

Mayor Grenke called the regular meeting to order at 7:14 p.m.

Roll Call: Aldermen Don Bormann, James Lee, Landon Magley, Andrea Vollrath, Don Rodgers and David Wilkins answered roll call.

Absent: None

Also present were City Administrator Matt Harline, City Attorney Merritt Beck, Police Chief Larry Dudgeon, David Lawrence with the Centralia Fireside Guard, Scott Vogler, Daniel De La Rosa

CONSENT AGENDA:

Mayor Grenke asked for approval of the Consent Agenda in its entirety or any items to be pulled for comment or correction.

CONSENT AGENDA:

- A. Minutes of Prior Meetings – March 21, 2016 & March 28, 2016
- B. Minutes of Public Works and Public Utilities Committee Meeting – April 4, 2016
- C. Minutes of General Government and Public Safety Committee Meeting – April 11, 2016
- D. Reports
 - 1. Treasurer’s & Collector’s Reports
 - 2. Activity Reports

Motion was made by Alderman Wilkins to accept the consent agenda in its entirety. Alderman Magley seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Accounts Payable over \$1250 was presented in the amount of \$300,749.70 as follows:

ACCOUNTS PAYABLE OVER \$1250

April 18, 2016

Ameren (Transmission Charges)	\$ 20,781.94
Ameren UE (Heating Bill)	\$ 1,505.24
Boone County Resource Management (bldg. Permits)	\$ 8,987.91
Charter	\$ 1,446.54
H & R Russell Entr, LLC	\$ 2,446.25
Hansen's Tree, Lawn & Landscaping (Grinding Brush)	\$ 19,750.00
HD Supply Waterworks	\$ 2,386.64
Illinois Power Marketing (Wholesale Electric)	\$ 106,497.96
J & J Mitchell Trucking (hauling rock)	\$ 3,952.17
J & M Displays (Fireworks)	\$ 4,000.00
Midland GIS (Web Hosting)	\$ 4,800.00
MJMEUC (Prairie State Charges)	\$ 80,380.05
Richman Graphics	\$ 1,904.42
S & D Auto	\$ 2,128.85
TOTAL	\$ 260,967.97

ADDED AFTER GGFC MEETING

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MFA Oil (Fuel)	\$	2,715.09
MISO	\$	3,185.25
Ozark Applicators (Annual Maintenance)	\$	1,800.00
UMB Bank (MAMUo8 Substation Lease Pmt)	\$	13,214.15
US Bancorp (Fire Trk Pmt)	\$	3,474.78
TOTAL	\$	24,389.27
ADDED TODAY		
Centralia Area Chamber of Commerce (FY 17)	\$	6,000.00
City of Columbia (Landfill charges)	\$	9,392.46
TOTAL	\$	15,392.46
GRAND TOTAL	\$	300,749.70

Alderman Bormann made the motion to approve the Accounts Payable over \$1250 in the amount of \$300,749.70. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

COMMENTS FROM CITIZENS:

The Comments from Citizens portion of the meeting was opened at 7:17 p.m. by Mayor Grenke.

Hearing no comments, the Comments from Citizens portion of the meeting was closed at 7:17 p.m. by Mayor Grenke.

ECONOMIC DEVELOPMENT REPORT FROM CHAMBER OF COMMERCE

Minutes from the Board of Director's meeting was provided in the meeting packet.

ACTION AGENDA:

Finance:

City Collector's Report on Delinquent Property Taxes:

The Delinquent Tax Report as of March 31, 2016 from the Boone County Collector was included in the packet with a report on the comparison of 2014 taxes versus 2015 by City Collector Russell. Alderman Wilkins made the motion to approve the Delinquent Tax Report as of March 31, 2016 and the Tax Comparison Report as submitted. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Report on County Tax Abatements:

The Boone County Collector had submitted a report to the City Collector for the abatement of 2010 personal property taxes that are considered to be uncollectible in the amount of \$213.70 for the General Fund and Parks & Recreation Revenue and \$77.01 for the Library funds for a grand total of \$290.71. Alderman Wilkins made the motion to accept the Boone County Collector's Report on 2010 Tax Abatement for personal property taxes. Alderman Magley seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Utility Bills Bad Debt Charge-offs as of 3/31/2016

There was some discussion about the collection of these outstanding debts.

A report of the utility bills to be charged off as bad debts was presented in the amount of \$16,549.21. Alderman Wilkins made a motion to approve the bad debt charge-offs in the amount of \$16,549.21. Alderman Magley seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Approving Budgeted Inter-Fund Transfers

Harline said that each year a certain amount is budgeted to be transferred from Electric or Water, this helps to pay a portion of the City Administrator's salary. In addition, Harline said that if Ameren owned property here they would have to pay property tax. He also said that time for Russell's staff is transferred out to these funds each month.

