

**AGENDA**  
**CITY OF CENTRALIA, MISSOURI**  
**Board of Aldermen**  
**Public Works and Public Utilities Committee**  
Monday, April 4, 2016  
7:00 P. M.  
City Hall Council Chambers

- I. ATTENDANCE
- II. PLEDGE OF ALLEGIANCE
- III. COMMENTS FROM CITIZENS
  
- IV. ELECTRIC DEPARTMENT
  - A. Activity Report
  - B. Generation/Purchase
    - 1. Long term power RFP and sale of capacity
    - 2. Prairie State update
  - C. Distribution
  - D. Other
  
- V. WATER AND SEWER DEPARTMENT
  - A. Activity Report
  - B. Water
    - 1. Replacement Aerator inlet valve and actuator
    - 2. Air scour pilot
  - C. Sewer
    - 1. Landscaping RFB
  - D. Other
  
- VI. PUBLIC WORKS
  - A. Activity Report
  - B. Streets
    - 1. Street Overlay RFP
    - 2. Sidewalk Grant Update
  - C. Sanitation
    - 1. Spring Clean up
    - 2. Special Pickup for Residential Service
  - D. Storm sewer
  - E. Other
  
- VII. OTHER
  - A. RFQ for engineering services
- VIII. AS MAY ARISE
- IX. ADJOURN

**ELECTRIC DEPT.**  
**MARCH 2016 ACTIVITY REPORT**

1. Daily readings – 32
2. Daily locates – 48
3. Alley between Allen/Coulter – hung two 25 kVA transformers, hung one 10 kVA transformer, transferred service drop @ 429 S Allen to new pole, transferred service drops at all poles, connected them to new transformers, de-energized secondary mains, removed old transformer, secondary lines, cross arms, etc., pulled in three spans of #2 ACSR for the neutral, spliced & tied in same, removed old copper neutral, transferred phone @ one pole, CATV @ two poles, transferred CATV & phone on one pole, pulled two poles & filled holes
4. Removed attic fan motor at Police Department, took it to S&S for maintenance, reinstalled motor
5. 702 Porter St – disconnected service drop to allow customer to finish upgrade of service, replaced service drop, reconnected after inspection
6. Dirt work – straightened and leveled trenches from the directional boring project
7. Assisted Sewer Department @ Fountain Road lift station, pulled pumps to clean and check
8. Installed meter recorder @ 213 S Bradford, measured usage for one week, meter is accurate, shared information with resident
9. Sent usage reports to 227 W Sims, 304 E Railroad, 1389 E Hwy 22 Lot 28
10. Trimmed tree away from service drop @ 604 S Allen
11. Counted inventory
12. Replaced insulators and tied in phases near Pratt/Poage
13. Signed demolition permit for 618 S Central
14. Repaired decorative light @ 627 N Allen (damaged by vehicle)
15. Met with developer regarding Southwest Country Estates subdivision (next phase starting soon)
16. Pulled pole near Railroad/Barr
17. 312 W Sneed – disconnected for electrician to upgrade service, reconnected after inspection
18. Daniel, Clayton, & Andrew attend grounding seminar in Columbia
19. Statewide tornado drill – all sirens worked
20. 118 W Sims – installed recorder to check meter, meter is accurate, shared information with resident
21. 118 W Sims – installed recorder to check meter
22. Transferred Ameren pole @ MFA
23. Checked scoreboard controllers for the baseball fields, made minor repairs, Replaced coax connector at the North field
24. 1011 Hampton – pulled wire, connected new UG service, disconnected temporary service
25. Set pole @ 599 W Wilson for 6” main circuit underground riser
26. 606 S Jefferson – trimmed trees, inspected service drop, spliced one spot where tree had been rubbing
27. Angell’s Sale Barn – set pole and anchor for 6” riser from RR track underground crossing
28. 834 Lockport – pulled wire, connected new UG service, disconnected temporary service
29. Set pole along Switzler between Fullenwider & Columbia Streets for 6” main circuit riser

**ACTIVITY REPORT  
WATER DEPARTMENT  
MARCH 2016**

- Made water tap at 834 Lockport for N. Bryson
- Made water tap at 1011 Hampton for N. Bryson
- Made two water taps on Ivy for D. Adams
- Made water tap for CJ2 at 111 S. Howard Burton
- Installed new 4' compound meter at 300 N. Howard Burton for Chance's
- Fixed leak at 121 S. Columbia at meter setter
- Found leak at 1011 Fairview and shut off
- Removed fire hydrant at Southland - Tawney
- Inspected new sewer tap at City Pool by Harper
- Inspected sewer repair on S. Rollins by Mastertech
- Inspected sewer repair at 913 S. Rollins
- Tested 3 meters for City of Fulton
- Met with City of Hallsville to look at overland flow fields and show benefits of having them
- Met with New Beginnings Church on leak – on them
- Met with Boyd Harris at S.W. Country Estates on new phase to go in
- Repaired leaking fire hydrant at street barn
- Repaired actuator on backwash at Water Plant
- Used vac trailer to find and identify size of pipe at City Pool for tie-in for new project
- Met with Prenger's on possible new project on Singleton and possible conflicts
- Met with Chance's on new fire line off Jefferson and tested for fire flows
- Ran fire hydrant flow test at Boone County Fire Station (twice)
- Opened valves around west side of town to check for fire flow
- Flushed sewer main at 221 S. Allen to open blockage
- Flushed sewer main in 300 block of S. Rollins to clean for camera work. Camera issue – having repaired
- Assisted 306 W. Sneed find leak on their side
- Met with MasterTech at 221 S. Allen to inspect repairs
- Replaced radio at 602 Emerald – hit by mower
- Replaced radio in drive at 801 S. Allen
- Pulled Fountain Road pumps 6 times
- Checked for leak at 401 Coulter – ok
- Repaired berm on primary cell at NE Lagoon
- Checked sewer main at 230 S. Rollins for blockage – ok – Dollens
- Checked leak at Lot 44 Tidballs – key valve
- Met with B. Randolph at 310 W. Railroad to check sewer issues
- Called to 229 Denton to check for leak – ok
- Called in to 238 Denton to shut off water due to leak
- Checked for leak at 706 Southland - resident
- Used sewer machine to open blockage at Water Plant lime pond
- Added new clean-out at lime pond
- 26 disconnects for nonpayment
- Interviews for position open



