

AGENDA
CITY OF CENTRALIA, MISSOURI
Board of Aldermen
Regular Meeting
Monday, January 21, 2013
7:00 P.M.
City Hall Council Chambers

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CONSENT AGENDA (Approved as a group unless separated by request of one or more Aldermen)
 - A. Minutes of Prior Meetings
 - B. Minutes of Public Works and Public Utilities Committee Meeting
 - C. Minutes of General Government Committee Meeting
 - D. Reports
 - 1. Treasurer's & Collector's Reports
 - 2. Activity Reports
- IV. ACCOUNTS PAYABLE OVER \$1,250
- V. COMMENTS FROM CITIZENS
- VI. ECONOMIC DEVELOPMENT REPORT BY CHAMBER OF COMMERCE DIRECTOR
- VII. PUBLIC HEARINGS- None Scheduled
- VIII. ACTION AGENDA
 - A. Finance - None Scheduled
 - B. Permits and Licenses-None Scheduled
 - C. Legal -
 - 1. Amending City Code to Increase Building Permit Fees-Ordinance
Bill No. _____ Ordinance No. _____
 - D. Purchasing -
 - 1. Approving Contract for Work on Geographic Information System-Midland GIS Solutions, L.L.C-Ordinance
Bill No. _____ Ordinance No. _____
 - 2. Approving Contract for Engineering Service for Preparing NPDES Sewer Treatment Facilities Permit Renewal Application-Environmental Management Solutions, LLC-Ordinance
Bill No. _____ Ordinance No. _____
- IX. OLD BUSINESS
- X. NEW BUSINESS
 - A. Mayor
 - 1. Appointments
 - B. Aldermen
 - C. City Administrator
 - D. City Attorney
 - E. City Clerk
- XI. AS MAY ARISE
- XII. ADJOURN

Mayor Grenke called the regular meeting to order at 7:00 p.m.

Roll Call: Aldermen Jon Angell, Don Bormann, Landon Magley, Farris Sanders and Catherine Simmons answered roll call.

Absent: Alderman David Wilkins

Also present were City Administrator Lynn P. Behrns, Police Chief Larry Dudgeon, Don Bagley, Chamber of Commerce Executive Director Ginny Zoellers, James Smith with the Centralia Fireside Guard, Water Dept Foreman Mike Forsee, Assistant City Clerk Phyllis Brown, Electric Dept Foreman Mark Mustain, Jared Carey with Tri-State Engineering, Mike Schwab with Beehive, and Kirk Larson with Midland GIS Solutions.

Pledge of Allegiance:

Mayor Grenke led everyone in the pledge of allegiance.

Mayor Grenke asked for a moment of silence in honor of the Newtown, CT tragedy last week. Everyone observed a moment of silence.

CONSENT AGENDA:

Mayor Grenke asked for approval of the Consent Agenda in its entirety or any items to be pulled for comment or correction.

CONSENT AGENDA:

- A. Minutes of Prior Meeting
 - B. Minutes of Public Works and Public Utilities Committee Meeting
 - C. Minutes of General Government Committee Meeting
 - D. Minutes of Technical Advisory Committee Meeting
- Reports
- 1. Treasurer's & Collector's Reports
 - 2. Activity Reports

Behrns mentioned a change in the spelling of a name in the minutes noted by Merritt Beck.

Motion was made by Alderman Simmons to accept the consent agenda as amended. Alderman Sanders seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Accounts Payable over \$1250 was presented in the amount of \$362,326.15 as follows:

ACCOUNTS PAYABLE OVER \$1250

DECEMBER 17, 2013

Ameren Energy Marketing (Wholesale Electric)	\$ 114,369.83
Ameren UE (Heating)	\$ 1,393.34
Angell & Co (Commercial Property Ins)	\$ 28,592.00
Arkansas Electric (Primary Wire)	\$ 8,551.63
Butler Supply (Electric Department Supplies)	\$ 1,269.11
Cargill (Overpayment)	\$ 10,170.62
Crown Power & Equipment (KUB 2008 Parts / Repairs)	\$ 1,348.09
Daynes Waste Disposal (debris hauled from sweeper pick-up)	\$ 3,368.93
DMB Construction (Roof Repair PD)	\$ 1,900.00
Electric Power Systems (Substation Breaker Testing)	\$ 4,140.00
Fletcher-Reinhardt Co (Electric Department Supplies)	\$ 2,524.15

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Forrest Chevrolet (2013 Pick-up Water Dept)	\$	21,549.22
HD Supply Waterworks (Hydrants)	\$	2,566.00
Inland Truck Parts (Unit # 14 parts / repairs)	\$	6,053.91
Lacrosse Lumber (PD Roof Materials \$3114.05)	\$	4,254.55
MAMU (Annual Membership)	\$	2,584.00
MJMEUC (Prairie State)	\$	69,992.01
MOPERM (Liability)	\$	40,609.00
S & D Auto (PD Vehicles Parts / Repairs)	\$	1,325.96
TOTAL	\$	326,562.35

ADDED AFTER GGFC MEETING

Ameren (Transmission Charges)	\$	13,295.98
City of Columbia (Landfill charges for November)	\$	7,986.84
Flynn Drilling Co, Inc (Seal Replacement)	\$	2,559.75
Forrest Chevrolet (Parts)	\$	1,674.85
MFA Oil (Fuel)	\$	8,584.38
TOTAL	\$	34,101.80

ADDED TODAY

Midwest Meter (24 Orion Radios)	\$	1,662.00
TOTAL	\$	1,662.00
GRAND TOTAL	\$	362,326.15

Alderman Simmons made the motion to approve the Accounts Payable over \$1250 in the amount of \$362,326.15. Alderman Bormann seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

COMMENTS FROM CITIZENS:

Comments from Citizens were opened at 7:04 p.m. by Mayor Grenke.

Don Bagley – 711 E Brick

Bagley noted that he has secured a copy of the International model of the Property Maintenance Code and would like to encourage city council members to look through it. He said he felt it was somewhat controversial and would probably have to have a hearing on it if it were to be adopted. Behrns stated that the City would have to give 60 days notice of a public hearing to take action on it.

Hearing no further comments, Comments from Citizens was closed at 7:05 p.m. by Mayor Grenke.

Economic Development Report:

Centralia Chamber of Commerce Executive Director, Ginny Zoellers presented the economic development report. A Purchase with a Purpose kit that is given to businesses was presented. Zoellers updated that they have instituted some new guidelines for the Community for Kids program this year and are now requiring applicants to disclose income information and other benefits they are receiving. She noted that they had 26 families with 51 children, and that all the names from the Angel Trees have been picked up. She thought that all the gifts would be distributed this week after they were wrapped by the ladies at the First Baptist Church. Zoellers also credited the Centralia High School Key Club student organization for providing quite a bit of food donations. Grenke questioned if one changes was to make the program only for Centralia residents. Zoellers' replied yes, that was a change for the program this year. There was some conversation regarding how the money the Chamber receives from the City is spent. Zoellers noted that she has provided an outline in the packet, and that advertising is a big part of it. She noted that the Chamber receives \$6000 from City, and over \$15,000 is spent on advertising. She also noted that advertising is just part of what the money can be used for, and the Chamber activities do help to increase sales tax dollars when people in the community people buy local.

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Zoellers left the meeting at 7:11 p.m.

Simmons asked if Behrns had heard anything about EEZ application. Behrns said he had contacted to find out status of the application and has not received an answer yet.

Presentation of GIS Proposals:

Tri-State Engineering

Jared Carey, representative from Tri-State Engineering out of Joplin and Mike Schwab, representative from Beehive Industries gave a presentation on GIS mapping system options. There was some discussion regarding the presentation.

Midland GIS Solutions

Kirk Larson, representative from Midland GIS Solutions, gave a presentation on GIS mapping system. There was some discussion regarding the presentation.

Public Hearings: None Scheduled

ACTION AGENDA:

Finance: None Scheduled

Permits and Licenses: None Scheduled

Legal:

ORDINANCE: Approving Final Plat of Cobblestone Lake Estates Plat 2 Subdivision

Alderman Sanders presented a bill marked and designated as bill no. 2639 to create an ordinance entitled "AN ORDINANCE APPROVING THE FINAL PLAT OF A COBBLESTONE LAKE ESTATES PLAT 2" SUBDIVISION, A SUBDIVISION OF A PORTION OF THE SOUTHEAST QUARTER OF SECTION FIFTEEN, TOWNSHIP FIFTY-ONE NORTH, RANGE ELEVEN WEST, IN THE CITY OF CENTRALIA, BOONE COUNTY, MISSOURI, AND ACCEPTING DEDICATION TO THE CITY OF CENTRALIA, MISSOURI, OF THE DRAINAGE EASEMENTS, UTILITY EASEMENTS AND STREET RIGHTS-OF-WAY IN SAID PLAT AS THE PUBLIC PROPERTY OF THE CITY OF CENTRALIA, MISSOURI." Alderman Sanders moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Simmons and motion carried unanimously. The bill was then read by title only. Alderman Sanders moved the bill be placed on its second reading. Motion was seconded by Alderman Magley and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Sanders moved the final passage of the bill. Alderman Simmons seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Angell, Bormann, Magley, Sanders, and Simmons. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2709.

ORDINANCE: Calling for April Municipal Election

Alderman Simmons presented a bill marked and designated as bill no. 2640 to create an ordinance entitled "AN ORDINANCE CALLING FOR A GENERAL CITY ELECTION TO BE HELD ON TUESDAY, APRIL 2, 2013, THE MUNICIPAL ELECTION DAY, TO ELECT A MAYOR FOR A TWO-YEAR TERM, ELECT THREE ALDERMEN FOR A TWO-YEAR TERM AND ELECT A CITY COLLECTOR FOR A TWO-YEAR TERM." Alderman Simmons moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Sanders and motion carried unanimously. The bill was then read by title only. Alderman Simmons moved the bill be placed on its second reading. Motion was seconded

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by Alderman Magley and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Simmons moved the final passage of the bill. Alderman Sanders seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Angell, Bormann, Magley, Sanders, and Simmons. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2710.

PURCHASING:

Chipper

Behrns relayed that the staff recommendation was to purchase the demo unit from Altec. Mustain said that he had checked with Altec and they do not accept trade-ins, and he was directed towards an auction service that they are affiliated with. Mustain suggested waiting until spring to sell the older chipper. Sanders questioned what is wrong with the chipper the City has now. Mustain said that not anything is really wrong, but the unit has 20 years worth of wear and tear on it and there are some concerns about parts availability as it gets older. There was some discussion on the equipment replacement schedule.

Alderman Simmons made a motion to purchase the demo unit in the amount of \$23,350 from Altec. The motion was seconded by Alderman Bormann. The mayor requested a roll call vote and the motion passed with the following votes: FOR: Aldermen Angell, Bormann, and Simmons. AGAINST: Aldermen Magley and Sanders.

ORDINANCE: Maintenance Agreement on Water Testing Equipment-Hach Service Partnership

Alderman Bormann presented a bill marked and designated as bill no. 2641 to create an ordinance entitled "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI TO EXECUTE AN AGREEMENT WITH HACH SERVICE PARTNERSHIP, OF LOVELAND, COLORADO FOR MAINTENANCE OF WATER TESTING AND CONTROL EQUIPMENT FOR THE CITY OF CENTRALIA, MISSOURI". Alderman Bormann moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Simmons and motion carried unanimously. The bill was then read by title only. Alderman Bormann moved the bill be placed on its second reading. Motion was seconded by Alderman Sanders and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Bormann moved the final passage of the bill. Alderman Simmons seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Angell, Bormann, Magley, Sanders, and Simmons. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2711.

Copper Water Pipe

Mike Forsee – standard pipe needed for Cobblestone for the new subdivision

Alderman Bormann made a motion to purchase 500 feet of K copper, 100 foot rolls in the amount of \$1,675.00 from Water & Sewer Supply. The motion was seconded by Alderman Simmons. On a call by the Mayor for ayes and nays, the motion passed unanimously.

ORDINANCE: Contract for Subscription to Grant Data Base - eCivis

Alderman Angell presented a bill marked and designated as bill no. 2642 to create an ordinance entitled "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI TO EXECUTE AN AGREEMENT WITH eCIVIS, INC. OF PASADENA, CALIFORNIA FOR A THREE YEAR SUBSCRIPTION TO A GRANTS NETWORK RESEARCH & KNOWLEDGBASE FOR THE CITY OF CENTRALIA, MISSOURI". Alderman Angell moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by

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Alderman Simmons and motion carried unanimously. The bill was then read by title only. Alderman Angell moved the bill be placed on its second reading. Motion was seconded by Alderman Simmons and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Angell moved the final passage of the bill. Alderman Simmons seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Angell, Bormann, Magley, Sanders, and Simmons. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2712.

