

AGENDA
CITY OF CENTRALIA, MISSOURI
Board of Aldermen -Regular Meeting
November 17, 2014
7:00 P.M.
City Hall Council Chambers

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CONSENT AGENDA (Approved as a group unless separated by request of one or more Aldermen)
 - A. Minutes of Prior Meetings
 - B. Minutes of Public Works and Public Utilities Committee Meeting
 - C. Minutes of General Government and Public Safety Committee Meeting
 - D. Minutes of Planning and Zoning Commission Meeting
 - E. Reports
 - 1. Treasurer's & Collector's Reports
 - 2. Activity Reports
- IV. ACCOUNTS PAYABLE OVER \$1,250
- V. COMMENTS FROM CITIZENS
- VI. ECONOMIC DEVELOPMENT REPORT FROM CHAMBER OF COMMERCE
- VII. PUBLIC HEARINGS – None scheduled
- VIII. ACTION AGENDA
 - A. Finance – None Scheduled
 - B. Permits and Licenses – None Scheduled
 - C. Legal –
 - 1. Authorizing the Mayor to Enter into a Contract With Harbour Consulting, LLC, to Provide Consulting Services to Assist With Negotiating a Multi-year Power Supply Contract.
Bill No. _____ Ordinance No. _____
 - 2. Naming the Street through City Recreation Park as “Janey Enlow Lane” and Setting a New Speed Limit for the New Street.
Bill No. _____ Ordinance No. _____
 - D. Purchasing –
 - 1. Approving Purchase of Materials for Extending Water Service to Cobblestone Lake Estates – Plat 3
 - 2. Purchasing a Replacement Furnace for the Community Room Area at City Hall
 - 3. Authorizing the Mayor to Enter into Agreements with Charter Communications Entertainment I, LLC and Charter Advanced Services (MO), LLC, to Switch Internet and Phone Service at the City Hall and the Police Station.
Bill No. _____ Ordinance No. _____
- IX. OLD BUSINESS
- X. NEW BUSINESS
 - A. Mayor
 - B. Aldermen
 - C. City Administrator

1. Final Plat of Cobblestone Lake Estates Plat 3
 2. Report on the Centralia Citizen Survey
 3. Saturday Work Session/Retreat Agenda
- D. City Attorney
- E. City Clerk

XI. AS MAY ARISE

XII. ADJOURN

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Mayor Grenke called the regular meeting to order at 7:01 p.m.

Roll Call: Aldermen Don Bormann, James Lee, Andrea Vollrath, Dick Ward and David Wilkins answered roll call.

Absent: Alderman Landon Magley

Also present were City Administrator Matt Harline, City Attorney Merritt Beck, Police Chief Larry Dudgeon, James Smith with the Centralia Fireside Guard, Bill Miller, Jack Chance

Pledge of Allegiance:

Mayor Grenke led everyone in the pledge of allegiance.

BATTLEFIELD REENACTMENT REPORT:

Jack Chance – Friends of Centralia Battlefield

Chance gave a report on the battlefield reenactment, and said they had originally had three things in mind with the event; to bring people to Centralia, provide history, and give good, fresh entertainment. They'd been looking to raise around \$45,000 for the event, and the City provided \$20,000 of that total. Chance said he was happy to report that they only used \$8,000 of that amount. As far as the end results: reenactors said that it was one of the most attended reenactments they'd been to and the spectators seemed to have enjoyed themselves.

Jim Lee presented the budget report from the reenactment and provided a copy to each of the board members. Several items ended up being donated for the event. Stage was borrowed from the park dept. There were several speakers that worked for free. They paid the musicians and script writer. Rodgers Rental provided a lot of stuff at a very reasonable cost. Spent \$2,500 on t-shirts and have several left over that are still for sale. There was a staged train robbery. The cost does not include the multiple dollars donated in in-kind items (volunteer labor, dumpsters from City, etc) \$42,320 cost. Income: \$28,357 cash sponsorships, parking fees \$7,424, Vendor Registrations \$450, gun raffle \$1,460, sales of t-shirts & misc items \$2812, Proceeds from BBQ fundraiser \$4,861. The budgeted amount was \$46,700.

Bill Miller reported that many people said that they saw the advertising on the TV and said that advertising in Columbia brought in more people as well.

Chance noted that the Columbia Visitors Bureau donated \$5000. The Missourian went out of their way and sent 5-6 people to cover the event.

Lee said that early in the planning stages the event didn't seem like it was going very quickly, but once the City donated the \$20,000 it seems to start the ball rolling on the project.

CONSENT AGENDA:

Mayor Grenke asked for approval of the Consent Agenda in its entirety or any items to be pulled for comment or correction.

CONSENT AGENDA:

- A. Minutes of Prior Meetings
- B. Minutes of Public Works and Public Utilities Committee Meeting
- C. Minutes of General Government Committee Meeting
- D. Reports
 1. Treasurer's & Collector's Reports
 2. Activity Reports

Motion was made by Alderman Bormann to accept the consent agenda in its entirety. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Accounts Payable over \$1250 was presented in the amount of \$305,901.27 as follows:

ACCOUNTS PAYABLE OVER \$1250

October 20, 2014

Ameren (Transmission Charges)	\$22,554.44
Arkansas Electric Coop (Triplex Wire)	\$1,597.00
Boone Electric Cooperative	\$1,478.47
CenturyLink	\$1,423.94
City of Columbia (Landfill charges Sept 2014)	\$8,125.54
Hardesty Construction (Cemetery Mowing)	\$2,525.00
Illinois Power Marketing (Wholesale Electric)	\$116,080.10
MJMEUC (Prairie State Charges)	\$75,754.55
T & J Restoration & Waterproofing	\$37,272.00
Water & Sewer	\$1,427.83
TOTAL	\$268,238.87

ADDED AFTER GGFC MEETING

Armor Equipment (20 Poly Carts)	\$1,400.00
City of Columbia (Landfill charges October 2014)	\$8,208.76
MFA Oil (Fuel)	\$7,274.50
MISO (Monthly & Transmission Charges)	\$4,332.68
UMB Bank (MAMU 08 Elect Substation Lease Pmt)	\$12,879.71
TOTAL:	\$34,095.65

ADDED TODAY

CUSI (Annual Maintenance)	\$2,050.00
H S Supply Waterworks (Water Dept Supplies)	\$1,516.75
TOTAL:	\$3,566.75
GRAND TOTAL	\$305,901.27

Alderman Wilkins made the motion to approve the Accounts Payable over \$1250 in the amount of \$305,901.27. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

COMMENTS FROM CITIZENS:

The Comments from Citizens portion of the meeting was opened at 7:18 p.m. by Mayor Grenke.

Hearing no comments, the Comments from Citizens portion of the meeting was closed at 7:18 p.m. by Mayor Grenke.

ECONOMIC DEVELOPMENT REPORT BY CHAMBER OF COMMERCE DIRECTOR:

The report from the Chamber of Commerce was provided in the meeting packet and included a financial report as well as the minutes.

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Smith asked about a line item in the Chamber Assets that lists the Martinsburg BBQ. Bormann clarified that the checking account is at Martinsburg Bank for the BBQ contest. Smith questioned where the CD's are held, and Bormann said they are located at the other banks.

PUBLIC HEARINGS: None Scheduled

ACTION AGENDA:

Finance: None Scheduled

Permits and Licenses: None Scheduled

Legal:

Harline gave some background regarding the Centurylink settlement, and said that several other cities filed suit against CenturyLink who has been paying the telecommunications tax under protest. The judge ordered in the favor of the municipalities. The ordinance lists the amount of settlement the City of Centralia is entitled to.

Bormann asked if this is this the only settlement, and Harline said he believes that there are some other active cases going on. There is a case with Aurora and some other cities with CenturyLink – this case is asking for a ruling on what's called EUCL and there are some similar issues being discussed. There is a very small chance that the case could come back interfere with our ability to collect the tax in the future.

Beck said that the \$24,845.36 shown in the ordinance is what is shown on the settlement agreement. He said that he did read a headline that said that there were some issues with other cities that might delay the receipt of the money, but would think we should receive the money in January. A certified copy of the ordinance needs to be sent by the first part of November.

ORDINANCE: Approving a Settlement Agreement with CenturyLink, Accepting the Back Tax Payment and Authorizing the Mayor and City Clerk to Execute the Settlement Agreement and Any Other Appropriate Documents on Behalf of the City of Centralia

Alderman Lee presented a bill marked and designated as bill no. 2724 to create an ordinance entitled "AN ORDINANCE APPROVING A SETTLEMENT AGREEMENT WITH CENTURYLINK, ACCEPTING THE BACK TAX PAYMENT AND AUTHORIZING THE APPROPRIATE CITY OFFICIAL(S) OF THE CITY OF CENTRALIA, MISSOURI TO EXECUTE THE SETTLEMENT AGREEMENT AND ANY OTHER APPROPRIATE DOCUMENTS ON BEHALF OF THE CITY OF CENTRALIA, MISSOURI." Alderman Lee moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. Alderman Lee moved the bill be placed on its second reading. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Lee moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Vollrath, Ward and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2785.

RESOLUTION: Adopting a Policy Resolution to Establish a Formal Policy Concerning the Rehabilitation of Sidewalks

Beck said that there is an agreement that follows along with the policy that does deal with public sidewalks but not private sidewalks.

Harline noted that the City has been doing this for some time, but there wasn't a written policy. This resolution would establish a policy to help citizens financially to replace the public sidewalks. The form would allow Harline to sign if the amount is under \$1250, anything over that amount would need the Mayor's signature also.

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Alderman Ward presented a bill marked and designated as bill no. 2725 to create an ordinance entitled “A RESOLUTION OF THE CITY OF CENTRALIA MISSOURI, ADOPTING A FORMAL WRITTEN POLICY REGARDING THE CITY OF CENTRALIA, MISSOURI PROVIDING FINANCIAL ASSISTANCE FOR THE REHABILITATION OF PUBLIC SIDEWALKS.” Alderman Ward moved that it be placed on its first and only reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Vollrath and motion carried unanimously. The bill was then read by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Ward moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Vollrath, Ward and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Resolution R-14-09.

Harline noted that this resolution becomes policy #24 for the City.

PURCHASING:

ORDINANCE: Authorizing the Mayor and City Clerk to Execute an Agreement with Luebbert Engineering for Engineering Services Related to the Application for a Safe Routes to School Grant

There was some discussion regarding the previous work that Luebbert Engineering had done for the City in the past, specifically the Switzler Street project.

Alderman Wilkins presented a bill marked and designated as bill no. 2726 to create an ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI, TO EXECUTE AN AGREEMENT WITH LUEBBERT ENGINEERING OF JEFFERSON CITY, MISSOURI TO PROVIDE ENGINEERING SERVICES RELATED TO THE APPLICATION FOR A SAFE ROUTES TO SCHOOL GRANT.” Alderman Wilkins moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Lee and motion carried unanimously. The bill was then read by title only. Alderman Wilkins moved the bill be placed on its second reading. Motion was seconded by Alderman Bormann and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Wilkins moved the final passage of the bill. Alderman Bormann seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Lee, Vollrath, Ward and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2786.

OLD BUSINESS:

Bormann asked where we were with an ordinance doing something with having pets at anchor fest. Beck responded that he was not aware of the request. Bormann said several people would like to restrict them, other than service dogs. Beck asked if this would only apply to Anchor Fest. Bormann responded that it would pertain to all other community events, and would be for all pets.

NEW BUSINESS:

Mayor:

Appointments:

Mayor Grenke re-appointed LeeAllen Smith to the Planning & Zoning Commission with the City of Centralia for a term of 5 years ending in 2019. Alderman Bormann made a motion to accept the Mayor’s re-appointment of LeeAllen Smith to the Planning & Zoning Commission with the City of Centralia for a term of 5 years. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

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Mayor Grenke appointed Harvey Million to the Planning & Zoning Commission to replace Patt Olsen with the City of Centralia for a term ending in 2018. Alderman Wilkins made a motion to accept the Mayor's appointment of Harvey Million to the Planning & Zoning Commission with the City of Centralia for a term ending in 2018. Alderman Lee seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Mayor Grenke re-appointed Don Copenhaver to the Board of Commissioners of the EEZ for a term of 5 years ending in 2019. Alderman Wilkins made a motion to accept the Mayor's re-appointment of Don Copenhaver to the Board of Commissioners of the EEZ for a term of 5 years ending in 2019. Alderman Vollrath seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Mayor Grenke re-appointed Tom Elsbury to the EEZ Commission with the City of Centralia for a term of 5 years ending in 2019. Alderman Bormann made a motion to accept the Mayor's re-appointment of Tom Elsbury to the Planning & Zoning Commission with the City of Centralia for a term of 5 years. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Grenke announced that the CHS Cheerleading team took first in State, and he will ask them to come in on November 3, 2014, and will present them with a proclamation.

Grenke also asked everyone to keep the CHS volleyball team in our thoughts as they are doing well this season.

Aldermen:

Wilkins said he would like to make a correction to something that was in the newspaper; it was stated that he said when paying the bill online, people would not be able to fill out the survey. He said that he meant that if you are doing everything electronically it's not as easy in the process to just fill out the survey and send it in, but that certainly does not exclude those paying online from filling out the survey.

City Administrator:

Have gotten a couple of letters to the city about people who are upset about the storm water situation north of Hwy 22, specifically attorneys with Prenger's and the Baca's, and they've requested a meeting. He thinks he can invite all parties together for a meeting to see if a mutual solution can be accomplished. It is an issue and might be time to start having a discussion in what role the people want the city to take. He can advertise a public meeting, but was thinking more of a meeting with staff and the mayor.

Lee asked if Harline thought that the parties think it is a recent issue. Harline said that the construction of the new lumber yard intensified the situation. Lee pointed out that there has been a population of cattails on that property for a long time and you don't grow cattails in a nine month period.

Smith questioned if the City is actually named as party in the suit, and Harline responded that he has not seen a lawsuit. Beck stated that the City has not been served any papers. Smith asked what exactly the attorneys want from the city. Grenke said he feels it's more of a facts finding inquiry. Harline responded that they want the problem solved but what they're asking for we don't have the legal authority to do or the funding to do. The Baca's attorney is wanting a meeting, and he believes that the Prenger's attorney is looking for the same thing.

City Attorney:

Beck stated that he is in agreement with what Harline said, and is not aware of a law suit involving the city. There is no state or federal law, and no city ordinance requiring the city to take action, but it is a good idea to get the parties together to find a solution. He noted that this issue originated prior to Harline taking over, and it goes back for quite some time.

City Clerk:

There will be a reception for Bill Miller for his 43 years of service with the City on October 21, 2014, from 5 – 7 p.m. in the community room.

As May Arise:

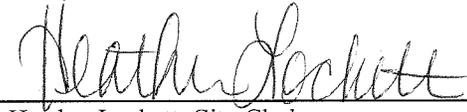
Dudgeon said that Kiwanis will be planting trees in the city park this Saturday, October 25th for anyone that wants to attend.

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Grenke asked how close the City is to sending another packet to Sullivan, and Beck said that he is very close.

There being no further business to discuss, Alderman Wilkins made the motion to adjourn. Alderman Ward seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Meeting recess the meeting at 7:58 p.m.

A handwritten signature in cursive script, reading "Heather Lockett", written over a horizontal line.

Heather Lockett, City Clerk

Minutes of the Public Works and Public Utilities Committee for Monday, November 3, 2014.

The meeting was called to order by Chairman Bormann at 7:00 p.m. Present were Mayor Tim Grenke, Aldermen Dick Ward, Jim Lee, Langdon Magley. Also attending were Matt Harline, Larry Dudgeon, Mark Mustain, Phil Hoffman, Mike Forsee of the City staff, several members of the Centralia High School Varsity Cheerleading squad, their coaches, some family members of the cheerleaders and James Smith of the Fireside Guard.

Those present recited the Pledge of Allegiance.

Comments from Citizens

Mayor Grenke read a proclamation for the High School Cheerleading First Place in the State championships. Terri Motley and Rebekah Kroph introduced themselves as the coaches of the cheerleading squad and thanked the Board and accepted the proclamation. Those cheerleaders present introduced themselves and announced who their parents were.

Water and Sewer Department

The Committee reviewed the activity report and future work schedule for the Water and Sewer Department. Bormann asked for comments or questions and there were none.

Forsee commented on a report and a contract renewal from Hach. He mentioned that a copy of the maintenance contract renewal request was included in the packet. He said that the Hach contract provided maintenance on our automated notification system (SCADA). He stated that this is our saving grace with DNR. This SCADA system monitors our water operations 24/7 and can automatically call out Water Department staff through the police dispatch after hours. Forsee reported that Hach was very good at coming and working on stuff or answering questions. With this system Forsee stated that we can do some repairs in house, but four on-site visits are included in the contract. Forsee reported that Hach staff have stopped by on their way to another site and not counted it as one of the four visits; they are very good to work with.

Forsee reported that in the coming month he was looking forward to replacing some bad valves. Forsee had no additional comments on water.

Forsee reported that he found a pretty good sized sewer leak that we fixed. There is one outstanding sewer leak that a resident needs to fix. Forsee reported that he was looking for manholes that need to be replaced or lined next year as we did last month.

Street Department

Committee reviewed the activity report and future work schedule for the Street and Sanitation Department. There were no comments.

Harline reported to the committee that he had met with the high school and district administration today and they were very supportive of the sidewalk project. The first draft of the project budget shows that it will be well within the maximum \$500,000, closer to \$175,000. The City share would be around \$35,000 and would be in the FY2016 and FY2017 budget. We would project construction in the summer of 2016, so that we could target the summer months for construction but we would attempt to get the project completed in summer of 2015 if progress allows for it. Harline reported that he had been working with the engineer, Christina Luebbert and the Mid-Missouri Regional Planning Commission's Katrina Williams. During his conversation with the

School District they mentioned the need for sidewalks on Cox as well, but said their priority was getting sidewalks on Jefferson Street. They also liked the idea of connecting a sidewalk from Jefferson Street to Eastmont drive along a strip of land owned by the City.

Bormann reported that he had been out with Luebbert and Williams looking at the project and noted that he was not going to get his wish that more storm water work could be incorporated into the project. It could have been a storm water project with sidewalks thrown in, but it is unlikely such a project would have been funded.

Smith asked why Cox Street had not been chosen for the project. Harline explained that the deep drainage ditches on both sides of Jefferson Street, the higher speed, and the fact the high school had identified it as a higher priority prompted the City to focus the project on Jefferson Street. Harline added that Jefferson Street sidewalks would connect a network of sidewalks that led to the Library and toward the City Park.

Sanitation Department

There were no comments or questions about the activity report.

Harline reported that ESS would be in tomorrow to sample the newer closed landfill. We also just received notification from DNR that the older landfill that closed in around 1971 will see change of status this year, which is a good thing. Harline reported Columbia raised their landfill rate to \$41/ton of trash. Hoffmann added that it has been \$38 prior to October 1, and only a few years ago it was \$32.50/ton.

Hoffman stated he had a few small drainage projects underway.

Electric Department

A. Activity Report

Grenke noted that it seems like lots of street lights are out. Mark said he had not noticed an increase.

B. Consulting Contract

Bormann asked for a report on the contract renewal with Harbour Consulting that had been included in the packet. Harline noted that he had spoken with Bob Harbour today and had a couple amendments to suggest. Harline stated that Aldermen Bormann noted reference to an Item 13 that was not in the draft contract. Harline suggested that we strike the words Item 13 and the contract should simply state that payment will be according to the rates in Attachment B; also the rate for vehicles should be set at the Federal rate for mileage which is currently \$0.560/mile. Harline explained that Harbour was hired by the City in 2010 to help the city with the last long-term power purchase in 2010. Harbour already had worked with Centralia, and the Cities of Hannibal, Marceline, Kahoka and this year the City of California was going to be joining the group. Costs are split by the participating cities according to energy usage. The City's options would be to renew the contract with Harbour, find a new consultant or develop the expertise internally. Harline recommended renewing the contract.

Other

Mustain mentioned that the City hired Andrew Alton as their new lineman. His start date would be Monday, November 17.

As May Arise

Harline asked the Council if they would be willing to hold a retreat on an upcoming Saturday in City Hall. He gave a few dates. Harline explained that the retreat would be about 3 hours long and would address major budget priorities, review the Citizen Survey, trash service, and other subjects that the Board might want to address.

Mayor reported that on November 10 the flags will be raised in the Cemetery at 3:30 and lowered at the same time on November 11.

Harline reported that he had received the final plat for Cobblestone Phase 3. That will be moving on the P&Z committee.

The Mayor announced that on January 17th CREDI will be holding its first annual State of the City fundraising event.

