

AGENDA
CITY OF CENTRALIA, MISSOURI
Board of Aldermen
Regular Meeting
Monday, January 16, 2012
7:00 P.M.
City Hall Council Chambers

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CONSENT AGENDA (Approved as a group unless separated by request of one or more Aldermen)
 - A. Minutes of Prior Meetings
 - B. Minutes of Public Works and Public Utilities Committee Meetings (for December and January)
 - C. Minutes of General Government Committee Meeting
 - D. Reports
 - 1. Treasurer's & Collector's Reports
 - 2. Activity Reports
- IV. ACCOUNTS PAYABLE OVER \$1,250
- V. COMMENTS FROM CITIZENS
- VI. PUBLIC HEARINGS - None Scheduled
- VII. ACTION AGENDA
 - A. Finance -
 - 1. Authorizing Signatories for City Checks-Resolution
Bill No. _____ Resolution No. _____
 - 2. Authorizing Signatories for Accounts with Fiserv Investor Services, Inc. Located
At Boone County National Bank-Resolution
Bill No. _____ Resolution No. _____
 - B. Permits and Licenses-None Scheduled
 - C. Legal -
 - 1. Correcting an Error in the Final Plat of Mystic Ridge Plat 1 Subdivision-Ordinance
Bill No. _____ Ordinance No. _____
 - 2. Authorizing City Election for Issuing City Library Bonds -Ordinance
Bill No. _____ Ordinance No. _____
 - 3. Authorizing Municipal Library District Election on Increasing Operating Tax Rate for
Municipal Library District-Ordinance
Bill No. _____ Ordinance No. _____
 - 4. Authorizing Petition to Voluntarily Annex City-owned Property-Ordinance
Bill No. _____ Ordinance No. _____
 - D. Purchasing -
 - 1. Contract for Tree Trimming and Removal-Ordinance
Bill No. _____ Ordinance No. _____
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
 - A. Mayor
 - 1. Appointments
 - B. Aldermen
 - C. City Administrator
 - D. City Attorney
 - E. City Clerk
- X. AS MAY ARISE
- XI. ADJOURN

Mayor Grenke called the regular meeting to order at 7:03 p.m.

Roll Call: Aldermen Jon Angell, Don Bormann, Jessica Orsini, Farris Sanders and Catherine Simmons answered roll call.

Absent: Alderman David Wilkins

Also present were City Administrator Lynn P. Behrns, City Attorney Merritt Beck, Police Chief Larry Dudgeon

Others present: Kathy Colvin, Don Bobbitt, David Whitaker, Don Bagley, Madison Lipford, Willow Sanders, James Smith with the Fireside Guard, Daryl Spauldin and several others.

Pledge of Allegiance:

Mayor Grenke led everyone in the pledge of allegiance.

CONSENT AGENDA:

Mayor Grenke asked for approval of the Consent Agenda in its entirety or any items to be pulled for comment or correction.

CONSENT AGENDA:

- A. Minutes of Prior Meeting
- B. Minutes of Public Works and Public Utilities Committee Meeting
- C. Minutes of General Government Committee Meeting
- D. Reports
 - 1. Treasurer's & Collector's Reports
 - 2. Activity Reports

Mayor Grenke noted that he would like to add to the General Government & Public Safety meeting minutes that when asked, Alderman Orsini said she was absent from the Public Works & Public Utilities meeting because she was attending the Columbia City Council meeting.

Alderman Sanders noted that his comments were not mentioned in the General Government & Public Safety minutes. It was suggested to remove the General Government & Public Safety meeting minutes from the consent agenda to be corrected and presented at the next Board of Alderman meeting.

There was some discussion regarding audio recording the Board of Alderman meetings. According to Behrns, the Missouri Municipal League recommends against this method because it is almost impossible to research. Once recorded, the audio would become a permanent record. Behrns noted that the committee meeting minutes are not as formal as the regular Board meeting minutes, but he will add more detail when an alderman specifically states that he or she wants his or her comments on the record. Some discussion was held regarding audio recording the Board of Alderman meetings.

Motion was made by Alderman Simmons to accept the consent agenda as amended for the General Government & Public Safety minutes and without the minutes of the Public Works & Utilities Committee meeting. Alderman Orsini seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Accounts Payable over \$1250 were presented in the amount of \$262,442.77 as follows:

**ACCOUNTS PAYABLE OVER \$1250
DECEMBER 19, 2011**

Ameren (Transmission Charges)	\$	9,408.43
Ameren Energy Marketing (Wholesale Electric)	\$	172,633.25

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Butler Supply (Electrical Supplies)	\$	2,162.97
Central Mo Humane Society	\$	1,320.00
City of Columbia (Landfill charges for November)	\$	8,189.38
Crown Power Equipment (Cutting edge bolts for Loader \$899.55)	\$	1,310.18
Independent Salt Company	\$	1,320.94
LaCrosse Lumber Co	\$	1,329.16
MFA Oil (Fuel)	\$	6,483.80
MISO	\$	1,707.70
Missouri Association of Municipal Utilities (Annual Membership)	\$	2,579.00
Wilkerson Brothers Quarry (Rock)	\$	1,470.07
TOTAL	\$	209,914.88
ADDED AFTER GGFC MEETING		
Arkansas Electric (Electric Dept Supplies)	\$	2,000.00
BobCat of St Louis (A770 Loader)	\$	46,934.00
Butler Supply (Electric Supplies)	\$	1,093.89
TOTAL	\$	50,027.89
ADDED TODAY		
Pitney Bowes (postage)	\$	2,500.00
TOTAL	\$	2,500.00
GRAND TOTAL	\$	262,442.77

Alderman Bormann made the motion to approve the Accounts Payable over \$1250 in the amount of \$262,442.77. Alderman Orsini seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

COMMENTS FROM CITIZENS:

The floor was opened for comments from citizens at 7:14 p.m.

Paul Seigfreid, attorney from Mexico, MO, spoke on behalf of David Whitaker. He said that hopefully the issue will be on the forefront of the minds of the Council. He stated that if Forrest moves to a new location, there will be a solution. He noted that delivery drivers today blocked the majority of the street on North Rollins. The new building will be an additional problem, and eliminating parking on that side of the street would help. Behrns was given a set of plans to Seigfreid feels would help alleviate the problem. He said that the largest effect of the vacation on North Rollins Street is on D & D tire.

The floor was closed for comments from citizens at 7:18 p.m.

PUBLIC HEARING: None Scheduled.

ACTION AGENDA:

Finance: None Scheduled

Permits and Licenses: None Scheduled

Legal:

Motion: Authorizing City Administrator Affidavit Concerning Correcting Scrivener's Error in Mystic Ridge Plat 1

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Some discussion was held regarding why the correction to the plat was being made using an affidavit instead of an ordinance. Alderman Bormann questioned if this would be the correct way to handle the situation to fix the error on the plat map, as an ordinance makes it clear whereas an affidavit does not. Bormann said that he thought it should be corrected by an ordinance because the plat was originally accepted by an ordinance. Beck noted that the attorney for the surveyor had requested the affidavit instead of an ordinance. Behrns noted that his original recommendation was to have the entire process done over; to resubmit the plat map and get proper approval but there is already a house being built on a lot. Alderman Orsini agreed that an ordinance should be adopted to make the correction. Some discussion was held as to when to have the ordinance on the agenda in January 2012. There were not motions made on the matter.

ORDINANCE: Calling for April Municipal Election

Alderman Bormann presented a bill marked and designated as bill no. 2581 to create an ordinance entitled "AN ORDINANCE CALLING FOR A GENERAL CITY ELECTION TO BE HELD ON TUESDAY, APRIL 3, 2012, THE MUNICIPAL ELECTION DAY, TO ELECT THREE ALDERMEN FOR A TWO-YEAR TERM AND ELECT ONE ALDERMAN FOR THE REMAINING ONE YEAR ON THE TERM." Alderman Bormann moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Simmons and motion carried unanimously. The bill was then read by title only. Alderman Bormann moved the bill be placed on its second reading. Motion was seconded by Alderman Orsini and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Bormann moved the final passage of the bill. Alderman Orsini seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Angell, Bormann, Orsini, Sanders, and Simmons. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2661.

RESOLUTION: Adopting Amended Formal City Written Policy Concerning Use of City Provided Computers and Similar Electronic Communications and Storage Systems

There was some discussion regarding the changes to the policy. The changes were made to page 8, and include changing the replacement schedule of computers from 3 years to 5 years.

Alderman Orsini presented a bill marked and designated as bill no. 2582 to create a ordinance entitled "A RESOLUTION OF THE CITY OF CENTRALIA MISSOURI, ADOPTING AN AMENDED FORMAL WRITTEN POLICY CONCERNING THE USE OF CITY PROVIDED COMPUTERS, COMPUTER NETWORKS, INTERNET ACCESS, ELECTRONIC MAIL, VOICE MAIL, AND SIMILAR ELECTRONIC COMMUNICATIONS AND INFORMATION STORAGE SYSTEMS." Alderman Orsini moved that it be placed on its first and only reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Bormann and motion carried unanimously. The bill was then read by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Orsini moved the final passage of the bill. Alderman Simmons seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Angell, Bormann, Orsini, Sanders, and Simmons. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Resolution R-11-05.

ORDINANCE: Amending City Code Concerning Provision of Employee Health Insurance

Alderman Sanders presented a bill marked and designated as bill no.2583 to create an ordinance entitled "AN ORDINANCE AMENDING SUBSECTION A OF SECTION 22-93 OF THE CENTRALIA CITY CODE TO CHANGE HOW AND WHEN THE CITY PROVIDES EMPLOYEE HEALTH INSURANCE FOR SPOUSES OF EMPLOYEES." Alderman Sanders moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Orsini

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and motion carried unanimously. The bill was then read by title only. Alderman Sanders moved the bill be placed on its second reading. Motion was seconded by Alderman Simmons and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Sanders moved the final passage of the bill. Alderman Simmons seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Angell, Bormann, Orsini, Parmeley, Simmons, and Sanders. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2662.

PURCHASING:

Street Sweeper: 1997 Tymco 600 street sweeper from Armor Equipment. \$29,500.00

Behrns mentioned that Street & Sanitation Department Foreman Phil Hoffman did have a chance to travel to St. Louis to look at the sweeper. Behrns said that a relatively simple to use a hose attachment to pick up leaves out of the storm sewer was also available. The sweeper is \$28,000, with an additional \$1500 for the attachment. Staff recommendation is to purchase the sweeper and attachment. Alderman Orsini questioned if this sweeper had been budgeted. Behrns said that it was put in budget but not purchased, and the City has saved enough in operating expenses to purchase the sweeper. Alderman Sanders questioned if the \$29,500 could be used for a fire truck instead of a sweeper. Behrns stated that staff is trying to purchase both, and the money for fire truck is still available. This purchase does not make a difference as to whether or not we buy the fire truck and/or the dump truck, and budget for the remainder of the year will accommodate both purchases. Alderman Angell stated that this is an incredible buy, and what we thought we would spend is much more than this amount. He said it is a target of opportunity and if we are to have curb and gutter streets, this equipment would be good to maintain them.

Alderman Simmons made a motion to accept the purchase of the street sweeper and attachment in the amount of \$29,500 . Alderman Bormann seconded the motion. On call by the Mayor for ayes and nays, the motion passed with the following votes: Ayes: Aldermen Bormann, Simmons, and Angell. Nays: Aldermen Sanders and Orsini.

Water System SCADA: Ecco Electric Company \$94,544.00

Behrns noted that the purchase was discussed during committee meeting. Water & Sewer Department Foreman, Mike Forsee, was present to discuss the proposal. Forsee discussed some of the costs associated with upkeep of the 32 year old water plant, and that some replacement parts take time to locate. He noted that the plant will be down for 2 days while the system is being installed. The price on what remains to be purchased is \$52,506 for the next phase. Alderman Bormann questioned when the next phase would be completed, and Behrns noted that it would be done in two years. Alderman Simmons asked for the cost of the FCC pipes, pressure taps and piping, and Forsee noted that the water department would be doing those tests themselves. Forsee also said that a new computer would need to be purchased specifically for the SCADA system, and Behrns said that replacement computers cost between \$400-\$600. Alderman Sanders asked what would happen if the system completely went down now. According to Forsee, the plant would be run manually. There was some discussion regarding whether other cities run their plants manually or electronically, and the replacement costs of existing equipment.

Alderman Orsini made a motion to approve purchase of the water system SCADA from Ecco Electric Company in the amount of \$94,544.00. The motion was seconded by Alderman Bormann. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Sewer High Service Pump: Flynn Drilling Company \$9997.00

Behrns noted that this purchase was explained during the last committee meeting. One high service pump at NE lagoon was pulled after 25 years, and \$9997.00 is the cost of replacing that pump. There are two pumps at the NE lagoon, and one pump at the NW lagoon. Forsee doesn't want to chance continuing to operate without a backup, and the NW does not have a backup

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Alderman Bormann made a motion to approve purchase of the sewer high service pump from Flynn Drilling in the amount of \$9997.00. The motion was seconded by Alderman Orsini. On a call by the Mayor for ayes and nays, the motion passed unanimously.