OLD BUSINESS:

NEW BUSINESS:

Mayor:

Appointments:

Mayor Grenke appointed Scott Olsen as the Emergency Management Director for the City of Centralia. Alderman Sanders made a motion to accept the Mayor's appointment of Scott Olsen as the Emergency Management Director for the City of Centralia. Alderman Bormann seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Aldermen: None

City Administrator:

On behalf of City Attorney, Behrns noted that the update on the City code should sometime over the holidays.

Behrns also reported that Beck will be meeting with the Mayor on Wednesday of this week to determine the decision for Clifford Delarosa's building based on the hearing that was recently held.

City Attorney: None

City Clerk: None

As May Arise:

Chief Dudgeon mentioned that the annual tractor parade was this Friday at 6:30 p.m.

Sanders questioned why the decision was made to not allow horses in the parades. Behrns noted that it was the Chamber's decision based on an incident that occurred during a past Anchor Fest parade. Bormann added that the decision was based on recommendations by the insurance company

Behrns mentioned that Boone County's building permit fee schedule is increasing. At this time, the City doesn't charge fees to other governmental entities, schools, churches, or the small fees for adding a shed or remodeling a residence.

Closed Session:

Alderman Simmons moved the Board of Aldermen of the City of Centralia, Missouri hold a closed meeting and a closed vote, and the specific reason for closing the meeting and having a closed vote was: preparation, including any discussion or work product, on behalf of the City of Centralia or its representatives for negotiation with an employee group, as provided for under Section 610.021 (9) of the Revised Statutes of Missouri. Alderman Simmons asked that this motion be adopted by roll call vote. The motion was seconded by Alderman Magley.

The mayor requested a roll call vote and the motion passed with the following votes: FOR: Aldermen Angell, Bormann, Magley, Sanders, and Simmons. AGAINST: None. The board went into closed session at 9:45 p.m.

During the closed session only union negotiations were discussed and no action was taken.

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Return to Open Session

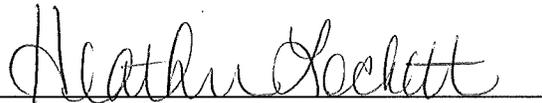
There being no further business to discuss, Alderman Simmons made the motion to return to open session. Alderman Sanders seconded the motion. The mayor requested a roll call vote and the motion passed with the following votes: FOR: Aldermen Angell, Bormann, Magley, Sanders, and Simmons. AGAINST: None.

The board returned to open session at 10:18 p.m.

Mayor Grenke announced that he had a copy of the international maintenance code for anyone to review that would like to. Behrns said that he would have the copy in his office.

There being no further business to discuss, Alderman Sanders made the motion to adjourn the meeting. Alderman Simmons seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Meeting adjourned at 10:21 p.m.


Heather Lockett, City Clerk

Minutes of the Public Works and Public Utilities Committee for Monday, January 7, 2013.

The meeting was called to order by Alderman Bormann at 7:00 p.m. Present were Mayor Grenke, Aldermen Sanders, Wilkins, and Magley. Also attending were Lynn Behrns, Mike Forsee, Phil Hoffman, Mark Mustain, Art Dollens, Ron Bellamy, and James Smith.

Those present participated in the Pledge of Allegiance.

Comments for Citizens

Art Dollens of 230 S. Rollins spoke on his complaints about the Centralia public schools and their administration. He said the City was complicit by allowing its police officers to keep him from school meetings. He said that school officials kept changing rules on how he could request permission to attend. Dollens displayed a DVD, which he said has many records concerning Title II violations by the school district. Many of his complaints are of long standing, dating to the mid-1990s. Sanders asked Bellamy how he was able to bar Dollens from a school meeting. Bellamy said that state law gave any chairman of a governmental body the power to direct police to exclude or expel disruptive persons. The Police Department in this case was enforcing a school request because of a history of peace disturbance and disruption. Dollens said that Bellamy misrepresented the situation. He feels school engages in mis-accounting and misusing of money, particularly money from donations and other outside sources. Wilkins asked Bellamy to provide the aldermen with the text of state law for discussion at their next meeting. Dollens then left.

Water and Sewer Department

Committee reviewed the activity report and future work schedule for the Water and Sewer Department. Board members had no comments or questions.

Behrns reported that he and Forsee had a meeting with an engineer scheduled for Tuesday to negotiate contract price and scope of work for preparation of the NPDES permit application renewing the City's ability to run the sewer treatment operation. Behrns has penciled in \$10,000 for the task in the draft budget, but he believes the contract will be for much less. He expects to have a contract and ordinance for Board approval at the regular Board meeting on the 21st.

Streets and Sanitation

Committee reviewed the activity report and future work schedule for the Street and Sanitation Departments.

Hoffman reported that one of the dump trucks slid into a ditch at a narrow intersection. The old cinder spinner was hung-up and damaged. It will have to be replaced. The truck went to Meyers, the nearest International service center, where they are checking for more significant damage. So far there are some small repairs, but no major problems. Meyers is waiting for parts. The truck and plow could be put into service immediately if necessary for a big snow event.

Forsee said that the new water department pickup had also received accidental damage while at the electric department shop. The truck was there for installation of a radio. The front driver's door was destroyed when an electric bucket truck hit it while backing in. Backing mirrors on the electric truck fogged over when the truck entered warm air, and the driver did not see that the pickup truck door was ajar and extending into beyond a lane stripe. The repairs to the pickup were already complete.

Hoffman noted a large volume of residential trash collected during the holidays.

Electric Department

Committee reviewed the activity report and future work schedule for the Electric Department. Members had no comments or questions.

Behrns asked for direction on the subject of a possible GIS contract. Bormann asked Sanders what he would recommend. Sanders said that he was still skeptical of the underlying need for such a GIS program. He didn't want to spend public money unnecessarily. However, he said that, of the options presented, he thought that of Midland GIS was better for the City. Forsee repeated the observation that, with almost three years of work on videoing sewer mains, less than half the system has been finished. The utility departments have too many other demands on their time to accomplish the initial field work. Forsee and Bormann agreed that the City needs the highest accuracy for both valves and elevation measurements of the sewer manholes. Having the system may save some expense in future engineering design. Bormann said that the Joplin firm was principally acting as a broker, and that Midland represented a single party to be responsible for the product. Magley asked if we would do the upkeep. He was told yes, that staff would eventually have to buy equipment and train to assume responsibility for the system. This is much less demanding a task than initial field work. For a least the first year or two, the City could negotiate some sort of addendum to have Midland come in once a year or so and record system changes. The contract contains a yearly charge for software upkeep, but we save by not having to buy updates on our own. Angell wanted to examine the purchase of equipment in a near future budget. Eventually, the aldermen reached a consensus. Angell moved that Behrns should prepare a contract with Midland and an ordinance of approval by the next Board meeting. Magley seconded the motion. On roll call vote, all members present voted in favor and the motion passed.

Other

Behrns made an annual report on the City's "Red Flag Rule". He noted that there has been no turnover in office personnel and no new third-party vendor contracts that touch on the personal information of City customers. Behrns and the office staff have reviewed the policy and the City's experience for the past year. No instances of any breach or attempted breach of protected customer information has been detected. Staff found no reason for any change to present practices. The current policy appears sufficient and will be reviewed again in a year's time.

Budget Consideration

Behrns presented draft summaries of the budgets for the public utility funds for Fiscal Year 2013-4. The capital and special projects expenditures are much the same as those suggested last month. Behrns reports that all the funds should achieve reserve balances without a need for any utility rate increases. Behrns was cautious about estimating water and sewer revenue. He believes that a major customer may take measures to reduce its water consumption. It seems unlikely that sewer sliplining will occur before the end of March, so funds previously budgeted are being rolled over for a larger project in 2013. Behrns is still working on the General Fund budget, and a draft of public works expenditures will wait until the General Government/Public Safety Committee meeting.

The aldermen agreed to change the meeting time for the General Government Committee to 7:00 pm on Tuesday, so that the aldermen can attend a meeting of the School Board.

Behrns reported on an ADA Grievance received from the Advocacy Coalition. He acknowledged that he had initial difficulty understanding the nature of the complaint. The Coalition wants to have a clear

path from the sidewalk ramp exiting the center of the south side of the City Square. This ramp was there to help provide access during Anchor Festival and similar events—when the street was shut to car traffic. In normal times, there are parking spaces at the end of the ramp. Behrns emailed for a clarification, but none has been forthcoming. Therefore, he has asked Hoffman to paint out the parking spaces when there is dry, warmer weather. He does not intend to create any sort of crosswalk in mid-block. To date, the Coalition has not requested a similar action on the east side of the square. The public works crew should be working on adding sidewalks on the south and east, which would do more to promote accessibility.

As May Arise

The agenda packet contained material and first draft of an ordinance that would implement an increase in the fees for building plan review and permitting. They would then match those which Boone County adopted, effective January 1. Most of the aldermen felt that the City did not want to absorb the expense of paying for the differential between the old and new rates. Aldermen will examine the material and give Behrns direction at the General Government meeting. They will also review whether to extend the fees to churches, government buildings and garage additions, which have previously been exempted by the City (but not by the County).

Behrns reported that the State Department of Economic Development has announced that Centralia's EEZ application has been approved. Behrns has already told a prospective user that they may now try to use the program.

Mayor Grenke told Magley that he is still waiting for City Attorney Beck to finish the polished text of his findings concerning the hearing on the Narraganset Building and direction for Clifford de la Rosa.

The Committee adjourned at about 8:58 p.m.

Minutes of the General Government and Public Safety Committee meeting of Tuesday, January 15, 2013.

The meeting was called to order by Alderman Wilkins at 7:00 p.m. Present were Mayor Grenke, and Aldermen Magley, Sanders, Simmons, and Bormann. Also attending were Lynn Behrns, Police Chief Larry Dudgeon, Fire Chief Denny Rusch, Art Dollens, James Smith, several members of the CREDI Board, Jess Lingle, Ron Bellamy, Nicole Hudson, Darren Ford, members of the Centralia School District Board, Evelyn Robertson, Linda Bormann, and others.

Those present participated in the Pledge of Allegiance.

Chief Dudgeon present plaques and certificates to Bellamy and Hudson in recognition of their actions in a medical emergency at the Hubbell plant. Centralia dispatch received a call stating that an employee was on the floor and unconscious. Hudson was able to contact Officer Bellamy and direct him to the site within two minutes. Bellamy rendered aid until emergency medical personnel arrived. The victim, Thomas G. Ludwig, was then transported to the hospital. Although he latter died, he was at least temporarily saved by the police and first responders. Dudgeon made the presentation in the presence of family members and coworkers, who thanked both the officer and dispatcher.

Comments from Citizens

Art Dollens of 430 S. Rollins questioned City procedures for passing documents from the City Clerk to the City Prosecutor. He was told that he had to go through the police department and this was contrary to a letter from the Missouri Attorney General. Wilkins said he would reach out to April Wilson and get a response for Dollens. Dollens referenced a bomb threat in past years and contacts with the federal government. Dollens also asked if a letter from the school district which forbids him from coming within five hundred feet of school facilities would be sufficient to bar him from going to the weight room at the Recreation Center. Committee members acknowledge that this was not an *ex parte* situation. Dudgeon asked Dollens if this had ever been a problem. Dollens said not in the past. Dudgeon said that it should not be and issue now. Dollens asked that the City carefully consider participating in an SRO program—the SRO should be available as a resource and not as a law enforcement officer.

Economic Development

CREDI members have submitted a draft contract for services. The contract would enable the City to help fund CREDI activities. Wilkins suggested that the contract differed from the presentation made at the last meeting by Barry Stevens. It seemed to be more expansive than the job creation orientation previously described. Jeff Grimes explained that the other tasks would be directly related to job creation. He told Simmons that CREDI's support of community activities would not duplicate activities of the Chamber of Commerce, but would focus on events such as the Job Fair and the human resources seminars, related to business support and attraction. They did not desire to overlap Chamber tasks.

Grimes also introduced Jess Lingle, who is a student at MU and would be an intern for the spring semester. At first, he will have a space at the City Hall offices. Part of his job will be to research economic development grants, using the eCIVIS program.

Park Department

The Park Board agenda for their January meeting was in the Committee agenda packet.

Cemetery Advisory Committee

No report.

Tree Board

No report.

Library Board

No formal report was made, but an agenda for the next meeting was presented in the Committee packet.

Finance

Financial statements for December were in the agenda packet. Behrns had nothing unusual to highlight, but did note that sales and property taxes should exceed budget targets.

Bills over \$1,250

Committee received a preliminary list of bills over \$1,250. Simmons asked about the bill from Nu-Life Laboratories. Behrns said that was where the City bought calcium chloride, which is mixed with sand and salt to help with icy streets.

City Prosecutor

No report. Mayor Grenke suggested that it was time again for a visit of April Wilson to a Committee meeting.

Alderman Angell arrived at 7:35.