GONZALEZ COMPANIES, LLC  
CONSTRUCTION MANGEMENT – ENGINEERING  
1750 Brentwood Boulevard, Suite 700  
St. Louis, Missouri 63144  
314-961-1888 Fax: 314-961-1814  
[www.gonzalezcos.com](http://www.gonzalezcos.com)

**TASK ORDER NO. 1 - TO THE AGREEMENT FOR PROFESSIONAL SERVICES  
FOR WATER TREATMENT PLANT MODIFICATIONS**

TO CITY OF CENTRALIA  
Attn: Mr. Matt Harline, City Administrator  
114 South Rollins  
Centralia, MO 65240

DATE: March 14, 2016

PROJECT: WATER TREATMENT PLANT MODIFICATIONS  
REPLACEMENT AERATOR, INLET VALVE AND ACTUATOR

**SECTION 1 SCOPE OF PROFESSIONAL SERVICES**

This task order is for engineering services performed by GONZALEZ COMPANIES L.L.C. (ENGINEER) for the CITY OF CENTRALIA, MO (CITY) related to the removal and replacement of the existing induced draft aerator by WesTech, removal and replacement of the inlet valve and actuator and the removal and replacement of the bypass valve. The services are, in general, review of product information and coordination with the City for replacement equipment installation.

**A. FIELD DATA GATHERING**

ENGINEER will perform site measurements and review of existing plans to assure replacement equipment will fit into the existing concrete stand and piping.

**B. DETAILED PLANS**

ENGINEER will create record drawing of existing aerator, valves, piping and flow splitter.

**C. BIDDING ASSISTANCE**

ENGINEER will communicate and coordinate with material suppliers, prepare sufficient information to receive quotes for the improvements and will assist the City in receiving proposals for the aerator, valves and actuator.

**C. CONSTRUCTION SERVICES**

ENGINEER will perform 2 visits to observe the replacement processes, process shop drawings and payment claims and provide record drawings of the final installation.

## SECTION 2 TIME FOR PERFORMANCE

The CITY and ENGINEER will define a mutually agreeable time of performance for this task order.

## SECTION 3 COMPENSATION

The ENGINEER agrees to perform the requested services within SECTION 1 SCOPE OF PROFESSIONAL SERVICES for a Lump Sum Basis with a maximum fee of **NINE THOUSAND, NINE HUNDRED DOLLARS (\$ 9,900.00 USD)**. CLIENT will be billed, in ¼ hour increments, for labor and other direct costs using the hourly or services rates contained herein. All other provisions of the General Services Agreement dated October 5, 2015 shall apply. The ENGINEER may submit invoices as frequently as monthly.

The ENGINEER will use the address listed below for all contracts, invoicing and payment(s) from the CITY.

**Gonzalez Companies, LLC**

Attn: Accounting

1750 South Brentwood Boulevard, Suite 700

St. Louis, MO 63144-1339

## SECTION 4 ACCEPTANCE

The parties hereto agree as set forth in this document and the General Services Agreement dated October 6, 2015 inclusive. This proposal is valid for thirty (30) calendar days. If this TASK ORDER NO. 1 meets your approval, please sign where noted below and return one (1) copy to our offices. Unless instructed otherwise, we will treat the date of the receipt of the signed TASK ORDER NO. 1 as the notice to proceed,

This AGREEMENT executed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**GONZALEZ COMPANIES. L.L.C.**

**CITY OF CENTRALIA**



Carlos Huddleston  
Senior Managing Partner.

Tim Grenke  
Mayor

KL  
3/14/16





GONZALEZ COMPANIES, LLC  
CONSTRUCTION MANGEMENT – ENGINEERING  
1750 Brentwood Boulevard, Suite 700  
St. Louis, Missouri 63144  
314-961-1888 Fax: 314-961-1814  
[www.gonzalezcos.com](http://www.gonzalezcos.com)

## TASK ORDER NO. 2 - TO THE AGREEMENT FOR PROFESSIONAL SERVICES FOR WATER TREATMENT PLANT MODIFICATIONS

TO CITY OF CENTRALIA  
Attn: Mr. Matt Harline, City Administrator  
114 South Rollins  
Centralia, MO 65240

DATE: March 14, 2016

PROJECT: WATER TREATMENT PLANT MODIFICATIONS  
AIR SCOUR PILOT FOR SAND FILTER  
GSA No. 15-250

### SECTION 1 SCOPE OF PROFESSIONAL SERVICES

This task order is for engineering services performed by GONZALEZ COMPANIES L.L.C. (ENGINEER) for the CITY OF CENTRALIA MO (CITY) related to the Roberts Filter air scour equipment installation and pilot testing to determine the effectiveness of the equipment on the existing sand filters. The engineering services are coordination with the City and the equipment manufacturer, witnessing of the testing performance and requests for preliminary equipment cost data for installing the air scour equipment and for rebuilding the filters with fixed filter blocks with air scour incorporated.

