

AGENDA
CITY OF CENTRALIA, MISSOURI
Board of Aldermen
Public Works and Public Utilities Committee
Tuesday, July 5th, 2016
7:00 P. M.
City Hall Council Chambers

- I. ATTENDANCE
- II. PLEDGE OF ALLEGIANCE
- III. COMMENTS FROM CITIZENS

- IV. ELECTRIC DEPARTMENT
 - A. Activity Report
 - B. Generation/Purchase
 - 1. Long term electric capacity update
 - C. Distribution
 - D. Other

- V. WATER AND SEWER DEPARTMENT
 - A. Activity Report
 - B. Water
 - 1. Accepting best bid on water distribution supplies
 - C. Sewer
 - D. Other

- VI. PUBLIC WORKS
 - A. Activity Report
 - B. Streets
 - 1. Sidewalk Grant Update
 - C. Sanitation
 - 1. Options for Sanitation Collection/Disposal Services
 - D. Storm sewer
 - 1. Midland GIS
 - E. Other

- VII. OTHER
 - A. RFQ for engineering services
 - B. Closed meeting*

- VIII. AS MAY ARISE
- IX. ADJOURN

*During the meeting, the Board of Aldermen may elect to go into closed session and hold a closed vote, and the purpose of such closed session and closed vote shall be for legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys as provided for under Section 610.021 (1) of the Revised Statutes of Missouri.

ELECTRIC DEPT.
JUNE 2016 ACTIVITY REPORT

1. Daily readings – 52
2. Daily locates – 76
3. Disconnects – 13
4. Re-reads – 38
5. Sims Farm - Repaired pivot wires, installed secondary pedestal
6. Spauldin Drive - Trenched and installed conduit/CATV, installed pad mount transformer, dirt work, installed riser conduit, cutout & lightning arrester
7. City Pool – installed flood lights on pole @ parking lot
8. Anchor Fest – removed temp electrical boxes and put in storage
9. Tear Drop – trimmed trees for line clearance
10. Assisted Sewer Dept. with pump removal/cleaning at Fountain Road lift station
11. Lockport/Hampton @ Cobblestone – sectionalized circuit and added parking stand arresters
12. 320 S Walnut – set lift pole for future service
13. Tear drop – pole transfer
14. 706 E Head – replaced meter
15. 220 S Columbia Apt 4 – replaced meter
16. Daniel assisted Water Department with repair @ 402 W Sims and main installation @ SW Country
17. Replaced connections @ tear drop, closed switches to put feeder back to normal
18. Replaced cutout @ capacitor bank near Howard Burton/South streets, turned on capacitor bank
19. Installed 26 LED lamps downtown along Allen St
20. Assisted Sewer Department with repair to irrigation pipe @ Sims Farm, also spliced one UG phase
21. Checked pump #2 motor control panel @ Sims Farm, all OK
22. 607 S Allen – repaired D-D light in alley
23. Repaired two lights at Jaycee Park and one at East City Park
24. Repaired secondary line feeding D-D light at Jaycee Park
25. 730 W Singleton – installed temp service @ meter pack
26. Finalized measurements for 1000 MCM wire bid request
27. Dog Pound – Service drop downed by equipment, mast bent, replaced mast and service drop
28. DOT drug testing and awareness training
29. 906 Chris Ct – repaired GFI outlet in temporary power unit
30. 112 S Maple – pulled wire and connected new service, disconnected temp service
31. Repaired street lights – Singleton/Rollins, Hickman/Sneed
32. Assisted Water Department with piercing across Ivy St for water taps
33. Moved equipment to Cornerstone Baptist Church on Fairgrounds St for trenching and installing conduit
34. Set pole near Boone County Fire Station 10, clipped in lines to dead end arm, started removing lines to old sawmill
35. Storm damage: 501 S Rollins wire at weather head damaged; 218 Reed removed limb on service drop; 310 S Columbia CATV/Phone damaged; 718 N Allen CATV/Phone damaged

