

AGENDA
CITY OF CENTRALIA, MISSOURI
Board of Aldermen
Public Works and Public Utilities Committee

Monday, August 7, 2017
7:00 P. M.
City Hall Council Chambers

- I. ATTENDANCE
- II. PLEDGE OF ALLEGIANCE
- III. COMMENTS FROM CITIZENS
- IV. PRESENTATION BY RICHARD DICKERSON TO INSTALL STREET SIGN FOR CROSS-COUNTRY RUNNERS

- V. PUBLIC WORKS
 - A. Activity Report
 - B. Streets
 - 1. Sign on Gano Chance Road
 - 2. Street Overlay Update
 - C. Storm sewer
 - D. Sanitation
 - E. Other

- VI. WATER AND SEWER DEPARTMENT
 - A. Activity Report
 - B. Water
 - 1. Repairs to Heritage Hall
 - C. Sewer
 - 1. Sewer Services Outside City Limits
 - D. Other

- VII. ELECTRIC DEPARTMENT
 - A. Activity Report
 - B. Generation
 - C. Distribution
 - 1. Bid award for 25 KVA Pad mount transformers (Motion)
 - 2. Reed Street underground project update
 - D. Other

- VIII. OTHER
 - A. Closing Switzler Street on Saturday, August 12th from 8 a.m. to 4 p.m. (Motion)

- IX. AS MAY ARISE
- X. ADJOURN

STREET and SANITATION DEPARTMENT
July 2017 Activity Report

1. Picked up bailed cardboard from businesses 3 times a week
2. Did 54 locates this month
3. Hauled off 2 loads of plastic to City of Columbia recycling facility
4. Picked up recycling at all 4 schools, city hall, and the Guard office several times this month
5. Hauled off 2 loads of recycling to City of Columbia recycling facility
6. Greased and cleaned up the loader and backhoe
7. Dug out and poured concrete to repair 7 street cuts on Green St.
8. Piled brush and grass and drop off site several times
9. Cut curb for sidewalk for new house on Adams st, and met with contractor to help with ADA sidewalk requirements
10. Spent several days hauling off brush and grass from drop off site to the landfill area
11. Spread 2 loads of rock on s. Columbia and bladed, and also bladed Ivy Lane, and then had dust control sprayed on both roads
12. Loaded a dump truck several times with compost
13. Mowed street ditches around town
14. Swept streets around town
15. Hauled off a large tree limb that fell and blocked Green St.
16. Put up a P&Z sign at 420 w. Singleton
17. Repaired culvert on Green st that was damaged
18. Pushed brush pit with the dozer
19. Put up a new stop sign and street name sign at Hampton and Lockport
20. Cleaned trash out of recycling bins at street barn several times
21. Removed broken sidewalk grate on Rollins beside the Post Office and installed a new one
22. Cut up and hauled off several tree limbs in the cemetery
23. Put up street sign at Campbell and Central that got knocked down
24. Serviced and cleaned 2 work trucks #25, and #91
25. Replaced bad light switch in work truck #18
26. Replaced blades on boom mower and greased
27. Put some 6 inch rock in ditch on s. Jefferson to control erosion
28. Piled up the dirt piles and turned and piled the compost at the old landfill area
29. Mowed at the old landfill area
30. Went and got load of cold mix asphalt and patched potholes
31. Street work on Eastmont, Bryson, and Briarwood:

- Bryson dr: dug out and formed and poured 145ft of curb and gutter, and also peeled and hauled off 8 loads of asphalt. Stripped forms and back filled and cleaned up area
- Eastmont: sawed and jackhammered curbs. Formed and poured 147ft of curb and gutter and 2 flumes. Dug out and replaced rusted out culvert and set 46ft of 18in of plastic culvert across Eastmont at Gano
- Briarwood: started peeling asphalt off of the curbs and hauled off 6 loads of asphalt

From: Matt Harline, City Administrator
To: Mayor and Board of Aldermen,
cc: City Clerk, City Attorney
Date: August 4, 2017
Re: Item V-B-1



Richard Dickerson sent an email (excerpts below) to ask permission to install a warning sign along the preferred route for the Centralia High School Cross-Country team.

