

Minutes of the General Government and Public Safety Committee meeting Monday, February 13, 2017.

The meeting was called to order by Alderman Wilkins, Chairperson at 7:00 p.m.

I. ATTENDANCE.

Present were, Aldermen, Dick Ward, Jim Lee, Don Rodgers and Mayor, Tim Grenke. Also attending were City Administrator Matt Harline, City Attorney Charles Thompson, Police Chief Larry Dudgeon, Fire Chief Denny Rusch, Jennifer Gray and Tiffany Duncan of Trane, Belinda McSparren, Abby McSparren, Don Bormann and James Smith with the Fireside Guard.

II. PLEDGE OF ALLEGIANCE

Wilkins led those present in reciting the Pledge.

III. PRESENTATION BY JENNIFER GRAY (AND TIFFANY DUNCAN) OF TRANE – ENERGY SAVINGS

Jennifer Gray (former Assistant City Manager of Des Peres, MO) gave a presentation about a preliminary energy audit and how her company could work with the City to obtain financing for a project to realize energy savings at City Hall, the Library, the Police Station and the Recreation Center. Gray explained that indoor lighting, outdoor lighting and HVAC upgrades with centralized control would likely be recommended. Duncan explained the process and how the City would issue RFPs and the energy savings consultant would assume the risk under a fixed price contract so they have skin in the game. Duncan noted that extended warranties and follow up help to assure maintenance and upkeep of the system. In answer to a question to Harline, Duncan said that they would follow up and that is a reason to go with Trane. Duncan stated that she has contact with customers from projects started five years ago. Duncan added that they had been doing this for 20 years. Duncan gave the estimated financial breakdown of the possible project. Grenke asked about the timeline and process and Duncan gave an outline of how it would likely work. Lee asked about the other City buildings like the Street barn. Harline said those are pretty open buildings and might not lend themselves to energy savings.

IV. COMMENTS FROM CITIZENS.

None.

V. PUBLIC SAFETY.

A. Police Department

1. *Activity Report:* Wilkins asked if there were any questions or comments on the Activity Report. Chief Dudgeon stated that they were ahead on incidents this year.

2. *Other:* None

B. Fire Department.

1. *Activity Report:* Wilkins asked if there were any questions or comments on the Activity Report. Wilkins noticed 211 under EMS. Denny noted that was hours not the number of calls. Grenke complimented the Fire department on the car fire training and how the new hybrids and electric cars make firefighting more difficult. Rusch said the guy who does it is very willing to bring the training to us.

2. *Other:*

C. Emergency Management

Harline noted that he did not get the advertisement for the Public Hearing for the Flood Insurance Plan in the paper in time so he would like to recess the February 21 meeting to March 6th.

D. Protective Inspection

1. *CDBG demolition grant:* Harline reported on what he called a very productive meeting with the property owners Gary and Judy Stowers, Clifford De La Rosa as well as Denise Derks from MO Department of Economic Development who runs the state CDBG program. Grenke noted that the City would administer the grant. Harline noted that he may ask the Board to offer some funds from the City as match. Lee asked if there were material liens existing on a property in the project. Harline said he did not know. Harline noted that Mr. and Mrs. Cornett were not at the meeting. Rodgers asked about the time frame for the grant. Grenke said the grant had to be closed within two years. Harline went over the timeline: grant application due April 3, grant awarded in the summer of 2017, two years to complete the grant. Grenke explained that the grant would score better if all parties were on board with the grant because CDBG would not be willing to come back in a few years and work on the same project. In answer to Rodgers question Harline stated that the Cornett's were not as motivated as the other owners yet.

VI. General Government and Finance

A. Economic Development

Wilkins noted that the agenda for the next meeting and minutes from the previous meeting from the Chamber of Commerce were in the packet. Grenke asked Don Bormann (in the audience) when the nominations for Chamber awards were. Smith and Bormann told Grenke where the information could be found, but neither knew exactly.

B. Park Board

1. *Fireworks:* Harline said that the Park Department might be interested in sponsoring a few extra fireworks. Harline asked if there was any strong desire to go out for open bids or to stick with J&M as they had done for many years and the Committee and Fire Chief indicated that they were happy with J&M.

C. Cemetery Report

None

D. Tree Board Report

None

E. Library Board

Wilkins noted that the agenda from the next meeting and minutes from the last meeting were in the packet and asked for questions. Harline reported that Jack Meyer would be training on the GrantFinder software that the City had purchased a year ago.

F. January 2017 Financial Statements

Wilkins noted the financial reports and asked for observations. Harline reported that we were very close to budget targets. He said property taxes are slightly ahead but gross receipts taxes are a little low. Grenke asked how many permits we issued. Harline said that the City issued 32 single-family residential building permits.

1. *Audit contract renewal with Williams-Keepers:* Harline said that he would like to extend our relationship with Williams-Keepers for two years and plan to do the FY-2017 and noted that full

accrual would be \$26,850 plus additional accounting cost of about \$2,000 more. Harline reported that a cash basis audit would run \$19,250 or \$22,750, which Harline recommended, for modified cash which includes capital assets and debt. Harline said because we are considering taking on some new debt, he would recommend one more year at full accrual (modified accrual or GAAP) audit.

G. Bills over \$1,250

H. Other General Government.

1. *Draft parking in front yards ordinance*: Harline asked if there were suggestions to improve the ordinance. Rodgers asked about the 24-hour restriction. Harline said that derelict or unlicensed vehicles would still be enforced. Grenke asked about parking for the Anchor Fest or BBQ contest. Thompson said that these were generally enforced where people hold long term issue and were parking in the yard every day. Thompson said we could send a letter first. Lee noted the risk of unintended consequences and asked about putting rock over the entire front yard. Thompson said that we had excess rock listed as a nuisance now and that it would cost a lot to rock your entire yard. Harline asked if we wanted to allow parking in the back yard, we have those defined. Thompson said typically people drive right up to their front yard and it will be easy enough to enforce. Harline said that we are not going after the one-time thing like a guy pulled up in his front yard while he is moving.

2. *RFQ for legal services*: Harline noted that we had originally hired Thompson Law Center as the Interim City Attorney and it is time to issue an RFP. A draft version is included in the packet.

3. *Handicap parking spot by Chance Gardens*: Harline noted that the parking by the Chance Gardens is City Right of Way and Jim Lee had approached him about adding a spot. So he plans to bring an ordinance to the next meeting. Harline said that City Code allows for establishing handi-cap parking on private property

VII. Other

None.

VIII. AS MAY RISE.

None.

VIII. ADJOURN.

Rodgers, made a motion to adjourn the Committee meeting. Grenke seconded the motion which was then approved by unanimous voice vote at 8:06 p.m.