

Mayor Pro Tem Lee called the regular meeting to order at 7:00 p.m.

**Pledge of Allegiance:**

Mayor Pro Tem Lee led everyone in the pledge of allegiance.

Roll Call: Aldermen James Lee, Landon Magley, Don Rodgers, Andrea Vollrath and David Wilkins answered roll call.

Absent: None

Also present were City Administrator Matt Harline, City Attorney Merritt Beck, Police Chief Larry Dudgeon, Heidi Chick with Williams-Keepers, Don Jenkins with MECO Engineering,

**CONSENT AGENDA:**

Mayor Pro Tem Lee asked for approval of the Consent Agenda in its entirety or any items to be pulled for comment or correction.

CONSENT AGENDA:

- A. Minutes of Prior Meetings – July 28, 2016 & August 8, 2016
- B. Minutes of Public Works and Public Utilities Committee Meeting – August 8, 2016
- C. Minutes of General Government Committee Meeting – August 8, 2016
- D. Minutes of the Planning & Zoning Commission Meeting – July 21, 2016 & August 11, 2016
- E. Reports
  - 1. Treasurer's & Collector's Reports
  - 2. Activity Reports

Beck – it says “meetings” and not meeting for the Planning and Zoning Commission. Harline – the minutes for the 8/11 meeting were not ready. The date was taken off of the agenda but the word “meetings” was not corrected.

Motion was made by Alderman Wilkins to accept the consent agenda in its entirety as amended. Alderman Vollrath seconded the motion. On a call by the Mayor Pro Tem for ayes and nays, the motion passed unanimously.

**Accounts Payable over \$1250** was presented in the amount of \$416,615.09 as follows:

**ACCOUNTS PAYABLE OVER \$1250**

**August 15, 2016**

|  |           |
|--|-----------|
| Angell & Co ( Fire trk / Pool Bldg Addition)       | 2,429.00  |
| Asplundh (Tree Trimming)                           | 3,638.58  |
| Bankcard (Matt \$1543.27) Heather (\$841.72)       | 2,384.99  |
| Boone Electric (NW & NE & Lift Stations)           | 2,029.19  |
| Charter  | 1,442.21  |
| City of Columbia (Landfill Charges)                | 8,076.27  |
| City of Higginsville (Storm Assistance)            | 9,559.99  |
| City of Independence (Storm Assistance)            | 9,955.47  |
| City of Shelbina (Assistance in Storm)             | 2,601.21  |
| Don Torreyson (Demo 320 W Sneed)                   | 1,500.00  |
| Dyneyg Marketing & Trade Inc. (Wholesale Electric) | 69,490.78 |
| H & R Russell Enterprises (Cemetery Mowing)        | 2,446.25  |

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|   |                     |
|---|---------------------|
| Hansen's Tree Service (Grinding Brush)                            | 23,750.00           |
| Insistufom (Lining City Main \$52674** Chance Co Main \$38495.22) | 91,169.22           |
| Midland GIS (Part 1 GPS Stormmaster Assets GIS)                   | 20,000.00           |
| MJMEUC (Prairie State Charges)                                    | 87,208.85           |
| MSHP (Mules July, August & September)                             | 2,130.00            |
| S & D Auto  | 1,392.04            |
| Water & Sewer (Water & Street Dept. Supplies)                     | 2,772.19            |
| Wesco (Electric Dept. Supplies)                                   | 2,396.00            |
| <b>TOTAL</b>  | <b>\$346,372.24</b> |

**ADDED AFTER GGFC MEETING**

|                                  |                    |
|----------------------------------|--------------------|
| JP's Concrete (Pool parking lot) | \$15,750.00        |
| MAMU 08 (Substation Lease Pmt)   | \$13,136.07        |
| MISO (Monthly Transmission)      | \$4,259.14         |
| Ameren (Transmission Charges)    | \$28,343.32        |
| Cummins Mid-South                | \$2,155.32         |
| <b>TOTAL:</b>                    | <b>\$63,643.85</b> |

**ADDED TODAY**

|                                     |                     |
|-------------------------------------|---------------------|
| MO Rural Services (Work Comp Audit) | \$6,599.00          |
| <b>TOTAL:</b>                       | <b>\$6,599.00</b>   |
| <b>GRAND TOTAL</b>                  | <b>\$416,615.09</b> |

Alderman Wilkins made the motion to approve the Accounts Payable over \$1250 in the amount of \$416,615.09. Alderman Magley seconded the motion. On a call by the Mayor Pro Tem for ayes and nays, the motion passed unanimously.

