

Minutes of the Public Works and Public Utilities Committee for Monday, April 7, 2014.

The meeting was called to order by Alderman Bormann at 7:00 p.m. Present were Mayor Grenke, Aldermen Simmons, Magley, Angell, and Lee. Also attending were Lynn Behrns, Phil Hoffman, Mark Mustain, Mike Forsee, Heather Lockett, and James Smith.

Those in attendance recited the Pledge of Allegiance.

Comments from Citizens

None.

Presentation by City Clerk

City Clerk Lockett presented a proposal by LANET to replace the City's principal file server, with updated software, and migrate all of the present stored information to the new server and the "cloud". This is from a different vender than the vender for the server for the Police Department. The present server has shut down several times in the last six months. With the new fiscal year, Lockett recommended that the work be done quickly, before any data is lost. Ancillary to the replacement, the City will have to change hosts for its emails license a Microsoft-based software for \$50.00 per month. Lockett has already shared the proposal with Alderman Wilkins. Committee agreed with the need. Angell moved that the City accept the proposal from LANET for a cost of \$8,372. Simmons seconded the motion. All members present voted in favor and the motion carried.

Water and Sewer Department

Committee reviewed the activity report and future work schedule for the Water and Sewer Department.

Forsee explain the process of a WET test and why the City needed to have a laboratory perform the work.

The result tells staff and regulators whether any material in the treated wastewater might be too toxic for very small fish and invertebrates.

Forsee discussed a need to line the sewer manhole at the intersection of Howard Burton Drive and Head Street. The concrete on the bottom of the 13-foot deep manhole is corroding. Mike is anticipating quotations from two venders to do the lining with a sealing material. It appears that the work can be done without having to use pumps and hoses to bypass the manhole, which is heavily used. This is the only manhole that is showing the corrosion. Provided the bids come in, the Board can decide at their regular Board Meeting to award the work.

Forsee reported that about 260 truck loads of lime had been taken out of the settling pond at the Water Treatment Plant. His department received much help from the Street and Electric Departments. Some lime was tracked on the streets, but the crews were able to wash it away (with a polish from heavy rains). Behrns said he had not received any complaints—just some joking from friends about "radioactive sludge". Replacements for the pump and sled should be arriving soon and quickly installed by the Water Department.

Behrns noted that he has negotiated a contract with Gary Cunningham for the completion of a report and application to DNR for a Supervised Construction Plan for the Water Distribution System. The contract will be submitted for approval by ordinance at the regular Board Meeting. The cost will be for actual hours and expenses, with the total not

to exceed \$3,500.

Street and Sanitation Department

Committee reviewed the activity report and future work schedule for the Street and Sanitation Department.

Behrns said that he has prepared the request for bids on asphalt overlays. The estimated available funds will be about \$175,000 out of the Transportation Sales Tax Fund. The deadline for bids will be April 29, for approval at the May Board meeting. The contract would allow a great deal of flexibility for the work, with a deadline of early October.

Hoffman presented a quote from Braik Brothers for tub grinding of the branches and stumps at the brush pit. The work is for two years' accumulation because we were not able to schedule grinding last year. The quote is \$12,100.00. Angell moved that the City proceed to award the work to Braik Brothers. Simmons seconded the motion. All members present voted in favor and the motion carried.

Committee discussed the aftermath of last week's heavy rains. Hoffman said that many ditch and culverts had been clogged with leaves. Street personnel spent more than a day cleaning out waterways. Hoffman and Behrns said that the Miles Street Ditch had worked well, with no plugs or overflows. Faster water through the unpaved portions seems to be scouring a straighter and better defined channel.

Electric Department

Committee reviewed the activity report and future work schedule for the Electric Department. Mayor Grenke asked if the ice and winds had resulted in any problems. Mustain said the City had no recent outages.

Mustain presented bids for purchase of a load of power poles. For a standard load, Mustain reported that bids were very close, but the low bid was from Bridgewell Resources for 10 Class 5 poles and 33 Class 4 poles at \$10,402.58. The actual number of poles that will fit in one load may vary plus or minus one or two poles. Mustain told Simmons that the bids included freight and unloading. Simmons moved that the purchase be awarded to Bridgewell Resources. Angell seconded the motion. All members present voted in favor and the motion carried.

The Sewer Department needs to replace the transfer switch at the lift station for the Northwest Treatment Lagoon. The present equipment has created problems and parts are no longer available. Mustain received proposals from two vendors for the replacement switch and installation. The low quote was from Stidham Electric for \$2,400. Simmons moved and Magley seconded that the work be awarded to Stidham Electric. All members present voted in favor and the motion carried.

Mustain said that he is working on a proposal for the design and work needed to run power lines north and south from the Wilson Street substation. The lines will help make service from this location tie into the circuits for several areas and increase system redundancy. The ties are not needed immediately, but will be as the City grows or in cases of major damage to parts of the system. Since getting the permits and permissions from the two railroads could take up to a year, staff recommends that we design the ties now and install casing pipes and conduits in the next few years. This way the lines can be installed as soon as needed, without administrative delay.

As May Arise

Mustain reported on the results from putting recording meters on a few customers' services to discover the reasons for high bills. As suspected, the meters showed high consumption when heating furnaces kicked on. The very cold weather was, thus, the cause in most instances.

Behrns reminded the Committee that in the previous year, the City had received a bid for repairs to the roofs of the Street Shop and the Electric Shop. The Committee had authorized the work for the Street Department, but delayed the start of work for the Electric Department for the new fiscal year. The vender stands by his original bid of \$3,380.00. The item is shown in the new budget and Behrns intends to initiate the work soon.

.
The Committee adjourned at about 7:35 p.m.

\\G:\LYNN\ARCIVE14\PW&PU14.Apr.wpd