ORDINANCE: Fund Accounting System Software Installation of Employee Contract, Data Technologies Inc

Alderman Simmons presented a bill marked and designated as bill no. 2584 to create an ordinance entitled "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI, TO EXECUTE AN AGREEMENT WITH DATA TECHNOLOGIES, INC., OF OMAHA, NEBRASKA TO PROVIDE FUND ACCOUNTING SOFTWARE, SOFTWARE INSTALLATION SERVICES AND TRAINING, AND ANNUAL SOFTWARE MAINTENANCE AND SUPPORT SERVICES." Alderman Simmons moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Orsini and motion carried unanimously. The bill was then read by title only. Alderman Simmons moved the bill be placed on its second reading. Motion was seconded by Alderman Sanders and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Simmons moved the final passage of the bill. Alderman Orsini seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Angell, Bormann, Orsini, Sanders, and Simmons. Voting AGAINST: None. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 2663.

OLD BUSINESS:

None

NEW BUSINESS:

Mayor:

Appointments:

Mayor Grenke requested approval for the appointment of Tom Elsbury to the Enhanced Enterprise Zone for a three year term to end in 2014. Alderman Orsini made the motion to approve the appointment of Tom Elsbury to the Enhanced Enterprise Zone for a three year term to end in 2014. Alderman Simmons seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Mayor Grenke requested approval for the appointment of Laurie Grimes to the Library Board for a three year term to end in 2014. Alderman Orsini made the motion to approve the appointment of Laurie Grimes to the Library Board for a three year term to end in 2014. Alderman Bormann seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Mayor Grenke requested approval for the appointment of Glen Brown to the Enhanced Enterprise Zone for a two year term to end in 2013. Alderman Orsini made the motion to approve the appointment of Glen Brown to the Enhanced Enterprise Zone for a two year term to end in 2013. Alderman Bormann seconded the motion. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Aldermen:

Alderman Sanders asked if the people to be appointed could possibly be present at the meeting. Alderman Orsini stated that she would like to have some advanced notice in order to be able to advise and consent on the appointments. Alderman Bormann pointed out that the names of those just appointed were mentioned during the last meeting, except Grimes who was appointed to the library board. Mayor Grenke stated that he would send advanced notice as he gets it.

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Alderman Orsini addressed Mayor Grenke and pointed out that he made particular note to address where she was during the Public Works & Public utilities committee meeting and asked if this would be common practice. Mayor Grenke said that it was not going to be practice, but he felt that she should have been in Centralia conducting business in Centralia instead of endorsing an issue in another city. Alderman Orsini stated his inquisition was because she was endorsing an issue that the Mayor does not particularly agree with.

Alderman Bormann spoke about the recent Library board meeting which discussed plans for expansion of the library. Someone had spoken about bonds necessary to create the funds to expand. The City board will possibly have to address a levy increase on short notice as the Library board could possibly take action in January. If possible, the City Council will take action the following week. There will be little notice given as the Library board meeting is held after the General Government & Public Safety meeting. Alderman Bormann said that the Library has worked with an architect to set a realistic budget and plans to meet that budget. Behrns said that the Friends of the Library will do the endorsing. The people effected by the increase will be the people within the original library district and will not effect the entire City.

City Administrator:

Consulting and Legal Assistance for Wholesale Electric Power Supply

A new contract for wholesale electric power supply starts January 1, 2012. Centralia is working in conjunction with 3 other cities to create a proposal for a power supply contract for 2015-2017. The existing ordinances authorizes the City Administrator to work on a contract and do not need an additional ordinance.

MODOT signs to put on the City limit signs for the Lady Panthers softball state champions are \$520 each. There are a total of 5 City limit signs. The Centralia Chamber of Commerce agreed to purchase one sign, and a private source will purchase one sign. Some discussion was held regarding finding additional sources to purchase the signs.

Alderman Simmons made a motion to approve purchase of one MODOT sign for the Lady Panthers softball state championship. The motion was seconded by Alderman Orsini. On a call by the Mayor for ayes and nays, the motion passed unanimously.

Behrns will not negotiate a contract until the funding for the other 2 signs is secured.

Sergeant Bias is to work with Electric Department Foreman Mark Mustain on a grant program for radios which would require some changes on the radio frequencies. This program may involve getting free replacement radios. Bias and Mustain are looking into the program and may require speedy passage of a grant proposal by as soon as January 6, 2012.

Some discussion was held regarding the use of alternative methods of communication. Alderman Sanders suggested the use of cell phones or CB radios. After some discussion on the use of CB radios, Behrns agreed to get a comparison.

There is to be a meeting in Sturgeon on Wednesday. Mayor Grenke, Alderman Bormann, Behrns, and James Smith with the Guard will be attending, and Alderman Simmons may attend as well.

City Attorney:

Beck provided an update on the status of a bill to amend the biometric court cost statute. During the May 16, 2011, meeting, Beck was authorized to work to get the court cost statute amended to increase costs to buy, replace and maintain biometric equipment. Beck contacted MML for support to get the bill adopted, and MML had to vote to be able support the bill. MML did vote to support passage of this legislation during their September meeting. They are geared to support this and legislative information will be included a small summary version. MML will not find a legislator to introduce it and the City should find someone to introduce the bill. Senator Curt Shaffer has agreed to introduce the bill to be amended. The proposed amendment was sent to Senate research staff and the Senator's office made some changes and hope to have a final bill by the end of this week to be introduced. Beck was told it would not be acceptable to the legislature to increase the court costs, but this would allow cities to adopt an ordinance to charge the \$2 extra in court costs that other courts are able to charge. According to Beck, Senator Shaffer felt that

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the support of MML would be helpful. Beck did talk to Senator Quinn, who was supportive of this but would be more indirect support and not an official sponsor on the House side.

CityClerk

Lockett reminded the Council of an email sent out regarding the MML meeting in January and to send RSVP's as soon as possible if they plan to attend the meeting.

Lockett noted that filings for April 2012 election are open until January 17, 2012 at 5:00 p.m.

As May Arise:

There being no further business to discuss, Alderman Simmons made the motion to adjourn the meeting. Alderman Orsini seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Meeting adjourned at 8:56 p.m.



Heather Lockett, City Clerk

Minutes of the Public Works and Public Utilities Committee for Monday, December 5, 2011.

The meeting was called to order by Alderman Simmons at 7:00 p.m. Present were Mayor Grenke, Aldermen Wilkins, Bormann, Angell, and Sanders. Also attending were Lynn Behrns, Mike Forsee, Phil Hoffman, Mark Mustain, Police Chief Larry Dudgeon, Art Dollens, Darryl Spauldin, Dennis Whitaker, David Whitaker, LeeAllen Smith, Don Bobbitt, and James Smith.

Those present participated in the Pledge of Allegiance.

Comments from Citizens

Dennis and David Whitaker were present to discuss the action taken by the Board of Aldermen to vacate a twenty-foot portion of the right-of-way of North Rollins between their business and that of Forrest Chevrolet. Dennis Whitaker of 60850 N. Route Z said he wanted to express concern about the procedure for the street vacation. He thought it unfair that he had not received notification through a personal letter or visit from City staff. David Whitaker of 106 W. Southgate said the process was “not neighborly” and not in the spirit expected by the citizens of a small town. He said that the City failed to follow its own requirements for a notice to be at least 15 days in advance of the hearing. Behrns said the section cited by Whitaker was only for zoning changes. Different parts of the City Code or State statutes may have different hearing and notice requirements. He said that street vacation or acceptance of street rights-of-ways required recommendations by the Planning and Zoning Commission, but had no specific requirements for notices. However, he agreed in hindsight that it would have been preferable for him to have sent a letter as notice to the property owners on the west side of the street. Sanders said he had asked at the last Board meeting whether the neighbors had any objections to the vacation; and he had been told there were none. He asked if he had been misled by the City Administrator. Behrns answered that he had put proper notice in the paper for both the Planning and Zoning Commission meeting and that of the Board of Aldermen meeting. He had not sent any personal notice to adjoining property owners or occupants, since this was not a procedural requirement. Behrns said that his answer only related to the fact that he had not received any sort of comment in response to the notices. In hindsight, he acknowledged that this was not as clear as the Board needed. Sanders said that had he known of the Whitakers’ concerns, he likely would have voted differently.

Behrns said that he was willing to follow a suggestion by Whitaker’s attorney to recommend that the Board make the area adjacent to any new addition of Forrest’s buildings be a “no parking” zone. Wilkins asked if this would help. Dennis Whitaker said yes; part of his concern was that trucks needed to make wide turns to drive into D & D Tires to be serviced. An addition to Forrest Chevrolet, with the parking along the new wall moved traffic even farther to the west and would block the ability of the trucks to make the turn.

Spauldin proposed that the City Code be amended so that P & Z would have fixed times and notification requirements for assigned to hearings prior to vacations of public streets. Aldermen said that this was worth looking into. Behrns said he has already taken steps to be sure that also public notices and advertisements are also posted to the City’s web site.

Behrns said that Forrest may never build the proposed addition to their current building. They also have a possible alternative of relocating to a new site west of Highway 124 and south of Highway 22. A decision has not yet been made. If the relocation is selected, then it would be possible for the property owner to rededicate the vacated portion of the street back to the City. Brad Forrest has indicated to Behrns of a willingness to do this.

Dollens characterized as the matter as a “land grab”. He said he considered the proceedings undemocratic and hidden from the public. Spaulding asked if the City had “legal remedies” to address the Whitakers’

problem. Bormann said that the vacations were a done deal from the time the ordinance was agreed to. The property owner would have to voluntarily give back the property or the City could possibly condemn the property. Angell told the Whitakers that the City would try to deal with their concerns in good faith.

Behrns said that the Whitakers' objection does not change his initial recommendation, which was made to benefit the viability of an important local business, since he did not perceive or intend that it harm another important local business.

Streets and Sanitation

Committee reviewed the activity report and future work schedule for the Street and Sanitation Departments.

Hoffman told Sanders that the dumpster placed behind 105 N. Allen Street represented the start of dismantling what remains of that building. There have been no takers for materials. Hoffman will save some bricks for repair of the front masonry wall edges; the remainder will be used on site as fill.

Staff reported that a refurbished street sweeper was available at a low cost. Alderman Angell saw the field demo of a very expensive version of the machine. Hoffman said more this design was more effective and flexible than our current Elgin machine. Since the asking price was much less (at \$28,000) than staff's best guess for a refurbished Elgin, this will more easily fit into the General Fund budget. Committee gave permission to Hoffman to go to St. Louis and check out the actual machine being offered. If he finds it acceptable, the purchase will be an item on the agenda of the regular Board meeting.

Water and Sewer Department

Committee reviewed the activity report and future work schedule for the Water and Sewer Department.

Forsee distributed an updated bid from Scott Keith for more SCADA equipment for the water system. This has been long discussed and the need is becoming more paramount. Many parts of the old monitoring and control system are no longer available. Some of the equipment is obsolete. The new system would even replace the need for dedicated telephone wires that are faltering, using radio links instead. The bid totaled \$94,544.00. This would be the biggest, but not final, phase of upgrades. Some of the control panels at the treatment plant will remain to be replaced. Behrns believes that, since there are no opportunities for installing or replacing mains for the remainder of the fiscal year, the water fund has the balances necessary to do the SCADA work this year. Actual work may take a couple months. Forsee said that DNR still presses the City about lack of constant oversight at the treatment plant. The upgraded system holds off their regular suggestions of staffing for 24/7. Approval of this purchase will be on the next regular agenda. Forsee will also get a more detailed description and cost for what work would remain for a phase 3.

Staff followed up on a question at the last Board meeting concerning water quality. Alderman Orsini's answer in the next Fireside Guard was very good and complete. Forsee described the process of testing for DNR. The question comes from a citizen reading reports on an internet web site. While some items appear to be red-flagged, a proper reading of the site shows that Centralia's water to be of highest quality. Behrns noted that the group behind the web site has a particular agenda to pursue.

Forsee presented a quote from Flynn for labor and materials to replace one of the high service effluent pumps at the NE treatment lagoons. (The motor for the pump is okay.) The pump has been in use for about 24-25 years and has become badly corroded. Similar problems may be repeated in the other pumps over the next few years. Without a backup, staff believes it important to replace the pump before irrigation season. Next year, staff noted, work on a pump at the NW lift station may be necessary. Approval of Flynn's bid of \$9,997.00 will be on the next regular agenda.

Electric Department

Committee reviewed the activity report and future work schedule for the Electric Department.

Preliminary Budget

Behrns reviewed in broad strokes potential items to be initiated during the rest of the fiscal year and in next year's budget: The Electric Fund is healthy. No rate increase is proposed because wholesale power costs should be lower—even with the inclusion of Prairie State. The next budget would propose purchase of a GIS System for the City for about \$79,200, including much field survey work and data entry. Fund accounting software will cost about \$30,000, depending upon the number of modules initially selected. Staff requests replacement of the chipper at a cost of \$35,000. The present chipper has now been in service for 20 years. Even with these expenditures, the fund reserve balance will stop declining and should instead grow by about \$150,000. The draft budget will recommend a transfer of \$80,000 from the Electric Fund to the General Fund.

Balancing the General Fund with appropriate reserves is close. Allowing for the patrol cars purchased this month, the City should be able to complete work on 105 N. Allen, and buy a replacement dump truck for \$88,680 (if no replacement fire truck is identified.) If a fire truck comes up after the start of the next fiscal year, it can be financed by monies can borrowed temporarily from the Electric Fund. Phase 2 of the Miles Street ditch project to its north end should possible for \$31,000. Behrns said the budget could also include another \$7,500 for incentives to demolish dilapidated houses and also the cost of one more replacement heater for the street shop.

