

AGENDA  
CITY OF CENTRALIA, MISSOURI  
Board of Aldermen  
Regular Meeting  
Monday, March 18, 2013  
7:00 P.M.  
City Hall Council Chambers

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CONSENT AGENDA (Approved as a group unless separated by request of one or more Aldermen)
  - A. Minutes of Prior Meetings
  - B. Minutes of Public Works and Public Utilities Committee Meeting
  - C. Minutes of General Government Committee Meeting
  - D. Reports
    - 1. Treasurer's & Collector's Reports
    - 2. Activity Reports
- IV. ACCOUNTS PAYABLE OVER \$1,250
- V. COMMENTS FROM CITIZENS
- VI. ECONOMIC DEVELOPMENT REPORT BY CHAMBER OF COMMERCE REPRESENTATIVE
- VII. PUBLIC HEARINGS -
  - 1. Amendments to Fiscal year 2012-13 Budget
  - 2. Fiscal Year 2013-14 Budget
- VIII. ACTION AGENDA
  - A. Finance -
    - 1. Adopting Amended Fiscal Year 2012-13 City budget-Resolution  
Bill No. \_\_\_\_\_ Resolution No. \_\_\_\_\_
    - 2. Adopting Fiscal Year 2013-14 City budget-Resolution  
Bill No. \_\_\_\_\_ Resolution No. \_\_\_\_\_
  - B. Permits and Licenses-None Scheduled
  - C. Legal -
    - 1. Authorizing Compensation for A Certain City Employee-Ordinance  
Bill No. \_\_\_\_\_ Ordinance No. \_\_\_\_\_
  - D. Purchasing -
    - 1. Authorizing Contract with Centralia Area Chamber of Commerce for Economic Development Services-Ordinance  
Bill No. \_\_\_\_\_ Ordinance No. \_\_\_\_\_
    - 2. Authorizing Contract with CREDI for Economic Development Services-Ordinance  
Bill No. \_\_\_\_\_ Ordinance No. \_\_\_\_\_
- IX. OLD BUSINESS
- X. NEW BUSINESS
  - A. Mayor
    - 1. Appointments
  - B. Aldermen
  - C. City Administrator
  - D. City Attorney
  - E. City Clerk
- XI. AS MAY ARISE
- XII. RECESS

Mayor Grenke called the regular meeting to order at 7:00 p.m.

Roll Call: Aldermen Don Bormann, David Wilkins, Landon Magley, Farris Sanders and Catherine Simmons answered roll call.

Absent: Alderman Jon Angell

Also present were City Administrator Lynn P. Behrns, City Attorney Merritt Beck, Police Chief Larry Dudgeon, James Smith with the Centralia Fireside Guard, Regina Guevara with the Laborer's Local 773, Paul Pendergrast with Laborer's Local 773, Barry Stevens, James Lee, Centralia Police Sergeant Robert Bias, Boone Sheriff Dewayne Carey and Boone County Presiding Commissioner Dan Atwill

**Pledge of Allegiance:**

Mayor Grenke led everyone in the pledge of allegiance.

**CONSENT AGENDA:**

Mayor Grenke asked for approval of the Consent Agenda in its entirety or any items to be pulled for comment or correction.

**CONSENT AGENDA:**

- A. Minutes of Prior Meeting
- B. Minutes of Public Works and Public Utilities Committee Meeting
- C. Minutes of General Government Committee Meeting
- D. Minutes of Technical Advisory Committee Meeting  
Reports
  - 1. Treasurer's & Collector's Reports
  - 2. Activity Reports
  - 3.

Motion was made by Alderman Bormann to accept the consent agenda in its entirety. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

**Accounts Payable over \$1250** was presented in the amount of \$391,387.90 as follows:

**ACCOUNTS PAYABLE OVER \$1250  
FEBRUARY 19, 2013**

Ameren (Heating)	\$ 4,473.10
Ameren (Transmission charges)	\$ 15,272.19
Ameren Energy Marketing (Wholesale Electric)	\$ 137,136.84
Butler Supply (Elec Dept Supplies)	\$ 1,340.81
Central MO Humane Society (47 cats-28 dogs & vaccine)	\$ 1,550.00
CenturyLink (Jan Statement)	\$ 1,264.25
City of Columbia (Jan 2013 Landfill charges)	\$ 7,680.18
D & D Tire (Jan Statement)	\$ 1,772.75
Ed Roehr (Ballistic Vest Dudgeon/Stone/Bias)	\$ 1,725.00
Fletcher/Reinhardt (Electric Supplies)	\$ 1,372.64
G & G Construction (Fire Station Floor)	\$ 2,725.00
ITP (Unit # 13 Parts & Repairs)	\$ 7,353.04
KTM Auto & Farm Supply (January Statement)	\$ 1,354.47

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LACrosse Lumber (Jan statement)	\$	1,451.92
Meyers Truck Service (Units # 76 & 77 Parts Repairs)	\$	2,568.23
MFA Oil (Fuel)	\$	7,876.68
MJMEUC (Prairie State)	\$	43,163.85
Pitney Bowes (Postage)	\$	2,500.00
S & D Auto (January Statement)	\$	2,004.12
Viking-Cives Midwest Inc (Spreader Parts)	\$	2,667.93
Water & Sewer (water Dept Supplies)	\$	1,675.00
<b>TOTAL</b>	<b>\$</b>	<b>248,928.00</b>
<b>ADDED TODAY</b>		
Arkansas Electric (240/120 PH PAD (10) )	\$	11,600.00
Blue Valley Public Safety, Inc (Upgrade City Siren System)	\$	10,201.52
Independent Salt Co (HWY Salt)	\$	1,486.72
Library Go Bond	\$	29,340.00
Luebbert Engineering (3rd Progress Payment /Switzler St Project)	\$	11,550.00
MAMU	\$	12,359.09
MISO	\$	3,100.57
MRSWCIT (Work Comp Insurance)	\$	62,822.00
<b>TOTAL</b>	<b>\$</b>	<b>142,459.90</b>
<b>GRAND TOTAL</b>	<b>\$</b>	<b>391,387.90</b>

Alderman Bormann made the motion to approve the Accounts Payable over \$1250 in the amount of \$391,387.90. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

**COMMENTS FROM CITIZENS:**

The Comments from Citizens portion of the meeting was opened at 7:02 p.m. by Mayor Grenke.

Hearing no comments, the Comments from Citizens portion of the meeting was closed at 7:02 p.m. by Mayor Grenke.

**PRESENTATION BY BOONE COUNTY COMMISSION ON PROPOSED 911 SALES TAX**

Boone County Presiding Commissioner Dan Atwill provided a document outlining Proposition #1 that will be on the April 2, 2013 ballot which calls for 3/8 cent sales tax increase to support an expansion and upgrade to the County's existing 911 emergency response system. Atwill gave some background on the project, which he said had started several years ago based on a study done in the 1990's showing that emergency management and 911 programs in the county were deficient. The current hardware and software being used are out of date and the facility is not adequate to serve the needs of the county. Atwill noted that the process for 911 calls in Centralia is that all 911 calls are routed through Joint Communications and then passed on to Centralia Police Department dispatchers. Mayor Grenke questioned if there would be a sunset on the tax. Atwill responded that there is no sunset because there will be employees, and other issues including replacement of technology. If there was the event in which there was more tax collected than needed it could be submitted on the ballot for a reduction. There is a need for an emergency management director, but right now the position is being filled by Scott Olsen, Boone County Fire Protection District Chief. James Smith asked if there was originally some sort of federal revenue stream to take care of this. Atwill said that Springfield, Missouri had received several million dollars in federal grants, and Boone County would also be applying for federal grant money to assist with this once an ordinance is passed.

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Sheriff Carey noted that Springfield, Missouri, is the backup state EOC to be used if there were to be a big event that occurs anywhere but Springfield. He also explained that there is technology that will be developing in the future, and the tax would help fund the cost to continue to upgrade as needed. He said that there is some equipment currently being used that is so obsolete that it is very difficult to find replacement parts. Carey explained the process for receiving and disseminating calls through Joint Communications, and that the building designated for the EOC is doubling as a daycare facility. The tax would help the County build a new facility and properly equip and staff the call center.

Attorney Beck noted that Carey had spoken to Kiwanis and asked him to explain why the tax would be 3/8 cents. Carey said that they had initially looked at 1/4 cent, but realized that would not be sufficient for what needs to be done. He noted that they would be employing a lot more people than just the 20 people in the operations room, and also had to look at a replacement schedule for the equipment. Ongoing cost would be about \$6 million, and he said that there is no pad on the 3/8 cents.

Beck questioned why the new facility would be built behind the jail. Carey answered that the County owns the property, and there is a large open area that the building would be perfect because the majority of the building could be built below the ground. He noted that there is a lot of cost to build the building above ground and to have F-5 rated walls, but a lot of the building would be underground and would save a lot of money.

Chief Dudgeon asked when they would try to start moving ground if tax passes. Carey was not completely sure how quickly they would start because the County would have to go out for bid on the project. He did say that while the building is being built there are enough consoles to get people working in the current facility right after a training period.

Atwill touched on how the project will be structured and governed. He noted that the Emergency Management will be a department of the County, and they plan to hire a director of 911 and emergency management. There would also be a committee formed of user group and the community, and noted that the method they are approaching will provide a lot more input from out-laying areas in the County.