ADJOURN

There being no other business, Borman called for a motion to adjourn. Magley moved and Vollrath seconded a motion to adjourn. The motion was approved unanimously by voice vote. The Committee adjourned at 7:30 p.m.

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Minutes of the General Government and Public Safety Committee meeting of Monday, November 10, 2014.

The meeting was called to order by Chairman Wilkins at 7:00 p.m. Present were Mayor Grenke, Aldermen Magley, Ward, Vollrath, Wilkins, Bormann, and Lee; also attending were Matt Harline, Gabe Martinez, Fire Chief Rusch, Police Chief Dudgeon and James Smith of the Centralia Fireside Guard.

Those present participated in reciting the Pledge of Allegiance.

COMMENTS FROM CITIZENS

None.

PUBLIC SAFETY

City Prosecutor

No report. Grenke asked if the police were still doing the training with the City Prosecutor. Chief Dudgeon answered that they tried to but it gets expensive.

Police Department

Wilkins asked for comments and questions about the Activity Report and there were none. Mayor noted decrease from last year in terms of October to October. The Chief noted that over all we are up substantially for the year as a whole. Chairman Wilkins asked about getting the data in an Excel chart. The Chief noted a new coffee maker was purchased in town. Wilkins asked about how many cameras we had. The Chief said that we have three. One had been sent back for repairs so maybe it was two.

Fire Department

Noted the department had responded to call for dead batteries in a smoke detector. Rusch said they were working on bids from the grocery stores for treats for Christmas. Halloween was slow this year. Rusch noted they have to buy a bunch of radio batteries as they died all at once perhaps because they were purchased all at once. This will likely exceed the \$1,250 limit.

Emergency Management

Harline reported that the first meeting of the Boone County Hazard Mitigation Plan update group is this Friday and he continues to attend the LEPC meetings as well.

Protective Inspection

Harline reported there were 36 houses for sale and probably at least as many lots.

GENERAL GOVERNMENT & FINANCE

Economic Development

Gabe Martinez, President of the CREDI Board reported that they were working hard on the January Fundraiser at Nic and Noah's. They are working on getting a grant to bring a train car to Centralia. At the next REDI meeting they have a speaker coming to talk to them about how he was able to have a successful hotel in Shelbina. Harline reported that REDI had approached them with a very tentative lead on a new business. Harline and Martinez had invited Stacey Button the new Executive Director of REDI to attend a meeting once she gets started in Columbia.

Park Board

Wilkins stated that there was a report and minutes from the last meeting of the Park Board.

Harline reported to the Committee that the Park Board wanted to name the road through the park. Harline had contacted Boone County Planning and will contact Public Safety/Joint Communications about naming the street "Janey Drive" officially. The request is to name the street after Janey Enlow. Grenke explained that this was the street that started from Head Street. Harline said we could even allow us to address shelters and assist in emergency dispatch.

Cemetery Report

Harline noted that name tags would not be attached to each flag pole due to the extreme cold to avoid breaking the plastic tags which might become brittle.

Tree Board Report

Grenke and Chief Dudgeon reported on the planting of trees primarily by the Kiwanis Club in the City Square. They used an old planting map from about 1992 and tried to replace any trees planted and lost since then.

Library Board

The Chairman noted that the minutes and agenda for the next meeting were in the packet.

September Financial Statements

Harline noted that we were up 2% ahead of last year. Even the utilities and gross receipts are doing well.

Bills over \$1,250

The Committee reviewed the bills without comment.

Other General Government

Harline addressed the Council with the idea of making the GIS information on utility locations available to individuals who would be able to use the information in their business. This had come up during the recent discussion with the owner of the Cobblestone Lake Estates property. Wilkins asked if this would be read-only access and Harline stated that was correct. Harline also explained that this would not include public safety layers.

We are still seeking bids to replace the furnace in the community room of City Hall, Harline stated. Bormann and Chief Dudgeon recommended Ray Robinson be contacted. Harline said he is looking into options for phone systems and phone service. We can buy phones (handsets) to prolong the length of the current phone system, but it would be nice to have voicemail and have a better after-hours auto attendant and be able to transfer calls and maybe free up two more lines in certain circumstances. The plan would be to send out an actual RFP. There are also lots of other new options. In response to a question from Grenke, Harline said that you can buy replacement phones for \$140. The replacement system would be between \$5,000 and \$15,000. The phones alone might cost around \$4,000.

OTHER

None.

AS MAY ARISE

Harline noted that there will be a meeting this Thursday of the Planning and Zoning Commission to review the final plat of Phase Three of Cobblestone Lake Estates.

Grenke noted that the flags will be taken down at 3:00pm on Wednesday the 12th. Tuesday, November 11th at 6:30pm in the City Square, the VFW Veteran's celebration will be held.

ADJOURN

Vollrath made a motion to adjourn that was seconded by Magley which was approved by unanimous voice vote at 7:35pm.

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Minutes of the Planning and Zoning Commission Meeting of Thursday, November 13, 2014.

The meeting was called to order at 7:00 p.m. in the Council Chambers of City Hall.

I. ROLL CALL – Don Bagley (Acting Chair), Guy Lee, Harvey Million, Dale Hughes, Mayor Tim Grenke, Mark Mustain, Don Bormann, Lee Allen Smith, Jim Lee, City Attorney, Merritt Beck and City Administrator, Matt Harline present.

II. Approval of Minutes of Previous Meetings

As the Chair of the Planning and Zoning Commission had resigned it was decided by acclamation to table the minutes until a chair had been elected.

III. Electing Officers for the Planning and Zoning Commission

Beck noted that Patt Olsen who had been the chair resigned and Harvey Million was appointed to fill the unexpired term. For that reason we will need to elect a new chair. Beck and Harline explained that the City Code called for annual election of officers, Beck explained that the Code makes it clear that the chair has to be elected from among the members appointed from the general public, not the city members. Beck noted that we had always selected all the officers from the non-city members.

A motion was made by Jim Lee to elect Lee Allen Smith as the Chair of the Planning and Zoning Commission. The motion was seconded by Bormann and approved unanimously by voice vote.

A motion was made by Bormann to elect Don Bagley as the Vice-Chair of the Planning and Zoning Commission. The motion was seconded by Grenke and approved unanimously by voice vote.

A motion was made by Grenke to elect Dale Hughes as the Secretary of the Planning and Zoning Commission. The motion was seconded by Bagley and approved unanimously by voice vote.

(Approval of the Previous Minutes) Chairman Lee asked for comments or corrections to the previous minutes. There were none. Dale Hughes made a motion to approve the minutes of the July 10, 2014 meeting that was seconded by G. Lee and approved unanimously by voice vote.

IV. Considering Final Plat of Cobblestone Lake Estates Subdivision

Harline noted that he had sent out a memo explaining the staff comments on the final plat as submitted. The Electric, Water/Sewer and Street/Sanitation Departments were all brought in to review the plat. The plat was essentially the same as the original preliminary plan

Harline and Beck reported that the ownership and fate of Lot 48 needed to be specifically noted on the plat document and amended to correct the date in the Covenants of the

Subdivision. Beck noted that the Planning and Zoning Chair needed to be changed too.

Harline addressed the need for a turnaround bulb. Harline reported that Street and Sanitation Supervisor Phil Hoffmann requested a turnaround due to the fact that otherwise trash and recycling trucks would have to back down the street almost 140 feet. Beck said he felt this had been done in the previous phase and in fact Hampton Drive had one. Bormann said he felt the turnaround was warranted.

Harline noted that one detail had been caught by Bormann. Harline noted that the proposed drainage easement between lots 37 and 38 was shown as being 16 feet wide and the City typically requires 20' easements. Mustain asked if there was a drainage easement in Plat 1 or 2. Beck and others noted that there appeared to be two easements, and they were 20 feet. Mustain said he thought the previous one had come in designed as 16' easements because Dave Peavler does a lot for work in Columbia, and that is their standard easement. Bormann and others said that it should be consistent with the rest of the subdivision and the city standard.

Harline mentioned that of all these items only the temporary easement for a turnaround and a utility easement had been discussed. Hughes pointed out school buses might need the turn around. Grenke mentioned emergency vehicles needed a turnaround as well.

Harline noted that during the discussion with Darren Adams (one of the property owners) a water easement on lot 29 should probably be required and 10' not 5' as discussed with Mr. Adams. Harline noted that Adams owned the property to the north that was currently platted as the Dan-Mar-Dale Subdivision, but it would probably not be developed as platted. This would allow for a good looped water service and with a 10' easement on the property to the north, this would allow for a standard 20' easement.

Grenke asked about the property to the north. Bormann discussed the low-water crossing in the platted lot. The low-water crossing was less than ideal and a full bridge would not be affordable. Beck gave some history on the area noting that Dan-Mar-Dale was platted before there were much in the way of subdivision regulations. At the time the streets were not even paved. The owners paid for asphaltting of the Southland Street.

Harline explained that the lake was discussed and the time of original platting and Bormann noted that even the new configuration of Dan-Mar-Dale was discussed.

Harline noted that in an agreement already signed between the City and the Owners in 2009, \$436 would be placed in an account toward the construction of Gano Chance Road along the southern border of the subdivision.

1. Lot 48 is common area not to be sold off
2. Covenants reflect the correct date for the platting of lot 48 and keeping the language that the lot will be owned and maintained by Association
3. The drainage between lots 37 & 38 would be a 20' easement, 10' on each
4. Temporary turnaround north of the plat on the adjoining property

5. Dedicate a utility easement on the north 10' of lot 29.
6. Edit the document to reflect the new Chair of P&Z and Heather Russell is the City Clerk.

Harline asked for a motion to approve the plat conditional upon the acceptance of the amendments proposed above. Beck asked if he still planned to have the Board of Alderman approve the plat at the meeting on Monday.

A. Recommendation to Board of Aldermen

Chairman Smith asked for a motion to approve with the conditions. Bormann made the motion that was seconded by G. Lee and approved unanimously by voice vote.

V. As May Arise

Harline noted that he had not forgotten about Lynn Behrns efforts to redo the City's Comprehensive Plan. Harline said he would like to see some community input. Smith suggested Behrns help with revision.

Beck noted that the memo stated the Commission might be involved in the annual Capital Improvement Plan. Beck asked what that would entail. Harline said that would be having the Commission look at major capital expenditures at the start of the budget process. Bormann asked if this meant setting priorities. Harline said that was exactly it.

Smith asked to have the Pledge added to the agenda for the next Planning and Zoning meeting.

Guy Lee made a motion to adjourn that was seconded by Grenke and approved unanimously by voice vote. The meeting adjourned at 7:42p.m.

CITY OF CENTRALIA, MISSOURI
 TREASURER'S REPORT
 CASH - CHECKING ACCOUNTS
 FOR THE MONTH OF October, 2014

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	INVESTMENTS	TOTAL
GENERAL FUND	257,553.47	185,894.60	(112,033.67)	331,414.40	200,000.00	531,414.40
POOL	(26,549.12)	927.93	(554.81)	(26,176.00)		(26,176.00)
PARK	8,436.86	2,136.37	(10,312.24)	260.99	0.00	260.99
RECREATON CENTER	204,453.78	20,431.95	(22,924.90)	201,960.83	0.00	201,960.83
LIBRARY	0.00	10,103.94	(10,103.94)	0.00	0.00	0.00
LIBRARY DEBT SERVICE	0.00	63.58	(63.58)	0.00	25,122.68	25,122.68
CEMETERY	222,032.31	1,796.43	(4,450.93)	219,377.81	200,000.00	419,377.81
AVENUE OF FLAGS	7,062.34	201.48		7,263.82	0.00	7,263.82
TRAN. SALES TAX REVENUE	7,342.50	87,929.76	(1,130.63)	94,141.63	0.00	94,141.63
PARK SALES TAX	162,216.37	15,931.33		178,147.70	0.00	178,147.70
WATER-OPERATING	354,350.55	55,402.63	(30,500.00)	379,253.18	0.00	379,253.18
WATER-SECURITY DEPOSIT	15,453.00	830.00	(950.00)	15,333.00	0.00	15,333.00
SANITATION (LANDFILL)	163,505.03	34,972.52	(31,575.24)	166,902.31	0.00	166,902.31
SEWER	142,647.51	22,722.23	(12,750.57)	152,619.17	0.00	152,619.17
ELECTRIC-OPERATING	440,628.42	334,355.25	(312,934.84)	462,048.83	600,000.00	1,062,048.83
ELECT.-SECURITY DEPOSIT	35,683.35	2,259.90	(2,300.00)	35,643.25	0.00	35,643.25
CAPITAL PROJECTS	3,916.52	5,604.92		9,521.44	0.00	9,521.44
INTERNAL SERVICE:						
PERSONNEL	(62,325.02)	50.02	9,005.47	(53,269.53)		(53,269.53)
FINANCIAL	0.00		(17,951.98)	0.00		0.00
EQUIPMENT USE	394,562.32		8,507.52	403,069.84		403,069.84
TOTAL	2,330,970.19	781,614.84	(553,024.34)	2,577,512.67	1,025,122.68	3,602,635.35
A. B. Chance Memorial	5,786.56	103.80	(544.29)	5,346.07	240,986.10	246,332.17
PARK LEASE/PURCHASE	162,123.03			162,123.03	0.00	162,123.03
MAMU 08 Electric Substation						
COP Project Fund	0.00			0.00	0.00	0.00
COP Int. Reserve Acct.	37,663.47			37,663.47	0.00	37,663.47

Kathy Colvin

 Kathy Colvin, Treasurer

CITY COLLECTOR'S REPORT

October, 2014

Real Estate Tax Collections	\$4.25
Personal Property Tax Collections	\$905.17
Dog Tax	\$38.00
Cat Tax	\$10.00
Merchant's License	\$70.50
Penalties	\$174.03
Railroad/Utility Tax	
Financial Institution Tax	
Sur Tax	
Total	\$1,201.95

Deposited in the Following Funds

General Fund	\$655.44
Park Fund	\$240.48
Library Revenue Fund	\$242.45
Library Bond (Tsfr to Library Debt Service Acct)	\$63.58
Total	\$1,201.95

Submitted by:



Heather Russell, City Collector

City of Centralia Activity Reports

October 2014

Prepared By: Phyllis Brown

BUILDING ADMINISTRATION

Permit Data	Oct-14	Mar 2014 - Apr 2015 Totals
New Residential & Duplex	4	18
Residential Additions, Alterations, Repairs, Elec Upgrade	1	16
Residential Storage Buildings/Fences/Carport/Swimming Pools/Detached Garage		19
New Commercial Buildings		1
Non Residential Additions, Alterations, Repairs, Elec Upgrade, New Sign	2	9
Courtesy Inspections - New Trailers/Gas Lines		1
Renewal		
New Institutional		
Institutional Additions, Alterations, Repairs		
New Community Recreation Center		
Commerical Electrical Inspection		
Pole Barn		
Building Permit Summary		
Number of Permits Issued	7	64
Permit Valuation	\$282,000.00	\$2,215,025.00

ACTIVITY REPORT

		Oct-14						FYTD TOTALS			
		10/10/14 HOURS		10/24/14 HOURS		OCT TOTAL HOURS					
		Pay Date									
Office	Cost Center #	DESCRIPTION	REG	OT	REG	OT	REG	OT	REG	OT	
		1121	Court	12.00	4.00	550.00	20.00	562.00	24.00	692.00	25.00
	1142	Clerical	27.25	2.50	33.75	2.75	61.00	5.25	556.25	90.00	
	1162	Payroll	18.50	0.00	23.00	2.50	41.50	2.50	263.00	62.75	
	1163	Purchasing	21.25	0.00	17.00	1.50	38.25	1.50	308.25	27.00	
	1165	Accounting	38.50	1.00	34.00	0.00	72.50	1.00	575.25	17.00	
	6121	Cashiering & Collecting	181.50	38.00	197.25	23.00	378.75	61.00	2,436.25	271.75	
		<i>Central Office Monthly Total</i>	299.00	45.50	855.00	49.75	1,154.00	95.25	4,831.00	493.50	

Street	1311	Administrative - Street	29.00	2.00	28.00	2.00	57.00	4.00	348.25	28.25
	1312	Street Maintenance	17.50	0.00	25.00	3.00	42.50	3.00	427.00	38.75
	1313	Alley Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00
	1314	Parking Lots/Sidewalks	2.50	0.00	0.00	0.00	2.50	0.00	760.00	28.50
	1315	Buildings/Grounds	3.50	0.00	15.00	0.50	18.50	0.50	102.50	5.25
	1316	Snow/Ice Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.00
	1317	Pavement Markings	8.00	0.50	19.00	0.00	27.00	0.50	250.25	10.00
	1318	Culverts	90.50	0.00	76.00	0.00	166.50	0.00	483.00	3.50
	1319	Brush/Tree Control	8.00	0.50	0.50	0.00	8.50	0.50	185.75	8.25
	1331	Streets & Alleys; City Property	26.00	0.00	2.50	0.00	28.50	0.00	296.50	1.00
	2211	Cemetery	8.00	0.00	8.00	0.50	16.00	0.50	101.25	39.25
		<i>Street Department Monthly Total</i>	193.00	3.00	174.00	6.00	367.00	9.00	2,963.00	162.75

Water	3111	Administrative - Water	28.00	6.00	15.50	8.00	43.50	14.00	404.00	112.00
	3112	Customer Service - Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3113	Water Wells - Maintenance	1.00	0.00	3.00	0.00	4.00	0.00	56.00	2.00
	3116	Water Service	113.50	11.00	57.00	8.50	170.50	19.50	1,340.00	87.00
	3117	Water Plant	113.50	1.00	95.00	0.00	208.50	1.00	1,280.75	52.50
	3119	Water Wells - Buildings/Grounds	2.00	0.00	0.00	0.00	2.00	0.00	23.00	0.00
	3121	Administrative - Sewer	17.00	0.00	16.00	0.00	33.00	0.00	67.50	0.00
	3123	Sewer	13.00	0.00	64.50	0.00	77.50	0.00	309.50	11.50
	3125	Lift Stations	8.00	0.00	20.00	0.00	28.00	0.00	256.50	5.00
	3127	Lagoons	6.00	0.00	22.00	0.00	28.00	0.00	222.50	1.00
	3128	Land Application	1.00	0.00	6.00	0.00	7.00	0.00	128.50	2.00
		<i>Water Department Monthly Total</i>	303.00	18.00	299.00	16.50	602.00	34.50	4,088.25	273.00

Electric	3131	Administrative - Electric	46.00	0.00	64.00	2.00	110.00	2.00	666.50	22.50
	3132	Customer Service - Electric	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3133	Buildings/Grounds	17.00	6.00	10.00	6.00	27.00	12.00	148.75	91.50
	3134	Electric Distribution	197.75	6.00	74.50	7.75	272.25	13.75	2,545.50	133.00
	3138	Brush/Trees	4.50	0.00	86.00	0.00	90.50	0.00	1,160.50	13.25
	3139	Street Lights	10.00	0.00	9.00	2.00	19.00	2.00	152.00	6.00
			<i>Electric Department Monthly Total</i>	275.25	12.00	243.50	17.75	518.75	29.75	4,673.25

ACTIVITY REPORT

		Oct-14						FYTD TOTALS	
		10/10/14 HOURS		10/24/14 HOURS		OCT TOTAL HOURS			
		Pay Date							
Cost Center #	DESCRIPTION	REG	OT	REG	OT	REG	OT	REG	OT
Sanitation	3322 Sanitation	193.00	0.25	185.00	1.75	378.00	2.00	2,872.50	83.50
	3323 Landfill	0.50	8.00	0.50	3.00	1.00	11.00	87.50	119.25
	<i>Sanitation Department Monthly Total</i>		193.50	8.25	185.50	4.75	379.00	13.00	2,960.00

Holiday/Sick/Vacation/Funeral									
Code	Description	REG	OT	REG	OT	REG	OT	REG	OT
6111	Holiday	0.00	0.00	16.00	0.00	16.00	0.00	712.00	0.00
6112	Sick Time	8.00	0.00	49.00	0.00	57.00	0.00	634.75	0.00
6113	Vacation	46.75	0.00	29.50	0.00	76.25	0.00	1,095.00	0.00
6119	Funeral Leave	24.00	0.00	0.00	0.00	24.00	0.00	66.50	0.00
<i>Holiday/Sick/Vacation/Funeral Leave Monthly Total</i>		78.75	0.00	94.50	0.00	173.25	0.00	2,508.25	0.00

Equipment Use:									
Code	Description	REG	OT	REG	OT	REG	OT	REG	OT
6212	Equipment/Vehicle Maintenance	19.00	1.50	57.00	0.00	76.00	1.50	363.50	6.50
<i>Equipment Use Monthly Total</i>		19.00	1.50	57.00	0.00	76.00	1.50	363.50	6.50