#### A. PROJECT DOCUMENTS

ENGINEER will receive the manufacturer's quotes and make recommendations for action by the City.

### SECTION 2 TIME FOR PERFORMANCE

The CITY and ENGINEER will define a mutually agreeable time of performance for this task order.

### SECTION 3 COMPENSATION

The ENGINEER agrees to perform the requested services within SECTION 1 SCOPE OF PROFESSIONAL SERVICES for a Lump Sum Basis with a maximum fee of **Three thousand dollars (\$ 3,000.00 USD)**. CLIENT will be billed based on a composite of percent complete with SECTION 2 SCOPE OF SERVICE. All other provisions of the General Services Agreement dated October 5, 2015 shall apply. The ENGINEER may submit invoices as frequently as monthly.

*KE 3/14/16*

The ENGINEER will use the address listed below for all contracts, invoicing and payment(s) from the CITY.

**Gonzalez Companies, LLC**

Attn: Accounting

1750 South Brentwood Boulevard, Suite 700

St. Louis, MO 63144-1339

**SECTION 4 ACCEPTANCE**

The parties hereto agree as set forth in this document and the General Services Agreement dated October 6, 2015 inclusive. This proposal is valid for thirty (30) calendar days. If this TASK ORDER NO. 2 meets your approval, please sign where noted below and return one (1) copy to our offices. Unless instructed otherwise, we will treat the date of the receipt of the signed TASK ORDER NO. 2 as the notice to proceed,

This TASK ORDER NO. 2 executed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**GONZALEZ COMPANIES. L.L.C.**

**CITY OF CENTRALIA**



Carlos Huddleston  
Managing Principal



Tim Grenke  
Mayor

*KK 3/14/16*

## **Utility Project Landscaping Request For Proposals**

The City of Centralia is requesting proposals for landscaping services at the following ELEVEN (11) utility project sites in the City of Centralia. Proposals will be accepted by the City Clerk until 2:00 pm (local time) on Friday, April 15, 2016. All proposals should be sent to ATTN: City Clerk, Heather Russell, 114 South Rollins Street, Centralia, Missouri 65240 and should be labeled “**Proposal – Utility Site Landscaping 2016.**” If you have any questions, please contact City Administrator Matt Harline at 573-682-2139 or Electric Foreman, Mark Mustain at 573-682-5658.

### **Project Description**

The City of Centralia has several sites that were disturbed during utility projects that need to be restored to condition they were in prior to the utility project. These include sewer line replacement in backyards and underground power line conduit installation in rights of way. The successful bidder will supply all the grass seed, water, straw, top soil and other materials necessary to restore the following utility project sites:

1. Switzler Street site: From underground boring north of the Kansas City Southern Railroad right of way, south of Switzler Street and west of Columbia Street (east of Mt. Olive Missionary Baptist Church).
  2. 599 West Wilson Street site: From underground boring south of the Kansas City Southern Railroad right of way, north side of Wilson Street near 599 W. Wilson (Russ Greene’s property).
  3. 125 N. Barr Street site: From underground boring south of the Norfolk Southern Railroad right of way in front of 125 North Barr Street.
  4. 402 West Wilson Street site: From underground boring north of January Street on the west side of Barr Street on the east side of the building at 402 W. Wilson Street (B&K Manufacturing).
  5. Sale barn site: From underground boring north of the Kansas City Southern Railroad right of way, in the southwest corner of the property at 14101 E HWY 22 (Angell Sale Barn).
  6. Briarwood Street sewer easement site: From replacement of a sanitary sewer line behind 914 S. Briarwood. Requires working in backyards.
  7. Jefferson Street sewer easement site: From replacement of a sanitary sewer line behind 917 South Jefferson.
  8. Rollins Street sewer easement site: From replacement of a sanitary sewer line behind 915 South Rollins Street.
  9. Cox Street site: – From undergrounding utility lines on the north side of Cox Street. from Jefferson Street to alley just before Sappington.
  10. 708 S Rollins site: Backyard of the house at 708 S Rollins from undergrounding utility lines.
  11. 801 E Hulen site: Side yard of the house at 801 E Hulen from undergrounding utility lines
- Additional smaller sites during the remainder of the Spring/Summer 2016 season may be added at the mutual agreement of the City and the Contractor in ADDITION to the not-to-exceed price of the contractor.



**Bid Requirements/Process**

- Bids must be submitted on the ATTACHED FORM.
- Bids without complete information or that are not legible may be rejected.
- Grass may be a mixture of perennial rye, blue grass,
- Not-to-exceed price for the projects listed will be the primary consideration but references and the time and materials bid price will be considered as well.
- The projected start date and time to complete the task will be considered as well since some property owners are anxious to see their yards restored.

