

AGENDA
CITY OF CENTRALIA, MISSOURI
Board of Aldermen – Regular Meeting
Monday, October 17, 2016
7:00 P.M.
City Hall Council Chambers

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CONSENT AGENDA (Approved as a group unless separated by request of one or more Aldermen)
 - A. Minutes of Prior Meetings - *September 19, 2016 & October 3, 2016*
 - B. Minutes of Public Works and Public Utilities Committee Meeting - *October 3, 2016*
 - C. Minutes of General Government and Public Safety Committee Meeting - *October 10, 2016*
 - D. Reports
 - 1. Treasurer's & Collector's Reports
 - 2. Activity Reports
- IV. ACCOUNTS PAYABLE OVER \$1,250 = ***\$658,180.89***
- V. COMMENTS FROM CITIZENS
- VI. REPORT FROM CHAMBER OF COMMERCE
- VII. ACTION AGENDA
 - A. Finance – None.
 - B. Permits and Licensing – None.
 - C. Legal
 - 1. Authorizing Compensation for Certain City Employees – Ordinance
Bill No. _____ Ordinance No. _____
 - 2. Authorizing the Mayor and City Clerk of the City of Centralia, Missouri to enter into an agreement with the Thompson Law Center, LLC of Columbia, Missouri for legal services for Two Thousand Five Hundred Dollars and No Cents (\$2,500.00) per month plus additional expenses as specified – Ordinance
Bill No. _____ Ordinance No. _____
 - D. Purchasing
 - 1. Approving payment of Progress Invoice #8 from MECO Engineering / Pay App #4 for B&P Patterson for the Construction Engineering Phase of MODOT TAP-9900 (599); the Jefferson Street Sidewalk Project. (Motion)
 - 2. Authorizing the Mayor to enter into an agreement with CenturyLink Sales Solutions, Inc. of Mansfield, Ohio to purchase an Avaya IP Office in the amount of Seven Thousand Seven Hundred Ninety-six Dollars and Forty-three Cents (\$7,796.43) – Ordinance
Bill No. _____ Ordinance No. _____
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
 - A. Mayor
 - 1. Appointments
 - a) Committee to interview City Attorney candidates

- B. City Administrator
 - 1. Comprehensive Plan update
 - 2. Monthly Report
- C. City Attorney
- D. City Clerk

- X. AS MAY ARISE
- XI. ADJOURN

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Mayor Grenke called the regular meeting to order at 7:00 p.m.

Roll Call: Aldermen James Lee, Landon Magley, Don Rodgers, Andrea Vollrath and David Wilkins answered roll call.

Absent: None

Also present were City Administrator Matt Harline, Police Sergeant Joe Bellamy, Julie Metcalf, Mason Metcalf, Melissa Rish, Jeremy Rish, Jay O'Bannon, Richard Ward, Scott Vogle and Don Jenkins w/MECO Engineering, James Smith with the Centralia Fireside Guard

Pledge of Allegiance:

Mayor Grenke led everyone in the pledge of allegiance.

CONSENT AGENDA:

Mayor Grenke asked for approval of the Consent Agenda in its entirety or any items to be pulled for comment or correction.

CONSENT AGENDA:

- A. Minutes of Prior Meetings – August 15th & 29th and September 6, 2016
- B. Minutes of Public Works and Public Utilities Committee Meeting – September 6, 2016
- C. Minutes of General Government Committee Meeting – September 6, 2016
- D. Minutes of the Planning & Zoning Commission Meeting – August 11, 2016
- E. Reports
 1. Treasurer's & Collector's Reports
 2. Activity Reports

Motion was made by Alderman Wilkins to accept the consent agenda in its entirety. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Accounts Payable over \$1250 was presented in the amount of \$405,800.81 as follows:

ACCOUNTS PAYABLE OVER \$1250

September 19, 2016

Ameren (Transmission)	\$30,925.40
Asplundh (Tree Trimming)	\$10,711.38
Boone County Resource Management (Bldg. Permit (Aug 2016))	\$4,118.15
Central Concrete (Concrete Gano Chance)	\$1,281.00
Charter Communications(St, Water, Elec, Fire, RC, CH & PD)	\$1,445.38
D & D Tire (Unit # 19 tires \$1235.96)	\$1,360.96
Dyneyg Marketing & Trading (Wholesale Electric)	\$157,068.32
H & R Russell Entr (Cemetery Mowing)	\$2,446.25
Hancock Refrigeration (AC Compressor Community Room)	\$4,800.00
HD Supply Waterworks (Fire Hydrant (Lois Dr))	\$1,747.60
Kriz-Davis (LED Lamp)	\$2,168.25
MFA Oil (Fuel)	\$6,606.08
MISO	\$6,223.78
MJMEUC (Prairie State Charges)	\$85,180.08

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MO State Troopers (Ballistic Vest Dudgeon/Kribbs/Davenport)	\$2,614.00
Moberly Ready Mix (Gano Chance Concrete/Curb Repairs/Sneed sidewalk)	\$3,333.13
Tri-State (Unit # 123 parts/rep)	\$2,145.65
UMB Bank (MAMU 08 Substation Lease Pymt)	\$13,062.22
Water & Sewer Supply (Water Dept. Supplies)	\$5,481.94
TOTAL	\$342,719.57

ADDED AFTER GGFC MEETING

TOTAL:	\$0.00
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ADDED TODAY

City Of Fulton (Storm Assistance)	\$2,367.26
City Of Macon (Storm Assistance)	\$13,300.02
Dana Whitehead (Demo 207 Columbia)	\$1,500.00
Hydra Stop (Valve Assembly Flanges)	\$8,272.00
MECO (Progress INV # 7)	\$9,762.96
Midland GIS (Stormwater GIS)	\$10,000.00
Mississippi Lime (Pebble Lime)	\$3,757.50
Spiegel & McDiarmid (Prenger/Baca)	\$1,515.70
USA Bluebook (Water Dept Supplies)	\$1,420.80
Williams Keepers Lilac (Audit / GASB Accounting)	\$11,185.00
	\$63,081.24
GRAND TOTAL	\$405,800.81

Alderman Wilkins made the motion to approve the Accounts Payable over \$1250 in the amount of \$405,800.81. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

COMMENTS FROM CITIZENS:

The Comments from Citizens portion of the meeting was opened at 7:03 p.m. by Mayor Grenke.

Grenke announced the Andrew Liebig had requested to speak before the Board this evening and that is the reason he was specifically listed on the agenda, but he is not here.

Jay O'Bannon, 611 Emerald Dr

O'Bannon thanked the Board for the opportunity to speak. He said he is in opposition with Clean Line Energy and the resolution authorizing a contract that the City signed with them. He stated that he has some questions. O'Bannon stated his background as a land owner in Southern Monroe County, and Clean Line Energy is coming across eleven parcels of his family's land. He said he knows that some municipalities have signed with Prairie State in the past. He questioned if the contract with Clean Line was binding. He said that Clean Line is not a generator of power, they are developers, and what happens as a developer is they sell out. 40% owned by national grid...UK power company. This is a DC current line & will be one of the 5th most powerful lines in the US. He asked how is Centralia going to get cheap power from this and will they build a substation. He also questioned how they promise to get the cheap power, and if it is an independent study or their own research. This is a merchant transmission line and development of a line that is privately developed. O'Bannon said we should think about constitution a little bit. He said this is a private company trying to get eminent domain for their own good. Not a private utility company. O'Bannon handed out some findings from Public Service Commission with some information. He stated that we're signing an

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agreement with a company that is not a generator of power. They are a merchant line, and they can sell to whoever they want to.

Grenke said the Missouri Joint Municipal Electric Utility Commission is who the City signed the agreement with. O'Bannon asked how the energy is getting to Centralia. Grenke replied that south of Hannibal they are supposed to build a transition station. O'Bannon stated that the converter station in Ralls Co. will cost \$500,000 to \$1 million.

Harline said that part of the model is to provide power to Missourians. MJMEUC has agreed to buy 200 MWh of energy of power. We have signed a resolution to enter into negotiations with MJMEUC, not Clean Line. If the project is successful and we are able to get cheap energy and create jobs in Centralia.

O'Bannon questioned if these jobs will be permanent or temporary. Harline said he thinks they will be permanent. Grenke said it will add about 60 jobs.

O'Bannon reiterated that they are a merchant line. Grenke said if they enter into a contract, they have to honor the contract.

Hearing no further comments, the Comments from Citizens portion of the meeting was closed at 7:16 p.m. by Mayor Grenke.

APPOINTMENTS

Appointing Richard Ward to the position of Alderman Ward II to complete the term expiring April 2017

Mayor Grenke appointed Richard Ward to fulfill the term for Alderman Ward II expiring in April 2017. Alderman Vollrath made a motion to accept the Mayor's appointment of Richard Ward to Alderman Ward II. Alderman Magley seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

City Clerk Russell administered the Oath of Office to Richard Ward was Alderman Ward II.

Appointing Brandon Copenhaver as Part-time Police Officer

Mayor Grenke reappointed Brandon Copenhaver to the position of part-time Police Officer. Alderman Wilkins made a motion to accept the Mayor's reappointment of Brandon Copenhaver to the position of part-time Police Officer. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

ECONOMIC DEVELOPMENT REPORT FROM CHAMBER OF COMMERCE

The report was provided in the packet from the September 13, 2016, meeting of the Chamber of Commerce. Grenke noted that the Anchor City Cook-off is scheduled for October 14th & 15th. The Women's Network Annual Shop Hop is Wednesday, September 21, 2016.

Wilkins asked if anyone knew of the attendance to the seminar Leslie Meyer put on regarding social media. Harline said it was a good presentation.

ACTION AGENDA:

Finance: None

Permits & Licensing: None

Legal:

ORDINANCE: Authorizing Compensation for Certain City Employees

Harline stated that in April of 2016 he talked to Electric Department Foreman Mark Mustain and asked him to accomplish some tasks that he has completed. Harline said it also coincides with the work Mustain has done with storm. He also stated that Police Sergeant Bellamy will be serving the country overseas and Chief Dudgeon is

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requesting the promotion of a couple of employees to fill that void in Bellamy's absence. Harline pointed out that Sgt. Bellamy is in the audience and said to him that everyone appreciates your service to us and to the Nation.

Alderman Vollrath presented a bill marked and designated as bill no. 2818 to create an ordinance entitled "AN ORDINANCE TO FIX THE COMPENSATION OF CERTAIN EMPLOYEES OF THE CITY OF CENTRALIA, MISSOURI." Alderman Vollrath moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. Alderman Vollrath moved the bill be placed on its second reading. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Vollrath moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Lee, Magley, Rodgers, Vollrath, Ward and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2866.

ORDINANCE: Amending Section 26 of the Centralia City Code Affecting the Amount of Deposit Required After Disconnection of Service for Non-Payment and Accepting Partial Payments Under Certain Conditions

Harline said the Board discussed the policy and ordinance at the last Public Works and Public Utilities Committee meeting. The first piece establishes procedure when someone is shut off for non-payment and has no deposit. If they are disconnected one time there is no deposit requirement, but if they are disconnected two times, a double deposit is required. This changes to require at least a single deposit if they are disconnected for non-payment one time. After 12 months of no disconnections and no more than 4 late payments, the deposit is refunded to the customer's account.

The second part deals with partial payments. The current policy states the City will not accept partial payments unless City Administrator allows it. When we take payment electronically, it's not currently covered under ordinance or policy. If you pay 90% of the bill, it will not be disconnected for non-payment. The policy resolution also changes to allow staff can grant an extension one time per year. Policy currently states that each customer is granted an extension one time per lifetime, however the City Administrator can approve additional extensions. Payments for utility bills are due on 15th, and delinquent on 25th. Payments would still be due as soon as possible. The policy also states that we can send out notices of heat delays or cold delays via social media.

Alderman Lee presented a bill marked and designated as bill no. 2819 to create an ordinance entitled "AN ORDINANCE AMENDING SECTION 26-6 AND 26-111 OF THE CENTRALIA CITY CODE BY THE CITY OF CENTRALIA, MISSOURI." Alderman Lee moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. Alderman Lee moved the bill be placed on its second reading. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Lee moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Lee, Magley, Rodgers, Vollrath, Ward and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2867.

RESOLUTION: Adopting a Policy Resolution of the City of Centralia, Missouri to Amend the Formal Written Policy Concerning Regulation of Utility Accounts

Alderman Magley presented a bill marked and designated as bill no. 2820 to create an ordinance entitled "A RESOLUTION OF THE CITY OF CENTRALIA MISSOURI, ADOPTING AN AMENDED FORMAL WRITTEN POLICY CONCERNING REGULATION OF UTILITY ACCOUNTS." Alderman Magley moved that it be placed on its first and only reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. The Mayor then called for discussion on the bill and after some discussion

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Alderman Magley moved the final passage of the bill. Alderman Vollrath seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Lee, Magley, Rodgers, Vollrath, Ward and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Resolution was designated as Resolution R-16-06.

Purchasing:

Accepting the best proposal for solid waste services for the City of Centralia, Missouri, for a period of time ending October 31, 2021 and directing the City Administrator to negotiate a contract for approval

Harline reported that there was a memo in the packet that details the process, and the scores favored Dayne's Waste Disposal over the City of Centralia or T-Mac. The committee recommended Dayne's as the best option, and noted a significant savings. Dayne's offered 2 options 1) \$8.25 per month with 2 city-wide clean up weeks per year. 2) \$8.85 per month which allows one bulky item per week per household. The City would continue with the loaner dumpster for a period of time. Harline went over details of the services Dayne's would provide. Magley questioned if the City would still have a spring clean-up. Harline said that if we adopt the \$8.85 option, Dayne's will pick it up curb side every week. In either case, Harline said he believes we can reduce the residential rate somewhat, continue all the different services, and have enough to build a reserve so that in five years we could potentially go back into business if this does not work. The Committee did not formally make a recommendation for yard waste. Dayne's could start as early as October 10, 2016, which is the first Monday after James Morris' last day after 30+ years of service to the City of Centralia. The committee met three times.

Alderman Wilkins made a motion to authorize the City Administrator of the City of Centralia, Missouri, to negotiate a contract for solid waste services with Dayne's Waste Disposal for a period of time ending October 31, 2021. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Grenke said he thinks the \$8.85 would be the best option to allow residents to discard of one bulky item per week instead of holding onto it. Alderman Vollrath made a motion to accept the \$8.85 option for solid waste services from Dayne's Waste Disposal. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Harline said the thought the census was to get out of recycling and have Dayne's collect recycling. The significant change would be that the entire City would be collected on two dates each month. Recycling materials could be comingled and they will not accept glass. Harline said he is happy to go either way. Dayne's would prefer not to start collecting recycling on October 10th, and would like to give citizens a little more time. Rodgers questioned if the City will leave commercial about the same cost for trash. Harline said that all we have are 2 yard dumpsters, and there will be a very slight increase for commercial customers. Dayne's also said that he would buy back dumpsters if business wanted to and it would be better for them to use a larger container and fewer tips. The Board will have to pass an ordinance to adopt the new rates. Pick up will begin much earlier with Dayne's; 5 a.m. for residential and commercial earlier than that.

Alderman Lee made a motion to contract with Dayne's Waste Disposal for the recycling with start date of November 1, 2016. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Harline said the yard waste program will stay the same and the Board needs to take no formal action to change. Motion Vollrath, 2nd Wilkins.

Alderman Wilkins made a motion to approve a start date for service with Dayne's Waste Disposal of October 10, 2016. Alderman Ward seconded the motion.

Sale of existing vehicles

Harline said the City has two trash trucks. Dayne's has offered to purchase them for \$100,000 for both. Harline said he thinks we can get more than that from them. Alderman Wilkins made a motion to allow city staff to move the two

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trash vehicles in the most cost expedient method. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Rodgers asked if the City has always done its own trash collection. Grenke said yes, as long as we've done trash collections.