Total Hours Worked	1,361.50	88.25	1,908.50	94.75	3,270.00	183.00	22,387.25	1,404.75
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Assistance For The Month (Hours are already included above)	Description	REG	OT	REG	OT	REG	OT	REG	OT	
	Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Water Dept Assisted The Street Dept	0.00	0.00	0.00	0.00	0.00	0.00	18.50	5.00	
	Water Dept Assisted The Electric Dept	0.00	0.00	0.00	0.00	0.00	0.00	13.00	0.00	
	Water Dept Assisted The Sanitation Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Street Dept Assisted The Electric Dept	0.50	0.00	0.50	0.00	1.00	0.00	47.00	1.25	
	Street Dept Assisted The Water Dept	0.00	0.00	15.50	0.00	15.50	0.00	99.75	6.50	
	Street Dept Assisted The Park Dept	2.50	0.00	0.00	0.00	2.50	0.00	123.50	0.00	
	Street Dept Assisted City Hall	4.00	0.00	0.00	0.00	4.00	0.00	4.00	0.00	
	Street Dept Assisted The Police Dept	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	
	Electric Dept Assisted The Park Dept	2.00	0.00	0.00	0.00	2.00	0.00	45.50	2.00	
	Electric Dept Assisted The Street Dept	0.00	0.00	0.00	0.00	0.00	0.00	20.00	10.00	
	Electric Dept Assisted The Water Dept	0.00	0.00	6.00	0.00	6.00	0.00	122.00	3.00	
	Electric Dept Assisted The Sanitation Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Electric Dept Assisted The Fire Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Electric Dept Assisted The Park Dept	0.00	0.00	0.00	0.00	0.00	0.00	12.00	0.00	
	Electric Dept Assisted The Fire Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Electric Dept Assisted The Police Dept	0.00	0.00	0.00	0.00	0.00	0.00	18.00	0.00	
	Police Dept Assisted The Sanitation Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Total Hours Assisted	9.00	0.00	22.00	0.00	31.00	0.00	524.25	27.75	

WATER DEPARTMENT EQUIPMENT USE

EQUIPMENT USAGE	Oct-14		TOTAL ON EQUIPMENT	
	MILEAGE	HOURS	MILEAGE	HOURS
# 3 1993 Ford F-700 Dump Truck		28	57671	
# 6 2006 Chev Silverado Pickup	1564		82591	
# 19 2011 Chev Silverado Pickup	823		40743	
# 40 Sewer Machine		0		314
# 42 1984 Homelite Trash Pump		0		1219
# 74 Sewer Camera Van		17		2124
# 82 1992 UMC Sewer Van		42		89129
# 83 Vac Trailer (Feb 2013 Water Dept reporting now; not Elec Dept)		0		165
# 87 2013 Chevy 1/2 Ton	1167		27853	
WELL PERFORMANCE REPORT	75 H.P. WELL #3		125 H.P. WELL #4	
1. Static Level-Average		356 FT		362 FT
2. Pumping Level		406 FT		377 FT
3. Drawdown		50 FT		15 FT
4. G.P.M.		433		730
5. Total Hours Pumping		0.4		347.5
WELL PERFORMANCE REPORT	125 H.P. WELL #6			
1. Static Level-Average		368 FT		
2. Pumping Level		383 FT		
3. Drawdown		15 FT		
4. G.P.M.		730		
5. Total Hours Pumping		0		
WATER	Oct-14		Sep-14	
1. Monthly Well Water Processed (Raw Water #3, #4 & #6)		14,283,100		15,505,100
2. Total Well Water Process Apr 2014 - Mar 2015				
3. Monthly Recycled Water Processed		0		0
4. Total Recycled Water Processed Apr 2014 - Mar 2015		0		0
5. Total Water Processed for Month		14,283,100		15,505,100
6. Average Daily Processed		460,746		516,837
a. High Day Raw Water		589,600		715,000
b. Low Day Raw Water		698,600		456,000
7. Total Water Processed Apr 2014 - Mar 2015		116,079,400		101,796,300
8. Finished Water to Towers for Month		13,079,000		14,824,000
9. Finished Water to Towers Apr 2014 - Mar 2015		108,541,000		95,462,000
NORTHEAST LAGOON PERFORMANCE	Oct-14		Sep-14	
1. Influent BOD (MG/L)				
2. Effluent BOD (MG/L)				
3. % BOD Removal				
4. Influent Suspended Solids (MG/L)				
5. Effluent Suspended Solids (MG/L)				
6. % Suspended Solids Removal				
7. Effluent Discharge to Creek		NO		NO
8. Monthly Gallons Treated		0		3,512,000
9. Yearly Gallons Treated Apr 2014 - Mar 2015		102,784,000		102,784,000
10. Monthly Irrigation Water Pumped		0		0
11. Yearly Irrigation Water Pumped Apr 2014 - Mar 2015		0		0
NORTHWEST LAGOON PERFORMANCE	Oct-14		Sep-14	
1. Influent BOD (MG/L)				
2. Effluent BOD (MG/L)				
3. % BOD Removal				
4. Influent Suspended Solids				
5. Effluent Suspended Solids				
6. % Suspended Solids Removal				
7. Effluent Discharge to Creek		NO		NO
8. Monthly Gallons Treated		12,463,000		0
9. Yearly Gallons Treated Apr 2014 - Mar 2015		51,330,000		38,867,000
10. Monthly Irrigation Water Pumped		0		0
11. Yearly Irrigation Water Pumped Apr 2014 - Mar 2015		0		0

STREET EQUIPMENT USE

	Oct-14		Apr 2014 - Mar 2015 Totals	
TRASH COLLECTED ON DAILY ROUTES (Pounds)	426,300		3,048,250	

	Oct-14		Apr 2014 - Mar 2015 Totals	
EQUIPMENT USE	MILEAGE	HOURS	MILEAGE	HOURS
#1 - 1989 John Deer 670B Motor Grader		3		2,969
#4 - 2002 Feightline Dump Truck	257		54,590	
#10 - 2008 1-Ton Chevrolet	305		30,304	
#13 - 2004 Freightliner Sanitation Truck	0		80,954	
#15 - 1990 Case Model 1550 Long Track Dozer		0		3
#18 - 2001 Dodge 2500 Pickup	219		72,283	
#20 - 1999 Case Loader 6T-590		23		7,422
#25 - 2010 Chevy Pickup Silverado	511		23,048	
#50 - 1997 Gilcrest Propaver		0		587
#76 - 2008 International Dump Truck	117		20,604	
#77 - 2013 International Dump Truck	294		9,894	
#81 - 2009 John Deere Tractor w/Mower	10		1,840	
#85 - 1997 Ford Truck Street Sweeper		13		6,329
#89 - 2013 Freightline Trash Truck	1,211		20,132	
#90 - 2014 New Holland B95C Backhoe <i>Purchd Feb 2014</i>		21		166
#91 - 2015 Chevy 3/4 Ton Pickup <i>Purchd 05/21/2014</i>	171		1,402	

ELECTRIC EQUIPMENT USE

EQUIPMENT USE	Oct-14		APR 2014 - MAR 2015 TOTALS	
	MILEAGE	HOURS	MILEAGE	HOURS
#26 - 2003 International/Altec Digger Derrick		16.0		3,726.0
#27 - 2009 Ford F-550 w/Altec AT40M Aerial Lift Device		31.0		3,394.0
#29 - 2001 Ford Altec (+51 hr)		22.5		5,613.5
#32 - 2006 Chev Silverado Truck	680		54,180.0	
#34 - 2000 Chevrolet 1 Ton Truck (+200 mi)	40		69,825.0	
#38 - 2010 Chevy Pickup 3/4-Ton w/Tool Bed	480		30,350.0	
#75 - 2008 Kubota Mini Ex		5.5		1,464.0
#84 - 2011 Bobcat A770		12.0		723.0
#88 - 2012 Altec DC1317 Series Chipper		10.0		187.0

ACCOUNTS PAYABLE OVER \$1250

November 17, 2014

Altec (Unit # 26 & 29 Parts & Repairs)	\$3,271.23
Asplundh (Tree Trimming)	\$4,957.95
Auto-Owners (Inland Marine Charges)	\$5,539.00
Cross Midwest (Unit # 89 Tires)	\$1,426.06
David Hartgrove (Demolition 211 S Barr)	\$1,500.00
Hach (Annual Maintenance)	\$2,681.00
Illinois Power Marketing (Wholesale Electric)	\$104,254.76
Lacrosse Lumber (St Dept Supplies \$1126.90)	\$2,020.43
Midwest Meter (Compound Meter Middle School \$1700.00)	\$2,000.00
MJMEUC (Prairie State Charges)	\$75,540.15
Nu-Life Laboratories (Calcium Chloride)	\$3,878.00
Pitney Bowes (Postage)	\$2,500.00
S & D (Veh # 829 Parts/ Repairs \$1079.65)	\$1,687.60
Water & Sewer (Risers & Yokes \$1749.75)	\$2,125.35
TOTAL	\$213,381.53

ADDED AFTER GGFC MEETING

Ameren (Transmission)	\$19,440.47
Hardesty Construction (Final Mowing Payment 2014)	\$2,525.00
MFA Oil (Fuel)	\$7,813.64
MISO (Monthly & Transmission Charges)	\$2,696.16
Records Management (Annual Software Support & Maintenance)	\$1,345.00
UMB Bank (MAMU 08 Elect Substation Lease Pmt)	\$12,802.86
Watkins Roofing (80% Roofing Payment)	\$32,400.00
TOTAL:	\$79,023.13

GRAND TOTAL

\$292,404.66

CHAMBER OF COMMERCE REPORT
NOVEMBER, 2014

Due to the holiday the Chamber Board will not meet until November 18. At that meeting the board will be finalizing the Christmas Little Red Wagon Parade plans for December 6. Line up at 9:00 at the Christian Church with parade at 9:30.

The Tractor parade is planned for December 19th.

Community for kids is being organized. Families are still signing up. Angel Trees will be at Kinhead's, Prenger's and C & R.

Salvation Army bells will be rung at Prenger's and C & R and maybe a third location. If you can sign up one of the first Sat. in December for an hour email me at ginny@centraliamochamber.com. We ring from 9:00 to noon in one hour shifts.

BILL NO. _____

ORDINANCE NO. _____

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI, TO EXECUTE AN AGREEMENT WITH HARBOUR CONSULTING, LLC., OF SPRINGFIELD, ILLINOIS, TO PROVIDE CONSULTING SERVICES RELATED TO NEGOTIATING A MULTI-YEAR POWER SUPPLY CONTRACT.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor and City Clerk of the City of Centralia, Missouri are hereby authorized a directed to execute a Professional Services Agreement with Harbour Consulting, LLC, of Springfield, Illinois to provide engineering services related to negotiating a multi-year Power Supply Contract, in exchange for a fee not to exceed Twenty Thousand Dollars and No Cents (\$20,000.00) plus the actual cost of small reimbursable expenses, as provided for in the fee schedule included in the contract.

SECTION 2. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 17th day of November, 2014.

Mayor

ATTEST:

City Clerk

This ordinance approved by the Mayor this 17th day of November, 2014.

Mayor

ATTEST:

City Clerk

Harbour Consulting, LLC

Professional Services Agreement

This Professional Services Agreement (hereinafter sometimes called "Agreement" or "Contract") is by and between Harbour Consulting, LLC, Sundance Dr., Springfield, IL 62711 and the City of Centralia, Missouri, a municipal corporation of the State of Missouri. Harbour Consulting, LLC is hereinafter sometimes referred to as "Consultant." The City of Centralia, Missouri, is hereinafter sometimes referred to as "City" or "Client."

Date: _____, 2014

Client: City of Centralia, Missouri

Client Address: 114 Rollins St.
Centralia, MO 65240

537-682-2139

Project:

Assist in obtaining a multi-year Power Supply Contract to be effective upon expiration of existing Dynegy contract, and providing other consulting services as requested by Client, specifically providing the City with technical, engineering and industry expertise and assistance in obtaining bids and quotes from power suppliers, taking into consideration the City's unique position and needs.

Scope of Services – Attachment A

Rates – Attachment B

Standard Provisions – Attachment C

Special Provisions - None

All terms and conditions of this Contract shall be binding on the City and the Contractor and their respective heirs, legal and personal representatives, successors and assigns. Sub-contractors must be accepted and approved in writing by the City. In the event of any conflict between the terms of any of the documents comprising the Contract Documents, the terms of this Contract shall control. Nothing in this Agreement shall constitute any waiver of the defense of sovereign immunity by the City, its agents, employees, officers, successors, or assigns.

THIS DOCUMENT IS EXECUTED IN MULTIPLE ORIGINAL.

As witness whereof, each party to this Contract has caused it to be executed on the date indicated below.

Approved for Client

By: _____

Title: _____

Date: _____

Approved for Consultant

By: _____

Title: _____

Date: _____

Attachment A

Harbour Consulting Assistance to City of Centralia, Missouri Part I - Proposed Scope of Services

Harbour Consulting has developed the following Scope of Services for the mutual effort of gathering electric system data, obtaining and evaluating electric supply bids and developing a contract with the best supplier for the City of Centralia, Missouri.

The City has an independent electric system and wishes to obtain a contract for power supply services to be provided to them when their existing electric supply contract expires in 2015. City does own electric generating resources at this time.

Harbour Consulting will provide engineering, technical and industry expertise and will assist the City by initiating a process to solicit and evaluate power supply contract offers from legitimate, viable, and worthy suppliers, as well as provide the City with a complete analysis of each proposal and make recommendations to the City regarding the pros and cons of each proposal submitted by potential power suppliers. It is recognized that transmission service is provided to Centralia by MISO and Ameren and such delivery rights must be recognized in the power supply delivery.

The following tasks are anticipated to be completed or evaluated in the process:

- 1) The City will designate an individual or individuals to be the contact with the City; this individual will be charged with providing Harbour Consulting information upon request as to usage, rates, growth, needs, anticipated needs, current facility structure, and all other information or data relevant to permit the Consultant to properly prepare the request for proposal and to evaluate all responses thereto.
- 2) The City and the Consultant will reach agreement as to billing procedures for manner of payment to Consultant. Specifically, the parties understand that the City considers bills or invoices on a monthly basis at a regular city meeting of the Board of Aldermen Consultant shall obtain historical hourly load data from existing power supplier for a period of time as agreed by the City and Consultant but approximately a three year history.
- 3) Consultant shall, based upon historical information provided by the City and industry as well as anticipated growth within the City, anticipated annexation and expansion, special needs of particular industries within the community, and all other factors which would be relevant, in the opinion of the City and in the expert opinion of the Consultant, make a load forecast for the period for which the power supply contract will be requested.

- 4) Consultant will meet periodically to ensure consensus of direction, and at the request of either party to the agreement, to address this project, all to update the City on progress, address any needs or concerns, and assure consensus of direction with the elected and governing officials of the City. Consultant will also confer with and discuss with City officials as to any concerns, questions said officials might have.
- 5) Consultant will review and analyze the generation avenues reasonably available, and ascertain how same, would best be used to the advantage of the City.
- 6) Consultant will identify possible power suppliers, and will provide the City with a detailed listing of all possible or potential power suppliers at this time. Consultant will also identify specifically those power suppliers which Consultant believes, in his expert opinion, would not be suitable for the City's needs, and state the reason for the potential exclusion. City will be made aware, in advance of the identity of each supplier from whom a quote is sought.
- 7) Consultant will review all of City's and each potential supplier's transmission agreements, cost options, routes and any possible limitations and congestion; and Consultant will make comments known to the City as to terms of same.
- 8) Consultant will, upon a decision by the City to move forward with a power supplier, coordinate the entire subscription process with MISO and Power Suppliers if necessary.
- 9) Upon receipt of confidential proposals, the Consultant will open proposals and then evaluate proposals received and make a recommendation for best proposal.
- 10) Upon preliminary acceptance of a proposal, consultant will advise the potential supplier of the City's desire to negotiate in good faith a contract for power supply. With the assistance of the City Representative , the consultant will negotiate a final contract with supplier of best proposal, as same is determined by the City
- 11) Consultant will assist and coordinate in presentation of the proposal, and all aspects of same, to the Board of Aldermen, and will coordinate execution of the contract.
- 12) Consultant will assist throughout the process; the parties understand the tasks outlined above do not encompass all work to be performed, as it is impossible to list with specificity all aspects of the project. Any tasks above the above scope shall be compensated separately.

Project Schedule

Harbour Consulting is prepared to provide the services listed above in a timely manner starting immediately after contract signing, and no later than fifteen days after presentation of the contract.

Compensation

Because of the complexity of this assignment and the uncertainty of the current power supply market suppliers and the exact scope of services that will ultimately result, it is proposed to provide the professional services of Harbour Consulting to the City on the basis of the hourly service schedule, a copy of which is attached. A monthly billing would be prepared and sent to the City showing the total billing and work accomplished.

An initial budget not to exceed \$20,000 is proposed to complete the tasks 1 through 12 listed above (and all subparts thereof), based on the current understanding of the activities and product desired. The total billing would not exceed this amount without prior written authorization from the City. As the project plans and strategies are developed and necessary supporting efforts are identified, the scope and budget can be revised or amended by mutual written agreement between Harbour Consulting and City to provide additional work and payment as per the rates listed in the Table in Attachment B.

Upon submission of monthly invoices, City shall pay Harbour Consulting an amount equal to the actual hours of services furnished multiplied by the Service Rates in effect as of the date of the invoice (not to exceed \$20,000.00). Further, City shall reimburse Harbour Consulting monthly at cost or then current rates for all expenses (as identified below) incurred by Harbour Consulting directly chargeable to services furnished under this Agreement.

Attachment B

Harbour Consulting Service Rates Effective 12/15/11

Part II

	Title	Hourly Service Rate
1.	Clerk, Stenographer, Assistant	\$ 30.00
2.	Partner, Principal Engineer, P.E. for work on project	\$125.00
3.	Partner, Principal Engineer, P.E. during Travel*	\$ 50.00
4.	Senior Engineer, Senior Analyst	\$100.00
5.	Senior Engineer, Senior Analyst during Travel*	\$ 50.00
6.	Vehicle (current IRS approved rate/ per mile)**	\$000.560
7.	Direct expenses to provide services	Actual Cost

*Travel hours not to exceed 8 hours/day.

** Charge will be applicable IRS Rate at time of travel which is \$00.560 for 2014.

Attachment C

Standard Provisions

A. Professional Services

1. The Consulting Engineer shall be consultant and advisor to the Client as an independent contractor and shall not be an employee of the Client. The Consulting Engineer shall not be an agent or representative of the Client except that the Consulting Engineer may act as the Client's agent in providing construction management services to the degree specifically authorized in Part IV - Special Provisions of this Professional Service Agreement.

2. The Consulting Engineer represents that the services furnished under this Agreement will be in accordance with generally accepted professional practices. Any estimate of power market rates, cost of equipment, construction, ownership or operations furnished by the Consulting Engineer shall be the Consulting Engineer's opinion based upon its professional judgment and experience. The Consulting Engineer does warrant that he has the experience, expertise, education to provide the services anticipated, and that the recommendation will take into consideration the City's need for a power supply contract. The Consulting Engineer makes no other representation or warranty, express or implied.

B. Change in Scope and Delays

1. If the provisions for payment in this Agreement provide for a fixed fee or a maximum payment for services, such fee or maximum is for the Scope of Services described in the Agreement. If the Scope of Services is modified so that more or less work or time is required, and such modification is accepted by the Client and the Consulting Engineer, the fee or maximum and the time shall be equitably adjusted.

2. In the event of delays in or failures of performance of the Consulting Engineer caused by circumstances beyond its control, the Consulting Engineer's fee or maximum and the time allowed shall be equitably adjusted, and such delays or failures shall not constitute a default or give rise to any claim against Consulting Engineer. However, a delay is not just cause for an adjustment in a fee or increase of the maximum.

C. Relating to Payment

1. The Consulting Engineer's Out-of-Pocket Expenses are those expenditures made by the Consulting Engineer, other than Salary Costs, costs of document reproduction and "outside" computer services and costs of Special Consultants and Subcontractors, which are directly chargeable to the project and which would not otherwise have been incurred. Such expenditures include, but are not limited to, transportation, lodging, subsistence, communications (other than ordinary communications via Consultant's regular means of communication) liability and other insurance premiums when required by the Client in addition to the types and amounts currently carried by the Consulting Engineer, taxes other than those levied on the profits or net income of the Consulting Engineer, equipment rentals and

repair, and special mailing, forms, materials and supplies required during the progress of the work. Reimbursement for out-of-pocket expenses shall be an amount equal to the cost thereof.