For the Water Fund, deferring construction of mains allows for the SCADA purchase. The fund would repeat a transfer of \$30,000 to the General Fund (equal to this year). An appropriation of \$50,000 would be available for work on Well No. 6 (the oldest) and to add \$12,500 to reserves for future work on the other two wells. The regular reserve for emergency Plant repairs repeats at 100,000. Forsee reports that the loading dock doors at the treatment plant need replacement. \$5,000 is being used as a place-holding estimate. The budget would include replacing one pickup for a cost of \$18,331. No rate increase is suggested by Behrns because fund balances should be stable and the trash rate has just increased and sewer rates should rise.

Behrns is looking at a potential 5-6% increase for sewer rates. This will become more specific in the next month and a half when details are clarified. The first budget pass includes \$35,000 for more sliplining of deficient mains. The sewer equipment reserve would be at \$26,879 (or less if lift station pump repairs are necessary). The need to react to a possible expansion of Benoit's irrigation layout (by adding connection to new pivots and maybe a new pond) would be speculative. If this comes about, Behrns would recommend a one year loan from the Electric Fund. Forsee told Angell that sliplining prices are coming down as more vendors enter the market. Centralia intends again to piggy back on the bidding of a larger city or multiple-cities. Spaulding suggested that sliplining makes it easier for contractors to repair existing taps or make new ones.

Behrns said the Sanitation Fund should be okay after the recent rate increase, with adequate reserves for landfill care and a growing reserve for replacement of the trash truck in a few years.

Other

Behrns said that to correct a mistaken designation for a twenty-five foot building line in the Mystic Ridge Subdivision Plat, the original preparer has prepared a document attesting to a "scrivener's error". The Board will be asked to make a motion at the next Board meeting to allow Behrns to sign a similar document.

No bids were received for the surplus police car. The dealer from Chicago told Chief Dudgeon that he had also decided not to bid. Board told Behrns that it would be okay to take the car to the auto auction on Route Z at Interstate 70. Sanders said he has a dealer's license and might want to bid. The auction was an acceptable venue to do this.

John Kohlman of MoDOT called and said he is sending a price quote and short agreement for the City to add plaques for the 2011 Softball Champions to the five city limit signs.

Behrns reminded the committee that Surgeon will host a meeting of Boone County cities and the County Commissioners on December 21st.

Behrns said that unless the aldermen object he will be renewing employee health insurance coverage at a 16% rate increase (6% of payroll). He has asked for rate quotations for a possible new Missouri Rural Water Association program for next year. Employees have been told about options that are cheaper and might leave money for salary raises. However, they also have higher up-front costs to participants. In union negotiations Behrns plans to offer continuing the present option, but after January 1 to set pay for newly hired employees' spouses at 50% coverage (now 100%, or none if spouse has access to insurance from own job. This would not be retroactive to present employees unless there is a change of family status.

Hoffman told Simmons that the City had just received an extra load of road salt and will order Sodium Chloride when appropriate. Several trucks and spreaders have recently been repaired or winterized and will be ready for the first storm.

Mayor Grenke noted that the flags were to be flown at half-staff for Dec. 7 in remembrance of the attack on Pearl Harbor.

Bobbitt suggested that when the City gets a replacement street sweeper, it should make sure it has a hose attachment for vacuuming leaves.

The Committee adjourned at about 8:45 p.m.

Minutes of the Public Works and Public Utilities Committee for Monday, January 9, 2012.

The meeting was called to order by Alderman Simmons at 7:00 p.m. Present were Mayor Grenke, Aldermen Wilkins, Bormann, Orsini, and Sanders. Also attending were Lynn Behrns, Phil Hoffman, Mark Mustain, Police Sergeant Robert Bias, Kenny Coolley, Darryl Spauldin, Troy Balthazor, Dawn Zeterberg, Ron Beard, Paul Couture, A. J. Bockelman, Adam Stites and his wife, James Smith and others.

Those present participated in the Pledge of Allegiance.

Comments from Citizens

Coolley asked what the City had planned in the coming year for improvements to a portion of Jefferson Street and Emerald Drive and also why the City retained the small paving machine. Behrns replied that the upcoming budget should contain funding for design engineering for rebuilding Jefferson between the railroad tracks and Switzler from Jefferson Street to Howard Burton Drive. Both should then be scheduled for construction work in Summer of 2013. He said he would also look into hiring some firm to do crack sealing in selected areas. As for the paver, the City has retained it as a hedge against the time that the cost spread between asphalt by the truck load and the cost for asphalt laid in-place became significant again. The City no longer has personnel with paving experience, and it may well be time to make the machine surplus.

Balthazor and Zeterberg, both residents of Columbia and members of the Mid-Missouri Advocacy Coalition, addressed the Committee. Balthazor said that they came on behalf of John Hinton, who was unable to attend. Balthazor inquired about sidewalk work adjacent to streets which received overlays this last year. Hoffman said that he had upgraded many of the sidewalk ramps at those locations and would be completing the rest as weather and staffing permits this year. Behrns noted that Kelly Homes was preparing to upgrade the public restroom in the front foyer of City Hall and that Hoffman would also be upgrading the sidewalk "ramp" area on the north side of the building. Balthazor presented committee members with a document for their review. It included several questions which the Coalition would like answered before March 15.

Alderman Angell arrived.

Water and Sewer Department

Committee reviewed the activity report and future work schedule for the Water and Sewer Department.

Committee asked about the progress on replacing wheel motors on the irrigation pivots. Behrns said that the second phase is complete. The City retained most of the old motors and can use them as needed for replacing any of the remaining motors at Sims' or the other farms as they might fail. Staff does not believe there is any reason to perform any more wholesale replacements at this time.

Streets and Sanitation

Committee reviewed the activity report and future work schedule for the Street and Sanitation Departments.

Hoffman was asked about the cost of repair/replacing signs damaged by automobiles. Hoffman said that replacement of a sign can cost \$100-150. If the person who damaged the sign can be identified, he or she will be sent a bill for the replacement expense. However, many times the accident will not be reported and there is no one to bill.

Hoffman said his department is back at work on removing the floors that remain at 105 N. Allen, as weather permits. Staff will be asking Gary Dorr about having the brick layers back to repair the second floor edges at the front of the building and some voids left by removing joists.

Electric Department

Committee reviewed the activity report and future work schedule for the Electric Department. Mustain said that his department had upgraded all of the 4-foot ceiling lights and ballasts at the Fire Station. The 8-foot lights in the bays are still to come.

Requests for proposals had been mailed to more than a dozen potential vendors for tree trimming services for line clearance and for removal of some dying street trees. Four vendors submitted bids. After clarifying some items with three of the bidders, Mustain was able to prepare a spread sheet of analysis, based on a typical three-person crew. Two vendors appeared to be close in most respects, but Poor Boy Tree Services had an extra per diem charge of \$35/per man/per day to cover lodging costs. Therefore, staff recommends that Asplundh be awarded the work. Asplundh has more than twenty crews working in the Boone County area and does work for Boone Electric, Ameren, and the City of Columbia. The contract is of the time and materials variety and not for a specified amount. That will be set in the 2012-13 budget. Behrns said that this item had never exceeded \$25,000 in past years. The contract will be on the regular Board agenda for approval by ordinance.

Mustain mentioned two pieces of concrete work he would like to do in the coming year. The new budget will propose replacing crumbling asphalt at the entrance to the electric shop with concrete. The work could be done in stages over several years, with the first portion in 2012. Mustain would also construct four concrete pole supports for storing stock wooden power poles. This would be at the site of the Wilson Street Substation. Only about a yard of concrete will be needed for each support, and Behrns said the work was cheap enough to start before the end of the year, without any need for Board action.

Behrns and City Clerk Lockett will attend a training session to familiarize themselves with the billing for wholesale electricity under the new contract. From now on, the City will be pay portions of the costs to Ameren Energy Marketing (power), Ameren Services and MISO (transmission and ancillary services), the Cities of Kahoka and Marceline (reimbursing for their contributions of backup capacity), and MPUA for the net costs of the City's allocation of power from the Prairie State plant—which are being sold back into the market for the next three years. Cumulatively, these will all total less that the City was paying under the previous contract.

Other

Due to a vacation week and the timing of completing the December operating statement, Behrns did not have an opportunity to make a full update of preliminary budget numbers. However, he does believe that a water rate increase will not be necessary. He believes that next month he may recommend an increase in sewer rates amounting to 44 cents to the monthly base charge and 4 cents per thousand gallons of usages. For the "typical" customers using 5,000 gallons per month, this amounts to a 64 cent per month increase.

As May Arise

Mayor Grenke reminded aldermen about the regional MML meeting being held Wednesday night in Marshall.

The Committee adjourned at about 7:30 p.m.

Minutes of the General Government and Public Safety Committee meeting of Monday, January 9, 2012.

The meeting was called to order by Alderman Bormann at about 7:40 p.m. Present were Mayor Grenke, Aldermen Wilkins, Angell, Simmons, Orsini, and Sanders. Also attending were Lynn Behrns, Police Sergeant Robert Bias, Police Chief Larry Dudgeon, Darryl Spauldin, Ron Beard, Paul Couture, A. J. Bockelman, Adam Stites and his wife, James Smith and others.

Economic Development

Ginny Zoellers was not present, but had submitted a written report on recent Chamber of Commerce and economic development activities. Behrns reported that sponsors had been identified for at least four of the five signs recognizing the State High School Softball Champions. The School Board was supposed to decide on participation at their meeting this month.

Park Department

The Park Board did not meet in December. Their next meeting is scheduled for January 17.

Cemetery Advisory Committee

There was no report.

Tree Board

There was no report

Library Board

No formal report was made, but minutes and a future agenda were presented in the Committee packet. At the Tuesday meeting, Behrns expects the Library Board to pass resolutions asking the City to place two issues on the April ballot. One will be to increase the Library District's operating tax levy. The other would be to authorize a bond issue to fund improvements and additions to the Library building. The City would have to pass two ordinances at its next Board meeting to put the two ballot issues on the April election ballot to meet the statutory deadline to be considered at the April election.

Finance

Financial statements for December were made available. Behrns had no new concerns or analysis to mention. The Committee had no questions.

Bills over \$1,250

Committee received a preliminary list of bills over \$1,250. Committee members had no immediate questions.

Other General Government

Behrns presented a draft ordinance and petition which would allow the City to annex a strip of land 50' wide by about a quarter mile long adjacent to the north side of the Kansas City Southern Railroad. The petition would be executed when and if Carl Leader also submits a petition to annex the remainder of the land between the railroad and State Highway 22, west of Highway 124. Behrns has talked to Leader and explained the ways in which he could benefit from being in the City and having the property zoned B-2. This would also simplify Leader's ability to divide off the property which could be the new site of Forrest Chevrolet. The ordinance will be on the next regular Board agenda. Smith asked if the property was a part of the City's water service territory. Behrns responded that is, being a

part of an agreement with PWSD No. 10, agreed upon when the property on the north side of Highway 22 was annexed.

Police Department

Bias presented the report of Police Department activities in December.

Behrns asked about the progress of the application for upgrades and replacement of radios. Bias said that the final application was for \$72,000 for work on police, fire, and public works radios. This grant is totally state and federal funded. A decision should not be expected before February. Meanwhile, Behrns will be renewing three radio licenses before they expire in mid-February.

Mayor Grenke gave kudos to the Police Department for their recent and continued success in closing drug cases and other serious crimes.

Fire Department

Rusch presented a report of Fire Department activities in December and for the full calendar year. Rusch said that the calls to Chance had been actual fires. Damage on these occasions was very limited.

Responding to Bormann, Rusch said that the new thermal imaging camera, which was set out in the budget, has been ordered and should arrive soon. The cost is slightly above \$10,000.

Mayor Grenke thanked the Fire Department for their work on Christmas Day. Their annual delivery of Christmas treats and fire prevention materials was a success again. The event is a marvel to Centralia visitors.

Emergency Management

There was no formal report. The LEPC will have a meeting in the coming month.

City Prosecutor

No report.

Protective Inspection

No report

Other

Committee then addressed a request by Orsini to revisit an addition to the City Code to make it a City violation to discriminate in employment practices and public accommodations practices on the basis of Sexual Orientation and Gender Identity. Behrns circulated copies of two ordinances which had been previously considered, but not passed. Orsini stated that there is no state or federal legislation with this objective; but that many states have adopted such laws, as have Columbia and several other Missouri cities. She believes that now is the time to recognize the need and join most of country and rest of the world.

Wilkins asked if any local persons had complained about these issues. He was told "no". Orsini said that this is result of the Gay, Lesbian, Bisexual and Transgender community being well informed. They know that the City has no such mechanism and would view complaints as futile. Angell asked if the

ordinance was requested by citizens. Orsini said that a few citizens had presented themselves when the ordinances were previously considered.

Committee allowed comment from those in the audience. Beard who lives on Jay-Jay outside the city limits, said he is part of Centralia community. He works and attends church here. He has many friends here. They have conveyed to him their opinions that Sexual Orientation and Gender Identity are personal issues and should not be imposed on others. He urged the Board not to adopt the ordinances.