**Approval of Completed Project and Payment:**

- The Contractor will be paid 90% of the agreed price upon the completion of work and the remaining 10% one month after completion if there seems to be reasonable progress toward growth and restoration.
- A partial payment of up to 50% of the project may be allowed if weather prevents rapid completion of the project.
- Completed project must be approved by City Administrator, Matt Harline.

**Insurance Required:**

- Must furnish proof of public liability, property damage and workmen's compensation

**Sales Tax Exemptions:**

- The bidder is hereby notified that the City has established procedures and will undertake to utilize sales tax exemptions provided to municipalities by virtue of Section 144.062 RSMo. The successful bidder will not be required to pay sales tax when purchasing materials for this project.

**Requirement to Register with a Federal Work Authorization Program:**

- Bidders are informed that pursuant to Section 285.530, RSMo, as a condition of the award of any contract in excess of five thousand dollars (\$5,000.00), the successful bidder shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection to the contracted services. Successful bidders shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection to the contracted services. Therefore, you are required to register with a federal work authorization program such as 'E-Verify' in order to be eligible for payments under this contract.

The City of Centralia reserves the right to waive any informalities or irregularities or to reject any and all proposals and to accept the one that in the judgment of the Council is the lowest responsive, responsible bidder.

# UTILITY PROJECT LANDSCAPING BID FORM



NAME OF FIRM

---

MAIN CONTACT

---

MAIN PHONE NUMBER

---

MAIN FAX NUMBER (optional)

---

MAILING ADDRESS OF FIRM

---

Street

City,

State Zip Code

EMAIL ADDRESS OF FIRM (optional)

---

@

---

Include any additional information about your staff, equipment, or operations that you feel better explains why the City should select your firm.

## REFERENCES

1. (optional)

Name

Phone/email

---

Additional information

---

2. (optional)

Name

Phone/email

---

Additional information

---

THE FOLLOWING BID IS THE OFFICIAL SUBMISSION OF OUR FIRM AND CONTAINS NO KNOWN ERRORS OR OMISSIONS:

*SIGNATURE*

*DATE*

---

NAME PRINTED

TITLE

**SPECIFICATIONS:**

FOR THE WORK AS SHOWN IN THE INSTRUCTIONS TO CONTRACTORS AND SCOPE OF WORK DESCRIBED ABOVE. THE BELOW SIGNED CONTRACTOR PROPOSED THE AMOUNTS SHOWN BELOW.

BASIC WORK. RESTORATION OF UTILITY PROJECT SITES AS DESCRIBED IN RFB.

**NOT TO EXCEED PRICE FOR SITES 1-11 COMBINED \$** \_\_\_\_\_

**ESTIMATED START DATE BASED ON NOTICE TO PROCEED BY APRIL 18, 2016** \_\_\_\_\_

**PROJECTED NUMBER OF GOOD WEATHER WORK DAYS TO COMPLETE SITES 1 – 11** \_\_\_\_\_

PLEASE ACKNOWLEDGE:

- **INSURANCE REQUIREMENTS ARE ACCEPTABLE; YES** \_\_\_\_\_ **No** \_\_\_\_\_
- **WE UNDERSTAND THE REQUIREMENTS FOR PREVAILING WAGE, E-VERIFY, EQUAL OPPORTUNITY HIRING AND APPLICABLE CITY, STATE AND FEDERAL LAWS AND REGULATIONS (IF TOTAL BID EXCEEDS \$4,000); YES** \_\_\_\_\_ **No** \_\_\_\_\_

**TIME & MATERIALS** OR **SEE ATTACHED SHEET, CHECK HERE ->** \_\_\_\_\_

**HOURLY PRICE FOR LABOR (AVG.)** \_\_\_\_\_

**PRICE CHARGED FOR GRASS SEED IN THE BID \$** \_\_\_\_\_ **/ POUND; TYPE OF GRASS** \_\_\_\_\_

**PRICE CHARGED FOR GRASS SEED IN THE BID \$** \_\_\_\_\_ **/ POUND; TYPE OF GRASS** \_\_\_\_\_

**PRICE CHARGED FOR GRASS SEED IN THE BID \$** \_\_\_\_\_ **/ POUND; TYPE OF GRASS** \_\_\_\_\_

**PRICE CHARGED FOR TOP SOIL IN THE BID \$** \_\_\_\_\_ **/CU. FT.**

**PRICE CHARGED FOR STRAW IN THE BID \$** \_\_\_\_\_ **/ POUND**

**PRICE CHARGED FOR** \_\_\_\_\_ **IN THE BID \$** \_\_\_\_\_ **/** \_\_\_\_\_

**PRICE CHARGED FOR** \_\_\_\_\_ **IN THE BID \$** \_\_\_\_\_ **/** \_\_\_\_\_

**PRICE CHARGED FOR** \_\_\_\_\_ **IN THE BID \$** \_\_\_\_\_ **/** \_\_\_\_\_

Bids/PROPOSALS/QUALIFICATIONS shall be submitted by mail or in person on the bid form (Attachment A) and delivered or mailed to the City of Centralia **NO LATER** than:

**2:00 P.M CDT ON FRIDAY, APRIL 15, 2016**

**BIDS/PROPOSALS/QUALIFICATIONS must be sealed and labeled:**

**“PROPOSAL - UTILITY PROJECT LANDSCAPING 2016”.**

All bids will be publicly opened at approximately 2:01 PM on Friday, April 15, 2016.