Approving payment of Progress Invoice #3 in the amount of \$2,555.81 from MECO Engineering for the Construction Engineering Phase of MODOT TAP-9900 (599); the Jefferson Street Sidewalk Project

Harline stated that the handrail is installed and the sidewalk is officially open.

Pay application #2 \$18,764.50, for \$14,207.50 for the construction. Drive approach, the majority of the project should be finished this week. There is a small change order, will be here on the 1st Monday's meeting. Lowering 3 gas valves.

Alderman Wilkins made a motion to approve the payment of progress to BP Patterson in the amount of \$14,207.50 for the construction of the Jefferson Street Project. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

OLD BUSINESS:

Phone System Update

Harline said he talked with Chief Dudgeon and Lt. Bias, and we have one proposal, and they are investigating a second proposal. We will bring the proposals back to the Board, and hope to have a choice on October 10th with a contract on October 17th.

Interim and Permanent City Attorney

Harline said the Board discussed this previously, and he has talked to several people in the profession. There are two individuals interested in the interim job, and he will send out a proposal and job application. City Code requires a City Attorney to be hired. The Board could hire a firm by contract or hire a person as a part-time employee. We are rare to have a part-time employee. Harline said he would like to appoint a committee to bring back a recommendation on October 3rd.

NEW BUSINESS:

Mayor:

Appointments:

Mayor Grenke reappointed Dale Hughes to the Planning and Zoning Commission for a 5 year term ending September 2021. Alderman Wilkins made a motion to accept the Mayor's reappointment of Dale Hughes to the Planning and Zoning Commission for a 5 year term ending September 2021. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Mayor Grenke appointed Harline, Wilkins and himself to an Ad Hoc committee to interview Interim City Attorney candidates. Alderman Vollrath made a motion to accept the Mayor's reappointment of Harline, Wilkins and himself to an Ad Hoc committee to interview Interim City Attorney candidates. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Mayor Grenke decommissioned the Ad Hoc committees for Solid Waste Services, Feasibility Study, Engineering RFP Committee. Alderman Lee made a motion to accept the Mayor's decommission of the Ad Hoc committees for Solid Waste Services, Feasibility Study, Engineering RFP Committee. Alderman Magley seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Harline stated that during the meeting last Thursday, Jon Angell participated with emergency management committee and would like to be appointed to that committee.

Mayor Grenke appointed Jon Angell to the Emergency Management sub-committee for the Comprehensive Plan Review. Alderman Vollrath made a motion to approve the Mayor's appointment of Jon Angell to the Emergency Management sub-committee for the Comprehensive Plan Review. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

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Management sub-committee for the Comprehensive Plan Review. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Mayor Grenke appointed Angie Bowden to the Economic Development Financial Resources sub-committee of the Comprehensive Plan Review Committee. Alderman Vollrath made a motion to approve the Mayor's appointment of Angie Bowden to the Economic Development Financial Resources sub-committee of the Comprehensive Plan Review Committee. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

City Administrator:
Comprehensive Plan Update

Harline said the first meeting was very well attended with 21 of the 28 members present. The amount and depth of participation was great.

City Administrator's Monthly Report – August 2016
Monthly report was in the packet

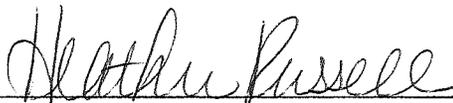
City Attorney:

City Clerk: None

AS MAY ARISE

There being no further business to discuss, Alderman Magley made the motion to recess until 7 p.m. on October 3, 2016. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

The meeting was recessed at 8:17 p.m.



Heather Russell, City Clerk

Mayor Grenke called the recessed meeting to order at 7:00 p.m.

Roll Call: Aldermen James Lee, Landon Magley, Don Rodgers, Andrea Vollrath, Dick Ward and David Wilkins answered roll call.

Absent: None

Also present were City Administrator Matt Harline, Police Chief Larry Dudgeon, James Smith with the Centralia Fireside Guard, Mike Forsee, Phil Hoffman, Don Jenkins with MECO Engineering

Pledge of Allegiance:

Mayor Grenke led everyone in the pledge of allegiance.

ACTION AGENDA:

Finance: None

Permits & Licensing: None

Legal:

ORDINANCE: Authorizing the Mayor and City Clerk of Centralia, Missouri to Enter Into a Contract to Provide Solid Waste Services to the City of Centralia, Missouri from October 10, 2016 until October 31, 2022

Harline stated that the primary reason to recess the meeting is to start the contract on October 10, 2016 for solid waste collection. The contract in packet is ready and prepared for adoption. He noted that the Board won't see the rate \$8.85, but will see \$10.15 which is curbside collection for trash and recycling collection. Once we get all the information in and look at all parameters we should be able to reduce rates at least slightly. Dayne's has said that something beyond his control is the tonnage rate at the landfill, so if the landfill increases tonnage rate, he will need to increase his rate for the City. For each \$1 per ton increase at the landfill will mean a \$.06 increase per residential customer. Everything else goes as per the RFP.

Alderman Wilkins presented a bill marked and designated as bill no. 2868 to create an ordinance entitled "AN ORDINANCE AUTHORIZING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI TO ENTER INTO A CONTRACT WITH DAYNE'S WASTE SERVICE OF MARTINSBURG, MISSOURI, TO PROVIDE SOLID WASTE SERVICES TO THE CITY OF CENTRALIA, MISSOURI FROM OCTOBER 10, 2016 UNTIL OCTOBER 31, 2021." Alderman Wilkins moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Lee and motion carried unanimously. The bill was then read by title only. Alderman Wilkins moved the bill be placed on its second reading. Motion was seconded by Alderman Vollrath and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Wilkins moved the final passage of the bill. Alderman Vollrath seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Lee, Rodgers, Vollrath, Ward and Wilkins. Voting AGAINST: Magley. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2821.

ORDINANCE: Authorizing the Mayor of Centralia, Missouri to Enter into an Agreement with the Chosen Law Firm for Temporary General Legal Services and to Serve as City Attorney for the City of Centralia, Missouri

Harline said that Wilkins, Grenke and himself met with two different applicants and the firm of Thompson Law Center had the greatest amount of experience in Municipal Law. Andrew Kopp was the other applicant, he interviewed well and was versed in property law and he was very interested in the job. Thompson will offer services

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for \$2500 per month for up to 25 hours per month. The per hour fee for Kopp was higher than that, \$200 per hour. For those reasons that is the recommendation from the committee. The contract is not in the packet. We could approve the ordinance now and have the contract prepared for the next meeting, or table it until Monday, October 17, 2016.

Grenke said both firms interviewed well. Thompson Law Center has more experience in Municipal Law as well as researching and working with other governmental agencies. The focus is working with other municipalities.

Alderman Lee said he would like to see the contract first. Wilkins said he thinks it's appropriate to table it until the next meeting. Alderman Wilkins made a motion to table the approval of the contract to the October 17, 2016, meeting. Alderman Ward seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Purchasing: None

Harline noted that there is a change order to be addressed during the Public Works & Public Utilities meeting.

AS MAY ARISE

Chief Dudgeon referenced ordinance 2866 for the promotion/raises for Kribbs and Bradley. Harline said we have to make an amendment and there was a question about the word "temporary" in the ordinance. Chief stated that there is no temporary about it, that these will be permanent changes. Grenke said it will be on the agenda for the October 17th meeting.

There being no further business to discuss, Alderman Lee made the motion to adjourn. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

The meeting was adjourned at 7:14 p.m.



Heather Russell, City Clerk

Minutes of the Public Works and Public Utilities Committee for Monday, October 3, 2016.

The meeting was called to order by Alderman, Jim Lee, and Chairperson at 7:15 p.m. (After a brief Recessed Meeting of the Board of Aldermen.

Present also were Aldermen Landon Magley, Don Rodgers, David Wilkins, Andrea Vollrath, Dick Ward and Mayor, Tim Grenke. Absent – None. Also attending were City Administrator, Matt Harline, Street & Sanitation Foreman Phil Hoffman, Electric Foreman Mark Mustain, Water & Sewer Foreman Mike Forsee, Don Jenkins of MECO Engineering Police Chief Larry Dudgeon, and James Smith of the Fireside Guard.

Comments from Citizens.

None.

Electric Department

A. ACTIVITY REPORT Lee asked for comments and questions on the monthly activity report. Grenke asked about the annual MPUA meeting. Mustain noted that the meeting was heavily oriented toward electric utilities. Mustain said that there were good sessions on pole attachment agreements and other good subjects.

B. GENERATION / PURCHASE

None.

C. DISTRIBUTION

None.

D. OTHER

MPUA Energy Efficiency: Harline reported that he had attended a meeting in Columbia with a firm MPUA is working with that is developing a strategy to use energy efficiency strategies to keep costs down and as an economic development tool. Harline added that it might be a useful tool to have to attract a business like a hotel.

Water and Sewer Department

A. ACTIVITY REPORT Jim Lee asked for comments and questions on the monthly activity report. There were none.

B. WATER

None.

C. SEWER.

Forsee reported that we had a response letter from DNR and he is working to prepare the City's response. Harline noted that the corrections wanted were exactly what Forsee had said they would be. Lee asked if there was anything to be very concerned about. Forsee replied in the negative.

D. OTHER – None

Public Works

A. ACTIVITY REPORT Lee asked for comments and questions and there were none.

B. STREETS

Sidewalk project update – Harline stated that the sidewalk project would have a net change order coming of approximately \$917.49. Don Jenkins reported on behalf of MECO Engineering. Jenkins stated that the two changes were to lower two valves from the gas company to make them flush with the sidewalk and to re-establish a connection for John Smiths storm water piping. Jenkins said that there would be another change order he recommended that we replace the sod in John Smith’s yard with sod. Jenkins also noted that there would be a change to the City’s advantaged for additional fill material that was not needed. Jenkins said those changes would be ready for the meeting on the third Monday. Harline said he would like to do a ribbon-cutting for the sidewalk. Jenkins noted that all of the concrete was poured but there were several items left like seeding and spreading straw, painting crosswalks, installing pedestrian signs and a few other things. **Wilkins made a motion to approve the change order in the amount of \$917.49. Vollrath seconded the motion and it was approved by unanimous voice vote.**

C. SANITATION

Review of changes to trash and recycling services – Harline noted that pages seven and eight from the newsletter that was sent out that described the information on the new trash and recycling collection information. Harline noted that the City would pick up recycling in October on the regular schedule but in November Dayne’s would take over. Harline reported that regardless of your trash day, you would need to place your recyclable material on the curb on Friday, November 4th and Friday November 18th and every first and third Friday thereafter. Harline noted that the material has to be bagged and separated into containers and paper materials. Harline stated that we will be able to accept cardboard and office paper. Trash collection begins Monday (October 7th) but trash will have to be out by 5:00 a.m. Trash will need to be bagged inside the containers. Harline noted that Jimmy Morris was retiring and there would be a gathering in Community Room on Friday at noon to honor his 34 years of service to the City. Harline noted that commercial customers may be able to save money by going to a larger container with fewer pickups. As the 2-cubic yard containers owned by businesses come to the end of their life, he will replace those with containers that he owns and he will charge a monthly rental fee. Dayne will buy back old containers based on their remaining value. Harline added that Dayne’s works on all holidays except Christmas and so there will be trash collection on Veteran’s Day and Thanksgiving and the day after Thanksgiving.

D. STORM SEWER

Harline noted that the preliminary GIS mapping of the storm sewer system was almost complete and Phil was reviewing it.

E.-OTHER

None.

OTHER - None.

Ward asked if we have an ordinance that prevents keeping junk in your yard or parking a trailer in your front yard. Harline said that we do not but Magley had asked about that as well. Harline said some cities have ordinances that address this. Harline said in response to a comment from Wilkins that it would require defining what you don’t want and what you do want. Magley noted that we do have an ordinance that prevents you from having an unlicensed vehicle in your yard for more than 72 hours. Harline stated that the City enforces that several times each year due to the work of Sandy Buck. Magley said the last duplex on Hickman to the north just south of Sonic has two. Harline said that Sandy catches one or two each month. Ward stated the location of a vehicle on Miles Avenue that had expired plates. Magley asked for follow up on the situation on Whitman with the equipment blocking the street. Harline said he would send a letter out. Magley

noted that it was not in the proper zoning area. Grenke said that there was a lot in our code about trailers.

AS MAY ARISE – Grenke noted that he had been contacted about recognizing Kendra Conkright for her service to the City as a doctor for many Centralia residents.

Wilkins made a motion to adjourn the meeting that was seconded by Vollrath and approved by unanimous voice vote.

The Committee adjourned at 7:40 p.m.

G:\Meetings\03 - Board of Aldermen\2016 - 2017\16 10-17\MINUTES - Public Works and Public Utilities Committee - 3Oct2016.docx

Minutes of the General Government and Public Safety Committee meeting of Monday, October 10, 2016.

The meeting was called to order by Alderman David Wilkins, Chairperson at 7:00 p.m.

Present also were Aldermen Landon Magley, Don Rodgers, Andrea Vollrath, Dick Ward, Jim Lee and Mayor, Tim Grenke. Absent – None. Also attending were City Administrator, Matt Harline, Police Chief Larry Dudgeon, Fire Chief Denny Rusch, Cemetery Sexton Phyllis Brown, John Bliven Hubbell Power Systems, Boone Hospital Center staff Kelli Cash, Kendra Conkright M.D., Tamisha Dameron, Patty Harris and James Smith of the Fireside Guard.

COMMENTS FROM CITIZENS.

John Bliven of Hubbell Power Systems briefly thanked the Fire Department and Police Department for their quick and professional response to a small fire in a dust collector unit on the afternoon October 4th at their East Street Building (on Howard Burton Drive). Bliven thanked the Hubbell employees, the volunteer fire fighters and police officers that responded. Chief Dudgeon thanked Mr. Bliven.

PRESENTATION TO KENDRA J. CONKRIGHT, M.D.

Bliven noted that the city was losing a great doctor in Dr. Kendra Conkright. Mayor Grenke read and presented a plaque and thanked Dr. Conkright for her service to the Centralia community. John Bliven also commented that Dr. Conkright had served as the physician for many people that worked at Hubbell, that she was a strong advocate for her patients and that she would be greatly missed. The Committee thanked Dr. Conkright and she noted her appreciation.

A. Police Department

1. *Activity Report:* Wilkins asked if there were any questions or comments on the Activity Report. Grenke asked about the fire at Hubbell and Chief Rusch noted that the cause was welding sparks. Rodgers asked if the equipment was destroyed and Chief Rusch replied that the filter was burned but the rest of the unit that held it would be fine. Chief Rusch added that the fire was about 4:00 p.m.

2. *Other:* Chief Dudgeon reported about an outstanding arrest in the park. Phyllis Brown commented how impressive an arrest she witnessed at McDonald's restaurant. Chief Dudgeon commented on that arrest as well.

B. Fire Department.

1. *Activity Report:* Wilkins asked if there were any questions or comments on the Activity Report. Grenke asked about the training that they held. Chief Rusch said that the training on mass casualties went fine. Chiefs Dudgeon and Rusch noted that there was an active shooter training coming up on October 24th. In answer to a question from Wilkins Chief Rusch stated that they would be doing a training on a burning car this Saturday in front of the Fire Station.

2. *Other* – Harline asked if both Chiefs had the information they needed from the Chamber about the BBQ festival. Both chiefs replied that they anticipated no problems, but they had not had a detailed discussion.