Fire Department

Fire Chief Rusch presented a report of December activities of the Fire Department. Rusch said that the new truck was ready to go, except for the radio and door decals. He noted that he intends to renumber the fire trucks in the order of their likely use. This may complicate how the front office tracks the history of repairs and maintenance, but Behrns said he would get it worked out.

Emergency Management

No report.

Protective Inspection

Behrns reported progress on some designated dangerous structures. Linda Yager's house on South Allen Street has a demolition permit and some work has started. Newton Davis, Jr. is negotiating sale of his business on North Allen to the adjacent owner, who would then demolish or refurbish parts of the structure. Russ Greene has talked to Behrns about the procedures for securing an architect and remodeling the building on Railroad Street which formerly belonged to Bill Meador. The first residential construction permit for 2013 has already been issued.

Behrns noted that the agenda packet had contained the draft of an ordinance which would increase the fees for building permits to the same level as those now charged by Boone County. Any less and the City will be subsidizing the cost of a permit, since the County is already using the rates. Committee members concurred that the City should followed suit. Committee members also discussed whether to maintain the categories of permit applicants which would be exempt from fees. These include other governments, churches, gas and electric inspections, and some types of remodeling. Most members thought that the exemptions should end, but Sanders argued that those entities provided public

services. Simmons said that this was a good time to change because no projects were in the pipeline that would be affected. Magley agreed. Behrns said that the ordinance will be put on the regular Board agenda with no exempt applicants. If aldermen reconsidered, that version could be amended.

Mayor Grenke said he would report on the de la Rosa hearing and dangerous structure findings at the next meeting.

Police Department

Dudgeon presented the report of December activities and calls for the Police Department. The Committee had no questions.

Wilkins read a portion of State statutes concerning expulsion of persons from school meetings and property. The authority is general and broad, but matches the interpretation used by the Police Department is using. Wilkins said he did not feel our department would be violating any laws by obeying the requests of the school board.

Budget Considerations

Behrns passed out and reviewed a draft of the General Fund budget. The draft includes the estimated net cost for one half of a new School Resources Officer position (\$21,000). He said that he can add it and probably still achieve a balanced budget. The same would hold for the CREDI contract. If there is some adverse occurrence before the end of the fiscal year, the aldermen should advise him on what to cut. He noted that adding the two costs impacts all future years and is compounded. Projected budgets for more distant years are already very tight, since revenues do not increase as fast as expenses, even just those from basic inflation. The draft General Fund budget has few capital or special items: a pickup truck, service agreement on the police recording system, purchase of a used, four-wheel drive pickup from the Highway Patrol, and a small part of repair work need on the stormsewer under the Chance parking lot. It includes demolitions incentives, the CREDI contract, and the SRO contract. At the moment it has almost a \$10,000 deficit.

There was an extended discussion with school board members about providing an SRO. Behrns distributed copies of past contracts between the school district and City. The first was from the 2002 federal grant. The other was used when the district took over the SRO program. City staff will research how similar positions are funded in other districts. Sanders suggested that the Sheriff's department could supply a deputy as an alternative—it presently does for some other small departments. Wilkins said that local police officers would have greater familiarity with our community. The timing of implementation was important; Ford wanted to start quickly. Behrns said that the cost impact to the City if the program started in February or March of this year was minor. The new budget would address the regular annual costs. Dudgeon agreed that any future federal grant programs would not be immediately helpful. Behrns estimates a total annual cost of \$42,000, if Patrol Officer Brooks is designated to the position. (Her employee benefit expenses are lower than most other officers.) Dudgeon strongly supported adding the SRO, because he fears national trends of school violence will continue. There was another shooting incident just this afternoon. Audience members suggested that adding one officer creates a safer environment, but there is no way to guarantee absolute safety. The SRO would have to cover four schools. The contract would allow for the SRO to be supplemented by other officers when Brooks was not available and also would expect that she would respond to outside police calls if necessary. Dudgeon said he might be able to fill the staffing gap on the department schedule with greater use of reserves, but Behrns' budget assumes replacement through the addition of a new full time position. Committee determined that, between now

and the next committee meeting, Dudgeon and Ford will work on a new contract, which Behrns and City Attorney Beck can review. Rush asked if the school district could fund more of the position, say 75%. Others suggested 100%. Dudgeon said that SRO might relieve some of the police department's case load to the extent it represents crimes by or against students. City and school officials agreed that the goal was to have an armed officer available for at least 40 hours per week. The SRO's training and vacations would be handled during summers.

Closed Session

Simmons then moved that the Committee elect to go into closed session and hold a closed vote, and the purpose of such closed session and closed vote shall be preparation, including any discussions or work product, on behalf of the City of Centralia or its representatives for negotiation with an employee group, as provided for under Section 610.021 (9) of the Revised Statutes of Missouri. Magley seconded the motion. On roll call vote all members present voted in favor and the motion carried.

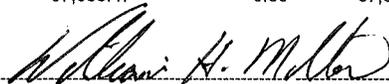
The Committee then met in closed session to discuss proposals from the employee union. No votes were taken until Simmons moved to return to open session. Magley seconded the motion. On roll call vote all members present voted in favor and the motion carried.

Return to Regular Session

Simmons moved that the Committee adjourn. Bormann seconded the motion, and all members voted in favor. The Committee then adjourned at about 9:30 p.m.

CITY OF CENTRALIA, MISSOURI
 TREASURER'S REPORT
 CASH - CHECKING ACCOUNTS
 FOR THE MONTH OF DECEMBER, 2012

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	INVESTMENTS	TOTAL
GENERAL FUND	117,379.72	117,062.97	119,300.80	115,141.89	200,000.00	315,141.89
POOL	(26,161.28)	0.00	5,803.71	(31,964.99)		(31,964.99)
PARK	(21,688.68)	16,448.04	9,086.13	(14,326.77)	0.00	(14,326.77)
RECREATON CENTER	197,497.60	19,636.83	6,612.91	210,521.52	0.00	210,521.52
LIBRARY	(0.32)	23,779.99	23,779.67	0.00	0.00	0.00
LIBRARY DEBT SERVICE	0.00	8,018.46	4,009.93	4,008.53	30,183.12	34,191.65
CEMETERY	204,347.28	281.28	1,783.55	202,845.01	200,000.00	402,845.01
AVENUE OF FLAGS	8,181.03	4.25	0.00	8,185.28	0.00	8,185.28
TRAN. SALES TAX REVENUE	113,787.32	17,875.14	0.00	131,662.46	0.00	131,662.46
PARK SALES TAX	114,602.33	17,875.50	0.00	132,477.83	0.00	132,477.83
WATER-OPERATING	260,799.09	43,411.64	64,990.26	239,220.47	0.00	239,220.47
WATER-SECURITY DEPOSIT	14,233.00	450.00	570.00	14,113.00	0.00	14,113.00
SANITATION (LANDFILL)	159,886.73	34,868.98	29,656.35	165,099.36	0.00	165,099.36
SEWER	61,337.20	19,537.66	4,733.76	76,141.10	0.00	76,141.10
ELECTRIC-OPERATING	572,848.42	238,541.54	273,927.40	537,462.56	600,000.00	1,137,462.56
ELECT.-SECURITY DEPOSIT:	33,625.00	900.00	1,225.00	33,300.00	0.00	33,300.00
CAPITAL PROJECTS	1,621.64	175.13	0.00	1,796.77	0.00	1,796.77
INTERNAL SERVICE:						
PERSONNEL	95,061.25	0.00	4,303.73	90,757.52		90,757.52
FINANCIAL	0.00		0.00			0.00
EQUIPMENT USE	310,696.48	63.00	21,633.55	289,125.93		289,125.93
TOTAL	2,218,053.81	558,930.41	571,416.75	2,205,567.47	1,030,183.12	3,235,750.59
A. B. Chance Memorial	3,291.41	0.00	0.00	3,291.41	256,831.62	260,123.03
PARK LEASE/PURCHASE	162,123.03	0.00	0.00	162,123.03	0.00	162,123.03
MAMU 08 Electric Substation						
COP Project Fund	0.00	0.00	0.00	0.00	0.00	0.00
COP Int. Reserve Acct.	37,663.47	0.00	0.00	37,663.47	0.00	37,663.47



William H. Miller, Treasurer

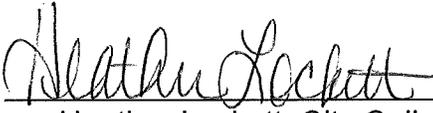
CITY COLLECTOR'S REPORT

December , 2012

Real Estate Tax Collections	\$60,015.42
Personal Property Tax Collections	\$12,356.97
Dog Tax	\$18.25
Cat Tax	\$2.00
Merchant's License	\$3,805.00
Penalties	\$98.81
Railroad/Utility Tax	
Financial Institution Tax	\$23.66
Sur Tax	
	Total
	\$76,320.11

Deposited in the Following Funds

General Fund	\$40,557.10
Park Fund	\$16,448.04
Library Revenue Fund	\$15,305.04
Library Bond (Tsfr to Library Debt Service Acct)	\$4,009.93
	Total
	\$76,320.11

Submitted by: 
Heather Lockett, City Collector

City of Centralia Activity Reports

December 2012

Prepared By: Phyllis Brown

BUILDING ADMINISTRATION

PERMIT DATA	Dec-12	FYTD 2012 - 2013 TOTALS
New Residential & Duplex	1	5
Residential Additions, Alterations, Repairs, Elec Upgrade	2	14
Residential Storage Buildings/Fences/Carport/Swimming Pools	1	12
New Commercial Buildings		1
Non Residential Additions, Alterations, Repairs, Elec Upgrade, New Sign		3
Courtesy Inspections - New Trailers/Gas Lines	2	3
Renewal		
New Institutional		
Institutional Additions, Alterations, Repairs	1	2
New Community Recreation Center		
Commerical Electrical Inspection		
Pole Barn		
Building Permit Summary		
Number of Permits Issued	7	40
Permit Valuation	\$310,200.00	\$2,244,575.00

**ACTIVITY REPORT
SEPTEMBER 2012**

	Cost Center #	DESCRIPTION	Dec-12						FYTD TOTALS	
			12/02/2012 Sick Leave Bonus Paid Out		12/16/12		DEC TOTAL		REG	OT
			REG	OT	REG	OT	REG	OT		
Office	1121	Court	0.00	0.00	1.00	4.00	1.00	4.00	28.50	4.75
	1142	Clerical	22.25	4.75	17.75	1.00	40.00	5.75	239.25	36.00
	1162	Payroll	17.25	2.75	23.00	0.75	40.25	3.50	192.00	24.50
	1163	Purchasing	18.25	1.75	27.00	4.50	45.25	6.25	195.25	29.25
	1165	Accounting	23.75	0.00	40.75	1.25	64.50	1.25	278.25	8.75
	6121	Cashiering & Collecting	125.00	11.75	134.50	10.25	259.50	22.00	948.00	100.75
		<i>Central Office Monthly Total</i>	206.50	21.00	244.00	21.75	450.50	42.75	1,881.25	204.00

Street	1311	Administrative - Street	17.50	1.00	18.00	2.50	35.50	3.50	175.00	18.00
	1312	Street Maintenance	27.00	3.00	21.50	0.00	48.50	3.00	368.50	26.75
	1313	Alley Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
	1314	Parking Lots/Sidewalks	4.00	1.00	0.00	0.00	4.00	1.00	67.00	1.00
	1315	Buildings/Grounds	4.50	0.00	11.00	0.00	15.50	0.00	44.00	2.00
	1316	Snow/Ice Removal	0.00	0.00	20.00	0.25	20.00	0.25	25.50	2.25
	1317	Pavement Markings	11.00	0.00	0.50	0.00	11.50	0.00	23.50	0.00
	1318	Culverts	15.50	0.00	18.00	0.00	33.50	0.00	285.00	0.00
	1319	Brush/Tree Control	1.00	0.00	0.00	0.00	1.00	0.00	38.00	0.00
	1331	Streets & Alleys; City Property	0.00	0.00	228.50	0.00	228.50	0.00	321.50	0.00
	2211	Cemetery	4.25	0.25	25.00	2.25	29.25	2.50	48.75	3.00
	<i>Street Department Monthly Total</i>	84.75	5.25	342.50	5.00	427.25	10.25	1,397.75	53.00	

Water	3111	Administrative - Water	16.00	9.00	14.00	8.00	30.00	17.00	144.00	63.00
	3112	Customer Service - Water	16.00	0.00	13.00	0.00	29.00	0.00	135.00	0.00
	3113	Water Wells - Maintenance	4.00	0.00	3.00	0.00	7.00	0.00	28.00	0.00
	3116	Water Service	118.50	4.50	206.00	10.50	324.50	15.00	1,088.50	127.75
	3117	Water Plant	46.00	0.00	44.00	0.00	90.00	0.00	554.00	2.50
	3119	Water Wells - Buildings/Grounds	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
	3121	Administrative - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	9.50	0.00
	3123	Sewer	1.00	0.00	10.50	0.00	11.50	0.00	106.50	2.00
	3125	Lift Stations	10.50	0.00	8.50	0.00	19.00	0.00	80.00	0.00
	3127	Lagoons	15.00	0.00	8.00	0.00	23.00	0.00	118.50	0.00
	3128	Land Application	0.00	0.00	0.00	0.00	0.00	0.00	14.00	0.00
	<i>Water Department Monthly Total</i>	227.00	13.50	307.00	18.50	534.00	32.00	2,279.00	195.25	