Bids should be addressed to:

**HEATHER RUSSELL, CITY CLERK**

**City of Centralia**

**114 S. Rollins St.**

**Centralia, MO 65240**

**RE: PROPOSAL - UTILITY PROJECT LANDSCAPING 2016**

Questions regarding this REQUEST FOR BIDS/PROPOSALS/QUALIFICATIONS may be directed to:

CITY ADMINISTRATOR, MATT HARLINE, 114 S. Rollins St., Centralia, MO 65240. Phone: (573) 682-2139

Email: cityadmin@centraliamo.org

# ***STREET and SANITATION DEPARTMENT***

## ***March 2016 Activity Report***

1. Daily trash collection
2. Weekly cardboard and bi-weekly curbside recycling
3. Took out the loaner dumpsters several times
4. Did 58 locates this month
5. Hauled off 6 loads of recycling to City of Columbia recycling facility
6. Spent several days painting 7 signs to go out at the old landfill, and then set posts and put them up
7. Did some ditch cleaning around town:
  - Switzler, Southgate, Rollins, s. Jefferson, Pratt, n. Jefferson, Railroad, Orchard
8. Took snow plows off and put back into shed, took spreaders off, and put tailgates back on both of the dump trucks
9. Assembled and delivered 5 trash carts to city residents
10. Drove 1 ton #10 on highway to clean exhaust filter
11. Hauled off 4 loads of plastic to City of Columbia recycling facility
12. Hauled off 2 loads of plastic to Ryan Ent. in Millersburg
13. Cleaned up debris from snow piles in the parking lot at the city park
14. Piled brush and leaves at drop off site several times
15. Met with Mike Vega to discuss some drainage questions on Bruton st
16. Repaired a dumpster that got damaged
17. Picked up street sweeper from Meyers Truck Service (service and repairs) and started sweeping streets around town
18. Met with Matt and went and looked at drainage concern on Ivy
19. Relocated several signs on n. Pratt to get them out of the ditch
20. Met with Jon Eisele about replacing culvert on Maple
21. Cut off end of damaged culvert and on 4ft of 18in metal culvert at Hulen and Pratt
22. Added rock and smoothed up several alleys and shoulders around town
23. Spent several days hauling off brush and leaves from drop off site to the old landfill
24. Cleaned mud and debris out of concrete flume at Rodney Griffin and Singleton and also cut and hauled 2 loads of brush
25. Met with Dale Bedsworth about installing new driveway culvert off of n. Hickman
26. Added 8ft of 18in metal culvert to existing culvert under Barr to get it away from edge of road
27. Got load of trash carts and put into shed, and got several dumpsters and put on the lids and decals and stacked and put into shed
28. Sharpened chainsaw chains
29. Took #89 to Meyers Truck Service to get repairs (transmission light, ECU light ABS light all on)
30. Relocated stop sign at Hickman /Railroad to closer to the intersection
31. Piled up dirt piles at the landfill area
32. Dug out rusted out culvert on n. Hickman and set 30ft of 15in metal culvert

33. Added 11ft of 12in plastic pipe to culvert under Hickman at Railroad to get away from edge of road
34. Replaced bent post and reset dead end sign on n. Hickman
35. Assisted the Park Dept. and moved a pile of mulch from one playground to another
36. Dug out rusted out culvert and set 28ft of 18in metal culvert on Hulen
37. Bladed s. Columbia, and Ivy
38. Hauled and spread 3 loads of rock and bladed Randolph
39. Dug out some dirt and spread some rock on the shoulder of Bruton where we had replaced storm sewer
40. Smoothed up shoulder on n. Hickman
41. Washed loader, and 2 dump trucks
42. Took work truck #91 to Forrest for a recall
43. Took dump truck #76 to Meyers Truck Service to repair crack in hydraulic tank
44. Did some sign maintenance
45. Had to have Romine Overhead Doors come and repair one of the doors on the shop
46. Hauled off debris pile at the shop out to the old landfill area
47. Hauled and spread 5 loads of rock on the cemetery roads and smoothed up
48. Had Henderson Implement come up and service the backhoe
49. Hansen's Tree Service came and ground up the brush pit
50. Replaced post and relocated no parking sign on Howard Burton
51. Tore out rusted out culvert and set 30ft of 12in metal culvert at duplex on s. Orchard for Don Torreyson
52. Hauled 9 loads of mulch to the city park per Bennett
53. Spent 2 days cleaning storm sewer inlets around town with the street sweeper
54. Spent 1 day piling up all of the mulch at the brush pit with the dozer





Matthew C. Harline  
City Administrator

114 S Rollins, Centralia, MO 65240  
Phone (573)682-2139

---

---

## City of Centralia

---

---

April 4, 2016

RE: Proposal for Asphalt Overlays

The City of Centralia will receive sealed proposals for asphalt overlays until 2:00 p.m. CDT on Tuesday, April 26, 2016.

Heather Russell, City Clerk,  
Centralia City Hall  
114 South Rollins St.  
Centralia, Missouri 65240

The sealed envelope shall be plainly marked: Centralia Asphalt Proposals – April 2016.

All interested parties are requested to fill in the enclosed Proposal sheet accompanying this letter and submit such as their proposal.

Questions or requests for additional information should be directed to City Administrator, Matt Harline at (573) 682-2139 or [cityadmin@centraliamo.org](mailto:cityadmin@centraliamo.org).

