

**AGENDA**  
**CITY OF CENTRALIA, MISSOURI**  
**Board of Aldermen**  
**Public Works and Public Utilities Committee**  
Monday, April 6, 2015  
7:00 P. M.  
City Hall Council Chambers

- I. PLEDGE OF ALLIGENCE
- II. READING OF MAYORAL PROCLAMATIONS
- III. COMMENTS FROM CITIZENS
  
- IV. WATER AND SEWER DEPARTMENT
  - A. Activity Report
  - B. Water
  - C. Sewer
    - 1. Irrigation agreement renewal progress
  - D. Other
  
- V. PUBLIC WORKS
  - A. Activity Report
  - B. Streets
    - 1. Road project list RFP
    - 2. Sidewalk grant update
    - 3. Wheel loader
  - C. Sanitation
    - 1. Spring clean up
    - 2. Special pickup for residential service
    - 3. Apartment dumpsters
  - D. Storm sewer
  - E. Other
  
- VI. ELECTRIC DEPARTMENT
  - A. Activity Report
  - B. Long term power RFP update
  - C. Developing RFP for boring and conduit
  - D. Other
  
- VII. OTHER
- VIII. AS MAY ARISE
- IX. ADJOURN

## **WATER DEPARTMENT ACTIVITY REPORT MARCH 2015**

- Repaired sewer service to City Pool
- Dug up 12" water main at Chance's for new valve contractor
- Fixed leak at North Field at City Park for Park Department
- Repaired water service at 802 S. Allen that was hit during sewer service replacement
- Repaired water line service at 128 Adams – key valve
- Replaced 3 meter radio's that had been damaged during snow removal
- Flushed Chance Company sewer main at Allen Street factory and cameraed (2 days)
- Assisted Ozark Applicators with tower inspections
- Replaced broken key valve at Tarr/ S. Jefferson
- Fixed leak at 23551 N. Jefferson on meter service
- Inspected sewer repairs at 802 S. Allen
- Inspected water line repairs at 315 S. Hickman
- Inspected sewer taps into manhole at Methodist Church Lift Station
- Hauled rock to Lockport to shore up trench cuts
- Assisted street department with moving snow – 2 days, 2 people
- Checked for leak at 325 Heidi Lane – ok
- Call in to Lot 18 Tidball's for frozen meter service – residents
- Sent leaking chlorine bottle back to DPC
- Called out to check sewer main at Alco / Green – ok
- Replaced 2" by-pass line for secondary basin at Plant
- Fixed 3 valve lids that were loose
- Flushed Kellogg and S. Rollins sewer mains
- Met with #2 Kellogg about sewer main repairs
- Downloaded all hydrant info into GIS system
- Counted inventory
- Flushed and ran camera on sewer main between Doty and Bruton
- Meeting with Darren Adams on Campbell street and Cobblestone changes
- 18 disconnects for non-payment
- 7 missed reading collected
- Measured sewer mains to be lined and made contact with Insituform Company
- Lowered three meter jars to keep from freezing
- Checked for leak at 220 S. Barr – ok
- Checked pressure concern at Lot 15 Tidball's - ok