Paul Couture spoke. He, too, is not a resident but was formerly employed in the City. He suggested that Sexual Orientation and Gender Identity are parts of a "belief system" that is at odds with that of the rest of the local community. Neither system has hard evidence to support its beliefs and is, thus, a religion. He cited history and the Bill of Rights. Passing the ordinances would be the same as endorsing a religion—which is unconstitutional. It would unleash a Pandora's Box of problems. Orsini asked Couture for clarification. Were several existing federal laws unconstitutional? Couture said he thought so. He distributed a written page supporting his testimony.

Grenke said that just because other cities had adopted such ordinances does not mean that they would be correct for Centralia. He said that he had polled citizens and found no one who supported the proposal. (He later was reminded by Smith that at least Smith had told him of his support.) Many had voiced outright opposition to protection of the GLB&T "lifestyle". Orsini stated that laws which protected minority classes based on religion, national origin, race, and sex had been fought before being adopted, and are now generally accepted. The new protected classes are less common, but restrictions such as are included in the ordinance work to protect minorities from the "tyranny of the majority".

Grenke again questioned the basis for needing the ordinances. A. J. Bockelman, of Columbia, said he worked with several GLB&T advocacy groups. His experience is that minorities cannot win equal rights without governmental intervention. Sanders questioned the lack of federal and state laws. Bockelman said the only existing federal or Missouri laws were tangential: the statutes which include Sexual Orientation and Gender Identity as classes that can be considered in charges of "hate crime" violations. There were no other legal protections in place. Bockelman and Grenke indicated disagreement about whether Sexual Orientation and Gender Identity are personal choices or genetic. Bockelman said he was frequently contacted by people who had faced discrimination on basis of Sexual Orientation and Gender Identity, but most did not go public because they feared further discrimination. He cited the number of students who were targeted for bullying at school. He was reminded that laws already require schools to have policies to address all sorts of bullying.

Spauldin asked what Orsini's drivers licenses listed as her sex. If it still said "male" was she not violating the law by using women's restrooms/ Orsini said that her license, birth certificate, and other legal documents all had been changed to indicate she was female. Spauldin said that others might not have made such corrections and would be acting illegally.

Bockelman said that the state had considered similar legislation. Support had been growing over the last few years, but not yet reached the number of legislators necessary to become a legislative priority in a crowded agenda. He thought that almost half of the House members were now on board. Beard said that it does not follow that local values are the same. The Attorney General was collecting stories from Missourians to gauge the size of unreported discrimination. Orsini said that the City is not isolated, but joined to outside society. She would like Centralia to be in the first ranks of those

governments recognizing an important civil right. By adopting the ordinance the City is "moving forward". She argued that passage could also be considered an economic development tool. Most of the Fortune 100 companies and a large majority of Fortune 500 companies have adopted internal policies against discriminating on basis of Sexual Orientation and Gender Identity. If they were to consider expanding to a Centralia location, they would look at municipal protections for GLB&T employees who might be asked to relocate. This would be a topic worth noting in pamphlets and on economic development web sites.

Stephen Couture of Moberly asked why business owners and landlords had to lose their rights of association if they were not comfortable with hiring or renting to GLB&T persons. Grenke said that landlords he contacted were strongly opposed to the ordinances. Orsini said that protected classes already exist. Businesses and landlords cannot discriminate against followers of particular religions, etc. Sanders noted that governments also regulate in the direction of discrimination, for instance against smokers. Grenke said that in Missouri, discrimination against other classes can happen. An employer could discriminate against him because he was bald.

Bormann asked what was the pleasure of the Committee. Orsini said she wanted the Board to move forward to an up or down vote. Wilkins said he did not see anything wrong with an opportunity to vote. Orsini then moved that the Committee direct the City Administrator to place the two ordinances on the agenda for the next regular Board meeting. Wilkins seconded the motion. Bormann called the question. Voting in favor were Orsini and Wilkins. Voting against were Angell, Simmons, Sanders, and Bormann. The motion failed and the ordinances will not be placed on the Board agenda. Sanders latter said for the record that he voted no because he felt this was representative of the will of his constituents. Simmons said her vote was also because that was the way her constituents wanted.

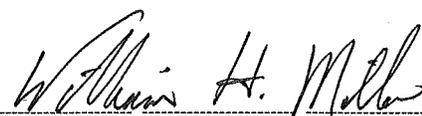
As May Arise

Behrns reported that former City Clerk Kathy Colvin has been approved by LAGERS for a disability retirement. She will end her City employment as of January 31. Behrns has not yet learned of how Colvin will deal with her elected position of City Collector.

The Committee then adjourned at about 8:50 p.m.

CITY OF CENTRALIA, MISSOURI
 TREASURER'S REPORT
 CASH - CHECKING ACCOUNTS
 FOR THE MONTH OF DECEMBER, 2011

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	INVESTMENTS	TOTAL
GENERAL FUND	198,944.98	161,832.67	101,437.06	259,340.59	200,000.00	459,340.59
POOL	498.61	0.00	83.49	415.12		415.12
PARK	(3,595.21)	39,924.31	8,342.39	27,986.71	0.00	27,986.71
RECREATON CENTER	104,664.10	22,194.75	13,726.57	113,132.28	0.00	113,132.28
LIBRARY	0.00	47,262.73	47,262.73	0.00	0.00	0.00
LIBRARY DEBT SERVICE	0.00	10,020.76	10,020.76	0.00	41,451.42	41,451.42
CEMETERY	217,316.45	542.20	460.54	217,398.11	200,000.00	417,398.11
TRAN. SALES TAX REVENUE	93,685.85	17,718.87	0.00	111,404.72	0.00	111,404.72
PARK SALES TAX	84,715.06	17,714.00	0.00	102,429.06	0.00	102,429.06
WATER-OPERATING	240,893.43	41,925.00	31,615.19	251,203.24	0.00	251,203.24
WATER-SECURITY DEPOSIT	14,732.53	500.00	1,619.53	13,613.00	0.00	13,613.00
SANITATION (LANDFILL)	129,858.95	34,224.35	29,793.57	134,289.73	0.00	134,289.73
SEWER	5,074.60	19,087.08	3,444.09	20,717.59	0.00	20,717.59
ELECTRIC-OPERATING	512,410.80	196,170.58	280,099.53	428,481.85	600,000.00	1,028,481.85
ELECT.-SECURITY DEPOSIT	36,060.66	1,475.00	3,500.00	34,035.66	0.00	34,035.66
CAPITAL PROJECTS	39,921.66	169.28	0.00	40,090.94	0.00	40,090.94
INTERNAL SERVICE:						
PERSONNEL	101,580.12	0.00	(1,816.89)	103,397.01		103,397.01
FINANCIAL	(3.00)		(3.00)	0.00		0.00
EQUIPMENT USE	242,563.43	453.41	(3,845.32)	246,862.16		246,862.16
TOTAL	2,019,323.02	611,214.99	525,740.24	2,104,797.77	1,041,451.42	3,146,249.19
A. B. Chance Memorial	5,279.15	0.04	449.54	4,829.65	269,839.10	274,668.75
PARK LEASE/PURCHASE	162,115.67	0.00	0.00	162,115.67	0.00	162,115.67
MAMU 08 Electric Substation	100,210.45	0.00	0.00	100,210.45	0.00	100,210.45


 William H. Miller, Treasurer

CITY COLLECTOR'S REPORT

December , 2011

Real Estate Tax Collections	\$120,121.42
Personal Property Tax Collections	\$57,026.41
Dog Tax	\$18.00
Cat Tax	\$0.00
Merchant's License	\$3,458.50
Penalties	\$211.42
Railroad/Utility Tax	
Financial Institution Tax	
Sur Tax	
Total	\$180,835.75

Deposited in the Following Funds

General Fund	\$92,638.18
Park Fund	\$39,924.31
Library Revenue Fund	\$38,252.50
Library Bond (Tsfr to Library Debt Service Ac	\$10,020.76
Total	\$180,835.75

Submitted by: *Yuhui Cohen*
City Collector

City of Centralia Activity Reports

December 2011

Prepared By: Phyllis Brown

BUILDING ADMINISTRATION		
PERMIT DATA	Dec-11	YTD 2011 - 2012
New Residential & Duplex		24
Residential Additions, Alterations, Repairs, Elec Upgrade	2	20
Residential Storage Buildings/Fences/Carport/Swimming Pools	3	24
New Commercial Buildings		
Non Residential Additions, Alterations, Repairs, Elec Upgrade, New Sign		
Courtesy Inspections - New Trailers/Gas Lines		5
Renewal		
New Institutional		
Institutional Additions, Alterations, Repairs		
New Community Recreation Center		
Commerical Electrical Inspection		
Building Permit Summary		
Number of Permits Issued	5	73
Permit Valuation	\$25,600.00	\$2,507,256.00

WATER MANHOURS

	12/18/2011 - 01/01/2012		YTD 2010 - 2011	
	Reg	OT	Reg	OT
WATER METERS				
1. Connect/Disconnect	39.00	3.00	353.50	30.50
2. Check/Repair Leaks	3.00	0.00	82.50	0.50
3. Reading (Check)	29.50	0.00	274.50	1.50
4. Repair/Test Meters	10.00	0.00	271.00	1.00
5. Meter Jar Work	0.00	0.00	65.00	0.00
6. Customer Service	29.50	4.50	248.00	37.00
7. Winter Preparation	1.50	0.00	2.50	0.00
8. Frozen Meters	0.00	0.00	0.00	0.00
9. Other Work	0.00	0.00	3.00	0.00
SERVICE LINES				
10. Check/Repair Leaks	0.00	0.00	51.50	2.50
11. Tap/Line/Meter Jar	0.00	0.00	202.50	2.00
12. Replace/Relocate	6.00	0.00	116.50	0.50
13. Other Work	0.00	0.00	4.00	0.00
WATER MAINS				
14. Check/Repair Leaks	7.00	18.00	25.00	28.00
15. Replace/Relocate	0.00	0.00	2.00	0.00
16. New Construction	0.00	0.00	0.00	0.00
17. Other Work	0.00	0.00	0.00	0.00
WATER VALVES				
18. Check/Repair Leaks	0.00	0.00	74.50	18.00
19. Adjust Valve Box	1.00	0.00	2.50	0.00
20. Valve Insert/Cut-ins	0.00	0.00	205.50	36.50
21. Other Work	1.00	0.00	19.00	0.00
FIRE HYDRANTS				
22. Check/Repair Leaks	0.00	0.00	6.00	1.00
23. Maintain (Flush/Paint)	55.00	0.00	111.00	0.00
24. Repair/Locate	0.00	0.00	0.00	0.00
25. New Construction	0.00	0.00	0.00	0.00
26. Other Work	0.00	0.00	2.00	0.00
WATER TOWERS				
27. NE Maintenance/Repair	0.00	0.00	1.00	0.00
28. NE Grounds	0.00	0.00	1.50	0.00
29. SW Maintenance/Repair	0.00	0.00	1.00	0.00
30. SW Grounds	0.00	0.00	0.00	0.00
31. Other Work	0.00	0.00	0.00	0.00
WATER WELLS				
32. #3 Maintenance/Repair	0.00	0.00	73.50	0.25
33. #3 Building/Grounds	1.00	0.00	18.50	0.00
34. #4 Maintenance/Repair	1.00	0.00	21.00	0.00
35. #4 Building/Grounds	1.00	0.00	9.50	0.00
36. #6 Maintenance/Repair	7.00	0.00	31.00	0.00
37. #6 Building/Grounds	1.00	0.00	13.50	0.00
38. Other Work	0.00	0.00	0.00	0.00

WATER MANHOURS				
	12/18/2011 - 01/01/2012		YTD 2010 - 2011	
	Reg	OT	Reg	OT
<i>WATER PLANT</i>				
39. Operation/Calculation	1.00	0.00	20.00	2.00
40. Testing	12.00	0.00	118.50	0.00
41. Records/Reports	32.50	2.00	177.50	2.00
42. Equipment/Maintenance/Repair	55.50	0.00	546.50	28.50
43. Sludge Removal	2.00	0.00	50.00	0.00
44. Building/Grounds	11.50	0.00	119.00	0.00
45. Other Work	0.00	0.00	20.00	6.50
<i>SEWER MANHOLES</i>				
46. Adjust Frame/Lid	8.00	0.00	38.50	0.00
47. Maintenance/Repair	1.00	0.00	2.00	0.00
48. Replace/Relocate	0.00	0.00	0.00	0.00
49. Other Work	0.00	0.00	0.00	0.00
<i>SEWER LINES</i>				
50. Flush/Auger	14.00	0.00	89.00	0.00
51. Maintenance/Repair	13.50	0.00	130.00	4.00
52. Replace/Relocate	0.00	0.00	0.00	0.00
53. Customer Service	19.50	0.00	67.50	12.00
54. Infiltration	21.50	0.00	59.50	0.00
55. Other Work	0.00	0.00	52.00	0.00
<i>LIFT STATIONS</i>				
56. M.C. Maintenance/Repair	23.00	0.00	160.00	0.00
57. M.C. Building/Grounds	0.00	0.00	8.00	0.00
58. F.R. Maintenance/Repair	2.00	0.00	51.50	0.50
59. F.R. Building/Grounds	1.00	0.00	4.00	0.00
60. Other Work	0.00	0.00	0.00	0.00
<i>LAGOON (TREATMENT)</i>				
61. NE Operation/Maintenance	2.00	0.00	93.00	0.00
62. NE Operation/Maintenance	0.00	0.00	19.00	0.00
63. NE Record/Report	13.00	0.00	105.50	0.00
64. NE Grounds	0.00	0.00	292.50	6.50
65. NW Operation/Maintenance	1.00	0.00	273.00	0.00
66. NW Sample/Test	1.00	0.00	22.00	0.00
67. NW Record/Report	0.00	0.00	7.00	0.00
68. NW Grounds	13.00	0.00	99.00	0.00
69. Ind. Pretreatment	0.00	0.00	24.00	0.00
70. Other Work	0.00	0.00	1.00	0.00
<i>LAND APPLICATION</i>				
71. NE Pump Station Operation/Maintenance	0.00	0.00	11.00	0.00
72. NE Pump Station Building	0.00	0.00	4.00	0.00
73. NW Pump Station Operation/Maintenance	0.00	0.00	0.00	0.00
74. NW Pump Station Building	0.00	0.00	3.00	0.00
75. Trans. Pipe Operation/Maintenance	0.00	0.00	9.00	0.00
76. T. Pipe Repace/Relocate	0.00	0.00	5.50	0.00
77. Ag. Lagoons Operation/Maintenance	10.00	0.00	93.50	0.00
78. Ag. Lagoons Sample/Test	0.00	0.00	2.00	0.00
79. Ag. Lagoons Pump Stations	1.00	0.00	8.00	0.00
80. Centr Pivot Operation/Maintenance	0.00	0.00	16.00	0.00