36. 462 N Pratt – removed limb from power lines
37. Assisted Street Department with brush cleanup
38. 501 S Rollins – reconnected service drop after customer repaired wire @ weather head
39. 207 S Columbia – dropped wire to allow tree removal
40. Cornerstone Baptist Church – trenched and laid conduit
41. Clayton took apprentice test
42. Columbia/Fullenwider alley – hung three transformers, two sets of cutouts and lightning arresters, clipped in wire at north dead end, strung 175 of #4 overhead triplex wire, connected Mt. Olive Baptist Church, transferred broken pole, wrecked out transformer, etc.
43. 520 W Hwy 22 – disconnected underground service for demolition
44. 413 Coulter – checked low hanging wire at house, it's a phone line
45. 210 S Denton – checked low hanging wire, it's a CATV line
46. 215 S Allen – removed broken branch from tree
47. 209 S Jefferson – removed broken branch from tree
48. City Square – removed broken branch from tree
49. 462 Pratt – cleaned up brush from City tree
50. City Cemetery – finished removal of cedar tree
51. Disconnected/reconnected primary lines for Hubbell to allow roofing contractor to work near lines
52. 720 S Rollins – repaired underground wire at meter base (loose connection)
53. 121 N Jefferson – replaced transformer damaged by bird, strung new neutral and secondary wire across road to transformer pole, installed fused cutout to feed phase across road, removed phase across parking lot, replaced connectors at customer mast, customer replaced wire in mast
54. Boone County Fire Station 10 – trenched and installed conduit, transformer pad and transformer
55. Sims Farm – loose connection in collector ring on pivot 5, repaired connection
56. 518 Miles – trimmed tree and repaired street light
57. 415 S Jenkins – trimmed tree for service drop clearance
58. East City Park – installed breaker box and outlets on pole along north side of basketball court, also installed outlet on transformer pole west of basketball court near Janey Lane, replaced one light bulb @ tennis court
59. Well #4 – Soft-start contactor would not latch, Reset soft-starter by cycling power off/on, contactor worked properly after reset
60. Installed “Welcome to Centralia” sign along Hwy. 124
61. Repaired street light at Head/Maple

**ACTIVITY REPORT
WATER DEPARTMENT
JUNE 2016**

- Repaired leak at Shore Me Shore Line on 2" meter
- Repaired leak on service at 402 W. Sims hit by plumber
- Repaired leak on service at Hulen / Pratt hit by plumber
- Laid 120' of 12" on Lois Drive and 6" all the way up Jason Court
- Replaced section of sewer pivot pipe at Sims that was burnt by electric short
- Ran new water service and set meter at 806 Chris Ct.
- Ran 4 new services on Jason Ct. that will be under concrete in cul-de-sac
- Made new water tap and ran service at Ivy for Lowell Auck
- Made new water tap at 948 Lockport and ran service
- Replaced meter service at 414 Bradford due to leak and repaired section of sewer service
- Call out to Lot 19 at Tidball Trailer Ct. on sewer – Ok
- Completed Anchorfest preparations from start to finish
- Pumped water to all three farmers from both lagoons
- Replaced broken meter lid at Chris Ct. (816)
- Replaced broken meter lid at Barr / Sneed where house demolition took place
- Inspected sewer capping at 424 N. Hickman
- Inspected sewer capping at Barr / Sneed
- Inspected sewer capping at Columbia / Sneed
- Checked leak at 435 S. Rollins – customer
- Pulled pumps at Fountian Road Lift Station 4 times
- Shut off water at 321 S. Jenkins due to leak
- Set up hydrant meter and hose for Dale Davidson to fill pool
- Set up hydrant meter and hose for Darren Adams to fill pool
- Set up hydrant meter and hose for Dave Peavler to fill pool
- Called in to check sewer at Remington for Antioch Church – ok
- Checked suck hole that developed by manhole at Fairgrounds / Hickman – just settled from Corner Stone Baptist sewer tie in
- Checked suck hole by manhole at Head / Maple – no infiltration
- Mowed at both lagoons and overland flow fields
- Met with Darren Adams on sewer on Ivy and proper capping
- Repaired leaking meter at 432 N. Hickman

- Repaired leaking meter at Curt Kelly's on sprinkler system
- Checked water pressure at 601 Head –ok
- Checked water pressure at 537 Adams – ok
- Checked water pressure at 722 Booth – ok
- Checked water pressure at 809 Head – ok
- Checked water pressure at 922 Mystic – ok
- Checked water leak at Lot #4 at Tidball's
- Poured concrete at Fountain Road for cleaning pad to clean bar screens
- 12 disconnects for non- payment
- 11 readings for office use

07/01/2016

BID FOR DISTRIBUTION MATERIAL
CITY OF CENTRALIA

25 - 3/4" corp stops, cc thread

25 - 3/4" x 5/8" meter yokes, 15" tall, ball valves, compression by multi-purpose

25 - 3/4" brass compression couplings

15 - 3/4" x 5/8" angle ball key valves

15 - 6" x 3/4" brass saddles, cc thread (C900)