Harline said the budgeted inter-fund transfers include \$30,000 from the Water Fund to the General Fund, \$80,000 from the Electric Fund to the General Fund and \$35,000 from the Electric Fund to the Cemetery Fund, and suggested these transfers should be made on a quarterly basis. Alderman Wilkins made a motion to approve the budgeted transfers on a quarterly basis of \$30,000 from the Water Fund to the General Fund, \$80,000 from the Electric Fund to the General Fund and \$35,000 from the Electric Fund to the Cemetery Fund. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Permits & Licensing: None

Legal:

ORDINANCE: Amending Subsection A of Section 13-13 of the Centralia City Code to Provide for New Charges for the Collection and Disposal of Residential Solid Waste

Harline said the City will be forgiving with enforcing this to begin with, but after the several number of years he has noticed the large amount of trash collections being set out to the curb on a weekly basis. The City just finished up the spring clean-up, and last year we collected 30 tons. The used to take off 100's of tons after spring clean-up. Harline said that if residents put out a huge amount of trash, the first time city crews will leave a note, the second time City crews will collect it and charge an additional \$5. He said that large items such as sofas or TV's will be \$5, not to exceed an additional \$15 charge. He pointed out that it takes a lot of time to do these large collections, and the City already charges extra for additional commercial pickup. Residents may also can get a loaner dumpster one time per year for free. Any additional time after that it is \$11 per time.

Lee stated he had received a comment from his neighbor questioning how the City would keep record of who has an excessive amount of trash. Lee asked if Jimmy would have a log book. Harline said that yes, he would have a log book, and most employees have a camera on their phone to help log the collections and keep record.

Alderman Vollrath presented a bill marked and designated as bill no. 2801 to create an ordinance entitled "AN ORDINANCE AMENDING SUBSECTION A OF SECTION 13-13 OF THE CENTRALIA CITY CODE TO PROVIDE FOR SERVICE CHARGES FOR THE COLLECTION AND DISPOSAL OF RESIDENTIAL SOLID WASTE." Alderman Vollrath moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. Alderman Vollrath moved the bill be placed on its second reading. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Vollrath moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Vollrath and Wilkins. Voting AGAINST: Magley & Rodgers The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2850.

ORDINANCE: Amending Sections 26-118 of the Centralia City Code to Increase the Rates Charged for Water Provided by the City of Centralia

Harline said this rate increase will not be on usage, but will be on base fees. We have several capital projects in the Water Dept. - one is replacing an aerator that will cost close to \$70,000. The City will also be doing some additional capital projects. On the sewer side, there is not much in reserve and have some aging on our equipment. Simply speaking, costs for providing the service are increasing.

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Alderman Wilkins presented a bill marked and designated as bill no. 2802 to create an ordinance entitled “AN ORDINANCE AMENDING SECTION 26-118 OF THE CENTRALIA CITY CODE TO INCREASE THE RATES CHARGED FOR WATER PROVIDED BY THE CITY OF CENTRALIA, MISSOURI.” Alderman Wilkins moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Bormann and motion carried unanimously. The bill was then read by title only. Alderman Wilkins moved the bill be placed on its second reading. Motion was seconded by Alderman Vollrath and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Wilkins moved the final passage of the bill. Alderman Vollrath seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Magley, Rodgers, Vollrath and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2851.

ORDINANCE: Amending Sections 26-125 of the City of Centralia Code to Increase Charges for Users of the Sewerage System Provided by the City of Centralia

Harline said that the rates will go into effect on April 25th. The City has not had a rate increase in five years. He noted that the increased charges will be reflected on June 1, 2016, bill.

Alderman Bormann presented a bill marked and designated as bill no. 2803 to create an ordinance entitled “AN ORDINANCE AMENDING SECTION 26-125 OF THE CENTRALIA CITY CODE TO INCREASE CHARGES FOR USERS OF THE SEWERAGE SYSTEM PROVIDED BY THE CITY OF CENTRALIA, MISSOURI” Alderman Bormann moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. Alderman Bormann moved the bill be placed on its second reading. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Bormann moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Magley, Rodgers, Vollrath and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2852.

Purchasing:

Bids for Sidewalk and Other Improvements along Jefferson Street and Bryson Drive

The City received the following bids via sealed bid:

<u>Name:</u>	<u>Amount:</u>
MECO Engineering	\$183,977.50 (engineer's estimate)
S & A Equipment and Builders, Fulton, MO	\$159,687.06
B & P Patterson, Linn, MO	\$201,025.02
Rhad A. Baker Construction, LLC, Fulton, MO	\$216,792.63
Boone Construction Co., Columbia, MO	\$258,803.30
L. Keeley Construction, St. Louis, MO	\$375,262.00

There was some discussion regarding the qualifications of each of the bidders. Scott Vogler with MECO Engineering was present with more information. The lowest bid listed was from S & A Associates, but Harline does not recommend this bid. In this case, staff felt it best to accept the bid from B & P Patterson in the amount of \$201,025.02 based on their qualifications over the lowest bidder.

Wilkins – how did

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Vogler stated that S & A Associates had done some work for another client, the City of Stover, but Stover was not happy with their work. He said that a 270 calendar day project took over 2 years to complete, and \$400,000 in fees with contractors not getting paid. This particular project cost MECO engineering a lot of money as well as the City of Stover.