C. Emergency Management.

July 7 Storm Report Harline noted the sheet that he had handed out before the meeting showing over \$98,000 worth of billed services from other cities, contractors and vendors. Harline noted that the internal overtime and other costs had not been calculated. Harline noted that the City of Columbia had not sent a bill. Harline asked the Committee if they would like to sign a card of thanks for the various cities and they indicated they would.

E. Protective Inspection.

Carports- Harline reported that he had seen a portable carport on Adams and a request to install one on Sunset, but we had not previously treated these as structures. Harline asked if the Committee would like more information from other cities. Wilkins replied that he would. Rodgers asked about the type of carport he was talking about and Harline described them. Harline noted that in the two cases he was referring to they wanted them in the front yard. Harline noted that it wasn't defined well in our ordinance.

Wilkins asked about the progress on Whitman. Harline reported that the letter was started but not sent. Magley asked about progress on the building owned by Clifford De La Rosa and Harline reported that he needed to follow up on that. Harline noted that he had four structures in progress in the dangerous building enforcement. Magley asked about declaring a house near the Catholic multipurpose building as dangerous due to the hole in the roof. Harline replied that he had not considered it dangerous to this point, but Magley pressed the point and Harline said he would send a letter.

V. GENERAL GOVERNMENT AND FINANCE.

A. Economic Development.

None. Grenke noted that there was a meeting of the Economic Development subcommittee of the Comprehensive Plan process tomorrow (Tuesday, October 11). Harline noted that Bernie Andrews of REDI would be at the meeting.

B. Park Board

Wilkins noted that there was an agenda and meeting notes in the packet from the Park Board. Grenke noted that the light on the flag was still out.

C. Cemetery Report.

Change order for tree cutting in the Cemetery: Sexton Brown reported that the contractor was willing to give us \$400 for the wood from the walnut trees provided there was no hollowing of it. Brown noted that there was one tree with a bee's nest and a hornet's nest removed. Brown added that one tree that had been slated for trimming would need to come down and the cost would be an additional \$560. Brown added that she had solicited the opinion of Jim Lee and both Lee and the contractor noted hollowing and decay in the main branches of this tree and that removing it was the best course of action. Brown noted that there had been some damage to monuments discovered due to the July 7th storm. Grenke asked if that was covered by insurance and Brown said that she would check on it. Harline asked for a motion to approve the modest change order of a net \$560 for removal of the tree and a possible gain of \$400 for the sale of walnut wood. **Grenke made a motion to approve the change order for a net \$160. The motion was seconded by Vollrath and approved by unanimous voice vote.**

D. Tree Board.

No report.

E. Library Board

Wilkins noted the information in the packet and the agenda for the next meeting. Grenke noted that the Library Board would meet later in the week on Thursday, October 13.

F. Finance

Financial statements for September 2016 were in the agenda packet. Harline said that there had been a drop in the cash balance in the General Fund to a level below what had been seen in several years. Harline noted that this was a cash balance and there would be additional money coming in for reimbursement from MODOT on the sidewalk grant, there would be property tax funds and there would be two additional transfer payments from the utility funds. However there will be a one-time adjustment to the negative to account for a negative balance in an internal service account for personnel costs like vacation and sick leave balances that would then be closed out. Harline said that there may be some need to address cost limitation activities in the next couple of months. Harline said that he neglected to include the costs for the sidewalk project. Harline said that revenues were not as strong and expenses were a little ahead and that has added to the problem. Harline noted that it was hard to make up ground in the General Fund so it would take some time.

G. Bills over \$1,250

Wilkins noted that this was on page 68 of the packet. Grenke asked about the renewal for mowing in the cemetery. Brown said that there was one more year on the contract.

H. Other General Government.

1. Accepting best bid for phone system: Harline said that he had had conversations with Lieutenant Bias and after two years of talking about this and he thought we had a good option, especially since we had originally seen process in the \$16,000 range. Harline referred the Committee to the draft RFP in the packet. Grenke asked if the contract would be in the next meeting packet. Harline said it would, but he would like a motion to proceed tonight. Wilkins asked about looking into a new phone service provider and Harline said he would. Chief Dudgeon noted that the cable TV bill would be ended. **Vollrath made a motion to accept the proposal from CenturyLink to install a new digital analog phone system for \$7,445.25. The motion was seconded by Ward and approved by unanimous voice vote.**

2. Request for Proposals for Health Insurance: Wilkins noted that a draft RFP was included in the packet. Harline explained that an employee health insurance proposal process committee met earlier in the day and had met on a prior date to give input to this RFP. The committee wanted to provide options to employees like an HAS (Health Savings Account) in the proposal. Harline said he would like to proceed barring objection from the Committee he would send out the RFP the next day. Harline expected several responses, at least three.

3. Comprehensive Plan Update: Harline said that he was impressed by the level of participation, the enthusiasm and the talent shared by the citizens working on the plan. Harline said a memo would be going out soon.

4. Legal Services: Draft contract for Temporary Legal Services - Harline noted that the draft contract for legal services was included in the packet and if the Committee had any comments or questions prior to the meeting next week to please contact him.

RFP/Job Posting for City Attorney – Harline said that our current City Code made the assumption that the City Attorney was a hired employee and that special legal help could be contracted for by ordinance. Harline said that he wanted to work with our temporary City Attorney to address the issue and we would send out a combined job opening or Request for Proposals for the permanent City Attorney. Harline would expect that we would appoint a committee to review job applicants and firms that made proposals for contract work.

VII. OTHER.

Harline reported that the next meeting of the Planning and Zoning Commission would be October 27th because he had received two requests for Conditional Use Permits and they would be on the agenda. Harline reported that the first was for a monument sign in front of Chance Elementary School. Harline said the other was from Mobile Utility Network for a communications tower that would go in front of Martinsburg Bank. Harline replied to a question from Lee that they were no longer pursuing the taller tower over by Prenger's. In response to a question from Lee he said that it would be 69 feet high he believed. In response to a question from Magley he said it was for a cell tower that they were calling it a utility pole. Grenke asked if Martinsburg Bank would gain anything from this tower and Harline said that they would not. Several other questions followed. Harline said that he would discuss this with our attorney to find out about options to address the issue.

VIII. CLOSED MEETING

Vollrath made a motion to go into closed session as provided for under Section 610.021(3) of the Revised Statutes of Missouri for hiring, firing, disciplining or promoting of particular employees by a public governmental body. The motion was seconded by Ward. Voting Aye: Magley, Rodgers, Vollrath, Grenke, Wilkins, Ward and Lee. Voting Nay: None.

No vote was taken in closed session.

Grenke made a motion to return to open closed session. The motion was seconded by Vollrath. Voting Aye: Magley, Rodgers, Vollrath, Grenke, Wilkins, Ward and Lee. Voting Nay: None.

IX. AS MAY RISE.

Grenke said that he had heard complaints from the residents in Creston Court on Columbia about the noise of the trash collectors much earlier than 5:00 a.m. Harline said that he would address that. Grenke noted that he had written a response to a letter from Jay O'Bannon concerning the City's participation in purchasing power from the Clean Line wind project and felt he addressed those concerns as best he could.

IX. ADJOURN.

Vollrath made a motion to adjourn the Committee meeting. Grenke seconded the motion which was then approved by unanimous voice vote at 8:37 p.m.

CITY OF CENTRALIA, MISSOURI
 TREASURER'S REPORT
 CASH - CHECKING ACCOUNTS
 FOR THE MONTH OF SEPTEMBER, 2016

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	INVESTMENTS	TOTAL
GENERAL FUND	74,050.30	108,072.15	(180,873.33)	1,249.12	200,000.00	201,249.12
POOL	(12,428.23)		(1,725.75)	(14,153.98)		(14,153.98)
PARK	43,562.03	3,082.19	(18,012.14)	28,632.08	0.00	28,632.08
RECREATION CENTER	184,995.43	20,568.41	(18,170.60)	187,393.24	0.00	187,393.24
LIBRARY	0.00	11,254.04	(11,254.04)	0.00	0.00	0.00
LIBRARY DEBT SERVICE	0.00	226.17	(226.17)	0.00	23,457.58	23,457.58
CEMETERY	275,279.22	1,703.02	(4,221.07)	272,761.17	200,000.00	472,761.17
AVENUE OF FLAGS	7,536.75	103.51		7,640.26	0.00	7,640.26
TRAN. SALES TAX REVENUE	392,641.37	26,562.52		419,203.89	0.00	419,203.89
PARK SALES TAX	197,587.34	26,655.66	(45,586.54)	178,656.46	0.00	178,656.46
WATER-OPERATING	452,965.94	47,393.67	(46,220.74)	454,138.87	0.00	454,138.87
WATER-SECURITY DEPOSIT	15,473.00	1,000.00	(870.00)	15,603.00	0.00	15,603.00
SANITATION (LANDFILL)	224,126.75	37,636.44	(20,064.78)	241,698.41	0.00	241,698.41
SEWER	243,113.71	20,707.05	(9,593.84)	254,226.92	0.00	254,226.92
ELECTRIC-OPERATING	287,780.23	382,808.42	(382,323.95)	288,264.70	600,000.00	888,264.70
ELECT.-SECURITY DEPOSIT	35,315.00	2,200.00	(2,025.00)	35,490.00	0.00	35,490.00
CAPITAL PROJECTS	13,212.38	293.50	(84.15)	13,421.73	0.00	13,421.73
INTERNAL SERVICE:						
PERSONNEL	(172,804.08)	2,780.12		(170,023.96)		(170,023.96)
FINANCIAL	0.00	9,196.79	(9,196.79)	0.00		0.00
EQUIPMENT USE	557,221.06	22,444.13	(14,157.80)	565,507.39		565,507.39
TOTAL	2,819,628.20			2,779,709.30	1,023,457.58	3,803,166.88
A. B. Chance Memorial	2,697.04	0.04	(919.45)	1,777.63	236,026.23	237,803.86
PARK LEASE/PURCHASE	162,123.03			162,123.03	0.00	162,123.03
MAMU 08 Electric Substation						
COP Project Fund	0.00			0.00	0.00	0.00
COP Int. Reserve Acct.	37,663.47			37,663.47	0.00	37,663.47

Kathy Colvin

Kathy Colvin, Treasurer

CITY COLLECTOR'S REPORT

September, 2016

Real Estate Tax Collections	\$4,630.04
Personal Property Tax Collections	\$1,436.28
Dog Tax	\$64.00
Cat Tax	\$0.00
Merchant's License	\$0.00
Penalties	\$1,656.80
Railroad/Utility Tax	
Financial Institution Tax	
Sur Tax	
Total	\$7,787.12

Deposited in the Following Funds

General Fund	\$4,251.85
Park Fund	\$1,875.14
Library Revenue Fund	\$1,433.96
Library Bond (Tsfr to Library Debt Service Acct)	\$226.17
Total	\$7,787.12

Submitted by: Heather Russell
Heather Russell, City Collector

City of Centralia Activity Reports

September 2016

Prepared By: Phyllis Brown

BUILDING ADMINISTRATION

Permit Data	Sep-16	Apr 2016 - Mar 2017 Totals
New Residential & Duplex	1	13
Residential Additions, Alterations, Repairs, Elec Upgrade	1	6
Residential Storage Buildings/Fences/Carport/Swimming Pools/Detached Garage	1	12
New Commercial Buildings		1
Non Residential Additions, Alterations, Repairs, Elec Upgrade, New Sign		6
Courtesy Inspections - New Trailers/Gas Lines		1
Renewal		
New Institutional		
Institutional Additions, Alterations, Repairs		
New Community Recreation Center		
Commerical Electrical Inspection		
Pole Barn		
Building Permit Summary		
Number of Permits Issued	3	39
Permit Valuation	\$111,400.00	\$2,870,025.00

ACTIVITY REPORT

		Sep-16						FYTD TOTALS		
		09/09/16		09/23/16		SEP TOTAL HOURS				
		HOURS		HOURS						
Cost Center #	DESCRIPTION	REG	OT	REG	OT	REG	OT	REG	OT	
		Pay Date								
Office	1121	Court	8.00	0.00	6.25	0.00	14.25	0.00	68.75	2.00
	1141	Admin Asst Payroll - Intern	0.00	0.00	0.00	0.00	0.00	0.00	164.25	0.00
	1142	Clerical	50.00	6.00	48.00	3.00	98.00	9.00	598.75	46.75
	1162	Payroll	15.75	0.50	15.50	0.00	31.25	0.50	211.00	12.75
	1163	Purchasing	25.00	1.25	14.00	1.75	39.00	3.00	227.50	18.00
	1165	Accounting	39.00	0.00	34.50	0.00	73.50	0.00	495.75	6.00
	1421	Economic Development - Intern	0.00	0.00	0.00	0.00	0.00	0.00	265.00	0.00
	6121	Cashier & Collecting	250.50	7.50	181.75	0.00	432.25	7.50	2,761.00	101.25
		<i>Central Office Monthly Total</i>	388.25	15.25	300.00	4.75	688.25	20.00	4,792.00	186.75

Street	1311	Administrative - Street	14.00	1.00	11.50	4.50	25.50	5.50	234.50	25.00
	1312	Street Maintenance	45.00	4.25	32.50	2.75	77.50	7.00	482.00	43.75
	1313	Alley Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	5.50	0.00
	1314	Parking Lots/Sidewalks	5.50	0.00	0.00	0.00	5.50	0.00	19.50	0.00
	1315	Buildings/Grounds	2.50	0.00	3.00	0.00	5.50	0.00	51.00	3.50
	1316	Snow/Ice Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1317	Pavement Markings	3.00	0.00	2.00	2.00	5.00	2.00	41.00	2.00
	1318	Culverts	20.00	0.00	18.50	0.00	38.50	0.00	490.00	16.50
	1319	Brush/Tree Control	0.00	0.00	0.00	0.00	0.00	0.00	132.00	99.00
	1331	Streets & Alleys; City Property	24.00	0.00	22.00	0.00	46.00	0.00	313.00	2.00
	2211	Cemetery	15.75	3.50	0.00	2.00	15.75	5.50	104.25	26.50
		<i>Street Department Monthly Total</i>	129.75	8.75	89.50	11.25	219.25	20.00	1,872.75	218.25

Water	3111	Administrative - Water	24.00	6.00	53.25	8.50	77.25	14.50	376.75	92.50
	3112	Customer Service - Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3113	Water Wells - Maintenance	4.00	0.00	6.00	0.00	10.00	0.00	48.00	0.00
	3116	Water Service	172.00	15.50	110.50	6.25	282.50	21.75	1,784.25	106.50
	3117	Water Plant	69.00	2.00	70.00	5.00	139.00	7.00	752.50	34.75
	3119	Water Wells - Buildings/Grounds	5.00	0.00	0.00	0.00	5.00	0.00	23.00	0.00
	3121	Administrative - Sewer	4.00	0.00	1.00	0.00	5.00	0.00	47.00	1.00
	3123	Sewer	10.00	0.00	0.00	0.00	10.00	0.00	140.50	6.50
	3125	Lift Stations	15.00	0.00	17.50	2.00	32.50	2.00	195.50	4.00
	3127	Lagoons	10.00	0.00	14.00	0.00	24.00	0.00	179.50	0.00
	3128	Land Application	0.00	0.00	8.00	0.00	8.00	0.00	123.50	1.50
		<i>Water Department Monthly Total</i>	313.00	23.50	280.25	21.75	593.25	45.25	3,670.50	246.75

Electric	3131	Administrative - Electric	21.00	0.50	28.50	4.00	49.50	4.50	329.50	18.00
	3132	Customer Service - Electric	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3133	Buildings/Grounds	4.00	6.00	16.00	7.50	20.00	13.50	67.00	64.50
	3134	Electric Distribution	302.00	0.00	265.00	5.50	567.00	5.50	3,191.00	234.50
	3138	Brush/Trees	14.50	0.25	39.00	0.00	53.50	0.25	472.25	6.75
	3139	Street Lights	8.00	0.00	9.00	0.00	17.00	0.00	150.00	6.00
		<i>Electric Department Monthly Total</i>	349.50	6.75	357.50	17.00	707.00	23.75	4,209.75	329.75