"I need some advice on where to start with an idea to help protect our Cross Country and Track runners during practice on Gano-Chance Road. I have spoken with Coach Watermann and would like to install a couple of signs East of Cobblestone Lake Estates to caution traffic that runners are ahead.

The Cross Country Team practices on that hill a couple of times a week during the summer/fall and again in spring for Track. The sign I would like to erect would be a 24X18" like the one depicted [in the map enclosed in the packet].

On the map [enclosed] I have marked the location of an existing sign that notes the city limit and speed limit for Centralia. I propose mounting the "Runners" sign on the back of this existing sign and perhaps locating another post directly across the road on the North side of Gano Chance. I would have the signs made with a hinge and latch so that the signs may be "opened" during practice and then closed once practice is over. Thanks in advance for your consideration and advice. If I need to take this issue to the city council for approval I will be glad to do so at the next meeting since practice starts this week. I feel confident that Richman Graphics can have a sign made for me in short order...

City staff is concerned about three things:

1. It would be a non-standard (not in conformance with the Manual on Uniform Traffic Control Devices) and could possibly slightly increase the City's liability in case anything would go wrong, since the City would be giving approval to the use of Gano Chance Road as a practice route for the cross-country team. Aside from being a non-standard shape and size, it would be placed on the opposite side of on-coming traffic. Finally, the City is acknowledging that there is a potential hazard.
2. The sign requires active maintenance – opening & closing on a daily basis by CHS and putting it up and taking it down on an annual basis. If the sign is not open and closed, it increases the chance of "Visual fatigue" – meaning that people would get used to the sign and no longer notice it. It is not certain how effective the sign would be in alerting drivers to the runners if the sign is opened and closed every time, but it would be less effective if it is not "posted" and removed when the runners are not practicing.

3. There would be no new law or enhanced penalty for the sign. In short it would not have any legal force behind it. The speed limit sets a legal limit for speed. No parking signs specify areas and times when parking is not allowed. Motorists are always required to be vigilant and to avoid hitting pedestrians, bicyclists and other slower and more vulnerable traffic. There is no special law for athletes in training, or even children.

Despite the objections, City staff will place the sign as requested by the school on a trial basis for one year. If the CHS cross-country team members and coaches keep the sign closed except when training, the City staff would be happy to cooperate. Staff will also work with CHS to seek alternate routes. Mr. Dickerson has been very willing to find the best alternative(s).

Action: If the Committee feels so inclined they may wish to make a motion ***“to direct staff to install the sign as designed at the beginning of the cross-country training session and remove shortly after the conclusion of the CHS cross-country season on a one-year trial basis.”***



24"

36"



I propose mounting the "Runners Ahead" sign on the back of the existing sign at the City Limit on East Gano Chance. I would have the sign made from aluminum with a stainless steel hinge and latch so they may be "opened" during practice and then closed once practice is over. The sign would be removed after the season is complete. Thanks in advance for your consideration and advice.

**ACTIVITY REPORT
WATER DEPARTMENT
JULY 2017**

- Repaired leak on main (service tap) at 539 Orchard
- Repaired leak on service and fire line to Heritage Hall
- Assisted Flynn Drilling with lowering no. 4 well 40 feet and re-installing
- Dug up service on new duplex for Stidham on S. Jenkins and re-tapped to open for better flow
- Made water tap at 842 Lockport for Bryson
- Made water tap at 716 Emerald for Bryson
- Mowed at Sims in waterways for DNR inspection
- Made three taps for Darren Adams on Campbell Drive
- Dug up meter jar and reset after being hit on Campbell
- Dug up sewer transmission line to Bownes' pond to identify leak in 45 elbow – will fix at end of pumping season
- Assisted street department pour concrete on Eastmont - Josh
- Pumped to all farmers throughout month and worked valves
- Checked water pressure concern at Anderson property on 151 – ok
- Checked sewer main at Stone / Southgate for blockage – ok
- Checked for leak at 529 Miles – resident leak
- Inspected sewer repair on service at Lot 28 Trailer Ct.
- Checked for blockage in sewer main at 128 Denton and advised as to how to fix resident issue
- Checked 1009 Hampton for leak – no leak found
- Found manhole in brush at Cobblestone Estates for possible sewer tap to Hammontree property
- Inspected sewer connection at Lot 61 for new trailer
- Inspected sewer tap at 716 Emerald
- Dug out creek at low water crossing to overland flow fields to clear culverts
- Met with electric department to avoid conflicts on Reed street line construction upcoming
- Sealed clearwell at Water Plant
- Measured 6 setbacks for Matt
- Called out to 605 Green to assist with identifying where leak was – resident side
- Called in to shut off water at 704 S. Central for leak
- Called in to 405 E. Sims to shut off water due to leak
- Found leak at 1026 E. Lakeview and shut off water – residents in nursing home
- Dug manhole/ cleanout up on Mayes Meadow to assist plumber open service and locate
- Mowed at overland flow fields
- Changed out four radios hit while mowing
- Collected monthly samples and sent to DNR
- Read all utility meters for billing
- 15 disconnects for nonpayment

