumping Level		406 FT		377 FT
3. Drawdown		50 FT		15 FT
4. G.P.M.		433		730
5. Total Hours Pumping		0.0		395.2
WELL PERFORMANCE REPORT		125 H.P. WELL #6		
1. Static Level-Average		368 FT		
2. Pumping Level		383 FT		
3. Drawdown		15 FT		
4. G.P.M.		730		
5. Total Hours Pumping		24.4		
WATER		Nov-23	Oct-23	
1. Monthly Well Water Processed (Raw Water #3, #4 & #6)		10,881,000.0		10,405,000.0
2. Total Well Water Process Apr 2022 - Mar 2023				
3. Monthly Recycled Water Processed	0's due to to water	0.0	0's due to to water	0.0
4. Total Recycled Water Processed Apr 2022 - Mar 2023		0.0		0.0
5. Total Water Processed for Month		10,881,000.0		10,405,000.0
6. Average Daily Processed (gallons)		362,700.0		335,645.2
a. High Day Raw Water (gallons)		455,000.0		394,000.0
b. Low Day Raw Water (gallons)		254,000.0		303,000.0
7. Total Water Processed Apr 2023 - Mar 2024 (gallons)		99,259,000.0		88,378,000.0
8. Finished Water to Towers for Month (gallons)		6,090,000.0		6,260,000.0
9. Finished Water to Towers Apr 2023 - Mar 2024 (gallons)		82,651,000.0		76,561,000.0
NORTHEAST LAGOON PERFORMANCE		Nov-23	Oct-23	
1. Influent BOD (MG/L)				
2. Effluent BOD (MG/L)				
3. % BOD Removal				
4. Influent Suspended Solids (MG/L)				
5. Effluent Suspended Solids (MG/L)				
6. % Suspended Solids Removal				
7. Effluent Discharge to Creek (gallons)		NO		NO
8. Monthly Gallons Treated (see note below)	See note below	0.0	See note below	0.0
9. Yearly Gallons Treated Apr 2023 - Mar 2024		90,529,300.0		90,529,300.0
10. Monthly Irrigation Water Pumped		17,279,300.0		17,279,300.0
11. Yearly Irrigation Water Pumped Apr 2023 - Mar 2024		17,279,300.0		17,279,300.0
NORTHWEST LAGOON PERFORMANCE		Nov-23	Oct-23	
1. Influent BOD (MG/L)				
2. Effluent BOD (MG/L)				
3. % BOD Removal				
4. Influent Suspended Solids				
5. Effluent Suspended Solids				
6. % Suspended Solids Removal				
7. Effluent Discharge to Creek (gallons)		NO		NO
8. Monthly Gallons Treated (see note below)	See note below	0.0	See note below	0.0
9. Yearly Gallons Treated Apr 2022 - Mar 2023		12,300,000.0		12,300,000.0
10. Monthly Irrigation Water Pumped		0.0		0.0
11. Yearly Irrigation Water Pumped Apr 2022 - Mar 2023		0.0		0.0

WATER DEPARTMENT EQUIPMENT USE

FARMER PUMPING TOTALS	Nov-23	
	Hours	Gallons
1. Bowne		
2. Sims		
3. Benoit		
4. Benoit 2		
5. Rhodes		
6. Douglass Farm		
7. City Upper Basin		
8. City Lower Basin		

Oct-23	
Hours	Gallons

STREET EQUIPMENT USE

	Nov-23			Apr 2023 - Mar 2024 Totals	
EQUIPMENT USE	MILEAGE	HOURS		MILEAGE	HOURS
#1 - 1989 John Deer 670B Motor Grader		1.0			11.0
#10 - 2008 1-Ton Chevrolet	357.0			613.0	
#15 - 1990 Case Model 1550 Long Track Dozer		0.0			16.0
#25 - 2023 Chevy Pickup Silverado 4x4	988.0			4,357.0	
#76 - 2008 International Dump Truck	155.0			1,726.0	
#77 - 2013 International Dump Truck	35.0			1,518.0	
#81 - 2009 John Deere Tractor w/Mower		2.0			171.0
#91 - 2015 Chevy 3/4 Ton Pickup (Purchd 05/21/2014)	401.0			3,559.0	
#104 - 2016 White International Dump Truck (Purchd 11/03/2016)	0.0			665.0	
#123 - 2015 John Deere 524 Wheel Loader (Purchd 04/20/2015)		28.0			277.0
#124 - TYMCO 435 Regenerative Air Sweeper (Purchd 08/2020)		20.0			111.0
# 208 2018 Case Backhoe (Purchd 05/21/2018; Transferred to Street Dept June 2021)		7.0			30.0