Thank you for your interest.

Sincerely,

Matt Harline  
*City Administrator*  
*City of Centralia, Missouri*

## **PROPOSAL**

### **INSTRUCTIONS TO CONTRACTORS:**

1. The successful Contractor shall supply all labor, equipment, materials, and tools necessary to perform the work as outlined under SCOPE OF WORK.
2. All prices shall be for work in place in Centralia, Missouri.
3. Quantities are estimates only and are subject final measurement upon completion of the work.
4. The SCOPE OF WORK is subject to change pending evaluation of the Proposals and monies available to complete the work. The successful Contractor shall execute a contract that incorporates the Proposal Documents, as amended by any such changes.
5. Payment shall be made after:
  - A. All work has been completed;
  - B. Acceptable weight tickets and invoices have been received; and
  - C. Contractor has provided any necessary documentation to show compliance with the Missouri Prevailing Wage Law, where applicable.
  - D. The pay request has been approved by the Board of Aldermen during one of their regularly scheduled Board meetings.
6. The City of Centralia reserves the right to accept or reject any or all Proposals or to waive any technicalities or informalities if it be in its best interest to do so.
7. A list of project references shall be provided upon request.
8. All work shall be completed on or before Friday, October 7, 2016.
9. All Proposals shall remain firm for a period of thirty (30) calendar days after opening for the purpose of reviewing such and formal approval by the Board of Aldermen.
10. When requested, the successful Contractor shall make every effort to keep one lane of traffic open at all times.
11. The City will furnish a Missouri Project Exemption Certificate to the successful Contractor. Otherwise, all taxes which might lawfully be assessed against the City shall be included in the Proposal and paid by the Contractor from monies received from the satisfaction of this contract.
12. The successful Contractor will agree to hold harmless, indemnify and defend the City of Centralia from any actions taken as part of this project that are not the direct result of negligence on the part of the City of Centralia.
13. The successful Contractor shall obtain and maintain throughout the project insurance. The Contractor will also agree to name the City of Centralia as an additional insured per occurrence and provide certificates of insurance that specifically state this and the standard construction endorsement demonstrating the following Workers Compensation, General Liability, and Vehicle Liability prior to beginning work to the following amounts:

- Liability and motor vehicle insurance at or above \$1,000,000 per occurrence and \$2,000,000 aggregate,
  - Workers' Compensation insurance at statutory levels.
14. The successful Contractor shall be responsible for obtaining all applicable licenses and permits prior to beginning work.
15. A ***Payment Bond*** for payment of any and all materials incorporated, consumed, or used in connection with the construction of the project as required by RSMo Sec. 107.170 for the full amount of the Proposal will be included as part of the Proposal. No Bid or Performance bond is to be required.
16. Prevailing wages, when required by Missouri law and as published by the Missouri Division of Labor Standards, shall be paid by the Contractor to all employees during the performance of the work.
17. (A) The Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations that is at least as stringent as an approved OSHA program as required by Section 292.675 RSMo.
- (B) If any on-site employee had not previously completed a construction safety program, Contractor shall require those on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- (C) Contractor shall acknowledge and agree that any of Contractor's employees found on the project site without documentation of the successful completion of a construction safety program shall be required to produce such documentation with twenty (20) days, or will be subject to removal from the project.
- (D) Contractor shall require all of its subcontractors to complete with the requirements of this Section and Section 292.675 RSMo.
- (E) Pursuant to Section 292.675 RSMo, Contractor shall forfeit to City as a penalty two thousand five hundred dollar (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by contractor or its subcontractor, for each calendar day, or portion thereof such on-site employee is employee without the construction safety training required in subsection (a) above.
- (F) The penalty described in subsection (E) above shall not begin to accrue until the time periods described in subsections (B) and (C) above
- (G) Violations of Section (A) above and impositions of the penalty described in this section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations. In the event that the Missouri Department of Labor and Industrial Relations has determined that a violation of Section 292.675 RSMo has occurred and that a penalty as described in subsection (E) above, shall be assessed, the City shall withhold all sums and

amounts due and owing when making payments to Contractor under the contract for this Proposal.

18. Bidders are informed that pursuant to Section 285.530, RSMo, as a condition of the award of any contract in excess of five thousand dollars (\$5,000.00), the successful bidder shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program (e.g. e-Verify) with respect to the employees working in connection to the contracted services. Successful bidders shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection to the contracted services.
19. Bidders are informed that the Project is subject to the requirements of Section 292.675, RSMo, which requires all contractors or subcontractors doing work on the Project to provide, and require its on-site employees to complete, a ten (10) hour course in construction safety and health approved by the Occupational Safety and Health Administration ("OSHA") or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program. The training must be completed within sixty (60) days of the date work on the Project commences. On-site employees found on the worksite without documentation of the required training shall have twenty (20) days to produce such documentation.
20. The Contractor shall comply with all state and federal statutes relating to nondiscrimination, including but not limited to Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C paragraphs 2000d and 2000e, et seq.), as well as any applicable titles of the "Americans with Disabilities Act" (42 U.S.C. paragraph 12101, et seq.)