PAUL
Therapy

~~Love~~

Janet Stover
Martha Morris

thanks
L. Ballwin

Evelyn Grammel
Vivian Samuel

C.T. Spun

Super Thanks!
Tandy Sanders

Shaw's Mobility
Cathy Fagan

Thanks
Latty Jansen

Brenda Simms

Marilyn Walcott

Susie Reas
Leon Braden
Bernice Braden

Bob
Keller

Breezy Meekins

To: The City of Centralia Crew -

THANK YOU FOR YOUR PROMPT RESPONSE TO
HERITAGE HALL'S CALL FOR HELP. YOUR TEAM
WORKED QUICKLY TO REPAIR THE WATER LEAK
AND HAD SERVICES RESTORED TO OUR
RESIDENTS WITHOUT ANY DISRUPTION. WE
APPRECIATE YOUR HARD WORK AND DEDICATION
TO THOSE WE SERVE -

Carrie Zahleduck

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+ 1U 2900-4N +

FORGET ME NOT
AMERICAN GREETINGS

Thank You

From: Matt Harline, City Administrator
To: Mayor and Board of Aldermen,
cc: City Clerk, City Attorney
Date: August 4, 2017
Re: Item VI-C-1: Sewer Services Outside the City limits



We have one customer who purchases sanitary sewer treatment services from the City but no other utilities. His property is outside the City limits on Route CC (see map), but right along the City's sanitary sewer line. This customer granted the City an easement to allow the construction of the sewer line in 2008. The City obtains water usage information from Water District #10 in order to bill this customer. Based on City Code, the rate is the same as for City residents (§26-125, 26-127).

As of the writing of this memo, the customer owes the City for about 20 months of service and a 5% penalty is applied each month after the 15th of the month. Typically this customer pays ahead on his account, and then the City deducts the bill each month until the account runs negative. He then pays ahead and so forth. The account has been running further behind each time. We have not charged a \$25 disconnect fee because we cannot disconnect service.

Possible options:

- Work with the PWSD #10 to establish a water shut off agreement to be implemented if the account gets significantly behind (\$250 or so). **Requires an agreement between the City and PWSD #10; not certain the legal options here or the amount of charge from the district**
- Charge a disconnect fee (which just runs the account more negative) if the account runs a certain level behind. **Provides incentive to stay current, but merely exacerbates the problem in the short term.**
- Require the customer and any in the future to agree to pay via an ACH withdrawal by the City on a monthly basis. **This requires the customer to provide us with banking information.**

Electric Department July 2017 Activity Report

- Cards- 46
- Locates- 58
- Disconnects for nonpayment-10
- Rereads- 26
- Installed underground electric in Thomas-Owens Subdivision.
- Trimmed trees on Walnut Street between Head Street and Early Street, 405 West Sims, Coulter Street and West Sims Street, Alley between West Bruton Street and Keenan Street, Alley behind 905 East Booth Street, Alley behind 310 South Collier.
- Removed four trees at West Gano and South Allen Street, two at West Gano Street and South Rollins, three at West Gano Street and South Westwind Street.
- Disconnected service drops at 128 South Jefferson and 429 South Jenkins Street for contractors and reconnected, removed service drop at 611 South Green Street for demolition.
- Installed new services at 1003 South Hampton, 800 Jason Court, 802 Countryland Drive, 499 East Highway 22, 315 South Jenkins Street and 617 West Rodney Griffin Street.
- Installed temporary services at 801 Jason Court, 607 Jason Court, 318, 202, 303, 215 and 209 Campbell Street.
- Worked outages in 300 and 400 blocks of South Jefferson Street and south Bradford Street also South Hickman Street, South Barr Street including South Coulter.
- Set pole at 610 South Hawthorn and Hulen Street at North Howard Burton and transferred equipment and electric lines.
- Repaired street lights at Highway 124 and the overpass, 815 South Central Street, Clark Street at North Columbia Street and 225 South Reed Street.
- Assisted Sims Farms with Irrigation Pivot.