WATER MANHOURS

	12/18/2011 - 01/01/2012		YTD 2010 - 2011	
	Reg	OT	Reg	OT
	81. Other Work	0.00	0.00	3.00

WATER MANHOURS				
	12/18/2011 - 01/01/2012		YTD 2010 - 2011	
	Reg	OT	Reg	OT
ADMINISTRATION				
82. Water Plan/Schedule	2.50	0.00	20.50	0.00
83. Sewer Plan/Schedule	1.00	0.00	4.00	0.00
84. Water Purchasing	5.00	0.00	52.00	1.50
85. Sewer Purchasing	0.00	0.00	5.00	0.00
86. Water Supervision	0.00	0.00	0.00	0.00
87. Water Supervision	0.00	0.00	15.50	0.00
88. Water Meetings	10.00	4.00	56.00	25.00
89. Sewer Meetings	0.00	0.00	31.00	0.00
90. Water Inspection/Locate Utility	13.00	0.00	174.00	3.00
91. Sewer Inspection.Locate Utility	1.50	0.00	12.00	0.50
92. Water Maps/Records	8.00	0.00	8.00	0.00
93. Sewer Maps/Records	0.00	0.00	0.00	0.00
94. Water Inventory	0.00	0.00	2.00	0.00
95. Sewer Inventory	4.00	0.00	34.50	0.00
96. Water School/Training	4.00	1.00	54.50	6.00
97. Sewer School/Training	4.00	0.00	68.00	8.50
BUILDINGS AND GROUNDS				
101. City Hall	2.00	0.00	3.00	0.00
102. Water Plant Storage Building	6.00	0.00	10.00	0.00
EQUIPMENT VECHICLE MAINTENANCE				
106. Maintenance	15.00	0.00	73.00	0.00
ASSIST OTHRS				
Anchor Fest	0.00	0.00	0.00	0.00
Cemetery	0.00	0.00	8.00	0.00
City Hall	0.00	0.00	0.00	0.00
Electric	0.00	0.00	0.00	0.00
Emergency Management	0.00	0.00	0.00	0.00
Fire	0.00	0.00	0.00	0.00
Library	0.00	0.00	0.00	0.00
Park/Pool	0.00	0.00	0.00	0.00
Police	0.00	0.00	0.00	0.00
Sanitation	0.00	0.00	0.00	0.00
Street	0.00	0.00	98.00	1.00
113. ON CALL PAY	12.00	0.00	33.00	94.50
TIME OFF				
114. Vacation	43.50	0.00	364.50	0.00
115. Sick Leave	10.00	0.00	98.00	0.00
116. Funeral Leave	0.00	0.00	0.00	0.00
117. Holiday	64.00	0.00	344.00	0.00
118. Comp. Time	0.00	0.00	0.00	0.00
TOTALS	658.00	32.50	6665.50	361.25

690.50

7026.75

WATER DEPARTMENT EQUIPMENT USE

EQUIPMENT USAGE	Dec-11		TOTAL ON EQUIPMENT	
	MILEAGE	HOURS	MILEAGE	HOURS
# 3 1993 Ford F-700 Dump Truck	16		54432	
# 6 2006 Chev Silverado Pickup	791		56716	
# 19 2011 Chev Silverado Pickup	874		12064	
# 30 2004 Chev. 1/2T. Pickup	1281		105510	
# 40 Sewer Machine		3		244
# 42 - 1984 Homelite Trash Pump		0		1218
# 49 - 2000 Case Backhoe 580 SL		0		1854
# 74 Sewer Camera Van		13		1244
# 82 1992 UMC Sewer Van		50		88411
WELL PERFORMANCE REPORT	75 H.P. WELL #3		125 H.P. WELL #4	
1. Static Level-Average		356 FT		362 FT
2. Pumping Level		406 FT		377 FT
3. Drawdown		50 FT		15 FT
4. G.P.M.		433		730
5. Total Hours Pumping		0		0.2
WELL PERFORMANCE REPORT	125 H.P. WELL #6			
1. Static Level-Average		368 FT		
2. Pumping Level		383 FT		
3. Drawdown		15 FT		
4. G.P.M.		730		
5. Total Hours Pumping		366.1		
WATER	Dec-11		Nov-11	
1. Monthly Well Water Processed (Raw Water# 3, #4 & #6)		15,908,700		14,840,700
2. Total Well Water Process 2010 - 2011				
3. Monthly Recycled Water Processed		0		0
4. Total Recycled Water Processed 2010 - 2011		0		0
5. Total Water Processed for Month		15,908,700		14,840,700
6. Average Daily Processed		513,184		494,690
a. High Day Raw Water		676,000		670,000
b. Low Day Raw Water		378,000		436,000
7. Total Water Processed 2010 -2011		150,498,200		134,589,500
8. Finished Water to Towers for Month		14,120,000		13,798,000
9. Finished Water to Towers 2010 -2011		162,525,000		148,405,000

WATER DEPARTMENT EQUIPMENT USE

NORTHEAST LAGOON PERFORMANCE	Dec-11	
1. Influent BOD (MG/L)		
2. Effluent BOD (MG/L)		
3. % BOD Removal		
4. Influent Suspended Solids (MG/L)		
5. Effluent Suspended Solids (MG/L)		
6. % Suspended Solids Removal		
7. Effluent Discharge to Creek		NO
8. Monthly Gallons Treated		7,919,000
9. Yearly Gallons Treated 2010 - 2011		56,766,000
10. Monthly Irrigation Water Pumped		0
11. Yearly Irrigation Water Pumped 2010 - 2011		0

Nov-11	
	NO
	0
	48,847,000
	0
	0

NORTHWEST LAGOON PERFORMANCE	Dec-11	
1. Influent BOD (MG/L)		
2. Effluent BOD (MG/L)		
3. % BOD Removal		
4. Influent Suspended Solids		
5. Effluent Suspended Solids		
6. % Suspended Solids Removal		
7. Effluent Discharge to Creek		NO
8. Monthly Gallons Treated		3,227,000
9. Yearly Gallons Treated 2010 - 2011		35,990,000
10. Monthly Irrigation Water Pumped		0
11. Yearly Irrigation Water Pumped 2010 - 2011		0

Nov-11	
	NO
	2,066,000
	32,763,000
	0
	0

STREET MANHOURS				
	12/18/2011 - 01/01/2012		YTD 2010 - 2011	
	Reg	OT	Reg	OT
<i>STREET MAINTENANCE</i>				
1. Scarifying/Blade/Excavating	0.50	0.00	37.00	1.00
2. Add Aggregate	3.00	0.00	34.50	0.00
3. Shoulder Work	2.00	0.00	20.00	0.00
4. Patch (Mix, Haul)	4.50	0.00	238.00	0.00
5. Overlay (Mix, Haul)	0.00	0.00	20.00	7.50
6. Add Blotter Aggregate	0.00	0.00	3.00	0.00
7. Sweeping	0.00	0.00	19.50	6.50
8. New Construction	0.00	0.00	0.00	0.00
9. Other Work	22.50	0.00	128.00	4.30
<i>ALLEY MAINTENANCE</i>				
10. Scarify/Blade	0.00	0.00	1.50	0.00
11. Add Aggregate	3.00	0.00	5.50	0.00
12. New Construction	0.00	0.00	6.00	0.00
13. Other Work	0.00	0.00	11.50	0.00
<i>CURBS AND GUTTERS</i>				
14. Remove/Replace	0.00	0.00	6.00	1.00
15. Maintenance	0.00	0.00	1.50	0.00
16. New Construction	0.00	0.00	0.00	0.00
17. Other Work	0.00	0.00	2.00	0.00
<i>CULVERTS</i>				
18. Remove/Replace Existing	0.00	0.00	36.50	0.00
19. Maintenance	6.00	0.00	17.50	0.00
20. New Installation	11.50	0.00	29.50	0.00
21. Other Work	0.00	0.00	5.00	0.00
<i>STORM SEWERS</i>				
22. Inlet Maintenance	6.00	0.00	62.00	0.00
23. Line Maintenance	0.00	0.00	19.50	0.00
24. New Construction	0.00	0.00	322.50	20.80
25. Other Work	0.00	0.00	2.50	0.00
<i>DITCHES</i>				
26. Cleaning	0.50	0.00	30.00	0.00
27. Other Work	3.00	0.00	63.50	1.50
<i>SIDEWALKS</i>				
28. Remove/Replace Existing	0.00	0.00	244.00	0.50
29. Maintenance	0.00	0.00	0.00	0.00
30. New Construction	0.00	0.00	6.00	0.00
31. Other Work	0.00	0.00	2.00	0.50
<i>PAVEMENT MARKINGS</i>				
32. Crosswalks	0.00	0.00	79.00	0.30
33. Parking/Curbs	0.00	0.00	5.00	0.00
34. Center/Edgelines	0.00	0.00	9.00	0.00
35. Other Work	0.00	0.00	2.50	0.00

STREET MANHOURS				
	12/18/2011 - 01/01/2012		YTD 2010 - 2011	
	Reg	OT	Reg	OT
<i>SIGNING</i>				
36. Remove/Replace Existing	7.00	0.00	57.00	0.00
37. Maintenance	6.50	0.00	43.50	0.00
38. New Installation	0.00	0.00	2.50	0.00
39. Other Work	8.00	0.00	35.00	0.00
<i>WEED CONTROL</i>				
40. Streets and Alleys	0.00	0.00	228.00	0.30
41. City Property	0.00	0.00	26.00	16.50
42. Weed Ordinance	0.00	0.00	13.00	0.00
43. Other Work	0.00	0.00	8.50	0.00
<i>BRUSH AND TREE CONTROL</i>				
44. Trimming/Removal	0.00	0.00	24.00	0.00
45. Pickup (Gen. Storm)	20.50	0.00	114.50	6.50
46. Other Work	0.00	0.00	1.00	0.00
<i>SNOW AND ICE REMOVAL</i>				
47. Plow/Blade (Haul)	11.50	2.00	11.50	2.00
48. Spread Material	6.50	0.00	6.50	0.00
49. Preparatory Work	12.50	0.00	29.00	0.00
50. Other Work	4.00	0.00	7.00	0.00
<i>PARKING LOTS</i>				
51. Maintenance	0.00	0.00	2.00	0.00
52. New Construction	0.00	0.00	0.00	0.00
53. Other Work	0.00	0.00	0.00	0.00
<i>ADMINISTRATION</i>				
54. Plan/Purchase	46.80	0.80	350.10	16.80
55. Supervision/Meetings	8.00	2.30	46.80	32.10
56. Customer Service	11.00	0.00	109.50	0.00
57. Data Collecting/Survey	0.00	0.00	1.00	0.00
<i>BUILDINGS AND GROUNDS</i>				
58. Own Department	11.00	0.00	78.50	5.00
59. City Hall	0.00	0.00	1.00	0.00
<i>ASSIST OTHERS</i>				
Anchor Fest	0.00	0.00	0.00	0.00
Electric	3.50	0.00	197.00	0.00
Fire	0.00	0.00	0.00	0.00
Library	0.00	0.00	0.00	0.00
Park	0.00	0.00	6.00	0.00
Police	0.00	0.00	0.00	0.00
Water	0.00	0.00	34.50	1.00
101. Cemetery	1.50	0.00	46.00	7.30
Others-Emergency Management				
Others-Protective Inspections				

