

AGENDA
CITY OF CENTRALIA, MISSOURI
Board of Aldermen
Recessed Meeting
Monday, June 6, 2016
7:00 P. M.
City Hall Council Chambers

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. SWEARING IN NEW PART-TIME POLICE OFFICER
- IV. COMMENTS FROM CITIZENS

- V. ACTION AGENDA
 - A. Finance –None
 - B. Permits and Licensing – None
 - C. Legal – None
 - D. Purchasing –
 - 1. Accepting the bid for pickup truck for the Electric Department

- VI. OLD BUSINESS
 - A. Recommendation to review the zoning code regarding sign permits – Motion

- VII. NEW BUSINESS
 - A. Recommendation to review Lot split/boundary adjustment procedure

- VIII. APPOINTMENTS
- IX. AS MAY ARISE
- X. ADJOURN

AGENDA
CITY OF CENTRALIA, MISSOURI
Board of Aldermen
Public Works and Public Utilities Committee
Monday, June 6, 2016
~ 7:15 P. M. – Immediately followed Recessed Meeting
City Hall Council Chambers

- I. ATTENDANCE
- II. COMMENTS FROM CITIZENS
- III. PUBLIC WORKS
 - A. Activity Report
 - B. Streets
 - 1. Sidewalk Grant update
 - C. Sanitation
 - 1. Test run to Love's Transfer Station
 - 2. Additional charges for Residential Service
 - D. Storm sewer
 - E. Other
- IV. ELECTRIC DEPARTMENT
 - A. Activity Report
 - B. Generation/Purchase
 - 1. Purchase of capacity for June 1, 2017 – May 31, 2020 update
 - 2. MPUA/MJMEUC Meeting report
 - C. Distribution
 - 1. Accepting bid for generator testing – Motion required
 - 2. LED streetlights
 - a. Accepting the best bid for street lighting supplies for South Jefferson Street – Motion.
 - b. Downtown update
- V. WATER AND SEWER DEPARTMENT
 - A. Activity Report
 - B. Water
 - C. Sewer
 - D. Other
- VI. OTHER
- VII. AS MAY ARISE
- VIII. ADJOURN

STREET and SANITATION DEPARTMENT
Activity Report for May 2016

1. Daily trash collection
2. Weekly cardboard and bi-weekly curbside recycling
3. We had 1 double trash route this month
4. Went and got a load of cold mix and spent several days patching potholes
5. Assembled and delivered 5 trash carts to city residents
6. Met with resident at 612 Early to discuss driveway culvert and ditch
7. Mowed and weedeated street ditches around town
8. Added rock and smoothed up several shoulders and alleys
9. Did 62 locates this month
10. Put up no parking sign on light pole on n. Allen that had been knocked down
11. Dug out and set 30ft of 12in metal culvert and cleaned ditch for driveway for new house on Lakeview for Derrick Stidham
12. Delivered new dumpster to Richman's
13. Had Sydenstrickers come and haul tractor to their shop to check and repair
14. Dug out and set 30ft of 10in metal culvert and cleaned ditch on Ivy Lane for Ronnie Stickney
15. Repaired suck hole by inlet on s. Adams
16. Hauled off 4 loads of plastic to City of Columbia recycling facility
17. Hauled off 4 loads of recycling to City of Columbia recycling facility
18. Attended Chamber meeting about the Anchor Festival
19. Borrowed sewer machine from water dept. and spent several days flushing culverts around town
20. Met with Ralph Robertson to discuss drainage questions he had
21. Helped the electric dept. remove broken tree at the cemetery
22. Met with Mr. Gurley at 622 s. Allen and looked at the alley drainage
23. Spent several days working on drainage around town
24. Took out loaner dumpsters several times this month
25. Stirred and piled compost, pushed the brush pit, and piled dirt at the landfill
26. Swept streets around town
27. Spent a several days trimming trees that were blocking signs and hanging over sidewalks
28. Spent several days hauling off brush and grass from drop off site to the landfill area
29. Loaded roll off dumpster from Central Metals with scrap metal and appliances
30. Maintenance on trash trucks, greased backhoe and loader
31. Bladed s. Columbia, Campbell, Ivy, Randolph, and landfill rd, several alleys, cemetery rds
32. Did some curb repairs on Allen st between the tracks
33. Met with Dayne Love of Daynes Waste Disposal and checked out his transfer station for possible use by the city
34. Hauled off several loads of dirt at the cemetery
35. Met Kurt Kelley and looked at new storm sewer and new street construction in southwest country subdivision