10 - 8" x 3/4" brass saddles, cc thread (C900)

10 - 12" x 3/4" brass saddles, cc thread (C900)

25 - 18" drop in meter frame and lid, with transponder hole

4 - 4" x 12" stainless repair clamps (4.95 - 5.35)

4 - 6" x 12" stainless repair clamps (7.05 - 7.45)

4 - 8" x 12" stainless repair clamps (8.99 - 9.39)

20' of 4" C900 pipe

80' schedule 40 6" pipe

60' of C900 pipe

Please fax bids back to City of Centralia by Friday July 1, 2016 at 12:00 pm (573-682-5956). Any questions please call Mike at 573-819-3048. Thanks!

Mike Forsee
City of Centralia

Water & Sewer Supply - \$8,276.33
H. D. Supply - \$8,730.61

STREET and SANITATION DEPARTMENT
Activity Report for June 2016

1. Daily trash collection
2. Weekly cardboard and bi-weekly curbside recycling
3. Did 75 locates this month
4. Mowed and weedeated street ditches
5. Hauled barricades to the city square for the Anchor Festival
6. Took 2 temporary stop signs to intersection at Singleton and Rollins and set them out, because of rides/ vendors blocking signs
7. Assembled and delivered 8 trash carts to city residents
8. Spent several days hauling off grass and brush at the drop off site to the old landfill
9. Put up no thru traffic signs and no dog signs by the city square for the Anchor Festival
10. Moved the basketball goals around on Saturday (6/4/16) for 3-on-3 at the Anchor Festival
11. Hauled all of the barricades and basketball goals back to the street barn and put back in shed
12. Spent a few days helping the Water Dept. install water main at the Southwest Country Subdivision
13. Inspected sidewalks on Railroad, on s. Rollins, and at the city park for contractors before being poured
14. Met with Sandy Guinnup and discussed drainage and culverts at 308/314 s. Bradford
15. Added rock and smoothed up several shoulders
16. Dug out and set 400ft of 12in plastic pipe, 5 yard inlets, and built and set forms and poured 1 inlet on Ivy Lane for Darren Adams
17. Bladed s. Columbia and had dust control applied to it
18. Went Azdell Hydraulics in Mexico and got a new hose made for the boom mower
19. Called out twice this month for 2 separate suck holes in city streets
20. Took out loaner dumpsters several times this month
21. Cleaned up the shop
22. Took trash truck #13 to ITP for hydraulic repairs
23. Hauled and spread 3 loads of rock on Ivy Lane and bladed it
24. Assisted the Sewer Dept. and cut out and filled 2 suck holes with rock
25. Repaired stop sign post that had been hit at Gano/Lockport
26. The entire Street/Sanitation dept. attended a drug and alcohol awareness meeting at city hall
27. Attended Supervisor Training for drug and alcohol awareness at city hall (Phil Hoffman)
28. Hauled 2 loads of plastic and 1 load of recycling to City of Columbia recycling facility
29. Called out on 6/20/16 for tree limbs blocking streets due to storm
30. Pushed brush pit and stirred compost at the landfill area with the dozer
31. Checked and worked on drainage around town
32. Spent a few days patching potholes
33. Spent a couple days hauling off tree limbs from storm around town
34. Did some maintenance and cleaned on both trash trucks, backhoe, and service truck
35. Repaired broken wheel on a trash cart
36. Dug out and formed and poured concrete in street cuts: 1 on Maple, 1 on Hulen, and 1 on Howard Burton
37. Swept city streets
38. Repaired ends of metal culvert that had been bent on n. Jefferson
39. Met with homeowner at 522 Lee and measured driveway culvert
40. Met JD Brown and assisted him in repairing storm sewer pipe at Hubbell that ties into city storm sewer
41. Hauled 1 load of mulch and 1 load of rock to the city park

From: Matt Harline, City Administrator

To: Mayor, Board of Aldermen

CC:

Date: July 5, 2016



Re: Agenda Item VI. C. 1. Options for Solid Waste Collection/Disposal Services

Solid waste services have been provided by the City historically, and, according to recent citizen surveys, the service provided is found to be very good. Although solid waste collection typically sees a high level of days lost to injury and liability claims, so far the City has experienced a low number and cost in claims paid. Despite these facts, the current situation has prompted staff to develop scenarios for solid waste collection by a private hauler. Moreover, the City will need to replace veteran staff and purchase a new trash truck soon if the Board decides to continue providing in-house solid waste collection service.