Electric	3131	Administrative - Electric	23.00	1.50	37.00	0.00	60.00	1.50	327.00	10.00
	3132	Customer Service - Electric	16.00	0.00	13.00	0.00	29.00	0.00	129.00	0.00
	3133	Buildings/Grounds	6.00	9.00	0.00	6.00	6.00	15.00	32.00	53.50
	3134	Electric Distribution	205.50	6.50	301.25	2.00	506.75	8.50	1,738.25	24.25
	3138	Brush/Trees	23.00	0.00	22.50	0.00	45.50	0.00	386.50	2.00
	3139	Street Lights	6.00	0.00	20.00	0.00	26.00	0.00	92.00	2.50
	<i>Electric Department Monthly Total</i>	279.50	17.00	393.75	8.00	673.25	25.00	2,704.75	92.25	

Sanitation	3322	Sanitation	195.00	18.50	217.50	3.25	412.50	21.75	1,607.75	44.50
	3323	Landfill	2.50	2.00	3.50	3.00	6.00	5.00	52.50	31.50
		<i>Sanitation Department Monthly Total</i>	197.50	20.50	221.00	6.25	418.50	26.75	1,660.25	76.00

Holiday/Sick/Vacation/Funeral Leave

6111	Holiday	296.00	0.00	16.00	0.00	312.00	0.00	712.00	0.00
6112	Sick Time	90.50	0.00	56.25	0.00	146.75	0.00	382.50	0.00
6113	Vacation	37.25	0.00	29.50	0.00	66.75	0.00	530.75	0.00
6119	Funeral Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<i>Holiday/Sick/Vacation/Funeral Leave Monthly Total</i>	423.75	0.00	101.75	0.00	525.50	0.00	1,625.25	0.00

**ACTIVITY REPORT
SEPTEMBER 2012**

Cost Center #	DESCRIPTION	Dec-12						FYTD TOTALS	
		12/02/2012 Sick Leave Bonus Paid Out		12/16/12		DEC TOTAL		REG	OT
		REG	OT	REG	OT	REG	OT		
	Equipment Use:								
6212	Equipment/Vehicle Maintenance	14.00	0.00	0.00	0.00	14.00	0.00	291.75	15.50
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<i>Equipment Use Monthly Total</i>	14.00	0.00	0.00	0.00	14.00	0.00	291.75	15.50

Pay Date

Total Hours Worked	1,433.00	77.25	1,610.00	59.50	3,043.00	136.75	11,840.00	636.00
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Assistance For The Month (Hours are already included above)	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Water Dept Assisted Street Dept	0.00	0.00	0.00	0.00	0.00	0.00	12.50	0.00
	Street Dept Assisted Electric Dept	6.00	0.00	6.50	0.00	12.50	0.00	45.50	0.00
	Street Dept Assisted the Water Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
	Electric Dept Assisted the Park Dept	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00
	Electric Dept Assisted the Street Dept	0.00	0.00	0.00	0.00	0.00	0.00	81.00	0.00
	Electric Dept Assisted the Water Dept	0.00	0.00	0.00	0.00	0.00	0.00	9.00	0.00
	Electric Dept Assisted the Sanitation Dept	8.00	0.00	0.00	0.00	8.00	0.00	16.00	0.00
	Electric Dept Assisted the Fire Dept	22.00	0.00	0.00	0.00	22.00	0.00	22.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total Hours Assisted	36.00	0.00	6.50	0.00	42.50	0.00	196.00	2.00

WATER DEPARTMENT EQUIPMENT USE

Dec-12			TOTAL ON EQUIPMENT	
EQUIPMENT USAGE	MILEAGE	HOURS	MILEAGE	HOURS
# 3 1993 Ford F-700 Dump Truck	44		55321	
# 6 2006 Chev Silverado Pickup	631		65296	
# 19 2011 Chev Silverado Pickup	721		22184	
# 30 2004 Chev. 1/2T. Pickup	537		119623	
# 40 Sewer Machine		1		266
# 74 Sewer Camera Van		38		1568
# 82 1992 UMC Sewer Van		12		88636
# 87 2013 Chevy 1/2 Ton		246		334
WELL PERFORMANCE REPORT			125 H.P. WELL #4	
1. Static Level-Average		356 FT		362 FT
2. Pumping Level		406 FT		377 FT
3. Drawdown		50 FT		15 FT
4. G.P.M.		433		730
5. Total Hours Pumping		326.7		0
WELL PERFORMANCE REPORT			125 H.P. WELL #6	
1. Static Level-Average		368 FT		
2. Pumping Level		383 FT		
3. Drawdown		15 FT		
4. G.P.M.		730		
5. Total Hours Pumping		20.3		
WATER			Nov-12	
1. Monthly Well Water Processed (Raw Water# 3, #4 & #6)		15,070,000		15,393,000
2. Total Well Water Process 2011 - 2012				
3. Monthly Recycled Water Processed		0		0
4. Total Recycled Water Processed 2011 - 2012		0		0
5. Total Water Processed for Month		15,070,000		15,393,000
6. Average Daily Processed		486,129		513,100
a. High Day Raw Water		605,000		1,223,000
b. Low Day Raw Water		447,000		468,000
7. Total Water Processed 2011 - 2012		174,728,100		159,658,100
8. Finished Water to Towers for Month		13,916,000		13,835,000
9. Finished Water to Towers 2011 - 2012		162,065,000		148,149,000
NORTHEAST LAGOON PERFORMANCE			Nov-12	
1. Influent BOD (MG/L)				
2. Effluent BOD (MG/L)				
3. % BOD Removal				
4. Influent Suspended Solids (MG/L)				
5. Effluent Suspended Solids (MG/L)				
6. % Suspended Solids Removal				
7. Effluent Discharge to Creek		NO		NO
8. Monthly Gallons Treated		0		0
9. Yearly Gallons Treated 2011 - 2012		110,989,000		110,989,000
10. Monthly Irrigation Water Pumped		0		0
11. Yearly Irrigation Water Pumped 2011 - 2012		0		0
NORTHWEST LAGOON PERFORMANCE			Nov-12	
1. Influent BOD (MG/L)				
2. Effluent BOD (MG/L)				
3. % BOD Removal				
4. Influent Suspended Solids				
5. Effluent Suspended Solids				
6. % Suspended Solids Removal				
7. Effluent Discharge to Creek		NO		NO
8. Monthly Gallons Treated		0		0
9. Yearly Gallons Treated 2011 - 2012		21,961,000		21,961,000
10. Monthly Irrigation Water Pumped		0		0
11. Yearly Irrigation Water Pumped 2011 - 2012		0		0

STREET EQUIPMENT USE

	Dec-13		FYTD 2012 - 2013	
TRASH COLLECTED ON DAILY ROUTES (Pounds)	350,320		3,640,930	
	Dec-13		FYTD 2012 -2013 TOTALS	
EQUIPMENT USE	MILEAGE	HOURS	MILEAGE	HOURS
#1 - 1989 John Deer 670B Motor Grader		3		2,903
#4 - 2002 Feightline Dump Truck	570		49,266	
#10 - 2008 1-Ton Chevrolet	390		21,913	
#13 - 2004 Freightliner Sanitation Truck	213		77,895	
#14 - 2010 Freightliner Trash Truck	999		42,337	
#15 - 1990 Case Model 1550 Long Track Dozer		4		3,285
#18 - 2001 Dodge 2500 Pickup	92		66,816	
#20 - 1999 Case Loader 6T-590		19		6,751
#25 - 2010 Chevy Pickup Silverado	276		13,182	
#49 - 2000 Case Backhoe		10		2,864
#50 - 1997 Gilcrest Propaver		0		577
#76 - 2008 International Dump Truck	162		12,897	
#77 - 2013 International Dump Truck	128		1,531	
#81 - 2009 John Deere Tractor w/Mower	0		1,239	
#85 - 1997 Ford Truck Street Sweeper		3		6,132

ELECTRIC EQUIPMENT USE

EQUIPMENT USE	Dec-12		FYTD 2012 - 2013 TOTALS	
	MILEAGE	HOURS	MILEAGE	HOURS
#26 - 2003 International/Altec Digger Derrick(+822)		27.0		3,403.0
#27 - 2009 Ford F-550 w/Altec AT40M Aerial Lift Device		47.0		2,397.0
#29 - 2001 Ford Altec (+51 hr)		54.0		5,065.0
#32 - 2006 Chev Silverado Truck	385		39,510.0	
#34 - 2000 Chevrolet 1 Ton Truck (+200 mi)	25		68,580.0	
#38 - 2010 Chevy Pickup 3/4-Ton w/Tool Bed	485		17,535.0	
#51 - 1992 Olate Feed Disc Chipper		0.0		2,585.0
#75 - 2008 Kubota Mini Ex		37.0		1,023.0
#83 - 2009 McElrath Vacuum Excavator		9.0		133.0
#84 - 2011 Bobcat A770		18.0		202.0

ACCOUNTS PAYABLE OVER \$1250

JANUARY 21, 2013

A J'S Collision (Parts & Repairs Unit # 87)	\$	1,719.80
Altec (Chipper for Electric Dept)	\$	23,250.00
Ameren Energy Marketing (Wholesale Electric)	\$	134,217.15
Ameren UE (Heating Bill)	\$	2,222.61
Boone County Resource Management Dept (Permit Fees)	\$	15,579.96
Centurylink (December Statement)	\$	1,266.04
City of Columbia (Tipping Fees)	\$	6,656.08
D & D Tire (Repairs & 6 New Tires Electric Dept)	\$	2,021.92
Hach Service Partnership (Equipment service agreement)	\$	2,558.00
MFA Oil Company (Fuel)	\$	5,554.18
Mississippi Lime (Quicklime)	\$	3,384.45
MO Comm Electronics (Fire Dept Radios & parts)	\$	2,680.48
MPUA (Estimated & Demand Charges)	\$	50,620.10
Nu-Life Laboratories	\$	5,491.00
Prenger Foods (Pound Supplies & Fire Dept Christmas Treats)	\$	1,441.63
Sullivan Publications (City Codebook Update # 12)	\$	1,488.00
T & R Electric (Pole Mounts)	\$	4,250.00
TOTAL	\$	264,401.40

ADDED AFTER GGFC MEETING

Ameren (Transmission)	\$	13,574.28
Five Oaks Associates (Structural Work 105 N Allen)	\$	3,079.51
H D Supply Waterworks (Water Dept Supplies)	\$	1,452.63
Hach (Maintenance Contract)	\$	2,588.00
Hancock Ref & Heating (Street Dept Overhead Heaters)	\$	2,800.00
Motorola (Radio Equipment / Grant Compliance)	\$	3,939.13
	\$	27,433.55
TOTAL	\$	54,867.10

ADDED TODAY

Boone Quarries (Sand)	\$	1,696.13
HD Supply Utilities (Electric Department Supplies)	\$	1,694.04
TOTAL	\$	3,390.17

GRAND TOTAL	\$	322,658.67
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FUNDING REQUEST FOR 2013-2015

I. MISSION

The Chamber's mission is to support local business, promote business retention, work with new businesses, and promote tourism through events and advertising.

II. BOARD OF DIRECTORS

President, Amanda Dawson, Ritchies Hardware
Vice President, Matt Stephens, Forrest Chevrolet
Treasurer, Teri Evans, Hubbell Power Systems
Director, Michael Curtis, Angell & Co.
Director, Charlie Mitts, American Family Insurance
Director, Jason Reynolds, Angell & Co.
Director, Ross Foster, Sonic Drive-in
Director, Gerri Dollens, Century 21 Advantage
Director, Linda Bormann, Bormann Surveying

III. WORK AND SERVICE PROGRAMS-2011-2013

- Purchase with a purpose-This was a collaborative effort between the Chamber and CREDI. The Chamber coordinated the printing of the materials and worked with a CREDI board member to visit businesses and explain the program and distribute materials. The Purchase with a Purpose Committee consists of Chamber members and CREDI members.
- Coordination of holiday advertising to promote shopping in Centralia, the traditional parade and the Tractor parade on KWWR and KRES. The Chamber coordinates the coop ads that run for 5 weeks during the Christmas season. This year's ½ page included 11 businesses and the Purchase with a Purpose Logo. The Tractor Parade is a collaborative effort between the Chamber and Young Farmers.
- Maintenance of the Centralia Webpage and Centralia facebook page.
- Work with the Chance Foundation to plan a Civil War Reenactment to be held in 2014.
- Respond to requests for information about Centralia, the battlefield and the Amish Country. There has been a major increase in requests about the Amish Country which prompted posting a map of the Amish Country on the Chamber Website.
- Referrals to local businesses when citizens are looking for particular goods or services.
- The Chamber supports the EEZ board and the doors that might open for future development.
- Coordination of the creation and printing of the new city map. This was created with a committee of Chamber members and CREDI members.
- Work with REDI when prospects request information about Centralia which includes visits with prospects at times.