36. Spent several days and sprayed weeds around town
37. Loaded dump trailer 7 times with compost, and 5 times with mulch
38. Delivered new dumpster to Pizza Hut and got rid of the old one
39. Helped the park dept. move 3 loads of mulch from behind the pool to middle shelter
40. Did some sign maintenance
41. Attended GIS meeting at city hall
42. Pulled out 4 bushes at the cemetery and got rid of them
43. Assisted the park dept. and dug out and poured concrete in cut on booth and cut in pool parking lot
44. Hauled lots of barricades up to the city square for the Anchor Festival

ELECTRIC DEPT.
MAY 2016 ACTIVITY REPORT

1. Daily readings – 48
2. Daily locates – 83
3. Disconnects – 7
4. Re-reads – 25
5. GIS update/instructional meeting with Ethan from Midland GIS
6. 606 S Central – reconnected service after upgrade
7. OUTAGE – NE circuit from Burkhardt Sub tripped due to limb on line near 740 N Jefferson, cleared limb, reset breaker, duration of wide spread outage was 30 minutes, localized outage duration along N Jefferson was 45 minutes
8. City Pool - Trenched and installed 2” conduit
9. 712 Ivy – pulled wire and connected new service, disconnected temp service
10. Ann/22 – repaired street light
11. 815 Countryland – installed and connected temp service
12. Jefferson/Barnes – pulled duct swab through 4” conduit
13. 716 Ivy – repaired conduit, pulled wire and connected new service
14. Mowed @ shop/WSS
15. Sprayed weed killer @ WSS & BSS, also @ various pole locations around town
16. Pulled 250’ of three-phase 4/0 URD primary wire from vault @ Jefferson/Barnes to riser pole on Barnes
17. Installed phase letter on various poles
18. 424 N Fullenwider – disconnected service for demolition
19. 320 W Sneed – disconnected service for demolition
20. City Pool – pulled 250’ of 1/0 URD primary wire, terminated @ transformer, terminated 1/0 @ pole, installed cutout
21. SW Country Estates – trenched and laid pipe across ROW for future Addie Lane
22. 914 Kelli Ct – pulled wire and connected new service, disconnected temp
23. Removed broken tree limb in cemetery, started removing tree
24. N Jefferson St – trimmed trees for line clearance from Hwy 22 to Wigham
25. Deliver three poles to alley between Fullenwider/Columbia
26. Checked phases and transformer numbers in SW Country subdivision
27. Dug up and repaired underground electric line at City Pool storage shed
28. Alley between Columbia/Fullenwider – trimmed trees for line clearance
29. 914 S Rollins – picked up limb
30. 333 N Fullenwider – trimmed for line clearance
31. 620 E Booth – trimmed for line clearance
32. Jefferson/Switzler – trimmed trees for line clearance
33. Howard Burton/Mitchell – trimmed tree for street clearance
34. Truck 38 – changed oil/filter
35. Spauldin Drive – trenched and installed 300’ of conduit & CATV, installed anchor, trenched and installed conduit up to 3 houses