ELECTRIC EQUIPMENT USE

EQUIPMENT USE	Nov-23		APR 2023 - MAR 2024 TOTALS	
	MILEAGE	HOURS	MILEAGE	HOURS
#26 - F-550 Aerial Altec Bucket Truck		9.0		55.0
#27 - 2009 Ford F-550 w/Altec AT40M Aerial Lift Device		9.0		261.0
#29 - 2001 Ford Altec		3.0		121.0
#34 - 2000 Chevrolet 1 Ton Truck	0.0		5.0	
#38 - 2010 Chevy Pickup 3/4-Ton w/Tool Bed	5779.0		8665.0	
#75 - 2008 Kubota Mini Ex		9.0		69.0
#84 - 2011 Bobcat A770		0.0		0.0
#88 - 2012 Altec DC1317 Series Chipper		0.0		2.8
#332 - 2017 Chevy Pickup 1/2 Ton w/Tool Box	0.0		1532.0	
#333 - 2018 Digger Derrick Truck w/Altec DM47B Boom (yes tracking in hours).		2.5		103.5
#334 - 2019 Ditch Witch Trencher Model RT (yes tracking in hours).		1.0		5.0
#335 - 2022 Kubota Track Loader SVL75-2HFWC		5.4		69.4

ACCOUNTS PAYABLE OVER \$1250
December 11, 2023

Alarm Communication Center (Door Fees & PD door replacement)	\$ 2,330.00
Ameren (Natural Gas - Heating)	\$ 1,405.83
Banner Fire Equipment (Parts for Engines 1102 & 1104)	\$ 1,483.79
Barco Municipal Products (Road Signs)	\$ 2,729.99
Boone County Resource Mgt (Recycling \$2497.30; Bldg Permits \$2076.40)	\$ 4,573.70
Core & Main (Water Supplies & 2 Fire Hydrants)	\$ 7,659.61
Crown Power & Equipment (Repairs for Kubota Mini Ex & Dozer)	\$ 25,383.60
Cummins Sales & Service (Service for Generators)	\$ 3,166.78
Dayne's (Trash/Recycling November)	\$ 41,783.54
Fletcher-Reinhardt (Electrical Operating Supplies)	\$ 4,163.47
Forward Slash Technology (Monthly IT Fee)	\$ 6,447.00
Martin Equipment (Parts & Labor to fix Loader)	\$ 1,508.59
McKnight Tire & Auto (Tires for Loader)	\$ 6,922.96
Richman Graphics (Winter Hats & Billing Paper & Envelopes)	\$ 1,676.00
Stop Sticks LTD (Stop Sticks for Patrol Cars)	\$ 3,634.00
Tantalus (Annual Maintenance)	\$ 15,042.60
Wilkerson Bros Quarry (Gravel)	\$ 2,867.18
Woody's Municipal Supply (Spreader & Snow Plow)	\$ 23,239.17
TOTAL:	\$ 156,017.81

ADDED AFTER GGFC MEETING

MJMEUC (Capacity-Wire Transfer)	\$ 89,971.09
UMB Bank (MAMU '08 Electric Substation Lease Pmt) Wire Transfer	\$ 12,435.82
UMB Bank (Combined Waterworks/Sewerage Wire Transfer) Water	\$ 35,315.42
UMB Bank (Combined Waterworks/Sewerage Wire Transfer) Wastewater	\$ 65,343.39
TOTAL:	\$ 203,065.72

GRAND TOTAL: \$ 359,083.53

From: Tara Strain, City Administrator

To: Mayor & Board of Aldermen

Date: December 1, 2023

Re: City Administrator's Monthly Report – November 2023



- Participated in the Public Utilities and Public Works Committee Meeting on November 13th
- Participated in the General Government and Public Safety Committee meeting on November 13th
- Participated in the Planning & Zoning meeting held November 14th.
- Participated in the regular Board of Aldermen meeting on November 20th.
- Coordinated and participated in the meeting for the Board of Directors of the Industrial Development Authority of the City of Centralia.
- Assisted with the development of packets for the Committees, Commissions, and the Board meetings
- Participated in the MIRMA Health Board meeting held November 7th.
- Completed annual EIERA compliance report.
- Attended the Boone County Municipal Government Dinner November 30th.
- Met with Jeff Arp, MIRMA Loss Prevention, for an onsite visit to determine ISO ratings of City buildings.
- Attended the annual REDI meeting in Columbia.
- Participated in small group session for the Boone County DRP.
- Participated in the DRP Stakeholder group meeting held in Columbia.
- Met with area business owner about economic development opportunities offered by the city and a potential new business coming to the area.
- Participated in the Employee Benefits and Safety Committee meeting.
- Worked closely throughout the month with Forward/Slash Technology for onboarding technology services.
- Conducted meetings of Department heads (November 1st, 8th, 15th and 28th), and City Hall Staff (November 7th)
- Completed various contracts, payment agreements, and other misc. paperwork as arose.
- Responded to various citizen requests, personnel issues, reviewed payroll, approved final building permits, answered questions from the media, and other tasks.

All of the tasks started and completed required the support of the Board of Aldermen and the cooperation of the staff in City Hall and the rest of the City staff.