Alderman Simmons asked what citizens could do to promote the proposition. Carey said that they will have door-to-door crews, but word of mouth is the best option. They can also provide people with more fact sheets to hand out, and are planning on having more speaking arrangements to get the word out..

Grenke questioned if the \*55 with the Highway Patrol tied into the 911 system for the county. Carey said that it is not part of this system.

Grenke asked if this change would affect the Centralia dispatch center, and Carey replied that it would not affect their current operations, but the County would be happy to help with anything the City of Centralia needed as far as dispatch goes.

Chief Dudgeon pointed out that the Sheriff's office has the ultimate responsibility to make sure warrants are entered correctly, and asked if Carey saw that job moving from the Sheriff's office to Joint Communications. Carey said that he did not, and that they want those people who are mules certified to enter their own warrants. The main objective for Joint Communications is to take calls and dispatch those calls.

Alderman Sanders asked if the upgrades would increase the call efficiency to 95% or more. Carey said that, yes, it would increase the call efficiency. He said that the technology is there and is only going to get better. He feels that increasing the number of staff trained to take and dispatch calls by a minimum of 20 more, dispatching to police, fire and ambulance crews would improve greatly.

**ECONOMIC DEVELOPMENT REPORT BY CHAMBER OF COMMERCE DIRECTOR**

Ginny Zoellers submitted a written update as follows to the Board as she was not able to be in attendance:

There is some positive activity on the economic development front with some new businesses looking to open and others looking to expand. I can not say anything more specific at this time.

The Chamber dinner is April 11, 2013 at the Holy Spirit Catholic church Multipurpose Building. Social is at 5:30 with dinner following the social time. Nominations have been requested for Business of the Year, Educator of the Year, Citizen of the Year, Community Betterment, Agricultural Person of the Year and Ambassador of the Year.

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Purchase with a purpose is on track with some committee restructure and a new plan in place for promotion and implementation. A document to help the businesses inform their customers of how the program works has been created and advertising will begin.

A survey will go out to current Chamber members and future members to find out what the members and future members would like to see the Chamber focus on.

Mayor Grenke asked Barry Stevens from the audience who was on Purchase with a Purpose committee. Barry noted that he thought the committee members were Lorry Meyers, Geri Dollens and Jeff Grimes, but he was sure who is on the committee from the Chamber.

**CENTRALIA REGIONAL ECONOMIC DEVELOPMENT, INC. UPDATE**

Mayor Grenke asked Barry Stevens, CREDI President for a report on the activities coming up for the organization. He said that they are looking at an April 6, 2013, date for the job fair and business expo, and received a list of licensed businesses with the city. Mayor Grenke noted that they already have about 13-15 businesses committed to the event. There will be a Networking committee meeting next Thursday evening. Members of that committee include Mayor Grenke, Nancy Baca, Jeff Grimes, Ronnie Waters, and Donnie Rodgers.

Stevens reported that the intern working with CREDI, Jess Lingle, has been working in the eCivis program and has prepared information for Darin Ford at the school and provided information about programs for CREDI. Lingle has been providing a report every Friday.

The Purchase with a Purpose committee has been reformulated and is back on track getting information and materials to businesses. Alderman Sanders asked if the flyers would be going everywhere in town. Stevens said that a packet is \$20 for all the posters and information. The committee is working to develop an educational piece to help businesses train employees on the programs. He said the program needs all the promotion that they can get, and another thing Lingle is working on is something to be able to get the information out to the public. Stevens noted that he is optimistic that this is just the beginning of the program.

**PUBLIC HEARING: None Scheduled**

**ACTION AGENDA:**

**Finance: None Scheduled**

**Permits and Licenses: None Scheduled**

**Legal:**

**ORDINANCE:** Authorizing Agreement with Centralia R-VI School District for School Resource Officer

Alderman Wilkins presented a bill marked and designated as bill no. 2646 to create an ordinance entitled "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI TO EXECUTE AN AGREEMENT WITH THE CENTRALIA R-VI SCHOOL DISTRICT CONCERNING EMPLOYMENT OF A SCHOOL RESOURCE OFFICER AND RELATED MATTERS." Alderman Wilkins moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Bormann and motion carried unanimously. The bill was then read by title only. Alderman Wilkins moved the bill be placed on its second reading. Motion was seconded by Alderman Bormann and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Wilkins moved the final passage of the bill. Alderman Simmons seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Magley, Sanders, Simmons, and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2716.

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**ORDINANCE:** Authorizing Agreement with Job Point to Support Job Training Internships

Behrns stated that the City had an agreement with Job Point with a duration of less than one year and would not spend any money. Job Point had requested a multi year contract, but has since decided to continue with a one-year contract. This is a state funded program whereby the state and some union programs train individuals job skills in the street and maintenance positions. The workers are not here all the time, and go through training cycles. The City gets a new class every-other month, and we have had a good experience using the program. Behrns said that he would recommend passing the ordinance

Alderman Simmons presented a bill marked and designated as bill no. 2647 to create an ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI TO EXECUTE AN AGREEMENT WITH JOB POINT, A MISSOURI NON-PROFIT CORPORATION, FOR SUPPORT OF AN INTERNSHIP PROGRAM FOR JOB TRAINING IN THE CITY OF CENTRALIA, MISSOURI.” Alderman Simmons moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. Alderman Simmons moved the bill be placed on its second reading. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Simmons moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Bormann, Magley, Sanders, Simmons, and Wilkins. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2717.

**PURCHASING:** None Scheduled

**OLD BUSINESS:**

**NEW BUSINESS:**

**Mayor:**

**Appointments:**

**Aldermen:**

**City Administrator:**

**City Attorney:**

Beck mentioned that he had been approached with a discussion regarding a possible conflict of interest, and the possibility of a contract between Alderman Magley’s employer and the City of Centralia. Magley had requested if it would it be a conflict of interest to vote on issues dealing with his employer. Beck said that it would not be a conflict of interest after his review of Section 2-3 and 2-5 of Centralia City code, which defines legal conflicts of interest. He noted that Magley does not have an ownership interest in the company, therefore it would not be a conflict of interest.

**City Clerk**

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Lockett noted that, with the assistance of Alderman Wilkins, the videos of the meetings are going to be found under the “Meetings Agendas & Minutes” section for each committee and the Board of Aldermen on the City web site. There will be links to as many as twelve videos at a time.

**Discussions with City of Centralia Employee Union Representatives**

Paul Pendergrast, Attorney for Laborer’s Local 773, and Regina Guevara, Field Representative for Laborer’s Local 773 were present.

Pendergrast introduced himself and Guevara. He gave some information about the number of members they represent for the City of Centralia and other communities. He noted that the Local 773 is currently under negotiations with the City of Centralia, and they had requested the opportunity to come and speak with Board tonight. Pendergrast said that he would like to answer questions about concerns, and had three points he would like to discuss tonight:

- 1) Ask that the agreement be called a “collective bargaining agreement”
- 2) Include a “fair-share” clause which would require that anyone involved in the unit is a paying member of the union. Other employees that are paying union dues to be able to have a voice in the negotiations and his view is that all members should pay their fair share.
- 3) Impasse arbitration – if each side can not come to an agreement they would send both proposals to a third party arbitrator.

Alderman Sanders questioned who would be responsible for finding the third party arbitrator. Pendergrast said that it could be done through federal mediation service. They send out names with resumes, and each side strikes a name from the list until there is one name left. There are also mediation services available.

There was some discussion regarding the cost of an arbitrator if one would be needed, as well as who would be responsible for paying the arbitrator’s fee. Behrns noted that the fact that this is such a small entity and this is a small group it would be conceivable that the cost of the arbitration would be the same as the amount being negotiated. Pendergrast noted that he was suggesting an alternative to dispute resolution, which could also be a mediator.

There was discussion regarding the proposed “fair-share”, which would mean that all employees able to be part of the Local 773 Union would pay dues, even if they did not choose to be a member of the union.

Behrns referenced an email from Attorney Ivan Schrader, and Schrader did note that changing the name of the document doesn’t have any effect. He also noted that the current memorandum of understanding has a section called dues check-off, and the City does, in fact, withhold dues on a bi-weekly basis.

Mayor Grenke asked what the regular dues cost per month. Guevara said that they are \$25 per month, and Pendergrast noted that the fair-share amount would be \$23. There was additional discussion about whether or not the decision for paying dues to the union should rest with the employee, and Pendergrast said that he feels it’s a necessary cost of doing business for them. New employees would know it’s a cost coming in. Mayor Grenke noted that across the board every one had to pay more in FICA and the economy is struggling.

**Closed Session:**

Alderman Bormann moved the Board of Aldermen of the City of Centralia, Missouri hold a closed meeting and a closed vote, and the specific reason for closing the meeting and having a closed vote was: preparation, including any discussion or work product, on behalf of the City of Centralia or its representatives for negotiation with an employee group, as provided for under Section 610.021 (9) of the Revised Statutes of Missouri. Alderman Simmons asked that this motion be adopted by roll call vote. The motion was seconded by Alderman Wilkins.

The mayor requested a roll call vote and the motion passed with the following votes: FOR: Aldermen Bormann, Magley, Sanders, Simmons, and Wilkins. AGAINST: None. The board went into closed session at 8:35 p.m.