ACTIVITY REPORT

		Sep-16						FYTD TOTALS		
		09/09/16		09/23/16		SEP TOTAL HOURS				
		HOURS		HOURS						
	Cost Center #	DESCRIPTION	REG	OT	REG	OT	REG	OT	REG	OT
Sanitation	3322	Sanitation	196.00	6.00	201.50	0.00	397.50	6.00	2,565.00	52.00
	3323	Landfill	19.00	5.00	7.50	3.00	26.50	8.00	206.00	139.50
	Sanitation Department Monthly Total		215.00	11.00	209.00	3.00	424.00	14.00	2,771.00	191.50

Holiday/Sick/Vacation/Funeral										
	6111	Holiday	33.00	0.00	138.50	0.00	171.50	0.00	536.50	0.00
	6112	Sick Time	4.00	0.00	19.25	0.00	23.25	0.00	621.75	0.00
	6113	Vacation	8.00	0.00	51.50	0.00	59.50	0.00	897.75	0.00
	6119	Funeral Leave	32.00	0.00	0.00	0.00	32.00	0.00	56.00	0.00
	Holiday/Sick/Vacation/Funeral Leave Monthly Total		77.00	0.00	209.25	0.00	286.25	0.00	2,112.00	0.00

Equipment Use:										
	6212	Equipment/Vehicle Maintenance	21.00	2.00	25.50	6.75	46.50	8.75	259.00	19.75
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Equipment Use Monthly Total		21.00	2.00	25.50	6.75	46.50	8.75	259.00	19.75

Total Hours Worked			1,493.50	67.25	1,471.00	64.50	2,964.50	131.75	19,687.00	1,192.75
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Assistance For The Month (Hours are already included above)			REG	OT	REG	OT	REG	OT	REG	OT	
	Administration		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Electric Dept Assisted The Fire Dept		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Electric Dept Assisted The Park Dept		0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	0.00
	Electric Dept Assisted The Police Dept		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Electric Dept Assisted The Sanitation Dept		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Electric Dept Assisted The Street Dept		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Electric Dept Assisted The Water Dept		0.00	0.00	9.00	0.00	9.00	0.00	123.00	10.50	
	Police Dept Assisted The Sanitation Dept		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Street Dept Assisted City Hall		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Street Dept Assisted The Electric Dept		0.00	0.00	14.00	0.00	14.00	0.00	84.50	0.00	
	Street Dept Assisted The Park Dept		2.50	0.00	0.00	0.00	2.50	0.00	27.55	0.00	
	Street Dept Assisted The Police Dept		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Street Dept Assisted The Water Dept		0.00	0.00	0.00	0.00	0.00	0.00	40.50	0.00	
	Water Dept Assisted The Electric Dept		14.50	0.25	0.00	0.00	14.50	0.25	115.50	34.75	
	Water Dept Assisted The Sanitation Dept		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Water Dept Assisted The Street Dept		0.00	0.00	0.00	0.00	0.00	0.00	14.00	11.00	
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Hours Assisted		17.00	0.25	23.00	0.00	40.00	0.25	409.05	56.25		

WATER DEPARTMENT EQUIPMENT USE

EQUIPMENT USAGE		Sep-16		TOTAL USAGE	
	MILEAGE	HOURS		MILEAGE	HOURS
# 3 1993 Ford F-700 Dump Truck	90.0			60056.0	
# 6 2006 Chev Silverado Pickup	802.0			100051.0	
# 19 2011 Chev Silverado Pickup	709.0			57488.0	
# 40 Sewer Machine		1.0			378.1
# 42 1984 Homelite Trash Pump		3.0			1224.2
# 74 Sewer Camera Van		28.2			2821.9
# 82 1992 UMC Sewer Van	0.6			89556.0	
# 83 Vac Trailer (Feb 2013 Water Dept reporting now; not Elec Dept)		1.4			208.4
# 87 2013 Chevy 1/2 Ton	1339.0			55360.0	
WELL PERFORMANCE REPORT		75 H.P. WELL #3		125 H.P. WELL #4	
1. Static Level-Average			356 FT		362 FT
2. Pumping Level			406 FT		377 FT
3. Drawdown			50 FT		15 FT
4. G.P.M.			433		730
5. Total Hours Pumping			0.5		0.3
WELL PERFORMANCE REPORT		125 H.P. WELL #6			
1. Static Level-Average			368 FT		
2. Pumping Level			383 FT		
3. Drawdown			15 FT		
4. G.P.M.			730		
5. Total Hours Pumping			328.6		
WATER		Sep-16		Aug-16	
1. Monthly Well Water Processed (Raw Water #3, #4 & #6)			13,480,720.0		13,626,000.0
2. Total Well Water Process Apr 20156- Mar 2017					
3. Monthly Recycled Water Processed			0.0		0.0
4. Total Recycled Water Processed Apr 2016 - Mar 2017			0.0		0.0
5. Total Water Processed for Month			13,480,720.0		13,626,000.0
6. Average Daily Processed			449,357.3		439,548.4
a. High Day Raw Water			615,000.0		434,000.0
b. Low Day Raw Water			435,000.0		543,000.0
7. Total Water Processed Apr 2016 - Mar 2017			83,174,520.0		69,693,800.0
8. Finished Water to Towers for Month			11,288,000.0		11,930,000.0
9. Finished Water to Towers Apr 2016 - Mar 2017			71,992,000.0		60,704,000.0
NORTHEAST LAGOON PERFORMANCE		Sep-16		Aug-16	
1. Influent BOD (MG/L)					
2. Effluent BOD (MG/L)					
3. % BOD Removal					
4. Influent Suspended Solids (MG/L)					
5. Effluent Suspended Solids (MG/L)					
6. % Suspended Solids Removal					
7. Effluent Discharge to Creek			NO		NO
8. Monthly Gallons Treated			0.0		8,445,000.0
9. Yearly Gallons Treated Apr 2016 - Mar 2017			61,538,000.0		61,538,000.0
10. Monthly Irrigation Water Pumped			0.0		0.0
11. Yearly Irrigation Water Pumped Apr 2016 - Mar 2017			0.0		0.0
NORTHWEST LAGOON PERFORMANCE		Sep-16		Aug-16	
1. Influent BOD (MG/L)					
2. Effluent BOD (MG/L)					
3. % BOD Removal					
4. Influent Suspended Solids					
5. Effluent Suspended Solids					
6. % Suspended Solids Removal					
7. Effluent Discharge to Creek			NO		NO
8. Monthly Gallons Treated			9,568,000.0		0.0
9. Yearly Gallons Treated Apr 2016 - Mar 2017			80,888,000.0		71,320,000.0
10. Monthly Irrigation Water Pumped			0.0		0.0
11. Yearly Irrigation Water Pumped Apr 2016 - Mar 2017			0.0		0.0

STREET EQUIPMENT USE

	Sep-16	Apr 2016 - Mar 2017 Totals
TRASH COLLECTED ON DAILY ROUTES (Pounds)	413,634	2,463,885

	Sep-16		Apr 2016 - Mar 2017 Totals	
EQUIPMENT USE	MILEAGE	HOURS	MILEAGE	HOURS
#1 - 1989 John Deer 670B Motor Grader		3.0		3,054.0
#4 - 2002 Feightline Dump Truck	144.0		60,269.0	
#10 - 2008 1-Ton Chevrolet	290.0		38,479.0	
#13 - 2004 Freightliner Sanitation Truck	458.0		88,434.0	
#15 - 1990 Case Model 1550 Long Track Dozer		10.0		3,524.0
#18 - 2001 Dodge 2500 Pickup	60.0		74,833.0	
#25 - 2010 Chevy Pickup Silverado	356.0		34,787.0	
#50 - 1997 Gilcrest Propaver		0.0		587.0
#76 - 2008 International Dump Truck	223.0		28,797.0	
#77 - 2013 International Dump Truck	189.0		14,977.0	
#81 - 2009 John Deere Tractor w/Mower		65.0		2,425.0
#85 - 1997 Ford Truck Street Sweeper		7.0		6,545.0
#89 - 2013 Freightline Trash Truck	838.0		42,587.0	
#90 - 2014 New Holland B95C Backhoe <i>Purchd Feb 2014</i>		17.0		624.0
#91 - 2015 Chevy 3/4 Ton Pickup <i>Purchd 05/21/2014</i>	239.0		6,615.0	
#123 - 2015 John deere 524 Wheel Loader <i>Purchd 04/20/2015</i>		22.0		557.0

ELECTRIC EQUIPMENT USE

EQUIPMENT USE	Sep-16		APR 2016 - MAR 2017 TOTALS	
	MILEAGE	HOURS	MILEAGE	HOURS
#26 - 2003 International/Altec Digger Derrick		9.0		4134.0
#27 - 2009 Ford F-550 w/Altec AT40M Aerial Lift Device		76.0		4791.0
#29 - 2001 Ford Altec (+51 hr)		9.5		6365.5
#32 - 2006 Chev Silverado Truck	1185.0		68895.0	
#34 - 2000 Chevrolet 1 Ton Truck (+200 mi)	10.0		70800.0	
#38 - 2010 Chevy Pickup 3/4-Ton w/Tool Bed	490.0		42325.0	
#75 - 2008 Kubota Mini Ex		33.0		1885.0
#84 - 2011 Bobcat A770		23.0		1038.0
#88 - 2012 Altec DC1317 Series Chipper		4.0		446.0

ACCOUNTS PAYABLE OVER \$1250

October 17, 2016

Anixter (Elec Dept. Supplies)	\$2,994.70
B & P Patterson (Construction # 2)	\$14,207.50
Bankcard (Dispatch/Matt/Mayor Conference, St Louis)	\$1,518.16
Banner Fire (Fire Dept. charges)	\$1,702.40
Boone County Resource Management (Building Permits)	\$4,873.32
Capital Paving & Construction (Asphalt Paving)	\$199,383.99
Central Bank Of Boone County (Rec Center Lease Payment)	\$44,411.71
Charter Communications(St, Water, Elec Fire, RC, CH & PD)	\$1,447.71
City Of Columbia (Landfill Charges)	\$10,599.60
Dynegy Marketing (Wholesale Electric)	\$132,665.22
Fletcher Reinhardt (Elec Dept. Supplies)	\$1,443.42
H & R Russell Entr (Cemetery Mowing)	\$2,446.25
Herndon Welding Partners (Replace frame rails on dump trk)	\$4,816.18
JC 2 (Demo 220 W Barnes)	\$1,500.00
Midland GIS (Stormwater GIS PT 3)	\$2,065.00
Midwest Meter (Radios/Gaskets)	\$1,367.85
MJMEUC (Prairie State Charges)	\$66,842.39
Water & Sewer (Water Dept. Supplies)	\$1,651.64
Wesco (Transformers)	\$15,675.00
TOTAL	\$511,612.04

ADDED AFTER GGFC MEETING

Ameren (Transmission Charges October)	24516.96
MISO	\$4,815.00
MFA Oil (Fuel)	\$3,635.87
UMB Bank (MAMU 08 Elect Substation Lease Pmt)	\$13,063.82
TOTAL:	\$46,031.65

ADDED TODAY

B & P Patterson (Jefferson St Sidewalk Construction)	\$74,952.85
Forrest Chevrolet (2017 Pickup)	\$22,581.00
MECO Engineering (Sidewalk Project Engineering)	\$1,706.45
Water & Sewer (3/4" Copper/4" Saddles)	\$1,296.90
	\$100,537.20

GRAND TOTAL

\$658,180.89

**CHAMBER BOARD MEETING
TUESDAY, OCTOBER 11
AGENDA
12:00**

REGULAR MEETING

- Financial & Directors Reports & Membership Report
- Review of Minutes for July
- Women's Network Shop Hop Report
- Facebook postings-Chamber vs. NonChamber
- Lunch & Learn Report
- Anchor City Cook Off
- Christmas Market
- Community Garden-Heritage Hall
- Membership List
- Other Business

MEMBERSHIP SUMMARY

Anniversary Months	No. from Renewals 15-16		New Members	New Business
January	1	1		
February	5	5	1	
March	4	4	2	
April	5	5	1	
May	2	2		
June	3	3		
July	6	4	3	
August	11	11		
September	12	12		
October	13	13		
November	8	8	1	
December	3	3	2	
Total Current Membership---81				

MINUTES OF BOARD OF DIRECTORS MEETING

September 13, 2016

The following board members were present Mike Watson, Teri Evans, Amy Byergo, Angie Bowden, Tyler Forsee, Don Bormann. Ginny Zoellers, Director was also present.

The financials and minutes were reviewed. The Anchor Festival P & L was reviewed. It was noted that sponsorship was down. Entertainment for 2017 is being looked at. This year for the first time we will provide sound for all of the artists for the entire weekend. We should save money in the long run by doing this. G & R productions will provide sound for Sunday for free. We are now paying \$1500 for sound for Sunday. G & R will do the park and street for \$2600 for the whole weekend.

Amy Byergo gave a report on the Women's Network. Flyers for the Shop Hop were shared with the Board. The Flyers were created before the Chamber Sponsorship was approved. Next time it was suggested that the Women's Network provide a contract listing what the sponsor receives for their money. The Women's Network will have their Carry On event on October 17 at I.C. Billiards. The money raised will be used for scholarships.

Halloween trick or treating will take place after school on Halloween.

The Anchor City Cook Off is coming together.

The board discussed organizing a Christmas village on Singleton Street before the Tractor Parade on December 16. . Local not for profits will be invited as well as food trucks. Some trucks suggested were Lilly's Cantina, Ozark Mtn. Biscuit, Big Cheese, Sticky Pig. The Red Wagon Parade will be held on the First Saturday in December. The elf promotion will take place again this year.

RE: Heritage Hall community garden project

Heritage Hall Admin [hh@americareusa.net]

Sent: 9/23/2016 11:52 AM

To: ginny@centraliamochamber.com

Thanks for the feedback, I will reach out to Scott. Please add to the Oct agenda.

From: ginny@centraliamochamber.com [mailto:ginny@centraliamochamber.com]

Sent: Friday, September 23, 2016 1:46 PM

To: Heritage Hall Admin

Subject: RE: Heritage Hall community garden project

I think so and I also think Scott Stone and Lori can't think of her last name at the school should be included also.

If you want me to put it on the October agenda to discuss or if you want me to send something out just let me know.

Ginny

----- Original Message -----

Subject: Heritage Hall community garden project

From: "Heritage Hall Admin" <hh@americareusa.net>

Date: 9/23/16 11:11 am

To: "ginny@centraliamochamber.com" <ginny@centraliamochamber.com>, "tlevans@hubbell.com" <tlevans@hubbell.com>

Hey Ladies,

We have a huge back yard going to waste over here and are looking to fill it with a community garden. Would it be appropriate to approach the chamber with this proposal? Below are the very basic steps to getting started....

The following steps are adapted from the American Community Garden Association's guidelines for launching a successful community garden in your neighborhood.

1. Organize a Meeting Of Interested People

Determine whether a garden is really needed and wanted, what kind it should be (vegetable, flower, both, organic?), whom it will involve and who benefits. Invite neighbors, tenants, community organizations, gardening and horticultural societies, building superintendents (if it is at an apartment building)—in other words, anyone who is likely to be interested.

2. Form a Planning Committee

This group can be comprised of people who feel committed to the creation of the garden and have the time to devote to it, at least at this initial stage. Choose well-organized persons as garden coordinators Form committees to tackle specific tasks: funding and partnerships, youth activities, construction and communication.