3. Computer services as used herein shall mean the use of electronic computing and information processing equipment (when utilizing the equipment of others at an additional cost to the consultant), work processing equipment, data communications equipment, computer software and related facilities and services of personnel necessary to operate and maintain such equipment and facilities. Reproduction services as used herein shall mean the use of printing and copying equipment, photographic equipment, and similar facilities and services of personnel to operate and maintain such equipment and facilities. Charges for computer and reproduction services shall be at the Consulting Engineer's established rates thereof which are specified in the Service Rates.

4. In event of the inability or failure of the Client to pay as agreed, absent an expressed objection by the City to the billing, or a complaint by the City as to the services of the Consultant, interest commencing thirty days after the date of invoice if timely submitted shall be paid by the Client to the Consulting Engineer on the last day of each month on all unpaid amounts due the Consulting Engineer at no higher than the applicable rate allowed by the State of Missouri.

D. Suspension or Termination of Services

The Client or the Consulting Engineer may suspend or terminate any or all services covered in this Agreement at any time upon written notice in which event the Client shall pay the Consulting Engineer upon submission of invoices for all services rendered and expenses incurred to the effective date of such suspension or termination, unless the City has an objection to the invoice,.

E. Disposition of Documents

1. Upon completion of the services provided under this Agreement, the Consulting Engineer shall deliver to the Client the original Reports, Specifications and Contract Documents and one transparency of each of the Drawings. All such reports, specifications and contract documents shall remain and be the property of the City; same shall not be provided to any other community, entity, or business. City agrees that Consultant will not be liable to the City or to any third person, if the reports, specifications and contract documents are utilized in association with any other project or purpose, except, however, the City may rely on the data, projections, reports and recommendations in future negotiations and solicitation efforts, understanding that the Consultant's report relates to conditions now existing.

2. Except as specifically provided to the contrary in this Agreement, all computer programs, computer code (computer software) developed by or used by the Consulting Engineer in conjunction with the Consulting Engineer's work hereunder shall remain the sole and exclusive property of the consulting Engineer, and the Client shall have no right or title to or interest in such computer software such computer software. In the event the Consulting Engineer releases any such computer software to the Client, the Client shall protect the confidentiality of such computer software and shall not release or divulge such computer software to any other person or organization or let any other persons or organization use any such computer software or allows such computer software to be used by others, the Client shall indemnify and hold harmless the Consulting Engineer from all loss, damage, liability or expense arising out of such unanticipated use.

F. Equal Opportunity

The Consulting Engineer will not knowingly discriminate against any employee or applicant for employment because of age, race, color, religion, sex, national origin, marital or veteran status or physical handicap. The Consulting Engineer will take affirmative action to the end that applicants are employed, and that employees are treated during employment, without such discrimination.

G. Severability and Headings

1. If any part of this Agreement, including, but not limited to, any provisions, paragraph, clause, phrase or words, is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder shall be given full force and effect.

2. The descriptive headings used in this Agreement have been inserted for convenience of reference only and shall in no way modify or restrict any of the terms and provisions of this Agreement.

H. Notice

All notices relating to this Agreement shall be in written form delivered in person or by Express Mail, Registered or Certified United States Mail, postage prepaid, to the Consulting Engineer or to the Client to the attention of its City Clerk at the last business address of the principal office of the addressee known to the sender.

REMAINDER OF THIS PAGE LEFT BLANK

BILL NO. _____

ORDINANCE NO. _____

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE TO NAME THE NOW UNNAMED STREET THROUGH CITY RECREATION PARK IN THE CITY OF CENTRALIA, MISSOURI JANEY ENLOW LANE AND AMENDING SECTION 18-33 OF THE CENTRALIA CITY CODE CONCERNING THE SPEED LIMIT ON JANEY ENLOW LANE.”

WHEREAS, Janey Enlow served the Centralia community for many years in many ways and in particular the Parks and Recreation Board of the City of Centralia, Missouri as secretary; and

WHEREAS, Janey Enlow was instrumental in the effort to build and fund Park Facilities and operations on June 2, 2014; and,

WHEREAS, said Parks and Recreation Board of the City of Centralia, Missouri indicated an interest in naming an as yet unnamed street in City Recreation Park in honor of her efforts; and

WHEREAS, naming the street could be advantageous in addressing facilities and directing emergency responders to the park and its facilities.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The name of the street through the City Recreation Park in the City of Centralia, Missouri, that connects Head Street to Booth Street is hereby named Janey Enlow Lane.

SECTION 2. Subsection C of Section 18-33 of the Centralia City Code is hereby changed, altered and amended to add a new Paragraph 18 of Subsection C, which shall read:

18. On Janey Enlow Lane the speed limit shall be Fifteen (15) miles per hour.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 17th day of November, 2014.

Mayor Tim Grenke

ATTEST:

City Clerk Heather Russell

This ordinance approved by the Mayor this 17th day of November, 2014.

Mayor Tim Grenke

ATTEST:

City Clerk Heather Russell

CITY OF CENTRALIA
114 S ROLLINS ST
CENTRALIA MO 65240
Telephone: 573-682-2139
Fax: 573-682-5956

COLUMBIA MO
601 Big Bear Blvd
Columbia MO 65202
Telephone: 573-442-4450
Fax: 573-875-0822

Attention: MIKE

11/13/14 Bid ID: 4022399 FIREHYDRANTS

Page 1

Line	Quantity	Sell Per	Description	Net Price	Extended Price
20	2	EA	MK73 4-1/2VO HYD 5'0"B 4MJ 2W AMER FLOW O/L NST (RED)	1,394.00	2,788.00
30	1	EA	B84B 5-1/4VO HYD 5'0"B 6MJ 3W AMER FLOW O/L NST (RED)	1,631.00	1,631.00

PRICING GOOD FOR 30 DAYS FROM
OUR BID DATE.

THANK YOU!
FOR THE OPPORTUNITY TO WORK
WITH YOU ON THIS PROJECT.
DAVE KENNON



Run Date 11/11/14

HD SUPPLY WATERWORKS, LTD.

Entered by: CAH

CITY OF CENTRALIA
 114 S ROLLINS ST
 CENTRALIA MO 65240
 Telephone: 573-682-2139
 Fax: 573-682-5956

COLUMBIA MO
 601 Big Bear Blvd
 Columbia MO 65202
 Telephone: 573-442-4450
 Fax: 573-875-0822

Attention: MIKE FORSEE

11/10/14 Bid ID: 4017220 STOCK WATER MATERIAL

Page 1

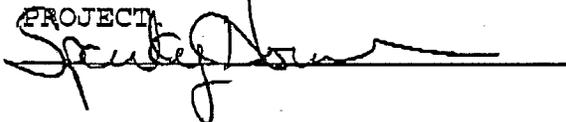
Line	Quantity	Sell Per	Description	Net Price	Extended Price
10	1500	FT	8 C900 DR18 PVC PIPE (G) MARKINGS PC150 OR PC235	6.85	10,275.00
20	4	EA	8 AFC 2508MM MJ RW GV OL L/ACC DI BODY	683.23	2,732.92
30	3	EA	6 AFC 2506MM MJ RW GV OL L/ACC DI BODY	429.32	1,287.96
40	8	EA	VALVE BOX ADAPTER W/LID WATER MSP-4912VBAW 49121003	20.61	164.88
50	2	EA	8X8 MJ TEE (I) CP DI C153	228.80	457.60
60	3	EA	8X6 MJ TEE (I) CP DI C153	198.90	596.70
70	1	EA	12X8 MJ TEE (I) CP DI C153	341.90	341.90
80	15	EA	8 PVC 4008 STARGRIP RESTR (I) GLAND ONLY	37.00	555.00
90	10	EA	6 PVC 4006 STARGRIP RESTR (I) GLAND ONLY	25.00	250.00
100	3	EA	12GA COPPERHEAD BLUE 500FT 30 MIL	45.00	135.00
110	15	EA	VBH72-15W-44-33NL 5/8X3/4 PJX PJ (NO LEAD)	116.35	1,745.25
120	15	EA	F1000-3NL 3/4 CORP CCXPJ(CTS) NO LEAD	26.11	391.65
130	15	EA	S90-803 8X3/4 CC BRS SAD F/PVC OD 9.05	51.35	770.25
140	21	EA	8 MJ REGULAR ACC SET (I)	N/C	N/C
150	9	EA	6 MJ REGULAR ACC SET (I)	N/C	N/C

NOTE: PVC PIPE TERMS BELOW
 PVC PIPE PRICES GOOD FOR 30
 DAYS FROM DATE OF OUR BID
 SUBJECT TO AVAILABILITY AT
 TIME OF ORDER.

Total = 19,704.11

ALL FITTINGS AND MISC. ITEMS
 PRICING GOOD FOR 30 DAYS FROM
 BID DATE UNLESS OTHERWISE
 NOTED ON BID.

THANK YOU FOR THE OPPORTUNITY
 TO WORK WITH YOU ON THIS
 PROJECT



Water & Sewer Supply

QUOTE FOR COBBLESTONE PHASE THREE

Please submit a bid on the following items by 5:00pm November 13, 2014 For the City of Centralia

- 1500' of 8" C900 pipe $6.41' = 9615.00$
- 4 - 8" MJ valves and accessories $637.00 = 2548.00$
- 3 - 6" MJ valves and accessories $426.30 = 1278.90$
- 8 - Top Hats for sch. 40 pipe - water lid $24.10 = 192.80$
- 2 - 8" MJ Tees complete $153.00 = 306.00$
- 3 - 8" x 6" MJ Tees complete $133.10 = 399.30$
- 1 - 12" x 8" Tee complete $227.50 = 227.50$
- 15 - 8" mega lug restraints for C900 $30.50 = 457.50$
- 10 - 6" mega lug restraints for C900 $19.49 = 194.90$
- 3 - 500' rolls of Tracing wire (12 gauge BME) .10' = 150.00
- 400' of K Copper - 100' rolls $2.89' = 1156.00$
- 15 - 15" meter setters / ball valve $112.45 = 1682.25$
- 15 - 3/4" CC thread corp stops $24.35 = 365.25$
- 15 - 8" x 3/4" brass saddles $47.89 = 718.35$

TOTAL 19,291.75

Please contact Mike Forsee at 573-819-3048 if there is any questions. Thanks.

THANKS

SHAWN KITE

(CALL WITH QUESTIONS.)



HANCOCK REFRIGERATION AND HEATING

P.O. Box 126 • Centralia, MO 65240
(573) 682-3805

JOB PROPOSAL

Name City of Centralia

Job No. _____

Address _____

Date 1/5-2014

Date Wanted _____

Location of Job Furnace - Community Rdm.

Telephone No. _____

Description of Job Replace gas furnace for the
community room HVAC system

The new Furnace will be 225,000 BTU's
and will have a stainless steel heat
exchanger.

Total Installed cost \$3200⁰⁰
Sterling Brand

TOTAL

CREDIT POLICY

ACCEPTED BY AND DATE

All jobs will be considered C.O.D. unless credit approval has been made prior to delivery. (Credit applications are available upon request). Those customers with established credit will be sent a statement of account at the end of each month's business. Any account with a past due balance after 90 days will be put on C.O.D. only. Financing charges of 1 1/2% per month will be added to all past due balances. (18% per annum) NON payment of invoices can result in collection procedures including judgement and liens against customer property.



**ROBINSON
HEATING & AIR**

Heating & Air Conditioning - Sheet Metal
107 E. Monroe
Mexico, MO 65265
573.581.6677
rayrobinson@centurytel.net

15175

Customer's Order No. _____ Date 11-14 2014
Name City of Centralia
Address Centralia Phone: _____

SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT	MDSE RETD	PAID OUT	LAYAWAY
---------	------	--------	--------	---------	-----------	----------	---------

QUAN.	DESCRIPTION	PRICE	AMOUNT
1	LD 24-200 A		
	Lebor + mat		\$ 2475 ⁰⁰
	Thank you		
1/2	Down		
1/2	on Competition		

All claims and returned goods MUST be accompanied by this bill.

Received By _____ TAX _____
TOTAL _____

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI, TO EXECUTE AGREEMENTS WITH CHARTER ADVANCED SERVICES (MO), LLC, FOR THE CITY HALL AND THE POLICE STATION FOR PHONE SERVICE AND CHARTER COMMUNICATIONS ENTERTAINMENT I, LLC, FOR CABLE TELEVISION AND INTERNET SERVICES FOR THE CITY HALL AND POLICE STATION.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor and City Clerk of the City of Centralia, Missouri are hereby authorized and directed to execute agreements with Charter Advanced Services (MO), LLC, to provide standard telephone and long distance telephone services for the City Hall and the Police Station and with Charter Communications Entertainment I, LLC, for cable television and Internet services for the City Hall and the Police Station according to the fee schedules included in the agreements.

SECTION 2. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 17th day of November 2014.

Mayor

ATTEST:

City Clerk

This ordinance approved by the Mayor this 17th day of November, 2014.

Mayor

ATTEST:

City Clerk



201410273853599

CHARTER BUSINESS TELEPHONE SERVICE ORDER

This Service Order is executed 11/13/2014 by and between Charter Advanced Services (MO), LLC, ("Charter Business" or "Charter") with local offices at 12405 Powerscourt Drive, St. Louis, Missouri 63131 and CENTRALIA CITY HALL, ("Customer"). Charter Business Telephone Service is governed by the terms and conditions contained in the applicable Tariff(s)/Service, Price and Terms Guide for the U.S. state in which the Service is provided and any applicable federal tariff. The applicable Charter Telephone Service Tariff(s)/Service, Price and Terms Guide for your state can be found at Charter's website, <http://www.charter.com/Visitors/Policies.aspx?Policy=9> (or any successor URL), and clicking on your U.S. state.

Customer's continuous use of the Service(s) after the implementation of any change(s) to the applicable Tariff(s)/Service, Price and Terms Guide or terms and conditions of the Service, which may change from time to time, shall reflect Customer's agreement thereto. Customer shall have the right to terminate this Service Order in the event Customer objects to any material change to the applicable Tariff(s)/Service, Price and Terms Guide that adversely affects Customer's rights under this Agreement by providing Charter with written notice within sixty (60) days of such change and provided that Customer pays any unpaid or previously waived one-time charges and any applicable early termination charges.

CUSTOMER INFORMATION:

Account Name: CENTRALIA CITY HALL

Invoicing Address: _____

Invoicing Special Instructions: _____

Customer Federal Tax ID#: _____

1. SITE-SPECIFIC INFORMATION. (If multiple service locations, repeat the entire section 1 for each service location.)

NEW RENEWAL CHANGE Specify: _____

Service Location (Address): 114 S ROLLINS ST APT 1, CENTRALIA, MO 652400000

Service Location Name (for purposes of identification): _____

Service Location Special Instructions: _____

2. CUSTOMER CONTACT INFORMATION. To facilitate communication the following information is provided as a convenience and may be updated at any time without affecting the enforceability of the terms and conditions herein:

	Site Contact	Technical Contact
Name		
Phone		
Fax		
Cell		
Pager		
Email		

Third Party Verification Authorized Persons (see Section 4 below)

Name		
Phone		

MONTHLY SERVICE FEES:	
Service Period: 1 Months	
<i>Charter Business Bundle: Internet Plus, Video, and Telephone</i>	
Business Telephone Information:	
BT: Directory Listing Name: _____	
BT: Yellow Page Header (YPH): _____	
BT: Yellow Page Header Line Number: _____	
Business Telephone Additional Listing Information:	
BT: Additional Directory Listing Name: _____	
BT: Additional YPH: _____	
BT: Additional YPH Line Number: _____	
BT: Additional Listing Monthly Rate: _____	
Business Telephone Service:	
BT: Lines LD Package total monthly fees: ⁽¹⁾ BT: LD Minute Bundle D. 1,000 Inter; BT: LD Minute Bundle D. 1,000 Intra;	\$35.99
Business Toll-Free Number Information:	
BT: Qty Toll-Free Numbers: _____	
BT: Toll Free Features: _____	
BT: Toll Free Directory Listing: _____	
CB Phone Conferencing:	
BT - Conferencing - Audio 100 minutes: _____	
Audio 100 Qty _____	
BT - Conferencing - Audio 1000 minutes: _____	
Audio 1000 Qty _____	
BT - Conferencing - Audio 2500 minutes: _____	
Audio 2500 Qty _____	
BT - Conferencing - Web + Audio 100: _____	
Web 100 Qty _____	
BT - Conferencing - Web + Audio 1000: _____	
Web 1000 Qty _____	
BT - Conferencing - Web + Audio 2500: _____	
Web 2500 Qty _____	
Business Telephone Line #1:	
BT: Line #1 Feature Package _____	
BT: Line #1 Additional Services: Block International	\$0.00
BT: Line#1 Ancillary Services Comm: BT: Advanced Feature Package	\$9.99
BT: Line #1 Term Monthly Rate	\$18.99
BT: Line #1 MCA Call Plan Monthly Rate	_____
BT: Line #1 Premise Equipment Lease Fee ⁽²⁾	\$0.60
Calc: BT: Line #1 Monthly Fee	\$29.58
Business Telephone Line #2:	
BT: Line #2 Feature Package	\$4.99
BT: Line #2 Additional Services: Block International	\$0.00
BT: Line#2 Ancillary Services Comm: _____	_____
BT: Line #2 Term Monthly Rate	\$18.99
BT: Line #2 MCA Call Plan Monthly Rate	_____
BT: Line #2 Premise Equipment Lease Fee ⁽²⁾	\$0.60
Calc: BT Line #2 Monthly Fee	\$24.58
Business Telephone Line #3:	
BT: Line #3 Feature Package	\$4.99
BT: Line #3 Additional Services: Block International	\$0.00
BT: Line#3 Ancillary Services Comm: _____	_____

BT: Line #3 Term Monthly Rate	\$18.99
BT: Line #3 MCA Call Plan Monthly Rate	
BT: Line #3 Premise Equipment Lease Fee ⁽²⁾	\$0.60
Calc: BT Line #3 Monthly Fee	\$24.58
Business Telephone Line #4:	
BT: Line #4 Feature Package	\$4.99
BT: Line #4 Additional Services: Block International	\$0.00
BT: Line#4 Ancillary Services Comm: _____	
BT: Line #4 Term Monthly Rate	\$18.99
BT: Line #4 MCA Call Plan Monthly Rate	
BT: Line #4 Premise Equipment Lease Fee ⁽²⁾	\$0.60
Calc: BT Line #4 Monthly Fee	\$24.58

Business Telephone Line #5:	
BT: Line #5 Feature Package	
BT: Line #5 Additional Services: Block International	\$0.00
BT: Line#5 Ancillary Services Comm: _____	
BT: Line #5 Term Monthly Rate	\$18.99
BT: Line #5 MCA Call Plan Monthly Rate	
BT: Line #5 Premise Equipment Lease Fee ⁽²⁾	\$0.60
Calc: BT: Line #5 Monthly Fee	\$19.59

Business Telephone Line #6:	
BT: Line #6 Feature Package	
BT: Line #6 Additional Services: _____	
BT: Line#6 Ancillary Services Comm: _____	
BT: Line #6 Term Monthly Rate	
BT: Line #6 MCA Call Plan Monthly Rate	
BT: Line #6 Premise Equipment Lease Fee ⁽²⁾	
Calc: BT: Line #6 Monthly Fee	\$0.00

Business Telephone Line #7:	
BT: Line #7 Feature Package	
BT: Line #7 Additional Services: _____	
BT: Line#7 Ancillary Services Comm: _____	
BT: Line #7 Term Monthly Rate	
BT: Line #7 MCA Call Plan Monthly Rate	
BT: Line #7 Premise Equipment Lease Fee ⁽²⁾	
Calc: BT: Line #7 Monthly Fee	\$0.00

Business Telephone Line #8:	
BT: Line #8 Feature Package	
BT: Line #8 Additional Services: _____	
BT: Line#8 Ancillary Services Comm: _____	
BT: Line #8 Term Monthly Rate	
BT: Line #8 MCA Call Plan Monthly Rate	
BT: Line #8 Premise Equipment Lease Fee ⁽²⁾	
Calc: BT: Line #8 Monthly Fee	\$0.00

TOTAL MONTHLY SERVICE FEES	\$158.90
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- (1) If Business Unlimited LD is selected, then the total monthly fee at right equals the Business Unlimited LD per line rate multiplied by the total number of BT lines ordered with Business Unlimited LD included. (Example: Customer has ordered a total of 6 BT lines but has selected only 3 BT lines to include Business Unlimited LD. The total monthly fee shown in the far right hand column will be equal to 3 multiplied by the Business Unlimited LD monthly fee rate.)
- (2) This fee is charged on a per-line basis.