**Return to Open Session**

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There being no further business to discuss, Alderman Simmons made the motion to return to open session. Alderman Wilkins seconded the motion. The mayor requested a roll call vote and the motion passed with the following votes: FOR: Aldermen Bormann, Magley, Sanders, Wilkins and Simmons. AGAINST: None.

The board returned to open session at 8:54 p.m.

Pendergrast offered some clarification regarding the fair-share agreement. He said that it would only pertain to the public works & utilities departments.

**As May Arise:**

Chief Dudgeon said he would like to take a moment to thank everyone for support on the School Resource Officer program. He said that he appreciates the support from the Board of Aldermen and School Board, and would like to particularly thank Lynn Behrns. Dudgeon said that the Board wouldn't be voting on it tonight if the Superintendent and Behrns had not gotten together to discuss the specifics.

Behrns asked for Dudgeon to keep very close tabs on training expenses and lodging, and get copies of bills as soon as they occur for the SRO.

Alderman Simmons announced that the Good Shepard Luthern church is opening lawn area for gardening.

Mayor Grenke said he wanted to congratulate a couple of wrestlers, Tyler Spurling and Ethan Leighton who placed at state.

There being no further business to discuss, Alderman Sanders made the motion to adjourn the meeting. Alderman Simmons seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Meeting adjourned at 9:02 p.m.

  
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Heather Lockett, City Clerk

## **Minutes of the Public Works and Public Utilities Committee for Monday, March 4, 2013.**

The meeting was called to order by Alderman Bormann at 7:00 p.m. Present were Mayor Grenke, Aldermen Wilkins, Simmons, Angell, and Magley. Also attending were Lynn Behrns, Mike Forsee, Phil Hoffman, Mark Mustain, and James Smith.

Those present participated in the Pledge of Allegiance.

The Mayor cited the City crews for their diligent hard work maintaining the streets and utilities during the back-to-back snow storms. The rest of the committee members agreed.

### Comments for Citizens

There were no comments.

### Water and Sewer Department

Committee reviewed the activity report and future work schedule for the Water and Sewer Department.

Bormann asked how the bar screens were helping with control of cloth-like materials in the sewer mains. Forsee said that Randy Adams was cleaning them almost daily at first. However, our advertizing was apparently working. Soon, the task may be down to weekly. His crew has added a basket to supplement the screens. The committee members suggested that copies of the warning notices be posted at supermarkets and other stores where swifter mop refills are sold. Behrns will ask those stores for permission to post the notices.

### Electric Department

Committee reviewed the activity report and future work schedule for the Electric Department.

Mayor Grenke inquired about outages from the snow storm. Mustain explained that all were service drop problems to individual customers. The City disconnected the lines and then reattached them after any damage to mastheads were repaired by private electricians. Three of four customers were back on the same day. The other was on the next day.

Mustain distributed a bid tabulation for decorative street lights. We are out of poles in inventory, and one pole on Rollins Street remains to be replaced. Mustain tried to find a cheaper substitute, but they are all manufactured to mate with different style bases. A total replacement would be more expensive than staying with the current style. After reviewing the tab sheet, Simmons moved that the City accept the bid of Fletcher-Reinhardt for six poles at a total cost of \$5,604.00. Wilkins seconded the motion. The vote was called and all members present voted in favor of the motion.

### Streets and Sanitation

Committee reviewed the activity report and future work schedule for the Street and Sanitation Departments. Hoffman told the board that the sanitation crew was "caught up" with the trash routes, but this was because many people had not put out trash, and a portion of what was set out had been covered with snow piles.

Hoffman told Simmons that remaining supplies of salt and sand were likely sufficient to last the remainder of the season. He does need to quickly acquire cold patch. Several streets are developing severe pot holes, and Sneed Street has an overlay peeling off in many places.

Hoffman reported that his crew had been able to partially dewater the stormsewer running under the Hubbell parking lot west of Jefferson Street. There is much silt and sand that will have to be mechanically removed, and the bottom has rusted in many places (but not the top). He is still exploring options for restoration.

Committee agreed that the Spring Cleanup shall begin on April 13 and run through April 22—with two weekends of availability, as usual).

#### Closed Session

Simmons then moved that the Committee elect to go into closed session and hold a closed vote, and the purpose of such closed session and closed vote shall be preparation, including any discussions or work product, on behalf of the City of Centralia or its representatives for negotiation with an employee group, as provided for under Section 610.021 (9) of the Revised Statutes of Missouri. Angell seconded the motion. On roll call vote all members present voted in favor and the motion carried.

The committee discussed ongoing union negotiation. They took no votes on matters discussed. After the discussion, Angell moved and Simmons seconded a motion to return to open session. On roll call vote all members present voted in favor and the motion passed. The committee returned to open session in the Council Room.

#### As May Arise

Committee members gave consent to putting a “Purchase with a Purpose” flier in with the April city newsletter and utility bills.

Behrns distributed bound copies of the full draft budget for the officials to review. Any questions or changes can be brought up at the next meeting for correction before the public hearings and adoption scheduled for March 17.

During the pre-bid meeting with potential bids for the Switzler Street replacement project, Behrns talked to Ron Stuart, who is now the sole owner of the property west of Hunters Ridge Subdivision. Mr. Stuart is now open to dedicating the remaining right-of-way for relocation of Randolph Road to a more direct connection with Highway 22. Behrns will pursue this in the next few months. About \$120,000 is in an escrow account of the General Fund and available to construct the south portion of the new street.

Committee briefly discussed the continued deterioration of the Narraganset Building.

Simmons added a public “thank you” to the several citizens who helped clear snow and open driveway in the residential areas of town. Centralia is blessed with a high proportion of residents who own snow blades and skid loaders and who rose to the occasion to help their neighbors.

The Committee adjourned at about 8:00 p.m.

## **Minutes of the General Government and Public Safety Committee meeting of Monday, March 11, 2013.**

The meeting was called to order by Alderman Wilkins at 7:00 p.m. Present were Mayor Grenke, and Aldermen Magley, Simmons, and Bormann. Also attending were Lynn Behrns, Police Chief Larry Dudgeon, Fire Chief Denny Rusch, Lorry Myers, Barry Stevens, James Lee, Nancy Baca and her husband, James Smith and others.

Those present participated in the Pledge of Allegiance.

### Comments from Citizens

There were no comments.

### Economic Development

Behrns said he still is anticipating the City's first request for a project under the EEZ program. The state Department of Economic Development is assisting a local business with the application forms.

US Cellular is leaving its location in Kinkead's Pharmacy before the end of June. The company is closing several locations in small markets. The Radio Shack operation will continue.

Behrns has been assisting a local citizen with possible construction of a new recreation-related facility and business.

Prompted by Behrns, Rusch told the Committee that LaCrosse Lumber has purchased the old Dairy Queen site and some adjacent property. They intend to relocate the business from downtown to a new facility on Highway22. The old site will become available for other business.

Alderman Angell arrived.

Members of the CREDI board were present and distributed copies of a report for their activities. A committee member suggested that a CREDI report become a regular agenda item, just as Chamber reports come monthly. CREDI and the Chamber have produced an insert for the Purchase with a Purpose program. It will be sent out to utility customers with the City newsletter. Another flier on the Job and Business Expo will be on bulletin board and front counter of office.

CREDI board members met with School District and Hubbell to help eliminate delays in adding a welding program through school facilities.

### Park Department

The Park Board minutes for meetings in February and March were in the Committee agenda packet.

### Cemetery Advisory Committee

No report.

### Tree Board

No report.

### Library Board

No formal report was made, but an agenda for the next meeting was presented in the Committee packet.

Baca mentioned that the Library will be holding a Teen Tech night later in the week.

#### Finance

Financial statements for February were in the agenda packet. They contained no surprises and affirm the estimates for actual revenues and expenditures contained in the draft budget for Fiscal Year 20113-14. Only the Business Surtax distribution remains to be sent from the County Collector. There is no way to estimate it in advance, so last year's amount is used as a target.

#### Bills over \$1,250

Committee received a preliminary list of bills over \$1,250. Magley questioned the bill for installation of radios in the fire trucks. He thought the work would be done by the electric crew. Behrns said that both the radio vender and the electric department had done various parts of the job. He will have Mark Mustain do a summary and pass it on at the regular board meeting.

#### City Prosecutor

No report.

#### Police Department

Dudgeon presented a report of February activities and calls to the Police Department. He told the committee that he is still trending quite a bit higher for incident reports than last year.

#### Fire Department

Fire Chief Rusch presented a report of February activities of the Fire Department.

Wilkins thanked the department for its quick response to a medical call involving his family.

Rusch briefly discussed recently completed mechanical repairs to two of the fire trucks.

Mayor Grenke said he was very impressed with the quality of repairs and renovations to the main Fire Station.