STREET MANHOURS				
	12/18/2011 - 01/01/2012		YTD 2010 - 2011	
	Reg	OT	Reg	OT
<i>EQUIPMENT VEHICLE MAINTENANCE</i>				
93. Maintenance	23.00	0.00	149.50	5.80
<i>SANITATION</i>				
70. Daily Routes	301.30	2.30	3049.20	84.60
71. Recycling Operations	122.50	0.00	937.00	1.50
72. Hazardous Material Operations	0.00	0.00	2.00	0.00
73. Special Collections	0.00	0.00	102.00	106.50
74. Other Work	3.50	0.00	59.50	4.30
<i>LANDFILL</i>				
75. Final/Grade/Shape	0.00	0.00	0.00	0.00
76. Brush/Clean Fill	3.50	1.50	36.00	11.80
77. Composting Operator	4.50	1.80	42.00	68.90
78. Sampling/Testing	0.00	0.00	0.00	0.00
79. Road/Drainage Work	1.00	0.00	3.50	0.00
80. Other Work	1.50	0.00	32.00	1.30
<i>CAPITAL PROJECTS</i>				
120. Capital Project	0.00	0.00	0.00	0.00
<i>113. ON CALL PAY</i>				
	0.00	0.00	0.00	0.00
<i>TIME OFF</i>				
114. Vacation	61.50	0.00	425.60	0.00
115. Sick Leave	23.30	0.00	151.90	0.00
116. Funeral Leave	0.00	0.00	0.00	0.00
117. Holiday	80.00	0.00	392.00	0.00
118. Comp. Time	0.00	0.00	0.00	0.00
119. Unpaid Time	0.00	0.00	0.00	0.00
TOTALS	846.40	10.70	8331.60	416.10

857.10

8747.70

STREET EQUIPMENT USE

		Dec-11	YEAR TO DATE 2011 - 2012		
TRASH COLLECTED ON DAILY ROUTES (Pounds)		395,520	3,663,020		
		Dec-11		TOTAL ON EQUIPMENT	
EQUIPMENT USE		Mileage	Hours	Mileage	Hours
# 1 - 1989 John Deere 670B Motor Grader			5		2,884
# 4 - 2002 Freightliner Dump Truck (+1030)		91		45,837	
# 9 - 1990 Elgin Pelican Street Sweeper (Int.Hr.4299)			2		7,811
# 10 - 2008 1-Ton Chevrolet		407		17,268	
# 11 - 1996 Ford Dump Truck (Int.Mi 94)		137		63,406	
# 13 - 2004 Freightliner Sanitation Truck (+398)		113		73,623	
# 14 - 2010 Freightliner Trash Truck		1180		30,886	
# 15 - 1990 Case Model 1550 Long Track Dozer			0		3,224
# 18 - 2001 Dodge 2500 Pickup (Int.Mi. 67)		374		64,131	
# 20 - 1999 Case Loader 6T-590			21		6,415
# 25 - 2010 Chevy Pickup Silverado		595		7,755	
# 49 - 2000 Case Backhoe			5		2,709
# 50 - 1997 Gilcrest Propaver (Int.Hr. 5)			0		554
# 76 - 2008 International Dump Truck		315		8,357	
# 81 - 2009 John Deere Tractor w/Mower		0	0	990	

ELECTRIC DEPARTMENT MANHOURS				
	12/18/2011 - 01/01/2012		YTD 2010 - 2011	
	REG	OT	REG	OT
<i>POLE WORK</i>				
1. Inspection	6.00	0.00	14.00	0.00
2. Survey/Stake	9.00	0.00	47.00	0.00
3. Guys & Anchors	0.00	0.00	56.00	0.00
4. Grounding	0.00	0.00	0.00	0.00
5. Pole-CPL	22.00	0.00	1189.80	58.50
6. Pole-GTE	0.00	0.00	0.00	0.00
7. Crossarms	0.00	0.00	0.00	0.00
8. Pole Accessories	0.00	0.00	0.00	0.00
<i>AERIAL PRIMARY SYSTEM</i>				
9. Primary Wire	40.00	0.00	458.50	6.30
10. Disconnects	2.00	0.00	90.00	1.30
11. Solid Cutouts	10.00	0.00	57.00	14.30
12. Fused Cutouts	0.00	0.00	0.00	0.00
13. Transformer Cutouts	0.00	0.00	0.00	0.00
14. Other Switches	0.00	0.00	11.00	2.50
15. Lighting Arrestors	1.00	0.00	7.00	0.00
16. Insulators	0.00	0.00	0.00	0.00
17. Capacitors	0.00	0.00	7.00	0.00
18. Monitor/Trouble Shooting	0.00	0.00	13.00	0.00
<i>AERIAL SECONDARY SYSTEM</i>				
19. Secondary Work	5.00	2.00	247.00	23.00
20. Transformers	11.00	0.00	122.00	18.30
21. Repair/Replace/Install Insulators	0.00	0.00	0.00	0.00
22. Service Drop	0.00	0.00	0.00	0.00
23. Connectors/Accessories	0.00	0.00	0.00	0.00
24. Switches	0.00	0.00	0.00	0.00
25. Monitor/Trouble Shooting	0.00	0.00	0.00	0.00
<i>UNDERGROUND</i>				
26. Survey/Stake	5.00	0.00	54.00	0.00
27. Transformers	0.00	0.00	57.00	2.00
28. Conduit/Casing/Wire	32.00	0.00	1034.50	15.10
29. Monitor/Trouble Shooting	0.00	0.00	1.00	0.00
<i>IMPROVEMENTS</i>				
30. Primary Wire	0.00	0.00	0.00	0.00
31. Secondary Wire	0.00	0.00	0.00	0.00
32. Pole Line	0.00	0.00	0.00	0.00
33. Crossarms	0.00	0.00	0.00	0.00
34. Transformers	0.00	0.00	0.00	0.00
35. Cutouts	0.00	0.00	0.00	0.00

ELECTRIC DEPARTMENT MANHOURS				
	12/18/2011 - 01/01/2012		YTD 2010 - 2011	
	REG	OT	REG	OT
<i>CUSTOMER SERVICE</i>				
36. Read Meters	51.00	0.50	523.50	25.80
37. Replace Meters/Seals	0.00	0.00	18.00	0.00
38. Test Meters	0.00	0.00	2.00	0.00
39. Repair Meters	0.00	0.00	16.00	0.50
40. Monitor/Trouble Shoot	0.00	0.00	16.00	16.00
41. Customer Service	1.00	0.00	7.00	12.00
<i>TREE & BRUSH</i>				
42. Tree Trimming	59.00	0.00	628.50	3.30
43. Spraying	0.00	0.00	41.00	0.00
44. Hauling Brush	4.00	0.00	333.00	1.50
45. Inspection	2.00	0.00	35.00	0.00
46. Chip Brush	0.00	0.00	37.00	0.00
<i>STREET & YARD LIGHTS</i>				
47. Street Lights/Wire	46.00	0.00	268.00	19.30
48. Security Lights/Wire	2.00	0.00	19.00	4.00
49. Reset Circuits	0.00	0.00	0.00	0.00
50. Monitor/Trouble Shooting	0.00	0.00	0.00	0.00
51. Christmas Lights	16.00	0.00	86.50	3.00
<i>SUBSTATION OPERATION & MAINTENANCE</i>				
52. Read/Monitor/Inspection	4.00	0.00	12.00	2.00
53. Switch Gear Maintenance	0.00	0.00	0.00	0.00
54. Take Away Circuit Maintenance	0.00	0.00	0.00	0.00
55. Operate/Reset Breakers	0.00	0.00	0.00	0.00
56. Other Operation/Maintenance	0.00	0.00	11.00	0.00
<i>BUILDINGS & GROUNDS</i>				
57. Barn-Clean/Straighten	51.00	0.00	130.00	0.00
61. Carpentry	0.00	0.00	0.00	0.00
62. Painting	0.00	0.00	0.00	0.00
63. Plumbing	0.00	0.00	0.00	0.00
64. Electrical	1.00	0.00	8.00	0.00
65. Mechanical	0.00	0.00	0.00	0.00
66. Ground Work	16.00	0.00	77.00	0.00
<i>ADMINISTRATION</i>				
67. Planning	24.00	2.00	187.50	31.00
68. Purchasing	25.00	0.00	168.00	4.00
69. Scheduling	11.00	0.00	53.00	1.50
70. Maps & Records	13.00	0.00	14.00	0.00
71. Inventory-Stock	40.00	0.00	159.50	0.00
72. Inventory-Field	0.00	0.00	0.00	0.00
73. Training & Schooling	0.00	0.00	56.00	6.30
74. Inspection	0.00	0.00	0.00	0.00
75. Job Cost Estimates	0.00	0.00	0.00	0.00

ELECTRIC DEPARTMENT MANHOURS				
	12/18/2011 - 01/01/2012		YTD 2010 - 2011	
	REG	OT	REG	OT
<i>CAPITAL PROJECTS</i>				
Survey & Stake				
CPL Pole				
GTE Pole				
Frame/Deframe				
Guys & Anchors				
Cutouts				
Protective Equipment				
String Wire				
Transformers				
Conduitt/Casing				
Other-Fiber Optic				
Other-Jefferson Street				
<i>120 ASSIST OTHERS</i>				
Administration	0.00	0.00	14.00	0.00
Anchor Fest	0.00	0.00	40.00	0.00
Cemetery	0.00	0.00	0.00	0.00
City Hall	0.00	0.00	0.00	0.00
Emergency Managment	0.00	0.00	0.00	0.00
Library	0.00	0.00	0.00	0.00
Park/Pool	0.00	0.00	26.50	0.00
Police	0.00	0.00	24.00	0.00
Street/Sanitation	0.00	0.00	94.00	0.50
Water/Sewer	6.00	0.00	138.75	0.00
<i>MAINTENANCE EQUIPMENT</i>				
76. Trucks-Clean & Straighten	31.00	0.00	202.30	1.00
77. Trucks-Restock	8.00	0.00	38.00	1.00
78. Rubber Goods Maintenance	2.00	0.00	10.00	0.00
79. Small Tool Maintenance	42.00	0.00	185.00	0.00
80. Maintenance	43.00	0.00	87.00	0.00
<i>OTHER PUBLIC BUILDINGS & GROUNDS</i>				
City Hall			0.00	0.00
Emergency Management			0.00	0.00
Park			0.00	0.00
Police Department			0.00	0.00
Pool			0.00	0.00
			0.00	0.00
Fire	7.00	0.00	13.00	0.00
Irrigation			0.00	0.00
Pump			0.00	0.00
Electrical (Specify Below)			0.00	0.00
113. ON CALL PAY	15.00	0.00	39.00	93.00

ELECTRIC DEPARTMENT MANHOURS				
	12/18/2011 - 01/01/2012		YTD 2010 - 2011	
	REG	OT	REG	OT
<i>CAPITAL PROJECTS</i>				
103. Water Plant Storage Building				
<i>TIME OFF</i>				
114. Vacation	44.00	0.00	410.00	0.00
115. Sick Leave	8.00	0.00	131.60	0.00
116. Funeral Leave	0.00	0.00	0.00	0.00
117. Holiday	104.00	0.00	408.00	0.00
118. Comp. Time	0.00	0.00	0.00	0.00
119. Unpaid Time	0.00	0.00	0.00	0.00
TOTALS	819.00	4.50	8233.45	367.00

823.50

8600.45

ELECTRIC EQUIPMENT USE

EQUIPMENT USE	Dec-11		TOTAL ON EQUIPMENT	
	MILEAGE	HOURS	MILEAGE	HOURS
#26 - 2003 International/Altec Digger Derrick(+822)		6.0		3,155.0
#27 - 2009 Ford F-550 w/Altec AT40M Aerial Lift Device		55.0		1,709.0
#29 - 2001 Ford Altec (+51 hr)		37.0		4,571.0
#32 - 2006 Chev Silverado Truck	360		33,045.0	
#34 - 2000 Chevrolet 1 T. Truck (+200 mi)	40		68,090.0	
#38 - 2010 Chevy Pickup 3/4-Ton w/Tool Bed	550		10,530.0	
#51 - 1992 Olate Feed Disc Chipper		15.0		2,536.0
#75 - 2008 Kubota Mini Ex		1.5		728.5
#83 - 2009 McElrath Vacuum Excavator		2.0		86.0
#84 - 2011 Bobcat A770		2.0		3.0

CENTRAL SERVICES MANHOURS				
TASK DESCRIPTION	12/18/2011 - 01/01/2012		YEAR TO DATE 2010-2011	
	REGULAR	OVERTIME	REGULAR	OVERTIME
1. Payroll	35.75	6.50	408.00	13.75
2. Purchasing	31.50	3.50	421.50	27.00
3. Cashiering/Collecting	260.75	30.25	3172.50	286.25
4. Accounting	75.00	1.25	787.75	4.00
5. Clerical	39.75	2.75	387.75	19.75
6. Customer Service - Water	0.00	0.00	0.00	0.00
7. Customer Service - Sewer	0.00	0.00	0.00	0.00
8. Customer Service - Electric	0.00	0.00	0.00	0.00
9. Customer Service - Other	0.00	0.00	0.00	0.00
10. Investments	0.00	0.00	0.00	0.00
114. Vacation	16.00	0.00	211.14	0.00
115. Sick Leave	12.50	0.00	113.28	0.00
116. Funeral	0.00	0.00	24.00	0.00
117. Holiday	48.00	0.00	272.00	0.00
120. Court	4.50	0.00	81.00	4.25
Rec Center	5.50	0.00	52.25	0.75
Cemetery	1.50	0.00	20.50	4.75
TOTALS	530.75	44.25	5951.67	360.50

575.00

6312.17

ACCOUNTS PAYABLE OVER \$1250

JANUARY 16 , 2012

Ameren (Dec Transmission Charges)	\$ 15,072.34
Ameren Energy Marketing (Wholesale Electric)	\$ 206,861.62
Ameren UE (Heating)	\$ 2,617.76
Boone County Resource Management (July-Dec Bldg Permits)	\$ 5,725.02
C & R Market (Christmas Treats \$1400.15)	\$ 1,424.94
Crescent Electric (poles/Fixtures)	\$ 4,821.36
Data Technologies (Accounting Software payment 1 of 2)	\$ 11,475.00
Flynn Drilling (NE Lagoon Rep Secondary)	\$ 9,997.00
MFA Oil (Fuel)	\$ 8,339.54
MOPERM (Liability Ins)	\$ 40,692.00
Prariefire (GL /Payroll/ AP)	\$ 1,500.00
Water & Sewer Supply (Bid Material \$4678.67)	\$ 5,085.67
TOTAL	\$ 313,612.25

ADDED AFTER GGFC MEETING

City Of Columbia (December Landfill Charges)	\$ 7,514.88
Franco Fire Equipment (Thermal Imaging camera)	\$ 10,325.00
MISO	\$ 2,507.64
Mississippi Lime (Quicklime)	\$ 3,404.70
TOTAL	\$ 23,752.22

ADDED TODAY

Hach Company (Water Dept Supplies)	\$ 2,374.00
Herndon's Welding (Water / Elec /Street Materials & Repairs)	\$ 3,720.82
	\$ 6,094.82

GRAND TOTAL	\$ 343,459.29
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BILL NO. _____

RESOLUTION NO. R-12-_____

A BILL TO CREATE A RESOLUTION ENTITLED:

"A RESOLUTION AUTHORIZING THE MAYOR, MAYOR PRO TEMPORE AND THE CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI TO SIGN CHECKS ON THE BANK ACCOUNTS OF THE CITY OF CENTRALIA AT BOONE COUNTY NATIONAL BANK IN THE CITY OF CENTRALIA, AND OTHER INSTRUMENTS IN BEHALF OF THE CITY."