Pad Mount Transformer Bids for 7 August 2017

Company	Per Unit Cost	Number of units	Extended Price	Shipping & Handling	Total Bid	Lead Time
Irby	\$ 1,060.00	5	\$ 5,300.00	\$ -	\$ 5,300.00	8 - 10 weeks
Arkansas Electric	\$ 1,167.00	5	\$ 5,835.00	\$ -	\$ 5,835.00	8 - 10 weeks
Kriz- Davis Co.	\$ 1,190.00	5	\$ 5,950.00	\$ -	\$ 5,950.00	7 - 9 weeks

No shipping and handling will be added to any of the quoted prices.

Centralia Electric Department

From: Copeland, Vanessa <vlcopeland@irby.com>
Sent: Tuesday, July 11, 2017 11:37 AM
To: Centralia Electric Department
Cc: Olson, Christine; Murphy, Amanda; Cutshall, Mike; Alumbaugh, James; Adams, Jason
Subject: RE: Centralia---RFQ
Attachments: image001.gif

Jeff,
Please see below the requested price and lead time. Thank you!



Quotation

Quote Date	Quote Number
07/11/2017	S010282938

QUOTE TO:
CITY OF CENTRALIA
114 S ROLLINS
CENTRALIA, MO 65240
573-682-2139

SHIP TO:
CITY OF CENTRALIA
114 S ROLLINS
CENTRALIA, MO 65240
573-682-2139

[View Quote Online](#)

Customer Number	Customer Order Number	Job Name	Quoted To		
222777			JEFF		
Salesperson	Ship Via	Freight Allowed	Expiration Date		
Vanessa L Copeland		No	08/10/2017 11:59pm CT		
Order Qty	UPC	Description	Price	UM	Ext Amt
5		*ERMC S252412NTLP XFMR 1PH PAD-MT 25KVA HV: 4160GRDY/2400 LV: 240/120 NO TAPS LOOP FEED	1060.000	EA	5300.00



3609 PEAR ST
 SAINT JOSEPH, MO 64503-1504
 816-232-8478
 Fax 816-364-3251



Quotation

EXPIRATION DATE	QUOTE NUMBER
08/12/2017	S101599625
3609 PEAR ST SAINT JOSEPH, MO 64503-1504 816-232-8478 Fax 816-364-3251	PAGE NO.
	1 of 1

QUOTE TO:

SHIP TO:

CITY OF CENTRALIA
 114 S ROLLINS ST
 CENTRALIA, MO 65240-1367

CITY OF CENTRALIA
 114 S ROLLINS ST
 CENTRALIA, MO 65240-1367

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	REQUIRED DATE
32451			07/13/2017
ENTERED BY		SHIP VIA	FREIGHT ALLOWED
JASON WOLFE		BIG TRUCK WED	Yes
ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
5ea	^HOW 25KVA PADMOUNT 1 PHASE HV:4160GRDY/2400 60KV BIL LV:240/240 30KV BIL 3 BUSHINGS NO TAPS MINERAL OIL DEAD FRONT LOOP FEED, BAYONET FUSING, WELLS/INSERTS, STUDS NO LOAD LOSS:65 LOAD:304 TOTAL:369 *7-9 WEEKS	1190.000/ea	5950.00

***** Unless otherwise noted quotes expire in 30 days *****
 **** Sales Tax, Freight, and Misc Items may not be included ****
 No returns without prior approval. All returns must be accompanied
 by a copy of the invoice and are subject to a restocking charge.
 No returns allowed on non-stocked items or cut wire.