36. Fullenwider/Columbia alley – grounded and framed poles, set three poles
37. 320 S Walnut – disconnected service drop for demolition
38. City Pool – connected new underground service, energized
39. Reed – disconnected/reconnected service for roofer
40. Sims Pivot #2 – located fault near hand-hole
41. 320 S Walnut – tree removal along Booth St side
42. 320 S Walnut – loaded, delivered 35' pole
43. 310 W Railroad – pulled wire and connected new service, disconnected temp service
44. 905 Booth – removed limb hanging over street often hit by trucks
45. 901 Booth – tree removal
46. 720, 724, 728 Ivy – pulled wire and connected new services, disconnected temp services
47. 825 Lockport – pulled wire and connected new service, disconnected temp service
48. 740 Ivy – hung 15 kVA transformer, cutout, and arrester on pole, pulled wire from pole to secondary pedestal, made all connections, energized service
49. 451 S Jenkins – tree removal
50. S Barr St – trimmed for street clearance
51. 806 Chris Ct – installed temp service
52. 945 E Hwy 22 – repaired three-phase meter and transponder
53. S Columbia – trimmed trees and disconnected service for demolition
54. Set up for Anchor Fest
55. Repaired street lights – Allen/22, Rollins/Reinhardt Construction, Sneed/Post Office, W Singleton



Mid-South

Cummins Mid-South, LLC
2247 Cassens Drive
Fenton, MO 63026
Tel: 636-660-7696
Fax: 636-660-7697

May 11, 2016

Mr. Matt Harline
City of Centralia
114 South Rollins Street
Centralia, MO 65240

RE: Emergency Generator Maintenance

Dear Mr. Harline:

Enclosed you will find a proposal to renew the planned maintenance agreements for the three emergency generators that belong to the City of Centralia. As in the past the proposal is for an Annual Full Service to be performed on each unit, with a two hour load bank test.

If the terms of the proposal are acceptable please sign and return the agreement in the enclosed envelope. The services will be due in July. Our service department will contact you in mid-June to schedule a date and time to perform the service. Should you have any questions or concerns please feel free contact me at 636-660-7706

Thank you for all of your past business and the opportunity to work with you again this year!

Respectfully,

A handwritten signature in black ink that reads 'Erin Zehr'.

Erin Zehr
Planned Maintenance Account Manager

Enclosure



PLANNED MAINTENANCE BUSINESS
 3770 SOUTH PERKINS RD
 MEMPHIS, TN 38118 6328

Columbia Branch
 5221 N Hwy 763
 Columbia, MO 65202
 Tel: 573-449-3711
 LOCATION: 023

PLANNED MAINTENANCE AGREEMENT

<u>Customer Address</u>	<u>Customer Contact</u>	<u>Quote Information</u>
CITY OF CENTRALIA 114 S ROLLINS ST Centralia, MO 65240	Contact: Matt Harline Phone: 573 682-2139 Fax: 573 682-5956 Cust Id: 8413686	Quote Date: 11-MAY-16 Quote Expires: 11-JUL-16 Quote Num: 31785 Quoted By: Michael T Jaby Quote Term: 1 Year(s)

<u>Site Information</u>					
1	PMA-POLICE DEPT	114 S ROLLINS ST	CENTRALIA	MO	65240
2	PMA- SEWER LIFT STATION	S. ORCHARD ST	CENTRALIA	MO	65240
3	PMA-SEWER LAGOON	FOUNTAIN ST	CENTRALIA	MO	65240

<u>Site</u>	<u>Unit Number</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Prod Model</u>	<u>Serial Number</u>	<u>Type</u>
1	POLICE DEPT	ONAN	DGHD SPEC C	40.0DGHD	G080193095	GENSET
2	ORCHARD ST - L	ONAN	GGFD-5852833	GGFD	C070040325	GEN SET
3	FOUNTAIN ST-L	GENERAC	3283910100	3283910100	2072905	GENSET

<u>Site</u>	<u>Unit Number</u>	<u>Service Event</u>	<u>Qty</u>	<u>Sell Price</u>	<u>Extended Price</u>
1	POLICE DEPT	FULL SVC W/LB BILLABLE	1	699.61	699.61
2	ORCHARD ST - LS	FULL SVC W/LB BILLABLE	1	700.20	700.20
3	FOUNTAIN ST-LS	FULL SVC W/LB BILLABLE	1	755.51	755.51

- This is a proposal to renew the planned maintenance agreement on the three emergency generators for the City of Centralia. The plan is for an Annual Full Service and a two hour load bank test to be performed on each unit. All work is scheduled to be performed during normal business hours.