Advantages:

- Virtually eliminate insurance costs for policies and claims.
- Provide a competitive price (to be reviewed).
- Eliminate spikes in maintenance costs and the risk of unplanned major capital expenditures.
- Street crews and employees from other departments are no longer pulled off other tasks.
- More flexible options for commercial customers.

Disadvantages

- Some loss of control of the quality of customer service.
- Elimination of jobs in Centralia. (Even though no permanent employees will be let go).
- Shift of costs to general fund for street employees.
- Commercial collection costs will likely increase.
- Possible stranded costs for residents and businesses with carts or dumpsters.

The proposed timeline:

- Draft RFP by August 1 meeting to be published August 3. Selection of review committee.
- Pre-Proposal Meeting week of August 15.
- Proposals due by August 26.
- Committee selection of successful bidder at September 5 meeting.
- Contract signed by September 19 (if an outside firm chosen).
- Vendor assumes Control of operations by November 1, 2016.

Staff recommendation: Staff believes that it would be appropriate to take the following actions:

A. Prepare a Request for Proposals (RFP) for the following scenarios:

1. Tipping Fees (for City continued collection)
2. Private collection of all residential and commercial collection and proper disposal of trash with the following conditions:
 - a. all City (government) trash collected for no charge
 - b. once per year city-wide cleanup collection for residential customers.
 - c. City billing
 - d. one time/week collection of residential trash; commercial trash collection as needed
 - e. other requirements as determined by staff and the Board of Aldermen
3. Optional proposal for curbside collection of recyclable materials from residential customers, cardboard from commercial customers.
4. Optional proposal for curbside collection of yard waste material.



Request for Qualifications (RFQ) for On-Call Project Engineering and Civil Site Services.

The City of Centralia, Missouri, is accepting Qualification Statements until DATE & TIME for the following:

The City of Centralia, Missouri, is inviting engineering firms to submit qualifications for professional services for a variety of services in the City of Centralia, Missouri. An annual agreement that is renewable for up to an additional three years will be available to the firms selected. Renewals will be granted for each firm if recommended by city staff after an annual review meeting.

Once firms have been selected and the Agreement for On-Call Services signed, all assigned work shall be based upon the engineer's experience, training, and knowledge of, and in accordance with, practices reputable and in current use in the engineering and construction professions. Each task will be done under a different task order signed by both parties. Entering into an Agreement for On-Call Services will not guarantee that actual work will be assigned, and if no work is assigned, then no payment will be due.

The City of Centralia will review the qualifications provided by firms for use in selecting one (1) or two (2) firms in each area of expertise listed below. You may provide qualifications for one, some, or all of the areas of expertise. Below and attached you will find the format required for the submittal. The City will be evaluating each firm based on the information and qualifications provided for each area of expertise. There will be no bias based upon the number of areas of expertise in which a consultant submits qualifications.

Areas of Expertise: The scope of work for projects may include but is not limited to the following:

1. Roadway/Alley Rehabilitation and Reconstruction, including Sidewalks and ADA compliance and construction inspection.
2. Wastewater Collection and Treatment (with experience in minimal release/land application systems preferred).
3. Municipal Water Utility Engineering, including Distribution and Water Plant design, construction, and operation.
4. Water and Wastewater Sample Testing.
5. Stormwater Management and Low Impact Development
6. Geotechnical Engineering and Materials Testing
7. Surveying
8. Subdivision and Site Plan Review
9. Project Management (both locally and federally-funded projects, from inception to completion)

Scope of work for which qualifications are being submitted may include but are not limited to the following elements, to be determined on a per project basis: civil engineering, mechanical

engineering, document preparation, specification preparation, bid management services, and project management services.

If your firm desires to be considered for one of these Indefinite-Delivery/Indefinite-Quantity (IDIQ) open-ended contracts, in one or multiple areas of expertise, please return two (2) sets of your Qualification Statement in hard copy and a CD with the same information in PDF format by DATE & TIME. They should be addressed as follows:

Heather Russell, City Clerk
City of Centralia
114 S. Rollins St.
Centralia, MO 65240
RE: On-Call Engineering Consultants

Please submit the required elements of the Qualification Statement in this order:

1. Cover Letter (paragraph form, maximum two (2) pages):
 - a. Describe your familiarity with the City of Centralia and its unique circumstances, and describe how your firm is uniquely qualified and situated to take on those challenges by providing these areas of expertise to the City of Centralia.
 - b. Describe your capacity to complete work on schedule.
 - c. QA/QC Plan description.
2. Qualification Submission Checklist (See Attached).
3. For each area of expertise (two (2) to five (5) pages for each area of expertise):
 - a. Description of firm's qualifications and specialties.
 - b. Evidence of relevant experience.
 - c. Evidence of at least three (3) relevant projects within the last five years completed by the firm and current staff:
 - i. Describe the project, including location, scope of work, and role of the firm.
 - ii. Specify leads and project managers.
 - iii. Client reference and contact information.
 - iv. Project Cost (estimated and actual).
 - d. Summary of key personnel that will complete the work and their professional qualifications.
 - e. Clearly state the firm's intent to use any subcontracted professional services.
 - f. Clearly state the location of the service office that will supply services and personnel.

Evaluation of consultants will be in accordance with the City of Centralia's Purchasing Policy and the [Missouri Revised Statute § 8.289](#), as shown below:

[8.289](#). Present provisions of law notwithstanding, in the procurement of architectural, engineering or land surveying services, each agency which utilizes architectural, engineering or land surveying services shall encourage firms engaged in the lawful practice of their professions to annually submit a statement of qualifications and performance data to the agency. Whenever a project requiring architectural, engineering

or land surveying services is proposed for an agency of the state or political subdivision thereof, the agency shall evaluate current statements of qualifications and performance data of firms on file together with those that may be submitted by other firms regarding the proposed project. In evaluating the qualifications of each firm the agency shall use the following criteria:

1. The specialized experience and technical competence of the firm with respect to the type of services required;
2. The capacity and capability of the firm to perform the work in question, including specialized services, within the time limitations fixed for the completion of the project;
3. The past record of performance of the firm with respect to such factors as control of costs, quality of work, and ability to meet schedules;
4. The firm's proximity to and familiarity with the area in which the project is located.

Statements will be evaluated by a committee that includes [] with approval by the Board of Aldermen to award contract for the proposed work.

The City of Centralia reserves the right to reject any and all qualifications as it sees fit.

The City reserves the right to reject any Qualification Statement if the evidence submitted by, or investigation of, such Qualification Statement fails to satisfy the City that such contractor is qualified to carry out the obligation of the contract and to complete the work as described.

Questions regarding Qualification Statements should be directed to Matt Harline, City Administrator, at cityadmin@centraliamo.org or 573-682-2139.

RFQ CHECKLIST



NAME OF FIRM

MAIN CONTACT

MAIN PHONE NUMBER

MAIN FAX NUMBER (optional)

MAILING ADDRESS OF FIRM

Street

City,

State Zip Code

EMAIL ADDRESS OF MAIN CONTACT FOR FIRM (optional)

@

1. INSURANCE REQUIREMENTS (BELOW) ARE ACCEPTABLE AND CERTIFICATE OF INSURANCE IS ENCLOSED; YES _____ NO _____

2. WE UNDERSTAND THE REQUIREMENTS FOR E-VERIFY, EQUAL OPPORTUNITY HIRING AND APPLICABLE CITY, STATE AND FEDERAL LAWS AND REGULATIONS AND HAVE SIGNED AND SUBMITTED THE AFFIDAVIT FOUND BELOW; YES _____ NO _____

3. CURRENT CREDENTIALS AS A MISSOURI REGISTERED PROFESSIONAL ENGINEER ARE ENCLOSED FOR ALL STAFF WITH P.E. CREDENTIALS LISTED IN THE PROPOSAL; YES _____ NO _____

4. WE BELIEVE THAT WE HAVE ADEQUATE STAFF TO COMPLETE THE PROVIDE THE SERVICE OFFERED; YES _____ NO _____

5. LITIGATION HISTORY IN THE LAST FIVE (5) YEARS, IF ANY, IS DESCRIBED. IF JUDGEMENT(S) AGAINST PROPOSER, APPROPRIATE EXPLANATION PROVIDED. YES (ATTACHED) _____ NOT APPLICABLE _____

6. NUMBER OF YEARS IN BUSINESS; AT ANY LOCATION _____ AT THE OFFICE CLOSEST TO CENTRALIA, MO _____

AREAS OF EXPERTISE SUBMITTED:

- _____ 1. **ROADWAY/ALLEY REHABILITATION AND RECONSTRUCTION, INCLUDING SIDEWALKS AND ADA COMPLIANCE AND CONSTRUCTION INSPECTION.**
- _____ 2. **WASTEWATER COLLECTION AND TREATMENT (WITH EXPERIENCE IN MINIMAL RELEASE/LAND APPLICATION SYSTEMS PREFERRED).**
- _____ 3. **MUNICIPAL WATER UTILITY ENGINEERING, INCLUDING DISTRIBUTION AND WATER PLANT DESIGN, CONSTRUCTION, AND OPERATION.**
- _____ 4. **WATER AND WASTEWATER SAMPLE TESTING.**
- _____ 5. **STORMWATER MANAGEMENT AND LOW IMPACT DEVELOPMENT**
- _____ 6. **GEOTECHNICAL ENGINEERING AND MATERIALS TESTING**
- _____ 7. **SURVEYING**
- _____ 8. **SUBDIVISION AND SITE PLAN REVIEW**
- _____ 9. **PROJECT MANAGEMENT (BOTH LOCALLY AND FEDERALLY-FUNDED PROJECTS, FROM INCEPTION TO COMPLETION)**

Bids/PROPOSALS/QUALIFICATIONS shall be submitted by mail or in person on the bid form (Attachment A) and delivered or mailed to the City of Centralia **NO LATER** than: **DATE & TIME**

BIDS/PROPOSALS/QUALIFICATIONS must be sealed and labeled “ON-CALL ENGINEERING CONSULTANTS”.

All bids will be publicly opened at approximately **DATE & TIME**.

Bids should be addressed to:
HEATHER RUSSELL, CITY CLERK
City of Centralia
114 S. Rollins St.
Centralia, MO 65240
RE: ON-CALL ENGINEERING CONSULTANTS

Questions regarding this REQUEST FOR BIDS/PROPOSALS/QUALIFICATIONS may be directed to: CITY ADMINISTRATOR, MATT HARLINE, 114 S. Rollins St., Centralia, MO 65240. Phone: (573) 682-2139. Email: cityadmin@centraliamo.org

THE FOLLOWING STATEMENT OF QUALIFICATIONS IS THE OFFICIAL SUBMISSION OF OUR FIRM AND CONTAINS NO KNOWN ERRORS OR OMISSIONS:

SIGNATURE *DATE*

NAME PRINTED TITLE

INSURANCE REQUIREMENTS

Insurance

The Bidder/Contractor shall procure, maintain and provide proof of insurance coverages for injuries to persons and/or property damage as may arise from or in conjunction with the work performed on behalf of the City of Centralia by the Bidder/Contractor its agents, representatives, employees or subcontractors. The City of Centralia shall be named as an additional insured under such contracts (except for Worker's Compensation coverage) with endorsements. Proof of coverage as contained herein shall be submitted along with the **submittal of qualifications** and cover the period of time from the commencement of the agreement and such coverage shall be maintained by the Bidder/Contractor for the duration of the agreement period. Claims made on policies must be enforce or that coverage purchased for three (3) years after the completion of the agreement.

1. General Liability

\$2,000,000 General Aggregate Limit
\$2,000,000 Products and Completed Operations
\$2,000,000 Personal and Advertising Injury
\$2,000,000 Each Occurrence Limit
\$2,000,000 Fire Damage Limit
\$5,000 Medical Expense Limit

2. Automobile Liability

\$2,000,000 Combined Single Limit
\$2,000,000 Each Occurrence Limit
\$5,000 Medical Expense Limit

3. Contractual Liability

\$2,000,000 Bodily Injury Each Accident
\$2,000,000 Property Damage Each Accident

Insurance for items 1 – 3 General, Automobile and Contractual may be satisfied with a combination of primary and umbrella coverage.

4. Worker's Compensation

Limit as required by the Worker's Compensation Statutes of the State of Missouri,
Employers Liability, \$1,000,000

AFFIDAVIT OF WORK AUTHORIZATION ANNUAL RENEWAL DOCUMENT

The contractor who meets the section 285.525, RSMo, definition of a business entity must complete and return the following Affidavit of Work Authorization Annual Renewal Document.

Comes now _____ (Name of Business Entity Authorized Representative) as _____ (Position/Title) first being duly sworn on my oath, affirm _____ (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that _____ (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

_____ Authorized Representative's Signature	_____ Printed Name
_____ Title	_____ Date
_____ E-Mail Address	_____ E-Verify Company ID Number

Subscribed and sworn to before me this _____ of _____. I
am _____
(DAY) (MONTH, YEAR)
commissioned as a notary public within the County of _____, State of
(NAME OF COUNTY)
_____, and my commission expires on _____.