**State of Missouri**
**County of Boone**
**City of Centralia**
**Cemetery Advisory Board Meeting** **May 11, 2016**

Sexton Brown called the meeting to order at 5:30 p.m.

All board members present: Thelma Chandler, John Kottwitz, Greg Pauley, Oneda Roberts, Jan Hollis, Vicki Simmons and Cemetery Sexton Phyllis Brown.

**Memorial Weekend Collections Schedule**
Discussion was held concerning staffing for the Memorial Weekend Collections at the Cemetery. Staffing schedule:

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| Friday, May 27 | 2 p.m. to 5 p.m. - Jan Hollis |
| Saturday, May 28 | 9 a.m. to 1 p.m. - Vicki Simmons |
| | 1 p.m. to 5 p.m. - Thelma Chandler |
| Sunday, May 29 | 9 a.m. to 1 p.m. - Phyllis Brown |
| | 1 p.m. to 5 p.m. - Oneda Roberts |
| Monday, May 30 | 9 a.m. to 1 p.m. - John Kottwitz |
| | 1 p.m. to 5 p.m. - Greg Pauley |

**As May Arise**
Sexton Brown reminded board members of the $30,000.00 donation received by Truman Coolley. Members agreed to meet in the very near future to discuss plans for this donation.

**Adjourn**
Meeting was adjourned at 7:25 p.m.

Submitted by:

Phyllis Brown

Phyllis Brown
Cemetery Sexton

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