

Minutes of the General Government and Public Safety Committee meeting of Monday, May 14, 2018.

The meeting was called to order by Alderman Wilkins, Chairperson at 7:00 p.m.

I. ATTENDANCE.

Present were Aldermen Don Bormann, Robert Hudson, Jim Lee, Landon Magley, Donald Rodgers, and David Wilkins, Also attending were City Administrator Matt Harline, Fire Chief Denny Rusch, and Police Chief Larry Dudgeon. Others present included: Deputy City Clerk Donna Stephens, Asst. City Clerk II Phyllis Brown, Kyle Te with Bartlett and West

II. PLEDGE OF ALLEGIANCE

Alderman Wilkins led everyone in the Pledge of Allegiance

III. COMMENTS FROM CITIZENS.

Comments from citizens was opened at 7:00 p.m.

Hearing no comments, comments from citizens was closed at 7:00 p.m.

IV. PRESENTATION BY BARTLETT & WEST ABOUT STATE REVOLVING FUND

Kyle Te with Bartlett & West presented information about the state revolving fund. Familiar with the wastewater side of the projects, and came to talk about the additional fees, which equal \$20,000 additional fees with State Revolving Fund (SRF), but if we go through SRF for both sides of the project it will streamline the funding process. The basic information is already there with DNR and would help streamline the project a little bit.

Harline asked about the cost of inspections for the water plant vs SRF. Te said that (SRF) doesn't specifically require the 100% observation, but does require as-built plans. He explained that Bartlett & West have been doing part-time observation, and have found that doing partial observation works well. They can be there when pipe is being laid down, which gives assurance that it was built the way it was supposed to be and gives City assurance that there was a third party there to observe.

Harline questioned if we could have city staff there to observe and take pictures. Bormann asked if, on the sewer side, is the observation required. Te said that yes, there will be a facility plan.

Rodgers asked how we will know what types of inspections the can do or that Bartlett & West would need to do. Te said that would be a good conversation to have while going through the project plan.

Rodgers questioned if we would meet maybe once a week. Te said we will have a weekly or daily report that we would send to the city that will include the plans.

Bormann asked what savings the City would be looking at by using SRF. Harline said about \$1.2 million, and the latest rate would be 1.8%. Te said there is a .5% that is the administrative portion for DNR.

Bormann asked Harline if DNR would require us to pay it off faster. Harline said that there is a point at which 2% of the median family income you are eligible for grants. There is no requirement that says you have to get your rates up to that point. You have to use their rate calculator and show that the rates you are going to charge will cover the bonds. For cities that don't have technical expertise available, they have assistance to help them figure what the rates should be.

Bormann clarified that we wouldn't be eligible for the grant because we don't meet that requirement. Harline conformed that is correct.

Harline said we won't have the financing in place before we buy land if we do it during this calendar year. He said he talked to Goffay, and we can sell tax exempt municipal bonds. We are able to buy or lease land with SRF, but Harline said that what he didn't know if we can refinance land. Bormann asked when will SRF funds would come into play. Harline said we need to submit our information by August and need to have tight definition on how much land will cost. Te said that 18 months is the standard time frame. Harline asked that if we move forward, some parts would be reimbursable from the SRF. Te said he was not sure about that.

Bormann asked if it is doable to get this done by August. Te said yes, now we're doing the SCEAP grant so we can use that because it goes to the same people they'll get the review done ahead of time.

Bormann asked that if plans are done by August, when would the construction start. Te said August is just to get

the application in and get the City on the fundable list then the plans will be submitted.

There was some discussion regarding when construction could begin, and if the City needed to wait until the money was in hand before beginning the construction.

Harline asked Te's opinion on what the best funding source would be, and Te said that SRF would cost you time, but I think you have the time.

There was some discussion regarding whether or not that the City could have the projects completed within the four-year time frame.

Te left the meeting at 7:19 p.m.

V. PUBLIC SAFETY

- A. City Prosecutor Report
Not provided in packet.

- B. Police Department

1. Activity Report: Wilkins asked if there were any questions or comments on the Activity Report.

Wilkins asked if there was anything Chief Dudgeon would like to point out. He indicated that he did not have any comments.

Hudson noted that the report was from March and not April.

2. Other

Wilkins – said he was going over bills over \$1250 and asked if there was an expiration date on the Narcan purchased by the CPD.

Dudgeon said he wasn't sure, but Rusch said there is an expiration date.

Wilkins said the Police Dept. mileage information was in the packet. Harline said the formula has the PD paying \$35000 annually on vehicles. Hudson noted that cost includes insurance and carwashes and tires. Harline said he is taking out what he's actually putting into the equipment use fund.

Dudgeon said he wanted to remind everyone that he's driving 8 – 10 year old cars.

Harline said the point of the report was to see if the cost of maintenance was high, and to decide if it would it be worth it to purchase new cars.

Hudson said that after taking out the general things you would need for any car, it sounds like we're spending about \$20,000 annually on repairs.

Dudgeon left the meeting at 7:25 p.m.

- C. Fire Department.

1. Activity Report: Wilkins asked if there were any questions or comments on the Activity Report.

Rusch said the Fire Dept. is getting ready for Anchor Fest, and they have all of the equipment and tools fixed and ready to be used again. They were able to fix an extrication tool on our own.

