

## **Minutes of the General Government and Public Safety Committee meeting of Monday, March 12, 2018.**

The meeting was called to order by Alderman Wilkins, Chairperson at 7:10 p.m.

### I. ATTENDANCE.

Present were Mayor Tim Grenke, Aldermen Robert Hudson, Jim Lee, Donald Rodgers, and David Wilkins, Also attending were City Administrator Matt Harline, Fire Chief Denny Rusch, and Police Sergeant Tim Kribbs. Others present included: Don Bormann, Boy Scouts Gabe Maenner, Isaac Tuggle and Joe Miller, Linda Maenner, Shawna Tuggle

### II.COMMENTS FROM CITIZENS.

Comments from citizens was opened at 7:11 p.m.

Hearing no comments, comments from citizens was closed at 7:11 p.m.

### III. PUBLIC SAFETY.

#### A. Police Department

*1. Activity Report:* Wilkins asked if there were any questions or comments on the Activity Report.

Kribbs commented that the activity is down this month. Wilkins asked how the RMS training was going. Kribbs said it is going well.

*2. Budget Request / Bids for new vehicle lease-purchase agreement:*

Harline explained that the City, for a number of years, has purchased vehicles from the Highway patrol, and we get several years out of them. The Crown Victoria's are out, and we now have 2 chargers and a Ford Explorer. The proposals in the packet are to purchase a new vehicle through a lease purchase agreement. We'd be moving from a fleet of 8 vehicles, and we'd reduce the fleet and no longer have everyone taking a car home. We would be switching out the older cars with brand new cars. In the future, we will determine what we need and then go out for bid. This year is a trial run.

Kribbs said that every year we buy a used patrol vehicle, and the PD has to ask for additional equipment to go into it. These vehicles come fully loaded with everything, and we will just need to put a radio in them. They already have the radar unit. The radar units we have in the current cars are 15+ years old, and we just move them from car to car. The new cars have a full manufacturer warranty. The model we are looking at is the Interceptor. We are hoping to do this on a set basis, where next year we won't buy anything. Hoping to purchase a new one every other year.

Harline said we haven't broken them down by vehicle, but the City is paying \$1000's of per year in maintenance and other issues.

Wilkins questioned if this is a lease. Harline said this is a lease purchase, so we'd own it after 7 years.

Hudson said we currently have 8 cars, and spend about \$10,000 on each car. He questioned how many vehicles are we talking reduce the fleet. Harline said it would go down to five if we keep the lease on the truck that the Chief drives, which is a zero lease. Hudson said that if he was doing math, we could be making \$40,000 worth of payments after a period of time. If we're spending \$10,000 to \$20,000 on vehicles now, we will be more than doubling the money after several years.

There was some discussion about the cost of the vehicles over a period time versus purchasing one used vehicle per year as we are currently doing now.

Grenke said that another thing to take into consideration is the warranty.

Hudson questioned what we are we spending in repair costs, and if we are spending \$10,000 per year. Kribbs said we are spending \$40,000 per year in maintenance and repair. Harline noted that the \$40,000

figure is what we are paying into the equipment use budget per year.

Wilkins said that there are some differences from Fleet Safety and Defender. Kribbs said that some of the features are cheaper from Fleet Safety, and one of the things is the video camera. The one listed is similar to the one we have now and it is not as good as the one that Defender offers. There are a lot of other little things that add up, and Kribbs said he could probably call and asked them to upgrade some things, but the in-car camera is not one of them.

Wilkins asked if we are looking for action on this tonight. Harline said this is to advise the budget, but we would accept it by ordinance next week to be purchased after April 1, 2018.

### *3. Other*

Kribbs presented a check in the amount of \$3300 from Centralia Backs the Blue for the purchase of the used patrol car from Boone County Sheriff's Dept.

## B. Fire Department.

*1. Activity Report:* Wilkins asked if there were any questions or comments on the Activity Report.

Wilkins asked what kind of future training is planned for the Fire Dept. Rusch said in Moberly they are working on a derailment training in conjunction with Norfolk and Southern, called Operation Awareness and Response. It's a four-hour class with hands-on experience for the firefighters to get to climb on the train. The training will be scheduled for August.

*2. Budget Request:* There was no information available at this time.

*3. Other:*

## C. Emergency Management.

Harline said the office of emergency management has asked Centralia to be a model city to do a safety preparedness protocol. It's one of the things they do, and targets on how we keep functioning as a city if there is a catastrophic event. They are looking at having a cloud-based app, and Centralia would be a beta tester.

Grenke said the Regional Planning Commission had recommended for us to have a table-top exercise with all agencies coming together to go through a simulation.

Bormann asked if this also had to do with the email he received about a FEMA training. Harline said this was not the same, and that the Regional Planning Commission proposed we produced such a plan. They want to actually help us develop a plan.