- Coordination of the Annual Chamber Dinner which recognizes those citizens that go above and beyond to make Centralia the great place it is. Those recognized are Citizen of the Year, Agricultural Person of the Year, Ambassador of the Year, Community Betterment and Educator of the Year, Business of the Year.
- Coordination and organization of the Centralia Anchor Festival including writing of the articles for Anchor Festival insert that is inserted in the Mexico Ledger, Monroe County Appeal and the Centralia Fireside Guard and coordination of advertising on KRES, KWWR and KOMU. Responsibilities also involved include booking entertainment, handling vendor paperwork, and recruitment of sponsors and the organizing of logistics. The Anchor Festival is an event that has been promoted throughout the United States and brings 15,000 to 20,000 people to Centralia and those people and vendors spend their dollars in Centralia.
- Coordination and organization of the Anchor City Cook Off. The Anchor City Cook Off is a KCBS sanctioned event that brings competitors and judges from throughout the Midwest. This responsibility includes coordination of the printing and advertising for the event including writing of the articles for insert that goes in the Monroe County Appeal, Mexico Ledger and the Centralia Fireside Guard. This event is growing and will continue to grow over time. The BBQ Committee meets monthly throughout the year to plan the event.
- Write grants to the Missouri Arts Council to help fund entertainment. The grant was received in 2012.
- Business retention includes visits to existing business.
- Provide information to people interested in opening a new business which includes information about the paperwork required and information about buildings that are available.
- The Chamber has worked with BJC to help recruit a doctor for the clinic which included a tour of the community and creation of a printed brochure to use for recruitment.
- Coordination of the Community for Kids program which helps families in the Centralia School District each year.
- Update a budget each year.
- Ribbon Cuttings for local business.
- Refer citizens to proper agencies for help to resolve issues.
- The Chamber worked with local business to change the sidewalk ordinance to allow displays on the sidewalks.
- Regular interviews on KRES to promote Centralia and the activities in the community.
- Fax information about community events to area media and cable TV.
- Coordination of bell ringers for the Salvation Army Christmas Drive.
- Advertising support for the Centralia Fair.

IV. 2013-2015 GOALS AND OBJECTIVES

- Continuation of the Centralia Anchor Festival scheduled for May 31-June-2013. This event benefits local business and draws visitors to our community.
- Continuation of the Anchor City Cook Off which is a growing event bringing teams from throughout the Midwest. Additional activities will be planned to build the event for spectators.
- Promotion of the “Purchase with a Purpose” program encouraging citizens to shop local which will be an economic boost for business as well as the city in sales tax dollars.
- Work with Citizens of the Centralia Battlefield to plan a reenactment to be held October 12-13, 2014. This event will draw spectators and re-enactors from throughout the Midwest.
- Purchase of new Christmas decorations to beautify the community during the holidays.
- Continued promotion of shopping in Centralia during the holidays including the Christmas Parade and Tractor Parade.
- Continue to work with REDI and CREDI to encourage economic development projects.
- Continue interaction with local business to help with business retention.
- Continue to work with entrepreneurs interested in starting a new business to help them work through the paperwork involved with starting a business as well as finding a location.
- Continuation of advertising to promote all of the events and projects listed above on radio, cable TV, television, and newspaper.
- Continuation of the Halloween trick or treating which draws consumers into the businesses who participate.
- Business referrals.
- Chamber website and facebook page so that people can find out what is going on.
- Chamber dinner in April to honor outstanding citizens in our community.
- Promotion of attractions in Centralia including the battlefield, civil war markers, mural, Historical Society Museum and Rose Garden as well as the Amish Country in Clark.
- Writing grants to the Missouri Arts Council for musical venues.
- Work with local business when concerns arise i.e. in the past the sidewalk ordinance was a concern and the Chamber worked with the City to allow businesses to use sidewalks in front of their buildings.
- Continue to provide Chamber Gift Certificates to encourage local purchases.
- Advertising support for the Centralia Fair.

The Chamber is asking the City to renew the contract for Economic Development in the amount of \$6,000. Funds will be used to support the above listed programs including advertising to promote the community and projects developed over the time of the contract.

CONTRACT 2013-2015

I. MISSION

The Chamber's mission is to support local business, promote business retention, work with new businesses, and promote tourism through events and advertising.

II. BOARD OF DIRECTORS

President, Amanda Dawson, Ritchies Hardware
Vice President, Matt Stephens, Forrest Chevrolet
Treasurer, Teri Evans, Hubbell Power Systems
Director, Michael Curtis, Angell & Co.
Director, Jason Reynolds, Angell & Co.
Director, Ross Foster, Sonic Drive In
Director, Gerri Dollens, Century 21 Advantage
Director, Linda Bormann, Bormann Surveying

III. WORK AND SERVICE PROGRAMS 2011-2013

- Purchase with a Purpose-This was a collaborative effort between the Chamber and CREDI. The Chamber coordinated the printing of the materials and worked with a CRDI board member to visit businesses and explain the program and distribute materials. The Purchase with a Purpose Committee consists of Chamber members and CREDI members.
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- Coordination of the Annual Chamber Dinner which recognizes those citizens that go above and beyond to make Centralia the great place it is. Those recognized are the Citizen of the Year, Agricultural Person of the Year, Community Betterment, Educator of the Year and Business of the Year.
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- Fax information about community events to area media and cable TV.
- Coordination of bell ringers for the Salvation Army Christmas Drive.
- Advertising support for the Centralia Fair.

IV. 2013-2015 GOALS AND OBJECTIVES

- Continuation of the Centralia Anchor Festival scheduled for the weekend after Memorial Day each year. This event benefits local business and draws visitors to our community.
- Continuation of the Anchor City Cook Off which is a growing event that brings teams from throughout the Midwest. Additional activities will be planned to build the event for spectators.
- Promotion of the Purchase with a Purpose program encouraging citizens to shop local which will an economic boost for business as well as the city in sales tax dollars.
- Work with Citizens of the Centralia Battlefield to organize a reenactment to be held October 12-13, 2014. The event will draw spectators and re-enactors from throughout the Midwest.
- Purchase of new Christmas decorations to beautify the community during the holidays.
- Continued promotion of shopping in Centralia during the holidays including the Christmas parade and tractor parade.
- Continue to work with RDI and CREDI to encourage economic development projects.
- Continue interaction with local business to help with business retention.
- Continue to work with entrepreneurs interested in starting a new business to help them work through the paperwork involved with starting a business as well as finding a location.
- Continuation of advertising to promote all of the events and projects listed above on radio, cable TV, television and newspaper.
- Continuation of the Halloween trick or treating which draws consumers into the businesses who participate.
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- Writing grants to the Missouri Arts Council for musical venues.
- Work with local business when concerns arise i.e. in the past the sidewalk ordinance was a concern and the Chamber worked with the City to allow businesses to use the sidewalks in front of the buildings.
- Continue to provide Chamber Gift Certificates to encourage local purchases.
- Advertising support for the Centralia Fair.

The Chamber is asking the City to renew the contract for Economic Development in the amount of \$6,000. Funds will be used to support the above listed programs including advertising to promote the community and projects developed over the time of the contract.

BILL NO.

ORDINANCE NO.

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AMENDING SECTION 5-27 OF ARTICLE IV OF CHAPTER FIVE OF THE CENTRALIA CITY CODE TO AMEND THE SCHEDULE OF BUILDING PERMIT FEES FOR THE CITY OF CENTRALIA, MISSOURI.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. Subsection 14 of Section 5-27 of the Centralia City Code shall be changed, altered and amended to read as follows:

- 14. *Section 109.2* Delete in its entirety and add:
Section 109.2 Fee Schedule: A fee for each building permit and inspection shall be paid in accordance with the following schedule:

New Construction—Except as listed below, fees shall be calculated by the Type of Construction Method using the formula:

Permit Fee equals Gross Area of the Structure X Gross Area Modifier X Type of Construction Factor X Permit Fee Modifier where the Gross Area Modifier equals 72, the Permit Fee Modifier equals 0.0061 and the Type of Construction Factor is determined from the table below:

TYPE OF CONSTRUCTION FACTOR

Use Group*	Type of Construction**	Type of Construction**				
		1A	1B	2A	2B	2C
A-1	Assembly, theaters, with stage	1.81	1.78	1.73	1.69	1.60
A-1	Assembly, theaters, without stage	1.64	1.61	1.56	1.52	1.43
A-2	Assembly, nightclubs	1.30	1.28	1.24	1.21	1.14
A-3	Assembly, restaurants, bars. Banquet, halls	1.29	1.26	1.23	1.18	1.12
A-3	Assembly, general community halls, libraries, museums	1.30	1.28	1.22	1.17	1.09
A-4	Assembly, churches	1.66	1.63	1.57	1.53	1.44
B	Business	1.25	1.22	1.17	1.13	1.06
E	Education	1.39	1.36	1.31	1.28	1.20
F-1	Factory and industrial, moderate hazard	0.80	0.77	0.73	0.68	0.65
F-2	Factory and industrial, low hazard	0.78	0.76	0.72	0.68	0.63
H	High hazard	0.77	0.74	0.70	0.67	0.62
I-1	Institutional, supervised environment	1.26	1.23	1.18	1.15	1.09
I-2	Institutional,	1.84	1.81	1.76	1.72	1.65

	incapacitated					
I-3	Institutional, restrained	1.44	1.41	1.36	1.32	1.25
M	Mercantile	1.00	0.98	0.94	0.89	0.84
R-1	Residential, hotels	1.36	1.34	1.29	1.26	1.19
R-2	Residential, multi-family	1.15	1.12	1.08	1.04	0.98
R-3	Residential, one- and two-family	0.95	0.93	0.90	0.87	0.83
S-1	Storage, moderate hazard	0.75	0.73	0.69	0.64	0.60
S-2	Storage, low hazard	0.74	0.71	0.68	0.64	0.59
U	Utility, miscellaneous	0.59	0.56	0.53	0.50	0.46

TYPE OF CONSTRUCTION FACTOR

Use Group*	Type of Construction**	Type of Construction**				
		3A	3B	4	5A	5B
A-1	Assembly, theaters, with stage	1.50	1.50	1.55	1.40	1.35
A-1	Assembly, theaters, without stage	1.33	1.33	1.38	1.23	1.18
A-2	Assembly, nightclubs	1.06	1.06	1.10	0.97	0.94
A-3	Assembly, restaurants, bars. Banquet, halls	1.04	1.05	1.09	0.94	0.92
A-3	Assembly, general community halls, libraries, museums	0.98	0.99	1.05	0.88	0.85
A-4	Assembly, churches	1.35	1.34	1.40	1.24	1.20
B	Business	0.94	0.94	1.02	0.83	0.80
E	Education	1.11	1.08	1.16	0.98	0.95
F-1	Factory and industrial, moderate hazard	0.56	0.57	0.63	0.47	0.45
F-2	Factory and industrial, low hazard	0.56	0.56	0.61	0.47	0.44
H	High hazard	0.54	0.54	0.60	0.46	0.42
I-1	Institutional, supervised environment	1.00	1.00	1.08	0.91	0.88
I-2	Institutional, incapacitated	1.53	N.P.	1.60	1.42	N.P.
I-3	Institutional, restrained	1.15	1.14	1.21	1.04	N.P.
M	Mercantile	0.75	0.76	0.80	0.66	0.64
R-1	Residential, hotels	1.11	1.11	1.18	1.02	0.98

R-2	Residential, multi-family	0.89	0.89	0.97	0.81	0.77
R-3	Residential, one- and two-family	0.79	0.79	0.82	0.73	0.69
S-1	Storage, moderate hazard	0.51	0.53	0.58	0.43	0.41
S-2	Storage, low hazard	0.51	0.51	0.57	0.43	0.40
U	Utility, miscellaneous	0.40	0.40	0.43	0.33	0.31

* Use Group as set forth in Section 302.1

** Type of Construction as set forth in Section 602.2, Section 602.3, Section 602.4, and Section 602.5

NOTES TO TYPE OF CONSTRUCTION FACTOR CHART:

For R-3 Garages, the factor is .20

For unfinished basements (all use groups), the factor is .20

For finished basements (all use groups), the factor is .40

For H-1 through H-4, use H factor values

“N.P.” means Not Permitted

For large open structures (pole barns) – four cents (.04) per square foot of floor space.

