

**PROPOSED AGENDA**  
**CITY OF CENTRALIA, MISSOURI**  
**Board of Aldermen - Regular Meeting**  
**March 21, 2016**  
**7:00 P.M.**  
**City Hall Council Chambers**

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CONSENT AGENDA (Approved as a group unless separated by request of one or more Aldermen)
  - A. Minutes of Prior Meetings
  - B. Minutes of Public Works and Public Utilities Committee Meeting (*March 7, 2016*)
  - C. Minutes of General Government and Public Safety Committee Meeting (*March 14, 2016*)
  - D. Reports
    - 1. Treasurer's & Collector's Reports
    - 2. Activity Reports
- IV. ACCOUNTS PAYABLE OVER \$1,250 = \$369,971.89
- V. COMMENTS FROM CITIZENS
- VI. CLOSED MEETING\*
- VII. ECONOMIC DEVELOPMENT REPORT FROM CHAMBER OF COMMERCE
- VIII. PUBLIC HEARINGS –
  - A. Amendments to Fiscal Year 2015-16 Budget
  - B. Fiscal Year 2016-17 Budget
- IX. ACTION AGENDA
  - A. Finance –
    - 1. Adopting Amended Fiscal Year 2015-16 City budget – Resolution  
Bill No. \_\_\_\_\_ Resolution No. \_\_\_\_\_
    - 2. Adopting Fiscal Year 2016-17 City budget – Resolution  
Bill No. \_\_\_\_\_ Resolution No. \_\_\_\_\_
  - B. Permits and Licensing –
    - 1. Authorizing July 4th Fireworks Display at City Recreation Park– Resolution  
Bill No. \_\_\_\_\_ Resolution No. \_\_\_\_\_
  - C. Legal –
    - 1. Authorizing Compensation for Certain City Employees – Ordinance  
Bill No. \_\_\_\_\_ Ordinance No. \_\_\_\_\_
    - 2. Amending Chapter 11 of the Centralia City Code as it relates to the sale of fireworks within the City Limits of Centralia, Missouri. – Ordinance  
Bill No. \_\_\_\_\_ Ordinance No. \_\_\_\_\_
  - D. Purchasing –
    - 1. Authorizing Contract with CREDI for Economic Development Services – Ordinance  
Bill No. \_\_\_\_\_ Ordinance No. \_\_\_\_\_
- X. OLD BUSINESS – None

XI. NEW BUSINESS

- A. Mayor
- B. City Administrator
  - 1. Subdivision requests
  - 2. MISO Capacity Auction
  - 3. Notice to Proceed on Jefferson Street Sidewalk Project
- C. City Attorney
- D. City Clerk

XII. AS MAY ARISE

XIII. ADJOURN

\*During the meeting, the Board of Aldermen may elect to go into closed session and hold a closed vote, and the purpose of such closed session and closed vote shall be hiring, firing, disciplining, or promoting of particular employees by a public governing body when personal information about the employee is discussed or recorded, as provided for under Section 610.021 (3) of the Revised Statutes of Missouri and preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups as provided for under Section 610.021 (9) ) of the Revised Statutes of Missouri.

Mayor Grenke called the regular meeting to order at 7:04 p.m.

Roll Call: Aldermen Don Bormann, James Lee, Landon Magley, Andrea Vollrath, Dick Ward answered roll call.

Absent: Aldermen David Wilkins

Also present were, City Attorney Merritt Beck, Police Chief Larry Dudgeon, Joe Bellamy, Norberto Mendez, Sierra Whitehead, Brenda Moss, VFW Members Dennis Mills, Ed Torreyson, Richard Tharp, Lindsay Ward, Andy Meeks, Jessica Orsini, Daniel DeLaRosa, members of ESGR Samona Koffeld, Tom Brizendine, Steve Richey, Don Koonze, Steve Brothers, Tom Patton & Mathew Ingebritson.

**Pledge of Allegiance:**

Mayor Grenke led everyone in the pledge of allegiance.

**CONSENT AGENDA:**

Mayor Grenke asked for approval of the Consent Agenda in its entirety or any items to be pulled for comment or correction.

CONSENT AGENDA:

- A. Minutes of Prior Meetings – January 18, 2016
- B. Minutes of Public Works and Public Utilities Committee Meeting – February 1, 2016
- C. Minutes of General Government Committee Meeting – February 8, 2016
- D. Minutes of the Planning & Zoning Commission Meeting – February 4, 2016
- E. Reports
  - 1. Treasurer's & Collector's Reports
  - 2. Activity Reports

Motion was made by Alderman Vollrath to accept the consent agenda in its entirety. Alderman Magley seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

**Accounts Payable over \$1250** was presented in the amount of \$326,382.15 as follows:

**ACCOUNTS PAYABLE OVER \$1250**

**February 16, 2016**

Ameren (Heating)	\$ 3,672.46
Ameren (Transmission Charges )	\$ 22,251.39
Armor Equipment (3-2 yard Dumpsters)	\$ 1,476.00
BluTower (Centron Transponders)	\$ 10,118.06
Boone County Resource Management (Building Permits)	\$ 4,061.48
Boone Electric Coop	\$ 1,654.39
Centralia Collision Center (Unit # 89 Parts/Repairs)	\$ 5,745.12
Charter (PD/CH/Fire/Water/Elec/Street/Rec Center Phone Chgs)	\$ 1,330.39
Illinois Power Marketing (Wholesale Electric)	\$ 143,110.73
Independent Salt (salt)	\$ 1,622.85
KTM (Street, Water, Elec & Fire Supplies)	\$ 1,431.55
MJMEUC	\$ 77,680.18
Special Election 2	\$ 2,578.35
Spiegel & Mcdiarmid (Legal Fees Purchase Power Agent)	\$ 3,349.97

**City of Centralia  
Board Minutes – February 16, 2016**

Titan Industrial Chemicals (Weed Killer)	\$ 1,558.25
Westech (15% new Aerator)	\$ 7,500.00
Whalen Services LLC (Burton, Smith & McCartney Grave openings)	\$ 1,425.00
<b>TOTAL</b>	<b>\$ 290,566.17</b>

**ADDED AFTER GGFC MEETING**

City of Columbia (Landfill Charges January)	\$ 7,928.82
MFA (Fuel)	\$ 4,116.29
Midwest Meter (4"compound Meter (chance))	\$ 3,400.00
MISO	\$ 3,342.06
Mississippi Lime (Quicklime)	\$ 3,753.00
UMB Bank (MAMU Substation Lease Payment)	\$ 13,275.81
<b>TOTAL:</b>	<b>\$ 35,815.98</b>
<b>GRAND TOTAL</b>	<b>\$ 326,382.15</b>

Alderman Lee made the motion to approve the Accounts Payable over \$1250 in the amount of \$326,382.15. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

**COMMENTS FROM CITIZENS:**

The Comments from Citizens portion of the meeting was opened at 7:12pm p.m. by Mayor Grenke.

Hearing no (further) comments, the Comments from Citizens portion of the meeting was closed at 7:14pm p.m. by Mayor Grenke.

**RESOLUTION: Special Resolution Approving A Statement Of Support For The National Guard And Reserve For The City Of Centralia, Missouri:**

Alderman Lee presented a bill marked and designated as bill no. 2793 to create an ordinance entitled "A RESOLUTION APPROVING A STATEMENT OF SUPPORT FOR THE NATIONAL GUARD AND RESERVE FOR THE CITY OF CENTRALIA MISSOURI." Alderman Vollrath moved that it be placed on its first and only reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Magley and motion carried unanimously. The bill was then read by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Magley moved the final passage of the bill. Alderman Bormann seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Magley, Vollrath, Ward and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Resolution was designated as Resolution R-16-02.

Presentation made by Tom Brizendine area 6 Vice Chair of ESGR. He read the resolution followed by the presentation of such to Mayor Grenke after which the mayor signed and dated.

Bellamy member of CPD and National Guard Member spoke as to his participation in presenting and nominating Centralia for this prestigious award for the Centralia PD and Guard service. Chief Dudgeon commended Sgt.

**City of Centralia  
Board Minutes – February 16, 2016**

Bellamy for his efforts and service. Chief Dudgeon offered appreciation to the ESGR committee and fellow VFW members in the audience for their service.

Kooze introduced members in audience of the ESGR committee. Kooze then announced that ESGR of Missouri has nominated Centralia as their choice to receive this national award to be awarded later in the year in Washington.

**PRESENTATION BY GREG MODLISH OF 360 ENGINEERS:**

Modlish gave a brief description of how he came to work for 360 Engineers and then gave proposal including slide show for City to consider concerning Electric, Water, Street, City Hall and Police Department upgrades per his company recommendations.

Comment by Jessica Orsini was made regarding the high service pump at the water plant as to her thoughts of the proposed benefits to the city.

James Smith from the Centralia Fireside Guard arrived at 7:40 p.m.

City Administrator, Matt Harline arrived at 7:50 p.m.

Harline commented on Modlish's proposal and spoke of the agreement with 360 Engineers. Harline summarized that after looking at 360 Engineers proposed changes and the council does not agree to go forward, the City would pay nothing. However; if the council agrees to any of their proposals, and the council agrees to move forward, and later decides to go no further with 360 Engineers, the city would then need to pay 360 Engineers \$20,000 for their time. The proposal of 360 Engineers is to be discussed further during the closed session to be held March 7th

**PUBLIC HEARING: Proposed Voluntary Annexation of Property by Thomas and Eileen Patton**

The public hearing for the voluntary proposed annexation of property by Thomas and Eileen Patton was opened at 8:08 p.m. by Mayor Grenke.

Harline stated that advertisement information was included in the packet and that the only person owning property within 185 feet of proposed property was owned by John Mockabee and Harline had written notification and also verbally spoken with Mockabee and he had not received any written or verbal statement in opposition to the annexation. Planning and zoning commission had no written or verbal opposition to the proposal and recommended unanimously to approve the annexation

Hearing no further comments, the public hearing for the voluntary proposed annexation of property by Thomas and Eileen Patton was closed at 8:10 p.m. by Mayor Grenke.

**PUBLIC HEARING: Zoning for Land Proposed for Voluntary Annexation Thomas Patton and R. Eileen Patton**

The public hearing for the voluntary proposed annexation of property by Thomas and Eileen Patton was opened at 8:10 p.m. by Mayor Grenke.

Harline stated that current zoning for said property is RF. Planning and zoning discussed that adjacent property zoned Commercial to South and Industrial to North would not be considered a problem and recommended that the property be zoned B2 Harline recognized that Tom Patton & Mathew Ingebritson were in the audience and had no comments on proposal. Patton stated you are doing a good job.

Hearing no further comments, the public hearing for the voluntary proposed annexation of property by Thomas and Eileen Patton was closed at 8:12 p.m. by Mayor Grenke.

**REPORT FROM THE CHAMBER OF COMMERCE**

The report from the Centralia Chamber of commerce was provided in the meeting packet.

**ACTION AGENDA:**

City of Centralia  
Board Minutes – February 16, 2016

**Finance: None**

**Permits & Licensing: None**

**Legal:**

**ORDINANCE: Repealing Ordinance #2832 and amending Section 31-63 of the Centralia City Code to Increase the fee for an appeal to the Board of Adjustment**

Alderman Vollrath presented a bill marked and designated as bill no. 2791 to create an ordinance entitled “AN ORDINANCE TO AMEND SECTION 31-63 OF THE CENTRALIA CITY CODE TO INCREASE THE FEE FOR AN APPEAL TO THE BOARD OF ADJUSTMENT AND REPEALING ORDINANCE 2832.” Alderman Lee moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Lee and motion carried unanimously. The bill was then read by title only. Alderman Vollrath moved the bill be placed on its second reading. Motion was seconded by Alderman Ward and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Lee moved the final passage of the bill. Alderman Magley seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Magley, Vollrath, Ward. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2844.

**RESOLUTION: Adopting a formal written Policy Resolution of the City of Centralia, Missouri for crediting customer-generators of electric power generated in excess of their monthly power usage**

Alderman Bormann presented a bill marked and designated as bill no. 2792 to create an ordinance entitled “A RESOLUTION OF THE CITY OF CENTRALIA, MISSOURI, ADOPTING A FORMAL WRITTEN POLICY FOR CREDITING CUSTOMER GENERATORS FOR ELECTRIC POWER GENERATED IN EXCESS OF THEIR MONTHLY USAGE.” Alderman Bormann moved that it be placed on its first and only reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Magley and motion carried unanimously. The bill was then read by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Lee moved the final passage of the bill. Alderman Magley seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Magley, Vollrath, Ward. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Resolution was designated as Resolution R-16-01.

**Purchasing: None**

**OLD BUSINESS:**

**NEW BUSINESS:**

**Mayor:**

**Appointments:**

Mayor Grenke appointed Sierra Whitehead to the position of full time dispatcher due to resignation of Zach Foltz February 22, 2016. Aldermen Vollrath made a motion to accept the Mayor’s appointment of Sierra Whitehead to the position of full time dispatcher due to resignation of Zach Foltz February 22, 2016. Aldermen Magley seconded the motion. Mayor asked for vote and no opposition. On a call by the Mayor for ayes and nays the motion carried unanimously.

Mayor Grenke appointed Robert Bias to the technical advisory committee. Aldermen Vollrath made a motion to accept the Mayor’s appointment of Robert Bias to the technical advisory committee. Alderman Magley seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

City of Centralia  
Board Minutes – February 16, 2016

City Administrator:

City Attorney:

City Clerk:

**AS MAY ARISE**

Mayor Grenke commented about a tour at Hubbell Power Systems, and said the tour was provided by Regional Planning Committee and was well attended by community members and various government officials. Matt acknowledged the leadership of John Blevin in his roll at reversing the trend at Hubble within the last 6-7 years retaining Hubbell Power Systems here in Centralia by winning bids inside and outside the company.

There being no further business to discuss, Alderman Magley made the motion to recess the meeting to 7 p.m. on March 7, 2016. Alderman Lee seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

The meeting was recessed at 8:26 p.m.



---

Donna Stephens, Deputy City Clerk

Mayor Grenke called the regular meeting to order at 7:00 p.m.

Roll Call: Aldermen Don Bormann, James Lee, Landon Magley, Andrea Vollrath, and David Wilkins answered roll call.

Absent: Alderman Dick Ward

Also present were City Administrator Matt Harline, Police Chief Larry Dudgeon, James Smith with the Centralia Fireside Guard, Phil Hoffman, Mike Forsee, Mark Mustain, Jessica Orsini, Lisa Lauer, and Sue Johnson

**Pledge of Allegiance:**

Mayor Grenke led everyone in the pledge of allegiance.

Grenke asked to observe a moment of silence in honor of First Lady Nancy Reagan who passed away this weekend.

**COMMENTS FROM CITIZENS:**

The Comments from Citizens portion of the meeting was opened at 7:02 p.m. by Mayor Grenke.

Sue Johnson, 2 Mayes Meadow

Johnson said she and some neighbors had attended a meeting six to eight months ago regarding the condition of the streets at Mayes Meadows. She said the Board members said they would look at the streets and the budget to see what they could do. She said she'd thought the budget meeting was in February.

Grenke said the Board has reviewed segments of the budget that have been presented over the past couple of months. Harline said there is work needed before overlay on Mayes Meadows, and noticed that there are some particularly bad spots. The work won't be all done this year, but the City will get some of it done. He also said there are two versions of the budget for this meeting and Mayes Meadows is shown on priority list A to be built in 2017 on one version, and priority list B to be done in 2017 on the other version. He also said the budget shows about \$48,000 to complete the project because some work needs to be done on the base of the road. The overlay without fixing the base would be a waste of money.

Johnson questioned what the City plans to do about the curbing. Harline said that some of the improvements will be done this year. The City will first need to get an idea of how to take care of some of the storm water issues and adjustments to grade of road. There is possibility that the City have enough work to do that the overlay wouldn't be done until 2018. Harline noted that there are some patches need to be done in the SE corner.

Bormann said that mostly what will be done will be the planning and some patching, and most of the work will be done the next year. He also said he thinks there will be some extensions of the storm sewer.

Harline said that City crews and Board members have been out to Mayes Meadow and realize there is a need for repair. Johnson noted that her husband felt like he saw almost all Board members out there to evaluate after the last meeting and they appreciate that.

Lauer & Johnson left the meeting at 7:09 p.m.

Hearing no further comments, the Comments from Citizens portion of the meeting was closed at 7:09 p.m. by Mayor Grenke.

**ACTION AGENDA:**

**Legal:**

**ORDINANCE: Authorizing Voluntary Annexation by Thomas and Eileen Patton into the City Limits of the City of Centralia, Missouri**

Harline noted that an advertisement had been placed in the Centralia Fireside Guard on January 20, 2016, and both public hearings were held on February 4, 2016 & February 16, 2016. There were no comments for or against the annexation either in writing or verbally. Harline said staff recommends the annexation.

**City of Centralia  
Board Minutes – March 7, 2016**

There was some discussion regarding the responsibility of maintaining the street on North Hickman at the annexed property.

Alderman Wilkins presented a bill marked and designated as bill no. 2793 to create an ordinance entitled “AN ORDINANCE ANNEXING CERTAIN ADJACENT AND CONTIGUOUS UNINCORPORATED AREA INTO THE CITY OF CENTRALIA, MISSOURI.” Alderman Wilkins moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Lee and motion carried unanimously. The bill was then read by title only. Alderman Wilkins moved the bill be placed on its second reading. Motion was seconded by Alderman Bormann and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Wilkins moved the final passage of the bill. Alderman Bormann seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Magley, Vollrath, and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2845.

**ORDINANCE: Establishing Zoning for Land Annexed into the City Limits of the City of Centralia, Missouri by Voluntary Annexation by Thomas and Eileen Patton**

Beck noted that the blank in section 1 needs to be filled in now that the annexation ordinance has been adopted.

Alderman Lee presented a bill marked and designated as bill no. 2794 to create an ordinance entitled “AN ORDINANCE AMENDING CHAPTER 31 OF THE CENTRALIA CITY CODE RELATING TO THE ZONING OF CERTAIN LAND BROUGHT INTO THE CITY OF CENTRALIA, MISSOURI BY ANNEXATION; AND AMENDING THE ZONING MAP ACCORDINGLY.” Alderman Lee moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. Alderman Lee moved the bill be placed on its second reading. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Lee moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Magley, Vollrath, and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2846.

Daniel De La Rosa entered the meeting at 7:18 p.m.

**Appointments:**

Mayor Grenke appointed Ann Beck to the Library Board to fill the vacant position from Larry Reichert to end June 2018. Alderman Wilkins made a motion to approve the Mayor’s appointment of Ann Beck to the Library Board to fill the vacant position from Larry Reichert to end June 2018. Alderman Magley seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Mayor Grenke upon recommendation from Denny Rusch appointed Timothy Power to the Centralia Fire Department. Alderman Bormann made a motion to approve the Mayor’s appointment of Brian Buckert & Timmy Power to the Centralia Fire Department. Alderman Lee seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Mayor Grenke upon recommendation from Denny Rusch appointed Brian Buckert to the Centralia Fire Department. Alderman Wilkins made a motion to approve the Mayor’s appointment of Brian Buckert & Timmy Power to the Centralia Fire Department. Alderman Bormann seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

City of Centralia  
Board Minutes – March 7, 2016

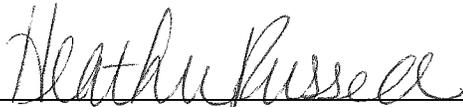
**AS MAY ARISE**

Dudgeon said he would like to thank the Electric Dept. for helping with the motor on the exhaust fan at the Police Dept. He also said thank you to Alderman Wilkins for helping out with computers at the Police Dept.

Grenke said he'd received call from an employee at O'Reilly Automotive and they will be conducting some show & shine demonstrations in the City, and they plan to do that on one Friday every month over the summer. Grenke said he told them to contact with the Police Dept. to get a parade permit if they'll be requesting to close the streets.

There being no further business to discuss, Alderman Wilkins made the motion to adjourn. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

The meeting was adjourned at 7:24 p.m.

A handwritten signature in cursive script that reads "Heather Russell". The signature is written in black ink and is positioned above a horizontal line.

Heather Russell, City Clerk

**Minutes of the Public Works and Public Utilities Committee for Monday, March 07, 2016.**  
Immediately following the Recessed Meeting of the Board of Aldermen.

The meeting was called to order by Alderman, Andrea Vollrath, Chairperson at 7:24 p.m.

Present.

Present also were Mayor Tim Grenke, Aldermen David Wilkins, Landon Magley, Don Bormann and Jim Lee. Also attending were City Administrator, Matt Harline, Street & Sanitation Foreman Phil Hoffman, Water & Wastewater Foreman, Mike Forsee Electric Foreman Mark Mustain. Police Chief Larry Dudgeon and City Attorney Merritt Beck. Citizens present were Jessica Orsini, Daniel De La Rosa and James Smith of the Fireside Guard.

I. Comments from Citizens.

None

II. PUBLIC WORKS.

*Vollrath stated there is an activity report included in packet and asked for comments and questions.*

Mayor Grenke asked about problems with the Street Sweeper. Hoffman responded, truck was in the shop receiving maintenance and repairs including valve replacement, new pump and injectors. Truck will be ready for pick-up before the end of the week.

Streets/Paving

Harline related that Hoffman and Harline went out last week to survey streets in regard to projects listed on proposed approaches A & B. Proposal A is to focus on major roads that are heavily trafficked. Also noted was the several requests received from Hubbell in regards to Howard Burton, which is in poor condition. Approach A, would involve overlaying; Howard Burton to Switzler North of railroad tracks, Gano Chance from Jefferson to railroad tracks, Barr St, from railroad tracks to Bruton and Jefferson to Cox in conjunction with Jefferson sidewalk project. Harline stated that Approach B emphasizes more on local streets. Harline displayed proposals A & B for the Committee by overhead projector. Harline noted in approach B the budget allots for, northern portion of Howard Burton and Southwest to Eastmont, Briarwood, Westwind and Bryson at a cost of \$221,000.00 as opposed to approach A at a cost of \$ 231,000.00. Hoffman stated he did not see it possible to get all Curbs, gutters and overlay completed, due to weather concerns. Hoffman suggests to complete all major streets first this year, then in the beginning of next year to begin curb and gutter work, followed by smaller streets. Bormann noted the need for curb and gutter repairs needed on Eastmont and Bryson, Harline added noting the patchwork needed on Westwind. Hoffman suggests Jefferson to be repaved this year and Gano Chance, to be overlayed. After Harline conferring with Hoffman, they feel that doing the major streets first, will positively impact peoples driving. Harline proposes option A, to be the best approach. De La Rosa asks about the cost involved with option b, Harline responds \$222,000.00, Harline also adds that the sidewalk project is an additional \$140,000.00, but 75% will be offset by revenues. Harline noted we can spend up to \$250,000.00 total, on projects this year. Hoffman added, public works is paving twice as much as they used to and Bormann noted it was due to Lakeview project being complete and paid off.

#### Road Project List Update and Discussion.

Harline asks for a motion to adopt option A. Magley questioned if this would be done in conjunction with sidewalk project and Hoffman responded, yes as soon as the sidewalks were in, they would move in to work on Jefferson. Bormann added the time frame should not interfere with the beginning of the school year. MoDot has approved final bid documents and Harline added it will be sent out for bids and he will place option A into budget.

#### Sanitation.

Harline notes, City did not receive grant and explained that we scored fifth, in the grant applications and that the fourth place grant application was partially funded with a \$170,000.00. Harline discussed how the tipping fee had not been increased since 2005-2006 and that it had been froze and that the City was also not eligible to receive grant points.

#### Storm Sewer.

Vollrath asks for questions and comments regarding storm sewer. Forsee noted his department has been doing a lot of ditch cleaning.

#### Other

None.

### III. ELECTRIC DEPARTMENT

*Activity Report* Vollrath asked for comments and questions on the Activity Report.

#### Generation.

Wilkins asks for update regarding the Kinkead Solar Panel project. Mustain responded that twenty-five kW solar panels with 25,000 watts on to Kinkead's roof top. Electric Department installed two bi-directional meters to enable them to track kW hours that return to the grid. As of the end of February, one meter has shown no kw hours back on grid and second meter has shown twenty-nine kw hours back on the grid, this however does not reflect what it sent directly back into the building, Mustain noted he would like to meet with Kinkead to see what his meter reads and his savings, Mustain also asked Harline to explain how kw is charged and credited. Harline explained State and Federal Laws stating a customer only gets par value thru entire billing cycle, which is 9.7 cents per kw if they generate more in a billing cycle than what had been sold to them, then it would be credited at a rate of \$4.29 per kw, for the bulk power purchased, excludes expenses for transmission and capacity. Mustain also noted the contractor absorbed a lot of the additional costs involved with the project. Furthermore, Harline discussed future costs and infrastructures that would have to be in place, for future customer generators. Bormann added additional information in conjunction with the City's purchase of loads and the capacity requirements that the City would have to have in place, regardless of whether or not the customer used the full load. Orsini asked if number of solar panels installed, was determined by the roof space available, Mustain confirmed that maximum roof space, did determine the number of panels that were installed.

#### Capacity Sale Update.

Harline discussed that the City will be taking the Capacity to the MISO Auction. Harline noted he has been in negotiations with NextEra regarding another sale, however to date the Cities could not reach an agreement

Full-requirements Purchase Power Agreement update.

Harline informed that Mustain and himself attended the MPPA meeting with other cities and are still in negotiations with three companies. At this time, the contract has not been finalized. The best bid so far, has been received from Constellation, this in turn will allow time for Dynegy and NextEra time to submit their bids. Bormann stated there has been no hurry due to the price of energy with Harline adding that capacity and energy have been fluctuating up and down. Harline also noted he is not proposing an Electricity Rate Increase this year.

Distribution-Truck Repairs.

Harline discusses the annual review of the City's Overhead trucks as required insurance and safety standards. Cost for repairs totaled \$9,000.00. Grenke asked if cost would be drawn from the Equipment Repair Fund, Harline confirmed that it would come from fund stated. Mustain gave details as to the repairs needed, such as: handles, leveling cables and valves.

Other.

None.

IV. WATER AND SEWER DEPARTMENT.

*Activity Report* Vollrath asked for comments and questions.

Water.

Grenke questioned whether or not three stumps had been removed out at the City pool, Hoffman responds that they have been fully removed. Bormann asked for an update on City Pool Project. Harline noted that the Pool Project is almost complete and that the City Pool Building Project, is set to begin. Harline notes the delay with Reinhardt's plans not fully accepted yet, by the County Planning Department Lee states, he has visited the Building Site and questioned if the pool building would now face west. Harline confirmed yes and it was deemed that way, due to financing costs. Harline did note that Foreman Forsee, Mustain and Earl Bennett, have spent considerable time with the Architects and Engineers working on the project.

Clear Well Rehabilitation

Forsee discussed the DNR Inspections of the Water Plants and the Cleaning of the Water Wells. Forsee noted he has set up a cleaning schedule with Ozark Applications to have routine cleaning and inspections at a cost of \$3000.00. Forsee stated this will provide a more accurate record keeping for DNR Inspections. Grenke expressed his concerns regarding West Water Tower, having a green ring around the bottom of the tower, Forsee responded that it would be an additional cost but is looking into a solution for the problem.

Sewer.

Forsee noted that holding wells are looking good and will start to pump water to farmers, in the near future.

Other.

Harline asked for a 5% increase from the Water and Sewer Departments that will generate approximately \$26,000 in revenue. Magley asked for an update regarding ongoing pads found in the sewer system. Forsee noted screen has been installed at Fountain Road Station and is helping, Forsee says they will continue to monitor.

#### V. ADDITIONAL BUDGET DISCUSSION.

Harline noted sales taxes are level at compared to the previous year. Harline said that he we will be looking at exploring other options for Health Insurance Coverage next summer. Harline also noted that a meeting has been arranged to discuss wage increases with Local Union 773. Harline revisited the intended project with Summit, for this year regarding the conversion of account numbers.

#### VI. OTHER.

Harline then discussed the rate that is charged for how much equipment is used. Harline noted that the last rate adjustment was in 2008, thus leaving a reserve of over \$400,000.00 dollars, enabling the purchase of a dump truck from that fund which is an internal service fund that is funded by all departments.

On a final note, Harline asked for guidance on R3 zoning and parking lots, this was in regards to a proposal for a Building Permit, for an enclosed garage, in a R3 zone. Harline asked for action to be taken and a motion from the committee. Citizen De La Rosa asked Harline how Aldermen's motion will affect his decision and James Smith from the Fireside Guard also asked Harline a question regarding Railroad parking garage, Harline stated a building permit had already been issued.

**Bormann made a motion to clarify that stand-alone parking lots, but not parking garages, unless they are an accessory use would be allowed in R-3 zoning, Wilkins second's motion and on call by Mayor Grenke for ayes and nays, the motion carried unanimously.**

#### VII. AS MAY RISE.

Wilkins reminded all Aldermen to complete Evaluation Form from mailing and bring to next meeting.

#### VIII. ADJOURN.

**Wilkins made a motion to adjourn the meeting that was seconded by Mayor Grenke and approved by unanimous voice vote.**

The Committee adjourned 8:27 p.m.

## **Minutes of the General Government and Public Safety Committee meeting of Monday, March 14, 2016.**

The meeting was called to order by Chairperson, David Wilkins, at 7:00 p.m.

### I. ATTENDANCE.

Present also were Mayor Tim Grenke, Aldermen Landon Magley, Dick Ward, David Wilkins Jim Lee and Don Bormann. Also attending were City Administrator Matt Harline, Fire Chief Denny Rusch, Police Chief Larry Dudgeon, Jessica Orsini, and James Smith of the Fireside Guard. Terry Cassil and Daniel De La Rosa arrived late.

### II. PLEDGE OF ALLEGIANCE.

Those present participated in the Pledge of Allegiance.

### III. COMMENTS FROM CITIZENS.

### IV. PUBLIC SAFETY.

#### Police Department

*Activity Report:* Wilkins noted that the report was in the packet and asked if there were any questions or comments on the Activity Report. Chief Dudgeon thanked Mr. Wilkins for his assistance with some computer works that they had done.

*Budget Requests:* Harline noted that it may be necessary to adopt the budget at a recessed meeting on March 28<sup>th</sup> as the final version was still not complete. Harline said that late negotiations with the union and a delay in getting the chart of accounts conversions were partially responsible for the late completion of the budget.

*Other:* Chief Dudgeon noted that he had taken possession of a 2016 Chevrolet Cruze from Forrest Chevrolet on a free lease. Chief Dudgeon said that he was grateful for the car and he would find a use for it adding that he would probably sell the 2007 Chevrolet Impala and put the car he had been driving back into the fleet. Chief Dudgeon noted that the car was white and had no advertising on it. He replied to a question from Bormann that it does not have a "police package."

#### Fire Department.

*Activity Report:* Wilkins asked if there were any questions or comments on the Activity Report. Mayor Grenke asked about the progress on the fire truck and Fire Chief Denny Rusch noted that there was a website where you could watch the progress of the assembly. Wilkins asked what a KED-board was. Chief Rusch replied that it was like a back board except that it can slide underneath you in a car as you might need during an accident.

*Budget Requests:* Harline noted that there was no really big changes. Harline noted that there were two new firefighters coming on staff and the City would need to purchase equipment for them but there was sufficient funds even this year to cover that.

#### Emergency Management.

*Introduction of Terry Cassil:* Cassil introduced himself as the incoming Emergency Management Director (EMD) for Boone County and would like Centralia to name him as the EMD for the City as well. Cassil explained that he had served for 21 years on the Columbia Fire Department and then some time as Chief of Operations for the State Emergency Management Agency. Cassil reported that he would get access to the newly constructed Boone County Emergency Management Center in early June, start moving people in in August

and then there would be a grand opening on Sunday, September 11 and the Board was all invited to attend. Cassil explained that in the office would be him, Deputy EMD and the rest of his staff. Cassil reported that he would like to see if he could get grant funds to install gates to close roads that frequently flood. Cassil asked for questions. Harline thank Cassil for getting to Centralia so quickly from Hallsville and that the City had officially appointed him as EMD for Centralia on November 15<sup>th</sup>. Harline handed Cassil the completed form. Cassil spoke briefly about the County taking over the maintenance of the City's sirens. Cassil said that the County was working with the Rave electronic notification system as was Stephens College, the Columbia Public School District and the University of Missouri. Lee asked about the existing Nixel service. Cassil reported that this would replace Nixel and explained the limitations of Nixel.

#### Protective Inspection.

Mayor Grenke noted that the old Maranatha Baptist Church was showing signs of the walls sagging and falling down. Harline said that he was aware of the state of disrepair and that one limitation was the ownership of that building. Grenke added that the door was standing open.

### V.GENERAL GOVERNMENT AND FINANCE.

#### Economic Development.

Wilkins noted that there were minutes from the CREDI meeting. Wilkins asked about the status of the hotel project. Bormann and Harline said that it was moving forward but that at this point the City, CREDI and the Chamber were merely in a support role as the group of interested investors looked at the options.

#### Park Board

Wilkins noted that Park Board meeting minutes were in the packet.

*Pool improvements update:* Harline reported that he had spoken recently with Boone County Resource Management (BCRM) on the plans submitted by Reinhardt and BCRM wants to see some changes made. Harline said that the Park Board had an aggressive schedule and to keep on that schedule, Engineering Surveys and Services would inspect the footers and foundation. Harline stated that eventually they would stop the progress if the plans did not conform to the code. Bormann and Grenke asked about the timeline and Harline said that they hoped to open by Memorial Day. Lee asked if there was an additional charge for Engineering Surveys and Services and Harline replied that there would be.

*Park Budget:* Wilkins noted that it was included in the packet. Harline said that the Park was very conservative in their projections of sales tax. Harline noted that the sales tax had slowed in the last few months. Harline noted that the pool might never be self-sufficient but it was doing much better. Harline noted that all of the expenses for concessions will be budgeted in the pool and the park concessions will be recorded there to be more efficient.

#### Cemetery Advisory Committee.

No report.

#### Tree Board.

Grenke noted that he would be joining the fourth grade classes at Centralia Intermediate School on April 1<sup>st</sup> to celebrate Arbor Day and he will be reading a proclamation.

#### Library Board

Wilkins noted that there were minutes and an agenda in packet. Harline noted that the Library had selected a new Director but he could not remember his name.

### Finance

Financial statements for February 2016, were in the agenda packet. Harline said that property tax was doing very nicely and most of the increase is in the library district as well, but he had revised his projections for sales tax downward. Harline said that if we don't match the huge month we had in March 2015, we will end up short of last year's revenues for sales tax. Harline noted that there was new retail on the way.

### Bills over \$1,250

Wilkins noted that the Committee received a preliminary list of bills over \$1,250, equal to \$282,446.45 on page 91 of the packet.

### Other General Government

*General Government Budget Request:* Harline said a draft of the budget was included in the packet but an update with complete numbers would be available soon.

*Revised fireworks ordinance:* Wilkins noted the memo in the packet on the revised fireworks ordinance. Chief Dudgeon asked about the upshot of the request. Harline stated the memo includes the language he would put in a new ordinance unless feedback from the Committee suggested differently. Harline spoke about a City permit for fireworks and the amount Centralia might charge. Bormann asked what Boone County required adding that the City can't charge much more or no one would set up a stand in the City. Chief Dudgeon asked why the New Year's part was added. Grenke noted that many people like to shoot off fireworks at New Years. Lee, Magley and Bormann said that they did not see any need to change the rules regarding what was allowed to be discharged in the City. Chief Dudgeon noted that they got lots of calls about fireworks. Magley said that he didn't see a need to allow sales in the winter. Chief Dudgeon stated that he didn't see value in changing the rules about what or when fireworks could be used in the City. Bormann and Wilkins said that the signage requirement should note that there are fireworks that can be sold but not used within the City.

Magley asked about private displays of fireworks as had happened when streets in Cobblestone subdivision were closed. Chief Dudgeon said that he can't enforce anything outside of the City limits. Harline noted that individuals cannot shut down City streets. Lee noted that the City had restrictions to Class C or "Consumer Fireworks." Harline noted that display fireworks required permission of the Board of Aldermen by resolution.

Harline asked what the pleasure of the Committee was in regard to the date to cut off sales. After discussion the Committee agreed to go with the State regulations – July 10<sup>th</sup>. Harline asked if the Committee wanted to lengthen the time use of fireworks was allowed. Bormann and others said that they did not want the use restrictions relaxed. Bormann said that he felt on the other things we should follow the County closely because the main reason to change anything was to try to capture some of the sales tax so any restrictions tighter than the County's would undermine that.

### VI. OTHER.

Harline said that the reason he had put the closed meeting item on the agenda so that the Board could discuss the proposed wage increases and promotions as allowed for under State Law.

### VII. CLOSED MEETING

**Bormann made a motion the meeting, the Board of Aldermen go into closed session and possibly hold a closed vote, for the purpose of such closed session and closed vote shall be, as provided for under Section 610.021(3) of the Revised Statutes of Missouri for hiring, firing, disciplining or promoting of particular employees by a public governmental body. Vollrath seconded the motion, the ayes and nays were recorded: Aye: Magley, Ward, Vollrath, Bormann, Lee, Grenke, and Wilkins. Nay: None. No abstentions and none absent.**

The Board entered into closed session at 8:05 p.m...

The Board discussed the wage increases for cost of livings and non-mandatory grade and position promotions. The Board also discussed the evaluation of the City Administrator, the City Attorney and the Police Chief. No vote was taken.

**The Board voted at 8:59 p.m. to return to open session on a motion that was made by Ward and seconded by Lee. The ayes and nays were recorded: Aye: Magley, Ward, Vollrath, Bormann, Lee, Grenke, and Wilkins. Nay: None. No abstentions and none absent.**

Wilkins called the meeting back to order at 9:02 p.m.

VIII. AS MAY RISE.  
None.

IX. ADJOURN.  
**Magley made a motion to adjourn the Committee meeting. Vollrath seconded the motion which was then approved by unanimous voice vote at 9:03 p.m.**

CITY OF CENTRALIA, MISSOURI  
 TREASURER'S REPORT  
 CASH - CHECKING ACCOUNTS  
 FOR THE MONTH OF FEBRUARY, 2016

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	INVESTMENTS	TOTAL
GENERAL FUND	412,789.72	143,683.16	(124,158.17)	432,314.71	200,000.00	632,314.71
POOL	(11,302.24)	13,500.00	(175.53)	2,022.23		2,022.23
PARK	84,362.02	31,378.81	(9,107.19)	106,633.64	0.00	106,633.64
RECREATON CENTER	201,465.99	30,215.45	(27,029.95)	204,651.49	0.00	204,651.49
LIBRARY	0.00	59,265.22	(59,265.22)	0.00	0.00	0.00
LIBRARY DEBT SERVICE	0.00	7,320.83	(7,320.83)	0.00	22,231.30	22,231.30
CEMETERY	265,487.89	3,217.21	(2,213.13)	266,491.97	200,000.00	466,491.97
AVENUE OF FLAGS	5,129.70	102.26	(41.00)	5,190.96	0.00	5,190.96
TRAN. SALES TAX REVENUE	279,611.29	10,970.08		290,581.37	0.00	290,581.37
PARK SALES TAX	235,819.47	11,074.13		246,893.60	0.00	246,893.60
WATER-OPERATING	485,685.00	53,349.80	(53,822.87)	485,211.93	0.00	485,211.93
WATER-SECURITY DEPOSIT	15,093.00	775.00	(400.00)	15,468.00	0.00	15,468.00
SANITATION (LANDFILL)	242,115.86	38,216.43	(29,681.78)	250,650.51	0.00	250,650.51
SEWER	224,880.33	21,370.36	(8,538.78)	237,711.91	0.00	237,711.91
ELECTRIC-OPERATING	261,867.79	373,672.08	(316,857.72)	318,682.15	600,000.00	918,682.15
ELECT.-SECURITY DEPOSIT	34,545.00	1,944.24	(1,000.00)	35,489.24	0.00	35,489.24
CAPITAL PROJECTS	12,067.82	160.79		12,228.61	0.00	12,228.61
INTERNAL SERVICE:						
PERSONNEL	(149,417.32)	2,706.22		(146,711.10)		(146,711.10)
FINANCIAL	0.00	10,483.70	(10,483.70)	0.00		0.00
EQUIPMENT USE	497,373.41	17,820.77	(20,751.31)	494,442.87		494,442.87
<b>TOTAL</b>	<b>3,097,574.73</b>	<b>831,226.54</b>	<b>(670,847.18)</b>	<b>3,257,954.09</b>	<b>1,022,231.30</b>	<b>4,280,185.39</b>
A. B. Chance Memorial	1,871.32	0.03		1,871.35	239,408.68	241,280.03
PARK LEASE/PURCHASE	162,123.03			162,123.03	0.00	162,123.03
MAMU 08 Electric Substation						
COP Project Fund	0.00			0.00	0.00	0.00
COP Int. Reserve Acct.	37,663.47			37,663.47	0.00	37,663.47

*Kathy Colvin*  
 \_\_\_\_\_  
 Kathy Colvin, Treasurer

# CITY COLLECTOR'S REPORT

February, 2016

Real Estate Tax Collections	\$117,960.56
Personal Property Tax Collections	\$32,687.05
Dog Tax	\$18.00
Cat Tax	\$6.00
Merchant's License	\$695.84
Penalties	\$735.21
Railroad/Utility Tax	\$7,615.89
Financial Institution Tax	\$13.79
Collector's Interest	\$112.83
1/8 Collector's Fee Reimbursement	
Sur Tax	
Total	\$159,845.17

## Deposited in the Following Funds

General Fund	\$70,171.93
Park Fund	\$31,096.56
Library Revenue Fund	\$51,255.85
Library Bond (Tsfr to Library Debt Service Acct)	\$7,320.83
Total	\$159,845.17

Submitted by:

  
Heather Russell, City Collector

# **City of Centralia Activity Reports**

**February 2016**

***Prepared By: Phyllis Brown***

## BUILDING ADMINISTRATION

Permit Data	Feb-16	Apr 2015 - Mar 2016 Totals
New Residential & Duplex	1	24
Residential Additions, Alterations, Repairs, Elec Upgrade	1	25
Residential Storage Buildings/Fences/Carport/Swimming Pools/Detached Garage	2	23
New Commercial Buildings		4
Non Residential Additions, Alterations, Repairs, Elec Upgrade, New Sign		7
Courtesy Inspections - New Trailers/Gas Lines		2
Renewal		
New Institutional		
Institutional Additions, Alterations, Repairs		1
New Community Recreation Center		
Commerical Electrical Inspection		
Pole Barn		
<b>Building Permit Summary</b>		
Number of Permits Issued	<b>4</b>	<b>86</b>
Permit Valuation	<b>\$218,542.00</b>	<b>\$7,536,594.00</b>

ACTIVITY REPORT

		Feb-16						FYTD TOTALS		
		02/12/16		02/26/16		FEB TOTAL HOURS				
		HOURS		HOURS						
Cost Center #	DESCRIPTION	REG	OT	REG	OT	REG	OT	REG	OT	
		<b>Pay Date</b>								
<b>Office</b>	1121	Court	4.00	0.00	3.50	0.00	7.50	0.00	195.50	4.00
	1142	Clerical	50.75	1.00	31.75	3.25	82.50	4.25	897.25	109.25
	1162	Payroll	9.00	0.00	14.00	2.50	23.00	2.50	402.00	61.75
	1163	Purchasing	23.25	2.25	13.00	0.00	36.25	2.25	417.50	54.25
	1165	Accounting	44.75	1.00	29.00	0.00	73.75	1.00	900.00	8.00
	6121	Cashier & Collecting	239.25	11.50	211.25	11.50	450.50	23.00	4,244.25	321.50
	<i>Central Office Monthly Total</i>		371.00	15.75	302.50	17.25	673.50	33.00	7,056.50	558.75

<b>Street</b>	1311	Administrative - Street	29.50	2.50	23.00	1.00	52.50	3.50	470.00	29.25
	1312	Street Maintenance	11.50	0.00	19.50	0.00	31.00	0.00	934.00	51.50
	1313	Alley Maintenance	2.50	0.00	1.00	0.00	3.50	0.00	29.00	0.00
	1314	Parking Lots/Sidewalks	0.00	0.00	0.00	0.00	0.00	0.00	246.25	5.25
	1315	Buildings/Grounds	12.00	0.00	6.00	0.00	18.00	0.00	111.00	1.00
	1316	Snow/Ice Removal	5.50	0.00	21.00	10.75	26.50	10.75	347.50	46.75
	1317	Pavement Markings	13.00	0.00	0.00	0.00	13.00	0.00	190.25	1.25
	1318	Culverts	1.50	0.00	1.00	0.00	2.50	0.00	919.25	9.50
	1319	Brush/Tree Control	3.00	0.00	2.00	0.00	5.00	0.00	360.50	35.25
	1331	Streets & Alleys; City Property	0.00	0.00	0.00	0.00	0.00	0.00	322.00	6.50
	2211	Cemetery	2.50	0.00	10.50	7.25	13.00	7.25	117.00	62.50
<i>Street Department Monthly Total</i>		81.00	2.50	84.00	19.00	165.00	21.50	4,046.75	248.75	

<b>Water</b>	3111	Administrative - Water	16.00	8.00	22.00	3.00	38.00	11.00	524.50	178.00
	3112	Customer Service - Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3113	Water Wells - Maintenance	9.00	0.00	8.00	0.00	17.00	0.00	101.00	2.00
	3116	Water Service	52.00	13.00	53.50	5.00	105.50	18.00	2,189.50	153.75
	3117	Water Plant	71.00	0.00	80.50	2.00	151.50	2.00	1,902.50	22.00
	3119	Water Wells - Buildings/Grounds	0.00	0.00	2.00	0.00	2.00	0.00	29.00	2.00
	3121	Administrative - Sewer	1.00	0.00	2.50	0.00	3.50	0.00	21.00	2.00
	3123	Sewer	16.50	1.00	7.00	0.00	23.50	1.00	377.00	30.50
	3125	Lift Stations	16.50	0.00	16.50	0.00	33.00	0.00	401.50	0.50
	3127	Lagoons	14.00	0.00	17.00	0.00	31.00	0.00	530.50	0.00
	3128	Land Application	0.00	0.00	0.00	0.00	0.00	0.00	209.50	8.25
	<i>Water Department Monthly Total</i>		196.00	22.00	209.00	10.00	405.00	32.00	6,286.00	399.00

<b>Electric</b>	3131	Administrative - Electric	32.00	4.00	30.00	0.00	62.00	4.00	923.00	33.50
	3132	Customer Service - Electric	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.00
	3133	Buildings/Grounds	25.00	6.00	21.00	7.50	46.00	13.50	339.50	133.50
	3134	Electric Distribution	171.75	2.00	173.00	0.00	344.75	2.00	4,665.00	301.75
	3138	Brush/Trees	124.00	0.00	40.00	0.00	164.00	0.00	1,591.00	9.25
	3139	Street Lights	4.00	0.00	12.00	0.00	16.00	0.00	451.00	4.00
<i>Electric Department Monthly Total</i>		356.75	12.00	276.00	7.50	632.75	19.50	7,969.50	491.00	

**ACTIVITY REPORT**

			Feb-16						FYTD TOTALS	
			02/12/16		02/26/16		FEB TOTAL HOURS			
			HOURS		HOURS		HOURS			
	Cost Center #	DESCRIPTION	REG	OT	REG	OT	REG	OT	REG	OT
Sanitation	3322	Sanitation	206.50	0.25	198.00	2.75	404.50	3.00	4,756.25	154.75
	3323	Landfill	20.50	1.00	29.00	0.00	49.50	1.00	249.00	94.75
	<i>Sanitation Department Monthly Total</i>			227.00	1.25	227.00	2.75	454.00	4.00	5,005.25

<b>Holiday/Sick/Vacation/Funeral</b>										
	6111	Holiday	16.00	0.00	155.00	0.00	171.00	0.00	1,747.50	0.00
	6112	Sick Time	67.50	0.00	34.50	0.00	102.00	0.00	783.75	0.00
	6113	Vacation	21.00	0.00	112.50	0.00	133.50	0.00	1,580.00	0.00
	6119	Funeral Leave	0.00	0.00	0.00	0.00	0.00	0.00	127.50	0.00
	<i>Holiday/Sick/Vacation/Funeral Leave Monthly Total</i>		104.50	0.00	302.00	0.00	406.50	0.00	4,238.75	0.00

<b>Equipment Use:</b>										
	6212	Equipment/Vehicle Maintenance	85.50	2.00	84.50	0.00	170.00	2.00	1,021.75	11.50
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<i>Equipment Use Monthly Total</i>		85.50	2.00	84.50	0.00	170.00	2.00	1,021.75	11.50

<b>Total Hours Worked</b>			1,421.75	55.50	1,485.00	56.50	2,906.75	###	35,624.50	1,958.50
---------------------------	--	--	----------	-------	----------	-------	----------	-----	-----------	----------

Assistance For The Month (Hours are already included above)											
		Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Electric Dept Assisted The Fire Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Electric Dept Assisted The Fire Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Electric Dept Assisted The Park Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Electric Dept Assisted The Park Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.00	0.00
		Electric Dept Assisted The Police Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Electric Dept Assisted The Sanitation Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.00	0.00
		Electric Dept Assisted The Street Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	92.50	0.00
		Electric Dept Assisted The Water Dept	4.00	0.00	0.00	0.00	4.00	0.00	116.50	8.25	
		Police Dept Assisted The Sanitation Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Street Dept Assisted City Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Street Dept Assisted The Electric Dept	9.00	0.00	0.00	0.00	9.00	0.00	266.25	0.00	
		Street Dept Assisted The Park Dept	0.00	0.00	0.00	0.00	0.00	0.00	74.00	5.25	
		Street Dept Assisted The Police Dept	0.00	0.00	0.00	0.00	0.00	0.00	23.00	1.25	
		Street Dept Assisted The Water Dept	0.00	0.00	0.00	0.00	0.00	0.00	10.50	0.00	
		Water Dept Assisted The Electric Dept	0.00	0.00	0.00	0.00	0.00	0.00	25.50	2.00	
		Water Dept Assisted The Sanitation Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Water Dept Assisted The Street Dept	0.00	0.00	0.00	0.00	0.00	0.00	36.00	0.00	
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Total Hours Assisted</b>		13.00	0.00	0.00	0.00	13.00	0.00	692.25	16.75	

## WATER DEPARTMENT EQUIPMENT USE

EQUIPMENT USAGE	Feb-16		TOTAL ON EQUIPMENT	
	MILEAGE	HOURS	MILEAGE	HOURS
# 3 1993 Ford F-700 Dump Truck	0.0		59819.0	
# 6 2006 Chev Silverado Pickup	409.0		94740.0	
# 19 2011 Chev Silverado Pickup	612.0		52798.0	
# 40 Sewer Machine		1.0		360.9
# 42 1984 Homelite Trash Pump		0.0		1221.2
# 74 Sewer Camera Van		11.3		2582.9
# 82 1992 UMC Sewer Van	0.0		89418.1	
# 83 Vac Trailer (Feb 2013 Water Dept reporting now; not Elec Dept)		0.5		196.1
# 87 2013 Chevy 1/2 Ton	734.0		47900.0	
WELL PERFORMANCE REPORT	75 H.P. WELL #3		125 H.P. WELL #4	
1. Static Level-Average		356 FT		362 FT
2. Pumping Level		406 FT		377 FT
3. Drawdown		50 FT		15 FT
4. G.P.M.		433		730
5. Total Hours Pumping		0.5		0
WELL PERFORMANCE REPORT	125 H.P. WELL #6			
1. Static Level-Average		368 FT		
2. Pumping Level		383 FT		
3. Drawdown		15 FT		
4. G.P.M.		730		
5. Total Hours Pumping		364.3		
WATER	Feb-16		Jan-16	
1. Monthly Well Water Processed (Raw Water #3, #4 & #6)		14,936,000		16,410,100
2. Total Well Water Process Apr 2014 - Mar 2015				
3. Monthly Recycled Water Processed		0		0
4. Total Recycled Water Processed Apr 2014 - Mar 2015		0		0
5. Total Water Processed for Month		14,936,000		16,410,100
6. Average Daily Processed		515,035		529,358
a. High Day Raw Water		571,000		652,000
b. Low Day Raw Water		464,000		487,000
7. Total Water Processed Apr 2014 - Mar 2015		183,297,400		168,361,400
8. Finished Water to Towers for Month		12,926,000		14,818,000
9. Finished Water to Towers Apr 2014 - Mar 2015		165,738,000		152,812,000
NORTHEAST LAGOON PERFORMANCE	Feb-16		Jan-16	
1. Influent BOD (MG/L)				
2. Effluent BOD (MG/L)				
3. % BOD Removal				
4. Influent Suspended Solids (MG/L)				
5. Effluent Suspended Solids (MG/L)				
6. % Suspended Solids Removal				
7. Effluent Discharge to Creek		NO		NO
8. Monthly Gallons Treated		0		0
9. Yearly Gallons Treated Apr 2014 - Mar 2015		46,036,000		46,036,000
10. Monthly Irrigation Water Pumped		0		0
11. Yearly Irrigation Water Pumped Apr 2014 - Mar 2015		0		0
NORTHWEST LAGOON PERFORMANCE	Feb-16		Jan-16	
1. Influent BOD (MG/L)				
2. Effluent BOD (MG/L)				
3. % BOD Removal				
4. Influent Suspended Solids				
5. Effluent Suspended Solids				
6. % Suspended Solids Removal				
7. Effluent Discharge to Creek		NO		NO
8. Monthly Gallons Treated		0		10,440,000
9. Yearly Gallons Treated Apr 2014 - Mar 2015		54,895,000		54,895,000
10. Monthly Irrigation Water Pumped		0		0
11. Yearly Irrigation Water Pumped Apr 2014 - Mar 2015		0		0

## STREET EQUIPMENT USE

	Feb-16		Apr 2015 - Mar 2016 Totals	
<b>TRASH COLLECTED ON DAILY ROUTES (Pounds)</b>	352,080		4,671,600	
	Feb-16		Apr 2014 - Mar 2015 Totals	
EQUIPMENT USE	MILEAGE	HOURS	MILEAGE	HOURS
#1 - 1989 John Deer 670B Motor Grader		5.0		3,030.0
#4 - 2002 Feightline Dump Truck	90.0		58,956.0	
#10 - 2008 1-Ton Chevrolet	294.0		36,286.0	
#13 - 2004 Freightliner Sanitation Truck	345.0		86,055.0	
#15 - 1990 Case Model 1550 Long Track Dozer		0.0		3,410.0
#18 - 2001 Dodge 2500 Pickup	93.0		74,001.0	
#25 - 2010 Chevy Pickup Silverado	500.0		31,159.0	
#50 - 1997 Gilcrest Propaver		0.0		587.0
#76 - 2008 International Dump Truck	553.0		27,504.0	
#77 - 2013 International Dump Truck	99.0		13,461.0	
#81 - 2009 John Deere Tractor w/Mower		1.0		2,124.0
#85 - 1997 Ford Truck Street Sweeper		0.0		6,473.0
#89 - 2013 Freightline Trash Truck	915.0		35,620.0	
#90 - 2014 New Holland B95C Backhoe <i>Purchd Feb 2014</i>		15.0		450.0
#91 - 2015 Chevy 3/4 Ton Pickup <i>Purchd 05/21/2014</i>	125.0		4,733.0	
#123 - 2015 John deere 524 Wheel Loader <i>Purchd 04/20/2015</i>		43.0	314.0	

**ELECTRIC EQUIPMENT USE**

EQUIPMENT USE	Feb-16		APR 2015 - MAR 2016 TOTALS	
	MILEAGE	HOURS	MILEAGE	HOURS
#26 - 2003 International/Altec Digger Derrick		7.0		4038.0
#27 - 2009 Ford F-550 w/Altec AT40M Aerial Lift Device		58.0		4242.0
#29 - 2001 Ford Altec (+51 hr)		17.0		6183.0
#32 - 2006 Chev Silverado Truck	395.0		64930.0	
#34 - 2000 Chevrolet 1 Ton Truck (+200 mi)	31.0		70595.0	
#38 - 2010 Chevy Pickup 3/4-Ton w/Tool Bed	520.0		38800.0	
#75 - 2008 Kubota Mini Ex		18.0		1729.0
#84 - 2011 Bobcat A770		1.0		955.0
#88 - 2012 Altec DC1317 Series Chipper		11.0		412.0

## ACCOUNTS PAYABLE OVER \$1250

**March 21, 2016**

Ameren (Heating)	\$ 3,063.98
Ameren (Transmission Chg.)	\$ 22,190.42
Boone County Resource Management (Jan Bldg. Permit Fees)	\$ 2,612.36
Boone Electric Coop	\$ 1,795.24
Charter	\$ 1,420.97
Flynn Drilling (labor/material surge protector Well # 3	\$ 2,000.00
Illinois Power Marketing	\$ 121,531.04
MFA Oil (Fuel)	\$ 3,910.78
MISO	\$ 3,375.38
MJMEUC (Prairie State Charges)	\$ 85,261.66
UMB Bank (Library Go Bond)	\$ 36,960.00
UMB Bank (MAMU 08 Substation Lease Pmt)	\$ 13,316.70
Whalen	\$ 1,700.00

**TOTAL \$ 299,138.53**

### ADDED AFTER GGFC MEETING

Angell & Co (Fire Dept Acc Insurance)	\$ 2,934.30
Aarmor Equipment (3 2 yards dumpsters) 20 Poly Carts	\$ 2,876.00
City OF Columbia (Landfill Charges)	\$ 8,230.08
Fletcher-Reinhardt (Poles)	\$ 1,484.00
Midwest Meter (12 - 3/4" Orion meters complete)	\$ 1,980.00
S & S Electric (Sewage Pump)	\$ 6,230.00

**TOTAL \$ 23,734.38**

### ADDED TODAY

Altec	\$ 2,723.85
Bankcard (PD Shelving)	\$ 1,445.61
John Deere Financial	\$ 40,429.52
MNY Melon (Pitney Bowes Postage)	\$ 2,500.00

**TOTAL: \$ 47,098.98**

**Grand Total: \$ 369,971.89**

**CREDI**  
Board Minutes  
February 25, 2016

**Board members in attendance:** Lorry Myers, Damon Reynolds, Emily Curtis, Angela Bellamy, Emily Reynolds, Office Coordinator, Mike Watson, Chamber representative

**Absent:** Matt Smith

**Guests:** Mayor Tim Grenke, City Administrator Matt Harline, Ginny Zoellers, Chamber of Commerce Director

**Call to Order:** Meeting called to order at 6:35 p.m. by President Reynolds

**Welcome/Guest Introduction:** President Reynolds welcomed Chamber representative Mike Watson and Chamber Director, Ginny Zoellers.

**Investors Meeting:** March 8<sup>th</sup> has been the date selected by the Chamber for a meeting with potential investors in regards to a hotel. The meeting will be held in the training room at the Hubbell Engineering building. Discussion of details, food, programs etc. followed.

**Adjourned:** 8:06 PM

**Next meeting:** March 24, 2016 6:30 PM Boone County Meeting Room



**CHAMBER BOARD MEETING  
TUESDAY, MARCH 15  
AGENDA  
12:00**

**REGULAR MEETING**

- Financial & Directors Reports & Membership Report
- Review of Minutes for November/Financials February
- Choose Award Winners-Chamber Dinner April 26
- Investors Mtg.
- Mid-Missouri Travel Council membership
- Anchor Festival Update-Farmers Market???
- Other Business

**MEMBERSHIP SUMMARY**

Anniversary Months	No. from Renewals		New Members	New Business
	15-16			
January	1	1		
February	5	5	1	
March	4	4	2	
April	5	5		
May	2	2		
June	3	3		
July	6	4	3	
August	11	11		
September	12	12		
October	13	13		
November	8	8	1	
December	3	3	2	
Total Current Membership---80				

## BOARD OF DIRECTORS MEETING

FEBRUARY 9, 2016

The following board members were present Mike Watson, Teri Evans, Don Bormann, Jeff Grimes and Regina Kroeger. Exofficio members Matt Harline and Ginny Zoellers.

The board reviewed the minutes and financial reports and had no questions.

Farmers Insurance will have a ribbon cutting on February 22 or 23. A notice will be sent out when the date is finalized. Since the meeting the date was finalized February 23 at 1:15.

The board has 2 openings beginning in April. The board discussed possibilities. An email will be sent out to see if there is interest.

The banks were asked to make nominations for the Community Betterment award. The board decided to put out a request to see if there are additional people that should be nominated. The request will be for the Community Betterment, Ambassador, Business of the Year, Citizen of the Year and Agricultural Person of the Year. A date for the Chamber dinner will be set in the next few days with preference for a Tuesday.

The board discussed the Archery Shoot. The board agreed to move the Archery Shoot to Show Me Outdoors and to help promote the event as part of the Anchor Festival

The board discussed the next step that should be taken with the Hotel Feasibility Study. A meeting of possible investors and interested parties will be set up. The Chamber will work in conjunction with CREDI to facilitate an ad in the paper. Hubbell will be contacted to see about availability for their conference room. A meeting is set for February 16 at the Round Table for the Chamber, CREDI and the City to discuss the next step.

Mike Watson will attend the regular CREDI meeting in February and Jeff will attend in March.

# Account List

Banking

3/7/2016 - CC\_CD

Page 1

Account Name	Transaction Download	Current Balance
Spending		
AF Checking	Not Available	52,359.03
AF Investment	Not Available	11,714.44
AFMartinsburg	Not Available	2,256.04
Kops for Kids	Not Available	1,139.25
Sturgeon Check	Not Available	28,878.98

Itemized Categories - Feb 2016

2/1/2016 through 2/29/2016

3/7/2016

Date	Account	Num	Description	Memo	Tag	Clr	Amount
<b>INCOME</b>							<b>180.00</b>
	Coop Ads						180.00
<b>EXPENSES</b>							<b>-779.17</b>
	Advertising						-125.00
	Electrical						-42.26
	Rent						-360.00
	Telephone						-251.89
<b>OVERALL TOTAL</b>							<b>-599.17</b>

**Itemized Categories - Feb 2016**

2/1/2016 through 2/29/2016

3/7/2016

Date	Account	Num	Description	Memo	Tag	Clr	Amount
<b>INCOME</b>							<b>1,040.00</b>
	<b>Booths</b>						<b>540.00</b>
	<b>Sponsorship</b>						<b>500.00</b>
<b>EXPENSES</b>							<b>-1,576.99</b>
<b>E. D. Expense</b>							<b>-583.00</b>
2/12/2016	AF Checking	2370	Growth Serv...	Hotel Feasibi...			-583.00
<b>Meeting Expense</b>							<b>-38.30</b>
2/26/2016	AF Checking	2373	Prenger Foods	Convention ...			-38.30
<b>Salaries</b>							<b>-955.69</b>
<b>OVERALL TOTAL</b>							<b>-536.99</b>

Proposed 2016 Fiscal Year Budget April 1-March 31					
Categories					
Chamber Income	Budget	Monthly	Year to Date	Remaining	
Dues Income	\$ 6,200.00		4987	\$ 1,213.00	
E.D. Donations	\$ 6,750.00		0	\$ 6,750.00	
Meeting Income	\$ 2,500.00	\$ -	1423	\$ 1,077.00	
Misc. Income	\$ 400.00	\$ -	12.27	\$ 387.73	
Ornament Receipts	\$ 10.00	\$ -	0	\$ 10.00	
Coop Advertising	\$ 1,600.00	\$ 180.00	990	\$ 610.00	
Total Income	\$ 17,460.00	\$ 180.00	\$ 7,412.27	\$ 10,047.73	
Anchor Festival Income	Budget	Monthly	Year to Date	Remaining	
			0		
Booths	\$ 14,300.00	\$ 540.00	15477.42	\$ (1,177.42)	
Carnival	\$ 134,000.00	\$ -	131515.76	\$ 2,484.24	
Special Events	\$ 5,000.00	\$ -	5576	\$ (576.00)	
Health Dept Fee	\$ 650.00	\$ -	0	\$ 650.00	
Sponsorship	\$ 6,000.00	\$ 500.00	4400	\$ 1,600.00	
Total Income	\$ 159,950.00	\$ 1,040.00	156969.18	\$ 2,980.82	
BBQ Income	Budget	Monthly	Year to Date	Remaining	
All Entries	\$ 6,126.00		5022	\$ 1,104.00	
Raffle	\$ 1,000.00		998	\$ 2.00	
Misc. Income	\$ -	\$ -	0	\$ -	
Vendor	\$ 125.00		105	\$ 20.00	
Sponsorship	\$ 5,075.00		2575	\$ 2,500.00	
	\$ 12,326.00	\$ -	\$ 8,700.00	\$ 3,626.00	
Chamber Expense	Budget	Monthly	Year to Date	Remaining	
Advertising	\$ 3,600.00	\$ 125.00	2528	\$ 1,072.00	
Christmas Expense	\$ 300.00		300	\$ -	
Donation	\$ -	\$ -	1025.91	\$ (1,025.91)	
DSL	\$ 764.80	\$ -	0	\$ 764.80	
E.D. Expense	\$0	\$ 583.00	2333	\$ (2,333.00)	
Electric	\$ 541.57	\$ 42.28	468.71	\$ 72.86	
Gas	\$ 560.00		313.66	\$ 246.34	
Insurance	\$ 2,700.00		2220	\$ 480.00	
Meeting Expense	\$ 2,000.00		1118.5	\$ 881.50	
Membership	\$ 225.00		450	\$ (225.00)	
Misc. Expenses	\$ 2,329.51	\$ -	435.95	\$ 1,893.56	
Office Equipment and Supplies	\$ 700.00		272.96	\$ 427.04	
Taxes	\$ 3,000.00		3088.28	\$ (88.28)	
Postage	\$ 300.00		392	\$ (92.00)	
Printing	\$ 1,000.00		792.15	\$ 207.85	
Rent-Storage	\$ 1,620.00	\$ 160.00	1600	\$ 1,620.00	
Rent-Office	\$ 2,400.00	\$ 200.00	2000	\$ 400.00	

Salaries-Gross		\$ 13,950.00	\$ 1,100.00	14083	\$ (133.00)
Signage		\$ 100.00		75.33	\$ 24.67
Souv.-Awards		\$ 600.00	\$ -	2774.9	\$ (2,174.90)
Christmas Decorations		\$ 4,290.00	\$ -	203.13	\$ 4,086.87
Telephone		\$ 2,000.00	\$ 251.89	2258.35	\$ (258.35)
Web Page		\$ 200.00	\$ -	0	\$ 200.00
Purchase with a Purpose		\$500.00	\$0.00	0	\$ 500.00
		\$ 43,680.88	\$ 2,462.17	\$ 38,733.83	\$ 6,547.05
Anchor Festival Expense		Budget	Monthly	Year to Date	Remaining
Advertising		\$ 7,000.00	\$ -	6952	\$ 48.00
Food Vouchers		\$ 200.00	\$ -	152	\$ 48.00
Health Dept. Fee		\$ 570.00	\$ -	600	\$ (30.00)
Misc. Expenses		\$ 3,000.00		4494.51	\$ (1,494.51)
Printing		\$ 4,500.00	\$ -	5075.58	\$ (575.58)
Bank Charges		\$ 80.00	\$ -	0	\$ 80.00
Carnival Expenses		\$ 96,878.00	\$ -	96343.4	\$ 534.60
Entertainment		\$ 15,500.00		16877.37	\$ (1,377.37)
Insurance		\$ 1,500.00	\$ -	0	\$ 1,500.00
Souv.-Awards		\$ 2,200.00	\$ -	79.95	\$ 2,120.05
Scholarship		\$ 2,000.00		2000	\$ -
Electrical		\$ -		0	\$ -
Meetings		\$ 775.00	\$ 38.30	238.3	\$ 536.70
Membership		\$ 65.00		0	\$ 65.00
Total Expense		\$ 134,268.00	\$ 38.30	132813.11	\$ 1,454.89
BBQ Expense		Budget	Monthly	Year to Date	Remaining
Advertising		\$ 1,100.00		\$ 1,150.00	\$ (50.00)
Entertainment		\$ 1,500.00		\$ 1,075.00	\$ 425.00
KCBS Fees		\$ 1,300.00		\$ 1,168.50	\$ 131.50
Misc. Expense		\$ 200.00	\$ -	\$ 339.42	\$ (139.42)
Porta Potties		\$ 345.00		\$ 345.00	\$ -
Printing		\$ 1,000.00		\$ 1,285.50	\$ (285.50)
Awards		\$ 6,000.00		\$ 5,323.10	\$ 676.90
Raffle		\$ 200.00		\$ 499.00	\$ (299.00)
		\$ 11,645.00	\$ -	\$ 11,185.52	\$ 459.48

## **CHAMBER OF COMMERCE BOARD OF DIRECTORS**

**MARCH 15, 2016**

The board approved the minutes and financial statements from February.

CREDI and the Chamber hosted an Investors Meeting on March 8. Potential investors were invited to hear a proposal presented by Cobblestone Hotels. Many good questions were asked and a lot of information was shared. Seventeen potential investors were in attendance.

A second meeting will be held using the same potential investor list excluding those who did not have an interest and those who did not respond. The next meeting will be at the Country Club and will just be for the Investors to discuss the future of the project. References are being checked and other hotel chains could be considered for a future meeting. The Chamber will split the cost of the meal with CREDI and drinks will be the guests responsibility.

The board chose the annual award winners from the nominations submitted. The Chamber annual dinner will be held on April 26.

The Director reported on attending an event sponsored by the Mid-Missouri Tourism Council. Several communities and their tourist attractions were featured. Northern Boone County was not represented. The communities in Northern Boone County may want to consider participating with this organization. More information will be obtained.

BILL NO.: \_\_\_\_\_

RESOLUTION NO.: \_\_\_\_\_

A BILL TO CREATE A RESOLUTION ENTITLED:

“A RESOLUTION ADOPTING AN AMENDED BUDGET FOR THE CITY OF CENTRALIA, MISSOURI FOR THE FISCAL YEAR OF 2015-16 COMMENCING ON APRIL 1, 2015 AND ENDING ON MARCH 31, 2016.”

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The budget for the fiscal year of 2015-2016, commencing on April 1, 2015 and ending on March 31, 2016 as adopted by Resolution R-15-02 is hereby amended by the revision of the appropriated expenditure amount for certain activities shown as follows:

- A. The budget for the Park Areas, Activity No. 02-01-02-01 is increased to \$250,000.
- B. The budget for the Library Fund, Activity No. 02-01-03-01 is increased to \$320,000.
- C. The budget for the Library Bond Fund, Activity No. 02-01-04-01 is increased to \$43,000.
- D. The budget for the Recreation Center Operations Fund, Activity No. 02-01-06-01 is increased to \$280,000.

SECTION 2. All Motions or Resolutions in conflict herewith are hereby repealed.

SECTION 3. This resolution shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED AND APPROVED this 21st day of March, 2016.

\_\_\_\_\_  
Mayor, Tim Grenke

ATTEST:

\_\_\_\_\_  
City Clerk, Heather Russell

BILL NO.: \_\_\_\_\_

RESOLUTION NO.: \_\_\_\_\_

A BILL TO CREATE A RESOLUTION ENTITLED:

“A RESOLUTION ADOPTING A BUDGET FOR THE CITY OF CENTRALIA, MISSOURI FOR THE FISCAL YEAR OF 2016-17 COMMENCING ON APRIL 1, 2016 AND ENDING ON MARCH 31, 2017.”

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The budget for the fiscal year of 2016-2017, commencing on April 1, 2016 and ending on March 31, 2017 in the manner and form of Exhibit A, attached hereto and incorporated herein by reference, is this date adopted.

SECTION 2. All Motions or Resolutions in conflict herewith are hereby repealed.

SECTION 3. This resolution shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED AND APPROVED this 21<sup>st</sup> day of March, 2016.

\_\_\_\_\_  
Mayor, Tim Grenke

ATTEST:

\_\_\_\_\_  
City Clerk, Heather Russell

BILL NO.: \_\_\_\_\_

RESOLUTION NO.: \_\_\_\_\_

A BILL TO CREATE A RESOLUTION ENTITLED:

“A RESOLUTION ISSUING A PERMIT TO THE CITY OF CENTRALIA, MISSOURI TO CONDUCT A SPECIAL FIREWORKS DISPLAY AT CITY RECREATION PARK.”

WHEREAS, The City of Centralia, Missouri has requested a permit from the City of Centralia, Missouri to possess and shoot special fireworks and otherwise conduct a special fireworks display open to the public in the City Recreation Park on July 4, 2016; and

WHEREAS, the Chief of the City Fire Department has approved the City of Centralia to conduct such a special fireworks display.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

1. Pursuant to Section 11-4 of the Centralia City Code, the City of Centralia, Missouri is hereby issued a permit to possess, discharge and shoot special fireworks in conducting a special fireworks display open to the public in the City Recreation Park on July 4, 2016 between the hours of 6:00 p.m. and 11:00 p.m. This special fireworks display shall be located, discharged or fired so as in the opinion of the Chief of the City Fire Department, after proper inspection, to not be hazardous to any person or property
2. A certified copy of this resolution shall be forwarded to the office of the State Fire Marshal by the City Clerk. A copy of this resolution shall be provided to the Fire Chief.

PASSED AND APPROVED by the Board of Aldermen in the City of Centralia, Missouri this 21st day of March, 2016.

\_\_\_\_\_  
Mayor, Tim Grenke

ATTEST:

\_\_\_\_\_  
City Clerk, Heather Russell

## PERMIT FOR SUPERVISED DISPLAY OF FIREWORKS

Application having been made in accordance with the laws of the State of Missouri, permission is hereby granted to the City of Centralia, Missouri to have a supervised display of fireworks at City Recreation Park in the County of Boone and the State of Missouri, to be shown on July 4, 2016, at approximately 8:30 p.m..

The competent person authorized to conduct the display is Firefighter, Donnie Rodgers (lead shooter). This permit for supervised display of fireworks is granted this 21st day of March, 2014.

---

Matthew C. Harline, City Administrator  
(authorized person issuing permit)

City of Centralia  
114 S. Rollins  
Centralia, MO 65240

BILL NO.: \_\_\_\_\_

ORDINANCE NO.: \_\_\_\_\_

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE TO FIX THE COMPENSATION OF CERTAIN EMPLOYEES OF THE CITY OF CENTRALIA, MISSOURI.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The wage rate for each step and grade of the pay schedule for the City of Centralia, Missouri shall be increased by 2.5% per hour, and the new pay schedule shall be as shown below:

<b>GRADE</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>	<b>STEP 6</b>	<b>STEP 7</b>
<b>A</b>	11.34	11.50	11.65	11.82	11.99	12.15	12.30
<b>B</b>	11.62	11.83	12.03	12.23	12.45	12.64	12.86
<b>C</b>	12.00	12.23	12.48	12.71	12.97	13.21	13.45
<b>D</b>	12.44	12.71	13.00	13.28	13.59	13.86	14.15
<b>E</b>	12.93	13.25	13.61	13.93	14.27	14.61	14.95
<b>F</b>	13.46	13.86	14.26	14.65	15.04	15.46	15.85
<b>G</b>	13.76	14.19	14.62	15.04	15.49	15.93	16.36
<b>H</b>	14.07	14.53	15.01	15.49	15.94	16.41	16.87
<b>I</b>	14.41	14.89	15.40	15.91	16.41	16.91	17.43
<b>J</b>	14.74	15.27	15.81	16.36	16.89	17.44	17.99
<b>K</b>	15.43	16.07	16.71	17.35	17.99	18.61	19.26
<b>L</b>	16.07	16.75	17.40	18.05	18.74	19.34	20.01
<b>M</b>	16.78	17.47	18.16	18.85	19.55	20.18	20.88
<b>N</b>	17.58	18.31	19.03	19.76	20.49	21.18	21.88
<b>O</b>	18.43	19.20	19.95	20.73	21.48	22.19	22.95
<b>P</b>	19.32	20.13	20.92	21.72	22.53	23.27	24.07
<b>Q</b>	20.25	21.13	21.95	22.78	23.63	24.41	25.25
<b>R</b>	21.24	22.13	23.01	23.88	24.78	25.61	26.48
<b>S</b>	22.26	23.22	24.13	25.05	25.99	26.84	27.77
<b>T</b>	23.35	24.34	25.32	26.26	27.27	28.16	29.13
<b>U</b>	24.49	25.52	26.54	27.56	28.59	29.54	30.56
<b>V</b>	25.69	26.78	27.83	28.91	29.99	30.99	32.06
<b>W</b>	26.94	28.09	29.20	30.23	31.46	32.51	33.63
<b>X</b>	28.26	29.46	30.64	31.81	32.99	34.10	35.27
<b>W</b>	26.94	28.09	29.20	30.23	31.46	32.51	33.63
<b>X</b>	28.26	29.46	30.64	31.81	32.99	34.10	35.27
<b>Y</b>	29.64	30.91	32.13	33.36	34.63	35.78	37.00
<b>Z</b>	31.09	32.42	33.71	37.15	36.34	37.54	38.84
<b>AA</b>	32.62	34.01	35.35	36.73	38.12	39.38	40.74

SECTION 2. The compensation of certain employees of the City of Centralia, Missouri is hereby fixed and established by ordinance, as follows:

- (A) The salary of Police Sergeant, Ronald Joseph Bellamy is set at Grade K, Step 5 of the adopted pay schedule.
- (B) The salary of the Code Enforcement Officer, Sandra Buck is set at Grade F, Step 7 of the adopted pay schedule.
- (C) The salary of Dispatch Supervisor, Brenda Moss is set at Grade E, Step 5 of the adopted pay schedule.
- (D) The salary of Police Dispatcher, Brenda Hess is set at Grade B, Step 6 of the adopted pay schedule.
- (E) The salary of Part-Time Police Officer, Jerry N. Stoebe III set at Grade G, Step 2 of the adopted pay schedule.
- (F) The salary of Part-Time Police Officer, Ryan Russell set at Grade G, Step 2 of the adopted pay schedule.
- (G) The salary of James Morris, Sanitation Truck Driver is set at Grade F, Step 5 of the adopted pay schedule.
- (H) The salary of Chief of Police, Larry Dudgeon, shall be \$51,953 per year, payable bi-weekly.
- (I) The salary of City Attorney, Merritt M. Beck III, shall be \$32,616 per year, payable bi-weekly.

SECTION 3. The compensation for the employees established in Section 1 of this ordinance shall be effective April 4, 2016 at 7:00 a.m.

SECTION 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

PASSED this 21st day of March, 2016.

\_\_\_\_\_  
Mayor, Tim Grenke

ATTEST:

\_\_\_\_\_  
City Clerk, Heather Russell

This ordinance approved by the Mayor this 21st day of March, 2016.

\_\_\_\_\_  
Mayor, Tim Grenke

ATTEST:

\_\_\_\_\_  
City Clerk, Heather Russell

BILL NO.: \_\_\_\_\_

ORDINANCE NO.: \_\_\_\_\_

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE TO AMEND CHAPTER 11 AND SUBSECTION A OF SECTION 31-27 OF THE CENTRALIA CITY CODE CONCERNING FIREWORKS SALES WITHIN THE CENTRALIA CITY LIMITS.”

WHEREAS, the City of Centralia, Missouri Planning and Zoning Commission, after public hearing and consideration on April \_\_\_\_, 2016, voted by a vote of \_\_\_\_ to \_\_\_\_ to recommend to the Board of Aldermen of the City of Centralia, Missouri in accordance with Section 31-7 of the Centralia City Code that Subsection A of Section 31-27 of the Centralia City Code be amended to include “Fireworks Sales” as a permitted use in the B-2 highway business zone district; and

WHEREAS, in accordance with Section 31-9 of the Centralia City Code, notice of a public hearing regarding the proposed amendment to Subsection A of Section 31-27 of the Centralia City Code was given by the Board of Aldermen, stating that a hearing would be held on April \_\_\_\_, 2016 beginning at 7:00 p.m. in the Council Chambers of the Centralia City Hall, said notice having been published in the \_\_\_\_\_, 2016 issue of the Centralia Fireside Guard, a weekly newspaper of general circulation in Centralia, Missouri; and

WHEREAS, a public hearing was held beginning at 7:00 p.m. on April \_\_\_\_, 2016 in the City Hall Council Chambers of Centralia City Hall in Centralia, Missouri, by the Board of Aldermen, at which hearing all parties in interest and citizens were given an opportunity to be heard in relation to the recommended amendment; and

WHEREAS, \_\_\_\_ citizens appeared at the hearing, with \_\_\_\_ citizens supporting the proposed amendment, and \_\_\_\_ written protest has been made to such proposed amendment; and

WHEREAS, the Board of Aldermen of the City of Centralia, Missouri, has determined that the amendment to Subsection A of Section 31-27 and the amendments to Chapter 11 of the Centralia City Code are in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. Section 11-1 of the Centralia City Code is hereby changed, altered and amended, to read as follows:

A. It shall be unlawful to sell or offer for sale within the corporate limits any Consumer Fireworks or any other types of fireworks allowed by Missouri law except from June 20th through July 10th of the same year, known as the "fireworks sale season", by a seasonal retailer or other person. There shall be no more than five (5) City fireworks sales permits to sell fireworks issued by the City, for each fireworks sale season. A City fireworks sales permit to sell or offer to sell fireworks allowed by Missouri law shall be \$200.00, to be paid to the City by the person selling or offering to sell fireworks allowed by Missouri law before the time that any said fireworks are sold. The City fireworks sales permit cost shall include a fee for an inspection of the proposed place of sale of said fireworks by the State of Missouri Fire Marshal or his designee or the City Chief of the Fire Department or his designee, to determine that the proposed place of sale of said fireworks complies with Missouri law and this chapter of the Centralia City Code and any other applicable City ordinances regarding sale of fireworks. The City fireworks sales permit cost further shall include the cost of a temporary electric set up and a \$100.00 electric deposit for the proposed place of sale of said fireworks. The City fireworks sales permit application shall require that a Certificate of Insurance endorsement be obtained by the person selling fireworks allowed by Missouri law to be sold, showing that the City is named as an additional insured with the person selling said fireworks allowed by Missouri law. The fireworks sales permit application for the person selling fireworks allowed by Missouri law further

shall require that the person selling fireworks allowed by Missouri law shall obtain from the Missouri Department of Revenue a certification that no sales tax is due to the State of Missouri and/or the City of Centralia, Missouri. The fireworks sales permit application also shall require that all Boone County, Missouri and State of Missouri requirements regarding sale of fireworks be met.

SECTION 2. Section 11-2 of the Centralia City Code is hereby changed, altered and amended to read as follows:

A. Every person who shall sell or display for sale any fireworks shall display in a conspicuous place a sign or signs, printed in bold letters not smaller than one (1) inch in height, the following:

**FIREWORKS MAY NOT BE SOLD TO A CHILD UNDER AGE FOURTEEN EXCEPT WHEN THE CHILD IS IN THE PRESENCE OF A PARENT OR GUARDIAN.**

**SHOOTING OF BOTTLE ROCKETS, OTHER ROCKETS, AND SIMILAR KINDS OF FIREWORKS PROHIBITED IN THE CITY OF CENTRALIA, MISSOURI. SHOOTING OF FIREWORKS PROHIBITED IN BUSINESS DISTRICT, STREETS, PARKS AND OTHER PUBLIC PROPERTY OF CENTRALIA, MISSOURI.**

**SOME FIREWORKS THAT ARE ALLOWED FOR SALE WITHIN THE CITY OF CENTRALIA, MISSOURI ARE NOT LEGAL TO DISCHARGE OR SHOOT WITHIN THE CITY OF CENTRALIA, MISSOURI.**

**SHOOTING OF FIREWORKS PROHIBITED WITHIN SIX HUNDRED FEET OF ANY CHURCH OR PUBLIC SCHOOL, AND WITHIN ONE HUNDRED FEET OF WHERE FIREWORKS ARE OFFERED FOR SALE OR STORED.**

**WHERE PERMITTED, SHOOTING OF FIREWORKS (OTHER THAN ROCKETS) ALLOWED ONLY FROM JULY 1 TO JULY 4, BETWEEN 8:00 A.M. AND 10:00 P.M.**

B. Every person who shall sell or display for sale any fireworks shall display in a conspicuous place a sign or signs, printed in bold letters not smaller than four (4) inches in height: "FIREWORKS — NO SMOKING."

SECTION 3. Section 11-5 of the Centralia City Code shall be changed, altered and amended to read as follows:

A. Except as provided in Section 11-4 (B), it is unlawful for any person to possess, sell or use within the corporate limits of the City any pyrotechnics commonly known as "fireworks" other than items now or hereafter classified as "Consumer Fireworks" by the United States Department of Transportation or those items that comply with the construction, chemical composition, labeling and other regulations relative to fireworks regulation promulgated by the United States Consumer Product Safety Commission and permitted for use by the general public under regulations. It is unlawful for any person to sell, offer for sale, store, display or possess any fireworks that have not been approved and labeled as Consumer Fireworks by the Interstate Commerce Commission. The Interstate Commerce Commission Consumer Fireworks label must be visible on the fireworks or smallest container in which they are sold. The label shall be on the fireworks, or package, or both, that is received by the general public from the seller.

B. Except as provided in Section 11-4 (B), it is unlawful for any person to possess, use, discharge or ignite those fireworks classified by the United States Department of Transportation as ground salutes, commonly known as "cherry bombs", "M-80's", "M-100's", "M-1000's", and various other tubular salutes which exceed the limits set for Consumer Fireworks by the United States Department of Transportation for explosive composition.

SECTION 4. Section 11-6 of the Centralia City Code is hereby changed, altered and amended to read as follows:

Unless the context clearly indicates otherwise, the terms listed below shall have the following definitions in Chapter 11:

**FIREWORKS:** Explosive devices designed primarily to produce visible or audible effects by combustion, deflagration or detonation, including aerial devices and ground devices that meets the definition of consumer, proximate or display fireworks as set forth by 49 Code of Federal Regulations Part 171 to end, United States Department of Transportation hazardous materials regulations, and American Pyrotechnics Association 87-1 standards.

**CONSUMER FIREWORKS:** Explosive devices classified as designed primarily to produce visible or audible effects by combustion, including aerial devices and ground devices, all of which are classified as fireworks, UNO336, 1.4G by regulation of the United States Department of Transportation, as amended, and which were formerly classified as Class C common fireworks by regulation of the United States Department of Transportation.

**SPECIAL DISPLAY FIREWORKS** Explosive devices designed primarily to produce visible or audible effects by combustion, deflagration or detonation, including devices containing more than two (2) grains (130 mg) of explosive composition intended for public display. These devices are classified as fireworks, UNO335, 1.3G by regulation of the United States Department of Transportation, as amended, and which were formerly classified as Class B display fireworks by regulation of the United States Department of Transportation.

**SECTION 5.** Subsection A of Section 31-27 of the Centralia City Code is hereby changed, altered and amended by renumbering the present Paragraph Number 30 of the Centralia City Code to be Paragraph Number 31 and adding a new Paragraph Number 30 to read as follows:

30. Fireworks Sales allowed by law.

**SECTION 6.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 7.** This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this \_\_\_\_ day of April, 2016.

\_\_\_\_\_  
Mayor, Tim Grenke

ATTEST:

\_\_\_\_\_  
City Clerk, Heather Russell

This ordinance approved by the Mayor this \_\_\_\_ day of April, 2016.

\_\_\_\_\_  
Mayor, Tim Grenke

ATTEST:

\_\_\_\_\_  
City Clerk, Heather Russell

G:\City of Centralia\Merritt Beck\Ordinance\2016 Fireworks Sales Within City Limits - Ordinance

BILL NO. \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI TO EXECUTE A CONTRACT WITH CENTRALIA REGIONAL ECONOMIC DEVELOPMENT, INCORPORATED TO PERFORM ECONOMIC DEVELOPMENT AND PROMOTION SERVICES FOR THE CITY OF CENTRALIA, MISSOURI.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor and City Clerk of the City of Centralia, Missouri are hereby authorized and directed to execute a contract on behalf of the City of Centralia, Missouri, with Centralia Regional Economic Development, Incorporated (CREDI), which said contract provides that CREDI will perform economic development and promotion services as described in a proposed “2016-2017 Program of Work” and that the City will provide funds, not to exceed Six Thousand (\$6,000.00) Dollars, in the City’s fiscal year 2016-17.

SECTION 2. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 21st day of March, 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This ordinance approved by the Mayor this 21<sup>st</sup> day of March, 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

## SERVICE CONTRACT

**THIS CONTRACT**, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by and between the City of Centralia, Missouri, a municipal corporation, 114 South Rollins, Centralia Missouri 65240, (hereinafter referred to as "City") and the Centralia Regional Economic Development, Incorporated, a Missouri not-for-profit corporation, 216 W. Railroad St., Centralia, Missouri 65240 (hereinafter referred to as the "CREDI"), WITNESSETH:

**WHEREAS**, the City desires to continue to promote the prosperity, economic betterment, general interest and welfare of the City of Centralia, Missouri according to its powers granted by law; and

**WHEREAS**, CREDI was formed for the purpose of performing functions and services which include, but are not limited to, those required to give expression to the City's said desire; and

**WHEREAS**, it is in the best interest of the City to utilize the services of CREDI for the performance of said functions and services, for which reason the City desires to engage CREDI and CREDI desires to be engaged, for the performance of said functions and services.

**NOW THEREFORE**, the parties hereto do mutually agree as follows:

1. CREDI shall perform functions and services including, but not limited to: (a) Industrial/ business development, (b) economic and community development, (c) promotion of special community events, and (d) combating community deterioration.
2. CREDI work shall conform to "Centralia Office of Economic Development 2016-2017 Program of Work" attached hereto as Appendix "A", and CREDI shall follow the financial budget contained therein. If CREDI proposes to make substantial changes to the program outline in the Appendix "A" document, CREDI agrees to communicate said proposal to the Centralia City Administrator in advance and in writing. During the period of this contract, CREDI shall not implement substantial change in said program outlined in the Appendix "A" document without the prior written agreement of the City, as approved by the City Board of Aldermen.
3. CREDI shall prepare quarterly financial reports and promptly submit them to the City. CREDI also shall promptly submit quarterly reports of its activities to the City. The quarterly reports shall detail whether or not CREDI is progressing in meeting the goals and objectives in the Appendix "A" document.
4. The services of CREDI shall commence upon the 1st day of April, 2016 and shall be for a period expiring March 31, 2017.
5. The City agrees to pay to CREDI the sum of \$6,000 as and for funds to be utilized from April 1, 2016 through March 31, 2017 for the purposes expressed herein and as stated within the financial budget.
6. CREDI agrees to furnish the City, within a reasonable time after the end of each of CREDI's fiscal years within the contract period, a complete financial report of all CREDI's finances (income and expenses) for each CREDI fiscal year.
7. CREDI shall establish and maintain a fund to record all funds earmarked for economic development. When feasible, all economic development expenditures shall be made from that fund.
8. This contract may be terminated by either party with just cause before March 31, 2017, provided that the terminating party shall give written notice to the other party at least three (3) months prior to the date the termination shall take effect. "Just cause" may include, but is not limited to, failure to carry out the duties specified in the contact within the time specified.
9. The execution of this contract by the City is not intended to and does not in any manner make CREDI an

agent, agency, or servant of the City of Centralia, Missouri, it being expressly understood that CREDI is in all respects an independent contractor, and the only liability of the City created by the terms of this contract is the obligation to pay CREDI for services rendered.

10. CREDI shall keep its books and records open for inspection at reasonable times by the Centralia City Administrator or by any person or entities designated by the City to perform audits.

**IN WITNESS WHEREOF**, the City has caused this contract and duplicate copy thereof to be executed by its Mayor, attested by the City Clerk, and its seal affixed, and CREDI has caused this contract and a duplicate copy thereof to be executed by the Chairman of the Board of Directors and attested by its director, all as of the date first above mentioned

CITY OF CENTRALIA, MISSOURI

(City Seal)

By: \_\_\_\_\_  
Mayor, Tim Grenke

ATTEST:

\_\_\_\_\_  
City Clerk, Heather Russell

(Seal)

\_\_\_\_\_  
Centralia Regional Economic Development, Inc.  
President of the Board of Directors

ATTEST:

\_\_\_\_\_  
; CREDI Board of Directors

1511 Missouri Blvd.  
P.O. Box 718  
Jefferson City, Missouri 65102  
573.751.3322  
Fax: 573.522.1059  
1.888.ASK MODOT (275.6636)

March 17, 2016

City of Centralia  
Attn: Mr. Matt Harline  
114 S. Rollins Street  
Centralia, MO 65240

Dear Mr. Harline:

This letter is in reference to **Project No. TAP-9900(599)** for the construction of sidewalks on Jefferson Street and the west side of the Centralia High School property in the City of Centralia.

The Federal Highway Administration has approved the obligation of federal funds for the construction of this project and has given you the authority to advertise for bids.

Construction authorization **cannot** proceed until MoDOT has approved the concurrence in award.

A Disadvantaged Business Enterprise (DBE) goal of 6% has been approved for these projects.

When you request MoDOT's concurrence of the recommended bidder, please submit to this office the following:

- A cover letter, which states:
  - The bid opening date and the number of bids received. Include whether any bidders were declared non-responsive/irregular and the reason for the declaration.
  - The county's recommended bidder and the requested award amount.
  - The DBE goal (6%) and whether the lowest and second lowest bidders appear to have met the goal.
- A tabulation of all bids received and the estimate shown for comparison (preferably with any items inconsistent with the submitted bid indicated).
- The tabulation of bids must include itemized bid subtotals for roadway items, bridge, signing/striping/signals, landscaping/streetscaping, bike/ped facilities and utilities.
- The DBE submittal forms for the lowest and second lowest bidders.
- Itemized bid forms, including the signature page, from the lowest and second lowest bidders. The signature should be that of someone with the authority to enter the company into a legally binding contract and in accordance with the bid documents.
- The low and second low bidder's itemized bid sheet and copy of bid bond.
- Affidavit of Publication show proof that the project was advertised for 21 days.



- Signed E-Verify Affidavit and Memorandum of Understanding (MOU) from low and second low bidders.
- Bid Guaranty for low and second low bidders. Bid bonds must include the Power of Attorney.
- Verification that all bidders received all addendums for the project.

Prior to advertisement of this project, please submit a copy of the advertisement so it can be posted on the MoDOT website. All projects are advertised by the local agency and must be advertised on the MoDOT website. If there are questions, contact me at (573) 526-6994 or [Jennifer.J.Jones@modot.mo.gov](mailto:Jennifer.J.Jones@modot.mo.gov).

Sincerely,

*Jenni Jones*

Jenni Jones, AICP  
Senior Transportation Planner

JJ

Enclosure: Construction obligation  
Copy: Duane Kliethermes – CD  
Charles Sullivan – CD  
Todd Siebeneck – CD  
Scott Vogler – MECO

**SUMMARY OF ESTIMATED COST****FEDERAL I.D. NO.: TAP 9900599****TIP No:****Job No.**

Exempt

Date Submitted: 03/04/2016

Date Approved: 03/09/2016

Consultant:

Contractor:

PE Auth: 05/29/2015

ROW Auth:

NBI Number:

Program Type: Transportation Alternatives Program - Const. Auth: 03/09/2016

Bid Award:

LT 5K

DBE Number: 0

Std Place Code:

Other Auth.:

NEPA: 07/23/2015

MPO: N/A

PER Agreement: 80% NTE \$136,780.00

106/4fl: 08/03/2015

ROW Clearance: 02/26/2016

End Date: 09/30/2016

Oblig Reason: CONSTRUCTION AUTHORIZATION

County: BOONE

Project Description: JEFFERSON STREET SIDEWALKS

<u>Proposed Work</u>	<u>Total Cost</u>	<u>Imp. Type</u>	<u>M303(80%)</u>	<u>LOCAL FUNDS</u>
BIKE/PED	183,977.50	28	116,408.92 (63.27%)	67,568.58
CE - CONSULTANT	13,230.00	17	8,371.08 (63.27%)	4,858.92
PE	15,000.00	15	12,000.00 (80.00%)	3,000.00
<b>TOTAL FOR AGREEMENT</b>	<b>212,207.50</b>		<b>136,780.00</b>	<b>75,427.50</b>
<b>TOTAL FEDERAL: 136,780.00</b>				

**From: Matt Harline, City Administrator**

**To: Mayor & Board of Aldermen**

**Date: March 21, 2016**

**Re: City Administrator's Monthly Report – February 2016**



- Participated in the Public Utilities and Public Works Meeting Committee meeting on February 1<sup>st</sup>.
- Participated in the General Government and Public Safety Committee meeting on February 8<sup>th</sup>.
- Participated in meetings of the Board of Aldermen on February 16<sup>th</sup>.
- Met with Hubbell and a representative of a utility company about a possible energy project.
- Continued working with Greg Modlish (now of 360 Energy Engineers) and Mark Mustain to determine if there were any savings to be derived from energy efficiency in Centralia.
- Worked on firework sales ordinance options.
- Attended meeting of the MMSWMD Advisory Committee to defend our grant for a spilt-hopper truck /dual stream comingled recycling truck but we failed to score highly enough.
- Met with Midland GIS to look at updates to the web software.
- Continued working with Bob Harbour and representatives of the other cities on capacity sale and full-requirements power purchase.
- Worked on responses to requests for information/discovery for two lawsuits. Met with our lawyer on both.
- Worked with Data Technologies and Heather Russell on the chart of accounts conversion.
- Met with Kevin Prenger about a building expansion project.
- Approved disabled vehicle permit for Hinton.
- Participated in joint Chamber/CREDI planning meeting for potential hotel investors.
- Participated in webinar with Archive Social with Heather Russell – too expensive.
- Continued work on the FY2017 budget.
- Worked on billing issue with Dollar General and Rubicon Global.
- Worked letter of credit release with Dynergy.
- Met with Hubbell and James of Boone County Resource Management on a roof repair project.
- Worked with Boone County Resource Management on an addressing issue.
- Assisted Interim Director Leah Smoot with the Library Budget.
- Met with Justin of MOPERM about on-line training and risk management.
- Completed and recorded temporary and permanent easements for right of way for the Jefferson Street Sidewalk grant project
- Met with Ed Siegmund of the MMRPC to discuss assistance with the Comprehensive Plan update.
- Attended meetings of REDI, CREDI, Chamber of Commerce, Technical Advisory Committee, MCMA Conference Planning Committee department heads and Park Board;
- Completed various reports including the monthly report to the Board the Primacy Fee and Sewer Connection Fee and travel authorization reports.
- Responded to various citizen requests, personnel issues, approved payroll and as needed measured construction setbacks, entered building permit information, measured set backs on new property construction, answered questions from the media and other tasks.

All of the tasks started and completed required the support of the Board of Aldermen and the cooperation of the staff in City Hall and the rest of the City staff.

Thank you.



Centralia Park Board

Mike Kinhead, President  
Jeff Ryan, Vice President  
Bev Reynolds, Treasurer  
Harold Beasley, Harold Ward  
Laurie Peavler, Dale Davidson  
Richard Dickerson, Dick Ward

February 18, 2016

Heather,

Please make the following transfers as approved by the Park Board during the February 16, 2016 meeting:

\$7,000.00 from the Recreation Center to the Pool

\$6,500.00 from the Park to the Pool

\$13,000.00 from Park Sales Tax to the Park

This transfer needs to be for the fiscal year 2015-2016.

Thank you,

Erle L. Bennett  
Centralia Parks and Recreation Department