(For Charter internal purposes only - Campaign Source (if applicable): _____)

ONE-TIME CHARGES:	
Additional Outlets to Install: _____	_____
Wall Fishes: _____	_____
Other Services Provided: _____	_____
One-Time Construction Fee: _____	_____
One-Time Standard Installation Fee: _____	_____
TOTAL ONE-TIME CHARGES	
\$0.00	

3. **SERVICE PERIOD.** For those Services provided hereunder which have an initial Service Period identified above, upon expiration of the initial Service Period, this Service Order shall automatically renew for successive month-to-month terms and Charter may apply its then-current applicable business rates, unless either party terminates this Service Order by giving thirty (30) days prior written notice to the other party before the expiration of the current Service Period.

4. **SINGLE SERVICE PAYMENT LIMITATION.** If Customer has not signed a valid Service Order for any other Charter Services (those Services not otherwise ordered under a Business Telephone Order) or a Service Order for other Charter Services is terminated for any reason, or Customer does not otherwise maintain a subscription to such other Charter Services, Customer must (i) sign up for Charter's automatic payment option before Services will be provided under this Business Telephone Order and (ii) maintain a valid account for the automatic payment option for not less than six (6) months from the date the Business Telephone Service is installed. Should a valid account not be maintained for the automatic payment option during such six (6) month period, Customer's Business Telephone Service may be subject to disconnection.

5. **911.** One of the most important elements of Enhanced Universal Emergency Number Service E911 is automatic location information (ALI). ALI informs the Public Safety Answering Point (PSAP) of the 911 caller's name and address. In cases where the 911 caller is unable to provide this information, for whatever reason, ALI furnishes this information instantaneously, thereby facilitating the PSAP to respond appropriately. As currently offered, however, the location provided by regular ALI will be the same for all lines on the same account.

Your Charter installed telephone equipment must not be moved without first contacting Charter. If it is relocated, in the event you dial 911, your location information will not be transmitted properly and you will be required to supply the emergency operator with the address of the emergency. The Charter installed equipment also has battery backup, intended to supply four (4) hours of standby time and three (3) hours of user time in case of a power outage. **In the event the battery life is exhausted and your power is out you will not be able to use your service including 911.**

Charter Business™ Telephone Service does not support multiple address locations. The only address sent to the 911 operator for all telephone numbers is the service address listed on the account. You agree to advise all individuals who may place calls using your Charter service from a location which cannot be seen or identified at the address on the account of this limitation.

You will be responsible for directing any emergency personnel, related to a 911 call, to the correct building, room, location, or person in need of emergency assistance.

6. **THIRD PARTY VERIFICATION/LETTER OF AUTHORIZATION.** FCC Regulations require telephone companies and long distance service providers to verify a subscriber's selection of a provider of telephone exchange service or telephone toll service. Customer may elect to identify above up to three employees in their company to be authorized to verify your selection of Charter Telephone Services via Charter's toll-free third party verification ("TPV") or Letter of Authorization ("LOA") process where applicable. If this verification is not completed, this contract will not be valid.

7. **CUSTOMER SUPPLIED EQUIPMENT.** Charter is not responsible for the installation, maintenance, compatibility or performance of any Customer-supplied hardware, firmware or software with the Services.

8. **NO UNTRUE STATEMENTS.** Customer further represents and warrants to Charter that neither this Service Order, nor any other information, including without limitation, any schedules or drawings furnished to Charter contains any untrue or incorrect statement of material fact or omits or fails to state a material fact.

9. **INTERFERENCE.** In the event during the initial or any renewal Service Period, (i) proper operation of Charter's Equipment and/or unhindered provision of the Services is no longer possible as a result of interference or obstruction caused by the acts or omissions of Customer, a third party or any Force Majeure Event, or (ii) such interference/obstruction or the cause thereof will have negative consequences to Charter's personnel or Network and/or cause technical difficulties to Charter or its customers, as Charter may determine in its sole discretion, Charter may terminate the affected Service Order(s) without liability upon written notice to Customer.

10. ENTIRE AGREEMENT. The terms and conditions of the applicable Tariff(s)/Service, Price and Terms Guide will remain in full force and effect during the Service Period and any renewals thereto. In the event of any conflict between the provisions of this Service Order and the provisions of the applicable Tariff(s)/Service, Price and Terms Guide, the provisions of the Tariff(s)/Service, Price and Terms Guide shall prevail. All terms not otherwise defined herein will have the same meaning ascribed to them in the applicable Tariff(s)/Service, Price and Terms Guide. This Service Order supersedes and replaces any and all other Service Orders to the extent such other Service Order(s) conflict with this Service Order, either oral or written, regarding the specific Service Locations. This Service Order may not be amended except by a written agreement signed by both parties. The person signing on behalf of the Customer represents that he/she has full authority to bind Customer to the terms and conditions of this Service Order.

11. FACSIMILE. A facsimile of a duly executed Service Order signed by Customer's duly authorized representative shall be considered evidence of a valid order and Charter may rely on such facsimile copy of the Service Order as if it were the original.

NOW THEREFORE, Customer accepts and executes this Service Order by its duly authorized representative, and Customer understands that such signature on Customer's behalf on this unilateral contract shall be bind Customer and Charter to the terms hereof and that signature by an authorized representative of Charter is not necessary to effect the agreement of the parties hereto provided that this Service Order has been completely filled out by Charter prior to presentation to Customer.

By: CENTRALIA CITY HALL

Printed Name: _____

Signature: _____

Title: _____

Date: _____

Charter Commercial Subscriber Privacy Policy

TV Internet Phone

Charter Commercial Subscriber Privacy Policy:

Charter takes the protection of our subscribers' ("You," "Your" or "Customer(s)") privacy seriously. The following privacy policy ("Policy") applies to those Charter commercial Customers who subscribe to Charter's commercial video programming, high-speed internet and/or telephone service (individually and collectively the "Service") and describes the Customer Information that Charter collects and retains, how Charter uses and protects it, the limited cases where Charter may disclose some or all of that information, and Your rights under the Cable Communications Policy Act of 1984 ("Cable Act"). Depending upon the Charter Service to which You subscribe, parts of this Policy may not be applicable to You. Charter values Your privacy and considers all personally identifiable information contained in our business records to be confidential. Please review this Policy and, if You are a Charter telephone service subscriber, the attached Customer Proprietary Network Information ("CPNI") Policy (the "CPNI Policy"), in conjunction with Your service agreement, terms of service and acceptable use policy ("Your Service Agreement"). Charter will provide You copies of this Policy annually and the CPNI Policy at least once every two years, whether or not we have revised the policies. We may modify this Policy at any time. The most current version of this Policy can be found on www.charter.com. If you find the changes unacceptable and if those changes materially and adversely impact Your use of the Service, you may have the right to cancel Your Service under Your Service Agreement. If you continue to use the Service following the posting of a revised Policy, we will consider that to be your acceptance of and consent to the Policy as revised.

What type of information does Charter collect?

Charter collects both personally identifiable information and non-personal information about You when You subscribe to our Service. Charter uses its system to collect personally identifiable information about You: (a) when it is necessary to provide our services to You; (b) to prevent unauthorized reception of our services; and (c) as otherwise provided in this Policy. Charter will not use the system to collect Your personally identifiable information for other purposes without Your prior written or electronic consent. Charter also collects personally identifiable and non-personal information about You when You voluntarily provide information to Charter, as may be required under applicable law, and from third parties, as described in this Policy.

Personally identifiable information is any information that identifies or can potentially be used to identify, contact, or locate You. This includes information that is used in a way that is personally identifiable, including linking it with identifiable information from other sources, or from which other personally identifiable information can easily be derived, including, but not limited to, name, address, phone or fax number, email address, spouses or other relatives' names, drivers license or state identification number, financial profiles, tax identification number, bank account information, and credit card information. Personally identifiable information does not include information that is collected anonymously (i.e., without identification of the individual or business) or demographic information not connected to an identified individual or business.

Non-personal information, which may or may not be aggregated information about our Customers and may include information from third parties, does not identify individual Customers. Charter may combine third party data with our business records as necessary to better serve our Customers. Examples of non-personal information include IP addresses, MAC addresses or other equipment identifiers, among other data. Our systems may automatically collect certain non-personal information when You use an interactive or transactional service. This information is generally required to provide the service and is used to carry out requests a Customer makes through a remote control or set-top box.

We may also collect and maintain information about Your account, such as billing, payment and deposit history; maintenance and complaint information; correspondence with or from You, information about the service options that You have chosen; information on the equipment You have, including specific equipment identifiers; and information about Your use of our services, including the type, technical arrangement, quantity, destination and amount of use of certain of those services, and related billing for those services.

Charter also collects customer-provided customization settings and preferences. By using our service, You consent to our collection of this information and other information communicated to Charter such as correspondence, responses to surveys or emails, information provided in chat sessions with us, registration information, or participation in promotions or contests.

If You subscribe to our video service, then in certain of our systems, our set-top boxes automatically collect information that may be used to determine which programs are most popular, how many set-top boxes are tuned to watch a program to its conclusion and whether commercials are being watched, as well as other audience-measurement focused information. Our processes are designed to track

this information and audience statistics on an anonymous basis. Information such as channel tuning, the time the channel is changed, and when the set-top box is "on" or "off" is collected at a secure database in an anonymous format. Charter, or our contractors or agents, may from time to time share the anonymous information with our advertisers, content providers, or other third parties with whom we have a relationship. We will not provide our advertisers, content providers, or these other third parties with personally identifiable information about You unless we have received Your consent first, except as required by law. (See "Who sees the information collected by Charter?")

Why does Charter collect personally identifiable information?

Charter collects and uses personally identifiable information to:

- properly deliver our Services to You;
- provide You with accurate and high quality customer service;
- perform billing, invoicing and collections;
- provide updates, upgrades, repairs or replacements for any of our service-related devices or software used in providing or receiving services;
- protect the security of the system, prevent fraud, detect unauthorized reception, use, and abuse of Charter's Services or violations of our policies or terms of service;
- keep You informed of new or available products and services;
- better understand how the Service is being used and to improve the Service;
- manage and configure our device(s), system(s) and network(s);
- maintain our accounting, tax and other records; and
- comply with applicable federal and state laws and regulations, as well as for the general administration of our business.

If You use an interactive or transactional service, for example, responding to a survey or ordering a pay-per-view event, the system will collect certain additional personally identifiable information, such as account and billing information or Customer-provided locale and service preferences, to properly bill You for the services purchased and to provide You with a more personalized experience. In addition, certain information such as Your connections to our system is automatically collected to, for example, make it possible for Your digital boxes to receive and process the signals for the services You order.

Charter may also collect personally identifiable information from third parties to enhance our customer database for use in marketing and other activities. Charter also collects personally identifiable information from third parties to verify information You have provided us and collects personally identifiable information from credit reporting agencies to, for example, determine Your creditworthiness, credit score, and credit usage. Charter also may maintain research records containing information obtained through voluntary subscriber interviews or surveys.

If You subscribe to our high-speed internet service, Charter transmits personally identifiable and non-personal identifiable information about You over the Service when You send and receive e-mail and instant messages, transfer and share files, make files accessible, visit websites, or otherwise use the Service and its features. Our transmission of this information is necessary to allow You to use the Service as You have chosen and to render the Service to You.

Who sees the information collected by Charter?

Charter will only disclose personally identifiable information to others if: (a) Customer provides written or electronic consent in advance, or (b) it is permitted or required under federal or applicable state law. Specifically, federal law allows Charter to disclose personally identifiable information to third parties:

- when it is necessary to provide Charter's services or to carry out Charter's business activities;
- as required by law or legal process; or
- for mailing list or other purposes, subject to Your ability to limit this last type of disclosure.

To provide services and carry out our business activities, certain authorized people have access to Your information, including our employees, entities affiliated through common ownership or control with Charter and third parties that provide and/or include: billing and collection services; installation, repair and customer service subcontractors or agents; program guide distributors; software vendors; program and other service suppliers for audit purposes; marketers of Charter's products and services; third party auditors; our attorneys and accountants; and/or strategic partners offering or providing products or services jointly or on behalf of Charter. The frequency of disclosures varies according to business needs, and may involve access on a regular basis. Charter restricts third parties' use of Your information to the

purposes for which it is disclosed and prohibits third parties from further disclosure or use of Your personally identifiable information obtained from us, whether for that third party's own marketing purposes or otherwise.

Unless You object in advance, federal law also allows Charter to disclose through "mailing lists," personally identifiable information, such as Your name, address and the level of Your service subscription, to non-affiliated entities, including advertisers and marketing entities, for non-service related purposes, including product advertisement, direct marketing and research. Under no circumstances will Charter disclose to these advertising entities the extent of Your viewing habits or the transactions You make over the system. Charter, or our contractors or agents, may from time to time share non-personal and/or aggregate information such as the number of Service subscribers who match certain statistical profiles (for example, the number of subscribers in various parts of the country) with our advertisers, content providers, or other third parties with whom we have a relationship.

We may provide anonymous data to third parties who may combine it with other information to conduct more comprehensive audience analysis for us and for television advertisers. This data helps program networks and cable operators decide on which programs, channels, and advertising to carry. Charter may also use that information to distribute targeted advertising to You without having disclosed any of Your personally identifiable information to the advertisers. These advertisements may invite interactive or transactional follow-up from You. By using any of Charter's interactive services, You consent to our collection of this additional information. Unless You consent first or except as required by law, only anonymous information is disclosed to audience measurement services.

As part of its business activities, if Charter enters into a merger, acquisition, or sale of all or a portion of our assets, Charter may transfer Customers' personally identifiable and non-personal information as part of the transaction.

If You subscribe to our telephone service, Your name, address and/or telephone number may be transmitted via Caller ID, published and distributed in affiliated or unaffiliated telephone directories, and available through affiliated or unaffiliated directory assistance operators. We take reasonable precautions to ensure that non-published and non-listed numbers are not included in the telephone directories or directory assistance services, although we cannot guarantee that errors will never occur. Please note that Caller ID blocking may not prevent the display of Your name and/or telephone number when You dial certain business numbers, 911, 800 numbers or toll-free 800, 866, 877 or 888 numbers.

If allowed by and after complying with any federal law requirements, Charter may disclose personally identifiable information about Customer to representatives of government or to comply with valid legal process, except as provided below. Disclosures shall not include records revealing Customer's selection of video programming. Disclosures to representatives of government may be made pursuant to an administrative subpoena, warrant, court order, or our reasonable discretion in cases of emergency or serious physical injury, or other permitted means. In these situations, Charter may be required to disclose personally identifiable information about a Customer without Customer's consent and without notice to the Customer. Law enforcement agencies may, by federal or state court order, and without notice to You, obtain the right to install a device that monitors Your internet and e-mail use, including addresses of email sent and received and in some cases the content of those communications; and/or Your use of our telephone service, including listings of incoming and outgoing calls and in some cases the content of those calls. In some instances where there are valid legal requests for or orders for disclosure of Your information, we may notify You of the requests or orders and then it may be up to You to object or take specific action to prevent any disclosures pursuant to those requests or orders.

Where a governmental entity is seeking personally identifiable information of a Customer who subscribes to Charter's video services only or records revealing Customer's selection of video programming, the Cable Act requires a court order and that the video subscriber be afforded the opportunity to appear and contest in a court proceeding relevant to the court order any claims made in support of the court order. All such a proceeding, the Cable Act requires the governmental entity to offer clear and convincing evidence that the subject of the information is reasonably suspected of engaging in criminal activity and that the information sought would be material evidence in the prosecution of the case. Except in certain situations (such as with respect to those who owe, or are owed, welfare or child support) state welfare agencies may obtain the names, addresses, and certain other Customer information as it appears in Charter's subscriber records under the authority of an administrative subpoena.

We may also use or disclose personally identifiable information about You without Your consent (a) to protect our Customers, employees, or property, (b) in emergency situations, (c) to enforce our rights in court or elsewhere, or directly with You, for violations of service terms, conditions or policies and/or (d) in order to comply with the Digital Millennium Copyright Act or as otherwise required by law, for example, as part of a regulatory proceeding.

Note to California Customers Regarding Your Privacy Rights:

California law requires Charter provide to certain Customers, upon request, certain information regarding the sharing of personally identifiable information to third parties for their direct marketing purposes. As mentioned above, Charter does not share personally identifiable information with unaffiliated third parties for their own direct marketing purposes. However, Charter may share personally identifiable information with some same-branded affiliates for those affiliates' direct marketing purposes (and, if a Charter telephone subscriber, then subject to the restrictions in the attached CPNI Policy). If You make a request by phone or on-line, Charter will provide You with the number of its same-branded affiliates in California and a list of personal information that it may have shared with some or all such affiliates.

Can I prohibit or limit Charter's use and disclosure of my personally identifiable information?

If You do not want Your name, address, level of service or other personally identifiable information disclosed to third parties in a "mailing list" as explained above, please register this preference at <http://unsubscribe.charter.com> or by contacting us by telephone at 1-888-GET-CHARTER. Customers of our video service cannot opt-out of the collection of audience measurement data.

Also, if You do not want to receive marketing messages (e.g., phone calls, emails, and direct mail) from Charter, You may call 1-888-GET-CHARTER or visit <http://unsubscribe.charter.com> and make a request to have your privacy preferences updated. Please note that such request will not eliminate all telephone calls, emails or direct mail sent to You from Charter as Charter may still continue to send non-marketing account-related messages to You.

How long does Charter maintain personally identifiable information?

Charter will maintain personally identifiable information about You as long as You are a subscriber to Charter's Service and as long as necessary for the purpose for which it was collected. If You are no longer a subscriber to any Charter Service and the information is no longer necessary for the purpose for which it was collected, Charter will only keep personally identifiable information as long as necessary to comply with laws governing our business. These laws include, but are not limited to, tax and accounting requirements that require record retention. Charter will also maintain personally identifiable information to satisfy pending requests for access by a subscriber to his/her information or pursuant to a court order. Charter will destroy Customers' personally identifiable information when the information is no longer necessary for the purpose for which it was collected, when there are no longer pending requests for such information, and when it is no longer necessary to retain the information under applicable laws.

How does Charter protect customer information?

Charter takes the security of our Customers' personally identifiable information seriously. Charter takes such actions as are reasonably necessary to prevent unauthorized access by entities other than Charter to personally identifiable information. Charter uses security and/or encryption technology to secure certain sensitive personally identifiable information when it collects such information over the system. Charter restricts access to its customer database and secures the content by use of firewalls and other security methods. Charter limits access to databases containing Customers' personally identifiable information to those specifically authorized employees and agents of Charter and other parties identified in the "Who sees the information collected by Charter?" section above. However, we cannot guarantee that these practices will prevent every unauthorized attempt to access, use, or disclose personally identifiable information.

You need to help protect the privacy of Your own information. You and others who use Your equipment must not give identifying information to strangers or others whom You are not certain have a right or need to the information. You also must take precautions to protect the security of any personally identifiable information that You may transmit over any home networks, wireless routers, wireless fidelity (WIFI) networks or similar devices by using encryption and other techniques to prevent unauthorized persons from intercepting or receiving any of Your personally identifiable information. You are responsible for the security of Your information when using unencrypted, open access or otherwise unsecured networks in Your home. For more information on things you can do to help protect the privacy of Your own information, visit www.charter.com/security or www.OnGuardOnline.gov.

Can I see the information that Charter collects about me?

You have a right under the Cable Act to see Your personally identifiable information that Charter collects and maintains. The information Charter has about its Customers is maintained at the local offices where service is provided, in our systems, and at our corporate headquarters. If You would like to see Your information, please send a written request to Your local Charter office. To find the location of your local office please visit www.charter-business.com. Charter will be glad to make an appointment for You to come in to Your local office during regular business hours. If Your review

reveals an error in our records, Charter will correct it. You may also be able to access certain information about You or Your account by telephone or online at www.charter-business.com, depending upon the information You have provided.

Does Charter protect children's privacy?

Charter is concerned about children's privacy and does not knowingly collect personally identifiable information from anyone under the age of 13 over its Service unless otherwise expressly identified. At those specific parts of our Service, Charter will provide a special notice or other information describing the additional privacy protections that may apply. Charter urges children to always obtain a parent or legal guardian's permission before sending any information about themselves over the Internet and urges parents and legal guardians to be vigilant regarding children's Internet usage. Other services or web pages accessed through Charter's Service may have different policies on collection of information pertaining to children and You should consult their privacy policies and read their notices if You have any concerns about the collection or use of such information by those entities.

How does Charter use cookies and web beacons?

A cookie is a small file that stores information in Your browser on Your computer. Charter places cookies in Your browser that contain some of the information You provide when You register with us and when You set up a personalized service or customize Your settings and preferences on our websites. Charter does not store highly sensitive personal information such as Your password, e-mail address or credit card number in cookies. Cookies enable Charter to summarize overall usage patterns for analysis. In addition, Charter uses cookies to provide personalized services such as saving your astrological sign on Charter.net. Charter may also use cookies to provide a more useful online experience, such as allowing You to quickly enter a sweepstakes if You're already logged on.