## SCOPE OF WORK

### SECTION A. Asphalt Overlays

#### Required Work for each street:

1. Sweeping of surface.
2. Provide place and compact wedge asphalt course as needed.
3. Provide, place and finish 1", 1-1/2" or 2" (as noted) of compacted Type C Asphaltic Concrete Pavement over entire street.
4. Tack Coat is an incidental item.
5. Mill butt joints at start and ends of overlays and at intersections with previously paved streets.
6. Provide City with at least 24 hours notice prior to starting work on any street.
7. Where identified by City and where possible, contractor shall lay asphalt adjacent to connecting sidewalks in a manner that minimizes changes in slope and does not create additional barriers to handicapped accessibility.

#### Provided by City:

1. Notify residents and businesses to allow removal of vehicles prior to starting work.
2. Pavement of any transitions to driveway or side streets, when such transition extends more than two feet from the nominal edge of the overlay.
3. Adjustment of height of sewer manholes and valve boxes prior to Contractor's commencement of work and adjustment of height of valve boxes at the time of overlay work.

#### Quality Assurance:

Per Section 403, Missouri Highway and Transportation Commission specifications.

#### Use of Recycled or Recovered Material:

Per Section 401, Missouri Highway and Transportation Commission specifications

#### BASIC WORK:

- Item 1. **North Howard Burton Street:** From the Kansas City Southern Railroad right of way north to the north side of the intersection with Switzler Street. Approximately 851 feet long by 50 feet wide by 1.5 inches thick. Estimated 487 tons of asphalt.
- Item 2. **South/North Howard Burton Street:** From the south side of the intersection with Booth Street north to the south side of the Norfolk-Southern Railroad right of way. Approximately 1,740 feet long by 20 feet wide by 1.5 inches thick. Estimated 398 tons of asphalt.
- Item 3. **South Jefferson Street:** From the south side of the intersection with Gano Chance Road north to the north side of intersection with Cox Street. Approximately 1,698 feet long by 32 feet wide by 1.5 inches thick. Estimated 621 tons of asphalt.
- Item 4. **Gano Chance Road:** From the east side of the COLT railroad right of way east to the west side of the intersection with South Jefferson Street. Approximately 2,662 feet long by average of 22 feet wide by 1.5 inches thick. Estimated 893 tons of asphalt.



Item 5. **South/North Barr Street:** From the north side of the intersection with Bruton Street north to the north side of Railroad Street. Approximately 1,774 feet long by 22 feet wide by 1.5 inches thick. Estimated 663 tons.

TOTAL ESTIMATED WORK FOR BASIC WORK: 2,968 tons

# ATTACHMENT A

## BID FORM



NAME OF FIRM

MAIN CONTACT

MAIN PHONE NUMBER

MAIN FAX NUMBER (optional)

MAILING ADDRESS OF FIRM

Street

City,

State Zip Code

EMAIL ADDRESS OF FIRM (optional)

@

Include any additional information about your staff, equipment, or operations that you feel better explains why the City should select your firm.

### REFERENCES

1. (optional)

Name

Phone/email

Additional information

2. (optional)

Name

Phone/email

Additional information

THE FOLLOWING BID IS THE OFFICIAL SUBMISSION OF OUR FIRM AND CONTAINS NO KNOWN ERRORS OR OMISSIONS:

SIGNATURE

DATE

NAME PRINTED

TITLE

**SPECIFICATIONS:**

FOR THE WORK AS SHOWN IN THE INSTRUCTIONS TO CONTRACTORS AND SCOPE OF WORK DESCRIBED ABOVE. THE BELOW SIGNED CONTRACTOR PROPOSED THE AMOUNTS SHOWN BELOW.

BASIC WORK. ESTIMATED 2,968 TONS OF INSTALLED ASPHALT OVERLAY AS DESCRIBED.

(NOTE 1: THE CITY ANTICIPATES HAVING APPROXIMATELY \$231,000 AVAILABLE FOR AT ITEMS 1 THROUGH 5. DEPENDING UPON UNIT COSTS AND ACTUAL QUANTITIES INSTALLED, THE CITY RESERVES THE RIGHT TO DELETE ITEMS OR ADD ONE OR MORE BLOCKS OF SIMILAR WORK AS THE PROJECT PROGRESSES.)

**UNIT PRICE**    \$ \_\_\_\_\_ **PER TON**

**ESTIMATED START DATE BASED ON NOTICE TO PROCEED BY MAY 2, 2016** \_\_\_\_\_

PLEASE ACKNOWLEDGE:

**INSURANCE REQUIREMENTS ARE ACCEPTABLE; YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**WE UNDERSTAND THE REQUIREMENTS FOR PREVAILING WAGE, E-VERIFY, EQUAL OPPORTUNITY HIRING AND APPLICABLE CITY, STATE AND FEDERAL LAWS AND REGULATIONS; YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**PAYMENT BOND IS ENCLOSED; YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**WE BELIEVE THAT WE CAN COMPLETE THE SCOPE OF WORK BY OCTOBER 7, 2016;**

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

Bids/PROPOSALS/QUALIFICATIONS shall be submitted by mail or in person on the bid form (Attachment A) and delivered or mailed to the City of Centralia **NO LATER** than: **2:00 P.M. CDT ON TUESDAY, APRIL 26, 2016**

**BIDS/PROPOSALS/QUALIFICATIONS must be sealed and labeled "CENTRALIA ASPHALT PROPOSALS – APRIL 2016".**

All bids will be publicly opened at approximately 2:01 PM on Tuesday, April 26, 2016.