-If you have any questions, please contact Erin Zehr, Planned Maintenance Account Manager at 636-660-7706 or Doug Belshe, Columbia Service Manager at 573-449-3711. You can return the signed quote to us by mail, fax (636-660-7697) or email (erin.zehr@cummins.com). Thank you for choosing Cummins!

SCHEDULE: Full Services with two hour Load Bank Tests = Jul 2016

Standard Agreement Amount	\$2,155.32
Proposal Total	\$2,155.32



PLANNED MAINTENANCE BUSINESS
3770 SOUTH PERKINS RD
MEMPHIS, TN 38118 6328
OFFICE: 901-577-0622
FAX: 901-363-1490

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Customer Approval

Signature: _____

Date: _____

CUMMINS MID-SOUTH, LLC

Signature: Eitel

Date: May 11, 2016

6/6/2016

ELECTRIC DEPT.

LED cobra head fixture for South Jefferson Street

ITEM	QTY.	WESCO	Anixter Supply		
LED Cobra Head Fixture	8	299.5 \$ 2,396.00	299.00 \$ 2,392.00	0.00 \$ -	\$ -
6' light arm	8	55.00 \$ 440.00	136.00 \$ 1,088.00	0.00 \$ -	\$ -
Photo Eye	8	14.75 \$ 118.00	0 \$ -	0 \$ -	\$ -
		91W Unit	161W Unit	0 \$ -	\$ -
				\$ -	\$ -
	TOTAL	\$ 2,954.00	\$ 3,480.00		\$ -

WESCO - Sioux City, IA
 Anixter - Mattoon, IL

ACTIVITY REPORT
WATER DEPARTMENT
MAY 2016

- Put sleeves under Lois Drive for future services on west side of road
- Started installing 12" pipe at Lois Drive across Addie Lane and to north towards Jason Court (Phase 4 Southwest Country Estates)
- Cleaned primary and secondary basins at Water Plant
- Flushed all fire hydrants
- Assisted school flush and camera sewer main (high school) to open blockage
- Removed water service at 815 Countryland after lot split
- Assisted Ameren U.E. when gas was entering sewer main at 500 block of S. Allen
- Repaired sewer main in front of 535 S. Allen and replaced lamp hole lid
- Flushed sewer main beside DC'S and notified about grease in main – flushed twice to clean and added degreaser
- Checked on fire hydrant hit during mowing at Fairgrounds (Prenger's) – will dig up and straighten at later date, valved off
- Made water tap at 906 Kelli Ct. for Jon Smith
- Checked 113 Sunset for leak - ok
- Met with Creek Enterprises multiple times on bores the entire length of town along Hwy. 22 to avoid conflicts
- Met with Creek Enterprises twice at Hwy. 151 on bores to avoid transmission line from lagoons to farmers ponds
- Serviced #87, #19
- Replaced batteries in #74 Case backhoe
- Checked old cistern found at 329 N. Rollins and advised how to fill in
- Checked suck hoe at 318 E. Barnes in back yard and advised that was clear of City utilities
- Called to 238 Denton for leak and shut off water
- Dirt work at 915 S. Rollins around water valve
- Replaced 4 meter radio transponders hit by mowers
- Checked for leak at 704 Orchard
- Replaced broken meter lid at Luther Angell's
- Met with Mike Kinkead about water and sewer taps in alley behind Pharmacy for possible future needs
- Checked on several pipes hit during electric crew conduit installation on Spauldin to see if still active
- Ash Street call out water in ditch. Customer had water leak – shut off
- Sewer stopped up Switzler from Barr to Howard Burton. Opened line headed south between tracks on Jefferson at interceptor
- Cards
- Check Leak at 402 W Sims. Water in ditch per Matt Harline customer has lead on going
- Locates
- Installed 4 new meters on Ivy; of six two needed jar work per contractor