For modular home – eight cents (\$.08) per square foot of floor space (except for use of Type of Construction Method above for any basement).

For manufactured home or mobile home (when lawfully placed on a lot in an approved Manufactured Home subdivision as defined by Chapter 31 of the Centralia City Code) – eight cents (\$.08) per square foot of floor space (except for use of Type of Construction Method above (see Notes) for any basement).

For remodeling other than commercial– a minimum of thirty dollars (\$30.00), plus five dollars (\$5.00) for every two thousand dollars (\$2,000.00) in construction costs above five thousand dollars (\$5,000.00)

For commercial remodeling – a minimum of fifty dollars (\$50.00), plus seven dollars (\$7.00) for every two thousand dollars (\$2,000.00) in construction costs above five thousand dollars (\$5,000.00)

For any gas or HVAC installation, connection, change or upgrade requiring an inspection – a forty twenty dollar (\$40.00) one-time fee.

For any electric installation, connection, change or upgrade requiring an inspection – a forty dollar (\$40.00) one-time fee.

Provided, however, fees shall not be required for the following: Fees shall not be required for permits for small portable shed not requiring an inspection.

In addition to the fees listed above, any permit requiring a Building Plan Review shall have a fee of three hundred dollars (\$300.00).

For any construction performed without first obtaining a required permit, the permit fee shall be twice what would have otherwise been applicable.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 21st day of January, 2013.

Mayor, Tim Grenke

ATTEST:

City Clerk Heather Lockett

This ordinance approved by the Mayor this 21st day of January, 2013.

Mayor, Tim Grenke

ATTEST:

City Clerk Heather Lockett

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BILL NO.

ORDINANCE NO.

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI, TO EXECUTE AN AGREEMENT WITH MIDLAND GIS SOLUTIONS, L.L.C., OF MARYVILLE, MISSOURI TO PROVIDE A GEOGRAPHIC INFORMATION SYSTEM AND RELATED SERVICES FOR CENTRALIA PUBLIC UTILITIES.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor and City Clerk of the City of Centralia, Missouri are hereby authorized and directed to execute an agreement with Midland GIS Solutions, L.L.C., of Maryville, Missouri to provide a Geographic Information System and related services for Centralia public utilities, in exchange for a fee of Seventy-eight Thousand Five Hundred Eight Dollars and No Cents (\$78,508.00).

SECTION 2. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 21st day of January, 2013.

Mayor

ATTEST:

City Clerk

This ordinance approved by the Mayor this 21st day of January, 2013.

Mayor

ATTEST:

City Clerk

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CONTRACT AGREEMENT
AND
SCOPE OF SERVICES
FOR
PROFESSIONAL GIS MAPPING SERVICES
FOR
CENTRALIA, MO
BY
MIDLAND GIS SOLUTIONS, LLC.

Submittal Date:
January 17, 2013

CONTRACT AGREEMENT

This agreement made and entered this _____ day of _____, **2013**, by and between the City of Centralia, Missouri, hereinafter referred to as the "CITY" and Midland GIS Solutions, LLC. whose principal place of business is located at 501 North Market, Maryville, Missouri, hereinafter referred to as the "COMPANY"

WITNESSETH

WHEREAS, the Company shall provide all qualified personnel and materials as required for the implementation of a utility GIS program for the City, and;

WHEREAS, the Company has prior experience in this and/or other related mapping projects and therefore has a complete understanding of the needs and purpose of this utility GIS program and;

WHEREAS, the City desires to utilize the GIS services of the Company;

NOW HEREWITH, the Company agrees to execute this program and provide the services as outlined in the attached specifications, herein made a part of this agreement.

PURPOSE AND INTENT

This agreement covers the data collection, creation and construction of a utility GIS program for the City, including the development of all utility features in accordance with the attached Scope of Services for a GIS Implementation Program.

SECTION ONE

GENERAL PROVISIONS

- I.1 Whenever the term "City" is used, it shall mean Centralia, Missouri.
- I.2 Whenever the terms "Company", "MGIS", or "Midland GIS Solutions" are used, it shall mean Midland GIS Solutions, LLC.
- I.3 Whenever the term "GIS" is used, it shall mean Geographic Information System.
- I.4 This contract between the City and the Company shall be deemed a Missouri contract and shall be governed by the Laws of the State of Missouri. It is specifically understood by the parties that this contract is not a contract with the State of Missouri. The Company shall not assign, transfer, convey, sublet, or otherwise dispose of this contract, or any resulting agreement or its rights, title, or interest therein, or its power to execute such agreement, to any other person, company, or corporation, without the previous written approval of the City.
- I.5 At the conclusion of this contract or in the event this agreement terminates, all work products of any kind and description shall become the property of the City.
- I.6 This document and all attachments and addendum herein referred to shall constitute the full and complete contract between the parties except as amended according to Section 11 of this agreement.
- I.7 This contract will become effective after both parties execute it after the City authorizes the contract to be accepted.
- I.8 The Company agrees to save and hold harmless the City and its agents, servants, and employees of, and from, any and all liabilities, expenses, causes of action, damages and attorney's fees resulting, or to result, from any of the Company's business or operations resulting from any act or omission of the Company's agents, servants or employees.
- I.9 The Company shall comply with all applicable laws, ordinances, codes, and regulations, including all applicable OSHA regulations, in the performance of this contract. If the Company is contacted by any federal, state, county, or city agency, or any private agency, regarding any aspect of this contract, the Company shall promptly contact the City and shall not respond to the agency without being expressly authorized by the City to do so.

SECTION TWO
ADDITIONAL PROVISIONS

- 2.1 The employees to be trained shall be designated by the City Administrator. The training provided by the Company shall be sufficient to familiarize the employees of the City to operate and work within the project.
- 2.2 The Company shall provide at its expense and subject to the approval of the City Administrator, who shall have full editing authority, news media reports to broaden the understanding of the GIS Implementation program to the general public.
- 2.3 The Company shall, at the request of the City, prepare and present to the City Administrator a progress report for each phase of the project.

SECTION THREE
STARTING AND COMPLETION DATES

- 3.1 The project as identified within the attached Scope of Services shall commence once a project schedule is approved by the City.
- 3.2 Final delivery of all approved items as identified in the Scope of Services shall be made to the City by the Company within five (5) months from the commencement date defined in the project schedule approved by the City.
- 3.3 No extension time shall be granted to the Company unless the request for an extension is made in writing fifteen (15) days prior to the expiration date of this contract. The request must be approved by the City and must be based on one or more of the following:
 - 3.3.1 Acts of nature that directly affects the Company's ability to perform.
 - 3.3.2 Acts of government agencies that may affect the Company's performance.
 - 3.3.3 Circumstances beyond the control of the Company and not due to any negligence on the part of the Company or its employees (fire, floods, emergencies, or delays brought about by others, etc.)

SECTION FOUR

GIS IMPLEMENTATION FEE

- 4.1 For the performance of the agreement by the Company, the City shall pay the Company the sum of \$78,508.00.
- 4.2 The City reserves the right to request additional work and changes where unforeseen conditions require changes and work beyond the scope of the project. In this event, a supplement to this agreement shall be executed and submitted for the approval of the City prior to performing the additional or changed work or incurring any additional costs therefore. Any change in compensation shall be covered in the supplement agreement. The Company shall not be compensated for work the City does not require that is performed without the prior written approval of the City.

SECTION FIVE

METHOD OF PAYMENT

- 5.1 The total contract price of \$78,508.00 will be invoiced as follows:

Invoices will be submitted to the City on a monthly basis throughout the duration of the project. Invoices will be submitted based upon a percent completion basis.

The City shall remit payment on invoices submitted by the Company within 30 calendar days.

SECTION SIX

TERMINATION OF CONTRACT

- 6.1 If, for any reason, the Company shall fail to fulfill its obligation in a timely and proper manner under this contract, or, if the Company shall violate any of the covenants, agreements, or stipulations of this contract, or, if a petition in bankruptcy or for reorganization under the Bankruptcy Code is filed by or against the Company, or an order is entered adjudicating the Company bankrupt or insolvent, or a trustee, receiver or custodian is appointed for the Company, or an assignment for the benefit of creditors of the Company is made, the City shall thereupon have the right to terminate this agreement on ten (10) days written notice by the City Administrator.

SECTION SEVEN

OFFICE SPACE/HARDWARE AND SOFTWARE

- 7.1 The Company shall provide the City with a minimum of ten (10) days notice of the need for said office space, hardware and software necessary to install a GIS program for the City. Additional time shall be allowed if the City is unable to provide said hardware or software due to shipping constraints. The parties shall agree on the hardware and software the City shall provide.

SECTION EIGHT

PERSONNEL

- 8.1 The Company shall use competent employees in the performance of this contract. All employees must have sufficient skill and experience to properly perform the work assigned to them.
- 8.2 Employees with the responsibility of carrying out highly technical portions of this contract shall have sufficient education, training or experience in such work to perform it properly and satisfactorily in the manner outlined in these specifications.
- 8.3 It is understood and agreed that all personnel, except as provided elsewhere in this agreement, shall be employees of the Company. It is understood and agreed that the City may require the Company to remove from the project any person the City considers being incompetent or negligent in the performance of his or her duties or who is guilty of misconduct, and such person shall not be re-employed on the project.
- 8.4 The Company assigns Kirk Larson, Vice President as the project manager for this project. The project manager will administer and schedule the GPS field locations and installation of the GIS for the City and confirm that the utility GIS mapping system is operational.

SECTION NINE

OWNERSHIP OF MATERIAL

- 9.1 Ownership of all materials involved herein shall belong to the City.
- 9.2 No copyright of any nature shall be granted to the Company by the City relative to any material or product resulting from this agreement and GIS Implementation program.

SECTION TEN

PROSECUTION OF WORK

- 10.1 The Company shall commence the work to be performed under this contract after acceptance by the City and a project schedule is agreed upon by the City.
- 10.2 The Company shall carry on the GIS Implementation program without interruption and shall make available to the City all work that has been completed and approved by the City to be used by the City during and at the completion of this contract agreement.
- 10.3 The City will provide all help needed to expedite the field collection process. City staff shall be available as needed to work directly with the Company field crews and shall pre-locate utilities where it is anticipated that locates will be helpful. Additionally, City staff will be available to answer questions from the Company as soon as possible during the field collection process.

SECTION ELEVEN

CONTRACT AMENDMENTS OR ADDITIONS

- 11.1 No amendments or additions shall be made to these technical specifications without a written and signed agreement by both the City and the principal or principals of the Company under contract.
- 11.2 Troy Hayes President, Matt Sorensen, VP and Kirk Larson, VP are the appointed individuals with the Company that have the authority to make amendments or additions to the contract.
- 11.3 The City Administrator will oversee and accept the completed work by the Company for the City as work proceeds under this contract.

Technical Work Plan

The following explanation outlines the products and services Midland GIS Solutions will provide to the City of Centralia.

Geodatabase Design Workshop

Midland GIS Solutions will provide a half (1/2) day Geodatabase Design Workshop for the City of Centralia. Midland GIS will work with city staff to design a utility geodatabase model to meet the city's current and future utility management needs, as well as identify and define the logical structure for the geodatabase model. A geodatabase can be defined as the centralized environment for storing and managing spatial data and is the core component of developing a GIS program.

The overall design of the City's geodatabase will take into consideration the best model and structure for the City's needs and will also be based on Midland's previous models, the published Esri utility model and future GIS needs, as identified by the City. Developing an accurate and functional geodatabase will allow the City of Centralia to:

- Store all GIS-related data in a centralized location
- Apply rules and relationships to the data
- Create a consistent and accurate database of spatial data
- Define relationship classes and topological enforcement rules
- Work in an environment that supports multi-user access and editing

Midland's upfront design process enables field personnel to collect data in a rule-based environment. This minimizes field coding errors by pre-defining the attribute tables that are used in the field and also keeps the data collection process consistent.

Digital Aerial Photography Integration

Midland GIS Solutions will integrate the City's digital aerial photography into the GIS program.

- Created raster datasets will be viewed as a continuous, seamless image across the entire City.
- After the datasets are created the aerial photography will be adjusted for color and contrast to meet specifications set by City of Centralia.
- Midland GIS Solutions will provide Quality Assurance and Quality Control (QA/QC) on the delivered aerial photography.
- This process will involve "heads-up" on-screen visual inspection of the photography by trained GIS Specialists.
- Midland GIS Solutions will immediately notify the City if any visual banding, warping, gaps, or distortions are discovered within the aerial photography.

Unless otherwise requested by the City, Midland GIS Solutions will not be performing any additional field ground control checks in relation to the spatial accuracy of the aerial photography.

Incorporate County GIS Data Layers

Midland GIS Solutions will incorporate Boone County's cadastral map data layers into the City's GIS program. Standard cadastral layers include but are not limited to:

- Parcels
- Parcel Dimensions
- Lots
- Blocks
- Subdivisions
- Corporate Limits
- Road Centerlines
- Railroad Centerlines
- PLSS (Sections, Township and Range)
- County Boundaries

Additional County cadastral layers will be added if provided by Boone County.

