

Minutes of the General Government and Public Safety Committee meeting of Monday, July 13, 2015.

The meeting was called to order by Chairman, David Wilkins at 7:00 p.m. Present also were Aldermen Magley, Ward, Vollrath, and Lee, Grenke joined by phone. Bormann arrived at 7:37. Also attending were City Administrator Matt Harline, Police Chief Larry Dudgeon, Fire Chief Denny Rusch, Cemetery Sexton, Phyllis Brown, Jessica Orsini, Matt Purvis, Amy Purvis, Joe Lockwood, and his father, Mike Kinkead, Todd Goffoy and James Smith of the Fireside Guard,

Those present participated in the Pledge of Allegiance.

Agenda

Comments from Citizens

Wilkins noted that there were some visitors. Matt Purvis and Joe Lockwood introduced themselves as members of Troop 50 and stated they were pursuing the Citizenship in the Community merit badge. Chief Dudgeon suggested that their presence at a Board meeting was part of the requirements for the badge and they affirmed that.

Orsini asked when the last time the Tree Board had a meeting. Lee noted that they met before Arbor Day. Orsini asked about the purpose and function of the Tree Board and if there were any notes of recent meetings. Lee noted that they participated in Arbor Day activities and proceeded to give a history of the Tree Board from its inception and its role in the Tree City. Lee noted that there was an open seat on the Tree Board right now, and asked Ms. Orsini if she would be interested. She replied in the affirmative. Grenke noted that he had heard her volunteer.

Police Department

Activity Report: Wilkins asked for comments and questions on the Activity Report and there.

Letter from Humane Society: Harline alerted the Committee to the copy of the letter from the Boone County Humane Society (BCHS) in the packet stating that the BCHS would no longer put down cats; instead they will spay/neuter them and return them to us to release in the area whence they came. Harline reminded the Committee that we only take feral cats to BCHS if they have caused a problem and we managed to trap them. Harline said that he was not looking for any decision from the Committee. Chief Dudgeon said that the Police have spoken with Doctor Farmer and he could continue to treat any cats that were not adoptable. There was no need to change any protocol. Wilkins asked if the result would be the same, and Dudgeon answered in the affirmative.

Other: Chief Dudgeon noted that with Alyson Brooks being gone, the City could sell the 2005 Chevy Impala with 112,000 miles. Chief Dudgeon felt that he thought they could put a minimum \$3,000 bid on it and sell it. Chief Dudgeon said that most of their fleet is made up of almost all Ford Crown Victoria's and selling this would leave one Chevy Impala in the fleet. Harline said in reply to a question that he had authority to dispose of City property that is surplus property but that it required the approval of this Committee so it would be better to have a motion. **Ward made a motion to offer the 2005 Chevy Impala for auction with a minimum bid of \$3,000 that was seconded by Magley and approved by unanimous voice vote.**

Fire Department

Activity Report: Wilkins asked for comments and questions on the Activity Report and there were none.

Mini-pumper fire apparatus proposals: Harline gave a brief history of the process to send out the RFP noting that we budgeted \$44,000 which would be the first payment of a five year lease purchase. Harline noted that we received four proposals, all very close to what the original estimated from Banner, and one proposal had the option of buying and modifying a stock truck – a truck already built. Harline noted that Pierce sent a contract for a stock truck that starts at \$163,000 (editor's note price is \$165,043). Harline noted that one piece of equipment that would have to be added is a deck gun that would be \$3,500 and might or might not help with the ISO rating. Harline said that he was not ready to ask for a final decision tonight but that we should have a final recommendation. Harline noted that in addition the Pierce model had a foam dispensing system that might be nice. Chief Rusch noted that the foam is about a \$12,000 addition. Harline reported that the proposals were for Pierce, E-One, Danko and Rosenbauer trucks. Chief Rusch added that the stock or demo trucks were 2015, 2015 and the \$165,000 model is 2014 model. Chief Rusch said that he and Donny Rodgers were not 100% in agreement about whether or not they needed the deck gun. Harline repeated that he was not yet ready to ask for a final decision.

Other Chief Rusch noted that J&M Displays has offered a \$1,000 refund for next year because of a bit of a problem with the fuses. Brown and others noted that it was a very nice display.