Subtotal	5950.00
S&H Charges	0.00
Amount Due	5950.00

CUSTOMER COPY

QUOTE # 470574-00
QUOTED DATE 7/19/17

BILL TO:
ARKANSAS ELECTRIC COOPERATIVE
PO BOX 194208
#1 COOPERATIVE WAY

SHIP TO:
CITY OF CENTRALIA
114 S. ROLLINS

LITTLE ROCK AR72209 CENTRALIA MO65240

DESCRIPTION PRODUCT NUMBER QTY UNIT PRICE EXT PRICE

TRANSFORMER LOSS DATA IS BASED ON ANSI C57.12.00:

LOSS GRT: AVE VOLT% : 100

NL TEMP BASIS: 85 LL TEMP BASIS: 85

*UNITS ARE QUOTED PER INFORMATION PROVIDED WITH
REQUEST FOR QUOTE ONLY, NO SPECIFICATION ON FILE.

-UNITS ARE QUOTED AS 25 KVA ANSI TYPE II PADMOUNT
UNITS WITH A 4160GRDY/2400 60 KV BIL ONE BUSHING
LOOP FEED PRIMARY FOR A TOTAL OF TWO HIGH VOLTAGE
BUSHINGS, NO TAPS, BAYONET FUSING, HIGH VOLTAGE
BUSHING WELLS WITH INSERTS, 240/120 SECONDARY
WITH STUDS ONLY.

-UNITS ARE DESIGNED TO MEET DOE 2016 EFFICIENCY
REQUIREMENTS.

PRICES ARE FIRM FOR RECEIPT OF AN ORDER WITHIN 30
DAYS FROM 7/19/17 AND DELIVERY WITHIN THE QUOTED
LEAD TIME. DELIVERIES BEYOND THE QUOTED
LEAD TIME WILL BE SUBJECT TO ESCALATION BASED
ON THE ERMCO MATERIAL PRICE INDEX AT THE TIME OF
SHIPMENT.

THE BASE ERMCO MATERIAL PRICE INDEX FOR
THIS QUOTATION IS -18.73%

LEADTIME SUBJECT TO CHANGE WITHOUT NOTICE!

LEADTIME IS 8-10 WKS

ITEM 1
PADMOUNT DIST. TRANSFORMER PADMOUNT 5 \$1,167.00
ITEM# : 1.00

NL= 54 LL= 341 IZ=1.900 TL= 395

OPTIONS BEGIN.....

TYP2A "LOW PROFILE", ANSI STD. TYPE II
L LOOP FEED WITH 200 AMP STRAP
025 25 KVA
060 4160GRDY/2400 60BIL 1BU
001 NO TAPS
441 240/120 (3 LVBU ONLY) LHL
E58 GENERIC DUAL/LOAD (DS) BAYO & ISO
A00 ECI ISOLATION LINK BY CONFIGURATOR
003 ECI HV BUSHING WELL (3-3-90)
100 ERMCO STANDARD INSERTS
000 COPPER STUD SECONDARY BUSHINGS.
000 NO CONNECTORS REQUIRED
014 14GA MILD STEEL DOOR
S STACKED PALLET OPTION (STANDARD)

Matt Harline

From: Arnett, Dottie <dlarnett@hubbell.com>
Sent: Tuesday, August 01, 2017 7:07 AM
To: Tim Grenke; Matt Harline; Phyllis Brown
Cc: Bliven, John
Subject: Requesting Partial Street Closure - August 12, 2017

Importance: High

Good Morning,

My name is Dottie Arnett and I work at Hubbell Power Systems. We are hosting a ***"HPS Employee/Family Picnic"*** with food/plant tours for their employees and families on ***Saturday, August 12th from 10 a.m. to 3 p.m.*** We have rented Nic-n-Noah's and also will be putting up a tent on the south side of the street next to their Mobile Maintenance Building (at the corner of Switzler and Howard Burton Drive). Their employees and families will then be able to either set in the cool or set under the tent to eat. The committee members are concerned about children running out in front of moving cars so they are asking to have this portion of the street blocked from traffic flow during this time.

We are also having plant tours that will be bused by the Centralia School District buses.

We would extend an invitation for you to join us also.

Please contact me if any questions that you may have.

Thank you.

Dottie Arnett
Hubbell Power Systems
210 N. Allen St.
Centralia MO 65240
573 682 8258 office
573 473 9009 cell

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