3. Identify All Your Resources

Do a community asset assessment. What skills and resources already exist in the community that can aid in the garden's creation? Contact local municipal planners about possible sites, as well as horticultural societies and other local sources of information and assistance. Look within your community for people with experience in landscaping and gardening. In Toronto contact the Toronto Community Garden Network.

4. Approach A Sponsor

Some gardens "self-support" through membership dues, but for many, a sponsor is essential for donations of tools, seeds or money. Churches, schools, private businesses or parks and recreation departments are all possible supporters. One garden raised money by selling "square inches" at \$5 each to hundreds of sponsors.

5. Choose A Site

Consider the amount of daily sunshine (vegetables need at least six hours a day), availability of water, and soil testing for possible pollutants. Find out who owns the land. Can the gardeners get a lease agreement for at least three years? Will public liability insurance be necessary?

6. Prepare And Develop The Site

In most cases, the land will need considerable preparation for planting. Organize volunteer work crews to clean it, gather materials and decide on the design and plot arrangement.

7. Organize the Garden

Members must decide how many plots are available and how they will be assigned. Allow space for storing tools, making compost and don't forget the pathways between plots! Plant flowers or shrubs around the garden's edges to promote good will with non-gardening neighbors, passersby and municipal authorities.

8. Plan for Children

Consider creating a special garden just for kids—including them is essential. Children are not as interested in the size of the harvest but rather in the process of gardening. A separate area set aside for them allows them to explore the garden at their own speed.

9. Determine Rules and Put Them In Writing

The gardeners themselves devise the best ground rules. We are more willing to comply with rules that we have had a hand in creating. Ground rules help gardeners to know what is expected of them. Think of it as a code of behavior. Some examples of issues that are best dealt with by agreed upon rules are: dues, how will the money be used? . How are plots assigned? Will gardeners share tools, meet regularly, handle basic maintenance?

10. Help Members Keep In Touch with Each Other

Good communication ensures a strong community garden with active participation by all. Some ways to do this are: form a telephone tree, create an email list; install a rainproof bulletin board in the garden; have regular celebrations. Community gardens are all about creating and strengthening communities.

Amy Byergo, LNHA

Administrator

Heritage Hall

BILL NO.: _____

ORDINANCE NO.: _____

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE TO FIX THE COMPENSATION OF CERTAIN EMPLOYEES OF THE CITY OF CENTRALIA, MISSOURI.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1.

The compensation of certain employees of the City of Centralia, Missouri is hereby fixed and established by ordinance, as follows:

(A) The salary of Electric Foreman, Mark Mustain is set at Grade P, Step 7 of the adopted pay schedule.

SECTION 2.

The compensation of certain employees of the City of Centralia, Missouri is hereby fixed and established by ordinance, as follows:

(A) Timothy Kribbs is promoted from Police Corporal to Police Sergeant and is set at Grade K, Step 4 of the adopted pay schedule.

(B) Bradley Harris is promoted from Police Officer to Police Corporal, and is set at Grade I, Step 4 of the adopted pay schedule

SECTION 3. The compensation for the employees established in Section 1 of this ordinance shall be effective Monday, October 3, 2016 at 7:00 a.m.

SECTION 4. The compensation for the employees established in Section 2 of this ordinance shall be effective Monday, October 31, 2016 at 7:00 a.m.

SECTION 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

PASSED this 17th day of October, 2016.

Mayor, Tim Grenke

ATTEST:

City Clerk, Heather Russell

This ordinance approved by the Mayor this 17th day of October, 2016.

Mayor, Tim Grenke

ATTEST:

City Clerk, Heather Russell

BILL NO. _____

ORDINANCE NO. _____

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI TO ENTER INTO AN AGREEMENT WITH THOMPSON LAW CENTER, TO SERVE AS SPECIAL COUNSEL TO THE CITY OF CENTRALIA, MISSOURI TO HANDLE GENERAL LEGAL MATTERS IN THE ROLE OF TEMPORARY CITY ATTORNEY AS NEEDED FOR THE CITY OF CENTRALIA, MISSOURI AND SETTING THE RATE OF COMPENSATION FOR SAID SPECIAL LEGAL COUNSEL.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor of the City of Centralia, Missouri is hereby authorized to execute an agreement with Thompson Law Center of Columbia, Missouri to serve as special counsel to the City of Missouri to handle the assigned labor relations legal matters serving in the position of City Attorney in a temporary capacity as needed for the City of Centralia, Missouri until a full-time City Attorney is named by the Board of Aldermen for the City of Centralia, Missouri.

SECTION 2. The rate established for this service shall be Two Thousand Five Hundred Dollars and No Cents (\$2,500.00) per month for attorneys’ fees plus reasonable, documented expenses.

SECTION 3. The terms and conditions shall be as generally described in “Exhibit A” the attached document

SECTION 4. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 17th day of October, 2016.

Tim Grenke, Mayor

ATTEST:

Heather Russell, City Clerk

This ordinance approved by the Mayor this 17th day of October, 2016.

Tim Grenke, Mayor

ATTEST:

Heather Russell, City Clerk

Exhibit A

AGREEMENT TO PROVIDE INTERIM LEGAL SERVICES TO THE CITY OF CENTRALIA

SCOPE OF SERVICES

Thompson Law Center (hereinafter "TLC") will provide the following interim legal services on a monthly basis to the City of Centralia, Missouri (hereinafter "City").

- TLC will appear at all Regular, Special or Executive Board of Alderman Meetings to provide counsel and advice to the City.
- TLC will assist with, draft and review as needed, Agendas, Motions, Resolutions or Ordinances for each council meeting.
- TLC will communicate with and advise the Mayor, Board of Alderman and City Administrator from time to time about legal issues affecting the City.

TLC will provide additional legal services when requested by the City Administrator on an hourly billing arrangement. Such services could include but are not limited to the following:

- Attend Planning Commission or other Boards and Commissions meetings;
- Municipal Court Appeals;
- Municipal Code Review;
- Litigation Defense or Prosecution;
- Eminent Domain actions;
- Sunshine Law Requests or Questions;
- Election or Ballot questions;
- Review or Drafting of contracts, MOUs or other agreements;
- Economic Development Projects;
- Legal Opinions and Memoranda.

COMPENSATION

For the monthly services described, City will pay \$2,500.00, payable on the first business day of each month. TLC estimates that the monthly services will involve at least 25 hours of billable time.

Legal services provided hourly will be billed at TLC's standard hourly rates in quarter (1/4th) hour increments. Charles Thompson's hourly rate is \$125 and Randall Thompson's hourly rate is \$175. If hourly work involves travel, then travel will be billed at one-third (1/3rd) the standard hourly rate, \$40 and \$55 per hour respectively.

Charges for hourly services will be invoiced by TLC at the end of each month and payable 30 days from the date of invoice.

TERM

The term of this contract will be on a month to month basis during the term of the interim appointment.

INDEPENDENT CONTRACTOR

TLC agrees to perform legal services solely as an Independent Contractor. The parties agree that there is no actual or apparent agency, partnership, franchise, or relationship of employer and employee between them.

TLC is not entitled to participate in any City benefits, including, without limitation, health and retirement benefits. TLC is not entitled to any reimbursement or expenses other than as set forth in this proposal.

City is not liable for taxes, workers' compensation, unemployment insurance, employer's liability, FICA, Social Security or withholdings of any kind under this contract.

City of Centralia, Missouri

Thompson Law Center LLC

Tim Grenke, Mayor

Randall D Thompson

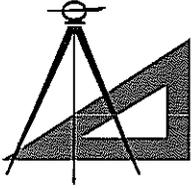
Attest:

Heather Russell, City Clerk

Charles L Thompson

MECO ENGINEERING COMPANY, INC.

CIVIL - STRUCTURAL - ELECTRICAL - MECHANICAL ENGINEERS AND LAND SURVEYORS



3120 Palmyra Road – Hannibal, Missouri 63401
Voice (573) 221-4048 – Fax (573) 221-4377
www.mecoengineering.com

October 12, 2016

493-001 P/E
493-002 C/E

City of Centralia
114 S. Rollins Street
Centralia, MO 65240

ATTN: Matt Harline
City Administrator

RE: Progress Invoice #8
Design Phase Sidewalk
Improvements Jefferson Street
And West Side of High School
Property MODOT TAP-9900 (599)

Dear Mr. Harline:

Enclosed please find copies of the Progress Invoice and supporting documents. Please sign copies of the Contractor's Pay Estimate No. 3 and the letter to the Missouri Department of Transportation forward their packet to them. Please place the Engineer's Invoice and Contractor's Pay Estimate with your Accounts Payable Department for payment of \$76,659.30. Retain your copy for file.

You should receive \$44,646.37 reimbursement from the Highway Department.

Very truly yours,

MECO Engineering Company, Inc.

Kimberly S. Laird
Kimberly S. Laird ^{DB}
Administrative Manager

KSL:ksl

COPY

October 12, 2016

Missouri Department of Transportation
PO Box 718
Jefferson City, MO 65102

ATTN: Jennifer Jones,
Transportation Planning Specialist

RE: Progress Invoice #8
Design Phase Sidewalk
Improvements Jefferson Street
And West Side of High School
Property MODOT TAP-9900 (599)

Dear Ms. Jones:

Enclosed is one (1) copy of Progress Invoice No. 8 and supporting documents on the project referenced. The City is requesting reimbursement of \$44,646.37.

Sincerely,

City of Centralia

Matt Harline
City Administrator

MH:ksl
Enc.

NOTE: I certify that costs billed are consistent with Federal cost principles, contract terms and the acceptability and progress of the consultant's work."

Local Agency (LPA) Name: City of Centralia
 Street 114 S. Rollins Street
 City Centralia State MO Zip Code 65240

Project Number 493-001 Design
 493-002 Construction Progress Invoice No. 8 Date: 10/12/2016
 Federal Project Number TAP-9900(599)
 Location Boone County
 Consultant MECO Engineering Company, Inc.
 Contractor

	Amount	Federal Funds 80%	Soft Match 0	Local Match 20%
Preliminary Engineering				
Contract Maximum				
Design Costs to Date	\$15,000.00	\$12,000.00		\$3,000.00
Amendment NO. 1	\$0.00			\$0.00
Survey				
Total	\$15,000.00	\$12,000.00		\$3,000.00

	Amount	Federal Funds 58.24%	Local Match 41.76%
Construction Engineering			
Contract Maximum			
Costs to date	\$13,230.00	\$12,710.94	\$5,308.09

	Amount	Federal Funds	Local Match
Construction			
Contractor Estimate	\$201,025.02	\$187,940.49	\$78,483.95
Change Order	\$973.49		
Total Due Contractor	\$201,998.51	\$187,940.49	\$78,483.95

	Amount	Federal Funds	Local Match
Work by Local Forces			
Costs to date	\$0.00	\$0.00	\$0.00

	Amount	Federal Funds	Local Match
Other Costs			
Right of Way Costs	\$0.00	\$0.00	\$0.00
Legal Costs	\$0.00	\$0.00	\$0.00
Utility Adjustments	\$0.00	\$0.00	\$0.00
Advertising	\$0.00	\$0.00	\$0.00
Other (list out)	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

Non-participating costs, etc. (list out separately)

Total Costs to Date	\$215,651.43	\$128,859.39	\$86,792.04
----------------------------	---------------------	---------------------	--------------------

Commission's Obligation	\$128,859.39
Less: Previous Payments Requested	\$84,213.02
Amount Due	\$44,646.37

OWNER'S COPY

LPA Consultant Services Invoice

INVOICE

Invoice Date:	10/12/2016
Invoice Number:	22305
Billing Period:	09/10/16 thru 09/16/16
Federal Project Number:	TAP-9900(599)

Section 1: Project Information

LPA Information

Local Agency (LPA) Name:	City of Centralia
LPA Address:	114 S. Rollins Street, Centralia, MO 65240
LPA Person of Responsible Charge:	Matt Harline, City Administrator
LPA Contact Phone:	573-682-2139
LPA Contact Email:	heather@centraliamo.org

Consultant Information

Consultant Firm Name:	MECO Engineering Company, Inc.
Consultant Contact Name:	Donald J. Jenkins, E.I.T.
Address 1:	3120 Palmyra Road
Address 2:	
City, State, Zip:	Hannibal, MO 63401
Phone Number:	573-593-5558
Contact Email:	djenkins@mecoengineering.com
Consultant Project No.:	493-001 Design Phase 493-002 Construction Phase

Project Information

Project Description:	Sidewalk Improvements Jefferson Street and West Side of High School Property
Project County:	Boone County
Federal Project Number:	TAP-9900(599)
LPA Project Number:	
PE Federal Obligation Date:	5/29/2015
Federal Funding Category(s):	TAP-9900(599)

Engineering Services Contract Information

ESC Execution Date:	5/29/2015
ESC Completion Date for PE Work Only:	2/16/2016
ESC Completion Date for CE Work Only:	Will be determined at a later date
Original ESC Contract Amount:	\$28,230.00
Supplemental No. 1 Amount:	
Supplemental No. ___ Amount:	
Supplemental No. ___ Amount:	
Maximum Amount for ESC:	\$28,230.00

LPA Consultant Services Invoice

INVOICE

Invoice Date:	10/12/16
Invoice Number:	22305
Billing Period:	09/10/16 thru 09/16/16
Federal Project Number:	TAP-9900(599)

Section 2: Billing Summary

Total Direct Salaries (see Section 3)		\$532.74	
Overhead	149.320%	795.49	
		<i>Subtotal 1</i>	\$1,328.23
Total Fixed Fee in Contract (Preliminary Design)	\$1,603.06		
Total Fixed Fee for this billing period		\$199.26	
Total Fixed Fee billed to date (including this period)	\$1,519.21		
		<i>Subtotal 2</i>	\$199.26
Total Direct Costs (see Section 3)		\$178.96	
		<i>Subtotal 3</i>	\$178.96
		<i>Total for this invoice</i>	\$1,706.45
		Less non-participating costs paid with local funds only	\$712.61
		Total Invoice less non-participating costs	\$993.83
TOTAL federal reimbursable amount (amount to be paid by MoDOT/FHWA 58.24%)			\$993.83
Previously Total Invoiced Amount	\$26,004.49		
Total Billed to Date (including this invoice)	\$27,710.94		
Previously Total Non-Participating Costs	\$7,595.48		
Total Non-Participating Costs Billed to Date	\$8,308.09		
Total Federal Reimbursable Amt to Date	\$19,402.84		

LPA Consultant Services Invoice

	INVOICE
Invoice Date:	10/12/16
Invoice Number:	22305
Billing Period:	09/10/16 thru 09/16/16
Federal Project Number:	TAP-9900(599)

Section 3: Project Cost Breakdown

DIRECT SALARIES

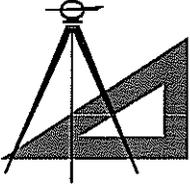
Task Description/Employee/Employee job Title	HOURS	RATE	AMOUNT
Const.Phase/ScottVogler/ SeniorPrinc.Engineer	0.50	\$55.78	\$27.89
Const.Phase/DonJenkins/StaffEngineer	12.00	\$23.75	\$285.00
Drafting/ClayBeasley/TechnicianII	8.50	\$21.10	\$179.35
Administrative/ChristieLuadzgers/Clerical	1.00	\$15.60	\$15.60
Administrative/KimLaird/Adm. Manager	1.00	\$24.90	\$24.90
Total Direct Salaries due this invoice			\$532.74

DIRECT COSTS-Sub-consultants & Other direct costs

Task Description/Sub-consultant firm name (**Denotes DBE Sub)	AMOUNT
Other Direct Costs	
Concret Mold Cylinders	\$4.00
P/E 09/16/16 Mileage 324.000 miles @ .54	\$174.96
Total Direct costs due this invoice	
	\$178.96

MECO ENGINEERING COMPANY, INC.