Midland GIS Solutions will also incorporate any aerial photography and/or data created from, or associated with, any aerial photography source. Possible sources include, but are not limited to:

The City of Centralia is responsible for any cost associated with acquiring the Boone County GIS data or aerial photography.

Research Document Acquisition

Midland GIS Solutions will acquire copies of available, relevant AutoCAD drawings, hard copy utility maps, as-built information, and historical utility drawings from the City of Centralia for use as reference during the project.

Geodetic Control Approach

After careful evaluation of the project requirements and experience gained from other similar GPS/GIS projects, Midland GIS will establish a multi-level control network. This approach will provide the required control densification needed to complete a project of this scale, and also provide the necessary vertical and horizontal check points throughout the project area. This phase of the project will be overseen by a Missouri Registered Professional Land Surveyor.

The following Geodetic control approach will be utilized:

LEVEL 1

Midland GIS will occupy the existing NGS control points as the basis for the control used for the project.

LEVEL 2

Midland GIS will set and occupy a series of OPUS (On-line Positioning User Service) points in accordance with the geodetic control plan. These points will serve as the main project control that will establish the framework for all GPS work during the project. All OPUS points will be acquired utilizing static observations.

LEVEL 3

Midland GIS will establish a series of various GPS control points throughout the project area for horizontal and vertical quality control checks. This will allow field staff to “check-into” a point for quality control during the project. Midland GIS has found that this level of control is the most vital during a project of this scale. Utilizing stringent, in-house GPS protocol, field staff will occupy this level of control at these designated times: anytime signal acquisition has been lost, before mid-day break, and at the completion of each day or base station movement.

Project Planning & Project Sector Definition

Midland GIS will employ its in-house mission planning process for the City of Centralia project. Mission planning for GPS surveys includes the evaluation of satellite ephemeris data (data showing where GPS satellites are located) for the best satellite coverage. This ensures the highest quality GPS solutions during the project and also minimize down time.

Midland GIS will work with the City staff to identify and finalize project sectors and determine the order in which each section will be approached for data collection. This step of defining project sectors prior to commencing field data collection dramatically increases the efficiency of which data is collected and will factor into the success of the project.

Midland GIS field crews will GPS locate all required utility features inside each sector completely before advancing. This will ensure that data is collected in an organized fashion and allow City staff to know when and where the field staff is working for scheduling and safety purposes. Areas of more dense urban population will have sub-sectors created within the main sector.

Sanitary Sewer GPS Field Data Collection

Through Real-Time Kinematic (RTK) GPS methods, Midland GIS will locate the public sanitary sewer facilities contained within the defined project limits. Captured features through GPS surveys will include all features designated by the City during the planning phase of the project. Midland GIS will locate manhole lids that are readily accessible.

- City staff will be responsible for exposing any covered manholes.
- Midland staff will turn in those manhole locations to the City and acquire GPS locations during a “clean-up” phase of the project once they are exposed.
- This will allow Midland GIS to collect features in a quicker and more efficient method, translating to cost savings for the City.
- GPS surveys will be referenced to the Missouri State Plane coordinate system to allow for direct insertion into the City’s GIS.
- Horizontal (x,y) coordinates and vertical (z) elevations will be obtained in the field for the sanitary facilities.
- Features will be collected at a horizontal accuracy of sub-centimeter and a vertical accuracy of sub-centimeter.

DATA COLLECTION SPECIFICATIONS:

- Midland GIS Solutions will GPS field locate the above ground utility features for the sanitary sewer network within the project limits. (The exact project boundary will be agreed upon before commencement of the project).
- For consistency purposes, the north rim of the manhole will be located during the project.
- The sanitary GPS field data will be collected using survey grade RTK methods. The RTK GPS unit has an accuracy level of sub centimeter.
- Midland GIS Solutions will download and process the GPS field data to prepare the data for proper insertion into the GIS mapping program. GPS data collected is verified nightly against the existing aerial photography.
- All data collected will be downloaded nightly and transferred via the internet to Midland’s home office in Maryville, MO.
- All transferred data is backed up nightly in the Maryville office.
- Manholes that are inaccessible by GPS due to tree cover or satellite visibility will be noted and shot utilizing traditional survey methods.
- All data will be coded as to the method of collection utilized.

- Prior to starting field work, Midland GIS will meet with the City of Centralia to review the City's traffic safety procedures as it relates to the project.
- Midland GIS understands the importance and seriousness of safety, not only for field staff, but for the citizens of Centralia.

Sanitary Sewer Field Attribute Collection

Midland GIS will collect manhole attribute data with the assistance of City staff during this phase of the project. Any manholes that require further assistance in opening or gather attribute data will be noted and Midland GIS will work with City staff to gain access to the identified manholes.

Midland GIS will utilize our custom sanitary sewer ArcPAD field application that has been successfully used on numerous utility and municipal GIS projects.

All field data will be predefined for field staff to ensure accurate and consistent attribute collection. Field staff will run the custom ArcPAD application on a Trimble Yuma GPS unit to allow for quick and easy identification and navigation of the manholes. All data will be downloaded nightly and transferred via the internet to the Maryville office and inserted in to the project Geodatabase. All data will be backed up nightly.

The sanitary sewer features to be collected will be defined in preliminary meetings with the City. Manholes will be opened, inspected and attribute data will be collected.

FEATURES TO BE COLLECTED, (BUT NOT LIMITED TO) INCLUDE:

- | | |
|---------------------|----------------------------|
| • Northing, Easting | • Grade |
| • Rim Elevation | • Lined Y/N |
| • Manhole depth | • Access Type |
| • Invert elevation | • Buried (Y/N) |
| • Manhole material | • Depth buried |
| • Manhole type | • Pipe material |
| • Pipe type | • Condition Rating |
| • Pipe size | • Evidence of Infiltration |
| • Location | • Drop type |
| • Lifecycle status | • Drop depth |

(Note: All attributes to be collected will be finalized during the Geodatabase design portion of the project.)

Attribute data collected in the field will be electronically collected and a hard copy record will also be created. Electronic field sketches will be created of the manhole and the flow direction (if present).

Strict safety procedures will be followed by Midland GIS during this phase of the project. Proper signage and cone placement will be utilized when manholes are being opened.

WATER NETWORK GPS DATA COLLECTION

Through Real-Time Kinematic (RTK) GPS methods, Midland GIS will locate the water network contained within the defined project limits. Captured features through GPS surveys will include all features designated by the City during the planning phase of the project.

After thorough investigation by Midland GIS field staff, a report containing all waterline network features that were not found or that were found to be inaccessible will be submitted to the City. Midland GIS will work with City staff to locate utility features during the cleanup phase of the project. This will allow Midland GIS to collect features in a quicker and more efficient manner, translating into cost savings for the City and minimizing the impact on City staff.

GPS surveys will be referenced to the Missouri State Plane coordinate system to allow for direct insertion into the City's GIS. Horizontal (x,y) coordinates and vertical (z) elevations will be obtained in the field for the water facilities. Features will be collected with centimeter accurate GPS methods.

DATA COLLECTION SPECIFICATIONS:

- Midland GIS Solutions will GPS field locate the hydrants, valves and hydrant valves for the water network within the project limits. (The exact project boundary will be agreed upon before commencement of the project).
- The water network GPS field data will be collected using survey grade RTK methods.
- Midland GIS Solutions will download and process the GPS field data to prepare the data for proper insertion into the GIS mapping program. GPS data collected is verified nightly against the existing aerial photography.
- All data collected will be downloaded nightly and transferred via the internet to Midland's home office in Maryville, MO.
- All transferred data is backed up nightly in the Maryville office.

Any water features that are inaccessible by GPS due to tree cover or satellite visibility will be noted and shot utilizing traditional survey methods. All data will be coded as to the method of collection utilized.

ELECTRIC DISTRIBUTION SYSTEM GPS FIELD DATA COLLECTION

MGIS will locate, through mapping grade GPS methods, the primary electric network facilities contained within the defined project limits. GPS surveys will be referenced to the existing Missouri state plane coordinate system to allow for direct insertion into the City's GIS. Horizontal (x,y) coordinates will be obtained in the field for the electric facilities. Features will be collected at a horizontal accuracy of +/- four (4) inches (decimeter).

Typical features to be collected but not limited to (all attributes to be collected will be finalized during the Geodatabase design portion of the project):

- Primary Poles
- Single Phase UG Transformers
- Three Phase UG Transformers
- Substations
- UG Junction Boxes
- Single Phase OH Transformer
- Three Phase OH Transformer
- Switches
- Fuses
- Capacitors

Corresponding attribute data will be field verified that is represented on the existing AutoCAD drawing that were provided to Midland GIS Solutions.

- Midland GIS Solutions will GPS field locate the utility features for the electric network within the project limits (the exact project boundary will be agreed upon before commencement of the project).
- The electric GPS field data will be collected using mapping grade GPS methods. The GPS unit has a horizontal accuracy level of +/- four (4) inches (decimeter)..
- Midland GIS will collect electric attribute data with the assistance of City staff during this phase of the project. Any features that require further assistance in locating will be noted and MGIS will work with City staff to gain access to the identified features. (Any features that are inaccessible are the responsibility of the City)
- Midland GIS Solutions will download and post-process the GPS field data to prepare the data for proper insertion into the GIS mapping program.

GIS Feature Creation

Midland GIS Solutions will develop an ESRI ArcGIS geodatabase file for the utility network data layer. Unique feature class data layers will be created for the layers that are defined during the Geodatabase Design Workshop portion of the project.

GPS field data will be incorporated into the GIS program and relevant symbolization will be assigned within the GIS mapping program for the utility network features. Midland GIS will work with City staff to finalize symbolization and color schemes for symbols.

Existing City of Centralia hard copy and AutoCAD map information and will be utilized to define the approximate location of the utility line segments within the City. The utility line segments will be digitized in the GIS by connecting the segments to the GPS field located utility features. (It is the responsibility of the City to provide Midland GIS with scanned copies of the existing map information).

Midland GIS Solutions will develop the initial GIS database for the utility network. Database fields will be setup in the GIS program to allow Midland GIS staff to enter information for specific data features in the GIS.

Quality Assurance & Quality Control

Quality Control and Cost Control issues involved with this project are of paramount importance to Midland GIS Solutions and to the overall integrity of the proposed project. Affected issues range from GPS accuracy, data development precision and successful database integration, which potentially affects every aspect of the project. Through the combined efforts of our project team, an emphasis on quality control will remain at the highest level of importance during the development and implementation of the City's GIS program.

Our efforts to ensure the highest quality products and services to the City of Centralia, MO include:

- "Heads-up" QA/QC against base data or aerial photography
- Digital and hard copy checks against field notes and as-built drawings
- 5% redundancy check of all GPS collected data
- Printed check plots for review by City staff
- Assurance that end product shows complete connectivity

GPS REDUNDANCY CHECK

As part of the quality control process, Midland GIS Solutions will GPS locate five (5) percent of the features previously shot during the project. This process is part of the Midland GIS field protocol and will be employed during the City of Centralia project. Midland GIS will compile and process the results against the other data set and verify the required accuracy tolerance is being met.

PROJECT STATUS REPORTS

Midland GIS Solutions will issue a "Project Status Map" to the City on a bi-weekly basis illustrating the progress accomplished. These maps are also kept on file by the GIS Project Manager for project progress reference.

Integrity™ Web GIS Development Web Page Domain Name Registration

Midland GIS Solutions will register a domain name for the City of Centralia's Web GIS site through GoDaddy.com. The recommended domain name will be:
www.Centralia.integritygis.com.

Midland GIS Solutions will route the DNS (Domain Name Service) numbers to route to our Web GIS server located in our office in Maryville, Missouri. Midland GIS Solutions will test the domain name once transferred to our web server for quality control purposes.

Web GIS Site Design and Development

Midland GIS Solutions will setup a customized integrity™ Web based GIS for the City of Centralia. The city's existing aerial photography, GIS data layers, and external databases provided by the city will be utilized for the Web GIS site development. The integrity™ Web GIS site will include, but will not be limited to, the following data layers:

- Aerial photography
- County Base map data
- City Limit boundary
- Waterline network data
- Sanitary sewer data
- Electric Network Data
- Section, Township & Range Line

Web GIS Hosting

Midland GIS Solutions will host the web GIS site and GIS data on a Dell PowerEdge R710 web server.

The City will be responsible for providing MGIS with data updates for the web GIS site. It will be the City's discretion when new GIS data and imagery gets posted to the web GIS site. Midland GIS can set up scheduled batch programs that will automatically copy updated GIS data from a dedicated server with the City of Centralia to the web GIS site on a regular basis. (Daily, weekly or monthly).