A web beacon is an invisible graphic on a web page that is programmed to collect non-personally identifiable information about Your use of a given site. Like cookies, web beacons allow Charter and its technology providers to summarize overall usage patterns for our analysis and provide personalized services. Charter does not share or provide personally identifiable information we may collect, such as names, e-mail addresses and phone numbers with our advertisers without Your express permission. However, Charter may provide site usage information linked to your personally identifiable information to law enforcement or others in compliance with valid legal process or in other situations as stated in the "Who Sees the Information Collected by Charter?" paragraphs above.

You may opt-out of the cookies delivered by Charter on its websites by changing the setting on Your browser. Depending on Your privacy settings, please be aware that this may disable all cookies delivered to Your browser, not just the ones delivered by Charter.

Targeted Marketing

Charter wants to make its advertisements for its goods and services more relevant to You. Charter collects and uses non-personal information, such as information about Your visits to our websites and IP address, and personally identifiable information, such as information You provide Charter and from Your Charter account (see "What type of information does Charter collect?"), to identify and present such tailored advertisements for Charter's goods and services. In addition, Charter may partner with a third-party advertising company who may utilize cookies, web beacons, or other technology to deliver or facilitate the delivery of targeted advertisements about Charter's goods and services on third-party websites. Charter will not provide this partner with access to Your name, address, e-mail address, telephone number or other personally identifiable information. When these targeted online advertisements are based on Your personally identifiable information and displayed on third-party websites, You may opt-out by going to <http://unsubscribe.charter.com> and requesting to have Your privacy preferences updated. After doing so, we recommend that You also remove any unwanted cookies from Your browser. For more information on how to adjust these settings go to Charter.com > Support > Internet Help.

What can I do if I believe Charter has violated my rights?

You may enforce the limitations imposed on us by federal law with respect to the collection and disclosure of personally identifiable subscriber information about You, through a civil action under federal law, in addition to other rights and remedies that may be available to You under federal or other applicable laws.

What if I have any questions?

If You have any questions about our privacy protections and policies, please contact Your local customer service office. You can find the phone number for Your local customer service office on Your monthly bill statement or by visiting Charter's website at www.charter-business.com.

IMPORTANT NOTE:

This Policy does not apply to Your use of any Charter website. You should review the privacy policy applicable to each site, which is available under the "Your Privacy Rights" or "Privacy Policy" section of each Charter website. This Policy also does not apply to those residential customers who subscribe to Charter's residential video programming, high-speed Internet and/or telephone service. The Residential Subscriber Privacy Policy is available under the "Your Privacy Rights" section of www.charter.com.

Effective: May 4, 2010

Charter Commercial Customer Proprietary Network Information (CPNI) Policy

The following CPNI Policy is in addition to requirements set forth in Charter's Commercial Subscriber Privacy Policy and is subject to some permitted uses and disclosures of your name, address, and/or telephone number outlined in the Privacy Policy. The information that we have (1) relating to the quantity, technical configuration, type, destination, location, and amount of Your use of telephone service, and / or (2) contained on Your telephone bill concerning the telephone services that You receive is subject to additional privacy protections. That information, when matched to Your name, address, and telephone number is known as "Customer Proprietary Network Information," or CPNI for short. Examples of CPNI include information typically available from details on a customer's monthly telephone bill -- the type of line, technical characteristics, class of service, current telephone charges, long distance and local service billing records, directory assistance charges, usage data, and calling patterns. As a subscriber to our telephone services, You have the right, and Charter has a duty, under federal law to protect the confidentiality of CPNI. Charter offers many communications-related services, such as, for example, Charter Internet services. From time to time we would like to use the CPNI information we have on file to provide You with information about our communications-related products and services or special promotions. Our use of CPNI may also enhance our ability to offer products and services tailored to Your specific needs. We would like Your approval so that we, our agents, affiliates, joint venture partners, and independent contractors may use this CPNI to let You know about communications-related services other than those to which You currently subscribe that we believe may be of interest to You. You do have the right to restrict this use of CPNI.

IF WE DO NOT HEAR FROM YOU WITHIN 30 DAYS OF THIS NOTIFICATION, WE WILL ASSUME THAT YOU APPROVE OUR USE OF YOUR CPNI FOR THE PURPOSES OF PROVIDING YOU WITH INFORMATION ABOUT OTHER COMMUNICATIONS-RELATED SERVICES. YOU HAVE THE RIGHT TO DISAPPROVE OUR USE OF YOUR CPNI, AND MAY DENY OR WITHDRAW OUR RIGHT TO USE YOUR CPNI AT ANY TIME BY CALLING THE TELEPHONE NUMBER REFLECTED ON YOUR MONTHLY BILLING STATEMENT OR 1-888-GET-CHARTER. We will also honor any restrictions applied by state law, to the extent applicable. Charter also offers various other services that are not related to the communications services to which You subscribe. Under the CPNI rules, some of those services, such as Charter video services, are considered to be non-communications related services. Occasionally, You may be asked during a telephone call with one of our representatives for Your oral consent to Charter's use of Your CPNI for the purpose of providing You with an offer for products or services not related to the telephone services to which You subscribe. If You provide Your oral consent for Charter to do so, Charter may use Your CPNI for the duration of such telephone call in order to offer You additional services. Any action that You take to deny or restrict approval to use Your CPNI will not affect our provision to You, now or in the future, of any service to which You subscribe. You may disregard this notice if You previously contacted us in response to a CPNI Notification and denied use of Your CPNI for the purposes described above. Any denial of approval for use of Your CPNI outside of the service to which You already subscribe is valid until such time as Your telephone services are discontinued or You affirmatively revoke or limit such approval or denial. The CPNI Policy above may be required by law to apply to our Voice over Internet Protocol, or IP voice services.

Effective: May 4, 2009



201411133889714

BUSINESS INTERNET ACCESS, VIDEO AND MUSIC SERVICE AGREEMENT

This Service Agreement ("Agreement") is made on November 13, 2014 ("Effective Date") by and between Charter Communications Entertainment I, LLC, ("Charter Business" or "Charter") with a corporate office at 12405 Powerscourt Drive, St. Louis, Missouri 63131 and CENTRALIA CITY HALL, ("Customer") with offices located at 114 S ROLLINS ST APT 1, CENTRALIA, MO 652400000.

Both parties desire to enter into this Agreement in order to set forth the general terms under which Charter is to provide Customer with Charter's services ("Service" or "Services") to Customer site(s), the scope and description to be specified per site below, which shall be incorporated in this Agreement upon execution. This Agreement will be effective after presentation by Charter to and signature by Customer.

SERVICE ORDER

Under the Business Internet, Video and Music Service Agreement

CUSTOMER INFORMATION:

Account Name: CENTRALIA CITY HALL

Invoicing Address: _____

Invoicing Special Instructions: _____

1. SITE-SPECIFIC INFORMATION:

New Renew Change: Order Type: New Customer

Service Location (Address): 114 S ROLLINS ST APT 1, CENTRALIA, MO 652400000

Service Location Name (for purposes of identification): _____

Service Location Special Instructions: _____

Non-Hospitality or Non-Video

Customer Contact Information. To facilitate communication the following information is provided as a convenience and may be updated at any time without affecting the enforceability of the terms and conditions herein:

	Billing Contact	Site Contact	Technical Contact
Name			
Phone			
Fax			
Cell			
Email Address			

MONTHLY SERVICE FEES:

Video Services:

Video Service: Private View Cable Television - Basic; Private View Cable Television - Expanded; CPE - Digital HD Receiver (Primary); CPE - Digital HD Receiver (Primary)	\$33.00
Premium Video Channels: _____	
Total Number of SD Video Boxes: _____	
Total Number of HD Video Boxes: _____	\$5.99
Total Number of DVR Video Boxes: _____	

Data Services:
*Charter Business Bundle: Internet Plus, Video, and Telephone **

<u>Base Service</u> Network Miles: MEF Service Types (if applicable): _____	\$55.00
Speed: BI: Essentials60 (60M Down / 4M Up); (Down/Up)	
CPE: _____	
<u>IP Options</u> Static IP Package: BI: IP, Static /29 (5 IP pack)	\$25.00
Static IP Addresses: _____	

** If Customer has selected the Charter Business Special Offers, the Section 3(i) of the Commercial Terms of Service (for Charter Business Bundle) shall apply.*

ONE - TIME CHARGES :
ONE - TIME CHARGES \$0.00

2. TOTAL FEES.

Total Monthly Service Fees of \$118.99 are due upon receipt of the monthly invoice.

3. **SERVICE PERIOD.** The initial Service Period of this Service Order shall begin on the date installation is completed and shall Continue for a period of 1 month. Upon expiration of the initial term, this Service Order shall automatically renew for successive one-month terms and Charter may then apply Charter's then-current Monthly Service Fees unless either party terminates this Service Order by giving thirty (30) days prior written notice to the other party before the expiration of the current term. Video Services are subject to rate increases during the term of the contract as described in Video, Music and Content Services.
4. **CONFIDENTIALITY.** Customer hereby agrees to keep confidential and not to disclose directly or indirectly to any third party, the terms of this Service Order or any other related Service Orders, except as may be required by law. If any unauthorized disclosure is made by Customer and/or its agent or representative, Charter shall be entitled to, among other damages arising from such unauthorized disclosure, injunctive relief and a penalty payment in the amount of the total One-Time Charges associated with this Service Order, and Charter shall have the option of terminating this Service Order, other related Service Orders and/or the Service Agreement.
5. **FACSIMILE.** A copy sent via fax machine or scanned and e-mailed of a duly executed Agreement and Service Order signed by both authorized parties shall be considered evidence of a valid order, and Charter may rely on such copy of the Agreement and Service Order as if it were the original.

NOW THEREFORE, Charter and Customer agree to the terms and conditions of this Agreement, including the Commercial Terms of Service which are posted to the Charter website, www.charter-business.com, which Customer acknowledges and agrees that Customer has read. Customer's continuous use of the Service(s) after the implementation of any change(s) to the Commercial Terms of Service, which may change from time to time, shall reflect Customer's agreement thereto. Customer shall have the right to terminate this Service Order in the event Customer objects to any material change to the Commercial Terms of Service that adversely affects Customer's rights under this Agreement by providing Charter with written notice within sixty (60) days of such change and provided that Customer pays any unpaid or previously by waived one-time charges. **Customer Initials:** _____.

Customer accepts and executes this Agreement by its duly authorized representative, and Customer understands that such signature on Customer's behalf on this unilateral contract shall bind Customer and Charter to the terms hereof and that signature by an authorized representative of Charter is not necessary to effect the agreement of the parties hereto provided that this Agreement has been completely filled out by Charter prior to presentation to Customer.

CENTRALIA CITY HALL

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Charter Business Account Executive:

Name: Chris Becker

Telephone: (636) 387-6379

Fax: 866.915.5219 or 866.915.5220



201410273853599

Charter Business® Customer Permission for Release of Customer Proprietary Information

Customer proprietary network information (“CPNI”) is information that is specific to a customer’s account including the quantity, technical configuration, type, destination, location, and amount of use of services and billing information that identifies call information. A communications provider may not obtain or use CPNI without permission from the customer. Customers have the right to protect their CPNI and all providers have a duty under federal law to protect the confidentiality of customer CPNI.

As the owner of CPNI the customer has the right to restrict the use and disclosure of and access to their CPNI. Denial of permission to obtain CPNI will not affect the provision of services to which you currently subscribe. However, Charter may not be able to accurately assess your service needs or advise you on your most appropriate option for services without such information. Additionally, the inability to obtain CPNI may delay Charter’s provisioning and installation of services. Providing permission to Charter to obtain CPNI from your communications provider will allow Charter to offer services and products that are well suited to your needs.

This letter of authorization provides your communications provider with written permission to provide your communications services account records to Charter Business®. By signing this letter you authorize Charter to request and your communications provider to release the CPNI from your account to be used by Charter in the establishment and provision of your communications services. This authorization will be in effect until you provide Charter with written notification that you wish to withdraw this permission for any or all of those services. Permission for access to your CPNI may be withdrawn by you at any time.

Customer Information	
Business Name	CENTRALIA CITY HALL
Business Address	114 S ROLLINS ST APT 1 CENTRALIA, MO 652400000
Telephone Number(s) covered under this Authorization	573-682-2139 573-682-2130 573-682-2766 573-682-2849 573-682-5956

Company Authorized Agent (Please print) First: _____ **Last:** _____
Signature: _____ **Date:** _____



201410273853599

Letter of Authorization for Change in Local Exchange Service Provider

This Letter of Authorization authorizes Charter Advanced Services (MO), LLC to change your local telephone service to Charter. Please read this Letter carefully, complete all blanks and sign and date where indicated in order to allow Charter to become your local telephone service provider.

Company Name: CENTRALIA CITY HALL
 Address: 114 S ROLLINS ST APT 1 City: CENTRALIA State: MO Zip: 652400000
 Business Telephone Numbers (including area code):

(573) 682 - 2139	(573) 682 - 2130	(573) 682 - 2766
(573) 682 - 2849	(573) 682 - 5956	

Is space required for additional telephone numbers? Yes¹ No Total number of pages 1

By my signature below, I state that I am an authorized agent of the telephone number(s) listed above and that as an authorized agent completing this form; I am on behalf of this company choosing Charter Fiberlink (appropriate state entity) as my local telephone service provider. Please change my local telephone service from my current provider _____ to Charter.

I designate Charter as my pre-subscribed carrier for the above telephone numbers. *(Please check all that apply.)*

- Intrastate (also known as local toll)
- Interstate Long Distance
- International Long Distance
- Inbound 800 - Toll Free (New Resp Org ID KSW01)

My signature on this Letter of Authorization designates Charter Fiberlink to act as my agent for purposes of a preferred carrier change and authorizes Charter Fiberlink to switch my current local telephone service provider as designated above to Charter Fiberlink. My signature authorizes Charter Fiberlink to notify my current local telephone service provider of my request for Charter Fiberlink to become my local telephone service provider should such notification be necessary. My signature also authorizes Charter to pre-subscribe me to the Intrastate (local toll), Interstate (long distance), International and Inbound 800 services as I have designated above. I understand that my current service providers may charge me a fee or fees to switch my local, Intrastate (local toll), Interstate (long distance), International and/or Inbound 800 service(s) and that I may contact any such provider to inquire as to what fees might apply. I understand that I may choose only one Intrastate (local toll) one Interstate (long distance) carrier and one International carrier. I also understand that I have selected a new Responsible Organization with the Identification Number of KSW01 (L3) for my Inbound 800 (toll free telephone number(s) as designated) when subscribing to that service. By signing this Letter of Authorization, I confirm that I am at least 18 years of age and that I am an authorized agent for the telephone numbers listed above. For Vermont Customers ONLY: For disputes, contact: Vermont Department of Public Services Consumer Affairs and Public Information Division (CAPI) 112 State Street Montpelier VT 05620-2601 Toll Free: 800-622-4496.

Company Authorized Agent (Please print) First: _____ Last: _____

Signature: _____ Date: _____

Attachment to Letter of Authorization for Change in Local Exchange Service Provider

¹Please use the appropriate attachment for additional numbers as necessary. The Company Authorized Agent must sign each page.

201410273853654

201410273853654

CHARTER BUSINESS TELEPHONE SERVICE ORDER

This Service Order is executed 11/13/2014 by and between Charter Advanced Services (MO), LLC, ("Charter Business" or "Charter") with local offices at 12405 Powerscourt Drive, St. Louis, Missouri 63131 and CENTRALIA POLICE DEPT, ("Customer"). Charter Business Telephone Service is governed by the terms and conditions contained in the applicable Tariff(s)/Service, Price and Terms Guide for the U.S. state in which the Service is provided and any applicable federal tariff. The applicable Charter Telephone Service Tariff(s)/Service, Price and Terms Guide for your state can be found at Charter's website, <http://www.charter.com/Visitors/Policies.aspx?Policy=9> (or any successor URL), and clicking on your U.S. state.

Customer's continuous use of the Service(s) after the implementation of any change(s) to the applicable Tariff(s)/Service, Price and Terms Guide or terms and conditions of the Service, which may change from time to time, shall reflect Customer's agreement thereto. Customer shall have the right to terminate this Service Order in the event Customer objects to any material change to the applicable Tariff(s)/Service, Price and Terms Guide that adversely affects Customer's rights under this Agreement by providing Charter with written notice within sixty (60) days of such change and provided that Customer pays any unpaid or previously waived one-time charges and any applicable early termination charges.

CUSTOMER INFORMATION:

Account Name: CENTRALIA POLICE DEPT

Invoicing Address: _____

Invoicing Special Instructions: _____

Customer Federal Tax ID#: _____

1. SITE-SPECIFIC INFORMATION. (If multiple service locations, repeat the entire section 1 for each service location.)

NEW RENEWAL CHANGE Specify: _____

Service Location (Address): 114 S Rollins St, Centralia, MO 65240-1367

Service Location Name (for purposes of identification): _____

Service Location Special Instructions: _____

2. CUSTOMER CONTACT INFORMATION. To facilitate communication the following information is provided as a convenience and may be updated at any time without affecting the enforceability of the terms and conditions herein:

	Site Contact	Technical Contact
Name		
Phone		
Fax		
Cell		
Pager		
Email		

Third Party Verification Authorized Persons (see Section 4 below)

Name		
Phone		

MONTHLY SERVICE FEES:	
Service Period: 1 Months	
<i>Charter Business Bundle: Internet Plus, Video, and Telephone</i>	
Business Telephone Information:	
BT: Directory Listing Name: _____	
BT: Yellow Page Header (YPH): _____	
BT: Yellow Page Header Line Number: _____	
Business Telephone Additional Listing Information:	
BT: Additional Directory Listing Name: _____	
BT: Additional YPH: _____	
BT: Additional YPH Line Number: _____	
BT: Additional Listing Monthly Rate: _____	
Business Telephone Service:	
BT: Lines LD Package total monthly fees: ⁽¹⁾ BT: LD Minute Bundle D. 1,000 Inter; BT: LD Minute Bundle D. 1,000 Intra;	\$35.99
Business Toll-Free Number Information:	
BT: Qty Toll-Free Numbers: _____	
BT: Toll Free Features: _____	
BT: Toll Free Directory Listing: _____	
CB Phone Conferencing:	
BT - Conferencing - Audio 100 minutes: _____	
Audio 100 Qty	
BT - Conferencing - Audio 1000 minutes: _____	
Audio 1000 Qty	
BT - Conferencing - Audio 2500 minutes: _____	
Audio 2500 Qty	
BT - Conferencing - Web + Audio 100: _____	
Web 100 Qty	
BT - Conferencing - Web + Audio 1000: _____	
Web 1000 Qty	
BT - Conferencing - Web + Audio 2500: _____	
Web 2500 Qty	
Business Telephone Line #1:	
BT: Line #1 Feature Package	
BT: Line #1 Additional Services: Block International	\$0.00
BT: Line#1 Ancillary Services Comm: BT: Advanced Feature Package	\$9.99
BT: Line #1 Term Monthly Rate	\$18.99
BT: Line #1 MCA Call Plan Monthly Rate	_____
BT: Line #1 Premise Equipment Lease Fee ⁽²⁾	\$0.60
Calc: BT: Line #1 Monthly Fee	\$29.58
Business Telephone Line #2:	
BT: Line #2 Feature Package	
BT: Line #2 Additional Services: Block International	\$0.00
BT: Line#2 Ancillary Services Comm: _____	_____
BT: Line #2 Term Monthly Rate	\$18.99
BT: Line #2 MCA Call Plan Monthly Rate	_____
BT: Line #2 Premise Equipment Lease Fee ⁽²⁾	\$0.60
Calc: BT Line #2 Monthly Fee	\$24.58
Business Telephone Line #3:	
BT: Line #3 Feature Package	
BT: Line #3 Additional Services: Block International	\$0.00
BT: Line#3 Ancillary Services Comm: _____	_____

BT: Line #3 Term Monthly Rate	\$18.99
BT: Line #3 MCA Call Plan Monthly Rate	
BT: Line #3 Premise Equipment Lease Fee ⁽²⁾	\$0.60
Calc: BT Line #3 Monthly Fee	\$24.58
Business Telephone Line #4:	
BT: Line #4 Feature Package	\$4.99
BT: Line #4 Additional Services: Block International	\$0.00
BT: Line#4 Ancillary Services Comm: _____	
BT: Line #4 Term Monthly Rate	\$18.99
BT: Line #4 MCA Call Plan Monthly Rate	
BT: Line #4 Premise Equipment Lease Fee ⁽²⁾	\$0.60
Calc: BT Line #4 Monthly Fee	\$24.58

Business Telephone Line #5:	
BT: Line #5 Feature Package	
BT: Line #5 Additional Services: Block International	\$0.00
BT: Line#5 Ancillary Services Comm: _____	
BT: Line #5 Term Monthly Rate	\$18.99
BT: Line #5 MCA Call Plan Monthly Rate	
BT: Line #5 Premise Equipment Lease Fee ⁽²⁾	\$0.60
Calc: BT: Line #5 Monthly Fee	\$19.59

Business Telephone Line #6:	
BT: Line #6 Feature Package	
BT: Line #6 Additional Services: _____	
BT: Line#6 Ancillary Services Comm: _____	
BT: Line #6 Term Monthly Rate	
BT: Line #6 MCA Call Plan Monthly Rate	
BT: Line #6 Premise Equipment Lease Fee ⁽²⁾	
Calc: BT: Line #6 Monthly Fee	\$0.00

Business Telephone Line #7:	
BT: Line #7 Feature Package	
BT: Line #7 Additional Services: _____	
BT: Line#7 Ancillary Services Comm: _____	
BT: Line #7 Term Monthly Rate	
BT: Line #7 MCA Call Plan Monthly Rate	
BT: Line #7 Premise Equipment Lease Fee ⁽²⁾	
Calc: BT: Line #7 Monthly Fee	\$0.00

Business Telephone Line #8:	
BT: Line #8 Feature Package	
BT: Line #8 Additional Services: _____	
BT: Line#8 Ancillary Services Comm: _____	
BT: Line #8 Term Monthly Rate	
BT: Line #8 MCA Call Plan Monthly Rate	
BT: Line #8 Premise Equipment Lease Fee ⁽²⁾	
Calc: BT: Line #8 Monthly Fee	\$0.00

TOTAL MONTHLY SERVICE FEES	\$158.90
-----------------------------------	-----------------

- (1) If Business Unlimited LD is selected, then the total monthly fee at right equals the Business Unlimited LD per line rate multiplied by the total number of BT lines ordered with Business Unlimited LD included. (Example: Customer has ordered a total of 6 BT lines but has selected only 3 BT lines to include Business Unlimited LD. The total monthly fee shown in the far right hand column will be equal to 3 multiplied by the Business Unlimited LD monthly fee rate.)
- (2) This fee is charged on a per-line basis.