CIVIL - STRUCTURAL - ELECTRICAL - MECHANICAL ENGINEERS AND LAND SURVEYORS



3120 Palmyra Road – Hannibal, Missouri 63401
Voice (573) 221-4048 – Fax (573) 221-4377
www.mecoengineering.com

October 12, 2016

493-002
Invoice #22305

City of Centralia
114 S. Rollins Street
Centralia, MO 65240

ATTN: Matt Harline
City Administrator

RE: Progress Invoice #4
Construction Engineering Phase
Sidewalk Improvements
Jefferson Street and
West Side of High
School Property
MODOT TAP-9900 (599)

We herewith submit our invoice for engineering service performed.

2016 Direct Labor from 05-27-16 thru 09-16-16	\$ 4,062.38	
2016 Direct Overhead & General Adm. Overhead (149.32)	<u>\$ 6,065.94</u>	
	Subtotal	\$10,128.32
Fixed Fee 94.77% x \$1,603.06		\$ 1,519.21
Direct Expenses:		
Mileage	\$764.10	
Copies	\$ 19.31	
Concrete Mold Cylinders	\$ 22.00	
Engineering Surveys & Services (Mold Test)	<u>\$258.00</u>	
Total Direct Expenses		\$ 1,063.41
	Total	\$12,710.94
Less Previous Billed		<u>-11,004.49</u>
TOTAL AMOUNT DUE THIS INVOICE		\$ 1,706.45

Thank you,

MECO Engineering Company, Inc.
Federal ID #43-1368270

KSL:db

Project Detail Report

(Payroll Cost & Billable)

Order: Project

Current Period: 09/10/2016 — 09/16/2016

Project to Date: As of 09/16/2016

Meco Engineering

Page 1

Principal: — ZZZZZZZZ

Project Manager: — ZZZZZZZZ

Client: — ZZZZZZZZ

Project: 493-002 — 493-002

Project: 493-002 Centralia-ConstPhTAPSidewalkImpC+FF/LL-*

Principal: Not found

Project Manager: Jenkins, Don

Professional Services

Phase/Task/Employee	Current						PTD Total				
	Reg Hrs	OT Hrs	Reg Amt	OT Amt	Bill Hrs	Bill Amt	Hours	Payroll \$	Billable Hrs	Billable \$	
N/A Task File (for adding on the fly)											
11 Correspondence											
052100 Jenkins, Don	-	-	-	-	-	-	4.00	93.50	4.00	368.00	
12 Clerical											
060500 Laird, Kimberly S.	1.00	-	24.90	-	1.00	72.00	3.00	74.70	3.00	216.00	
063800 Luadzers, Christie	1.00	-	15.60	-	1.00	50.00	6.75	105.30	6.75	337.50	
Task 12 Subtotal:	2.00	-	40.50	-	2.00	122.00	9.75	180.00	9.75	553.50	
13 Phone Communications											
052100 Jenkins, Don	-	-	-	-	-	-	5.00	118.75	5.00	460.00	
14 Meeting Client Chargeable											
052100 Jenkins, Don	-	-	-	-	-	-	5.00	117.63	5.00	530.00	
091500 Vogler, Scott E.	-	-	-	-	-	-	1.00	53.78	1.00	140.00	
Task 14 Subtotal:	-	-	-	-	-	-	6.00	171.41	6.00	670.00	
16 Travel Time											
076560 Scheperle, Alan J.	-	-	-	-	-	-	2.50	68.75	2.50	240.00	
50 General Field Inspection											
052100 Jenkins, Don	-	-	-	-	-	-	38.50	914.39	38.50	3,542.00	
091500 Vogler, Scott E.	-	-	-	-	-	-	0.50	27.89	0.50	70.00	
Task 50 Subtotal:	-	-	-	-	-	-	39.00	942.28	39.00	3,612.00	
51 Resident Inspection											
006680 Beasley, Clayton B	8.00	-	168.80	-	8.00	672.00	30.00	633.00	30.00	2,476.00	
052100 Jenkins, Don	9.00	-	213.75	-	9.00	1,008.00	22.00	522.50	22.00	2,464.00	
076560 Scheperle, Alan J.	-	-	-	-	-	-	5.00	137.50	5.00	480.00	
Task 51 Subtotal:	17.00	-	382.55	-	17.00	1,680.00	57.00	1,293.00	57.00	5,420.00	
52 Shop Drawing Review											
006680 Beasley, Clayton B	-	-	-	-	-	-	5.00	105.50	5.00	410.00	
052100 Jenkins, Don	-	-	-	-	-	-	2.00	47.50	2.00	224.00	
Task 52 Subtotal:	-	-	-	-	-	-	7.00	153.00	7.00	634.00	
53 Project Coordination											
006680 Beasley, Clayton B	0.50	-	10.55	-	0.50	42.00	5.50	116.05	5.50	454.00	
052100 Jenkins, Don	3.00	-	71.25	-	3.00	336.00	13.00	308.76	13.00	1,336.00	
076560 Scheperle, Alan J.	-	-	-	-	-	-	1.50	41.25	1.50	144.00	
091500 Vogler, Scott E.	0.50	-	27.89	-	0.50	76.00	1.00	55.78	1.00	146.00	
Task 53 Subtotal:	4.00	-	109.69	-	4.00	454.00	21.00	521.84	21.00	2,080.00	
54 Start-Up											
052100 Jenkins, Don	-	-	-	-	-	-	9.50	225.64	9.50	874.00	
55 Record Info											

Project Detail Report

(Payroll Cost & Billable)

Meco Engineering

Page 2

Order: Project

Principal: — ZZZZZZZZ

Current Period: 09/10/2016 — 09/16/2016

Project Manager: — ZZZZZZZZ

Project to Date: As of 09/16/2016

Client: — ZZZZZZZZ

Project: 493-002 — 493-002

Project: 493-002 Centralia-ConstPhTAPSidewalkImpC+FF/LL-*

Principal: Not found

Project Manager: Jenkins, Don

Professional Services

Phase/Task/Employee	Current						PTD Total				
	Reg Hrs	OT Hrs	Reg Amt	OT Amt	Bill Hrs	Bill Amt	Hours	Payroll \$	Billable Hrs	Billable \$	
052100 Jenkins, Don	-	-	-	-	-	-	4.50	106.88	4.50	504.00	
57 Pay Estimates											
006680 Beasley, Clayton B	-	-	-	-	-	-	1.00	21.10	1.00	82.00	
052100 Jenkins, Don	-	-	-	-	-	-	7.00	166.25	7.00	704.00	
Task 57 Subtotal:	-	-	-	-	-	-	8.00	187.35	8.00	786.00	
Phase N/A Subtotal:	23.00	-	532.74	-	23.00	2,256.00	173.25	4,062.40	173.25	16,201.50	
Total Professional Services:	23.00	-	532.74	-	23.00	2256.00	173.25	4062.40	173.25	16201.50	

Miscellaneous Expenses & Non-Reimbursable Expenses

Phase/Task/Payee	Current Cost Amount	Current Billable Amount	PTD Cost Amount	PTD Billable Amount
Phase not found				
Category not found				
Concrete Cylinders	-	-	3.00	3.00
Concrete Mold Cylenders	-	-	15.00	15.00
Copies	-	-	19.31	19.31
Cylinder Molds	4.00	4.00	4.00	4.00
Engineering Surveys and Services	-	-	193.50	193.50
Engineering Surveys & Services	-	-	64.50	64.50
Mileage	174.96	174.96	764.10	764.10
Category Subtotal:	178.96	178.96	1,063.41	1,063.41
Phase Subtotal:	178.96	178.96	1,063.41	1,063.41
Total Miscellaneous/Non-RMB Expenses	178.96	178.96	1,063.41	1,063.41

Summary	Period	Total Contract	Billed	Received	AR	Payr Cost *DPE*OH	CNS Cost	RMB Cost	Non-RMB	Gross Profit
Invoice ID: 119	CUR		2,555	-	2,555	1,451	-	178	-	925
	YTD		11,004	2,475	8,528	11,070	-	1,063	-	-1,128
	PTD	13,230	11,004	2,475	8,528	11,070	-	1,063	-	-1,128

**APPLICATION AND CERTIFICATE FOR PAYMENT
(PAY ESTIMATE)**

Original 1 of 6
Page 1 of 3

PROJECT NO: 493-002 TAP 9900(599)
High School Sidewalk Project City of Centralia MO

CONTRACTOR: B & P Patterson LLC
OWNER: CITY OF CENTRALIA MO

APPLICATION NO: 3
APPLICATION DATE: 17-Oct-16
PERIOD FROM: Sept 8th - Oct 9th

ORIGINAL CONTRACT SUM: \$201,025.02
NET CHANGE BY CHANGE ORDERS: \$973.49
CONTRACT SUM TO DATE: \$201,998.51
TOTAL STORED TO DATE: -\$0.00
TOTAL COMPLETED TO DATE: \$187,940.49
TOTAL COMPLETED AND STORED TO DATE: \$187,940.49
LESS PREVIOUS CERTIFICATES OF PAYMENT: \$112,987.64
CURRENT PAYMENT DUE: \$74,952.85
CONTRACT TIME LIMIT DATE: November 3, 2016

ORDER NO.	DATE APPROVED	ADDITIONS	DEDUCTIONS
1	10/3/2016	\$973.49	
TOTALS		\$973.49	\$0.00

NET CHANGE BY CHANGE ORDERS: \$973.49

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

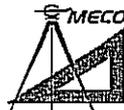
In accordance with the Contract Documents, based on site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED OF \$ 74,952.85

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

CONTRACTOR:
BY: Brian Patterson
DATE: 10-11-16

OWNER:
BY: _____

ENGINEER:
BY: [Signature]



MECO ENGINEERING COMPANY, INC.
ENGINEERS * SURVEYORS

2701 INDUSTRIAL DRIVE
JEFFERSON CITY, MO 65109

(573)893-5558

OWNER'S COPY

Pay Estimate No.1
TAP 9900(599) High School Sidewalk Project

Item No	Description	Contract		Unit Price	Total	In Place		\$ Installed		Total In Place	Left to	
		Quantity	Unit			Prev. Pay	App	This Period	This Pay App		Finish	Unit
1	Temporary Traffic Control	1	LS	\$ 2,000.00	\$ 2,000.00		0.75	0.10	\$200.00	\$1,700.00	0.15	LS
2	Mobilization	1	LS	\$ 14,000.00	\$ 14,000.00		0.75	0.25	\$3,500.00	\$14,000.00	0.0	LS
3	Temporary Construction Signs	176	SF	\$ 8.00	\$ 1,408.00		176	0	\$0.00	\$1,408.00	0.0	SF
4	Permanent Signs	80.6	SF	\$ 36.70	\$ 2,958.02		0	0	\$0.00	\$0.00	80.6	SF
5	Temporary Ditch and Inlet Checks	1	LS	\$ 600.00	\$ 600.00		1	0	\$0.00	\$600.00	0.0	LS
6	Removal of Improvements	1	LS	\$ 5,500.00	\$ 5,500.00		0.75	0.25	\$1,375.00	\$5,500.00	0.0	LS
7	Clearing and Grubbing (Sidewalk)	0.2	Acre	\$ 11,000.00	\$ 2,200.00		0.1	0.1	\$1,100.00	\$2,200.00	0.0	Acre
8	Unsuitable Material Excavation	40	CY	\$ 40.00	\$ 1,600.00		10	0	\$0.00	\$400.00	30.0	CY
9	Rock Backfill in Unsuitable Area	40	CY	\$ 50.00	\$ 2,000.00		10	0	\$0.00	\$500.00	30.0	CY
10	Linear Grading Class 1	22.4	STA	\$ 750.00	\$ 16,800.00	14.23	8.17	\$6,127.50	\$16,800.00	0.00	0.00	STA
11	Subgrade Compaction (sidewalk)	22.4	STA	\$ 300.00	\$ 6,720.00	14.23	8.17	\$2,451.00	\$6,720.00	0.00	0.00	STA
12	Subgrade Compaction (Driveway)	97	SY	\$ 10.00	\$ 970.00		28	69	\$690.00	\$970.00	0.0	SY
13	4" Type 5 Aggregate Base	97	SY	\$ 10.00	\$ 970.00		28	69	\$690.00	\$970.00	0.0	SY
14	4" PCC Concrete sidewalk	1204	SY	\$ 40.00	\$ 48,160.00		770	434	\$17,360.00	\$48,160.00	0.0	SY
15	6" PCC Concrete sidewalk	75	SY	\$ 55.00	\$ 4,125.00		12	63	\$3,465.00	\$4,125.00	0.0	SY
16	ADA Sidewalk Ramp	36	SY	\$ 85.00	\$ 3,060.00		20	16	\$1,360.00	\$3,060.00	0.0	SY
17	ADA Truncated Dome Plate	100	SY	\$ 22.00	\$ 2,200.00		60	40	\$880.00	\$2,200.00	0.0	SY
18	Pedestrian Barrier	62	LF	\$ 105.00	\$ 6,510.00		0	62	\$6,510.00	\$6,510.00	0.0	LF
19	Type "A" Curb and Gutter Including 4" Type 5 Aggregate Base	83	LF	\$ 35.00	\$ 2,905.00		50	33	\$1,155.00	\$2,905.00	0.0	LF
20	12" Inlet	1	EA	\$ 2,000.00	\$ 2,000.00		0	1	\$2,000.00	\$2,000.00	0.0	EA
21	24" Inlet	3	EA	\$ 2,000.00	\$ 6,000.00		2	1	\$2,000.00	\$6,000.00	0.0	EA
22	30" Inlet	1	EA	\$ 2,500.00	\$ 2,500.00		0	1	\$2,500.00	\$2,500.00	0.0	EA
23	12" HDPE in place	11	LF	\$ 75.00	\$ 825.00		0	11	\$825.00	\$825.00	0.0	LF
24	18" HDPE in place	249	LF	\$ 32.00	\$ 7,968.00		249	0	\$0.00	\$7,968.00	0.0	LF
25	24" HDPE in place	692	LF	\$ 38.00	\$ 26,296.00		60	632	\$24,016.00	\$26,296.00	0.0	LF
26	24" HDPE Flared End	1	EA	\$ 400.00	\$ 400.00		0	1	\$400.00	\$400.00	0.0	EA
27	Full Depth Granular	88	LF	\$ 10.00	\$ 880.00		0	88	\$880.00	\$880.00	0.0	LF
28	Asphalt Repair	88	LF	\$ 25.00	\$ 2,200.00		0	0	\$0.00	\$0.00	88.0	LF
29	Concrete Driveway Approach	97	SY	\$ 80.00	\$ 7,760.00		28	69	\$5,520.00	\$7,760.00	0.0	SY
30	3" thk Aggregate Surface	82	SY	\$ 5.00	\$ 410.00		0	82	\$410.00	\$410.00	0.0	SY
31	Concrete Box Culvert	1	EA	\$ 13,200.00	\$ 13,200.00		1	0	\$0.00	\$13,200.00	0.0	EA
32	Street Crosswalk Marking	2	EA	\$ 300.00	\$ 600.00		0	0	\$0.00	\$0.00	2.0	EA
33	Mid-Block Crosswalk Marking	2	EA	\$ 1,000.00	\$ 2,000.00		0	0	\$0.00	\$0.00	2.0	EA
34	6" Thk Rip Rap w/ Filter Cloth	30	SY	\$ 50.00	\$ 1,500.00		0	0	\$0.00	\$0.00	30.0	SY
35	Fertilize, Seeding, and Mulching	0.6	Acre	\$ 3,000.00	\$ 1,800.00		0	0	\$0.00	\$0.00	0.6	Acre
36	Reestablishing Downspout Connection to Stormsewer System	1	EA	\$ 501.17	\$ 501.17		0	1.00	\$501.17	\$501.17	0.0	EA
37	Adjusting Utility Lid	3	EA	\$ 157.44	\$ 472.32		0	3	\$472.32	\$472.32	0.0	EA

Contract Total \$ 201,998.51

\$86,387.99 \$187,940.49



BRIAN PATTERSON • P.O. Box 307 • Linn, MO 65051
Call: 573-690-1249 • Home/Office: 573-897-0729 • Fax: 573-897-5701

September 9, 2016

MECO Engineering Company, Inc.
2701 Industrial Dr.
Jefferson City, MO 65109
ATTN: Mr. Don Jenkins

Re: Centralia High School Sidewalk
MoDOT Project No. TAP-9900 (509)

Dear Mr. Jenkins:

Per your request the following is a breakdown of costs associated with the downspout connections on the above mentioned project.