#### Emergency Management

Wilkins presented a proposal to enable the police dispatchers to contact en masse the cell phones of Centralia residents and advise them of emergencies, utility outages, and urgent major announcements. He has written a program that would send text messages to everyone listed in a data base of cell phone numbers. The major expense would be soliciting the numbers from citizens and setting up the data base. Angell wondered if the data entry could be done by the customers and if the information could be checked on a periodic basis to eliminate "dead" numbers. This would have to be explored; we would not want direct customer access a chance create mischief. Wilkins has prepared a dummy sign-up form. Behrns suggested that a physical address for the customers be given. This would perhaps enable the phone numbers to be attached to a GIS layer, just like the Assessor's address layer. Someday, a dispatcher with a touch screen might be able to send a message to everyone in a marked area on a map. Some expensive GIS operations can already do this. Wilkins said that a second phase of the work would involve adding equipment to translate the text message to a computer voice-giving the same information to handicapped persons and those with land lines. The Committee and Chief Dudgeon were supportive. Behrns will talk about the program with the Midland representatives, and will arrange a meeting for Wilkins and Emergency Management Director Scott

Olsen to make sure that the database could also be usable with the county 911 system, if funded by the new sales tax. Olsen may also know if Reverse 911 or any similar system has encountered any problems we need to be aware of

At this point, a large number of Cub Scouts arrived with their parents and pack leaders. They were here to view local government in action. They were introduced by Robbie Ditto from Pack 90. Chief Dudgeon and Committee members all introduced themselves to the scouts and described their jobs.

#### Protective Inspection

Because of inclement weather, little work has been done in demolition of nuisance buildings.

Behrns announced that applications for permits for three new single family houses had been submitted this afternoon, making six units for the year-to-date.

#### Budget considerations.

Behrns asked for questions about the full draft budget. He told Wilkins that the hiring of a part-time officer to fill a full-time slot was a measure to re-staff the department because of the use of Officer Brooks as a School Resource Officer. The projected payroll expense for the department should remain essentially the same, except for the SRO; and the SRO costs are mostly offset by salary supports from the school district.

Behrns told Angell that payroll hours charged for linemen to the Economic Development activity are for setting of power outlets during the Anchor Festival.

#### As May Arise

The Committee briefly discussed the schedule for the remaining meetings before the election. The Board normally holds a brief meeting before the end of March to pay large last-minute bills. Because of likely absences, the Board thought it would be wise to recess the regular Board meeting of the 18<sup>th</sup> to an additional meeting on March 25. This would be at 7 p.m. and provide an opportunity to pass important ordinances dealing with contracts for services with CREDI and the Chamber of Commerce and the construction contract for Switzler Street. The budget hearings can still take place and the budget can be adopted by resolution at the regular meeting.

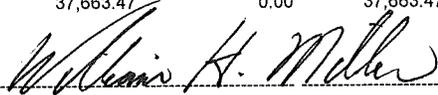
Committee members discussed the presentation from Presiding Commission Atwill and County Sheriff Carey at the committee meeting on March 4. The need for new resources for the Joint Dispatch operations seemed clear to the Centralia Board. Simmons moved that the Board of Aldermen publically endorse the passage of a 3/8 cent sales tax for use for 911 and Emergency Management operations. Bormann seconded the motion. On roll call vote, all voted in favor. No one voted against or abstained. The motion carried.

Bormann said that Atwill will be at the candidate forum next Tuesday to debate an opponent of the tax.

The Committee then adjourned at about 8:03 p.m.

CITY OF CENTRALIA, MISSOURI  
 TREASURER'S REPORT  
 CASH - CHECKING ACCOUNTS  
 FOR THE MONTH OF FEBRUARY, 2013

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	INVESTMENTS	TOTAL
GENERAL FUND	289,148.21	125,916.86	115,489.19	299,575.88	200,000.00	499,575.88
POOL	(10,613.93)	0.00	59.99	(10,673.92)		(10,673.92)
PARK	59,237.99	28,241.04	6,126.48	81,352.55	0.00	81,352.55
RECREATON CENTER	200,190.98	17,324.51	20,774.14	196,741.35	0.00	196,741.35
LIBRARY	0.00	33,356.15	33,356.15	0.00	0.00	0.00
LIBRARY DEBT SERVICE	0.08	6,553.72	6,553.80	0.00	31,198.30	31,198.30
CEMETERY	203,277.41	1,158.62	13.42	204,422.61	200,000.00	404,422.61
AVENUE OF FLAGS	8,189.91	104.38	0.00	8,294.29	0.00	8,294.29
TRAN. SALES TAX REVENUE	149,843.07	11,943.46	11,550.00	150,236.53	0.00	150,236.53
PARK SALES TAX	150,658.88	11,943.94	0.00	162,602.82	0.00	162,602.82
WATER-OPERATING	252,436.78	45,056.11	27,664.81	269,828.08	0.00	269,828.08
WATER-SECURITY DEPOSIT	14,543.00	730.00	350.00	14,923.00	0.00	14,923.00
SANITATION (LANDFILL)	167,439.42	33,787.39	28,427.17	172,799.64	0.00	172,799.64
SEWER	88,429.16	19,252.36	10,431.06	97,250.46	0.00	97,250.46
ELECTRIC-OPERATING	505,671.41	271,022.59	264,439.21	512,254.79	600,000.00	1,112,254.79
ELECT.-SECURITY DEPOSIT	34,575.00	1,597.50	1,100.00	35,072.50	0.00	35,072.50
CAPITAL PROJECTS	1,941.82	193.97	0.00	2,135.79	0.00	2,135.79
INTERNAL SERVICE:						
PERSONNEL	68,917.42	0.00	52,982.73	15,934.69		15,934.69
FINANCIAL		0.00	0.00	0.00		0.00
EQUIPMENT USE	296,504.49	0.00	2,937.46	293,567.03		293,567.03
<b>TOTAL</b>	<b>2,480,391.10</b>	<b>608,182.60</b>	<b>582,255.61</b>	<b>2,506,318.09</b>	<b>1,031,198.30</b>	<b>3,537,516.39</b>
A. B. Chance Memorial	2,927.47	0.02	0.00	2,927.49	256,941.88	259,869.37
PARK LEASE/PURCHASE	162,123.03	0.00	0.00	162,123.03	0.00	162,123.03
MAMU 08 Electric Substation						
COP Project Fund	0.00	0.00	0.00	0.00	0.00	0.00
COP Int. Reserve Acct.	37,663.47	0.00	0.00	37,663.47	0.00	37,663.47

  
 William H. Miller, Treasurer

# CITY COLLECTOR'S REPORT

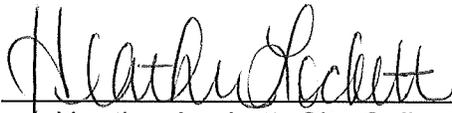
FEBRUARY, 2013

Real Estate Tax Collections	\$65,251.13
Personal Property Tax Collections	\$24,037.03
Dog Tax	\$28.00
Cat Tax	\$0.00
Merchant's License	\$220.00
Penalties	\$426.34
Railroad/Utility Tax	\$32,178.94
Financial Institution Tax	
Sur Tax	
Reimburse 1/8 Collector's Fee	\$276.39
Total	\$122,417.83

## Deposited in the Following Funds

General Fund	\$62,827.10
Park Fund	\$28,021.54
Library Revenue Fund	\$25,015.47
Library Bond (Tsfr to Library Debt Service Acct)	\$6,553.72
Total	\$122,417.83

Submitted by:



Heather Lockett, City Collector

# **City of Centralia Activity Reports**

## **February 2013**

***Prepared By: Phyllis Brown***

**BUILDING ADMINISTRATION**

<b>PERMIT DATA</b>	<b>Feb-13</b>	<b>FYTD 2012 - 2013 TOTALS</b>
New Residential & Duplex	2	6
Residential Additions, Alterations, Repairs, Elec Upgrade		15
Residential Storage Buildings/Fences/Carport/Swimming Pools		12
New Commercial Buildings		1
Non Residential Additions, Alterations, Repairs, Elec Upgrade, New Sign		3
Courtesy Inspections - New Trailers/Gas Lines		3
Renewal		
New Institutional		
Institutional Additions, Alterations, Repairs		3
New Community Recreation Center		
Commerical Electrical Inspection		
Pole Barn		
<b>Building Permit Summary</b>		
Number of Permits Issued	2	43
Permit Valuation	\$125,000.00	\$4,855,075.00

**ACTIVITY REPORT**

	Cost Center #	DESCRIPTION	Feb-13						FYTD TOTALS	
			02/01/13 HOURS		02/15/13 HOURS		FEB TOTAL HOURS		REG	OT
			REG	OT	REG	OT	REG	OT		
<b>Office</b>	1121	Court	10.50	0.00	8.00	0.00	18.50	0.00	59.00	4.75
	1142	Clerical	28.00	3.75	29.25	3.25	57.25	7.00	332.00	52.25
	1162	Payroll	11.75	5.00	19.00	3.00	30.75	8.00	264.75	38.75
	1163	Purchasing	29.00	5.75	26.00	0.00	55.00	5.75	276.25	42.75
	1165	Accounting	29.25	0.00	41.25	0.00	70.50	0.00	418.00	10.00
	6121	Cashiering & Collecting	152.75	20.25	192.00	17.25	344.75	37.50	1,513.50	162.00
			<i>Central Office Monthly Total</i>	261.25	34.75	315.50	23.50	576.75	58.25	2,863.50