(For Charter internal purposes only - Campaign Source (if applicable): _____)

ONE-TIME CHARGES:	
Additional Outlets to Install: _____	_____
Wall Fishes: _____	_____
Other Services Provided: _____	_____
One-Time Construction Fee: _____	_____
One-Time Standard Installation Fee: _____	_____
TOTAL ONE-TIME CHARGES \$0.00	

3. **SERVICE PERIOD.** For those Services provided hereunder which have an initial Service Period identified above, upon expiration of the initial Service Period, this Service Order shall automatically renew for successive month-to-month terms and Charter may apply its then-current applicable business rates, unless either party terminates this Service Order by giving thirty (30) days prior written notice to the other party before the expiration of the current Service Period.
4. **SINGLE SERVICE PAYMENT LIMITATION.** If Customer has not signed a valid Service Order for any other Charter Services (those Services not otherwise ordered under a Business Telephone Order) or a Service Order for other Charter Services is terminated for any reason, or Customer does not otherwise maintain a subscription to such other Charter Services, Customer must (i) sign up for Charter's automatic payment option before Services will be provided under this Business Telephone Order and (ii) maintain a valid account for the automatic payment option for not less than six (6) months from the date the Business Telephone Service is installed. Should a valid account not be maintained for the automatic payment option during such six (6) month period, Customer's Business Telephone Service may be subject to disconnection.
5. **911.** One of the most important elements of Enhanced Universal Emergency Number Service E911 is automatic location information (ALI). ALI informs the Public Safety Answering Point (PSAP) of the 911 caller's name and address. In cases where the 911 caller is unable to provide this information, for whatever reason, ALI furnishes this information instantaneously, thereby facilitating the PSAP to respond appropriately. As currently offered, however, the location provided by regular ALI will be the same for all lines on the same account.
- Your Charter installed telephone equipment must not be moved without first contacting Charter. If it is relocated, in the event you dial 911, your location information will not be transmitted properly and you will be required to supply the emergency operator with the address of the emergency. The Charter installed equipment also has battery backup, intended to supply four (4) hours of standby time and three (3) hours of user time in case of a power outage. **In the event the battery life is exhausted and your power is out you will not be able to use your service including 911.**
- Charter Business™ Telephone Service does not support multiple address locations. The only address sent to the 911 operator for all telephone numbers is the service address listed on the account. You agree to advise all individuals who may place calls using your Charter service from a location which cannot be seen or identified at the address on the account of this limitation.
- You will be responsible for directing any emergency personnel, related to a 911 call, to the correct building, room, location, or person in need of emergency assistance.**
6. **THIRD PARTY VERIFICATION/LETTER OF AUTHORIZATION.** FCC Regulations require telephone companies and long distance service providers to verify a subscriber's selection of a provider of telephone exchange service or telephone toll service. Customer may elect to identify above up to three employees in their company to be authorized to verify your selection of Charter Telephone Services via Charter's toll-free third party verification ("TPV") or Letter of Authorization ("LOA") process where applicable. If this verification is not completed, this contract will not be valid.
7. **CUSTOMER SUPPLIED EQUIPMENT.** Charter is not responsible for the installation, maintenance, compatibility or performance of any Customer-supplied hardware, firmware or software with the Services.
8. **NO UNTRUE STATEMENTS.** Customer further represents and warrants to Charter that neither this Service Order, nor any other information, including without limitation, any schedules or drawings furnished to Charter contains any untrue or incorrect statement of material fact or omits or fails to state a material fact.
9. **INTERFERENCE.** In the event during the initial or any renewal Service Period, (i) proper operation of Charter's Equipment and/or unhindered provision of the Services is no longer possible as a result of interference or obstruction caused by the acts or omissions of Customer, a third party or any Force Majeure Event, or (ii) such interference/obstruction or the cause thereof will have negative consequences to Charter's personnel or Network and/or cause technical difficulties to Charter or its customers, as Charter may determine in its sole discretion, Charter may terminate the affected Service Order(s) without liability upon written notice to Customer.

10. ENTIRE AGREEMENT. The terms and conditions of the applicable Tariff(s)/Service, Price and Terms Guide will remain in full force and effect during the Service Period and any renewals thereto. In the event of any conflict between the provisions of this Service Order and the provisions of the applicable Tariff(s)/Service, Price and Terms Guide, the provisions of the Tariff(s)/Service, Price and Terms Guide shall prevail. All terms not otherwise defined herein will have the same meaning ascribed to them in the applicable Tariff(s)/Service, Price and Terms Guide. This Service Order supersedes and replaces any and all other Service Orders to the extent such other Service Order(s) conflict with this Service Order, either oral or written, regarding the specific Service Locations. This Service Order may not be amended except by a written agreement signed by both parties. The person signing on behalf of the Customer represents that he/she has full authority to bind Customer to the terms and conditions of this Service Order.

11. FACSIMILE. A facsimile of a duly executed Service Order signed by Customer's duly authorized representative shall be considered evidence of a valid order and Charter may rely on such facsimile copy of the Service Order as if it were the original.

NOW THEREFORE, Customer accepts and executes this Service Order by its duly authorized representative, and Customer understands that such signature on Customer's behalf on this unilateral contract shall be bind Customer and Charter to the terms hereof and that signature by an authorized representative of Charter is not necessary to effect the agreement of the parties hereto provided that this Service Order has been completely filled out by Charter prior to presentation to Customer.

By: CENTRALIA POLICE DEPT

Printed Name: _____

Signature: _____

Title: _____

Date: _____

Charter Commercial Subscriber Privacy Policy

TV Internet Phone

Charter Commercial Subscriber Privacy Policy:

Charter takes the protection of our subscribers' ("You," "Your" or "Customer(s)") privacy seriously. The following privacy policy ("Policy") applies to those Charter commercial Customers who subscribe to Charter's commercial video programming, high-speed internet and/or telephone service (individually and collectively the "Service") and describes the Customer Information that Charter collects and retains, how Charter uses and protects it, the limited cases where Charter may disclose some or all of that information, and Your rights under the Cable Communications Policy Act of 1984 ("Cable Act"). Depending upon the Charter Service to which You subscribe, parts of this Policy may not be applicable to You. Charter values Your privacy and considers all personally identifiable information contained in our business records to be confidential. Please review this Policy and, if You are a Charter telephone service subscriber, the attached Customer Proprietary Network Information ("CPNI") Policy (the "CPNI Policy"), in conjunction with Your service agreement, terms of service and acceptable use policy ("Your Service Agreement"). Charter will provide You copies of this Policy annually and the CPNI Policy at least once every two years, whether or not we have revised the policies. We may modify this Policy at any time. The most current version of this Policy can be found on www.charter.com. If you find the changes unacceptable and if those changes materially and adversely impact Your use of the Service, you may have the right to cancel Your Service under Your Service Agreement. If you continue to use the Service following the posting of a revised Policy, we will consider that to be your acceptance of and consent to the Policy as revised.

What type of information does Charter collect?

Charter collects both personally identifiable information and non-personal information about You when You subscribe to our Service. Charter uses its system to collect personally identifiable information about You: (a) when it is necessary to provide our services to You; (b) to prevent unauthorized reception of our services; and (c) as otherwise provided in this Policy. Charter will not use the system to collect Your personally identifiable information for other purposes without Your prior written or electronic consent. Charter also collects personally identifiable and non-personal information about You when You voluntarily provide information to Charter, as may be required under applicable law, and from third parties, as described in this Policy.

Personally identifiable information is any information that identifies or can potentially be used to identify, contact, or locate You. This includes information that is used in a way that is personally identifiable, including linking it with identifiable information from other sources, or from which other personally identifiable information can easily be derived, including, but not limited to, name, address, phone or fax number, email address, spouses or other relatives' names, drivers license or state identification number, financial profiles, tax identification number, bank account information, and credit card information. Personally identifiable information does not include information that is collected anonymously (i.e., without identification of the individual or business) or demographic information not connected to an identified individual or business.

Non-personal information, which may or may not be aggregated information about our Customers and may include information from third parties, does not identify individual Customers. Charter may combine third party data with our business records as necessary to better serve our Customers. Examples of non-personal information include IP addresses, MAC addresses or other equipment identifiers, among other data. Our systems may automatically collect certain non-personal information when You use an interactive or transactional service. This information is generally required to provide the service and is used to carry out requests a Customer makes through a remote control or set-top box.

We may also collect and maintain information about Your account, such as billing, payment and deposit history; maintenance and complaint information; correspondence with or from You; information about the service options that You have chosen; information on the equipment You have, including specific equipment identifiers; and information about Your use of our services, including the type, technical arrangement, quantity, destination and amount of use of certain of those services, and related billing for those services.

Charter also collects customer-provided customization settings and preferences. By using our service, You consent to our collection of this information and other information communicated to Charter such as correspondence, responses to surveys or emails, information provided in chat sessions with us, registration information, or participation in promotions or contests.

If You subscribe to our video service, then in certain of our systems, our set-top boxes automatically collect information that may be used to determine which programs are most popular, how many set-top boxes are tuned to watch a program to its conclusion and whether commercials are being watched, as well as other audience-measurement focused information. Our processes are designed to track

this information and audience statistics on an anonymous basis. Information such as channel tuning, the time the channel is changed, and when the set-top box is "on" or "off" is collected at a secure database in an anonymous format. Charter, or our contractors or agents, may from time to time share the anonymous information with our advertisers, content providers, or other third parties with whom we have a relationship. We will not provide our advertisers, content providers, or these other third parties with personally identifiable information about You unless we have received Your consent first, except as required by law. (See "Who sees the information collected by Charter?")

Why does Charter collect personally identifiable information?

Charter collects and uses personally identifiable information to:

- properly deliver our Services to You;
- provide You with accurate and high quality customer service;
- perform billing, invoicing and collections;
- provide updates, upgrades, repairs or replacements for any of our service-related devices or software used in providing or receiving services;
- protect the security of the system, prevent fraud, detect unauthorized reception, use, and abuse of Charter's Services or violations of our policies or terms of service;
- keep You informed of new or available products and services;
- better understand how the Service is being used and to improve the Service;
- manage and configure our device(s), system(s) and network(s);
- maintain our accounting, tax and other records; and
- comply with applicable federal and state laws and regulations, as well as for the general administration of our business.

If You use an interactive or transactional service, for example, responding to a survey or ordering a pay-per-view event, the system will collect certain additional personally identifiable information, such as account and billing information or Customer-provided locale and service preferences, to properly bill You for the services purchased and to provide You with a more personalized experience. In addition, certain information such as Your connections to our system is automatically collected to, for example, make it possible for Your digital boxes to receive and process the signals for the services You order.

Charter may also collect personally identifiable information from third parties to enhance our customer database for use in marketing and other activities. Charter also collects personally identifiable information from third parties to verify information You have provided us and collects personally identifiable information from credit reporting agencies to, for example, determine Your creditworthiness, credit score, and credit usage. Charter also may maintain research records containing information obtained through voluntary subscriber interviews or surveys.

If You subscribe to our high-speed internet service, Charter transmits personally identifiable and non-personal identifiable information about You over the Service when You send and receive e-mail and instant messages, transfer and share files, make files accessible, visit websites, or otherwise use the Service and its features. Our transmission of this information is necessary to allow You to use the Service as You have chosen and to render the Service to You.

Who sees the information collected by Charter?

Charter will only disclose personally identifiable information to others if: (a) Customer provides written or electronic consent in advance, or (b) it is permitted or required under federal or applicable state law. Specifically, federal law allows Charter to disclose personally identifiable information to third parties:

- when it is necessary to provide Charter's services or to carry out Charter's business activities;
- as required by law or legal process; or
- for mailing list or other purposes, subject to Your ability to limit this last type of disclosure.

To provide services and carry out our business activities, certain authorized people have access to Your information, including our employees, entities affiliated through common ownership or control with Charter and third parties that provide and/or include: billing and collection services; installation, repair and customer service subcontractors or agents; program guide distributors; software vendors; program and other service suppliers for audit purposes; marketers of Charter's products and services; third party auditors; our attorneys and accountants; and/or strategic partners offering or providing products or services jointly or on behalf of Charter. The frequency of disclosures varies according to business needs, and may involve access on a regular basis. Charter restricts third parties' use of Your information to the

purposes for which it is disclosed and prohibits third parties from further disclosure or use of Your personally identifiable information obtained from us, whether for that third party's own marketing purposes or otherwise.

Unless You object in advance, federal law also allows Charter to disclose through "mailing lists," personally identifiable information, such as Your name, address and the level of Your service subscription, to non-affiliated entities, including advertisers and marketing entities, for non-service related purposes, including product advertisement, direct marketing and research. Under no circumstances will Charter disclose to these advertising entities the extent of Your viewing habits or the transactions You make over the system. Charter, or our contractors or agents, may from time to time share non-personal and/or aggregate information such as the number of Service subscribers who match certain statistical profiles (for example, the number of subscribers in various parts of the country) with our advertisers, content providers, or other third parties with whom we have a relationship.

We may provide anonymous data to third parties who may combine it with other information to conduct more comprehensive audience analysis for us and for television advertisers. This data helps program networks and cable operators decide on which programs, channels, and advertising to carry. Charter may also use that information to distribute targeted advertising to You without having disclosed any of Your personally identifiable information to the advertisers. These advertisements may invite interactive or transactional follow-up from You. By using any of Charter's interactive services, You consent to our collection of this additional information. Unless You consent first or except as required by law, only anonymous information is disclosed to audience measurement services.

As part of its business activities, if Charter enters into a merger, acquisition, or sale of all or a portion of our assets, Charter may transfer Customers' personally identifiable and non-personal information as part of the transaction.

If You subscribe to our telephone service, Your name, address and/or telephone number may be transmitted via Caller ID, published and distributed in affiliated or unaffiliated telephone directories, and available through affiliated or unaffiliated directory assistance operators. We take reasonable precautions to ensure that non-published and non-listed numbers are not included in the telephone directories or directory assistance services, although we cannot guarantee that errors will never occur. Please note that Caller ID blocking may not prevent the display of Your name and/or telephone number when You dial certain business numbers, 911, 900 numbers or toll-free 800, 866, 877 or 888 numbers.

If allowed by and after complying with any federal law requirements, Charter may disclose personally identifiable information about Customer to representatives of government or to comply with valid legal process, except as provided below; disclosures shall not include records revealing Customer's selection of video programming. Disclosures to representatives of government may be made pursuant to an administrative subpoena, warrant, court order, or our reasonable discretion in cases of emergency or serious physical injury, or other permitted means. In these situations, Charter may be required to disclose personally identifiable information about a Customer without Customer's consent and without notice to the Customer. Law enforcement agencies may, by federal or state court order, and without notice to You, obtain the right to install a device that monitors Your Internet and e-mail use, including addresses of email sent and received and in some cases the content of those communications; and/or Your use of our telephone service, including listings of incoming and outgoing calls and in some cases the content of those calls. In some instances where there are valid legal requests for or orders for disclosure of Your information, we may notify You of the requests or orders and then it may be up to You to object or take specific action to prevent any disclosures pursuant to those requests or orders.

Where a governmental entity is seeking personally identifiable information of a Customer who subscribes to Charter's video services only or records revealing Customer's selection of video programming, the Cable Act requires a court order and that the video subscriber be afforded the opportunity to appear and contest in a court proceeding relevant to the court order any claims made in support of the court order. All such a proceeding, the Cable Act requires the governmental entity to offer clear and convincing evidence that the subject of the information is reasonably suspected of engaging in criminal activity and that the information sought would be material evidence in the prosecution of the case. Except in certain situations (such as with respect to those who owe, or are owed, welfare or child support) state welfare agencies may obtain the names, addresses, and certain other Customer information as it appears in Charter's subscriber records under the authority of an administrative subpoena.

We may also use or disclose personally identifiable information about You without Your consent (a) to protect our Customers, employees, or property, (b) in emergency situations, (c) to enforce our rights in court or elsewhere, or directly with You, for violations of service terms, conditions or policies and/or (d) in order to comply with the Digital Millennium Copyright Act or as otherwise required by law, for example, as part of a regulatory proceeding.

Note to California Customers Regarding Your Privacy Rights:

California law requires Charter provide to certain Customers, upon request, certain information regarding the sharing of personally identifiable information to third parties for their direct marketing purposes. As mentioned above, Charter does not share personally identifiable information with unaffiliated third parties for their own direct marketing purposes. However, Charter may share personally identifiable information with some same-branded affiliates for those affiliates' direct marketing purposes (and, if a Charter telephone subscriber, then subject to the restrictions in the attached CPNI Policy). If You make a request by phone or on-line, Charter will provide You with the number of its same-branded affiliates in California and a list of personal information that it may have shared with some or all such affiliates.

Can I prohibit or limit Charter's use and disclosure of my personally identifiable information?

If You do not want Your name, address, level of service or other personally identifiable information disclosed to third parties in a "mailing list" as explained above, please register this preference at <http://unsubscribe.charter.com> or by contacting us by telephone at 1-888-GET-CHARTER. Customers of our video service cannot opt-out of the collection of audience measurement data.

Also, if You do not want to receive marketing messages (e.g., phone calls, emails, and direct mail) from Charter, You may call 1-888-GET-CHARTER or visit <http://unsubscribe.charter.com> and make a request to have your privacy preferences updated. Please note that such request will not eliminate all telephone calls, emails or direct mail sent to You from Charter as Charter may still continue to send non-marketing account-related messages to You.

How long does Charter maintain personally identifiable information?

Charter will maintain personally identifiable information about You as long as You are a subscriber to Charter's Service and as long as necessary for the purpose for which it was collected. If You are no longer a subscriber to any Charter Service and the information is no longer necessary for the purpose for which it was collected, Charter will only keep personally identifiable information as long as necessary to comply with laws governing our business. These laws include, but are not limited to, tax and accounting requirements that require record retention. Charter will also maintain personally identifiable information to satisfy pending requests for access by a subscriber to his/her information or pursuant to a court order. Charter will destroy Customers' personally identifiable information when the information is no longer necessary for the purpose for which it was collected, when there are no longer pending requests for such information, and when it is no longer necessary to retain the information under applicable laws.

How does Charter protect customer information?