Labor (2 Laborers x 3 hours)	\$273.91
Material	\$160.00
Subtotal:	\$433.91
Overhead 10%	\$43.39
Profit 5%	\$23.87
TOTAL:	\$501.17

Please feel free to contact me with any questions or concerns. I can be reached by email at pattersonllc@hotmail.com or by cell phone at (573) 694-1249.

Sincerely,

Brian Patterson, Owner



BRIAN PATTERSON • P.O. Box 307 • Linn, MO 65051
Cell: 573-690-1249 • Home/Office: 573-897-0729 • Fax: 573-897-5701

September 20 2016

MECO Engineering Company, Inc.
2701 Industrial Dr.
Jefferson City, MO 65109
ATTN: Mr. Don Jenkins

Re: Centralia High School Sidewalk
MoDOT Project No. TAP-9900 (S09)

Dear Mr. Jenkins:

Per your request the following is a breakdown of costs associated with the gas valve adjustment on the above mentioned project. The price listed is per each occurrence.

Labor (2 Laborers x 1 hours)	\$91.31
Equipment (Misc. tool/blade)	\$45.00
Subtotal:	\$136.31
Overhead 10%	\$13.63
Profit 5%	\$7.50
TOTAL:	\$157.44 per each

Please feel free to contact me with any questions or concerns. I can be reached by email at pattersonllc@hotmail.com or by cell phone at (573) 694-1249.

Sincerely,

Brian Patterson, Owner

BILL NO. _____

ORDINANCE NO. _____

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF CENTRALIA, MISSOURI TO ENTER INTO AN AGREEMENT WITH CENTURYLINK SALES SOLUTIONS, INC OF MANSFIELD, OHIO TO PURCHASE OF AN AVAYA IP OFFICE PHONE SYSTEM AND FOR SUCH TECHNICAL SUPPORT AS DESCRIBED IN THE AGREEMENT.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor of the City of Centralia, Missouri are hereby authorized to execute a product services agreement with CenturyLink Sales Solutions of Mansfield, Ohio for the purchase, installation and first year maintenance of an Avaya IP Office.

SECTION 2. The initial price for the Avaya IP Office phone system, installation and equipment coverage is Seven Thousand Seven Hundred Ninety-Six Dollars and Forty-three Cents (\$7,796.43) with annual recurring equipment coverage cost of Three Hundred Fifty-One Dollars and Eighteen Cents. (\$351.18).

SECTION 3. The terms and conditions shall be as generally described in “Exhibit A” the attached document

SECTION 4. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 17th day of October, 2016.

Tim Grenke, Mayor

ATTEST:

Heather Russell, City Clerk

This ordinance approved by the Mayor this 17th day of October, 2016.

Tim Grenke, Mayor

ATTEST:

Heather Russell, City Clerk

Exhibit A

Contract No. 160802640658

Products and Services Agreement

This Products and Services Agreement ("Agreement") between CENTURYLINK SALES SOLUTIONS, INC., as contracting agent on behalf of the applicable affiliated entities providing the Products and Services ("CenturyLink") and City of Centralia, MO ("Customer") sets forth the terms and conditions for CenturyLink's provision of those Products and Services to Customer. Electronic signatures on this Agreement will be accepted only in the form and manner prescribed by CenturyLink.

1. **PRODUCTS.** CenturyLink will sell to Customer the Products listed on the Products List, attached and incorporated by this reference.
2. **SERVICES.** CenturyLink will sell to Customer the Services listed on the Services List, attached and incorporated by this reference.
3. **TERM.** This Agreement is effective on the date all parties have signed below ("Effective Date") and continues for the longest Order Term listed on the Services List.
4. **PURCHASE ORDERS.** This Agreement controls over any Customer-issued purchase order, and any terms or conditions contained in a Customer-issued purchase order or other Customer ordering document will have no force or effect.
5. **UNIFORM RESOURCE LOCATORS (URLS).** References to URLs in this Agreement include any successor URLs designated by CenturyLink.
6. **ENTITY.** For an interim period until all work is completed to update systems and platforms related to the combination of EMBARQ and CenturyTel, and the acquisition of Qwest, the names EMBARQ and CenturyTel may be used in association with the products and services provided by CenturyLink in this Agreement and Qwest products and services will be sold under a separate agreement.

DECLINE: Customer and CenturyLink acknowledge that CenturyLink offered Customer CenturyLink™ CenturionSM Maintenance Service to support the Products and Customer declined.

CUSTOMER INITIALS _____ CENTURYLINK INITIALS _____

AGREED:

CENTURYLINK SALES SOLUTIONS, INC.

City of Centralia, MO

By: _____
Printed: _____
Title: _____
Date: _____

By: _____
Printed: _____
Title: _____
Date: _____

Address for Notices: Sales Administration
665 Lexington Avenue
Mailstop: OHMANB0107
Mansfield, OH 44907

Customer Address: 114 S ROLLINS ST
CENTRALIA, MO 65240

And if related to a dispute to:
CenturyLink
Attn: Legal Department
1801 California Street, #900
Denver, CO 80202
Fax: (888) 778-0054

Address
for Notices
(if different
from
above):

Sales Rep: Lynn Zinsser
Sales Rep Phone: (314) 628-7637

PRODUCTS LIST

1. **PRODUCTS.** CenturyLink will provide to Customer those Products identified in the CenturyLink Price Quotes, attached and incorporated by this reference (each, a "Price Quote"). The entity providing Products to Customer is the applicable CenturyLink local operating company supporting Customer's location. Customer can also locate the name of any CenturyLink local operating company by searching for a NPA-NXX in the first column of the list at http://www.centurylink.com/tariffs/NPANXX_Entity.pdf. The NPA-NXX is a number consisting of an Area Code plus the first three digits of the telephone number. CenturyLink sells Products under the Standard Terms and Conditions for Communications Services and the Equipment Sales Product Annex, and other applicable annexes based on Customer's selection of specific Products and Services, all as posted at http://about.centurylink.com/legal/rates_conditions.html.

CenturyLink Price Quote Number(s): 16-014884

2. **PRICING.**

- 2.1 **Per Unit Price.** CenturyLink will charge Customer the per unit price listed for each Product described in each Price Quote.
- 2.2 **Non-recurring Charges ("NRCs") or Non-recurring Rates ("NRRs").** CenturyLink will charge Customer the NRCs or NRRs listed on each Price Quote, including charges related to CenturyLink labor and shipping of the Products to Customer. For purposes of this Agreement, NRCs and NRRs have the same meaning and may be used interchangeably.
- 2.3 **Additional Charges.** Rates do not include applicable local, state, or federal taxes or surcharges that CenturyLink may bill Customer related to the Products.
- 2.4 **Additional Payment Requirements.** CenturyLink reserves the right to require Customer's payment of the amounts listed above as described below:

Down Payment Due	0.00%
Amount Due Upon Delivery of Products	0.00%
Amount Due Upon Customer Acceptance of Products	100.00%

SERVICES LIST

1. **SERVICES.** CenturyLink will provide to Customer those Services identified in the CenturyLink Price Quotes, attached and incorporated by this reference (each, a "Price Quote"). The name of the CenturyLink company providing Services to Customer is listed on each Price Quote. Customer can also locate the name of any CenturyLink local operating company by searching for a NPA-NXX in the first column of the list at http://www.centurylink.com/tariffs/NPANXX_Entity.pdf. The NPA-NXX is a number consisting of an Area Code plus the first three digits of the telephone number. Services are purchased on either a month-to-month basis or for a specific term for the particular Service ordered (each, an "Order Term"), as listed in each Price Quote. Each Order Term begins on the later of the first day of the first billing month after the Effective Date or the date that CenturyLink installs and makes that Service available to Customer. If Customer continues to receive a Service after expiration of the Service's applicable Order Term, CenturyLink will provide that Service on a month-to-month basis at its then-current list pricing and then-current terms and conditions, unless otherwise provided in the service-specific terms and conditions. CenturyLink will make the Services available only after its compliance with any state-specific regulatory filing requirements.

CenturyLink Price Quote Number(s): 16-014884

2. **PRICING.**
 - 2.1 **Monthly Recurring Charges ("MRCs") or Monthly Recurring Rates ("MRRs").** CenturyLink will charge Customer the MRCs or MRRs for the Services described in each Price Quote. For purposes of this Agreement, MRCs and MRRs have the same meaning and may be used interchangeably.
 - 2.2 **Non-recurring Charges ("NRC") or Non-recurring Rates ("NRRs").** CenturyLink will charge Customer NRCs or NRRs related to the Services described in each Price Quote. For purposes of this Agreement, NRCs and NRRs have the same meaning and may be used interchangeably.
 - 2.3 **Additional Charges.** Rates do not include applicable local, state, or federal taxes, fees, or surcharges that CenturyLink may bill Customer.
 - 2.4 **Additional Payment Requirements.** If Customer is not able to establish a satisfactory credit rating with CenturyLink, CenturyLink, in its sole discretion, may require Customer to submit a deposit or make an advance payment in connection with obtaining or maintaining the Services.
3. **TERMS AND CONDITIONS.** CenturyLink provides Services under the applicable terms and conditions listed and incorporated by reference on each Price Quote. Except for Services provided under Tariffs or Local Terms of Service, in the event of any inconsistencies or conflicts between this Agreement and the applicable terms and conditions, this Agreement will take precedence. CenturyLink may modify its Tariffs or Local Terms of Service from time to time.
4. **TERMINATION.** If Customer gives notice of cancellation or termination, disconnects any portion of a Service or otherwise breaches this Agreement resulting in the termination of a Service prior to the end of the applicable Order Term, termination liability will apply as calculated and set forth in the applicable terms and conditions listed and incorporated by reference on each Price Quote. If no termination liability is specified for Services in these terms and conditions, Customer will be liable for 50% of the monthly payments that would otherwise remain in the applicable Order Term.
5. **RELATED PRODUCT PURCHASES.** Customer may purchase Products related to the Services at the CenturyLink then-current list pricing and subject to the then-current Standard Terms and Conditions for Communications Services, the Equipment Sales Product Annex, and other applicable annexes based on Customer's selection of Products, all as posted to http://about.centurylink.com/legal/rates_conditions.html.



Customer Legal Name:	Centralia Police Department
Customer Billing Name:	Centralia Police Department
Site Address 1:	114 S ROLLINS ST
Site Address 2:	
City:	CENTRALIA
State:	MO
Zip:	65240
Contact Name:	Bob Bias
Phone Number:	573-682-2131
E-Mail:	rbias@centraliapd.org
Account Manager / Sales ID:	Lynn Zinsser
Account Manager E-mail:	Lynn.Zinsser@centurylink.com
Sales Engineer Name:	Kevin Webb
Sales Engineer E-Mail:	kevin.c.webb@centurylink.com
Quote Number:	16-014884



JCW Pricing Tool 6.32

Quote Number# 16-014884

Account Manager: Lynn Zinsser

Centurion Maintenance

Coverage: Standard
 Contract Term: 12

Customer Legal Name: Centralia Police Department Customer Billing Name: Centralia Police Department Customer Address: 114 S ROLLINS ST , CENTRALIA, MO 65240 Date Prepared: October 5, 2016 Quote Expires: December 4, 2016 Quote Number: 16-014884							
QTY	Item	Total Non-Recurring Price	Annual Price - Year 1	Annual Price - Year 2+	Total Annual Price - Y1	Total Annual Price - Y2+	Total Term Price
	CPE - (Includes Shipping and Misc costs)	\$ 4,965.76			\$ 351.18	\$ -	\$ 351.18
	Labor	\$ 2,196.74					
	On-Site Tech		\$ -	\$ -			
	Vendor Support	\$ 282.75	\$ -	\$ -			
Total Prices		\$ 7,445.25	\$ -	\$ -	\$ 351.18	\$ -	\$ 351.18

Prices shown on this page represent recurring and nonrecurring charges for items as described. These prices do not include recurring or nonrecurring charges for taxes, duties, tariffs, or telecommunication services.



CenturyLink

Customer Legal Name: Centralia Police Department
 Customer Billing Name: Centralia Police Department
 114 S ROLLINS ST
 CENTRALIA
 MO , 65240
 Quote-Build #: 16-014884-NIBS

Valid Until December 4, 2016

Description of Work to be Performed:

Equipment pricing shown is based upon direct sale accompanied by new Centurion Maintenance contract on same. See Vendor Support Tab for Additional Pricing

Part Number	Description	Quantity	Unit Price	Extended Price
-	-	-	\$ -	\$ -
185446	AVAYA COMMUNICATIONS SOLUTION	1	\$ -	\$ -
370570	IP OFFICE SMB MODEL	1	\$ -	\$ -
275632	IP OFFICE R9+ ESSENTIAL EDITION ADD 2CH ADI LIC:CU	1	\$ 157.98	\$ 157.98
339096	IP OFFICE R9.1 ESSENTIAL EDITION ADI LIC:DS	1	\$ 201.96	\$ 201.96
700213440	IP OFFICE ISDN CABLE RJ45/RJ45 3M RED	8	\$ 1.93	\$ 15.44
700289770	POWER CORD 18AWG 10.Amp AC US/NORTH AMERICA	4	\$ 7.26	\$ 29.04
700356447	1151C1 DCP PHONE POWER UNIT WITH CAT5 CABLE	3	\$ 27.20	\$ 81.60
700417330	IP OFFICE IP500 EXTENSION CARD DIGITAL STATION 8	1	\$ 221.09	\$ 221.09
700430150	IP OFFICE IP500 WALL MOUNTING KIT	1	\$ 15.69	\$ 15.69
700476005	IP OFFICE 500 VERSION 2 CONTROL UNIT	1	\$ 261.25	\$ 261.25
700479710	IP OFFICE IP500 V2 SYSTEM SD CARD MU-LAW	1	\$ 20.28	\$ 20.28
700480643	BUTTON MODULE 12 BUTTON	3	\$ 70.08	\$ 210.24
700504556	IP OFFICE IP500 V2 COMBO CARD ATM V2	2	\$ 241.36	\$ 482.72
700504842	9508 TELSET FOR IPO ICON ONLY	1	\$ 264.18	\$ 264.18
700510913	9508 TELSET FOR IP OFFICE ICON 4 PACK	4	\$ 617.74	\$ 2,470.96
-	-	-	\$ -	\$ -
2200-16200-001-RF	Polycom Soundstation2	1	\$ 250.00	\$ 250.00
AT1507EV-GY	CAT 5E VIP 7FT GRY	20	\$ 3.39	\$ 67.80
AT55B-12PT	12PT MINI PTCH PNL T568B (66M50 Ttype)	3	\$ 68.34	\$ 205.02
-	-	-	\$ -	\$ -
Parts				\$ 4,955.25
Miscellaneous				\$ -
Shipping				\$ 10.51
Parts Subtotal				\$ 4,965.76
Labor				\$ 2,196.74
Vendor Support (See Vsupport Tab for Details).....				\$ 282.75
TOTAL PRICE				\$ 7,445.25

All Products listed on this Quote are governed by the Standard Terms and Conditions for Communications Services and the Equipment Sales Product Annex, both posted to http://about.centurylink.com/legal/rates_conditions.html

-	-	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$
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Centurion Type	Standard
months	12
Hide show best value	TRUE
Min active	FALSE



CENTURYLINK
CenturyLink Centurion Maintenance

Customer Legal Name: Centralia Police Department
 Customer Billing Name: Centralia Police Department
114 S ROLLINS ST
CENTRALIA
MO , 65240
 Quote-Build #: 16-014884-NIBS

See Vendor Support Tab for additional Support Costs

Valid Until December 4, 2016
 Contract Term: 12 Months

All Services listed on this Quote are governed by the Standard Terms and Conditions for Communications Services and the CenturyLink™ Centurion Maintenance Service Annex, both posted to http://about.centurylink.com/legal/rates_conditions.html.