## D. Protective Inspection.

*1. Minimum Property Maintenance Code:* Harline said he had spoken with Kribbs after a recent incident where they went to a person's house who does not have water service. He said he would like to come up with a minimal property maintenance code, and adopt some small sections. He didn't feel we would need anything as detailed as Columbia or Moberly. There are properties that are not exactly dangerous, but the solution to some of the problems is that they have to get a building permit to repair the damages or a demolition permit. Also need to have something that will help us get rid of waste at a residence.

Magley asked what the county has in place. Harline said they have a health department, and a rental inspection policy. There was some discussion regarding the roles that the county takes on in relation to health code inspections and violations.

Magley questioned if we don't have anything in place, or if we just haven't enforced it. Harline said we don't have anything outside of the dangerous building codes. Rodgers said we should look at the one we have and start enforcing it. Harline said we need to add something to it. Right now, if it's the building we can do something but not if it's piles of papers or trash on the property.

*2. Adopting construction and repair standards for streets, water lines, storm water piping, street repairs and associated fees:*

Harline said we talked a few months ago about water tap and sewer tap fees. There are some other

places that are quite a bit higher than ours. Our total cost to install a water line is about \$720 figuring in supplies, equipment use, labor, etc. The tap fees are paid on a new residence, or an existing lot where there has never been a sewer tap.

Hudson questioned that if our costs are \$720, why is the proposal \$700? He said that if we're going to increase the fee, why not do it all right now instead of coming back in 18 months to revisit it. Harline explained that happened to be one tap fee, but it could be a little bit more or a little bit less depending on how far the line needed to go. That's why the \$700 average. Wilkins asked if this would be on the next meeting. Harline said it will probably be on the agenda in April.

#### IV. GENERAL GOVERNMENT AND FINANCE.

##### A. Economic Development:

1. Nomination of Heather Russell to the Chamber Board – there were no objections.

2. Wilkins pointed out that there was some information in the packet from Anthem. Bormann said there will be a representative at the Chamber meeting to discuss insurance for small businesses.

##### B. Park Board:

1. Park budget and fees

Harline said he has gone over the budget with Mr. Bennett. They make their own budget and there is nothing in there to be concerned about.

##### C. Cemetery Report:

Harline said the agreement with the new vendor is signed and they will be able to start soon.

##### D. Tree Board Report: None

##### E. Library Board:

Harline mentioned that they will be losing their executive director Jack Meyer soon, as he is moving.

1. *Library Budget:* Harline said Meyer has convinced them to spend a little more of their budget. They are looking at going to zero fines, offering health care to full time employees in cooperation with the City's plan, and will still be able to bank about 20% of their annual revenue. The bond issue has expired, but there is still a small amount of money still trickling in from late payments.

##### F. February 2018 Financial Statements:

Harline said we had a slower month on sales tax, but overall it's healthy. The YTD property tax is ahead of budget. The sales tax will be a little above last year. He said we would have the full budget at next Monday's meeting.

##### G. Bills over \$1,250 = \$653,728.08

There were no questions or comments

##### H. Other General Government.

###### 1. *Bond Issue Open House:*

Harline said there would be an informational meeting on Monday, March 26<sup>th</sup> from 6 – 8 p.m. at City Hall. Grenke and Harline will speak at Rotary and Kiwanis that same week. The City will put an ad in the paper, on the City's website and Facebook page.

###### 2. *Clean up Weekend:*

Harline said clean-up is planned for the weekends of Aprils 13<sup>th</sup> – 15<sup>th</sup> and April 20<sup>th</sup> – 22<sup>nd</sup>. The area will be open from noon – 7 p.m. on the Fridays, and 9 a.m. – 7 p.m. on Saturdays and Sundays.

###### 3. *Social media policy:*

Harline said that a hard copy of the existing policy was provided to each of the Aldermen. He said we received a letter from an attorney, and in talking with Cydney Mayfield, there are probably some policies we should

adopt by ordinance instead of resolution where possible violations could lead to disciplinary actions. One thing we need to review is that our policy is clear that it covers Street, Water & Sewer, Electric, Administrative Staff, Police but need to make it sure it covers Park Staff also. Harline said he will have recommendations in the packet for the next meeting for discussion, and the ordinance to be passed at the regular meeting.

V. OTHER

Wilkins said that he will be sending a review template for Mr. Harline's annual review so that the Board members can go through it and get notes and thoughts down. Then the Board have a closed meeting at that time.

VII. AS MAY ARISE

Harline and Grenke will be attending the Boone County Municipal dinner.

VIII. ADJOURN

Magley made a motion to adjourn the Committee meeting, Hudson seconded the motion which was then approved by unanimous voice vote at 8:11 p.m.