Harline said the tool was it was purchased in 2014, and Rusch said this was the first time we had any trouble with it

2. Other:

- D. Emergency Management

Harline said he has a call into SEMA about a complaint we have from a resident where there is standing water in a ditch behind their house due to a certain project. The person he spoke with said he didn't think the project was done exactly as he remembered it. Not saying anyone did anything wrong, just waiting to hear back about the permit. Bormann clarified that it wasn't the city who did the work. Harline confirmed that it was a private company.

- E. Protective Inspection

VI. GENERAL GOVERNMENT AND FINANCE.

A. Economic Development:

Chamber minutes were provided in the packet.

Bormann said that Anchor Fest is coming up, and the Chamber still needs people to sign up to work the ticket booths.

1. Randolph Road scope of work

Harline said that during the application process for the CDBG, he sent the 2004-2005 plans to Engineering Surveys & Services. He said he looked at the file and sent them some information about lowering the gas line. The bid from 2005 was for about \$100,000 to build the street. That was 13 years ago. I have no idea what the bid from Marshall Engineering was.

Bormann said the bid from Marshall Engineering was not to exceed \$9,214. That was when the fence row was wooded. He said it is open and easier to survey, but the cost is now \$72,000. He said he is wondering why the cost is 6.5 times higher.

Harline said the plans from Lynn's file were sent the ES & S. He said they are developing the plans and developing the traffic control at the intersection at Hwy 22.

Bormann said he has a problem with the price on it, considering we already have plans on this.

Harline said that if there are a complete set of plans, we can send them on to see if they are buildable.

Wilkins said first step is to send the electronic copy.

Magley questioned if there is enough road easement to go through there.

Harline said we will need to get the right-of-way and that he has talked to the land owner.

Bormann said he can get the plans here the end of this week or the first of last week.

Harline said we have one side secure for the right-of-way.

B. Park Board:

The agendas for the May meeting and the April meeting were provided in the packet.

C. Cemetery Report: None

D. Tree Board Report: None

E. Library Board:

Meeting minutes were provided in the packet.

Tim Grenke – via telephone conference – said that the Library has requested Larry Dorman be appointed to the library board. He said this will be on the agenda from next week's meeting.

F. April 2018 Financial Statements

Harline said he just recently got the budget numbers to Heather, so will have the comparison in the next month's financial statements.

G. Bills over \$1250

Harline this includes a check for the last part of the land purchase to De La Rosa, the \$33,000 check to Frank Love will be issued at the closing. Bormann noted a payment of \$7,000 to him, and the city paid the taxes of \$2500. Rodgers asked if the grant been submitted for the demo. Harline said it has been submitted and having the deed will help.

H. Other General Government

1. Construction and Utility Installation Standards

Harline said this is a project with an original cost of \$40,000 and \$36,000 is also high. Talked with ES & S, and they agree that if we can do a hunt, find and replace and make sure it makes sense, can have city staff handle this. The items that will take a little more are the storm sewer regulations. He said it wouldn't be a bad idea for us to discourage dirt on the city streets during the home building process. He said we can look to see if they are over two acres, and make sure we get the information in the file for new subdivisions/roads. Before they go to DNR, the plans would require and engineer's seal.

Harline said we have a contract with the 3 different firms. Bormann said he would like to see what we can come up with. Harline pointed out that searching for engineers by price is illegal.

2. Mid-Missouri Solid Waste Management Drop-off Event
Harline said the flyer in the packet for this was just informational.

VII. OTHER

Wilkins questioned where are we at with Socket. Harline said they are ready to come in. The project should be ready to go by June. Harline asked how soon the CAD would be ready. Wilkins said he didn't have an updated date, and there was a need to discuss some of the technical networking things.

Grenke – via telephone – said he had received an email reminding him that tomorrow is peace officers' Memorial Day, and he said he would like to take a moment to say thank you to the peace officers and law enforcement officers for their dedication to the community. He asked that the City fly the American flags at half-staff. He asked the community to recognize the police officers for the work they do and the job they are doing for our citizens. Also, he said thank you to everyone involved in relocating the carport on Central Street.

VIII. CLOSED MEETING

Alderman Lee moved the Board of Aldermen of the City of Centralia, Missouri hold a closed meeting and a closed vote, and the specific reason for closing the meeting and having a closed vote was: as provided for under Section 610.021 (2) of the Revised Statutes of Missouri for leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor; such closed session and closed vote shall be for, and as provided for under Section 610.021(3) of the Revised Statutes of Missouri for hiring, firing, disciplining or promoting of particular employees by a public government body. Alderman Lee asked that this motion be adopted by roll call vote. The motion was seconded by Alderman Rodgers. The motion passed with the following vote. Aldermen voting FOR: Bormann, Hudson, Lee, Magley, Rodgers, and Wilkins. Voting AGAINST: None.

The meeting went into closed session at 7:47 p.m.

Rusch left the meeting at 7:47 p.m.

Returned to open session at 8:48 p.m.

IX. AS MAY ARISE

Magley asked if we'd made any motion to talk to someone about the red Jeep on south Allen Street. Harline said that nothing has been done at this time.

X. ADJOURN

Bormann made a motion to adjourn the Committee meeting, Magley seconded the motion which was then approved by unanimous voice vote at 8:49 p.m.