## ***STREET and SANITATION DEPARTMENT***

### ***Activity Report for March 2015***

1. Daily trash collection
2. Weekly cardboard and bi-weekly curbside recycling
3. Spent 2 days cleaning up and hauling off snow in the downtown area
4. Painted and installed new steel walk in door on the storage shed
5. Cleaned and organized materials stored in bays at the shop and also added some rock and smoothed up bays
6. Replaced the alternator on the grader
7. Attended a drug and alcohol awareness meeting in Columbia (Phil, Mark, Heather)
8. Cleaned up 2 of the pickup trucks
9. Got a roll off dumpster set at the landfill and cleaned up pile of old power poles
10. Emptied and washed out both spreaders and sprayed the conveyor chains, and then unloaded both spreaders, took off the snowplows and put the tailgates and asphalt lips back on
11. Took the snowplow off of the 1 ton truck and put back into the shed
12. Piled up sand, cinders, and salt at the landfill after emptying out the spreaders
13. Hauled off 6 loads of plastic to Ryan Ent. in Millersburg
14. Did 43 locates this month
15. Cleaned up the shop
16. Attended a trench safety meeting in Mexico (Don Golian and Danny Dean)
17. Went and got a load of cold mix and spent several days patching potholes
18. Serviced the mower tractor and sharpened all of the blades and got it ready to go
19. Spent several days sweeping the curbed streets around town
20. Repaired the fence and gate at the back of the old landfill
21. Meet with Principal Reeves at the Elementary School to look at drainage
22. Assembled and delivered 2 trash carts to city residents
23. Cleaned up 2 parking lots at the city park from debris from all of the snow we hauled there
24. Spent several days working on drainage around town
25. Met with Tri-State and got the new loader ordered
26. Loaded several trucks and trailers with mulch
27. Cleaned ditch on Rodney Griffin
28. Hauled and spread 4 loads of rock on Randolph, 1 on Ivy, and 3 on Columbia
29. Bladed Randolph, Ivy, Columbia, Campbell, and road at the park
30. Took out loaner dumpsters several times this month
31. Assisted Brown's Plumbing with checking grade on a new culvert they were installing at Hubbell
32. Added rock and smoothed up lots of shoulders and alleys
33. Checked on new street construction at Cobblestone subdivision several times (curb is all done and backfilled)
34. Hauled off 2 loads of recycling to Civic Recycling in Columbia
35. Spent a few days hauling off brush and leaves at the drop off site to the landfill
36. Met with Bennett and looked at installing culverts and rock work at the city park

37. Sign work : replaced 1 faded stop sign, relocated Sims/Walnut sign, replace and relocated railroad sign on Singleton, relocated dead end on Railroad, replaced post on turn land sign on Allen, reset post and replaced 40mph sign on Jefferson
38. Dug up culvert to try to repair at 805 Sims and found it was rusted out and notified homeowner that it would need replaced
39. Removed rusted out culvert on Switzler by Ben Randolph's storage sheds
40. Helped the park dept. haul off chunks of concrete and fill holes where they removed old batting cage by the north field
41. Met with Jon Smith about sidewalk on Kelli ct.
42. Maintenance on both of the trash trucks
43. Dug out and installed 100ft of 12in plastic pipe and 3 inlets on Bruton st

April 7, 2015

TO: All Interested Parties  
FROM: Proposal for Asphalt Overlays

The City of Centralia will receive sealed proposals for asphalt overlays until 2:00 p.m CDT on Tuesday, April 28, 2015 at

Heather Russell, City Clerk,  
Centralia City Hall  
114 South Rollins St.  
Centralia, Missouri 65240.

The sealed envelope shall be plainly marked: **Centralia Asphalt Proposals – April 2015.**

All interested parties are requested to fill in the enclosed Proposal sheet accompanying this letter and submit such as their proposal.

Questions or requests for additional information should be directed to City Administrator, Matt Harline at (573) 682-2139 or [cityadmin@centraliamo.org](mailto:cityadmin@centraliamo.org).

Thank you for your interest.

Yours truly,

Matt Harline  
City Administrator

## **PROPOSAL**

### **INSTRUCTIONS TO CONTRACTORS:**

1. The successful Contractor shall supply all labor, equipment, materials, and tools necessary to perform the work as outlined under SCOPE OF WORK.
2. All prices shall be for work in place in Centralia, Missouri.
3. Quantities are estimates only and are subject final measurement upon completion of the work.
4. The SCOPE OF WORK is subject to change pending evaluation of the Proposals and monies available to complete the work. The successful Contractor shall execute a contract that incorporates the Proposal Documents, as amended by any such changes.
5. Payment shall be made after:
  - A. All work has been completed;
  - B. Acceptable weight tickets and invoices have been received; and
  - C. Contractor has provided any necessary documentation to show compliance with the Missouri Prevailing Wage Law, where applicable.
  - D. The pay request has been approved by the Board of Aldermen during one of their regularly scheduled Board meetings.
6. The City of Centralia reserves the right to accept or reject any or all Proposals or to waive any technicalities or informalities if it be in its best interest to do so.
7. A list of project references shall be provided upon request.
8. All work shall be completed on or before Friday, October 10, 2015.
9. All Proposals shall remain firm for a period of thirty (30) calendar days after opening for the purpose of reviewing such and formal approval by the Board of Aldermen.
10. When requested, the successful Contractor shall make every effort to keep one lane of traffic open at all times.
11. The City will furnish a Missouri Project Exemption Certificate to the successful Contractor. Otherwise, all taxes which might lawfully be assessed against the City shall be included in the Proposal and paid by the Contractor from monies received from the satisfaction of this contract.
12. The successful Contractor will agree to hold harmless, indemnify and defend the City of Centralia from any actions taken as part of this project that are not the direct result of negligence on the part of the City of Centralia.
13. The successful Contractor shall obtain and maintain throughout the project insurance. The Contractor will also agree to name the City of Centralia as an additional insured per occurrence and provide certificates of insurance that specifically state this and the standard construction endorsement demonstrating the following Workers Compensation, General Liability, , and Vehicle Liability prior to beginning work to the following amounts:

- Liability and motor vehicle insurance at or above \$1,000,000 per occurrence and \$2,000,000 aggregate;
  - Workers' Compensation insurance at statutory levels.
14. The successful Contractor shall be responsible for obtaining all applicable licenses and permits prior to beginning work.
15. A **Payment Bond** for payment of any and all materials incorporated, consumed, or used in connection with the construction of the project as required by RSMo Sec. 107.170 for the full amount of the Proposal will be included as part of the Proposal. No Bid or Performance bond is to be required
16. Prevailing wages, when required by Missouri law and as published by the Missouri Division of Labor Standards, shall be paid by the Contractor to all employees during the performance of the work.
17. (A) The Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations that is at least as stringent as an approved OSHA program as required by Section 292.675 RSMo.
- (B) If any on-site employee had not previously completed a construction safety program, Contractor shall require those on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- (C) Contractor shall acknowledge and agree that any of Contractor's employees found on the project site without documentation of the successful completion of a construction safety program shall be required to produce such documentation with twenty (20) days, or will be subject to removal from the project.
- (D) Contractor shall require all of its subcontractors to complete with the requirements of this Section and Section 292.675 RSMo.
- (E) Pursuant to Section 292.675 RSMo, Contractor shall forfeit to City as a penalty two thousand five hundred dollar (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by contractor or its subcontractor, for each calendar day, or portion thereof such on-site employee is employee without the construction safety training required in subsection (a) above.
- (F) The penalty described in subsection (E) above shall not begin to accrue until the time periods described in subsections (B) and (C) above
- (G) Violations of Section (A) above and impositions of the penalty described in this section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations. In the event that the Missouri Department of Labor and Industrial Relations has determined that a violation of Section 292.675 RSMo has occurred and that a penalty as described in subsection (E) above, shall be assessed, the City shall withhold all

sums and amounts due and owing when making payments to Contractor under the contract for this Proposal.

18. The successful Contractor shall include as a part of its Proposal furnish a completed Affidavit in the form attached to this Request for Proposals, attesting to (1) the Contractor's participation in a Federal Work Authorization Program, such as E-Verify.
19. The Contractor shall comply with all state and federal statutes relating to nondiscrimination, including but not limited to Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C paragraphs 2000d and 2000e, et seq.), as well as any applicable titles of the "Americans with Disabilities Act" (42 U.S.C. paragraph 12101, et seq.)



## SCOPE OF WORK

### SECTION A. Asphalt Overlays

Required Work for each street:

1. Sweeping of surface.
2. Provide place and compact wedge asphalt course as needed.
3. Provide, place and finish 1", 1-1/2" or 2" (as noted) of compacted Type C Asphaltic Concrete Pavement over entire street.
4. Tack Coat is an incidental item.
5. Mill butt joints at start and ends of overlays and at intersections with previously paved streets.
6. Provide City with at least 24 hours' notice prior to starting work on any street.
7. Where identified by City and where possible, contractor shall lay asphalt adjacent to connecting sidewalks in a manner that minimizes changes in slope and does not create additional barriers to handicapped accessibility.

Provided by City:

1. Notify residents and businesses to allow removal of vehicles prior to starting work.
2. Pavement of any transitions to driveway or side streets, when such transition extends more than two feet from the nominal edge of the overlay.
3. Adjustment of height of sewer manholes and valve boxes prior to Contractor's commencement of work and adjustment of height of valve boxes at the time of overlay work.