Harline said he is also familiar with S & A Associates as they had been contracted to complete the closing of the City landfill in Fulton. They were also the lowest bid there and were about a year slow on the project. Fulton had many months without being able to grow grass and finished a lot of the project by themselves.

Vogler also commented that the City of Ashland will be sending a letter because S&A Associates were a subcontractor who completed the round-about at highway 63, and the concrete is falling apart, showing many cracks and gaps.

Wilkins questioned if Vogler had any experience with B & P Patterson. Vogler said that B & P Patterson had completed a MoDOT funded sidewalk and there were no problems. They had quality work and did the project in a timely manner.

Vogler said the process is to submit documentation from MODOT. The letter from City will be a recommendation for the award of the bid. He will submit all of documentation, but it is possible that MODOT may come back and still award the bid to the lowest bidder.

Alderman Wilkins made a motion to make a recommendation to MODOT to accept the bid for sidewalk and other improvements along Jefferson Street and Bryson Drive to B & P Patterson in the amount of \$201,025.02. The motion was seconded by Alderman Vollrath. On a call by the Mayor for ayes and nays, the motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS:

Mayor:

Appointments:

City Administrator:

1. Summer Intern

Harline said he had talked to a professor with the MPA program about doing a summer internship, which would include working with the GIS system in-putting road inventory, preliminary work on the City's comprehensive plan, but it was a tight budget year. After finishing up the budget he got a letter from a gentleman who hadn't gotten an internship and is an MPA student at Truman with coursework that would be useful. Harline said that based on time frame of the comprehensive plan, the City will never spend the full \$20,000 that is budgeted. Harline said he'd asked the gentleman if he would be interested in 12 weeks at Grade A, Step 2 which would cost the City a little over \$6,000. He said we are also over budgeted in defense of the lawsuit. Harline said he thinks the City could afford it, but would like approval. Harline said he can live without it, but feels the intern would be valuable to the City.

Lee questioned if Harline had already asked the man and if he had said yes. Harline said he had already presented the proposal, but said he couldn't justify more than \$6,200, which is twelve weeks. Harline said he thinks the man is interested.

Beck noted that Harline mentioned his degree is MPA, which is Masters in Public Administration.

Bormann questioned what field of study his Bachelor's degree was in. Harline said the man served in AmeriCorps, and had a Bachelor's degree in Middle East Studies.

Wilkins asked if there would be things he would be working on that our existing office personnel would want to work on for overtime. Harline said that it is significantly cheaper with the exception of one part time person. He thought it would not be a project he would probably give to existing staff, and it would be outside field work. Harline said he didn't think it would work well, but thinks Wilkins had a valid point, and a person would be picking up some skills in GIS work. Harline didn't feel it would be cheaper to give

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the work to someone else. Wilkins stated he was not saying cheaper per say, but would any existing personnel be interested in the option to get some overtime and learn more about the GIS. Harline said he had developed a job description and that's as far as it got. Bormann said he doesn't have a problem with allowing this to happen and to pay for it. He felt the intern last summer had been very useful. Magley asked if the Board would have to make a decision tonight. Harline said they would not, and he would like to have a recessed meeting on May 2nd and could table it until then. Bormann commented that the longer we delay it, the more likely he will find something else. Wilkins said he did not personally have a concern, but wanted to know the whole landscape. He said he could see the money being spent developing people we have on staff. Grenke said this is something we can table and discuss further on May 2nd.

2. Monthly Report - March
Harline noted that the report was provided in the packet.

City Attorney: None

City Clerk: None

CLOSED SESSION:

Alderman Wilkins moved the Board of Aldermen of the City of Centralia, Missouri hold a closed session and hold a closed vote, and the purpose of such closed session and closed vote shall be for legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys as provided for under Section 610.021 (1) of the Revised Statutes of Missouri and for hiring, firing, disciplining, or promoting of particular employees by a public governing body when personal information about the employee is discussed or recorded, as provided for under Section 610.021 (3) of the Revised Statutes of Missouri, Alderman Wilkins asked that this motion be adopted by roll call vote. The motion was seconded by Alderman Bormann. Aldermen voting FOR: Bormann, Lee, Magley, Rodgers, Vollrath, and Wilkins. Voting AGAINST: None.

During the closed session only legal and personnel matters were discussed and no vote was taken.

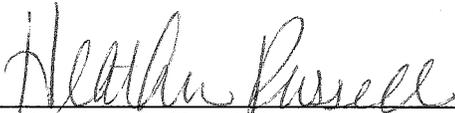
Alderman Magley moved that the Board of Alderman return to open session and that this motion be adopted by roll call vote. The motion was seconded by Alderman Vollrath. Aldermen voting FOR: Bormann, Lee, Magley, Rodgers, Vollrath, and Wilkins. Voting AGAINST: None.

The meeting returned to open session at 8:53 p.m.

As May Arise:

There being no further business to discuss, Alderman Vollrath made the motion to recess the meeting to May 2, 2016, at 7 p.m. Alderman Magley seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

The meeting was recessed at 8:55 p.m.



Heather Russell, City Clerk