WHEREAS, there is need for a resolution giving authority to the Mayor and certain city officials to sign checks on the bank accounts of the City of Centralia at Boone County National Bank and other instruments in behalf of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. That Boone County National Bank located in the City of Centralia, Missouri as the City Depository is authorized to accept and honor any and all checks, drafts and other instruments drawn on behalf of the City of Centralia, Missouri upon two signatures from the following persons as specified below: (1) Mayor Tim Grenke who may sign either as "Timothy A. Grenke" or "Tim Grenke", (2) Mayor Pro Tempore Jessica L. Orsini and (3) City Clerk Heather Lockett.

SECTION 2. If signatures of any City of Centralia, Missouri officials are needed on any legal or financial documents by any other financial institutions or financial business to provide proper authorization on behalf of the City of Centralia, then such financial institution or financial business is authorized to accept on any such documents two signatures from the following list of persons as specified below: (1) Mayor Tim Grenke who may sign either as "Timothy A. Grenke" or "Tim Grenke", (2) Mayor Pro Tempore Jessica L. Orsini and (3) City Clerk Heather Lockett; except that only for transfers of money between City accounts within the City Depository only one signature from any of the above listed persons shall be necessary.

SECTION 3. All Motions or Resolutions in conflict herewith are hereby repealed.

SECTION 4. This resolution shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED AND APPROVED this 16th day of January, 2012.

Mayor

ATTEST:

Heather Lockett, City Clerk

A BILL TO CREATE A RESOLUTION ENTITLED:

"A RESOLUTION AUTHORIZING THE MAYOR, MAYOR PRO TEMPORE AND EITHER THE CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI TO ESTABLISH, OPEN AND MAINTAIN ONE OR MORE ACCOUNTS FOR THE CITY OF CENTRALIA, MISSOURI A. B. CHANCE MEMORIAL FUND AND CEMETERY PERPETUAL CARE FUND WITH FIXED INCOME INVESTMENTS., LOCATED AT CENTRAL BANK IN JEFFERSON CITY, TO PURCHASE GOVERNMENT SECURITIES."

WHEREAS, Fixed Income Investments., located at Central Bank in Jefferson City, desires a new corporate resolution for the City to purchase government securities, for the City of Centralia, Missouri A. B. Chance Memorial Fund and the Cemetery Perpetual Care Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. Two signatures as specified below from the following officers of the City of Centralia, Missouri: (1) Mayor Tim Grenke who may sign either as "Timothy A. Grenke" or "Tim Grenke", (2) Mayor Pro Tempore Jessica Orsini and (3) City Clerk Heather Lockett, are hereby authorized and empowered on behalf of the City of Centralia, Missouri to establish, open and maintain one or more accounts for the City of Centralia, Missouri A. B. Chance Memorial Fund and the Cemetery Perpetual Care Fund with Fixed Income Investments, located at Central Bank in Jefferson City, for the purpose of purchasing, investing in, or otherwise dealing with government securities, and including the opening of a cash (checking) account. The authority granted above to two specified City of Centralia, Missouri officers hereby grants authorization for them to generally do and take all appropriate actions with the account or accounts considered necessary by the officers, including but not limited to the following: giving written or oral instructions to Fixed Income Investments , with respect to transactions; delivering securities to and depositing funds with Fixed Income Investments.; ordering the transfer or delivery of securities; endorsing any securities in order to pass title; directing the sale or exercise of any rights with respect to any securities; signing on behalf of the City of Centralia, Missouri all releases, powers of attorney, and other documents in connection with any accounts; and binding and obligating the City of Centralia, Missouri for all transactions with Fixed Income Investments.

SECTION 2. Fixed Income Investments, may rely upon this resolution as continuing fully effective until it receives due written notice of a change in or the rescission of the authority in this resolution. Furthermore, the failure of the City of Centralia, Missouri to supply any specimen signature shall not invalidate any transaction if the transaction is in accordance with the authority granted herein.

SECTION 3. That in the event of any change in the city officers named above, the City Clerk shall notify Fixed Income Investments in writing about such change, which notification, when received, shall be adequate to terminate the powers of the persons named above who are currently authorized to act on behalf of the City of Centralia, Missouri.

SECTION 4. All Motions or Resolutions in conflict herewith are hereby repealed.

SECTION 5. This resolution shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED AND APPROVED this 16th day of January, 2012.

Mayor

ATTEST:

City Clerk

BILL NO.

ORDINANCE NO.

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE CORRECTING A SCRIVENER’S ERROR IN THE FINAL PLAT OF MYSTIC RIDGE PLAT 1 SUBDIVISION IN THE CITY OF CENTRALIA, MISSOURI.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Final Plat of the Mystic Ridge Plat 1 Subdivision in the City of Centralia, Missouri, as recorded at Plat Book 41, Page 79 of the Records of Boone County, Missouri after being approved by Centralia City Ordinance Number 2487 on October 15, 2007 is hereby changed to correct an acknowledged scrivener’s error, in that the building line on the south side of Lot One of the Mystic Ridge Plat 1 Subdivision shall be changed from twenty-five (25) feet to twelve and one-half (12 1/2) feet.

SECTION 2. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 16th day of January, 2012.

Mayor

ATTEST:

City Clerk

This ordinance approved by the Mayor this 16th day of January, 2012.

Mayor

ATTEST:

City Clerk

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BILL NO. _____

ORDINANCE NO. _____

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE CALLING A SPECIAL ELECTION ON A GENERAL OBLIGATION BOND QUESTION IN THE CITY OF CENTRALIA, MISSOURI FOR THE CITY OF CENTRALIA, MISSOURI MUNICIPAL LIBRARY DISTRICT.”

WHEREAS, the Board of Trustees of the City of Centralia, Missouri Municipal Library District adopted a resolution on January 10, 2012, a copy of which has been presented to the Board of Aldermen of the City of Centralia, Missouri (the “City”), requesting the City to call a special bond election in the City on a general obligation bond question for the City of Centralia, Missouri Municipal Library District (the “Library District”); and

WHEREAS, the Library District has requested the City to issue its general obligation bonds in the amount of \$800,000 to provide funds to expand, renovate, furnish and equip library facilities for the Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen finds it necessary and hereby declares its intent to borrow \$800,000 for the purpose of providing funds to the Library District to expand, renovate, furnish and equip library facilities (the “Project”) and to evidence such borrowing by the issuance of general obligation bonds (the “Bonds”) of the City in the amount of \$800,000.

Section 2. A special bond election is hereby ordered to be held in the City of Centralia, Missouri, concurrently with the general municipal election on Tuesday, April 3, 2012, on the following question:

QUESTION NO. 2

Shall the City of Centralia, Missouri, issue its general obligation bonds in the amount of \$800,000 for the purpose of providing funds for the City of Centralia, Missouri Municipal Library District to expand, renovate, furnish and equip library facilities?

The authorization of the Bonds will authorize the levy and collection of an annual tax in addition to the other taxes provided for by law on all taxable tangible property in the City sufficient to pay the interest and principal of the Bonds as they fall due and to retire the same within twenty years from the date thereof.

Section 3. The form of Notice of Special Election showing said question, a copy of which is attached hereto and made a part hereof, is hereby approved.

Section 4. The City Clerk is hereby authorized and directed to notify the County Clerk of Boone County, Missouri, of the passage of this Ordinance no later than 5:00 P.M. on Tuesday, January 24, 2012, and to include in said notification all of the terms and provisions required by Chapter 115, RSMo, as amended.

Section 5. The City expects to make expenditures on and after the date of passage of this Ordinance in connection with the Project, and the City intends to reimburse itself for such expenditures with the proceeds of the Bonds. The maximum principal amount of Bonds expected to be issued for the Project is \$800,000.

Section 6. The investment banking firm of Piper Jaffray & Co. is appointed as the underwriter of the Bonds. The law firm of Gilmore & Bell, P.C. is hereby engaged as the City's bond counsel with respect to the Bonds.

Section 7. This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED by the Board of Aldermen and **APPROVED** by the Mayor this 16th day of January, 2012.

(SEAL)

Mayor

ATTEST:

City Clerk

FORM OF NOTICE OF SPECIAL ELECTION

CITY OF CENTRALIA, MISSOURI

Notice is hereby given to the qualified voters of the City of Centralia, Missouri, that the Board of Aldermen of the City has called a special election to be held in the City concurrently with the general municipal election on Tuesday, April 3, 2012, commencing at 6:00 A.M. and closing at 7:00 P.M., on the question contained in the following sample ballot:

**OFFICIAL BALLOT
SPECIAL ELECTION
CITY OF CENTRALIA, MISSOURI**

TUESDAY, APRIL 3, 2012

QUESTION NO. 2

Shall the City of Centralia, Missouri, issue its general obligation bonds in the amount of \$800,000 for the purpose of providing funds for the City of Centralia, Missouri Municipal Library District to expand, renovate, furnish and equip library facilities?

YES
NO

INSTRUCTIONS TO VOTERS: If you are in favor of the question, place an X in the box opposite "YES." If you are opposed to the question, place an X in the box opposite "NO."

The election will be held at the following polling places in the City:

PRECINCT

POLLING PLACE

_____	_____
_____	_____

DATED: _____, 2012.

County Clerk of Boone County, Missouri

RESOLUTION REQUESTING THE CITY OF CENTRALIA, MISSOURI, TO CALL A SPECIAL ELECTION ON A GENERAL OBLIGATION BOND QUESTION FOR THE CITY OF CENTRALIA, MISSOURI MUNICIPAL LIBRARY DISTRICT.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CITY OF CENTRALIA, MISSOURI MUNICIPAL LIBRARY DISTRICT, AS FOLLOWS:

Section 1. The Board of Trustees of the City of Centralia, Missouri Municipal Library District (the "Library District") desires to expand, renovate, furnish and equip library facilities (the "Project") and requests the City of Centralia, Missouri, to call a special election in said City on a general obligation bond question, the proceeds of which will be used to finance the Project.

Section 2. The Board of Trustees of the Library District desires that a special bond election be held in the City of Centralia, Missouri, concurrently with the general municipal election on Tuesday, April 3, 2012, on the following question:

QUESTION

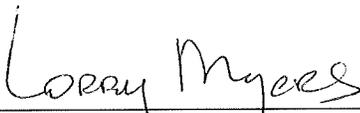
Shall the City of Centralia, Missouri, issue its general obligation bonds in the amount of \$800,000 for the purpose of providing funds for the City of Centralia, Missouri Municipal Library District to expand, renovate, furnish and equip library facilities?

Section 3. The President of the Board of Trustees is hereby authorized and directed to notify the City Clerk of the City of Centralia, Missouri, of the passage of this Resolution.

Section 4. This Resolution shall be in full force and effect from and after its passage.

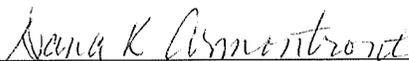
PASSED by the Board of Trustees of the City of Centralia, Missouri Municipal Library District this 10th day of January, 2012.

(SEAL)



President of the Board of Trustees

ATTEST:



Secretary of the Board of Trustees

BILL NO. _____

ORDINANCE NO. _____

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE CALLING A SPECIAL ELECTION ON THE QUESTION WHETHER TO INCREASE THE OPERATING TAX LEVY FOR THE CITY OF CENTRALIA, MISSOURI MUNICIPAL LIBRARY DISTRICT.”