Emergency Management

Nothing to report.

Protective Inspection

Dangerous Building Report: Harline reported that he reviewed the list of properties that Lynn had developed and added some. Harline added that he has investigated a little more about the CDBG Demolition Grant and was informed by the Mid-MO RPC that the City was responsible for setting the terms and deciding if the property owner would maintain ownership after the demolition. Harline noted that he had not been able to set up the next meeting with Clifford De La Rosa after only one phone call. Harline added that the next on the list was the Cornett property and then he proceed down the list. Harline added that his previous discussion with De La Rosa there was some disagreement about the need for a building permit and inspection.

Other: Harline reported that he had counted 37 homes for sale which is well below the 70 or so that were common a couple years ago. Harline added that there were seven new homes under construction and that the City was slightly behind last year's excellent pace..

Economic Development

CREDI: Wilkins noted report in the packet. Harline reported that he had attended the CREDI event on June 25th and that it was well attended and went as well as could be expected, spurring lots of discussion afterward.

Bormann arrived.

Park Board

Refinancing Lease-Purchase Agreement for Rec Center: Wilkins introduced Todd Goffoy of Piper Jaffray who made a presentation about the need for a Financial Advisor for the refinancing RFP. Goffoy noted that Piper Jaffray (PJ) and the City had worked together since the 80s including helping with the financing of the Library bonds. Goffoy noted that PJ had worked with the City on the original financing of the Recreation Center. Goffoy noted that he had approached the City with the possibility of refinancing the lease-purchase agreement due to the favorable interest rates and the likelihood that they could increase soon. Goffoy noted that the current notes were callable in March of 2016, but the City had the option to do one advanced refinancing during the life of the

project. Goffoy explained the recent changes in the SEC rule have made the roles of Financial Advisor, Placement Agent and Bond Underwriter distinct and PJ was interested in serving as the Financial Advisor for the City and serve as the City's hired advocate. Goffoy said that currently there is a possibility that a direct placement with a financial institution could very well be the best option. Goffoy noted that even the representative from Stifel (Carl Ramey), a bond placement agent had recommended the City needed to hire a Financial Advisor during a meeting of the Park Board. Goffoy added that the, MO City Managers recommend the use of a Financial Advisor as well. Goffoy added that there was no requirement that the City hire an FA, but it does require underwriters to disclose that they have other interests other than the City's. Goffoy noted that the SEC's purpose is to increase transparency.

Harline asked Goffoy to explain the role of bond counsel. Goffoy replied that bond counsel makes a determination that the issue of debt is tax exempt and that the issuance is done accordance with Missouri State Statutes. Goffoy added that if the City went out for a public offering versus direct placement, the bond counsel would make all the public disclosures required which adds to the cost. Goffoy noted that with a direct placement you get to know what the interest rate is up front. Lee asked if the direct placement was a competitive process and Goffoy replied in the affirmative. A FA can help make the RFP and evaluation process a better apples-to-apples comparison.

Goffoy noted that there is about \$1,5million in principle with a total cost of \$1,9 million including interest and he felt that the City could save as much as \$200,000 in interest cost. Goffoy then spoke on the advantages of combining the pool improvements and waiting and saving economies of scale versus moving forward quickly and increasing the interest rate savings. Goffoy said that he would give the details to Harline, but could distill it for the Committee to make a decision. Harline asked if the City needed a FA, bond counsel and a placement agent. Goffoy said that especially with a direct placement, the City could act as their own placement agent, necessitating only the bond counsel and the FA if the City chose. Harline added that perhaps the bond counsel could be even more important. Goffoy replied that he agreed that with a five-year equipment lease like the fire truck it is pretty straightforward and probably did not need advisor our counsel as Harline had stated earlier.

Harline noted that Mike Kinkead the Chairman of the Park Board was in the audience as well

Grenke thanked Goffoy and said he would feel much more comfortable using an advisor on something of that magnitude. Orsini noted that recent reports made it clear that the Fed rate was going up.