<b>Street</b>	1311	Administrative - Street	30.50	0.25	18.00	2.00	48.50	2.25	259.00	26.75
	1312	Street Maintenance	1.00	0.00	7.50	0.00	8.50	0.00	389.00	28.75
	1313	Alley Maintenance	1.00	0.00	0.50	0.00	1.50	0.00	2.50	0.00
	1314	Parking Lots/Sidewalks	0.00	0.00	0.00	0.00	0.00	0.00	67.00	1.00
	1315	Buildings/Grounds	43.25	0.00	10.50	0.00	53.75	0.00	108.75	2.00
	1316	Snow/Ice Removal	7.50	0.00	4.50	2.00	12.00	2.00	103.00	46.00
	1317	Pavement Markings	7.00	0.00	5.00	0.00	12.00	0.00	39.00	0.00
	1318	Culverts	6.00	1.00	47.00	0.00	53.00	1.00	347.00	1.00
	1319	Brush/Tree Control	0.00	0.00	0.00	0.00	0.00	0.00	49.00	0.00
	1331	Streets & Alleys; City Property	0.00	0.00	0.00	0.00	0.00	0.00	321.50	0.00
	2211	Cemetery	0.75	0.00	0.00	0.00	0.75	0.00	50.50	6.00
			<i>Street Department Monthly Total</i>	97.00	1.25	93.00	4.00	190.00	5.25	1,736.25

<b>Water</b>	3111	Administrative - Water	20.00	6.00	14.00	5.00	34.00	11.00	205.50	95.00
	3112	Customer Service - Water	18.00	0.00	0.00	0.00	18.00	0.00	180.50	1.00
	3113	Water Wells - Maintenance	3.00	0.00	1.00	3.00	4.00	3.00	36.00	3.00
	3116	Water Service	82.00	3.00	106.00	6.00	188.00	9.00	1,456.00	145.25
	3117	Water Plant	76.00	0.00	44.00	1.50	120.00	1.50	778.50	6.00
	3119	Water Wells - Buildings/Grounds	1.00	0.00	10.50	0.00	11.50	0.00	18.50	0.00
	3121	Administrative - Sewer	2.00	0.00	7.50	0.00	9.50	0.00	22.00	2.50
	3123	Sewer	10.50	0.00	60.00	2.50	70.50	2.50	196.00	4.50
	3125	Lift Stations	23.00	0.00	22.00	0.00	45.00	0.00	157.50	0.00
	3127	Lagoons	10.00	0.00	10.50	0.00	20.50	0.00	174.00	0.00
	3128	Land Application	22.50	0.00	5.50	0.00	28.00	0.00	52.00	0.00
			<i>Water Department Monthly Total</i>	268.00	9.00	281.00	18.00	549.00	27.00	3,276.50

<b>Electric</b>	3131	Administrative - Electric	64.00	0.00	43.50	2.50	107.50	2.50	510.50	17.00
	3132	Customer Service - Electric	18.00	0.00	0.00	0.00	18.00	0.00	174.50	1.00
	3133	Buildings/Grounds	58.00	6.00	14.00	6.00	72.00	12.00	107.00	82.00
	3134	Electric Distribution	158.00	4.00	133.50	11.00	291.50	15.00	2,417.00	63.25
	3138	Brush/Trees	57.00	0.00	75.00	0.00	132.00	0.00	535.00	2.00
	3139	Street Lights	12.00	0.00	7.00	0.00	19.00	0.00	123.00	2.50
		<i>Electric Department Monthly Total</i>	367.00	10.00	273.00	19.50	640.00	29.50	3,867.00	167.75

<b>Sanitation</b>	3322	Sanitation	202.25	1.00	186.50	3.25	388.75	4.25	2,453.50	64.25
	3323	Landfill	22.50	3.00	4.50	3.00	27.00	6.00	83.00	40.50
			<i>Sanitation Department Monthly Total</i>	224.75	4.00	191.00	6.25	415.75	10.25	2,536.50

**Holiday/Sick/Vacation/Funeral Leave**

6111	Holiday	0.00	0.00	8.00	0.00	8.00	0.00	1,160.00	0.00	
6112	Sick Time	39.00	0.00	36.00	0.00	75.00	0.00	928.50	0.00	
6113	Vacation	44.00	0.00	40.00	0.00	84.00	0.00	1,057.50	0.00	
6119	Funeral Leave	0.00	0.00	16.00	0.00	16.00	0.00	16.00	0.00	
		<i>Holiday/Sick/Vacation/Funeral Leave Monthly Total</i>	83.00	0.00	100.00	0.00	183.00	0.00	3,162.00	0.00

**ACTIVITY REPORT**

Cost Center #	DESCRIPTION	Feb-13						FYTD TOTALS	
		02/01/13 HOURS		02/15/13 HOURS		FEB TOTAL HOURS		REG	OT
		REG	OT	REG	OT	REG	OT		

<b>Equipment Use:</b>									
6212	Equipment/Vehicle Maintenance	59.00	0.00	0.00	0.00	59.00	0.00	449.75	16.50
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Equipment Use Monthly Total</b>	<b>59.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>59.00</b>	<b>0.00</b>	<b>449.75</b>	<b>16.50</b>

<b>Total Hours Worked</b>		<b>1,360.00</b>	<b>59.00</b>	<b>1,253.50</b>	<b>71.25</b>	<b>2,613.50</b>	<b>130.25</b>	<b>17,891.50</b>	<b>968.25</b>
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Assistance For The Month (Hours are already included above)	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Water Dept Assisted The Street Dept	2.00	1.00	0.00	0.00	2.00	1.00	58.00	3.00	
	Water Dept Assisted The Electric Dept	5.00	0.00	0.00	0.00	5.00	0.00	5.00	0.00	
	Water Dept Assisted The Sanitation Dept	19.00	0.00	0.00	0.00	19.00	0.00	19.00	0.00	
	Street Dept Assisted The Electric Dept	12.00	0.00	0.00	0.00	12.00	0.00	58.00	0.00	
	Street Dept Assisted The Water Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	
	Electric Dept Assisted The Park Dept	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	
	Electric Dept Assisted The Street Dept	32.00	0.00	0.00	0.00	32.00	0.00	146.00	0.00	
	Electric Dept Assisted The Water Dept	0.00	0.00	0.00	0.00	0.00	0.00	11.00	0.00	
	Electric Dept Assisted The Sanitation Dept	0.00	0.00	0.00	0.00	0.00	0.00	16.00	0.00	
	Electric Dept Assisted The Fire Dept	0.00	0.00	0.00	0.00	0.00	0.00	22.00	0.00	
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<b>Total Hours Assisted</b>	<b>70.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>70.00</b>	<b>1.00</b>	<b>345.00</b>	<b>5.00</b>

## WATER DEPARTMENT EQUIPMENT USE

	Feb-13		TOTAL ON EQUIPMENT	
EQUIPMENT USAGE	MILEAGE	HOURS	MILEAGE	HOURS
# 3 1993 Ford F-700 Dump Truck	268		55709	
# 6 2006 Chev Silverado Pickup	516		66624	
# 19 2011 Chev Silverado Pickup	691		23744	
# 40 Sewer Machine		2		273
# 74 Sewer Camera Van		49		1637
# 82 1992 UMC Sewer Van		4		88647
# 83 Vac Trailer (Feb 2013 Water Dept Reporting now; not Elec Dept)		3		136
# 87 2013 Chevy 1/2 Ton		1405		3133
WELL PERFORMANCE REPORT	75 H.P. WELL #3		125 H.P. WELL #4	
1. Static Level-Average		356 FT		362 FT
2. Pumping Level		406 FT		377 FT
3. Drawdown		50 FT		15 FT
4. G.P.M.		433		730
5. Total Hours Pumping		10.6		363.1
WELL PERFORMANCE REPORT	125 H.P. WELL #6			
1. Static Level-Average		368 FT		
2. Pumping Level		383 FT		
3. Drawdown		15 FT		
4. G.P.M.		730		
5. Total Hours Pumping		333.1		
WATER	Feb-13		Jan-13	
1. Monthly Well Water Processed (Raw Water# 3, #4 & #6)		14,472,000		15,382,300
2. Total Well Water Process 2011 - 2012				
3. Monthly Recycled Water Processed		0		0
4. Total Recycled Water Processed 2011 - 2012		0		0
5. Total Water Processed for Month		14,472,000		15,382,300
6. Average Daily Processed		516,858		496,203
a. High Day Raw Water		657,000		697,000
b. Low Day Raw Water		494,000		484,000
7. Total Water Processed 2011 - 2012		204,582,400		190,110,400
8. Finished Water to Towers for Month		13,346,000		14,331,000
9. Finished Water to Towers 2011 - 2012		189,742,000		176,396,000
NORTHEAST LAGOON PERFORMANCE	Feb-13		Jan-13	
1. Influent BOD (MG/L)				
2. Effluent BOD (MG/L)				
3. % BOD Removal				
4. Influent Suspended Solids (MG/L)				
5. Effluent Suspended Solids (MG/L)				
6. % Suspended Solids Removal				
7. Effluent Discharge to Creek		NO		NO
8. Monthly Gallons Treated		25,171,000		16,404,000
9. Yearly Gallons Treated 2011 - 2012		152,564,000		127,393,000
10. Monthly Irrigation Water Pumped		0		0
11. Yearly Irrigation Water Pumped 2011 - 2012		0		0
NORTHWEST LAGOON PERFORMANCE	Feb-13		Jan-13	
1. Influent BOD (MG/L)				
2. Effluent BOD (MG/L)				
3. % BOD Removal				
4. Influent Suspended Solids				
5. Effluent Suspended Solids				
6. % Suspended Solids Removal				
7. Effluent Discharge to Creek		NO		NO
8. Monthly Gallons Treated		0		9,923,000
9. Yearly Gallons Treated 2011 - 2012		31,884,000		31,884,000
10. Monthly Irrigation Water Pumped		0		0
11. Yearly Irrigation Water Pumped 2011 - 2012		0		0