Bids should be addressed to:  
**HEATHER RUSSELL, CITY CLERK**  
**City of Centralia**  
**114 S. Rollins St.**  
**Centralia, MO 65240**

**RE: CENTRALIA ASPHALT PROPOSALS – APRIL 2016**

Questions regarding this REQUEST FOR BIDS/PROPOSALS/QUALIFICATIONS may be directed to:  
CITY ADMINISTRATOR, MATT HARLINE, 114 S. Rollins St., Centralia, MO 65240. Phone: (573) 682-2139  
Email: [cityadmin@centraliamo.org](mailto:cityadmin@centraliamo.org)

**SUGGESTED FIRMS TO SOLICIT:**

APAC Missouri, Inc  
P. O. Box 1117  
Columbia, MO 65205-1117

N-J Wilson Contracting, Inc.  
23506 Audrain Road 416  
Mexico, MO 65265

Christensen Construction  
P. O. Box 159  
Kingdom City, MO 65262

Frech Paving  
5517 O'Neal Road  
Columbia, MO 65201

Chester Bross Construction Company  
P.O. Box 430  
Hannibal, MO 63401

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AMENDING SUBSECTION A OF SECTION 13-13 OF THE CENTRALIA CITY CODE TO INCREASE SERVICE CHARGES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. Subsection A of Section 13-13 of the Centralia City Code shall be changed, altered and amended to read as follows:

- A. The following service charges are hereby imposed for the collection and disposal of solid waste within the City:
  - 1. The service charges for collection from each single family residence, apartment unit, multifamily dwelling unit, mobile home, manufactured home, church, fraternal order and club shall be as follows
    - a. **A service charge of seventeen dollars and twenty-five cents (\$17.25) per month for collection of up to two (2) ninety-six gallon (96) carts or the equivalent volume in bags.**
    - b. **A service charge of five dollars and no cents (\$5.00) for additional trash in excess of the limit set in subsection above (13-13 A. 1. a.) set out on the regular collection day of up to an additional two (2) ninety-six gallon (96) carts or the equivalent volume in bags.**
    - c. **A service charge of five dollars and no cents (\$5.00) for items of” bulky rubbish” as defined in Section 13-6 of this Chapter that the City can conveniently carry (e.g. mattresses, sofas, small sections of carpet).**
    - d. **A service charge of \$15.00 for the Special Collection of solid waste on a day to be arranged by the property owner or tenant and the City of up to six cubic yards of material, including items of bulky rubbish, providing that each item of bulky rubbish shall be counted as one cubic yard, that may legally be taken to a sanitary landfill in the state of Missouri in the condition it is left at the curb.**
  - 2. Upon written application to the City Clerk and written approval by the City Administrator, from and after the date of such approval, any single person who is sixty-five (65) years of age or older and who resides in a single family residence, apartment unit, multi-family dwelling unit, mobile home or manufactured home, shall be charged eight dollars and sixty-three cents (\$8.63) per month for regular collection and disposal service. An applicant shall present his or her birth certificate or other similar evidence verifying age and otherwise satisfying the City Clerk and City Administrator that such person is eligible.
  - 3. The service charges for collection from each institutional, commercial, business, industrial or agricultural establishment shall be as follows:
    - a. A service charge of seventeen dollars and twenty-five cents (\$17.25) per month for collection once per week of one (1) container of ninety-six (96)-gallon size or smaller. The City will pick up c
    - b. A service charge of thirty-three dollars (\$33.00) per month for collection once per week of two (2) containers of ninety-six (96)-gallon size or smaller.
    - c. For each additional container of ninety-six (96)-gallon size or smaller collected each week in excess of two (2), a service charge of fifteen dollars (\$15.00) per container, and an additional charge of fifteen dollars (\$15.00) per container of ninety-six (96)-gallon size or smaller payable monthly.



- d. A service charge of thirty-three dollars (\$33.00) per dumpster for collection once per week from approved dumpsters of two-yard size or smaller, payable monthly. If, after the first collection each week, additional collections are made each week, a thirty-three dollars and (\$33.00) service charge for each additional dumpster from which trash is collected, payable monthly.
- e. For each additional collection of refuse at an institutional, commercial, business, industrial establishment or in excess of their regular weekly schedule a charge of \$5.00 for the collection of one (1) or two (2) 96 gallon carts or smaller volume of refuse and five dollars (\$5.00) for each additional container up to ninety-six (96)-gallon containers OR eleven dollars (\$11.00) per dumpster for each collection. Special collections of solid waste are only allowed in addition to regular service or at the site of temporary water or electric service. No commercial, business or industrial customer may elect to have special solid waste collection service as their sole service.

The average volume of solid waste collected from each institutional, commercial, business, industrial and agricultural establishment each week shall be calculated from time to time by the City Administrator, as well as the number of collections from each establishment each week. The City Administrator shall keep written records of his calculations for each establishment. The service charges set forth above shall be based on such calculations. The average volume of solid waste calculations and the number of collections per week calculated for any establishment may be adjusted by the City Administrator when in his judgment the average volume of solid waste collected each week and/or the number of collections per week have materially changed from the calculations then currently in effect for that establishment. No adjustment calculation shall take effect until at least thirty (30) days after written notice has been provided to the establishment by the City Administrator of the change in the calculation.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect and be in full force and effect from and after May 1, 2016.

PASSED this 18th day of April, 2016

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This ordinance approved by the Mayor 18th day of April, 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk