

AGENDA
CITY OF CENTRALIA, MISSOURI
Board of Aldermen – Regular Meeting
Monday, December 21, 2015
7:00 P.M.
City Hall Council Chambers

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CONSENT AGENDA (Approved as a group unless separated by request of one or more Aldermen)
 - A. Minutes of Prior Meetings – *November 16, 2015*
 - B. Minutes of Public Works and Public Utilities Committee Meeting – *December 7, 2015*
 - C. Minutes of General Government and Public Safety Committee Meeting – *December 14, 2015*
 - D. Reports
 - 1. Treasurer’s & Collector’s Reports
 - 2. Activity Reports
- IV. ACCOUNTS PAYABLE OVER \$1,250 = **\$375,247.29**
- V. COMMENTS FROM CITIZENS
- VI. REPORT FROM CHAMBER OF COMMERCE
- VII. ACTION AGENDA
 - A. Finance – None.
 - B. Permits and Licensing – None.
 - C. Legal
 - 1. Calling April 5, 2016 Municipal Election for Three Aldermen for 2-Year Term – Ordinance.
Bill No. _____ Ordinance No. _____
 - 2. Authorizing the Mayor of the City of Centralia, Missouri to enter into an agreement with Spiegel and McDiarmid, LLP to provide legal advice on purchased power agreements for the City of Centralia, Missouri.
Bill No. _____ Ordinance No. _____
 - 3. Authorizing the Mayor of the City of Centralia, Missouri to enter into an agreement with Ivan L. Schraeder, to serve as special counsel to handle the assigned labor relations legal matters as needed for the City of Centralia, Missouri.
Bill No. _____ Ordinance No. _____
 - D. Purchasing
 - 1. Authorizing the Mayor of the City of Centralia, Missouri to accept the proposal and sign a contract with EfficientGov for GrantFinder software packet for 2 years.
Bill No. _____ Ordinance No. _____
 - 2. Purchase of a Dodge Charger patrol car from the State of Missouri
 - 3. Extending the agreement with Hach to provide service on water quality monitoring equipment.
 - 4. Authorizing the City Administrator to accept the proposal of Employee Screening Services for employee screening services.

5. Authorizing the City Administrator to accept the proposal of Smarsh for Social Media archiving.

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Mayor
 1. Appointments
- B. City Administrator
- C. City Attorney
- D. City Clerk

X. AS MAY ARISE

XI. ADJOURN

Mayor Grenke called the regular meeting to order at 7:02 p.m.

Roll Call: Aldermen Don Bormann, James Lee, Landon Magley, Andrea Vollrath, and Dick Ward answered roll call.

Absent: Alderman David Wilkins

Also present were City Administrator Matt Harline, City Attorney Merritt Beck, Police Chief Larry Dudgeon, James Smith with the Centralia Fireside Guard, Todd Goffoy of Piper Jaffray, and Toni Stegeman of Gilmore & Bell.

Pledge of Allegiance:

Mayor Grenke led everyone in the pledge of allegiance.

Mayor Grenke requested to observe a moment of silence in observance and remembrance of those effected by the terrorist attacks recently in Paris, France.

CONSENT AGENDA:

Mayor Grenke asked for approval of the Consent Agenda in its entirety or any items to be pulled for comment or correction.

CONSENT AGENDA:

- A. Minutes of Prior Meetings – October 19, 2015
- B. Minutes of Public Works and Public Utilities Committee Meeting – November 2, 2015
- C. Minutes of General Government Committee Meeting – November 9, 2015
- D. Reports
 1. Treasurer's & Collector's Reports
 2. Activity Reports

Motion was made by Alderman Lee to accept the consent agenda in its entirety. Alderman Magley seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Grenke requested to move the Action Agenda to this point in the meeting. There were no objections.

ACTION AGENDA:

Finance: None

Permits & Licensing: None

Legal:

ORDINANCE: Approving a Tax and Disclosure Compliance Procedure for Financial Obligations of the City of Centralia, Missouri

Harline introduced the information that was put together by Goffoy and Stegeman. The City chose Central Bank of Boone County. Goffoy thanked the Board for moving these items up on agenda. He said the ordinance is to approve the lease agreement for refinancing the Rec Center and will include the renovations to the Centralia municipal swimming pool. The City received four responses, and Central bank was the preferred approach. The rate is 3.69% fixed for 20 years. The security on the lease purchase will only include the Recreation Center, and will not include the pool. The closing is set up for November 24th depending on the approval from the Board tonight. Stegeman discussed which documents will be approved if the ordinances on the agenda are passed. Harline added that the Industrial Development Authority did approve both of these ordinances.

**City of Centralia
Board Minutes – November 16, 2015**

Alderman Magley presented a bill marked and designated as bill no. 2782 to create an ordinance entitled “AN ORDINANCE APPROVING A TAX AND DISCLOSURE COMPLIANCE PROCEDURE FOR FINANCIAL OBLIGATIONS OF THE CITY OF CENTRALIA, MISSOURI.” Alderman Magley moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Vollrath and motion carried unanimously. The bill was then read by title only. Alderman Magley moved the bill be placed on its second reading. Motion was seconded by Alderman Vollrath and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Magley moved the final passage of the bill. Alderman Vollrath seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Magley, Vollrath, and Ward. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2835.

ORDINANCE: Approving a Lease Purchase Transaction for the City Municipal Swimming Pool

Alderman Bormann presented a bill marked and designated as bill no. 2783 to create an ordinance entitled “AN ORDINANCE APPROVING A LEASE PURCHASE TRANSACTION TO PAY COSTS OF REFUNDING AN OUTSTANDING SERIES OF CERTIFICATES OF PARTICIPATION OF THE CITY OF CENTRALIA, MISSOURI AND TO PAY COSTS OF RENOVATING AND IMPROVING THE CITY PUBLIC SWIMMING POOL; AND AUTHORIZING AND APPROVING EXECUTION OF RELATED DOCUMENTS AND ACTIONS.” Alderman Bormann moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Lee and motion carried unanimously. The bill was then read by title only. Alderman Bormann moved the bill be placed on its second reading. Motion was seconded by Alderman Lee and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Bormann moved the final passage of the bill. Alderman Lee seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Magley, Vollrath, and Ward. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2836.

The meeting was placed on a short recess to sign the lease purchase documents from 7:19 to 7:30 p.m.

Goffoy and Stegeman left the meeting at 7:32 p.m.

ORDINANCE: Authorizing Mayor to Execute an Amendment to the Terms and Conditions with Illinois Power Marketing of Collinsville, Illinois

Harline handed out copies of the letter of credit and gave an explanation for the need of the letter of credit. It would become effective December 2nd and would be good for one year.

Alderman Vollrath presented a bill marked and designated as bill no. 2784 to create an ordinance entitled “AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF CENTRALIA, MISSOURI TO EXECUTE AN AMENDMENT TO AN ELECTRIC SERVICE AGREEMENT WITH ILLINOIS POWER MARKETING COMPANY REGARDING THE REQUIRED STANDBY LETTER OF CREDIT.” Alderman Vollrath moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Ward and motion carried unanimously. The bill was then read by title only. Alderman Vollrath moved the bill be placed on its second reading. Motion was seconded by Alderman Ward and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Vollrath moved the final passage of the bill. Alderman Ward seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Magley, Vollrath, and Ward. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2837.

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**Purchasing:
Approving the lowest and best bid for grinding brush**

Bids were submitted as follows for brush grinding:

- Braik Brothers - \$29,500
- Hansen's Tree Service - \$19,750

There was some discussion regarding the bids. Staff recommendation was to accept the bid from Hansen's Tree Service.

Alderman Magley made a motion to accept the bid from Hanson Tree Service for grinding services in the amount of \$19,750. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Accounts Payable over \$1250 was presented in the amount of \$379,476.37 as follows:

ACCOUNTS PAYABLE OVER \$1250

November 16, 2015

ACE Pipe Cleaning (Storm Sewer lined/Geno Chance/Jefferson)	\$66,000.00
Ameren (Transmission Charges)	\$26,396.52
Angell & Co (Property Ins Chubb Ins)	\$28,345.00
Bobcat (Unit # 84 Parts/Repairs)	\$1,498.76
CUSI (Annual Maintenance)	\$2,050.00
Division of Employment Security (R Farrens Un-employment)	\$2,158.00
Growth Service Group (Initial 25% Payment Hotel Feasibility Study)	\$1,750.00
H & R Russell Entr (Final Mowing for 2015)	\$2,375.00
Herndon Welding (1 1/2 " Manhole Risers \$1560.00)	\$3,410.00
Illinois Power Marketing (Wholesale Electric)	\$101,213.30
MFA Oil (Fuel)	\$6,665.31
Mississippi Lime	\$3,766.50
MJMEUC (Prairie State Charges)	\$80,516.69
Record Management (Annual Charges)	\$1,387.00
Richman Graphics (Newsletter/Surveys \$756.54)	\$1,794.42
S & D (Veh # 824 Parts/Repairs \$1168.75)	\$2,072.43
SD Myers (Annual Oil Testing)	\$1,393.00
Thomasson Co (Class 4 Wood Poles)	\$10,535.00
Warren County Concrete (Street Patches)	\$3,168.77
TOTAL	\$346,495.70

ADDED AFTER GGFC MEETING

Boone County Resource Management	\$7,089.13
Charter Communications	\$1,326.58
City of Columbia (Landfill charges)	\$8,970.17
MISO (Monthly & Transmission Charges)	\$3,173.95
UMB Bank (MAMU 08 Elect Substation Lease Pmt)	\$12,420.84

TOTAL:	\$32,980.67
GRAND TOTAL	\$379,476.37

Alderman Lee made the motion to approve the Accounts Payable over \$1250 in the amount of \$379,476.37. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

COMMENTS FROM CITIZENS:

The Comments from Citizens portion of the meeting was opened at 7:41 p.m. by Mayor Grenke.

Hearing no comments, the Comments from Citizens portion of the meeting was closed at 7:41 p.m. by Mayor Grenke.

REPORT FROM CHAMBER OF COMMERCE:

Harline noted that the minutes from the November Chamber of Commerce meeting came in an email immediately prior to this meeting. The minutes will be emailed out to the Board for review.

Dudgeon mentioned that the Police Dept. received a check from the VFW for the Community for Kids program.

Grenke said there were a lot of people to help take flags down on Wednesday morning at 7 a.m. in anticipation of high winds.

OLD BUSINESS:

Granting permission to Duke Newstead to place a monument to U.S. Veterans on the southwest corner of the City Square Park:

The drawing for the placement of the monument was included in the packet. City crews have looked at the location with Newstead and it is an acceptable location.

Alderman Lee made a motion to approve the placement of the monument for U.S. Veterans in the SW corner of the City Square Park by Duke Newstead for his Eagle Scout project. Alderman Ward seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

NEW BUSINESS:

Mayor:

Appointments:

Mayor Grenke appointed Terry Cassil as Emergency Management Director effective December 1, 2015 to replace Scott Olsen. Alderman Bormann made a motion to accept the Mayor's appointment of Terry Cassil as Emergency Management Director effective December 1, 2015 to replace Scott Olsen. Alderman Magley seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

City Administrator:

Harline said that the new City code supplements have arrived, and they sent an entire new book to replace the old ones. If you have a code book, we will get you a set.

Harline noted that he had received the 21st single family dwelling permit today, and he had also received a permit application from Mr. Delarosa for 110 E Railroad which allows him to open his permit to remodel his building. There will be inspections every six months in order to keep his permit open.

City Attorney:

City Clerk:

Russell mentioned that the City Christmas lunch will be December 16th at 12 p.m. in the community room, and all of the Board members are welcome. The cost is \$5 per person.

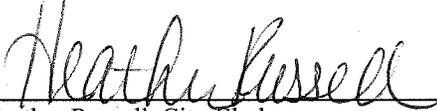
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AS MAY ARISE

Grenke wished everyone a Happy Thanksgiving next week.

There being no further business to discuss, Alderman Vollrath made the motion to adjourn. Alderman Magley seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

The meeting was adjourned at 7:51 p.m.

A handwritten signature in cursive script that reads "Heather Russell". The signature is written in black ink and is positioned above a horizontal line.

Heather Russell, City Clerk

Minutes of the Public Works and Public Utilities Committee for Monday, December 7, 2015.

The meeting was called to order by Alderman, Andrea Vollrath, and Chairperson at 7:00 p.m. Present also were Mayor Tim Grenke, Aldermen Landon Magley, Dick Ward, David Wilkins, Don Bormann and Jim Lee. Also attending were Matt Harline, Phil Hoffman, Mike Forsee, Mark Mustain, Allan and Nancy Baca, Wendell Wright, Judy Smith, Don Jenkins and James Smith of the Fireside Guard. Police Chief Larry Dudgeon arrived later

Pledge of Allegiance Those present recited the pledge.

Comments from Citizens.

None

Public Works

Activity Report Vollrath asked for comments and questions and there were none.

STREETS

Jefferson Street Sidewalk Project Update. Harline noted that Don Jenkins of MECO Engineering had been present for an open house prior to the meeting and the City staff and Mr. Jenkins had been able to answer the questions of the citizens would be impacted by the project that attended the meeting. Harline noted that the City was on schedule and was currently in the process of obtaining two permanent easements from the School District and temporary constructions easements from the School District and three private property owners. Harline noted that Jenni Jones, the MODOT Project Manager, was also in the audience.

Don Jenkins address the Committee and gave a detailed description of the sidewalks, driveway crossings and the storm water improvements plans page by page. Mr. Jenkins asked if the Board had questions. Grenke asked how many ADA ramps would be needed. Jenkins answered every crossing would need an ADA ramp. Jenkins said he hoped he answered most questions in the open house before the meeting. Harline noted that during the open house one resident had suggested street lights be added to this section of Jefferson, which Harline said might be a good idea. Jones said in answer to an offer to speak that she just wanted say that there was a quick turnaround of eighteen months on these projects and she just wanted to make sure the environmental review, right-of-way acquisition and all other steps were followed. Jones went on to list the major steps including noting that the advertisement for construction bids had to be open for at least three weeks.

Preliminary list of streets for repair: Harline noted that he and Street Supervisor Phil Hoffmann had driven around and developed a preliminary list of streets for overlay this next season. Harline said that a more detailed list would be available at the Retreat/work session that Saturday (December 12th). Harline said nearly \$200,000 would be available for streets this year. Harline said that one section that he wanted to see done was Westwind, Briarwood, Eastmont area. Harline noted that neighbors from Mayes Meadows had expressed an interest in having their street repaired, but that street needed some storm water work done first. Hoffman said that he liked to wait until after the winter to finalize the list.

SANITATION

Vollrath asked for comments and questions. Vollrath asked if there was anything Hoffman would like to report and he said that he had experienced some mechanical issues on both trucks this

month. Ward noted that a younger driver had been sitting in for Jimmy and had been moving pretty fast. Harline noted that we were up another 5% in tonnage over the previous year which coincides with an improvement in the economy.

STORM SEWER

Vollrath asked for comments and questions and there were none. Hoffman noted that he was getting started on a project on Bruton near Allen Street.

Water and Sewer Department

Activity Report Vollrath asked for comments and questions on the monthly report and there were none.

WATER

Vollrath asked for comments and questions.

Water plant improvements update: Harline said that there would need to be some budget discussions about repairs and updates similar to the discussion eight years ago when the Burns and McDonnell study was completed. Harline noted that the aerator was on order but there were other things to look at. Forsee said in answer to a question from Harline said that the air scour trial looked a lot better than our current strategy for cleaning sand filters. Forsee said that his first concern was the lime carry over and that he would need to work with DNR on that and another treatment issue. Harline noted that the things we were talking about might impact what are currently very low rates that were good for residential customers, but also for attracting and keeping businesses.

Consumer confidence report: Harline noted that he had received a letter from DNR noting deficiencies in their last Consumer Confidence Report; it was late and the citizens did not receive the entire URL (web site address) on the post card utility bills. Harline said it was his fault. Harline added that because there had not been any other violations since 2003 or so, the only punishment would be a requirement to note the deficiency in our CCR next year. Harline added that this was merely a reporting error, the water supply is safe.

SEWER

Vollrath asked for comments and questions and there were none.

OTHER None.

Electric Department

Activity Report Vollrath asked for comments and questions about the activity report.

DISTRIBUTION

Update on underground conduit project: Harline reported that the first bore was done and the casing and conduit was in and the hole was closed at the western bore under the KC Southern line. The bore under both lines heading north from the teardrop is done, but no casing or conduit has been inserted. Harline and Mustain noted that they were close to pulling the casing through today but couldn't get to it. The entire project should be done this week.

GENERATION

Purchased power agreement update – legal fees Harline reported that he would like to hire Margaret McGoldrick of Spiegel and McDiarmid to review the complicated documents of the next round of purchased power agreements. He cost would be split among the members of the MMG

group, but our costs would be proportionally higher without Hannibal in the mix. Merritt was in agreement to hire the specialized help and if the Committee was in agreement he would draft an ordinance for the December 21st meeting. Vollrath asked how the proposed cost of \$7,000 would compare to the last negotiation.

Community solar: Harline noted that Kinkead's Pharmacy was getting set to install our first solar project in town. Harline added that he and Mustain were on the MPOA mailing list for community solar. Harline said he put this on the agenda in part because wanted to see if any Committee members had an interest in pursuing a City project. Harline said that there were tax credits available for the for-profit companies who could build and sell the City the power under a purchased power agreement.

Other

Replacing police car: Harline noted that an quote for \$15,100 for the purchase of a 2012 Dodge Charger to replace a car (2005 For Crown Victoria) that was damaged in a wreck where a car pulled out in front of an officer responding to call. Harline added that the car had ended up on the railroad tracks and that he had turned the accident in to our insurance, but we would pay the salvage value to retain the car for parts. Harline noted that car that was wrecked was schedule to be replaced in April. In answer to a question from Vollrath Harline noted that this purchase was not in the current year budget, but it we would have been looking to purchase a car in April. Chief Dudgeon replied to a question from Bormann the wreck was caused by a car pulling out in front of our officer, but since there was no contact, it would be difficult to subrogate the claim against the other driver. Dudgeon noted that he wanted to pull everything useful off of it, but then S&D has agreed in principle to removing those parts and storing them in exchange for the remaining parts of the car. Harline noted that the City might receive some money back even after the deductible and the salvage value is taken off. **Wilkins made a motion to purchase to make an emergency purchase of the 2012 Dodge Charger from the MO Highway Patrol that was seconded by Magley and approved by unanimous voice vote.**

Chief Dudgeon thanked the Committee

Use tax for sale of out of state vehicles: Harline explained that he put an article from the Missouri Municipal League that explained how cities were losing the sales tax on cars sold out of state or between people since a court case determined that a was a use tax. Harline said that cities had a short window of time to act based on the law passed by the legislature. Harline stated that the Mayor, Bormann and he had attended the Boone County Municipal and that Commissioner Miller was encouraging cities to go in with them to put this on the ballot. Harline asked if the Committee was interested in having an ordinance drawn up. Harline answered a question from Grenke that he was looking to put this on the April ballot.

Labor negotiations: Harline said that he would like to hire Ivan Schraeder, a recognized expert to review the current labor contract in preparation for this year's labor negotiation since it his first time. Harline added that this was just a review of the contract and in no way meant that he expected to have a lawyer in negotiations and that Merritt was in agreement. Grenke and others expressed agreement with the idea.

Draft Agenda for "Retreat" Saturday: Harline said that an agenda should be sent out this week and that he would order sandwiches from Grinders for the meeting that will run from 10:00am to 1:00 pm.

As May Arise

Grenke asked Harline if we had been able to get the preliminary grant application on the splitter submitted. Harline responded in the affirmative. Harline added that the surveys had indicated that people seemed to like the idea of comingled recycling.

Grenke noted that the open filing period for municipal

Grenke asked Harline if wanted to mention the possibility of APAC renting space out by the landfill. Harline thanked Grenke for reminding him and noted that Rusty Dutton of APAC had approached them about the idea of trading work for the rental of the space that used to be the City's asphalt mixing table. Harline noted that APAC was only checking for interest from the City so that they could put together a bid on the overly of MO highway 22 this summer. Harline noted that having a temporary asphalt plant there all summer would have traffic and smell issues, but it might also allow APAC to offer a very good price on our street overlay prices. Harline added that Christensen did a great job but this could help get the City a lower price. Magley said that he would prefer the trucks use the back entrance off of Rowland Street to avoid tearing up Ann Street. Hoffman noted that this was just preliminary, APAC wasn't sure if it was a big enough. Hoffman noted in answer to a question from Grenke that it would be for all the summer. Bormann noted that he would want Ann Street returned to its original condition. Lee said that he was curious how bad it would smell. Several replies indicate that it would be noticeable. Magley reiterated his concerns for the kids on Ann Street and the condition of the road.

Magley made a motion to adjourn the meeting that was seconded by Bormann and approved by unanimous voice vote.

The Committee adjourned 7:56 p.m.

Minutes of the General Government and Public Safety Committee meeting of Monday, December 14, 2015.

The meeting was called to order by Chairman, David Wilkins at 7:01 p.m. Present Mayor Tim Grenke, Aldermen Landon Magley, Dick Ward, Jim Lee and Don Bormann. Also attending were City Administrator Matt Harline, Fire Chief Denny Rusch, Police Chief Larry Dudgeon, Lisa Rusch, Jessica Orsini and James Smith of the Fireside Guard.

Those present participated in the Pledge of Allegiance.

Comments from Citizens – None.

Police Department

Wilkins asked if there were any questions and there were none. Grenke asked about the “Weapons carry and conceal” item on the Activity Report. Chief Dudgeon replied that an individual with a concealed weapon had been dealt with and the information forwarded back to Audrain County from where he came.

Chief Dudgeon noted that the new requirements for POST certification kicks in on January 1, 2017. Chief Dudgeon said that he felt that 24 hours of training per officer per year not a big deal because we do a lot of our training online and the additional amount will not cost that much more money. Bormann asked if the certification had to be done by January 1, 2017. Chief Dudgeon explained that was the beginning of the period of time for the training to be done and went to explain how he is able to track the training and required testing in the on-line system.

Grenke and Wilkins asked about the new car and Chief Dudgeon said it was working well and only operated on four cylinders in town which increased fuel efficiency. Chief Dudgeon noted that it was still under warranty. Grenke asked if they could take a look at it after the meeting and Chief Dudgeon said he would have an officer bring it around at the end of the meeting.

Fire Department

Wilkins asked if there were any questions or comments on the Activity Report. Grenke asked if there was an update on the fire truck. Harline stated that Jeff McReynolds, the salesperson, had asked about two weeks prior and Banner was still waiting on the chassis from Ford. Harline said that McReynolds felt the extended cab might have added to the time but that it would take 90 days from delivery of the chassis. Chief Rusch said that they were preparing for all the Christmas activities and that they were going to have a retirement event for a firefighter that had served for 37 years.

Emergency Management – None.

Protective Inspection

Harline reported that he had counted 40 houses for sale in Centralia. Harline stated that they had received 21 permit applications for single family dwellings which was down from 28 the year before but as high as 2013. Harline added that Centralia had averaged 21 new houses per year since 2010.

Economic Development

CREDI Wilkins noted that there were no minutes from the last meeting were in the packet. Grenke noted that he had attended and they spent time talking about the event on January 23rd. Wilkins

asked if the City was still planning to buy a table and Harline stated that they were and the City would cover the cost for Alderman but spouses would have to pay their share of the table.

Feasibility Study Update Harline stated that Growth Services Group was finishing up their surveys and he would check to see when they would be available to make a presentation. Harline added that enough information has been gathered that GSG is. Harline said in answer to a question from Wilkins that the City has not offered and does not expect to offer any incentives except the EEZ property tax abatement that would be available to any qualifying business if they made application and were approved.

Park Department

Pool refinancing update Harline reported that Westport Pools was making progress on the renovations to the pool. Harline said that the zero-level entry ramps was set to be poured this week and Terracon would be doing special safety inspections on the project to keep the project on schedule. Harline explained that part of the renovations included a spray-ground/splash pad that would be fenced to allow access by the public after the pool has closed for the season.

Cemetery Advisory Committee - No report.

Tree Board - No report.

Library Board

Wilkins noted that there was an agenda and minutes in the packet. Grenke noted that two members had resigned and Becky Wilson the Executive Director has taken a job in Jefferson City Grenke is seeking new appointees. Grenke added that the Library Board would be moving their meetings to the second Tuesday of the month. Smith asked which were resigned and Harline noted that Joyce Burns and Crystal Bridgeman had indicated that they might be stepping down. Smith said that he thought that Ms. Bridgeman merely wanted to step down from being Treasurer. Grenke said that he and Harline would look into it and try to have an appointee at the Board meeting.

Finance

Financial statements for November 2015 were in the agenda packet. Harline said that he didn't have much to add to what he said at the work session on Saturday. Harline said revenues were tracking pretty much on the expected lines.

Bills over \$1,250

Wilkins noted that the Committee received a preliminary list of bills over \$1,250. Grenke asked if he understood correctly that we would need to approve the police car at the full Board Meeting next Monday. Harline answered in the affirmative.

Other General Government

Social Media Archiving Harline said that he was looking for the Committee to approve using the service of Smarsh at \$10/month per account to archive our Facebook account. Wilkins asked if we had a Twitter account yet. Harline said we did not. Wilkins said that this is an issue for the Technology Committee to look at as would a new phone system and other issues. Harline said that he would have it on the agenda for next Monday (full Board meeting).

Review of Policy #4- Improvement and Maintenance of Streets Harline explained several examples of where a developer has built or discussed building a house on a platted street where no actual street exists (east end of Southland Street, Campbell Street, Ivy Street, Stone and Brick intersection).

Harline noted that the policy said that the City acknowledged responsibility for building the street, but that the City did not promise doing so soon and cooperation by property owners would increase the chance of the project moving forward. Bormann asked if there was a chance that we could sunset that provision. Harline said that could be an option but we would have to give a reasonable amount of time, like five years to provide a fair chance to build. Lee asked how many other such streets might be out there like this. Bormann said that we are only obligated to put in a rock street since that was the standard of street prior to the time the policy was adopted. Harline said that he thinks that Southland may have been rock before the City and property owners on the street worked together to upgrade to asphalt. Harline said if he would bring back an ordinance to sunset the City's promise to build streets on platted streets.

Bormann and Magley discussed whether the City should be building any rock streets since that was below the current standard. Bormann said that we shouldn't allow a lot split in a case like this. Bormann stated that the City should require a minor subdivision plat since there was no street.

Grant search software Harline reported that he would bring an agreement with EfficientGov to purchase GrantFinder. In response to a question from Wilkins, Harline said that it was a little less expensive and allowed for three "seats" versus two and appeared easier to use. Grenke noted that we got a special deal with eCivis for being one of the first to use the software. Harline said there was a deeper discount for a third year but he preferred to make sure we used it. In answer to a question from Bormann Harline said that they had never found a grant via eCivis. Bormann said he would be more supportive if he was convinced that we would use it. Grenke noted that this software solution offered the user examples of successful grants to us to use as help.

As May Arise

Grenke noted that he and Alderman Magley and Chief Dudgeon had attended a very nice ceremony honoring those that had saved a little girl's life at the Chester Boren Middle School.

Magley asked about the status of the survey. Harline replied that the City had received about 180 surveys on paper and about a dozen on line. Harline stated he planned to have results ready by next Monday's meeting.

Harline said he is not 100% sold on the software but he is waiting on a recommendation from CREDI after their next meeting. In response to a question from Magley, Harline said that he probably would.

Hiring new employees above minimum pay scale: Harline noted that the Water Department had an opening, and two current employees that were within five years of retirement. Harline said that he was informing the Committee that he might want to hire someone with certifications at a higher rate than the bottom Step. Wilkins, Bormann and Grenke all expressed approval of the concept, if there was documented experience of certifications.

USPS mailbox policy: Harline explained that the USPS wanted to increase efficiency by encouraging or requiring the use of central box units (also known as CBUs). Harline added that they did not want to deliver in new cul-de-sacs. Harline said that he had a productive discussion with Angela Broyles in the St. Louis office. Harline noted that this was the established national policy and was not in the city's control or even the local Postmaster's.

Other

2015 Citizen Survey Results: Harline said that the preliminary report was in the packet but he pretty much covered it at the work session on Saturday.

Harline added that we plan to switch to Employee Screening Services for our drug testing.

Grenke announced times for upcoming events.

Wilikns asked to get a new receiver for the wireless mike that is narrowband FCC compliant.

Magley made a motion to adjourn the Committee meeting. Grenke seconded the motion which was then approved by unanimous voice vote. The Committee then adjourned at 8:10 p.m.

**CITY OF CENTRALIA, MISSOURI
TREASURER'S REPORT
CASH - CHECKING ACCOUNTS
FOR THE MONTH OF November, 2015**

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	INVESTMENTS	TOTAL
GENERAL FUND	353,458.17	112,150.01	(199,358.78)	266,249.40	200,000.00	466,249.40
POOL	(10,948.18)		(2,265.65)	(13,213.83)		(13,213.83)
PARK	(8,690.31)	1,978.66	(15,955.62)	(22,667.27)	0.00	(22,667.27)
RECREATON CENTER	197,884.71	23,463.00	(24,583.39)	196,764.32	0.00	196,764.32
LIBRARY	0.00	10,028.19	(10,028.19)	0.00	0.00	0.00
LIBRARY DEBT SERVICE	0.00	94.29	(94.29)	0.00	24,861.20	24,861.20
CEMETERY	229,403.05	936.43	(3,240.06)	227,099.42	200,000.00	427,099.42
AVENUE OF FLAGS	4,962.15	1.33	(38.00)	4,925.48	0.00	4,925.48
TRAN. SALES TAX REVENUE	226,129.60	14,208.46		240,338.06	0.00	240,338.06
PARK SALES TAX	186,722.65	9,646.61		196,369.26	0.00	196,369.26
WATER-OPERATING	450,897.54	56,156.21	(37,293.56)	469,760.19	0.00	469,760.19
WATER-SECURITY DEPOSIT	15,603.00	600.00	(1,110.00)	15,093.00	0.00	15,093.00
SANITATION (LANDFILL)	219,960.18	36,654.76	(30,112.70)	226,502.24	0.00	226,502.24
SEWER	202,147.29	22,638.45	(18,136.09)	206,649.65	0.00	206,649.65
ELECTRIC-OPERATING	451,636.12	278,948.21	(301,497.18)	429,087.15	600,000.00	1,029,087.15
ELECT.-SECURITY DEPOSIT	35,695.00	1,800.00	(2,375.00)	35,120.00	0.00	35,120.00
CAPITAL PROJECTS	11,568.09	179.66		11,747.75	0.00	11,747.75
INTERNAL SERVICE:						
PERSONNEL	(158,139.01)	2,741.37	(400.00)	(155,797.64)		(155,797.64)
FINANCIAL	0.00	11,217.98	(11,217.98)	0.00		0.00
EQUIPMENT USE	498,096.93	19,574.65	(11,240.10)	506,431.48		506,431.48
TOTAL	2,906,386.98	603,018.27	(668,946.59)	2,840,458.66	1,024,861.20	3,865,319.86
A. B. Chance Memorial	3,162.00	197.52	(1,138.24)	2,221.28	239,191.53	241,412.81
PARK LEASE/PURCHASE	162,123.03			162,123.03	0.00	162,123.03
MAMU 08 Electric Substation						
COP Project Fund	0.00			0.00	0.00	0.00
COP Int. Reserve Acct.	37,663.47			37,663.47	0.00	37,663.47

Kathy Colvin
Kathy Colvin, Treasurer

CITY COLLECTOR'S REPORT

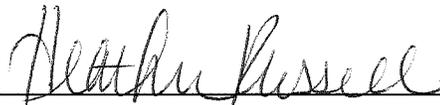
November, 2015

Real Estate Tax Collections	\$150.14
Personal Property Tax Collections	\$1,175.61
Dog Tax	\$42.00
Cat Tax	\$10.00
Merchant's License	\$55.50
Penalties	\$239.08
Railroad/Utility Tax	\$331.76
Financial Institution Tax	
Sur Tax	
Total	\$2,004.09

Deposited in the Following Funds

General Fund	\$940.94
Park Fund	\$373.16
Library Revenue Fund	\$595.70
Library Bond (Tsfr to Library Debt Service Acct)	\$94.29
Total	\$2,004.09

Submitted by:



Heather Russell, City Collector

City of Centralia Activity Reports

November 2015

Prepared By: Phyllis Brown

BUILDING ADMINISTRATION

Permit Data	Nov-15	Apr 2015 - Mar 2016 Totals
New Residential & Duplex	1	15
Residential Additions, Alterations, Repairs, Elec Upgrade	1	21
Residential Storage Buildings/Fences/Carport/Swimming Pools/Detached Garage	3	21
New Commercial Buildings		3
Non Residential Additions, Alterations, Repairs, Elec Upgrade, New Sign	1	6
Courtesy Inspections - New Trailers/Gas Lines	1	2
Renewal		
New Institutional		
Institutional Additions, Alterations, Repairs	1	1
New Community Recreation Center		
Commerical Electrical Inspection		
Pole Barn		
Building Permit Summary		
Number of Permits Issued	8	69
Permit Valuation	\$146,747.00	\$4,861,056.00

ACTIVITY REPORT

			Nov-15						FYTD TOTALS	
			11/06/15		11/20/15		NOV TOTAL HOURS			
Pay Date			HOURS		HOURS		HOURS			
Cost Center #	DESCRIPTION	REG		OT		REG		OT		
		REG	OT	REG	OT	REG	OT	REG	OT	
Office	1121	Court	10.50	0.00	5.00	0.00	15.50	0.00	150.50	4.00
	1142	Clerical	37.00	4.75	27.50	1.75	64.50	6.50	639.00	84.50
	1162	Payroll	12.00	1.00	12.75	1.75	24.75	2.75	280.25	46.50
	1163	Purchasing	23.00	0.00	17.00	1.00	40.00	1.00	300.25	45.25
	1165	Accounting	38.50	0.00	38.50	0.25	77.00	0.25	658.25	7.50
	6121	Cashier & Collecting	181.75	19.00	175.50	7.00	357.25	26.00	2,811.75	270.75
		<i>Central Office Monthly Total</i>	302.75	24.75	276.25	11.75	579.00	36.50	4,840.00	458.50

Street	1311	Administrative - Street	13.00	0.00	22.00	2.00	35.00	2.00	323.00	21.25
	1312	Street Maintenance	17.00	3.00	40.50	3.00	57.50	6.00	830.00	45.50
	1313	Alley Maintenance	0.00	0.00	1.50	0.00	1.50	0.00	22.50	0.00
	1314	Parking Lots/Sidewalks	0.00	0.00	0.00	0.00	0.00	0.00	243.75	5.25
	1315	Buildings/Grounds	1.50	0.00	4.00	0.00	5.50	0.00	58.50	1.00
	1316	Snow/Ice Removal	48.00	0.50	1.00	0.00	49.00	0.50	178.00	2.25
	1317	Pavement Markings	0.00	0.00	3.50	0.00	3.50	0.00	105.00	0.00
	1318	Culverts	29.00	0.00	0.00	0.00	29.00	0.00	669.50	5.00
	1319	Brush/Tree Control	1.00	0.00	3.50	2.00	4.50	2.00	332.50	35.25
	1331	Streets & Alleys; City Property	2.00	0.00	0.00	0.00	2.00	0.00	322.00	6.50
	2211	Cemetery	2.00	0.00	3.00	2.50	5.00	2.50	82.50	56.50
		<i>Street Department Monthly Total</i>	113.50	3.50	79.00	9.50	192.50	13.00	3,167.25	178.50

Water	3111	Administrative - Water	29.00	7.50	15.00	8.00	44.00	15.50	347.00	128.00
	3112	Customer Service - Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3113	Water Wells - Maintenance	19.00	0.00	4.00	0.00	23.00	0.00	65.00	2.00
	3116	Water Service	90.50	6.50	105.00	11.00	195.50	17.50	1,819.00	122.50
	3117	Water Plant	94.50	0.00	61.00	0.00	155.50	0.00	1,433.00	14.00
	3119	Water Wells - Buildings/Grounds	4.00	0.00	3.00	2.00	7.00	2.00	27.00	2.00
	3121	Administrative - Sewer	10.50	0.00	0.00	0.00	10.50	0.00	17.50	2.00
	3123	Sewer	23.00	0.00	7.00	2.00	30.00	2.00	323.00	30.00
	3125	Lift Stations	15.00	0.00	11.00	0.00	26.00	0.00	282.50	0.00
	3127	Lagoons	33.00	0.00	21.00	0.00	54.00	0.00	399.00	0.00
	3128	Land Application	0.00	0.00	13.00	0.00	13.00	0.00	185.50	8.25
		<i>Water Department Monthly Total</i>	318.50	14.00	240.00	23.00	558.50	37.00	4,898.50	308.75

Electric	3131	Administrative - Electric	47.00	3.00	26.00	2.00	73.00	5.00	666.00	30.50
	3132	Customer Service - Electric	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3133	Buildings/Grounds	16.00	6.00	0.00	7.50	16.00	13.50	189.50	102.00
	3134	Electric Distribution	220.75	4.00	161.00	6.00	381.75	10.00	3,743.25	271.75
	3138	Brush/Trees	78.00	0.00	155.00	0.00	233.00	0.00	1,110.50	9.25
	3139	Street Lights	8.00	0.00	17.00	0.00	25.00	0.00	213.00	2.00
		<i>Electric Department Monthly Total</i>	369.75	13.00	359.00	15.50	728.75	28.50	5,922.25	415.50

ACTIVITY REPORT

			Nov-15							
			11/06/15		11/20/15		NOV TOTAL HOURS		FYTD TOTALS	
			HOURS		HOURS					
	Cost Center #	DESCRIPTION	REG	OT	REG	OT	REG	OT	REG	OT
Sanitation	3322	Sanitation	193.50	1.50	190.00	4.75	383.50	6.25	3,399.50	126.00
	3323	Landfill	10.50	3.00	14.00	3.00	24.50	6.00	192.00	88.75
	<i>Sanitation Department Monthly Total</i>			204.00	4.50	204.00	7.75	408.00	12.25	3,591.50

Holiday/Sick/Vacation/Funeral										
	6111	Holiday	9.50	0.00	144.00	0.00	153.50	0.00	832.50	0.00
	6112	Sick Time	30.00	0.00	37.75	0.00	67.75	0.00	574.00	0.00
	6113	Vacation	72.50	0.00	100.00	0.00	172.50	0.00	1,045.75	0.00
	6119	Funeral Leave	0.00	0.00	0.00	0.00	0.00	0.00	119.50	0.00
	<i>Holiday/Sick/Vacation/Funeral Leave Monthly Total</i>		112.00	0.00	281.75	0.00	393.75	0.00	2,571.75	0.00

Equipment Use:										
	6212	Equipment/Vehicle Maintenance	40.50	0.00	34.50	1.00	75.00	1.00	475.50	8.50
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<i>Equipment Use Monthly Total</i>		40.50	0.00	34.50	1.00	75.00	1.00	475.50	8.50

Total Hours Worked			1,461.00	59.75	1,474.50	68.50	2,935.50	###	25,466.75	1,584.50
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Assistance For The Month (Hours are already included above)			REG	OT	REG	OT	REG	OT	REG	OT
		Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Electric Dept Assisted The Fire Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Electric Dept Assisted The Fire Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Electric Dept Assisted The Park Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Electric Dept Assisted The Park Dept	0.00	0.00	0.00	0.00	0.00	0.00	16.00	0.00
		Electric Dept Assisted The Police Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Electric Dept Assisted The Sanitation Dept	0.00	0.00	0.00	0.00	0.00	0.00	16.00	0.00
		Electric Dept Assisted The Street Dept	0.00	0.00	0.00	0.00	0.00	0.00	61.00	0.00
		Electric Dept Assisted The Water Dept	0.00	0.00	8.00	0.00	8.00	0.00	112.50	8.25
		Police Dept Assisted The Sanitation Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Street Dept Assisted City Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Street Dept Assisted The Electric Dept	0.00	0.00	34.00	0.00	34.00	0.00	220.75	0.00
		Street Dept Assisted The Park Dept	0.00	0.00	0.00	0.00	0.00	0.00	74.00	5.25
		Street Dept Assisted The Police Dept	0.00	0.00	0.00	0.00	0.00	0.00	23.00	1.25
		Street Dept Assisted The Water Dept	0.00	0.00	0.00	0.00	0.00	0.00	9.00	0.00
		Water Dept Assisted The Electric Dept	0.00	0.00	0.00	0.00	0.00	0.00	25.50	2.00
		Water Dept Assisted The Sanitation Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Water Dept Assisted The Street Dept	0.00	0.00	0.00	0.00	0.00	0.00	16.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Total Hours Assisted	0.00	0.00	42.00	0.00	42.00	0.00	573.75	16.75	

WATER DEPARTMENT EQUIPMENT USE

EQUIPMENT USAGE	Nov-15		TOTAL ON EQUIPMENT	
	MILEAGE	HOURS	MILEAGE	HOURS
# 3 1993 Ford F-700 Dump Truck	6.0		59697.0	
# 6 2006 Chev Silverado Pickup	517.0		93447.0	
# 19 2011 Chev Silverado Pickup	574.0		50767.0	
# 40 Sewer Machine		1.6		358.5
# 42 1984 Homelite Trash Pump		0.0		1221.2
# 74 Sewer Camera Van		14.0		2509.8
# 82 1992 UMC Sewer Van	72.8		89412.4	
# 83 Vac Trailer (Feb 2013 Water Dept reporting now; not Elec Dept)		1.7		191.6
# 87 2013 Chevy 1/2 Ton	1049.0		44450.0	
WELL PERFORMANCE REPORT	75 H.P. WELL #3		125 H.P. WELL #4	
1. Static Level-Average		356 FT		362 FT
2. Pumping Level		406 FT		377 FT
3. Drawdown		50 FT		15 FT
4. G.P.M.		433		730
5. Total Hours Pumping		2.8		10
WELL PERFORMANCE REPORT	125 H.P. WELL #6			
1. Static Level-Average		368 FT		
2. Pumping Level		383 FT		
3. Drawdown		15 FT		
4. G.P.M.		730		
5. Total Hours Pumping		358.3		
WATER	Nov-15		Oct-15	
1. Monthly Well Water Processed (Raw Water #3, #4 & #6)		15,232,000		17,165,100
2. Total Well Water Process Apr 2014 - Mar 2015				
3. Monthly Recycled Water Processed		0		0
4. Total Recycled Water Processed Apr 2014 - Mar 2015		0		0
5. Total Water Processed for Month		15,232,000		17,165,100
6. Average Daily Processed		507,733		553,713
a. High Day Raw Water		664,000		698,000
b. Low Day Raw Water		483,000		523,000
7. Total Water Processed Apr 2014 - Mar 2015		136,045,000		120,813,000
8. Finished Water to Towers for Month		13,242,000		16,372,000
9. Finished Water to Towers Apr 2014 - Mar 2015		124,091,000		110,849,000
NORTHEAST LAGOON PERFORMANCE	Nov-15		Oct-15	
1. Influent BOD (MG/L)				
2. Effluent BOD (MG/L)				
3. % BOD Removal				
4. Influent Suspended Solids (MG/L)				
5. Effluent Suspended Solids (MG/L)				
6. % Suspended Solids Removal				
7. Effluent Discharge to Creek		NO		NO
8. Monthly Gallons Treated		0		1,610,000
9. Yearly Gallons Treated Apr 2014 - Mar 2015		40,817,000		40,817,000
10. Monthly Irrigation Water Pumped		0		0
11. Yearly Irrigation Water Pumped Apr 2014 - Mar 2015		0		0
NORTHWEST LAGOON PERFORMANCE	Nov-15		Oct-15	
1. Influent BOD (MG/L)				
2. Effluent BOD (MG/L)				
3. % BOD Removal				
4. Influent Suspended Solids				
5. Effluent Suspended Solids				
6. % Suspended Solids Removal				
7. Effluent Discharge to Creek		NO		NO
8. Monthly Gallons Treated		0		0
9. Yearly Gallons Treated Apr 2014 - Mar 2015		39,993,000		39,993,000
10. Monthly Irrigation Water Pumped		0		0
11. Yearly Irrigation Water Pumped Apr 2014 - Mar 2015		0		0

STREET EQUIPMENT USE

	Nov-15		Apr 2015 - Mar 2016 Totals	
TRASH COLLECTED ON DAILY ROUTES (Pounds)	389,520		3,499,440	
	Nov-15		Apr 2014 - Mar 2015 Totals	
EQUIPMENT USE	MILEAGE	HOURS	MILEAGE	HOURS
#1 - 1989 John Deer 670B Motor Grader		4.0		3,015.0
#4 - 2002 Feightline Dump Truck	346.0		58,419.0	
#10 - 2008 1-Ton Chevrolet	368.0		35,200.0	
#13 - 2004 Freightliner Sanitation Truck	437.0		84,443.0	
#15 - 1990 Case Model 1550 Long Track Dozer		3.0		3,410.0
#18 - 2001 Dodge 2500 Pickup	38.0		73,691.0	
#25 - 2010 Chevy Pickup Silverado	493.0		29,538.0	
#50 - 1997 Gilcrest Propaver		0.0		587.0
#76 - 2008 International Dump Truck	334.0		26,095.0	
#77 - 2013 International Dump Truck	107.0		12,997.0	
#81 - 2009 John Deere Tractor w/Mower		0.0		2,123.0
#85 - 1997 Ford Truck Street Sweeper		9.0		6,451.0
#89 - 2013 Freightline Trash Truck	774.0		33,310.0	
#90 - 2014 New Holland B95C Backhoe <i>Purchd Feb 2014</i>		6.0		393.0
#91 - 2015 Chevy 3/4 Ton Pickup <i>Purchd 05/21/2014</i>	223.0		4,064.0	
#123 - 2015 John deere 524 Wheel Loader <i>Purchd 04/20/2015</i>		25.0	203.0	

ELECTRIC EQUIPMENT USE

EQUIPMENT USE	Nov-15		APR 2015 - MAR 2016 TOTALS	
	MILEAGE	HOURS	MILEAGE	HOURS
#26 - 2003 International/Altec Digger Derrick		18.0		4008.0
#27 - 2009 Ford F-550 w/Altec AT40M Aerial Lift Device		52.0		4100.0
#29 - 2001 Ford Altec (+51 hr)		28.0		6092.0
#32 - 2006 Chev Silverado Truck	555.0		63585.0	
#34 - 2000 Chevrolet 1 Ton Truck (+200 mi)	40.0		70440.0	
#38 - 2010 Chevy Pickup 3/4-Ton w/Tool Bed	490.0		37265.0	
#75 - 2008 Kubota Mini Ex		14.0		1688.0
#84 - 2011 Bobcat A770		11.0		937.0
#88 - 2012 Altec DC1317 Series Chipper		12.0		357.0

ACCOUNTS PAYABLE OVER \$1250

December 21, 2015

Ameren (Transmission)	\$17,216.26
Boone Quarries (Sand)	\$2,124.11
Butler Supply (Electric Dept. Supplies)	\$14,329.29
Charter Communication (Phone)	\$1,326.58
Data Technologies (Lic Fee \$1227.09 Support Fee \$1349.79)	\$2,576.88
Engineering Surveys Service Lime Testing)	\$2,025.00
Fire Safety (Fire Ext Certification)	\$1,384.00
Illinois Power Marketing (Wholesale Electric)	\$106,689.85
ITP (Unit # 13 Parts Repairs)	\$1,589.94
Lil Rock Electrical Const., Inc. (Underground conduit install)	\$39,074.40
MFA Oil (Fuel)	\$2,814.70
MISO (Monthly & Transmission Charges)	\$3,506.71
Missouri State Hwy Patrol (2012 Dodge Charger)	\$15,100.00
MOPERM (Liability /Auto INS)	\$46,681.00
Titan Industrial (Degreaser)	\$1,550.00
Tri-State (12' snow pusher)	\$6,500.00
UMB Bank (MAMU 08 Elect Substation Lease Pmt)	\$12,429.81
Water & Sewer (Street & Water Dept. Supplies)	\$2,771.72
TOTAL:	\$279,690.25

ADDED AFTER GGFC MEETING

MJMEUC (Prairie State Charges)	\$82,773.57
HD Supply Waterworks	\$2,796.37
City of Columbia (Oct Landfill Charges)	\$8,556.59
TOTAL:	\$94,126.53

ADDED TODAY

Boone Electric Cooperative	\$1,430.51
TOTAL:	\$1,430.51

GRAND TOTAL	\$375,247.29
--------------------	---------------------

BILL NO.

ORDINANCE NO.

A BILL TO CREATE AN ORDINANCE ENTITLED:

"AN ORDINANCE CALLING FOR A GENERAL CITY ELECTION TO BE HELD ON TUESDAY, APRIL 5, 2016, THE MUNICIPAL ELECTION DAY, TO ELECT THREE ALDERMEN FOR A TWO-YEAR TERM."

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The City of Centralia, Missouri shall hold a general city election on the municipal election day, Tuesday, April 5, 2016, to elect the following city officials: an Alderman from each of the three wards in the city for a two year term.

SECTION 2. The City Clerk, per Section 8-6 of the Centralia City Code, is authorized and directed to give written notice to the County Clerk of Boone County, Missouri, of the passage of this Ordinance no later than 5:00 p.m. on January 26, 2016 and to include in said notification a sample ballot and all other particulars designated in Section 8-6 of the Centralia City Code.

SECTION 3. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 21st day of December, 2015.

Mayor

ATTEST:

City Clerk

This ordinance approved by the Mayor this 21st day of December, 2015.

Mayor

ATTEST:

City Clerk

BILL NO. _____

ORDINANCE NO. _____

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF CENTRALIA, MISSOURI TO EXECUTE AN AGREEMENT WITH SPIEGEL AND MCDIARMID, LLP, TO PROVIDE LEGAL ADVICE TO THE CITY OF CENTRALIA, MISSOURI ON PURCHASED POWER AGREEMENTS FOR THE CITY OF CENTRALIA, MISSOURI.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor of the City of Centralia, Missouri is hereby authorized to execute an agreement with Spiegel and McDiarmid, LLP of Washington, D.C. to provide legal advice to the City of Centralia, Missouri on purchased power agreements for the City of Centralia, Missouri.

SECTION 2. The terms and conditions shall be as described in “Exhibit A” attached hereto.

SECTION 3. This ordinance shall take effect and be in full force and effect from and after the 21st day of December, 2015.

PASSED this 21st day of December, 2015.

Tim Grenke, Mayor

ATTEST:

Heather Russell, City Clerk

This ordinance approved by the Mayor this 21st day of December, 2015.

Tim Grenke, Mayor

ATTEST:

Heather Russell, City Clerk

Exhibit A

SPIEGEL & MCDIARMID LLP

GEORGE SPIEGEL (1919-1997)
JAMES N. HORWOOD
THOMAS C. TRAUGER
CYNTHIA S. BOGORAD
SCOTT H. STRAUSS
LISA G. DOWDEN
PETER J. HOPKINS
DAVID E. POMPER
WILLIAM S. HUANG
PABLO O. NÜESCH
TILLMAN L. LAY
STEPHEN C. PEARSON
JEFFREY A. SCHWARZ

SENIOR COUNSEL
ROBERT C. MCDIARMID
ROBERT A. JABLON

1875 EYE STREET, NW
SUITE 700
WASHINGTON, DC 20006

WWW.SPIEGELMCD.COM

Telephone 202.879.4000
Facsimile 202.393.2866
E-mail INFO@SPIEGELMCD.COM

Direct Dial 541.488.9147
EMAIL MARGARET.MCGOLDRICK@SPIEGELMCD.COM

ASSOCIATES
REBECCA J. BALDWIN
KATHARINE M. MAPES
ANJALI G. PATEL
JESSICA R. BELL
LATIF M. NURANI
FRANCES J. WADE*
AMBER L. MARTIN**
*MASSACHUSETTS BAR ONLY
**CONNECTICUT & MASSACHUSETTS BARS ONLY

OF COUNSEL
DANIEL I. DAVIDSON
FRANCES E. FRANCIS
MARGARET A. MCGOLDRICK

December 11, 2015

Privileged and Confidential

Norris Gerhart
Mayor
City of California
1192 Churchill
California, MO 65018

Matthew Harline
City Administrator
City of Centralia
114 S. Rollins Street
Centralia, MO 65240

Jim Sherwood
City Assistant
City of Kahoka
250 N. Morgan
Kahoka, MO 63445

Richard Hoon
City Manager
City of Marceline
116 N. Main Street USA
Marceline, MO 64658

Re: Joint Representation of Cities

Dear Sirs:

The purpose of this letter is to confirm the joint representation undertaken by the firm for the Cities of California, Centralia, Kahoka, and Marceline in connection with the cities' exploration of power supply options to replace the cities' current full-requirements contracts upon their termination.

I have enclosed our current fee schedule for municipal, non-profit and other public entities. I expect that I will do most of the work, with assistance from Rebecca Baldwin. My hourly billing rate is \$380, and Rebecca's rate is \$295. Where appropriate and efficient, other attorneys and staff would be involved. While an hourly fee seems most appropriate to the project at hand, the firm is open to alternative fee arrangements if that better suits your needs, as discussed in the enclosed fee schedule.

December 11, 2015

Page 2

As indicated in the enclosed fee schedule, the hourly rates for other professional personnel vary according to experience. Out-of-pocket disbursements for expenses that may be incurred, such as local travel, courier services, and the like, would be billed at actual cost. Internal disbursements, such as postage, telephone, computerized legal and factual research, facsimile services and copying would be charged at the same rates charged to the firm's other public agency clients.

The firm's practice is to provide monthly billing statements that describe the amount of time spent and the work performed. Disbursements for expenses are described by expense category.

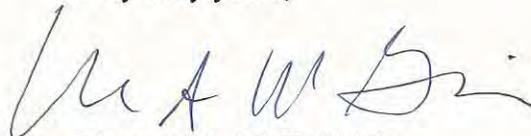
I understand that the group has agreed to share the firm's fees and expenses on a roughly load-share basis, using the following allocations:

California	31%
Centralia	27%
Kahoka	19%
Marceline	23%

I would request that each of you confirm your city's agreement to this representation by signing below.

I look forward to working with all of you on this matter.

Very truly yours,



Margaret A. McGoldrick

cc: Ann Perry

Attachment: Public Sector Rate Schedule

Agreed:

City Representative

Dated

Effective: October 1, 2008

Statement of Hourly Fees and Charges

Our services are charged on the basis of hourly fees plus costs for such items as travel, taxis, photocopying, long distance telephone calls, postage, facsimile transmissions, on-line legal research services and the like. Interest of one percent per month will be charged on unpaid invoices older than 60 days.

Hourly Fees

The fees for lawyers' time are \$260 - \$500 per hour for partners' services, \$210 - \$500 per hour for services of lawyers of counsel to the firm, and \$165 - \$300 per hour for services of associates. The time of government and public affairs specialists is billed at \$90 - \$400 per hour. The time of law clerks is billed at \$115 - \$140 per hour and of paralegals at \$90 - \$140 per hour. Within any fee range, the higher fees apply to those with more experience in the relevant matter. On an annual basis associates', law clerks' and paralegals' hourly fees will be reviewed and increased as experience is broadened. Changes to hourly fees of partners and of counsel within the ranges defined above will be made for individuals as their experience and expertise warrants.

Alternative Fee Billing Arrangements

Spiegel & McDiarmid offers alternative billing arrangements that are intended to offer clients greater flexibility in how they pay for legal services, while seeking to preserve a fair and reasonable allocation of risks and benefits between the law firm and its clients. The suitability of these alternatives to various undertakings must be determined on a case-by-case basis, through agreement between the client and the firm.

We believe that by offering a range of alternative billing arrangements, we can meet our clients' needs in an effective and competitive fashion. Alternative arrangements include monthly retainers, flat fees, contingent fee arrangements, and task-based billing. If you would like additional information about any of these alternatives, please contact any Spiegel & McDiarmid partner. We will be happy to provide more information, and to explore whether an alternative billing method may be suitable in particular instances for the legal services that we provide.

Public Sector Clients

222843

BILL NO. _____

ORDINANCE NO. _____

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF CENTRALIA, MISSOURI TO ENTER INTO AN AGREEMENT WITH IVAN L. SCHRAEDER, TO SERVE AS SPECIAL COUNSEL TO THE CITY OF CENTRALIA, MISSOURI TO HANDLE THE ASSIGNED LABOR RELATIONS LEGAL MATTERS AS NEEDED FOR THE CITY OF CENTRALIA, MISSOURI AND SETTING THE RATE OF COMPENSATION FOR SAID SPECIAL LEGAL COUNSEL.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor of the City of Centralia, Missouri is hereby authorized to execute an agreement with Ivan L. Schraeder, of the Lowenbaum Partnership, LLC, of St. Louis, Missouri to serve as special counsel to the City of Missouri to handle the assigned labor relations legal matters as needed for the City of Centralia, Missouri.

SECTION 2. The rate established for this service shall be \$275.00 (Two hundred seventy-five dollars) per hour for attorneys’ fees plus reasonable, documented expenses.

SECTION 3. This ordinance shall take effect and be in full force and effect from and after the 21st day of December, 2015.

PASSED this 21st day of December, 2015.

Tim Grenke, Mayor

ATTEST:

Heather Russell, City Clerk

This ordinance approved by the Mayor this 21st day of December, 2015.

Tim Grenke, Mayor

ATTEST:

Heather Russell, City Clerk



THE LOWENBAUM PARTNERSHIP, L.L.C.

Ivan L. Schraeder
314.746.4823
ischraederoc@lowenbaumlaw.com

December 4, 2015

By E-mail: cityadmin@centraliamo.org

Mr. Matt Harline, City Administrator
City of Centralia
114 S. Rollins Street
Centralia, MO 65240

Re: Engagement Letter – Employment Law Legal Services

Dear Mr. Harline:

We are honored that the City of Centralia, MO (hereafter City) selected Ivan L. Schraeder to provide legal services related to the labor relations and collective bargaining matters as needed and as assigned. This contract for legal services is within the authority of the City.

The Rules of Professional Conduct of the Supreme Court suggest that attorneys enter into written agreements with their clients regarding services to be provided and the payment of fees and expenses. We believe that it is also a sound practice to have written agreements with our clients regarding the scope of our legal representation, the duties of the client, discharge by the client or withdrawal by us, and the formal disclaimer of any guarantee of any particular result. This letter, when adopted by the City, properly executed and returned to us, will constitute the written agreement between the City and the law firm for the services of Ivan L. Schraeder.

1. Scope of Legal Services to be Rendered

The City has retained Ivan L. Schraeder to serve as special counsel to handle the assigned labor relations legal matters as needed in conjunction with designated City officials.

Ivan L. Schraeder agrees to undertake the legal work requested by the City and to respond to appropriate City inquiries.

2. City's Responsibilities

The City and its respective agents will provide information needed to carry out the assignment and will permit the City officials to assist in explaining the nuances of

the City's operations related to the matter, if necessary. The City will keep Ivan L. Schraeder informed of all developments related to the assigned matters.

The City shall designate the City Administrator as the representative of the City to serve as the primary local liaison to Schraeder for assistance in assigned matter.

The City agrees to pay bills in a timely fashion based on work assigned, completed, and submitted by monthly billing statement.

3. Legal Fees and Billing Practices

The firm will bill the City on a monthly basis for fees and expenses incurred in authorized representation. Schraeder will charge the City and it has agreed to pay a fee of \$ 275.00 per hour for the services of Attorney Ivan L. Schraeder for the services assigned.

Monthly bills will reflect and detail legal services rendered on behalf of the City including, but not limited to, review and draft of documents, meetings and discussions with the designated City officials, research, conferences by telephone, and preparation of correspondence, but in such a manner that the attorney client privilege is not compromised. Schraeder will keep the City informed of progress in the assigned matters and respond to inquiries regarding the assigned matters.

4. Costs and Expenses

The City will reimburse the firm for all direct expenses incurred in representing it under this contract as these are billed as part of the monthly billing statement.

5. Discharge or Withdrawal

The City may discharge this firm and retain other counsel at any time. The firm may also withdraw with the consent of the City or for good cause. When services conclude, whether by discharge or by withdrawal, all unpaid fees and expenses to that time will immediately become due and payable by the City. The firm will work with any successor counsel to provide a smooth transition, but all work product generated or obtained by the firm remains the property of the firm.

6. Formal Disclaimer of Guarantee

Nothing in this letter and nothing in the firm's communications with the City may be construed as a promise or guarantee concerning the disposition of any matter referred to it for handling.

7. Effective Date & Term

This agreement shall become binding upon the parties only upon receipt of a copy of this letter executed by the parties accompanied by notice of proper authorization of the City to engage services from Schraeder. The effective date of the agreement shall be to the date upon which the firm first performed legal services for the City. The date of this letter is for reference purposes only. A duplicate original of this letter is enclosed for City records.

We appreciate the opportunity to represent the City.

Sincerely,



Ivan L. Schraeder

Authorized by appropriate action of the
City of Centralia, MO, and

ACCEPTED BY:

Tim Grenke Mayor
for City of Centralia, MO

Date

ATTEST:

City Clerk

Date

BILL NO. _____

ORDINANCE NO. _____

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF CENTRALIA, MISSOURI TO ACCEPT THE PROPOSAL OF EFFICIENTGOV AND SIGN A CONTRACT WITH EFFICIENTGOV FOR GRANTFINDER SOFTWARE PACKET FOR 2 YEARS”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor of the City of Centralia, Missouri is hereby authorized to accept the proposal and sign a contract with EfficientGov of San Francisco, California for GrantFinder software packet for two (2) years for Nine hundred Dollars and No Cents (\$900.00) per year.

SECTION 2. The terms and conditions shall be as described in the attached.

SECTION 3. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 21st day of December, 2015.

Mayor

ATTEST:

City Clerk

This ordinance approved by the Mayor this 21st day of December, 2015.

Mayor

ATTEST:

City Clerk



200 Green St. #200
San Francisco, CA 94111

GrantFinder Contact Information

Prepared By Bobby Meehan Email bobby.meehan@efficientgov.com
Title Sales

Client Information

Account Name Centralia Contact Name Matt Harline
Payment Type Invoice Phone (573) 682-2139
Address Centralia, MO Email cityadmin@centraliamo.org

Services Purchased

Product	Quantity
GrantFinder Single User Subscription	1.00

Service Details

Contract Start Date 1/1/2016 Contract End Date 1/1/2017
Number of Subscribed Users 3

Contract Total

Amount \$1,800.00
Number of Years 2
Annual Cost \$900

Payment & Contract Terms & Conditions

Full pre-payment for all subscriptions is due 30 days from date of execution of this contract Payments must be sent to:
Praetorian Digital, 200 Green Street, Suite 200, San Francisco, CA 94111.

Contact Info: Ker Thao, Director of Operations, Ker.Thao@praetoriandigital.com, (415) 962-8327

Services To Be Provided: EfficientGov will provide (“Subscriber”) with an annual license for the GrantFinder federal, state, foundation and corporate grants database. GrantFinder is a real-time, comprehensive database of all grants available to municipal organizations. EfficientGov warrants that (i) GrantFinder will have an uptime of at least 95% during the term; (ii) EfficientGov has the right to enter into this agreement and to perform its obligations hereunder; and (iii) GrantFinder does not infringe any patent, copyright, trademark, trade secret or other proprietary right in any jurisdiction or otherwise contravene any rights of any third person.

Term: The initial term of this agreement is specified by the start and end dates above.

Renewal: This agreement shall renew automatically unless Subscriber notifies EfficientGov, in writing, prior to sixty (60) days before the initial term is to end. Payment: Subscriber will be invoiced for services upon contract execution. This payment can be made up to thirty (30) days following the date when service is enabled.

Breach of Contract: If either Party materially breaches the terms of this agreement and such breach is not cured within thirty (30) days after written notice of such breach is given to the breaching Party, then the other Party may, by giving written notice to the breaching Party, terminate this agreement as of the end of such thirty (30) day period or such later date as is specified in the notice of termination.

Acknowledgement & Execution of Contract:

I hereby agree to the Terms as stated above and am duly authorized by the Advertiser to execute this contract on its behalf:

Signature: _____ Date: _____

MISSOURI STATE HIGHWAY PATROL
 Fleet & Facilities Division
 P.O. Box 568
 Jefferson City, MO 65102
VEHICLE SALES INVOICE

Invoice Number:
 Page 1 of 1

Under provisions of 43.260 RSMo, the Missouri State Highway Patrol is authorized to sell the following used vehicles.

(1) Year and Make of Vehicle: 2012 Dodge Charger Title Number: _____
 Serial Number: 2C3CDXAT5CH230558 P Number: 12296 Price: \$15,100.00
 Comments: w/equip Lt Hail Damage

(2) Year and Make of Vehicle: _____ Title Number: _____
 Serial Number: _____ P Number: _____ Price: _____
 Comments: _____

(3) Year and Make of Vehicle: _____ Title Number: _____
 Serial Number: _____ P Number: _____ Price: _____
 Comments: _____

(4) Year and Make of Vehicle: _____ Title Number: _____
 Serial Number: _____ P Number: _____ Price: _____
 Comments: _____

(5) Year and Make of Vehicle: _____ Title Number: _____
 Serial Number: _____ P Number: _____ Price: _____
 Comments: _____

Agency: Centralia Police Dept.

Address: _____

By: _____ Title: _____ Date: _____

Upon receipt of a check in the amount of \$15,100.00, payable to the Missouri State Highway Patrol, title(s) to the above identified vehicle(s) will be transferred to the above buyer. No guarantee on the used vehicle(s) is expressed or implied by the Missouri State Highway Patrol.

MISSOURI STATE HIGHWAY PATROL

By Sadad Dierl

Fleet Control Coordinator
 Title

11/25/2015
 Date

Fax Transmittal



12/11/2015 1:45:12 PM
6 Pages

To: Randy Adams
Company: CITY OF CENTRALIA
Fax: 573-682-5956
Phone:

Hach Company
P.O. Box 389
Loveland, Colorado 80539-0389
Toll Free: 800-227-4224
Local: 970-669-3050
Fax: 970-669-2932

Web Site: www.hach.com

From: Leslie Finch
E-mail: lfinch@hach.com

NOTES:

Hello Randy,
Per your request, attached is the renewal quote for service partnership HACH254380 that expires on 1/09/16. The expiring term was paid by check.
Now is the perfect time to add instruments to your partnership agreement. If you would like to add instruments, please provide the serial number for each instrument and I will provide a revised quote.
Feel free to contact me with questions, changes to the quote, addition of instruments, or for a multiyear option that would lock you to only a 3% compounded price increase after the first year when paid in advance (requires fully funded PO).
Please contact me soon to renew by sending a PO, verbal approval to proceed, or acceptance reply noting the form of payment you would like to use. When renewed by the expiration date, the charge/invoice will occur on the renewal start date.

We thank you for your business and your continued loyalty!
LESLIE FINCH | Service Contract Renewal
P 800.227.4224 ext 6483 / F 970.619.5823
Hach Company | www.hach.com ; lfinch@hach.com



800-635-4567
F:800-635-4567



800-548-4381
F:800-548-4381



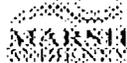
800-454-0263
F:800-454-0263



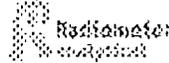
800-949-3766
F:800-949-3766



800-247-7613
F:800-247-7613



800-368-2723
F:301-874-2172



800-998-8110
F:800-998-8110



800-949-3766
F:800-949-3766



800-227-2648
F:800-227-2648

	HACH SERVICE PARTNERSHIP QUOTATION	Page : 1 of 5 Partnership Number : HACH254380
	Headquarters P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389 Purchase Orders	WebSite: www.hach.com



Partnership Number : HACH254380 **Version :** 0.23 **Quotation Date :** 11-DEC-15
Hach Company Contact : Finch, Leslie J **Service Partnership Phone :** **Expiration Date :** 10-JAN-16
Customer Ref : Renewal Quote **Customer Fax :** 682-5956 **Service Partnership Email :** lfinch@hach.com
Customer Phone : 573-682-3675 **Customer Contact :** ADAMS, RANDY **Customer Email :** citywater@centraliamo.org

Bill-To Account # 078539

Ship-To Account # 078539

Customer Name	CITY OF CENTRALIA	Customer Name	CITY OF CENTRALIA	Payment Terms:	Net 30
Address4		Address4		Billing Method:	Annually
Address1	114 S ROLLINS ST	Address1	114 S ROLLINS ST	Currency:	USD
Address2		Address2			
Address3		Address3			
City,State,PostalCode	CENTRALIA-MO-65240-1367	City,State,Postalcode	CENTRALIA-MO-65240-1367		
Province/Country	US	Province/Country	US		

Line	Service Name	Covered Product	Start Date	End Date	Description/Serial Number	Line Total
1	FSPCL17	5440000	10-JAN-16	09-JAN-17	Fld Svc-2V CL17 Cl(current) CL17 FINAL ASSEMBLY W/KITS ; 050400012419	\$1,080.00
2	FSP1720E	LPV417.99.00002	10-JAN-16	09-JAN-17	Fld Svc-4V 1720E Turb Sensor 1720E LR TURBIDITY SENSOR, HACH ; 050500009566	\$680.00
3	FSPSC100	LXV401.52.02002	10-JAN-16	09-JAN-17	Fld Svc-1V SC100 Controller oo aa SC100, Hach, Modbus 486 ; 0505570284	\$192.00
4	FSPSC200	LXV404.99.00522	10-JAN-16	09-JAN-17	Fld Svc-1V SC200 Controller sc200 CONTROLLER, AC-DC,DIG, COND, HACH ; 1101C0004127	\$228.00
5	PMP-GLPHORP-2V	DPD1P1	10-JAN-16	09-JAN-17	PMP-GLI pH ORP PROBE 2V-(FRV 1) Digital pH Sensor, PEEK, Convertible ; 1103430472	\$517.00
6	HACH PM 4 VISIT	FIELD CONTRACT SITE	10-JAN-16	09-JAN-17	4 ON SITE VISITS Field Service Contract site visit ; HACH254380	\$0.00

	HACH SERVICE PARTNERSHIP QUOTATION	Page : 2 of 5 Partnership Number : HACH254380
	<i>Headquarters</i> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389 <i>Purchase Orders</i>	<i>WebSite:</i> www.hach.com

Sub Total : \$2,697.00
Tax: \$0.00
Total : \$2,697.00

Partnership Notes :

CONFIRMATION OF TYPE OF PAYMENT IS DUE AT THE TIME OF PARTNERSHIP ACTIVATION.

Please keep in mind that if you allow the service coverage to lapse, then an evaluation may be required on your instrument(s). Any repairs required, above a preventative maintenance, must be taken care of as a separate billable charge.

To avoid being billed at the time and material rates, which may include parts, labor, and travel, and to ensure your visits remain on schedule, it would be best to complete your renewal at least 30 days before expiry.

Pre-existing repair conditions are not covered under our pm / repair service plans. New instruments not serviced by Hach in the past 30 days will need an evaluation to determine they are functioning properly. Any repairs required will be at an additional cost to the service plan and your Hach service technician will discuss those with you prior to performing any repairs.

For immediate assistance, contact our exclusive partnership technical support group at 1-866-902-HACH(4224). Please reference your partnership agreement number when calling.

Field (FSP and SSP) instruments:

To schedule onsite visits, please contact our exclusive partnership technical support group at 1-866-902-HACH(4224). Please reference your partnership agreement number when calling.

To schedule your PM services, please email our Dispatch team at: dispatch@hach.com. You will be contacted within 24 hours, during normal business hours.

Bench (BSP) instruments:

To schedule bench service, call 800-227-4224 x 6180 or e-mail services@hach.com. Be sure to reference the HACH partnership number and let them know if you need a loaner instrument. Once you have the loaner, you can then send in your instrument for services.

Bench Service Partnership Plus (BSPPLUS) instruments:

All repairs must be completed at the bench due to instrument design limitations. Includes one on-site visit per year which can be used for either Start-up OR PM/Validation. Reference the instrument Scope of Work for more information. To schedule bench repair, call 800-227-4224 x 6180 or e-mail services@hach.com. Loaners are available for some instruments. Please allow at least four weeks advance notice for loaner availability.

Thank you - we value your continued business!

Leslie Finch | Service Contract Renewals
P 800.227.4224 ext 6483 | F 970.619.5823
Hach Company | www.hach.com | lfinch@hach.com

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of

	HACH SERVICE PARTNERSHIP QUOTATION	Page : 3 of 5 Partnership Number : HACH254380
	Headquarters P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389 Purchase Orders	WebSite: www.hach.com

Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at www.hach.com/terms. Hach TCS are incorporated by reference into each of Hach's offers or quotations, order acknowledgments, and invoice and shipping documents. The first of the following acts shall constitute an acceptance of Hach's offer and not a counteroffer and shall create a contract of sale ("Contract") in accordance with the Hach TCS, subject to Hach's final credit approval: (i) Buyer's issuance of a purchase order document against Hach's offer or quotation; (ii) Hach's acknowledgement of Buyer's order; or (iii) commencement of any performance by Hach in response to Buyer's order. Provisions contained in Buyer's purchase documents that materially alter, add to or subtract from the provisions of these Terms and Conditions of Sale shall be null and void and not considered part of the Contract

Customer Name : CITY OF CENTRALIA

Customer P.O. Number : _____

Customer Reference Number : _____

TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. APPLICABLE TERMS & CONDITIONS:

These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

2. CANCELLATION:

Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within 30 days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and reinstatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

3. DELIVERY:

Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, United States (Incoterms 2010). For orders having a final destination within the U.S., legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. For orders having a final destination outside the U.S., legal title and risk of loss or damage pass to Buyer when the Products enter international waters or airspace or cross an international frontier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am – 5 pm Monday through Friday, excluding holidays.

4. INSPECTION:

Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

5. PRICES & ORDER SIZES:

All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

6. PAYMENTS:

All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at www.hach.com. Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from settling off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment.

7. LIMITED WARRANTY:

Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach Instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded. The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

 <p>HACH SERVICE PARTNERSHIP QUOTATION</p>	<p>Headquarters P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389</p> <p>Purchase Orders</p>	<p>Page : 4 of 5 Partnership Number : HACH254380</p> <p>WebSite: www.hach.com</p>	<p>Remittance 2207 Collections Center Dr Chicago, IL 60693</p> <p>Wire Transfers Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593</p>
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8. INDEMNIFICATION:

Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. This Indemnification is provided on the condition that the Buyer is likewise responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to the negligence or misuse or misapplication of any goods or services by the Buyer or any third party affiliated or in privity with Buyer.

9. PATENT PROTECTION:

Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's Instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

10. TRADEMARKS AND OTHER LABELS:

Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

11. SOFTWARE:

All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media. In the absence of such terms and for all other software, Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by any and all such license agreements. Title to software remains with the applicable licensor(s).

12. PROPRIETARY INFORMATION; PRIVACY:

"Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at www.hach.com/privacy.

13. CHANGES AND ADDITIONAL CHARGES:

Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

14. SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE:

In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

15. LIMITATIONS ON USE:

Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

16. EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS:

Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Hach represents that all Products delivered hereunder will be produced and supplied in compliance with all applicable laws and regulations. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will not sell, transfer, export or re-export any Hach Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or an improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See <http://www.hach.com/standards-of-conduct> and www.hach.com/standards-of-conduct for a copy of the SOC and for access to our Helpline portal.

17. FORCE MAJEURE:

Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; Insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

18. NON ASSIGNMENT AND WAIVER:

Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no

	<p>HACH SERVICE PARTNERSHIP QUOTATION</p>	<p>Page : 5 of 5 Partnership Number : HACH254380</p>
	<p><i>Headquarters</i> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389</p> <p><i>Purchase Orders</i></p>	<p><i>WebSite:</i> www.hach.com</p>

waiver had occurred.

19. LIMITATION OF LIABILITY:

None of the Hach Indemnified Parties will be liable to Buyer under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of Buyer's customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

20. APPLICABLE LAW AND DISPUTE RESOLUTION:

The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

21. ENTIRE AGREEMENT & MODIFICATION:

These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

Employee

Screening Services

Service Provider Agreement

2055 S. Stewart, Ste. A, Springfield, MO 65804
Phone: 417-887-7697 Fax: 417-887-7692 Toll-Free: 888-379-7697

TERM AND AUTOMATIC RENEWAL OF THE TERM: This agreement (which shall include the following ESS forms: New Company Information and Set-Up; Service Provider Agreement; Service Provider Information; ESS Company Policy; and appropriate Pricing Sheet) shall begin with the signing date of the agreement and shall continue until the end of the second calendar year. Thereafter, this agreement shall be automatically renewed for consecutive one (1) year term, unless 30 days written notice is given.

DUTIES: Client will be responsible for obtaining authorizations and release forms (if required) from their covered employees to conduct drug and alcohol tests; to be responsible to assure that client's covered employees and supervisors have had applicable training; to have issued a policy to covered employees; and to maintain records as required by applicable laws and regulations. ESS can provide a policy for the following: FMCSA that meets 49 CFR, Part 382 requirements; PHMSA that meets 49 CFR, Part 195 requirements; non-federal DFWP that follows the recommended guidelines for a drug-free workplace program. Ultimately, the Client is responsible for meeting federal, local and/or state laws and/or regulations and should consult with legal council for specific legal questions.

NON-EXCLUSIVE LICENSE TO MATERIALS: ESS provides an exclusive right to our printed materials, including: policies, educational materials and forms. Client agrees that use or copying of any materials provided by ESS is for the exclusive use of Client's company. If Client provides any materials provided them by ESS, to another person or entity, or to derive substitute materials, the minimum liquidated damages for using these materials will be \$2,000, plus reasonable legal fees.

ESS OBLIGATIONS: ESS will undertake to provide such services with reasonable dispatch, diligence and care with the objective of assisting Client in the furtherance of their Drug and Alcohol Testing Program. However, ESS cannot and does not represent that its studies, reports and other activities will reveal applicant/employee drug use, all loss or injury producing conditions, or other drug and/or alcohol related problems. Therefore, ESS assumes no responsibility for discovery, control or correction of hazards, damage caused by Client's applicants or employees, or the rehabilitation and work performance of any individual. In DOT programs, ESS provides for MRO review of confirmed positives and negative. ESS will provide MRO service for non-DOT programs. ESS has no obligation under this agreement if Client is not current in fees due to ESS.

INCREASE IN FUTURE CHARGES: An increase in any component of product or service charges in future years (or when applicable mandated laws or regulations change during term) may be proposed by ESS and agreed to by Client, provided that, if Client does not object to such proposed price increase within ninety (90) days of receiving an invoice or notice of change, this agreement shall be deemed to be amended to reflect the increase in charges. In the event that Client does object to such proposed price increases within the ninety (90) day period, this agreement shall continue without such proposed price increase, but ESS may at any time thereafter terminate this agreement by giving ninety (90) days written notice. Effective 1/1/07, there will be a gas surcharge of \$1.50 per drug test when Springfield, Missouri gas prices reach or exceed \$4.00/gallon. For each \$1.00 increase in gas prices thereafter, there will be a similar \$1.50 increase in the cost of each drug test.

PAYMENT TERMS: A late fee of \$20.00 will be added on any invoice that is thirty (30) days past due, with an additional \$20.00 for every thirty (30) days thereafter. Any invoices past one hundred eighty (180) days due will result in the stoppage of services until payment is received, unless waived by management.

ESS PRICE LIST/CONTRACT INFO: All ESS prices are confidential and are not to be discussed, shared, or

distributed other than within your company. These prices are for your company only. Any disclosure or unauthorized sharing of ESS prices will be a breach of contract, and damages will be sought.

DEFAULT: Either party may terminate this agreement with 30 days written notice. If Client does not provide a 30-day notice of discontinuation and defaults in any of the terms and conditions of this agreement, or fails to allow ESS to perform its obligations under these terms of this contract, Client shall be liable for any and all collection charges and costs incurred by ESS, including reasonable attorney's fees, which shall not be less than \$200. In the event of such default by Client, ESS shall have no obligations under this agreement and shall have the right to discontinue any and all services. During this period of default, interest shall accrue at the rate of one (1%) percent per month, but not less than \$20.00 on any monies due ESS. Should customer fail to comply with this agreement the customer hereby agrees to pay Employee Screening Services, Inc., as liquidated damages, an amount equal to seventy-five (75%) percent of the projected contract revenue, or \$500.00, whichever is less. Said liquidated damage amount is payable to ESS within the three (3) days of default.

NOTICE & GOVERNING LAW: Any notices to the other party pursuant to this agreement shall be sent by certified mail, except price changes. Notices sent to ESS shall be sent to corporate offices in Springfield, MO (or other address specified by ESS). All notices shall be deemed effective upon receipt. This agreement shall be governed in all respects by the laws of the State of Missouri.

ENTIRE AGREEMENT, AMENDMENT & SEVERABILITY: This agreement constitutes the entire agreement among the parties. Other than the permitted changes in this agreement, any alteration or deviation from the specifications or terms of this agreement will be effected only by a written amendment executed by both parties. If any provision of this agreement is found to be invalid or unenforceable, the enforcement ability or validity of the remaining provisions shall be unaffected.

INDEMNIFICATION: Client expressly agrees to defend, indemnify, and hold harmless ESS from and against any and all damages, penalties, fines and liabilities, including attorney's fees resulting from implementing this program, except for causes of action arising out of actions, or failure to act where a duty exists, by ESS, its own agents, servants, or employees. ESS expressly agrees to defend, indemnify, and hold harmless Client from and against any and all damages, penalties, fines and liabilities, including attorney's fees resulting from implementing this program, except for causes of action arising out of actions, or failure to act where a duty exists, by Client, its own agents, servants, or employees. The terms and provisions of this paragraph shall survive the term of this agreement and the consideration supporting this agreement reflects this condition.

FORCE MAJEURE: If the performance of this agreement or any obligation hereunder, except payment of monies due, is prevented, restricted, or interfered with by reason of fire or other casualty or accident; strikes or labor disputes; inability to procure supplies; hurricanes, earthquakes, floods or any acts of God; acts of violence; any law, order, regulation, ordinance, or requirement of any governmental agency or other part, shall be excused by such performance during and to the extent of such prevention, restriction or interference. By this agreement, Client agrees to obtain services described herein at the fees set forth.

Company: **Centralia, City of**

Authorized By (Name):

Title:

Signature:

Date:

ESS Representative:

Title:

Signature:

Date:

Program Start Date:

Employee Screening Services

Pricing for Centralia, City of

Test	Onsite	Office
Alcohol Confirmation DOT	\$25.00	
Alcohol DOT	\$25.00	
DOT 5 Panel Lab	\$54.00	\$52.00
10 Panel Lab w/ OXY	\$45.00	\$42.00
Alcohol Confirmation NON-DOT	\$25.00	
Alcohol NON-DOT	\$25.00	
Admin Fee		\$200.00
MRO Add-On	\$12.00	\$12.00
Onsite Trip Fee	\$15.00	
Wait Time Hourly Fee	\$40.00	

Current prices for additional services (subject to change):

After Hours Hourly Fee 5pm-8pm	\$50.00	Same Day Hourly Fee	\$60.00
Training - Supervisor - Host	\$65.00	Online Training - Employee	\$15.00
No Show/Cancellation Fee	\$75.00	After Hours Hourly Fee 8pm-6am	\$100.00
After Hours Hourly Fee Emergency	\$100.00	Online Training - Supervisor	\$45.00
Online Training - Driver	\$15.00	Training - Supervisor	\$75.00
Training - Driver	\$20.00	Training - Employee	\$20.00
Company Policy - First	\$200.00	Company Policy - Second	\$150.00
Clinic Setup Fee	\$50.00	Physical - Accident & Injury	\$55.00
Exemption Letter DOT Pre	\$20.00	Physical - Bays Chiropractic	\$60.00
Physical - Moreland Chiropractic	\$65.00	Physical - Industrial Physical Therapy	\$56.00
Physical - Haney Chiropractic	\$80.00		

Client Information

Company	Name	City of Centralia	
	Address	114 S Rollins St	City Centralia
	State	MO	Zip 98531-4320
Primary Contact <i>(Authorized User)</i>	Name	Matt Harline	Title City Administrator
	Phone	(573) 682-2139	Email cityadmin@centraliamo.org
Technical Contact <i>(if different)</i>	Name	Matt Harline	Title City Administrator
	Phone	(573) 682-2139	Email cityadmin@centraliamo.org
Billing Contact <i>(if different)</i>	Name	Matt Harline	Title City Administrator
	Phone	(573) 682-2139	Email cityadmin@centraliamo.org
	Address	114 S Rollins St	City Centralia
	State	MO	Zip 65240
Quote Date	12/10/2015 08:24:29		Quote Expiration 12/25/2015
Smarsh Sales Executive	Sean Mclellan		

Services and Fees

One-time Setup Fee	\$1,500.00 \$100.00	Invoiced on execution of Order Form
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Services	Rate per Quantity	Minimum Quantity	Minimum Monthly
Archiving Platform Content Usage - Social Bundle Monthly	\$10.00	1	\$10.00

Notes City of Centralia, MO Facebook web address: www.facebook.com/citycentraliamo

Terms & Conditions

Following execution of the Order Form, Smarsh will provide Client with access to an account within the applicable Service ("Activation Date"). For Services which are invoiced according to a usage metric, Client's "Minimum Commitment" is the greater of the minimum usage metric specified above or the number of Users on the Activation Date (as further clarified in the Agreement). The Initial Term of the Agreement is 12 months. The Services are subject to the Smarsh Service Agreement located here: <http://www.smarsh.com/wp-content/uploads/2015/07/Smarsh-Services-Agreement-2015-5-2.pdf> ("Agreement") and incorporated in this Order Form by reference. The term of the Agreement shall begin on the date this Order Form is executed and continue for the Initial Term of Agreement specified above, unless Client is adding the above Services on to an existing client account and, in which case, the above Services will sync to Client's then existing license term and be subject to renewals as specified in the Agreement. Smarsh will invoice Client for (a) recurring Services monthly in arrears, (b) One Time Fees upon execution of the Order Form, and (c) Import Fees on a monthly basis, based on the Client Data imported in the previous month. Smarsh will invoice Client for any usage over the Minimum Commitment. One Time Fees will be invoiced upon execution. Service Descriptions are available at: <http://www.smarsh.com/services>. If Client purchases any Services which require any of the following capture technologies 17-a-4, MobileGuard, Instant Technologies or Actiance, additional license terms apply to the specific Service and can be found at <http://www.smarsh.com/legal>. Exact Service features and specifications are subject to change.

By _____

Name: Matt Harline Title: City Administrator Date: _____

From: Matt Harline, City Administrator

To: General Government & Public Safety Committee

Date: December 20, 2015

Re: City Administrator's Monthly Report – November 2015



- Participated in the Public Utilities and Public Works Meeting Committee meeting on November 2nd.
- Participated in the General Government and Public Safety Committee meeting on November 9th.
- Participated in meetings of the Board of Aldermen on November 16th.
- Participated in the Industrial Development Authority Board Meeting of November 16th.
- Assisted with the development of packets for the Committees, the Industrial Development Authority and Board of Aldermen meeting.
- Assisted in interviews and reviewing candidates for a Part-Time Customer Service Representative.
- Worked with Park Board and staff, Todd Goffoy of Piper Jaffray; Mike Watson and others at Central Bank of Boone County; Toni Stegemann and others at Gilmore and Bell; and Westport Pools on developing agreements and documents to complete the refinancing of the Recreation Center and financing of the pool improvements project.
- Worked with BHMG, Lil Rock Electrical Construction, Angell Insurance and representatives of the railroads' subcontractors to finalize details for the underground conduit installation project. Boring initiated on November 30th.
- Published the Semi-Annual Financial Report.
- Looked at Granicus software with City Clerk, Heather Russell. Participated in webinars on SeeClickFix City services app. Participated on [phone call with Smarsh representative on Social Media Archiving software.
- Delivered a presentation to MPA students at MU.
- Worked with GSG and Chris Gassel on the Hotel Feasibility Study.
- Reviewed updates on power bids with Bob Harbour.
- Participated in the Health Care Open Enrollment meeting that Heather set up.
- Handled personnel issue.
- Update insurance information.
- Discussed phone RFP with consultant – Rob Barnes formerly of Kingdom Technology Services.
- Worked on issue with email responses by One-Call
- Assisted Library Board with tax data.
- Met with Darin Ford to answer question about the Jefferson Street Sidewalk grant project.
- Submitted preliminary grant to MMSWMD for spilt-hopper truck /Dual street comingled recycling grant.
- Met with MECO and met with property owners along the Jefferson
- Continued working with Greg Modlish (now of 360 Energy Engineers) and Mark Mustain to determine if there were any savings to be derived from energy efficiency in Centralia.
- Attended meetings of CREDI (annual meeting), the Chamber of Commerce, Boone County Municipal Dinner, Library Board, department heads and Park Board; conference call with the MPUA MISO-RTO group. Responded to various citizen requests and as needed measured construction setbacks, entered building permit information, answered questions from the media and other tasks.

All of the tasks started and completed required the support of the Board of Aldermen and the cooperation of the staff in City Hall and the rest of the City staff.

Thank you.