Quality Assurance:

Per Section 403, Missouri Highway and Transportation Commission specifications.

Use of Recycled or Recovered Material:

Per Section 401, Missouri Highway and Transportation Commission specifications

**BASIC WORK:**

- Item 1. **Columbia Street:** From the north side of the intersection with Switzler north to the south side of the right-of-way of Missouri State Highway 22. Approximately 1,260 feet long by average of 20 feet wide, by 1.5 inches thick. Estimated 288 tons.
- Item 2. **North Jefferson Street:** From the north side of the right-of-way of Missouri State Highway 22 north to north side of the intersection with Wigham Street. Approximately 920 feet long by 21 feet wide by 1.5 inches thick. Estimated 258 tons.
- Item 3. **Southgate Street:** From the east side of Allen Street east to Jefferson Street. Approximately 1,034 feet long by average of 20 feet wide, by 1.5 inches thick. Estimated 237 tons.
- Item 4. **Orchard Street:** From Ivy Street (Southern terminus) north to south side of the intersection with Lakeview Street. Approximately 906 feet long by average of 19 feet wide, wedged and overlay by 2 inches thick. Estimated 370 tons.
- Item 5. **North Jefferson Street:** From the north side of the Kansas City Southern Railroad right-of-way north to the north side of the intersection with Southgate Street.

Approximately 800 feet long by 25 feet wide by 1.5 inches thick. Estimated 230 tons.

- Item 6. **Wigham Street:** From west side of the intersection with North Allen Street, east to the west side of the intersection with North Jefferson Street. Approximately 890 feet long by average of 20 feet wide, by 1 ½ inches thick. Estimated 204 tons.
- Item 7. **Fairview Street:** From the east side of the intersection with South Howard Burton Street to the west side of the intersection with Orchard Street. Approximately 575 feet long by average of 20 feet wide, by 1 ½ inches thick. Estimated 175 tons.
- Item 8. **Pioneer Street:** from the north side of the intersection with Singleton Street to the northern terminus in the cul-de-sac bulb. Approximately 290 feet long by 23 feet wide by 1.5 inches thick. Estimated 102 tons.
- Item 9. **Fullenwider Street:** From the north side of the intersection with Switzler Street, to the south side of the intersection with West Southgate Street. Approximately 400 feet long by average of 23 feet wide, by 1 ½ inches thick. Estimated 92 tons.
- Item 10. **North Street:** From the east side of the intersection with Poage Street to the point where the overlay stopped last year (2014). Approximately 635 feet long by average of 17 feet wide, by 1 inch thick. Estimated 82 tons.

TOTAL ESTIMATED WORK FOR BASIC WORK: 1,896 tons

**ATTACHMENT A  
BID FORM**



**NAME OF FIRM**

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**MAIN CONTACT**

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**MAIN PHONE NUMBER**

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**MAIN FAX NUMBER (optional)**

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**MAILING ADDRESS OF FIRM**

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**Street**

**City,**

**State**

**Zip Code**

**EMAIL ADDRESS OF FIRM (optional)**

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**@**

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**Include any additional information about your staff, equipment, or operations that you feel better explains why the City should select your firm.**

**REFERENCES**

**1. (optional)**

**Name**

**Phone/email**

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**Additional information**

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**2. (optional)**

**Name**

**Phone/email**

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**Additional information**

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**THE FOLLOWING BID IS THE OFFICIAL SUBMISSION OF OUR FIRM AND CONTAINS NO KNOWN ERRORS OR OMISSIONS:**

**SIGNATURE**

**DATE**

---

**NAME PRINTED**

**TITLE**

**SPECIFICATIONS:**

FOR THE WORK AS SHOWN IN THE INSTRUCTIONS TO CONTRACTORS AND SCOPE OF WORK DESCRIBED ABOVE. THE BELOW SIGNED CONTRACTOR PROPOSED THE AMOUNTS SHOWN BELOW.

BASIC WORK. ESTIMATED 1,896 TONS OF INSTALLED ASPHALT OVERLAY AS DESCRIBED.