Midland GIS Solutions maintains a secured, climate controlled server room with a dedicated six (6) Mb upload and download speed fiber Ethernet connection. The server room is also connected to a gas powered generator to keep the web servers up and running in the case of a power outage.

Web GIS Product Trademark

The proposed web-based GIS application is trademarked under Integrity™, a GIS Software Suite developed by Midland GIS Solutions. The Integrity™ ArcGIS Server code is non-transferrable and shall only run on a web server administered by Midland GIS Solutions.

Web GIS Functionality

The City of Centralia will have the ability to perform the following functions within the customized web GIS site:

- SSO Tracking
- Facilities management
- Reports and Charts
- Edit/update features & attributes
- Custom Search
- ID Features
- Advanced query
- Layer control
- Auto generate mailing labels
- Export search results to Microsoft Excel
- Navigation
- Mark-up tools
- Secure login
- Bookmarks
- Feature buffering
- Map printing
- Coordinate display
- Measure tools
- Thematic mapping

Midland's Integrity™ interface includes a secure login that can be set up to control access to certain data layers in the web site. The secure access will require a unique username and password to gain access to any number of layers, attributes, or web site functionality. The city will have full authority to provide usernames and passwords to any city department or to the general public if they so choose.

The City of Centralia will have the following functions within the customized web GIS site:

Map navigation tools

Zoom in, zoom out, previous extent, next extent, pan, display coordinates, and map overview.

Quick Search & Filtering

Allows user to search for layer attributes (i.e. well number, well field, permit number, etc...). Additionally you can apply filters to your quick searches to narrow your results.

Layer buffering and mailing labels

A buffer can be used to identify features that are within a specified distance from your selection. If you've selected a feature, you can buffer off of it and create an excel spreadsheet or Avery mailing label.

Identify layer feature

The Identify tool yields results across multiple layers of data. Identify your features with one-click or drag to select an area and results will be generated for all of the available data layers, which might include parcels, address points and roads.

Drawing & Measure Tool

You can draw points, lines, polygons, select colors and add text to the map. Save and export your drawings to easily share with your colleagues. Want to see dimensions of your drawings? Measurements can be toggled on or off without having to manually measure.

Advanced Data Queries

Generate map and report of any specific well attribute data. Detailed queries with multiple levels of criteria can be created and arranged with the Advanced Query tool – you can save complex queries to easily run again and even share them with your associates.

Map printing

Print hard copies of your created maps or export them to a shareable PDF format.

Secure Login

Midland GIS Solutions web GIS interface includes secure login that can be set up to control access to certain data layers in the web site. The secure access will require a unique username and password to gain access to any number of layers, attributes, or web site functionality. The City of Centralia will have full control to provide usernames and passwords to authorized staff.

Feature Editing

The Integrity™ web GIS interface includes an editing function that allows a secured logged in user the ability to edit features and feature attributes. The editing toolbar contains seven (7) simple to use tools: Snapping Mode, Add New Feature, Edit Feature Attributes, Edit Related Data, Delete Feature, Drag Point, and Set Point Position.

Training & Support

Midland GIS Solutions provides comprehensive training and support program for every level of service provided, including training for Midland's Integrity™ web GIS solutions. Standard training can include on-going technical support services, on-site or live remote technical support, recorded technical support sessions, remote computer diagnostics, computer-to-computer file transfers and software updates. All Integrity™ interface updates and upgrades are free for all of our valued clients for the life of the existing web GIS site.

Fee Schedule

Sanitary Sewer Network..... \$36,491.00

Water Network..... \$13,815.00

Electric Network..... \$17,402.00

WebGIS Development.....\$6,000.00

One Year of Web Hosting.....\$4,800.00

TOTAL PROPOSED FEE\$78,508.00

Billing Rates for any additional requested work

ASSOCIATE	BILLING RATE
Managing Partner	\$110.00/hr.
GIS Project Manager	\$100.00/hr.
GIS Programmer	\$80.00/hr.
GIS Analyst	\$75.00/hr.
GIS Specialist	\$75.00/hr.
GIS Technician	\$65.00/hr.
(2) Man Survey Crew with GPS	\$110.00/hr.

IN WITNESS WHEREOF, the parties hereto have set their hand to duplicates hereto this _____ day of _____ **2013**.

APPROVED BY: **City of Centralia, Missouri**

By: _____

Attest: _____

APPROVED BY: **MIDLAND GIS SOLUTIONS**

By: _____

Kirk Larson
Vice President

BILL NO.

ORDINANCE NO.

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI, TO EXECUTE AN AGREEMENT WITH ENVIRONMENTAL MANAGEMENT SOLUTIONS, LLC OF COLUMBIA, MISSOURI TO PROVIDE ENGINEERING SERVICES RELATED TO RENEWAL OF THE NPDES PERMIT FOR THE CENTRALIA SEWER TREATMENT FACILITIES.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor and City Clerk of the City of Centralia, Missouri are hereby authorized and directed to execute an agreement with Environmental Management Solutions, LLC of Columbia, Missouri to provide engineering services related to renewal of the NPDES permit for operation of the Centralia Sewer Treatment Facilities, in exchange for a fee for labor and small reimbursable expenses not to exceed Five Thousand Dollars and No Cents (\$5,000.00) without prior approval of the City Administrator.

SECTION 2. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 21st day of January, 2013.

Mayor

ATTEST:

City Clerk

This ordinance approved by the Mayor this 21st day of January, 2013.

Mayor

ATTEST:

City Clerk

G:\LYNNARCIVE13\ContractEnviManag13.ord

General Contract for Services

This Contract for Services is made effective as of _____, 2013 by and between City of Centralia, ("Centralia") 114 South Rollins, Centralia, Missouri 65240, and Environmental Management Solutions, LLC ("EMS") of 2000 East Broadway, Box 188, Columbia, Missouri 65201.

1. Description of Services. EMS will provide to Centralia the services described in the attached Exhibit (collectively, the "Scope of Basic Services").

2. Payment. Payment shall be made to:

Environmental Management Solutions, LLC, Columbia, Missouri 65201.

Terms shall be as follows: Centralia agrees to pay EMS based on actual work and expenses as described in monthly progress billings up to an estimated not-to-exceed price of Five Thousand Dollars (\$5,000.00). Centralia will be made aware of all effort on the project and it is anticipated that the total project will not require more than fifty (45) hours of labor plus expenses. However, because the project deals with individuals and a state agency that does not seem to be sure of their own rules and procedures at times, the NTE amount should be considered a best NTE estimate. Centralia will be kept fully informed, should there be any anticipated change to this NTE amount.

Invoice terms are the following: Invoice Payment Terms are Net Due in 30 Days. If any invoice is not paid when due, interest will be added to and payable on all overdue amounts at 1 percent per month, or the maximum percentage allowed under applicable laws, whichever is less. Centralia shall pay all costs of collection, including without limitation, reasonable attorney fees.

3. Term. This contract will terminate automatically upon completion by EMS of the Services required by this Contract.

4. Confidentiality. EMS, and its employees, agents, subcontractor(s), or representatives will not at any time or in any manner, either directly or indirectly, use for the personal benefit of EMS, or divulge, disclose, or communicate in any manner, any information that is proprietary to Centralia, without prior consent or request of Centralia. EMS and its employees, agents, and representatives will protect such information and treat it as strictly confidential. This provision will continue to be effective after the termination of this Contract.

Upon termination of this Contract, EMS will return to Centralia all records, manuals, notes, drawings, user manuals, documentation and other items that were used, created, or controlled by EMS during the term of this Contract.

5. Warranty. EMS shall provide its services and meet its obligations under this Contract in a timely and workmanlike manner, using knowledge and recommendations for performing the services which meet generally acceptable standards in EMS's community and region, and will provide a standard of care equal to, or superior to, care used by service providers similar to EMS on similar projects.

6. Default. The occurrence of any of the following shall constitute a material default under this Contract:

- a. The failure to make a required payment when due.
- b. The insolvency or bankruptcy of either party.
- c. The subjection of any of either party's property to any levy, seizure, general assignment for the benefit of creditors, application or sale for or by any creditor or government agency.
- d. The failure to make available or deliver the Services in the time and manner provided for in this Contract.

7. Remedies. In addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term or condition of this Contract (including without limitation the failure to make a monetary payment when due), the other party may terminate this Contract by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have 30 days from the effective date of such notice to cure the default(s). Unless waived by a party providing notice, the failure to cure the default(s) within such a time period shall result in the automatic termination of this Contract.

8. Force Majeure. If performance of this Contract or any obligation under this Contract is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages, or other labor disputes, or supplier failures. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a party if committed, omitted, or caused by such party, or its employees, officers, agents, or affiliates.

9. Arbitration. Any controversies or disputes arising out of or relating to this Contract shall be resolved by binding arbitration in accordance with the then-current Commercial Arbitration Rules of the American Arbitration Association. The parties shall select a mutually acceptable arbitrator knowledgeable about issues relating to the subject matter

of this Contract. In the event the parties are unable to agree to such a selection, each party will select an arbitrator and the two arbitrators in turn shall select a third arbitrator, all three of whom shall preside jointly over the matter. The arbitration shall take place in a location that is reasonably centrally located between the parties, or otherwise mutually agreed upon by the parties. All documents, materials, and information in the possession of each party that are in any way relevant to the dispute shall be made available to the other party for review and copying no later than 30 days after the notice of arbitration is served. The arbitrator(s) shall not have the authority to modify any provision of this Contract or to award punitive damages. The arbitrator(s) shall have the power to issue mandatory orders and restraint orders in connection with the arbitration. The decision rendered by the arbitrator(s) shall be final and binding on the parties, and judgment may be entered in conformity with the decision in any court having jurisdiction. The agreement to arbitration shall be specifically enforceable under the prevailing arbitration law. During the continuance of any arbitration proceeding, the parties shall continue to perform their respective obligations under this Contract.

10. Entire Agreement. This Contract contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this Contract. This Contract supersedes any prior written or oral agreements between the parties.

11. Severability. If any provision of this Contract will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

12. Amendment. This Contract may be modified or amended in writing, if the writing is signed by the party obligated under the amendment.

13. Governing Law. This Contract shall be construed in accordance with the laws of the State of Missouri.

14. Notice. Any notice or communication required or permitted under this Contract shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other delivery method or other address as one party may have furnished to the other in writing.

15. Waiver of Contractual Right. The failure of either party to enforce any provision of this Contract shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Contract.

16. Assignment. Neither party may assign or transfer this Contract without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed by their duly authorized representatives as of the date first above written.

Service Recipient:
City of Centralia

By (sign, print, date): _____

Service Provider:
Environmental Management Solutions, LLC

By (sign, print, date): Gary Cunningham GARY CUNNINGHAM 1/9/2013

Scope of Basic Services

1. Provide necessary services for NPDES permit renewal, with the following specifics:
 - Keep the existing two weirs (outfalls) at the two lagoon sites
 - Keep the overland flow system with the overland flow outfall
 - Eliminate the curtain from the permit
 - Eliminate the aerators from the permit
2. Survey information for the holding basins has been completed, and will be incorporated into the NPDES application.
3. Sludge survey information for the two primary lagoons has also been completed and will be incorporated into the NPDES application.
4. An inspection was conducted by MDNR in 2012 and this application will contain a response to any issues in the MDNR inspection report.
5. The new permit will not be a "no discharge" permit, but rather attempt to have the new permit as similar as possible to the existing permit, in order to allow Centralia maximum operational flexibility.
6. Centralia understands that disinfection requirements may be imposed on any outfall structures. An estimated cost for each structure was discussed, at the initial scope meeting, but no firm budget numbers outlined and the costs for design/construction of these structures is outside the scope of this agreement.
7. Centralia understands that there may be some tightening of the ammonia limits on all discharges, and that even though in practice every effort will be made to be a "no discharge" system, if by on occasion a discharge event is necessary, any lower limits that may be imposed by the new permit may not be achievable and could result in fines imposed by MDNR for NPDES violations.

Centralia will be charged for this service on an hourly basis. The expected Not-to-Exceed (NTE) fee for this service is Five Thousand Dollars (\$5,000). This FEE is based on experience in preparing, submitting, and negotiating similar permits for the MDNR in the past. However, because every individual working at the MDNR is different and each may require different levels of due diligence, meetings, and information provided before the permit is issued, this FEE figure cannot be considered the upper limit, but rather a limit that cannot be exceeded without prior approval from Centralia. Every effort will be made to adhere to this NTE FEE amount (or less). Additionally, Centralia will be notified in a timely manner if there is any expectation that the FEE figure will be exceeded.

Project Budget

City of Centralia, NPDES Permit Renewal

1/9/2013

<u>Activity</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Renewal Application (including necessary data entry)	5	100	500
Engineering Report (including data collection and entry)	25	100	2500
Conf Calls/Meetings	10	100	1000
Contingency time	5	100	500
Expenses (mileage at IRS Rate, all other expenses at direct rate w/ no markup)			500
			5000