James Smith with the Centralia Fireside Guard entered the meeting at 7:02 p.m.

**COMMENTS FROM CITIZENS:**

The Comments from Citizens portion of the meeting was opened at 7:02 p.m. by Mayor Pro Tem Lee.

Hearing no comments, the Comments from Citizens portion of the meeting was closed at 7:02 p.m. by Mayor Pro Tem Lee.

**PRESENTATION OF AUDIT FOR FISCAL YEAR 2016-16 BY WILLIAMS-KEEPERS**

Heidi Chick with Williams-Keepers presented the summary audit. She said that Williams-Keeper issued a clean audit, which is the best you can do. Chick said that anyone can look at the City's financial statements and rely on the information being accurate and fairly stated. This year the City was required to adopt a new pension accounting standard which causes some changes from this year to last year. The long term liabilities are up because of the refinancing of the Rec Center and the purchase of the fire truck.

Chick pointed out page 14 of the audit report shows all of the city's assets and liabilities as well as deferred outflows & deferred inflows. There is an asset recorded on the books for the contributions stay at a level amount, significant asset that shows on the new accounting standard. Harline said this shows our pension with LAGERS is healthy. Chick said that overall LAGERS is pretty well funded and healthy because everyone makes their payments. She pointed out that there were no huge changes in revenues or expenses. Chick said page 22 shows the cash flow statement, and the cash flows are from operating activities. These are generating cash from normal operating activities, this report shows that we are generating cash.

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Chick said they restated the beginning balance to take into consideration the new pension standard, and said the foot notes are pretty consistent with the pension footnotes being a lot longer than previous years. The management discussion and analysis is what Matt writes and Chick suggested the Board take a look at that. Harline said that the GASB 68 is the one that has to do with pension and he has heard stories about other states where their pensions are underfunded but that's not the case with LAGERS.

Chick noted that they found no unusual transactions. There are two new standards coming up for next year that involve disclosing tax abatements, and the other is fair value of investments. She said this year's estimates effecting the financial statements were found to be reasonable. Williams-Keepers provides assistance to the City to convert from cash to accrual basis. She said the best thing to report was that there were no disagreements with management. They found no significant changes to the financial statements. Lastly, Chick said there were two important things to report: Williams-Keepers prepares the financial statements and footnotes as it is not practical for smaller entities to do themselves. The other is network access: sometimes it is hard to set up ideal controls with small entities. Chick noted that there are some equity accounts closed & inter fund balances, which Williams-Keepers suggests to clear up and get rid of them entirely since they are no longer being used.

Chick said there were no material weaknesses found, which is the most significant thing to report.

Harline mentioned that the City is still working on the chart of accounts conversion to keep track of monthly balances and end of year accruals. He noted that we will need to be careful with the general fund, as part of it is cleaning up the personnel fund that is no longer in use. Chick said the personnel fund was hard to understand, but there was not enough money in the personnel fund to close it out so the City had to borrow from the general fund to close it out. Harline said the City can't spend more money in the general fund than we take in each year.

Harline said that the work that Heather & staff do is phenomenal. He mentioned that this is the last year of a 3 year contract with Williams-Keepers, and he is looking at the possibility of extending the contract at least one more year especially in the middle of the chart of accounts conversion.

**UPDATE ON JEFFERSON STREET SIDEWALK PROJECT – DON JENKINS, MECO ENGINEERING**

Jenkins said they have finished everything on the school side, except for the handrail over the ditch but it has been measured and is in the process of being made. The crew will be back in five days to work on the other side. Jenkins said he has a bill for the total, including what MODOT will reimburse.