Charter takes the security of our Customers' personally identifiable information seriously. Charter takes such actions as are reasonably necessary to prevent unauthorized access by entities other than Charter to personally identifiable information. Charter uses security and/or encryption technology to secure certain sensitive personally identifiable information when it collects such information over the system. Charter restricts access to its customer database and secures the content by use of firewalls and other security methods. Charter limits access to databases containing Customers' personally identifiable information to those specifically authorized employees and agents of Charter and other parties identified in the "Who sees the information collected by Charter?" section above. However, we cannot guarantee that these practices will prevent every unauthorized attempt to access, use, or disclose personally identifiable information.

You need to help protect the privacy of Your own information. You and others who use Your equipment must not give identifying information to strangers or others whom You are not certain have a right or need to the information. You also must take precautions to protect the security of any personally identifiable information that You may transmit over any home networks, wireless routers, wireless fidelity (WIFI) networks or similar devices by using encryption and other techniques to prevent unauthorized persons from intercepting or receiving any of Your personally identifiable information. You are responsible for the security of Your information when using unencrypted, open access or otherwise unsecured networks in Your home. For more information on things you can do to help protect the privacy of Your own information, visit www.charter.com/security or www.OnGuardOnline.gov.

Can I see the information that Charter collects about me?

You have a right under the Cable Act to see Your personally identifiable information that Charter collects and maintains. The information Charter has about its Customers is maintained at the local offices where service is provided, in our systems, and at our corporate headquarters. If You would like to see Your information, please send a written request to Your local Charter office. To find the location of your local office please visit www.charter-business.com. Charter will be glad to make an appointment for You to come in to Your local office during regular business hours. If Your review

reveals an error in our records, Charter will correct it. You may also be able to access certain information about You or Your account by telephone or online at www.charter-business.com, depending upon the information You have provided.

Does Charter protect children's privacy?

Charter is concerned about children's privacy and does not knowingly collect personally identifiable information from anyone under the age of 13 over its Service unless otherwise expressly identified. At those specific parts of our Service, Charter will provide a special notice or other information describing the additional privacy protections that may apply. Charter urges children to always obtain a parent or legal guardian's permission before sending any information about themselves over the Internet and urges parents and legal guardians to be vigilant regarding children's Internet usage. Other services or web pages accessed through Charter's Service may have different policies on collection of information pertaining to children and You should consult their privacy policies and read their notices if You have any concerns about the collection or use of such information by those entities.

How does Charter use cookies and web beacons?

A cookie is a small file that stores information in Your browser on Your computer. Charter places cookies in Your browser that contain some of the information You provide when You register with us and when You set up a personalized service or customize Your settings and preferences on our websites. Charter does not store highly sensitive personal information such as Your password, e-mail address or credit card number in cookies. Cookies enable Charter to summarize overall usage patterns for analysis. In addition, Charter uses cookies to provide personalized services such as saving your astrological sign on Charter.net. Charter may also use cookies to provide a more useful online experience, such as allowing You to quickly enter a sweepstakes if You're already logged on.

A web beacon is an invisible graphic on a web page that is programmed to collect non-personally identifiable information about Your use of a given site. Like cookies, web beacons allow Charter and its technology providers to summarize overall usage patterns for our analysis and provide personalized services. Charter does not share or provide personally identifiable information we may collect, such as names, e-mail addresses and phone numbers with our advertisers without Your express permission. However, Charter may provide site usage information linked to your personally identifiable information to law enforcement or others in compliance with valid legal process or in other situations as stated in the "Who Sees the Information Collected by Charter?" paragraphs above.

You may opt-out of the cookies delivered by Charter on its websites by changing the setting on Your browser. Depending on Your privacy settings, please be aware that this may disable all cookies delivered to Your browser, not just the ones delivered by Charter.

Targeted Marketing

Charter wants to make its advertisements for its goods and services more relevant to You. Charter collects and uses non-personal information, such as information about Your visits to our websites and IP address, and personally identifiable information, such as information You provide Charter and from Your Charter account (see "What type of information does Charter collect?"), to identify and present such tailored advertisements for Charter's goods and services. In addition, Charter may partner with a third-party advertising company who may utilize cookies, web beacons, or other technology to deliver or facilitate the delivery of targeted advertisements about Charter's goods and services on third-party websites. Charter will not provide this partner with access to Your name, address, e-mail address, telephone number or other personally identifiable information. When these targeted online advertisements are based on Your personally identifiable information and displayed on third-party websites, You may opt-out by going to <http://unsubscribe.charter.com> and requesting to have Your privacy preferences updated. After doing so, we recommend that You also remove any unwanted cookies from Your browser. For more information on how to adjust these settings go to Charter.com > Support > Internet Help.

What can I do if I believe Charter has violated my rights?

You may enforce the limitations imposed on us by federal law with respect to the collection and disclosure of personally identifiable subscriber information about You, through a civil action under federal law, in addition to other rights and remedies that may be available to You under federal or other applicable laws.

What if I have any questions?

If You have any questions about our privacy protections and policies, please contact Your local customer service office. You can find the phone number for Your local customer service office on Your monthly bill statement or by visiting Charter's website at www.charter-business.com.

IMPORTANT NOTE:

This Policy does not apply to Your use of any Charter website. You should review the privacy policy applicable to each site, which is available under the "Your Privacy Rights" or "Privacy Policy" section of each Charter website. This Policy also does not apply to those residential customers who subscribe to Charter's residential video programming, high-speed Internet and/or telephone service. The Residential Subscriber Privacy Policy is available under the "Your Privacy Rights" section of www.charter.com.

Effective: May 4, 2010

Charter Commercial Customer Proprietary Network Information (CPNI) Policy

The following CPNI Policy is in addition to requirements set forth in Charter's Commercial Subscriber Privacy Policy and is subject to some permitted uses and disclosures of your name, address, and/or telephone number outlined in the Privacy Policy. The information that we have (1) relating to the quantity, technical configuration, type, destination, location, and amount of Your use of telephone service, and / or (2) contained on Your telephone bill concerning the telephone services that You receive is subject to additional privacy protections. That information, when matched to Your name, address, and telephone number is known as "Customer Proprietary Network Information," or CPNI for short. Examples of CPNI include information typically available from details on a customer's monthly telephone bill -- the type of line, technical characteristics, class of service, current telephone charges, long distance and local service billing records, directory assistance charges, usage data, and calling patterns. As a subscriber to our telephone services, You have the right, and Charter has a duty, under federal law to protect the confidentiality of CPNI. Charter offers many communications-related services, such as, for example, Charter Internet services. From time to time we would like to use the CPNI information we have on file to provide You with information about our communications-related products and services or special promotions. Our use of CPNI may also enhance our ability to offer products and services tailored to Your specific needs. We would like Your approval so that we, our agents, affiliates, joint venture partners, and independent contractors may use this CPNI to let You know about communications-related services other than those to which You currently subscribe that we believe may be of interest to You. You do have the right to restrict this use of CPNI.

IF WE DO NOT HEAR FROM YOU WITHIN 30 DAYS OF THIS NOTIFICATION, WE WILL ASSUME THAT YOU APPROVE OUR USE OF YOUR CPNI FOR THE PURPOSES OF PROVIDING YOU WITH INFORMATION ABOUT OTHER COMMUNICATIONS-RELATED SERVICES. YOU HAVE THE RIGHT TO DISAPPROVE OUR USE OF YOUR CPNI, AND MAY DENY OR WITHDRAW OUR RIGHT TO USE YOUR CPNI AT ANY TIME BY CALLING THE TELEPHONE NUMBER REFLECTED ON YOUR MONTHLY BILLING STATEMENT OR 1-888-GET-CHARTER. We will also honor any restrictions applied by state law, to the extent applicable. Charter also offers various other services that are not related to the communications services to which You subscribe. Under the CPNI rules, some of those services, such as Charter video services, are considered to be non-communications related services. Occasionally, You may be asked during a telephone call with one of our representatives for Your oral consent to Charter's use of Your CPNI for the purpose of providing You with an offer for products or services not related to the telephone services to which You subscribe. If You provide Your oral consent for Charter to do so, Charter may use Your CPNI for the duration of such telephone call in order to offer You additional services. Any action that You take to deny or restrict approval to use Your CPNI will not affect our provision to You, now or in the future, of any service to which You subscribe. You may disregard this notice if You previously contacted us in response to a CPNI Notification and denied use of Your CPNI for the purposes described above. Any denial of approval for use of Your CPNI outside of the service to which You already subscribe is valid until such time as Your telephone services are discontinued or You affirmatively revoke or limit such approval or denial. The CPNI Policy above may be required by law to apply to our Voice over Internet Protocol, or, IP voice services.

Effective: May 4, 2009



201411133889853

BUSINESS INTERNET ACCESS, VIDEO AND MUSIC SERVICE AGREEMENT

This Service Agreement ("Agreement") is made on November 13, 2014 ("Effective Date") by and between Charter Communications Entertainment I, LLC, ("Charter Business" or "Charter") with a corporate office at 12405 Powerscourt Drive, St. Louis, Missouri 63131 and CENTRALIA POLICE DEPT, ("Customer") with offices located at 114 S Rollins St, Centralia, MO 65240-1367.

Both parties desire to enter into this Agreement in order to set forth the general terms under which Charter is to provide Customer with Charter's services ("Service" or "Services") to Customer site(s), the scope and description to be specified per site below, which shall be incorporated in this Agreement upon execution. This Agreement will be effective after presentation by Charter to and signature by Customer.

SERVICE ORDER

Under the Business Internet, Video and Music Service Agreement

CUSTOMER INFORMATION:

Account Name: CENTRALIA POLICE DEPT

Invoicing Address: _____

Invoicing Special Instructions: _____

1. SITE-SPECIFIC INFORMATION:

New Renew Change: Order Type: New Customer

Service Location (Address): 114 S Rollins St, Centralia, MO 65240-1367

Service Location Name (for purposes of identification): _____

Service Location Special Instructions: _____

Non-Hospitality or Non-Video

Customer Contact Information. To facilitate communication the following information is provided as a convenience and may be updated at any time without affecting the enforceability of the terms and conditions herein:

	Billing Contact	Site Contact	Technical Contact
Name			
Phone			
Fax			
Cell			
Email Address			

MONTHLY SERVICE FEES:	
Video Services:	
Video Service: Private View Cable Television - Basic; Private View Cable Television - Expanded; CPE - Digital Receiver (Additional); CPE - Digital Receiver (Primary)	\$33.00
Premium Video Channels: _____	
Total Number of SD Video Boxes: _____	
Total Number of HD Video Boxes: _____	\$11.98
Total Number of DVR Video Boxes: _____	
Data Services:	
<i>Charter Business Bundle: Internet Plus, Video, and Telephone *</i>	
<u>Base Service</u> Network Miles: MEF Service Types (if applicable): _____	\$55.00
Speed: _____ BI: Essentials60 (60M Down / 4M Up); (Down/Up)	
CPE: _____	
<u>IP Options</u>	
Static IP Package: _____ BI: IP, Static /29 (5 IP pack)	\$25.00
Static IP Addresses: _____	

** If Customer has selected the Charter Business Special Offers, the Section 3(i) of the Commercial Terms of Service (for Charter Business Bundle) shall apply.*

ONE-TIME CHARGES:
ONE-TIME CHARGES \$0.00

2. TOTAL FEES.

Total Monthly Service Fees of \$124.98 are due upon receipt of the monthly invoice.

3. SERVICE PERIOD. The initial Service Period of this Service Order shall begin on the date installation is completed and shall Continue for a period of 1 month. Upon expiration of the initial term, this Service Order shall automatically renew for successive

one-month terms and Charter may then apply Charter's then-current Monthly Service Fees unless either party terminates this Service Order by giving thirty (30) days prior written notice to the other party before the expiration of the current term. Video Services are subject to rate increases during the term of the contract as described in Video, Music and Content Services.

- 4. **CONFIDENTIALITY.** Customer hereby agrees to keep confidential and not to disclose directly or indirectly to any third party, the terms of this Service Order or any other related Service Orders, except as may be required by law. If any unauthorized disclosure is made by Customer and/or its agent or representative, Charter shall be entitled to, among other damages arising from such unauthorized disclosure, injunctive relief and a penalty payment in the amount of the total One-Time Charges associated with this Service Order, and Charter shall have the option of terminating this Service Order, other related Service Orders and/or the Service Agreement.
- 5. **FACSIMILE.** A copy sent via fax machine or scanned and e-mailed of a duly executed Agreement and Service Order signed by both authorized parties shall be considered evidence of a valid order, and Charter may rely on such copy of the Agreement and Service Order as if it were the original.

NOW THEREFORE, Charter and Customer agree to the terms and conditions of this Agreement, including the Commercial Terms of Service which are posted to the Charter website, www.charter-business.com, which Customer acknowledges and agrees that Customer has read. Customer's continuous use of the Service(s) after the implementation of any change(s) to the Commercial Terms of Service, which may change from time to time, shall reflect Customer's agreement thereto. Customer shall have the right to terminate this Service Order in the event Customer objects to any material change to the Commercial Terms of Service that adversely affects Customer's rights under this Agreement by providing Charter with written notice within sixty (60) days of such change and provided that Customer pays any unpaid or previously by waived one-time charges. **Customer Initials:** _____.

Customer accepts and executes this Agreement by its duly authorized representative, and Customer understands that such signature on Customer's behalf on this unilateral contract shall bind Customer and Charter to the terms hereof and that signature by an authorized representative of Charter is not necessary to effect the agreement of the parties hereto provided that this Agreement has been completely filled out by Charter prior to presentation to Customer.

CENTRALIA POLICE DEPT

Signature: _____
Printed Name: _____
Title: _____
Date: _____

Charter Business Account Executive:

Name: Chris Becker

Telephone: (636) 387-6379

Fax: 866.915.5219 or 866.915.5220



201410273853654

Charter Business® Customer Permission for Release of Customer Proprietary Information

Customer proprietary network information (“CPNI”) is information that is specific to a customer’s account including the quantity, technical configuration, type, destination, location, and amount of use of services and billing information that identifies call information. A communications provider may not obtain or use CPNI without permission from the customer. Customers have the right to protect their CPNI and all providers have a duty under federal law to protect the confidentiality of customer CPNI.

As the owner of CPNI the customer has the right to restrict the use and disclosure of and access to their CPNI. Denial of permission to obtain CPNI will not affect the provision of services to which you currently subscribe. However, Charter may not be able to accurately assess your service needs or advise you on your most appropriate option for services without such information. Additionally, the inability to obtain CPNI may delay Charter’s provisioning and installation of services. Providing permission to Charter to obtain CPNI from your communications provider will allow Charter to offer services and products that are well suited to your needs.

This letter of authorization provides your communications provider with written permission to provide your communications services account records to Charter Business®. By signing this letter you authorize Charter to request and your communications provider to release the CPNI from your account to be used by Charter in the establishment and provision of your communications services. This authorization will be in effect until you provide Charter with written notification that you wish to withdraw this permission for any or all of those services. Permission for access to your CPNI may be withdrawn by you at any time.

Customer Information	
Business Name	CENTRALIA POLICE DEPT
Business Address	114 S Rollins St Centralia, MO 65240-1367
Telephone Number(s) covered under this Authorization	573-682-2132 573-682-2131 573-682-5182 573-682-5059 573-682-5571

Company Authorized Agent (Please print) First: _____ **Last:** _____
Signature: _____ **Date:** _____



201410273853654

Letter of Authorization for Change in Local Exchange Service Provider

This Letter of Authorization authorizes Charter Advanced Services (MO), LLC to change your local telephone service to Charter. Please read this Letter carefully, complete all blanks and sign and date where indicated in order to allow Charter to become your local telephone service provider.

Company Name: CENTRALIA POLICE DEPT
 Address: 114 S Rollins St City: Centralia State: MO Zip: 65240-1367
 Business Telephone Numbers (including area code):

(573) 682 - 2132	(573) 682 - 2131	(573) 682 - 5182
(573) 682 - 5059	(573) 682 - 5571	

Is space required for additional telephone numbers? Yes¹ No Total number of pages 1

By my signature below, I state that I am an authorized agent of the telephone number(s) listed above and that as an authorized agent completing this form; I am on behalf of this company choosing Charter Fiberlink (appropriate state entity) as my local telephone service provider. Please change my local telephone service from my current provider _____ to Charter.

I designate Charter as my pre-subscribed carrier for the above telephone numbers. (Please check all that apply.)

- Intrastate (also known as local toll)
- Interstate Long Distance
- International Long Distance
- Inbound 800 - Toll Free (New Resp Org ID KSW01)

My signature on this Letter of Authorization designates Charter Fiberlink to act as my agent for purposes of a preferred carrier change and authorizes Charter Fiberlink to switch my current local telephone service provider as designated above to Charter Fiberlink. My signature authorizes Charter Fiberlink to notify my current local telephone service provider of my request for Charter Fiberlink to become my local telephone service provider should such notification be necessary. My signature also authorizes Charter to pre-subscribe me to the Intrastate (local toll), Interstate (long distance), International and Inbound 800 services as I have designated above. I understand that my current service providers may charge me a fee or fees to switch my local, Intrastate (local toll), Interstate (long distance), International and/or Inbound 800 service(s) and that I may contact any such provider to inquire as to what fees might apply. I understand that I may choose only one Intrastate (local toll) one Interstate (long distance) carrier and one International carrier. I also understand that I have selected a new Responsible Organization with the Identification Number of KSW01 (L3) for my Inbound 800 (toll free telephone number(s) as designated) when subscribing to that service. By signing this Letter of Authorization, I confirm that I am at least 18 years of age and that I am an authorized agent for the telephone numbers listed above. For Vermont Customers ONLY: For disputes, contact: Vermont Department of Public Services Consumer Affairs and Public Information Division (CAPI) 112 State Street Montpelier VT 05620-2601 Toll Free: 800-622-4496.

Company Authorized Agent (Please print) First: _____ Last: _____

Signature: _____ Date: _____

Attachment to Letter of Authorization for Change in Local Exchange Service Provider

¹Please use the appropriate attachment for additional numbers as necessary. The Company Authorized Agent must sign each page.

From: Matt Harline, City Administrator

To: Mayor and Board of Alderman

CC: Designed Innovations LLC

Date: November 17, 2014

Re: Recommendations from the Planning and Zoning Commission Meeting of Thursday, November 13, 2014 at 7:00 pm



The Planning and Zoning Commission reviewed the Final Plat of Cobblestone Lake Estates Plat 3. The Commission felt that Plat 3 largely followed the design of the Preliminary Plat of the entire Cobblestone Lake Estates development submitted in 2008. After lengthy discussion the Commission recommended approval of the plat with the following six minor amendments:

1. The final version of Plat 3 shall specifically note that Lot 48 is common area that is described as the "Lake Easement" in Paragraph 45 on Page 17 of the Declaration of Covenants recorded on July 6, 2009, in Book 3517, Page 63 of the Records of Boone County, Missouri and shall remain in the ownership of the Cobblestone Lake Estates Homeowner's Association.
2. The Covenants of the Association under Paragraph 43 shall be edited to reflect that Lot 48 was platted in November of 2014 to make certain that there is no confusion about the identity of the 'Common Area Lot' described in the Definitions in article/section 1. **(no longer applicable)**
3. The final version of Plat 3 shall reflect that the Chairman of the Planning and Zoning Commission for the City of Centralia, Missouri at the time of approval is Lee Allen Smith and the City Clerk is Heather Russell.
4. The final version of Plat 3 shall show the drainage easement between Lots 37 and 38 as a 20' (twenty foot) easement instead of the 16' shown on the version submitted.
5. The final version of Plat 3 shall show a 10' (ten foot) utility easement along the northern edge of Lot 29. An additional 10' (ten foot) wide utility easement from the adjoining property to the north shall be provided as well to allow for a standard 20' utility easement.
6. A temporary turnaround bulb shall be constructed on the adjoining property to the north of the subdivision property at the northern terminus of Lockport Drive to the same specifications as the previous turnaround used in Plat 2. The owner of the

property to the north in also involved in the group that owns the property under review in this plat so we do not think this an overly burdensome.

In addition to these items noted during the meeting, The City Attorney and City Administrator noted these minor edits that should be made:

- The Plat document refers in several places to Plat Book 43 Page 18, but it is actually Plat Book 43 Page 19. This needs to be fixed in each place including in the legal description or Certification.
- The directions on the map (picture) part of the Plat starting at the northwest corner of lot 27 and heading north incorrectly labels that line S and E when N and W are the correct directions. These should be fixed on the map/picture.
- In the legal description or Certification there appears to be one place where a direction may need to be fixed as well.
- The Cobblestone Lake Estates Neighborhood Association that is described in Paragraph 39 of the Covenants recorded in 2009 was required to be formed and incorporated in the State of Missouri by December 31, 2012 in Paragraph 47 of the Covenants. During a search of the Secretary of State's web site the City could not find proof that this Association has been incorporated. Proof of this incorporation needs to be provided to the City.