(NOTE 1: THE CITY ANTICIPATES HAVING APPROXIMATELY \$160,000 AVAILABLE FOR AT ITEMS 1 THROUGH 10. DEPENDING UPON UNIT COSTS AND ACTUAL QUANTITIES INSTALLED, THE CITY RESERVES THE RIGHT TO DELETE ITEMS OR ADD ONE OR MORE BLOCKS OF SIMILAR WORK AS THE PROJECT PROGRESSES.)

**UNIT PRICE**    \$ \_\_\_\_\_ **PER TON**

**ESTIMATED START DATE BASED ON NOTICE TO PROCEED BY MAY 4, 2015** \_\_\_\_\_

PLEASE ACKNOWLEDGE:

**INSURANCE REQUIREMENTS ARE ACCEPTABLE; YES** \_\_\_\_\_ **No** \_\_\_\_\_

**WE UNDERSTAND THE REQUIREMENTS FOR PREVAILING WAGE, E-VERIFY, EQUAL OPPORTUNITY HIRING AND APPLICABLE CITY, STATE AND FEDERAL LAWS AND REGULATIONS; YES** \_\_\_\_\_ **No** \_\_\_\_\_

**PAYMENT BOND IS ENCLOSED; YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**WE BELIEVE THAT WE CAN COMPLETE THE SCOPE OF WORK BY OCTOBER 8, 2015;**  
**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

Bids/PROPOSALS/QUALIFICATIONS shall be submitted by mail or in person on the bid form (Attachment A) and delivered or mailed to the City of Centralia **NO LATER** than:  
**2:00 P.M CDT ON TUESDAY, APRIL 28, 2015**

**BIDS/PROPOSALS/QUALIFICATIONS must be sealed and labeled "CENTRALIA ASPHALT PROPOSALS – APRIL 2015".**

All bids will be publicly opened at approximately 2:01 PM on Wednesday March 4th, 2015.

Bids should be addressed to:  
**HEATHER RUSSELL, CITY CLERK**  
**City of Centralia**  
**114 S. Rollins St.**  
**Centralia, MO 65240**

**RE:** \_\_\_\_\_

Questions regarding this REQUEST FOR BIDS/PROPOSALS/QUALIFICATIONS may be directed to:  
CITY ADMINISTRATOR, MATT HARLINE, 114 S. Rollins St., Centralia, MO 65240. Phone: (573) 682-2139  
Email: [cityadmin@centraliamo.org](mailto:cityadmin@centraliamo.org)

**SUGGESTED FIRMS TO SOLICIT:**

APAC Missouri, Inc  
P. O. Box 1117  
Columbia, MO 65205-1117

N-J Wilson Contracting, Inc.  
23506 Audrain Road 416  
Mexico, MO 65265

Christensen Construction  
P. O. Box 159  
Kingdom City, MO 65262

Frech Paving  
5517 O'Neal Road  
Columbia, MO 65201

## **ELECTRIC DEPT.**

### **MARCH 2015 ACTIVITY REPORT**

1. Daily readings – 43
2. Daily locates – 42
3. Re-reads – 11
4. Disconnects – 2
5. Assisted Street Department with snow removal
6. Counted inventory and printed end of year report
7. Entered GIS updates
8. Added oil to LTC @ Burkhardt Substation
9. Removed tree @ 101 N Collier
10. 875 W Singleton – removed pole, terminated new underground cable, installed sector cabinet, energized new underground service
11. 439 S Bradford – removed limb from service line
12. 320 E Sneed – removed tree
13. Asplundh – removed tree @ 702 S Rollins & 231 S Hickman, trimmed for line clearance @ various locations
14. E Gano Chance Drive – finished framing of all poles, pulled three phases and neutral from near Hampton Drive to city limit, tied in new lines
15. 910 Mystic – connected temp service
16. 918 Mystic – pulled wire and connected new service
17. 920 E Head – outage, limb broke primary phase, spliced line and restored power
18. 922 Mystic – connected temp service
19. 471 S Adams – connected temp service
20. 1008 Hampton – connected temp service
21. 1226 Remington – connected temp service
22. 1004 Hampton – connected temp service
23. 620 N Allen – removed service from garage for demolition
24. 329 N Columbia – repaired connection
25. Trimmed trees for line clearance, Singleton from Hickman to COLT tracks, Rodney Griffin from Reed to Adams
26. 909 Kelli Ct – pulled wire and connected new service