## STREET EQUIPMENT USE

	Feb-13		FYTD 2012 - 2013	
<b>TRASH COLLECTED ON DAILY ROUTES (Pounds)</b>	292,380		4,337,530	
	Feb-13		FYTD 2012 -2013 TOTALS	
<b>EQUIPMENT USE</b>	<b>MILEAGE</b>	<b>HOURS</b>	<b>MILEAGE</b>	<b>HOURS</b>
#1 - 1989 John Deer 670B Motor Grader		33		2,936
#4 - 2002 Feightline Dump Truck	429		49,814	
#10 - 2008 1-Ton Chevrolet	506		22,901	
#13 - 2004 Freightliner Sanitation Truck	117		78,125	
#14 - 2010 Freightliner Trash Truck	993		44,563	
#15 - 1990 Case Model 1550 Long Track Dozer		3		3,288
#18 - 2001 Dodge 2500 Pickup	177		67,082	
#20 - 1999 Case Loader 6T-590		77		6,855
#25 - 2010 Chevy Pickup Silverado	296		13,961	
#49 - 2000 Case Backhoe		20		2,886
#50 - 1997 Gilcrest Propaver		0		577
#76 - 2008 International Dump Truck	458		13,794	
#77 - 2013 International Dump Truck	729		2,260	
#81 - 2009 John Deere Tractor w/Mower	0		1,239	
#85 - 1997 Ford Truck Street Sweeper		3		6,136

## ELECTRIC EQUIPMENT USE

EQUIPMENT USE	Feb-13		FYTD 2012 - 2013 TOTALS	
	MILEAGE	HOURS	MILEAGE	HOURS
#26 - 2003 International/Altec Digger Derrick(+822)		12.0		3,439.0
#27 - 2009 Ford F-550 w/Altec AT40M Aerial Lift Device		61.0		2,528.0
#29 - 2001 Ford Altec (+51 hr)		37.0		5,167.0
#32 - 2006 Chev Silverado Truck	265		40,220.0	
#34 - 2000 Chevrolet 1 Ton Truck (+200 mi)	100		68,710.0	
#38 - 2010 Chevy Pickup 3/4-Ton w/Tool Bed	625		18,920.0	
#51 - 1992 Olate Feed Disc Chipper		0.0		2,585.0
#75 - 2008 Kubota Mini Ex		6.0		1,053.0
#84 - 2011 Bobcat A770		25.0		239.0
#88 - 2012 Altec DC1317 Series Chipper		8.5		41.0

**ACCOUNTS PAYABLE OVER \$1250**

**MARCH, 2013**

Ameren (Transmission Charges)	\$	12,895.96
Ameren Energy Marketing (Wholesale Electric)	\$	124,259.90
Ameren UE (Heating Bill)	\$	3,286.67
Boone Electric Coop (Lift Stations NE & NW Pump Stations)	\$	2,302.78
CenturyLink (Feb Statement)	\$	1,273.37
City Of Columbia (Landfill Charges)	\$	5,555.22
MFA Oil (fuel)	\$	7,693.84
MISO	\$	2,229.11
MJMEUC (Prairie State Charges)	\$	41,359.23
UMB Bank (MAMU 08 Lease Pmt)	\$	12,487.57
UMB Bank (Park Lease Payment)	\$	115,018.44
Wireless USA (install new radios in 5 fire trucks)	\$	1,374.06
<b>TOTAL</b>	<b>\$</b>	<b>329,736.15</b>

**ADDED AFTER GGFC MEETING**

Nationwide Life Ins Co (Accidental Injury for Firefighters)	\$	2,621.85
<b>TOTAL</b>	<b>\$</b>	<b>2,621.85</b>

**ADDED TODAY**

H D Supply Waterworks (Water Dept Supplies)	\$	3,854.38
<b>TOTAL</b>	<b>\$</b>	<b>3,854.38</b>

<b>GRAND TOTAL</b>	<b>\$</b>	<b>336,212.38</b>
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**Chamber of Commerce  
Board of Directors Meeting  
March 12, 2013**

The following members were present Linda Bormann, Amanda Dawson, Gerri Dollens, Ross Foster, Jason Reynolds. Other Chamber members present were Nevel Patel, Barry Stephens, Tish Shealy. Ex Officio members Lynn Behrns and Ginny Zoellers were in attendance.

The board reviewed the minutes and financials along with the proposed budget that would begin April 1.

KMFC will not longer be sponsoring the Sunday entertainment. The cost of that entertainment currently is \$5,200.00. The proposed bands are Sidewalk Prophets and Always Taken. That total includes the price of sound. The entertainment in the past has been paid for by sponsors. The Chamber will need to solicit those sponsors. KMFC has provided all the information needed to solicit those sponsorships.

Award winners were chosen for the Chamber Annual Dinner:

Citizens of the Year: Bill Miller and Denny Rusch

Ambassador of the Year: Tony Sander

Community Betterment: John Oliver

Business of the Year: Angell's Western Wear

The board decided to give an educator award for each building.

Chance Elementary: Dawn Crocker

CIS: Angie Ridgeway

CBMS: Jenna Calloway-Hodson

CHS: Tonya Dimmitt

Nevel proposed an idea to promote "Purchase with a Purpose" which would include a walk through downtown to explore shops with highway businesses being able to set up tents to promote their business. Ongoing meetings will take place to finalize this plan.

The board also discussed sending out a postcard next year to see if people are willing to serve on the board.

BILL NO.

RESOLUTION NO. R-13-01

A BILL TO CREATE A RESOLUTION ENTITLED:

“A RESOLUTION ADOPTING AN AMENDED BUDGET FOR THE CITY OF CENTRALIA, MISSOURI FOR THE FISCAL YEAR OF 2012-13 COMMENCING ON APRIL 1, 2012 AND ENDING ON MARCH 31, 2013.”

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The budget for the fiscal year of 2012-2013, commencing on April 1, 2012 and ending on March 31, 2013 as adopted by Resolution R-12-03 is hereby amended by the revision of the appropriated expenditure amount for certain activities shown as follows:

- A. The budget for the Swimming Pool Activity, Activity No. 02-01-02-01 is increased to \$122,000.
- B. The budget for the Cemetery Fund, Activity No. 02-02-01-01 is increased to \$48,000.

SECTION 2. All Motions or Resolutions in conflict herewith are hereby repealed.

SECTION 3. This resolution shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED AND APPROVED this 18th day of March, 2013.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

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BILL NO.

RESOLUTION NO. R-13-02

A BILL TO CREATE A RESOLUTION ENTITLED:

“A RESOLUTION ADOPTING A BUDGET FOR THE CITY OF CENTRALIA, MISSOURI FOR THE FISCAL YEAR OF 2013-14 COMMENCING ON APRIL 1, 2013 AND ENDING ON MARCH 31, 2014.”

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The budget for the fiscal year of 2013-2014, commencing on April 1, 2013 and ending on March 31, 2014 in the manner and form of Exhibit A, attached hereto and incorporated herein by reference, is this date adopted.

SECTION 2. All Motions or Resolutions in conflict herewith are hereby repealed.

SECTION 3. This resolution shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED AND APPROVED this 18th of March, 2013.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

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BILL NO. \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE TO FIX THE COMPENSATION OF A CERTAIN EMPLOYEE OF THE CITY OF CENTRALIA, MISSOURI.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The compensation of a certain employee of the City of Centralia, Missouri is hereby fixed and established by ordinance, as follows:

- (A) Assistant City Clerk I Phyllis Brown is promoted to Assistant City Clerk II and her salary is set at Grade G, Step 4 of the adopted pay schedule.

SECTION 2. The compensation for the employee established in Section 1 of this ordinance shall be effective April 8, 2013 at 7:00 a.m.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

PASSED this \_\_\_\_\_ day of March, 2013.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This ordinance approved by the Mayor this \_\_\_\_\_ day of March, 2013.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

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BILL NO.

ORDINANCE NO.

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI TO EXECUTE A CONTRACT WITH THE CENTRALIA AREA CHAMBER OF COMMERCE TO PERFORM ECONOMIC DEVELOPMENT AND PROMOTION SERVICES FOR THE CITY OF CENTRALIA, MISSOURI.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor and City Clerk of the City of Centralia, Missouri are hereby authorized and directed to execute a contract on behalf of the City of Centralia, Missouri, with the Centralia Area Chamber of Commerce, which said contract provides that the Chamber will perform economic development and promotion services as described in a “2013-2015 Program of Work” and that the City will provide matching funds, not to exceed Six Thousand (\$6,000.00) Dollars in the City’s fiscal year 2013-14 and not to exceed Six Thousand (\$6,000.00) Dollars in the City’s fiscal year 2014-15, on the basis of one dollar of City contribution for every dollar of Chamber contributions for said services (not including contributions from the County Commission of Boone County)..