Alderman Wilkins made a motion to approve the pay applications presented by Don Jenkins. Alderman Vollrath seconded the motion. On a call by the Mayor Pro Tem for ayes and nays the motion carried unanimously.

Harline noted that he has seen people using the sidewalk.

Magley questioned when the hand rails would be done, as school is getting ready to start and it could be a hazard. Jenkins said they should not take very long. Magley suggested that the City put up temporary handrails since school is starting this week. Harline said he was sure we can come up with a temporary solution.

Chick left at 7:23 p.m.

**ACTION AGENDA:**

**Finance: None**

**Permits & Licensing: None**

**Legal: None**

**Purchasing: None**

**OLD BUSINESS:**

**NEW BUSINESS:**

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**Mayor:**

**Appointments:**

Mayor Pro Tem Lee appointed himself, Mayor Grenke, JC Miller, Mark Mustain, Alderman Rodgers and Alderman Magley to an Ad Hoc committee to review proposals for the Solid Waste Management bids. Alderman Wilkins made a motion to accept the Mayor Pro Tem's appointment of himself, Mayor Grenke, JC Miller, Mark Mustain, Alderman Rodgers and Alderman Magley to an Ad Hoc committee to review proposals for the Solid Waste Management bids. Alderman Vollrath seconded the motion. On a call by the Mayor Pro Tem for ayes and nays the motion carried unanimously.

**City Administrator:**

**Calling a Public Hearing on the Annual Property Tax Rate – August 29, 2016**

Harline said he would like to make sure that the Board approves a recess to this meeting to call the public hearing on August 29<sup>th</sup>. The ad for the public hearing for the annual property tax rate will be in the newspaper this week. The City has until the 10<sup>th</sup> of September to deliver the information to the Boone County Clerk's office. Harline said he would have the rate ready and publishable tomorrow morning.

**Update on Solid Waste Management Services**

Harline said there were three companies that came for the mandatory pre-bid conference for the Solid Waste Management proposals: AAA from Fulton, Dayne's Waste Disposal from Mexico and T-Mac from Columbia. They will all prepare proposals and the ad hoc committee will review them. Right now the City has one full-time staff and 1 part-time staff. The full-time staff will retire in October. All three firms are in agreement that if we have picked someone to hire in September, that person will transition to their company. If the city keeps the service in house, that person would stay on as City employee.

Harline said the annual MML conference is September 11<sup>th</sup> – 14<sup>th</sup>. He said Lee has expressed interest, and Harline and Grenke have already been signed up. If any other Board members plan to go to the meeting, we could move the General Government & Public Safety meeting right after the Public Works & Public Utilities meeting on Tuesday, September 6<sup>th</sup>. Alderman Wilkins made a motion to schedule the General Government & Public Safety meeting on Tuesday, September 6, 2016. Alderman Vollrath seconded the motion. On a call by the Mayor Pro Tem for ayes and nays the motion carried unanimously.

**City Attorney:**

Beck said he would like to make a statement: He said that after some reflection and review, he would like to tender his resignation due to health reasons effective September 1<sup>st</sup>. Mayor Pro Tem Lee stated that we are all very sorry to hear that.

Harline said he thinks it would be in order for us to do something to honor the service Beck has given to the City. Beck has over 30 years of service as the City Attorney and City Prosecutor. He thanked Beck for his service, and stated he has learned a lot from him.

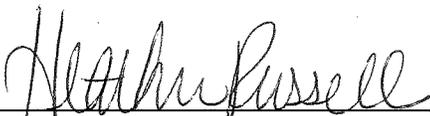
Dudgeon suggested that we hold a reception before or after the meeting on August 29, 2016.

**City Clerk:**

**AS MAY ARISE**

There being no further business to discuss, Alderman Wilkins made the motion to recess the meeting to August 29, 2016 at 7 p.m. Alderman Magley seconded the motion. On a call by the Mayor Pro Tem for ayes and nays the motion carried unanimously.

The meeting was recessed at 7:37 p.m.



Heather Russell, City Clerk