Harline said that the Committee could direct him to hire Piper Jaffray, to not hire any FA, or ask him to solicit addition proposals of an FA. Harline noted that since Piper Jaffray was already working on this project he had no problem continuing with Piper Jaffray and that was his recommendation. Harline said that \$1.5 – \$2.5 million he felt much better with a Financial Advisor. **Lee made a motion to sign the letter of engagement with Piper Jaffray. Magley seconded the motion and it was and approved by unanimous voice vote**

RFP for improvements: Kinkead addressed the Committee. Kinkead handed out an updated RFQ for the pool improvements which he would like to send out as soon as the Committee was comfortable with it. Harline noted that it was a Request for Qualifications so it did not need the level of detail in a request for bid. Harline added that it could give us a budget figure for going out for financing. Kinkead said that he was not asking the Committee for approval at this meeting, but if they could be ready by next Monday he would like that. Harline noted that the version in the

packet and the version handed out had the minor changes that he had asked. Harline said the RFQ was designed with the future in mind and is compatible with long-term plans to flip the pool around and put the shallow end at the north end of the pool. Wilkins asked if Kinkead needed a decision tonight and he said no, but the Park Board meets the day after the next Board Meeting and he would like a decision then. Wilkins asked if there were any additional comments about the Park Board. There were none.

Cemetery Report

Brown addressed the Committee and stated that the Committee remained divided on the proposal by Logan Dickerson to build a flag burning fire pit as part of an Eagle Scout project. Brown reported that several version had been reviewed for the project that would go at the west side of the Cemetery to complement the Blue Star monument. Brown reported she had consulted with the grave digger and since he needed a full four foot berth to dig the last grave in the row near the proposed pit and that this design did not allow for that much room, the Committee asked for another design. Brown added that the project was for cloth flags only, however most flags purchased these days were nylon. Additionally there have been some problems getting everyone together at the same time. Brown said they would review the next plan and make a recommendation.

Tree Board

No report.

Library Board

Wilkins noted that an agenda for the next meeting and minutes from the last meeting were in the packet.

Finance

Financial statements for June 2015 were in the agenda packet. Harline reported that we continued to do very well in sales taxes and it almost made him nervous.

Bills over \$1,250

Committee received a preliminary list of bills over \$1,250 totaling \$318,752. Bormann asked about the bill from BHMG and Harline reported that it had to do with repairing a display on the SCADA panel at one of the substations.

Other General Government

Annual financial audit: Harline noted that Williams-Keepers would be at the next meeting to make the annual financial audit presentation. Harline noted that the audit was clean. Harline added that we had a 7% year to year increase in sales tax which he feared might have been due to a very good March, but it was a very good year.

Conversion of accounts cost: Harline explained the need for the conversion of chart of accounts to allow for better tracking of funds and fund balances by condensing 03-01-01 to 311. Harline said that it would cost somewhere between \$3,000 - \$4,500. Harline said it should reduce some of the costs paid to Williams-Keepers for doing bookkeeping to back out the fund balances for each utility. Wilkins asked if this had been a recommendation of the auditors and Harline replied that it was. Harline said a contract with DataTechnologies would be on the agenda next week. Harline replied in answer to Bormann's question that he was correct in stating that the contract would be with DataTech, not Williams-Keepers.

Recycling update: Harline noted that there had been a communication problem with Columbia and the actual cost to recycle comingled plastics was \$30/ton or about \$5.00 per load, but as long as we continued to require source separation everything else, including glass would be free. Harline reported that Civic was currently charging a fee for glass. Harline said that the City can afford to continue paying \$3,600 per year and support Mr. Ryan's business that makes a product if the Committee so chose. Bormann asked if we sorted everything into two sorts would it cost \$30/ton for everything. Harline replied that containers would cost \$30/pound and comingled fibers would be \$25/ton. Harline reported that it is still cheaper than the landfill. Harline said that the line-manager made the statement that that it was free to bring it in comingled, but the higher ups had sent Harline an email before the tour that explained the actual rates and the definition of comingled.

Other

Wilkins asked for any items for "Other" and there was nothing to add.

As May Arise

Harline noted that there would be a meeting of the EEZ Directors the next day.

Magley moved that the Committee adjourn. Ward seconded the motion, which was approved by unanimous voice vote. The Committee adjourned at 8:30 p.m.