SECTION 2. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this \_\_\_\_ day of March, 2013.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This ordinance approved by the Mayor this \_\_\_\_ day of March, 2013.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

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## SERVICE CONTRACT

This Contract, entered into this \_\_\_\_ day of March , 2013 by and between the City of Centralia, Missouri, a municipal corporation, 114 South Rollins, Centralia Missouri 65240, (hereinafter referred to as "City") and the Centralia Area Chamber of Commerce, a Missouri not-for-profit corporation, 101 West Singleton, Centralia, Missouri 65240 (hereinafter referred to as the "Chamber"), WITNESSETH:

WHEREAS, the City desires to continue to promote the prosperity, economic betterment, general interest and welfare of the City of Centralia, Missouri according to its powers granted by law; and

WHEREAS, the Centralia Area Chamber of Commerce was formed for the purpose of performing functions and services which include those required to give expression to the City's said desire; and

WHEREAS, it is in the best interest of the City to utilize the services of the Chamber for the performance of said functions and services, for which reason the City desires to engage the Chamber and the Chamber desires to be engaged, for the performance of said functions and services.

NOW THEREFORE, the parties hereto do mutually agree as follows:

1. The Chamber shall perform functions and services including, but not limited to: (a) Industrial/business development, (b) economic and community development, and (c) promotion of special community events.
2. Chamber work shall conform to "Work and Service Programs 2013-215" attached hereto as Appendix "A", and the Chamber shall follow the financial budget contained therein. If the Chamber proposes to make substantial changes to the program outline in the Appendix "A" document, the Chamber agrees to communicate said proposal to the Centralia City Administrator in advance and in writing. During the period of this contract, the Chamber shall not implement substantial change in said program outlined in the Appendix "A" document without the prior written agreement of the City, as approved by the City Board of Aldermen.
3. The Chamber shall prepared quarterly financial reports and promptly submit them to the City. The Chamber also shall promptly submit quarterly reports of its activities to the City. The quarterly reports shall detail whether or not the Chamber is progressing in meeting the goals and objectives in the Appendix "A" document.
4. The services of the Chamber shall commence upon the 1<sup>st</sup> day of April, 2013 and shall be for a period expiring March 31, 2015.
5. The City agrees to pay to the Chamber a matching payment of one dollar for every dollar collected by the Chamber after April 1, 2013, in cash or by check or specifically earmarked and restricted solely for the purpose of economic development, whether collected by donation, grant, net profit of special economic or community development events such as the Anchor Festival, or other source, except for monies received from the County Commission of Boone County, Missouri; provided however that the City contribution shall not exceed \$6,000.00 for the period from April 1, 2013 to March 31, 2014 and shall not exceed \$6,000.00 for the period from April 1, 2014 to March 31, 2015. On June 30, 2013 and thereafter at least quarterly, the Chamber shall provide to the City a written report of the funds received in cash or by check and qualifying for City matching funds, and deposited since the date of the previous reporting period, which said report shall constitute the listing of funds eligible for the City matching payments. Within five working days after receipt of the report, the City shall provide to the Chamber the required matching payment. The City may, at its discretion, make matching payment more frequently than quarterly.
6. The Chamber agrees to furnish the City, within a reasonable time after the end of each of the

Chamber's fiscal years within the contract period, a complete financial audit report of all the Chamber's finances (income and expenses) for each Chamber fiscal year, prepare by a professional accountant.

7. The Chamber shall establish a separate accounting fund to record all funds earmarked for economic development. When feasible, all economic development expenditures shall be made from that fund.

8. This contract may be terminated by either party with just cause before March 31, 2015, provided that the terminating party shall give written notice to the other party at least three (3) months prior to the date the termination shall take effect. "Just cause" may include, but is not limited to, failure to carry out the duties specified in the contract within the time specified.

9. The execution of this contract by the City is not intended to and does not in any manner make the Chamber an agent, agency, or servant of the City of Centralia, Missouri, it being expressly understood that the Chamber is in all respects an independent contractor, and the only liability of the City created by the terms of this contract is the obligation to pay the Chamber for services rendered.

10. The Chamber shall keep its books and records open for inspection at reasonable times by the Centralia City Administrator or by any person or entities designated by the City to perform audits.

11. This contract shall become effective upon execution by the parties herein.

IN WITNESS WHEREOF, the City has caused this contract and duplicate copy thereof to be executed by its Mayor, attested by the City Clerk, and its seal affixed, and the Chamber has caused this contract and a duplicate copy thereof to be executed by the Chairman of the Board of Directors and attested by its secretary, all as of the date first above mentioned

(City Seal)

CITY OF CENTRALIA, MISSOURI

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(Seal)

CENTRALIA AREA CHAMBER OF COMMERCE

By: \_\_\_\_\_  
Chairman of the Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary , Centralia Area Chamber of Commerce

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## CONTRACT 2013-2015

### I. MISSION

The Chamber's mission is to support local business, promote business retention, work with new businesses, and promote tourism through events and advertising.

### II. BOARD OF DIRECTORS

President, Amanda Dawson, Ritchies Hardware  
Vice President, Matt Stephens, Forrest Chevrolet  
Treasurer, Teri Evans, Hubbell Power Systems  
Director, Michael Curtis, Angell & Co.  
Director, Jason Reynolds, Angell & Co.  
Director, Ross Foster, Sonic Drive In  
Director, Gerri Dollens, Century 21 Advantage  
Director, Linda Bormann, Bormann Surveying

### III. WORK AND SERVICE PROGRAMS 2011-2013

- Purchase with a Purpose-This was a collaborative effort between the Chamber and CREDI. The Chamber coordinated the printing of the materials and worked with a CRDI board member to visit businesses and explain the program and distribute materials. The Purchase with a Purpose Committee consists of Chamber members and CREDI members.
- Coordination of holiday advertising to promote shopping in Centralia, the traditional parade and the tractor parade on KWWR and KRES. The Chamber coordinates the coop ads that run for 5 weeks during Christmas season. This year's ½ page included 11 businesses and the Purchase with a Purpose Logo. The Tractor parade is a collaborative effort between the Chamber and Young Farmers.
- Maintenance of the Centralia webpage and Centralia facebook page.
- Work with Chance Foundation to plan a Civil War Reenactment to be held in 2014.
- Respond to requests for information about Centralia, the battlefield and the Amish Country. There has been a major increase in requests about the Amish Country which prompted posting a map of the Amish Country on the Chamber website.
- Referrals to local businesses when citizens are looking for particular goods and services.
- The Chamber supports the EEZ board and the doors that might open for future development.
- Coordination of the creation and printing of the new city map. This was created with a committee of Chamber members and CREDI members.
- Work with REDI when prospects request for information about Centralia which includes visits with prospects at times.

- Coordination of the Annual Chamber Dinner which recognizes those citizens that go above and beyond to make Centralia the great place it is. Those recognized are the Citizen of the Year, Agricultural Person of the Year, Community Betterment, Educator of the Year and Business of the Year.
- Coordination and organization of the Centralia Anchor Festival including writing articles for the Anchor Festival insert that is inserted in the Mexico Ledger, Monroe County appeal and the Centralia Fireside Guard. Coordination of advertising on KRES, KWWR and KOMU. Responsibilities also involved include booking entertainment, handling vendor paperwork and recruitment of sponsors and the organizing of logistics. The Anchor Festival is an event that has been promoted throughout the United and States and brings 15,000 to 20,000 people to Centralia and those people and vendors spend their dollars in Centralia.
- Coordination and organization of the Anchor City Cook Off. The Anchor City Cook Off is a KCBS sanctioned event that brings competitors and judges from throughout the Midwest. This responsibility includes coordination of printing and advertising for the event including writing the articles for the insert that goes in the Monroe County Appeal, Mexico Ledger and the Centralia Fireside Guard. This event is growing and will continue to grow over time. The BBQ Committee meets monthly throughout the year to plan the event.
- Write grants to the Missouri Arts Council to help fund entertainment. The grant was received in 2012.
- Business retention includes visits to existing businesses.
- Provide information to people interested in opening a new business which includes information about the paperwork required and information about buildings that are available.
- The Chamber has worked with BJC to help recruit a doctor for the clinic which included a tour of the community and creation of a printed brochure to use for recruitment.
- Coordination of the Community for Kids program which helps families in the Centralia School District each year.
- Update budget each year.
- Ribbon cuttings for local business.
- Refer citizens to proper agencies for help to resolve issues.
- The Chamber worked with local business to change the sidewalk ordinance to allow displays on the sidewalks.
- Regular interviews on KRES to promote Centralia and the activities in the community.
- Fax information about community events to area media and cable TV.
- Coordination of bell ringers for the Salvation Army Christmas Drive.
- Advertising support for the Centralia Fair.