Engineer Selected

Part Number	Description	Quantity	Annual Standard Rate		Annual Extended Rate						
			Unit	Total	Unit	Total					
-	-	-	\$	-	\$	-	\$	-	\$	-	
185446	AVAYA COMMUNICATIONS SOLUTION	1	\$	332.43	\$	332.43	\$	398.91	\$	398.91	
370570	IP OFFICE SMB MODEL	1	\$	-	\$	-	\$	-	\$	-	
275632	IP OFFICE R9+ ESSENTIAL EDITION ADD 2CH ADI LIC:CU	1	\$	-	\$	-	\$	-	\$	-	
339096	IP OFFICE R9.1 ESSENTIAL EDITION ADI LIC:DS	1	\$	-	\$	-	\$	-	\$	-	
700213440	IP OFFICE ISDN CABLE RJ45/RJ45 3M RED	8	\$	-	\$	-	\$	-	\$	-	
700289770	POWER CORD 18AWG 10 Amp AC US/NORTH AMERICA	4	\$	-	\$	-	\$	-	\$	-	
700356447	1151C1 DCP PHONE POWER UNIT WITH CAT5 CABLE	3	\$	-	\$	-	\$	-	\$	-	
700417330	IP OFFICE IP500 EXTENSION CARD DIGITAL STATION 8	1	\$	-	\$	-	\$	-	\$	-	
700430150	IP OFFICE IP500 WALL MOUNTING KIT	1	\$	-	\$	-	\$	-	\$	-	
700476005	IP OFFICE 500 VERSION 2 CONTROL UNIT	1	\$	-	\$	-	\$	-	\$	-	
700479710	IP OFFICE IP500 V2 SYSTEM SD CARD MU-LAW	1	\$	-	\$	-	\$	-	\$	-	
700480643	BUTTON MODULE 12 BUTTON	3	\$	-	\$	-	\$	-	\$	-	
700504556	IP OFFICE IP500 V2 COMBO CARD ATM V2	2	\$	-	\$	-	\$	-	\$	-	
700504842	9508 TELSET FOR IPO ICON ONLY	1	\$	-	\$	-	\$	-	\$	-	
700510913	9508 TELSET FOR IP OFFICE ICON 4 PACK	4	\$	-	\$	-	\$	-	\$	-	
-	-	-	\$	-	\$	-	\$	-	\$	-	
2200-16200-001-RF	Polvcom Soundstation2	1	\$	18.75	\$	18.75	\$	22.50	\$	22.50	
-	-	-	\$	-	\$	-	\$	-	\$	-	
-	-	-	\$	-	\$	-	\$	-	\$	-	
-	-	-	\$	-	\$	-	\$	-	\$	-	

SUBTOTAL: ANNUAL RECURRING EQUIPMENT COVERAGE.....	\$	351.18
SUBTOTAL: ANNUAL ON SITE TECHNICIAN COVERAGE.....	\$	-
TOTAL ANNUAL RECURRING COVERAGE CHARGES	\$	351.18
TOTAL <u>CONTRACT TERM</u> RECURRING COVERAGE CHARGES	\$	351.18

\$	421.41		
\$	-		
\$	421.41		
\$	421.41		

-	-	-	NRR	-	\$	-	\$	-	\$	-
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Price Sheet Vendor Support

Customer: Centralia Police Department

114 S ROLLINS ST

CENTRALIA

MO

65240

Quote-Build#: 16-014884-NIBS

Pricing is Valid Until:

December 4, 2016

Description of Work
to be Performed:

Equipment pricing shown is based upon direct sale accompanied by new Centurion Maintenance contract on same.

Part Number	Description	Quantity	Type	(Only if MRR)		Sale Price	
				Term Years	MRR	Unit Price	Extended Price
271638T	IPO TOKEN CO-DEL REM TECH SUPT 8X5 APR NBD-IP500 V2 1YPP	1	NRR	-	\$ -	\$ 282.75	\$ 282.75
		-	NRR	-	\$ -	\$ -	\$ -
		-	NRR	-	\$ -	\$ -	\$ -
		-	NRR	-	\$ -	\$ -	\$ -
		-	NRR	-	\$ -	\$ -	\$ -
		-	NRR	-	\$ -	\$ -	\$ -
		-	NRR	-	\$ -	\$ -	\$ -
		-	NRR	-	\$ -	\$ -	\$ -
		-	NRR	-	\$ -	\$ -	\$ -
		-	NRR	-	\$ -	\$ -	\$ -
TOTAL Annual MRR						\$ -	
TOTAL Term MRR						\$ -	
TOTAL PRICE NRR							\$ 282.75

All Services listed on this Quote are governed by the Standard Terms and Conditions for Communications Services and the CenturyLink® Centurion Maintenance Service Annex, both posted to http://about.centurylink.com/legal/rates_conditions.html.



Customer Notes / Project Description

Install IP Office with 17 digital sets, 8 analog trunks, 4-port imbedded voice mail

Quote assumes existing wiring will be re-used

Quote does not include on-site user training. One web-based training session included

Quote includes voice mail for all users

Quote includes basic auto-attendant

Notes

Internal Project Notes

Scope of Work - Centralia PD and City Hall



Project Description

Install IP Office with 17 digital sets, 8 analog trunks, 4-port imbedded voice mail
Quote assumes existing wiring will be re-used
Quote does not include on-site user training. One web-based training session included

Quote includes voice mail for all users
Quote includes basic auto-attendant

CenturyLink does not supply radio interface equipment.

CenturyLink Responsibility:

1. In conjunction with the customer, gather existing data and voice infrastructure information via the Site survey process. (Where applicable)
 - a. Site addresses
 - b. Physical and logical network topology (LAN, WAN, WLAN, PSTN) configurations
 - c. Quality of Service, VLANS, Security, etc.
 - d. Existing fault tolerance and redundancy
 - e. Identify existing legacy platforms
 - f. Identify applicable 3rd party application requirements.
 - g. Collect & review floor plans received from customer.
2. Document all network/applications risks/gaps, and ensure that the customer is made aware of risks/gaps.
3. Provide a single point of contact ("CenturyLink Project Manager") for all issues relating to the implementation services.
4. All final project documentation has been given to the customer contact. This includes, but not limited to final system layout, network drawings, service numbers, CenturyLink contact information, training rosters, IP addresses, and server configurations.
5. Provide customer with CenturyLink's specifications relating to the environmental requirements of the site (including but not limited to power supplies, air conditioning, and physical location, temperature, electrical, humidity, air filtering).
6. All equipment and applications as defined in this scope of work and the sales contract are working per vendor and industry standards. This also includes any additions or deletions for Job Change Order (JCO) activity.

Customer Responsibility:

1. Provide an adequate environment (room, power, light & temperature) for equipment per CenturyLink / Manufacturer's specifications. (See attachments)
2. Supply the workplace policies and environmental conditions in effect at the customer site(s).
3. Determine and allocate a safe, secure, and appropriate environment for storing the received equipment until onsite implementation and deployment.
4. Provide accurate cable and equipment records. Defective, non-standard or improperly installed cabling will not be used. Any corrective work (by CenturyLink) required to make the solution function properly will be billed on a time and material basis to the customer.
5. Provide location and WLAN access and information to CenturyLink in order for CenturyLink to assess WLAN environment relative to the proposed solution and associated applications.
6. Satisfactorily address WLAN assessment findings prior to implementation and sign off that the WLAN environment is acceptable.
7. Provide current protocol addressing scheme and current network diagram if applicable.
8. Gather and provide to CenturyLink all necessary and applicable network documentation, network access and information required for CenturyLink to provide a network, application and operational readiness analysis.
9. When requested by CenturyLink, provide current customer site building layouts, including the floor plans, location of cables, cable records and power sources.
10. Provide information and documentation required by CenturyLink within the specified timeframe agreed upon by CenturyLink and customer.
11. Provide a safe working environment.
12. Provide working hour access to customer owned facilities
13. Any Telco demarcation extension; unless documented in this Scope of Work.
14. Notify CenturyLink of any hardware and/or software upgrades or any other scheduled implementation activities within the customer's network at least ten (10) business days prior to and during the scheduled installation.
15. Suspend customer moves, adds, and changes (5) working days prior to installation date.
16. Provide remote access to equipment via either VPN or dial-up line.
17. Designate a single point of contact to whom all CenturyLink communications may be addressed and who has authority to act on all aspects of the services for approval of all Job Change Orders/Notices. Designate a backup when the customer contact is not available who has the authority to act on all aspects of the services in the absence of the primary contact.
18. Designate a facilities resource to expedite access to areas deemed secure.
19. With CenturyLink, review system requirements relative to bill of materials, scope of work, project implementation plan, and business and technical objectives.
20. Satisfactorily address identified network, application and operational readiness risks or gaps as identified by the CenturyLink team. Failure to address issues by date specified may result in project delay and additional time and materials billing.
21. Participate in implementation plan review and ensure customer assigned responsibilities are assigned and prioritized with the appropriate resources.
22. Identify internal resources to participate in system acceptance testing when necessary.
23. Sign off on test plan and acceptance criteria

24. Collaborate with CenturyLink to develop staff training plan. Sign off that the Staff training plan is acceptable; deviations will result in additional billing on a time and material basis. Insure all personnel attend training as outlined in the training plan.
25. Customer is responsible for all returns to their current leasing companies
26. Racking and stacking of equipment.
27. Installation of UPS system
28. Operation and maintenance of any and all equipment, not specified in an CenturyLink maintenance agreement, will be the customer's responsibility.

Change Management Policy:

Changes to the scope or deliverables of this project will not be made without review and written approval by CenturyLink. All changes to scope or price will only be accepted through a change order. Requests for such changes may be initiated by the customer or CenturyLink.

Change Management Procedures

A change order must be documented by the requesting party, including the following:

- Description of the change
- Reason for the change

Anticipated effect the change will have on the scope of work, resources and delivery schedule.

The designated Project Manager, Sr. Project Manager or Program Manager of the requesting party will review the proposed change with his/her counterpart(s). All parties will evaluate and negotiate in good faith the changes to be made and the additional charges or billing arrangements, if any, to implement them.

Upon execution, the approved Change Order will be incorporated into, and made a part of, this Statement of Work and any previously approved pertinent Change Orders. Project manager is responsible for documenting any such changes.

Change Management Precedence

Whenever there is a conflict between the terms and conditions set forth in an approved Change Order and the original scope of work represented by this Statement of Work and other previously incorporated Change Orders, the terms and conditions of the most recently approved Change Order will prevail.

Restocking Fee

Order Cancellation or Return of Equipment. In CenturyLink's sole discretion, Equipment may be returned by Customer with prior approval and specific shipping instructions from CenturyLink, and must be in original manufacturer's boxes or packaging for CenturyLink to accept the return. In addition to all other applicable charges, Customer will pay CenturyLink a restock charge of 25% of the purchase price as liquidated damages, and not as a penalty, upon the return of Equipment if the return is due to a Customer ordering error or Customer's late cancellation of an order. Customer is responsible for any damage to the Equipment while in Customer's possession or during return shipment to CenturyLink.

Pre-Delivery. If Customer repudiates, gives notice of cancellation, or otherwise breaches this Annex prior to delivery of the Equipment, Customer will pay CenturyLink as liquidated damages, and not as a penalty, 25% of the purchase price or CenturyLink's out of pocket costs incurred as a result of Customer's cancellation, whichever is greater

Post-Delivery. If Customer breaches this SoW after delivery of the Equipment, CenturyLink may, in addition to any other remedies available to CenturyLink: (a) declare all sums due and payable immediately; (b) discontinue discounts related to Equipment; (c) cease installation or delivery or disconnect and deactivate Equipment until amounts due are paid; or (d) retake possession of Equipment and retain all sums paid by Customer as a setoff against expenses incurred.

Drop Ship. Purchases where CenturyLink will not be providing installation ("Drop Ship") may not be cancelled following order placement without prior written authorization of CenturyLink or assignment of a return authorization number ("Call Tag Number").

CenturyLink Scope of Work Acceptance:

Customer agrees to all information and requirements within this Scope of Work.

CenturyLink Implementation Approval: _____

Date: _____

Customer Acceptance: _____

Date: _____

** BSM to retain copy for records

From: Matt Harline, City Administrator

To: Mayor & Board of Aldermen

Date: October 17, 2016

Re: City Administrator's Monthly Report – September 2016



- Participated in the combined meeting of the Public Utilities and Public Works Meeting Committee and the General Government and Public Safety Committee on September 6th.
- Participated in meetings of the Board of Aldermen on September 6th and September 20th
- Participated in the kick-off meeting for the Comprehensive Plan on September 15th. Participated in subcommittee meetings on September 20th, September 28th and September 29th.
- Assisted with the development of packets for the Committees, Commission and the Board of Aldermen meetings.
- Reviewed proposals for trash collection and met the ad-hoc Solid Waste Services Committee on September 6th, 8th and 14th. Prepared recommendation for the Board of Alderman meeting.
- Met with potential economic development project.
- Worked with Heather Russell and Data Technologies on the Chart of Accounts conversion in Summit.
- Processed demolition permits and contracts for demolition for reimbursement.
- Worked on water construction permit for SW Country Estates.
- Interviewed potential City Attorney applicants with ad-hoc Committee.
- Worked with Jon Kremer of Gonzales, Mike Forsee and others to get the aerator installed.
- Worked with MMRPC to assemble Comprehensive Plan Committee.
- Conducted weed abatement hearings with Sandy Buck.
- Visited Spirit Machinery.
- Met with representative of MIRMA regarding Health Insurance
- Attended dedication ceremony of the Boone County Emergency Communications Center on September 11, 2016.
- Worked on Health Insurance RFP.
- Met with office staff and staff of Dayne's Waste Services about customer service issues.
- Met with representatives of the MMG, Bob Harbour and Spiegel & McDiarmid to finalize the power capacity purchase contract and recent MISO/FERC legal issues.
- Worked on City Newsletter article.
- Met with Heather Russell and Williams-Keepers to discuss the results of the audit.
- Met with MPUA regarding potential energy efficiency improvements.
- Met with Heather Russell to discuss possible improvements to the Municipal Court operation.
- Attended Tree City event in conjunction with MML meeting on behalf of the City with Jim Lee.
- Attended the Missouri Municipal League Annual Meeting in St. Louis and the International City/County Manager's Association annual conference in Kansas City, Missouri.
- Attended meetings of Boone County Health Fund Advisory Committee, REDI, Park Board, and department heads
- Responded to various citizen requests, personnel issues, reviewed payroll, excess trash bills and as needed measured construction setbacks and reviewed parts of commercial business building permits, entered building permit information, and answered questions from the media and other tasks.

All of the tasks started and completed required the support of the Board of Aldermen and the cooperation of the staff in City Hall and the rest of the City staff.

Thank you.