#### IV. 2013-2015 GOALS AND OBJECTIVES

- Continuation of the Centralia Anchor Festival scheduled for the weekend after Memorial Day each year. This event benefits local business and draws visitors to our community.
- Continuation of the Anchor City Cook Off which is a growing event that brings teams from throughout the Midwest. Additional activities will be planned to build the event for spectators.
- Promotion of the Purchase with a Purpose program encouraging citizens to shop local which will an economic boost for business as well as the city in sales tax dollars.
- Work with Citizens of the Centralia Battlefield to organize a reenactment to be held October 12-13, 2014. The event will draw spectators and re-enactors from throughout the Midwest.
- Purchase of new Christmas decorations to beautify the community during the holidays.
- Continued promotion of shopping in Centralia during the holidays including the Christmas parade and tractor parade.
- Continue to work with RDI and CREDI to encourage economic development projects.
- Continue interaction with local business to help with business retention.
- Continue to work with entrepreneurs interested in starting a new business to help them work through the paperwork involved with starting a business as well as finding a location.
- Continuation of advertising to promote all of the events and projects listed above on radio, cable TV, television and newspaper.
- Continuation of the Halloween trick or treating which draws consumers into the businesses who participate.
- Business referrals
- Chamber website and facebook page so that people can find out what is going on.
- Chamber dinner in April to honor outstanding citizens in our community.
- Promotion of attractions in Centralia including the battlefield, civil war markers, mural, Historical Society Museum and Rose Garden as well as the Amish Country in Clark.
- Writing grants to the Missouri Arts Council for musical venues.
- Work with local business when concerns arise i.e. in the past the sidewalk ordinance was a concern and the Chamber worked with the City to allow businesses to use the sidewalks in front of the buildings.
- Continue to provide Chamber Gift Certificates to encourage local purchases.
- Advertising support for the Centralia Fair.

The Chamber is asking the City to renew the contract for Economic Development in the amount of \$6,000. Funds will be used to support the above listed programs including advertising to promote the community and projects developed over the time of the contract.

BILL NO.

ORDINANCE NO.

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI TO EXECUTE A CONTRACT WITH CENTRALIA REGIONAL ECONOMIC DEVELOPMENT, INCORPORATED TO PERFORM ECONOMIC DEVELOPMENT AND PROMOTION SERVICES FOR THE CITY OF CENTRALIA, MISSOURI.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor and City Clerk of the City of Centralia, Missouri are hereby authorized and directed to execute a contract on behalf of the City of Centralia, Missouri, with Centralia Regional Economic Development, Incorporated (CREDI), which said contract provides that CREDI will perform economic development and promotion services as described in a proposed “2013 Program of Work” and that the City will provide funds, not to exceed Ten Thousand (\$10,000.00) Dollars, in the City’s fiscal year 2013-14.

SECTION 2. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this \_\_\_\_ day of March, 2013.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This ordinance approved by the Mayor this \_\_\_\_ day of March, 2013.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

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## SERVICE CONTRACT

THIS CONTRACT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2013 by and between the City of Centralia, Missouri, a municipal corporation, 114 South Rollins, Centralia Missouri 65240, (hereinafter referred to as "City") and the Centralia Regional Economic Development, Incorporated, a Missouri not-for-profit corporation, P.O. Box 12, Centralia, Missouri 65240 (hereinafter referred to as "CREDI"), WITNESSETH:

WHEREAS, the City desires to continue to promote the prosperity, economic betterment, general interest and welfare of the City of Centralia, Missouri according to its powers granted by law; and

WHEREAS, CREDI was formed for the purpose of performing functions and services which include, but are not limited to, those required to give expression to the City's said desire; and

WHEREAS, it is in the best interest of the City to utilize the services of CREDI for the performance of said functions and services, for which reason the City desires to engage CREDI and CREDI desires to be engaged, for the performance of said functions and services.

NOW THEREFORE, the parties hereto do mutually agree as follows:

1. CREDI shall perform functions and services including, but not limited to: (a) Industrial/ business development, (b) economic and community development, (c) promotion of special community events, (d) improvement of business conditions, and (e) combating community deterioration.
2. CREDI work shall conform to "Centralia Office of Economic Development 2013-2014 Program of Work" attached hereto as Appendix "A", and CREDI shall use best efforts to follow the financial budget contained therein. If CREDI proposes to make substantial changes to the program outline in the Appendix "A" document, CREDI agrees to communicate said proposal to the Centralia City Administrator in advance and in writing. During the period of this contract, CREDI shall not implement substantial change in said program outlined in the Appendix "A" document without the prior written agreement of the City, as approved by the City Board of Aldermen.
3. CREDI shall prepare quarterly financial reports and promptly submit them to the City. CREDI shall also promptly submit quarterly reports of its activities to the City. The quarterly reports shall detail whether or not CREDI is progressing in meeting the goals and objectives in the Appendix "A" document.
4. The services of CREDI shall commence upon the 1st day of April, 2013 and shall continue until March 31, 2014.
5. The City agrees to pay to CREDI the sum of \$10,000.00 as and for funds to be utilized from April 1, 2013 through March 31, 2014 for the purposes expressed herein and as stated within the financial budget.
6. CREDI agrees to furnish the City, within a reasonable time after the end of each of CREDI's fiscal years within the contract period, a complete financial report of all CREDI's finances (income and expenses) for each CREDI fiscal year.
7. CREDI shall establish and maintain a fund to record all funds earmarked for economic development. When feasible, all economic development expenditures shall be made from that fund.
8. This contract may be terminated by either party with just cause before March 31, 2014, provided that the terminating party shall give written notice to the other party at least three (3) months prior to the date the termination shall take effect. "Just cause" may include, but is not limited to, failure to carry out the duties specified in the contract within the time specified.
9. The execution of this contract by the City is not intended to and does not in any manner make CREDI an agent, agency, or servant of the City of Centralia, Missouri, it being expressly

SERVICE CONTRACT

understood that CREDI is in all respects an independent contractor, and the only liability of the City created by the terms of this contract is the obligation to pay CREDI for services rendered.

10. CREDI shall keep its books and records open for inspection at reasonable times by the Centralia City Administrator or by any person or entities designated by the City to perform audits.

IN WITNESS WHEREOF, the City has caused this contract and duplicate copy thereof to be executed by its Mayor, attested by the City Clerk, and its seal affixed, and CREDI has caused this contract and a duplicate copy thereof to be executed by the Chairman of the Board of Directors and attested by its secretary, all as of the date first above mentioned.

(City Seal)

City Of Centralia, Missouri

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(Seal)

Centralia Regional Economic Development, Inc

By: \_\_\_\_\_  
President of the Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, CREDI

SERVICE CONTRACT

CENTRALIA REGIONAL ECONOMIC DEVELOPMENT, INC  
2013 PROGRAM OF WORK  
P.O. 12, Centralia, MO 65240

Mayor of Centralia: Tim Grenke, 573/682-2139  
President of CREDI: Barry Stevens, 573/355-6496

I. MISSION STATEMENT

- a. The Mission of the Centralia Regional Economic Development Corporation Incorporated (CREDI) is to improve the quality of life, promote economic development, and cultivate sustainable growth for the Centralia Region.
- b. CREDI is a cooperative effort between the City of Centralia, the Boone County Commission, and a number of private donors to:
  - i. Promote new businesses and industries to locate in the Centralia region.
  - ii. Improve existing businesses in the Centralia region.
  - iii. Create an awareness of and interest in the numerous assets of the City of Centralia and the northern Boone County region by promoting events such as the Job and Business Expo and the Purchase With A Purpose program.

II. WORK AND SERVICE PROGRAMS: 2013

- a. Maintain a Seven Member Board with three appointees from local government entities
- b. Conduct Monthly Board of Director Meetings with informative programs and/or guest speakers
- c. Host the Job and Business Expo
- d. Maintain the Live Centralia Tour
- e. Maintain the Shop Local Purchase With A Purpose program in conjunction with the Chamber of Commerce
- f. Continue to assist with the color Map of Centralia with the City Chamber of Commerce
- g. Continue to build upon the organization's relationship with Hubbell Powers Systems, Inc.
- h. Maintain the CREDI website www.centraliaredi.org
- i. Utilize the services of an Intern to:
  - i. Develop a funding program to sustain a part time Economic Development Director
  - ii. Develop a comprehensive regional Community Profile
  - iii. Develop a Marketing Plan and materials to promote economic growth in the region
- j. Twice-yearly make a presentation to the Hallsville Chamber of Commerce
- k. Assist the Centralia EFZ Commission as necessary
- l. Provide Educational Assistance to regional businesses through sponsorship of workshops and seminars

**CREDI**  
Centralia Regional Economic Development, Inc.

SERVICE CONTRACT

III. FINANCIAL DATA

2013 BUDGET\*

Income		
Memberships	\$	3,000.00
In-Kind Donations	\$	3,500.00
Business Donations	\$	3,500.00
City Of Centralia	\$	<u>10,000.00</u>
<b>Total Income:</b>		<b>\$ 20,000.00</b>

Expenses		
Accounting Fees	\$	800.00
Advertisements	\$	2,500.00
Bank Fees	\$	15.00
Dues & Subscriptions	\$	535.00
Equipment Expenses	\$	900.00
Incorporation 501(c)(6)	\$	900.00
Insurance	\$	400.00
Intern Expenses	\$	600.00
Office supplies	\$	100.00
Postage & Mailing	\$	500.00
Post Office	\$	65.00
Printing Costs	\$	1,000.00
Quick Books update	\$	150.00
Rent	\$	6,000.00
Utilities	\$	5,000.00
Web Page Fees	\$	<u>120.00</u>
<b>Total Expenses:</b>		<b>\$ 19,585.00</b>

Available Carry-Over Funds at Year End:  
\$415.00

\*This Budget was prepared under the assumption that the organization is fully funded. Adjustments may be necessary according to less-than-estimated income.