WHEREAS, the Board of Trustees of the City of Centralia, Missouri Municipal Library District adopted a resolution on January 10, 2012, a copy of which has been presented to the Board of Aldermen of the City of Centralia, Missouri (the “City”), requesting the City to call a special election in the City of Centralia, Missouri Municipal Library District (the “Library District”) on the question whether to increase the operating tax levy for the Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, AS FOLLOWS:

Section 1. A special election is hereby ordered to be held in the City of Centralia, Missouri Municipal Library District, concurrently with the general municipal election on Tuesday, April 3, 2012, on the following question:

QUESTION NO. “ ”

Shall there be a tax increase of fifteen cents (\$0.15) per one hundred dollars of assessed valuation over the present \$0.2997 per one hundred dollars of assessed valuation for the City of Centralia, Missouri Municipal Library District?

If this question is approved, the total tax levy (exclusive of any levy for debt service) for the City of Centralia, Missouri Municipal Library District will be \$0.4497 per one hundred dollars of assessed valuation.

Section 2. The form of Notice of Special Election showing said question, a copy of which is attached hereto and made a part hereof, is hereby approved.

Section 3. The City Clerk is hereby authorized and directed to notify the County Clerk of Boone County, Missouri, of the passage of this Ordinance no later than 5:00 P.M. on Tuesday, January 24, 2012, and to include in said notification all of the terms and provisions required by Chapter 115, RSMo, as amended.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED by the Board of Aldermen and **APPROVED** by the Mayor this 16th day of January, 2012.

(SEAL)

Mayor

ATTEST:

City Clerk

FORM OF NOTICE OF SPECIAL ELECTION

CITY OF CENTRALIA, MISSOURI MUNICIPAL LIBRARY DISTRICT

Notice is hereby given to the qualified voters of the City of Centralia, Missouri Municipal Library District, that, at the request of the Board of Trustees of the Library District, the Board of Aldermen of the City of Centralia, Missouri has called a special election to be held in the City of Centralia, Missouri Municipal Library District, concurrently with the general municipal election on Tuesday, April 3, 2012, commencing at 6:00 A.M. and closing at 7:00 P.M., on the question contained in the following sample ballot:

**OFFICIAL BALLOT
SPECIAL ELECTION
CITY OF CENTRALIA, MISSOURI MUNICIPAL LIBRARY DISTRICT**

TUESDAY, APRIL 3, 2012

QUESTION NO. “ “

Shall there be a tax increase of fifteen cents (\$0.15) per one hundred dollars of assessed valuation over the present \$0.2997 per one hundred dollars of assessed valuation for the City of Centralia, Missouri Municipal Library District?

If this question is approved, the total tax levy (exclusive of any levy for debt service) for the City of Centralia, Missouri Municipal Library District will be \$0.4497 per one hundred dollars of assessed valuation.

**YES
NO**

INSTRUCTIONS TO VOTERS: If you are in favor of the question, place an X in the box opposite “YES.” If you are opposed to the question, place an X in the box opposite “NO.”

The election will be held at the following polling places in the City:

<u>PRECINCT</u>	<u>POLLING PLACE</u>
_____	_____
_____	_____

DATED: _____, 2012.

County Clerk of Boone County, Missouri

RESOLUTION REQUESTING THE CITY OF CENTRALIA, MISSOURI, TO CALL A SPECIAL ELECTION ON THE QUESTION WHETHER TO INCREASE THE OPERATING TAX LEVY FOR THE CITY OF CENTRALIA, MISSOURI MUNICIPAL LIBRARY DISTRICT.

Section 1. The Board of Trustees of the Library District desires that a special election be held in the City of Centralia, Missouri, concurrently with the general municipal election on Tuesday, April 3, 2012, on the following question:

QUESTION

Shall there be a tax increase of fifteen cents (\$0.15) per one hundred dollars of assessed valuation over the present \$0.2997 per one hundred dollars of assessed valuation for the City of Centralia, Missouri Municipal Library District?

If this question is approved, the total tax levy (exclusive of any levy for debt service) for the City of Centralia, Missouri Municipal Library District will be \$0.4497 per one hundred dollars of assessed valuation.

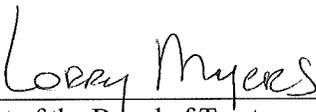
Section 3. The President of the Board of Trustees is hereby authorized and directed to notify the City Clerk of the City of Centralia, Missouri, of the passage of this Resolution.

Section 4. This Resolution shall be in full force and effect from and after its passage.

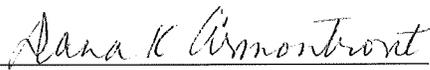
10th **PASSED** by the Board of Trustees of the City of Centralia, Missouri Municipal Library District this day of January, 2012.

(SEAL)

ATTEST:



President of the Board of Trustees



Secretary of the Board of Trustees

BILL NO.

ORDINANCE NO.

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI TO EXECUTE A PETITION REQUESTING ANNEXATION OF LAND INTO THE CITY OF CENTRALIA, MISSOURI.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor and City Clerk of the City of Centralia, Missouri are hereby authorized and directed to execute a Petition Requesting Annexation of Land into the City of Centralia, Missouri, for property owned by the City of Centralia, Missouri, and described as follows:

A strip of land fifty feet wide and 1,230 feet long more particularly described as follows: Commence at the Southeast corner of Section Nine (9) of Township Fifty-one (51) North, Range Eleven (11) West in Boone County, Missouri, go 1,407.06 feet North 0°24'36" East to a point and then along a line parallel to the presently existing Kansas City Southern Railroad (formerly G. M. & O. Railroad) North 68°01'23" West, 668.52 feet to the true point of beginning; thence North 68°01'23" West a distance of 1,230 feet adjacent to said railroad right-of-way to a point, thence fifty feet North to a point perpendicular, thence East along a line parallel to said railroad right-of-way and fifty feet therefrom to a point fifty feet North of and perpendicular to the true point of beginning, thence South to the true point of beginning, as described in a warranty deed recorded in Book 483, Page 703, Records of Boone County, Missouri.

SECTION 2. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 16th day of January, 2012.

Mayor

ATTEST:

City Clerk

This ordinance approved by the Mayor this 16th day of January, 2012.

Mayor

ATTEST:

City Clerk
G:\LYNN\Arcive12\Cityanptitn ord

BILL NO.

ORDINANCE NO.

A BILL TO CREATE AN ORDINANCE ENTITLED:

“AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK OF THE CITY OF CENTRALIA, MISSOURI TO EXECUTE A CONTRACT WITH ASPLUNDH TREE EXPERT CO. OF KANSAS CITY, MISSOURI FOR TREE TRIMMING/BRUSH AND TREE REMOVAL SERVICES FOR THE CITY OF CENTRALIA, MISSOURI.”

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CENTRALIA, MISSOURI, as follows:

SECTION 1. The Mayor and City Clerk of the City of Centralia, Missouri are hereby authorized and directed to execute a contract on behalf of the City of Centralia, Missouri, with Asplundh Tree Expert Co., Kansas City, Missouri, to perform tree trimming/brush and tree removal services for the City of Centralia, Missouri.

SECTION 2. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED this 16th day of January, 2012.

Mayor

ATTEST:

City Clerk

This ordinance approved by the Mayor this 16th day of January, 2012.

Mayor

ATTEST:

City Clerk

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BID RESPONSE

To: City Clerk, City of Centralia, Missouri

Subject: Tree Trimming/Brush & Tree Removal Services for the City of Centralia, Missouri

Gentlemen:

THE UNDERSIGNED BIDDER, having examined the specifications, general specifications, and other proposed contract documents, and all addenda thereto; and being acquainted with and fully understanding (a) the extent and character of the work covered by this quotation; (b) the location, arrangement, and specified requirements of the proposed work; (c) local conditions relative to labor, transportation, hauling, and delivery facilities; and (d) all other factors and conditions affecting or which may be affected by the work,

HEREBY PROPOSES to furnish all required materials, supplies, equipment, tools and plant; to perform all necessary labor and supervision; and to install, erect, equip and complete all work stipulated in, required by, and in accordance with the proposed contract documents, specifications, and other documents referred to herein (as altered, amended, or modified by all addenda hereto) for and in consideration of the prices stated herein. All prices stated herein are firm. **Missouri Sales and Use Taxes are not to be included in this pricing.**

Section I

Quoted rates for classifications listed below, to include all labor, supervision, materials, cartage, equipment, and tools necessary to trim and/or remove trees interfering with the City's electrical lines, to cut brush undergrowth on City's rights-of-way, and to dispose of the debris resulting from such work in accordance with the specifications enclosed, and to accept in full compensation therefor, the following prices for each employee and each piece of equipment utilized.

LABOR

CLASSIFICATION	HOURLY RATE	
	REGULAR	OVERTIME
Supervisor or General Foreman	<u>\$ 32.81</u>	<u>\$ 44.24</u>
Crew Foreman	<u>\$ 33.16</u>	<u>\$ 44.14</u>
Tree Trimmer	<u>\$ 26.20</u>	<u>\$ 34.15</u>
Laborer (Groundman)	<u>\$ 23.87</u>	<u>\$ 30.80</u>

The normal work week for which payment shall be made at the Regular Time rate shall be 5 Days, 8 hours per day, 40 hours per week. Additional work will be done only as authorized by the City.

EQUIPMENT

Bidder to include in bid response a complete descriptive list of all equipment to be used. Refer to Detailed Specifications, page 19.

Description	RATE PER HOUR
Pickup Truck	<u>\$ 10.42</u>
2-ton Line Clearance Truck w/Dump Bed	<u>\$ 5.48</u>
2-ton Bucket with 55' Lift w. Dump Bed	<u>\$ 14.14</u>
2-ton Bucket Truck with Hydraulic Lift, Dump Bed, and Power Tools	<u>\$ 14.14</u>
12" Trailer Chipper (Drum)	<u>\$ 3.26</u>
12" Trailer Chipper (Disc)	<u>\$ 3.96</u>
Power Chain Saw	<u>\$.18</u>
Kershaw, Model 10-10 Brush cutter, or equal Indicate Mfr/Model Quoted: <u>2012 Terex PT100G</u> <u>Forestry Package</u>	<u>\$ 28.19</u>
Other: List vehicles and equipment and their rates here:	
<u>60/70' lift truck w/</u>	<u>\$ 16.02</u>
<u>Dump bed & all tools</u>	
_____	_____
_____	_____

Note: Non-power small equipment and tools shall be considered incidental to the work.

Addendum No. 1

Bidders for TREE TRIMMING/BRUSH AND TREE REMOVAL SERVICES
for the City of Centralia, Missouri:

Dear Bidders:

Please read the following addendum carefully and make certain your bid proposal reflects the following information:

(1) There is no charge for taking brush to Centralia's main brush pit or the adjacent compost piles. These are at the northeast corner of town, near the City's old landfill. The vender would not use the other residential collection area nearer the center of town.

(2) The time since the last clearing of specific lines throughout town varies widely. A few lines have never been trimmed. Most have been trimmed in the last two to seven years. The City is creating a more formal trimming schedule, but is also trying to move many of the lines underground. The City has not yet determined which circuits will be address as priorities in 2012.

(3) The City's budget for tree trimming and line clearance is very flexible, but actual expenditures to outside venders have not exceeded \$25,000.00 in recent years. The budget for 2012 may likely be more, but will not be adopted until March 2012.

This addendum will be incorporated into the Bid Information and Contract Documents.

Acknowledgment of Receipt

Asplundh Tree Expert Co
Bidder

1-5-2011
Date

[Signature]
Signature

Greg Chapple
Printed Name of Sigher

OPTIONAL. Contractor can, if directed, grind stumps and remove grindings for the price indicated. gc (initial here if offered.)

Description

RATE PER HOUR

Stump Grinder
 Indicate Mfr./Model Quoted: 2009 Vermeer SC 252
 (Self propelled to get in Back yards if needed)
 \$ 5.24 + man
 (needs to go with pick-up)

Section II

Bidder shall submit in a separate attachment documentation that details the names, qualifications, and experience of the proposed personnel assigned to this contract.

Section III

In submitting this quotation, the Undersigned declares that the only persons or parties interested in the quotation as principals are those name herein and that the quotation is made without collusion with any other person, firm, or corporation.

The Undersigned acknowledges that he/she has received a complete set of Contract Documents and receipt of the following Addenda:

<u>Addendum No. And Date</u>	<u>Addendum No. and Date</u>
<u>#1 1/5/2012</u>	_____
_____	_____
_____	_____

In submitting this bid it is understood that the right is reserved by the City, to reject any and all bids, and it is agreed that the bids may not be withdrawn for a period of sixty (60) days from the specified time for receiving bids.

If awarded the Contract, the undersigned proposes to use the following subcontractors:
THESE MUST BE FILLED IN, IF APPLICABLE

<u>Work Subcontracted</u>	<u>Subcontractor</u>	<u>DBE (Y/N)(Certified by MoDOT)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section IV.

For this contract, no bid bond is required. Performance and Labor and Materials Payment Bonds shall be in the amount of \$5,000.

Section V.

The Undersigned agrees and understands that the City has the right to reject any and all bids, to waive informalities or other requirements for its benefit, and to accept such proposal as it deems to its best interest.

SIGNATURE:

Firm Asplundh Tree Expert Co.

Individual Greg Chapple 

Title General Foreman

Address 4025 N. Cherry, KC MO 64116

Phone 816 365-6930

Date 01-05-2012

Thank you for allowing Asplundh Tree Expert Co to bid work on your system. If awarded, all work will be completed by certified line clearance employees. Our crew(s) quoted will carry all necessary certifications to be in full compliance with all OSHA, ANSI, DOT and State/Federal regulations. Supervision of the crew(s) will be a degreed forester with ISA certification.

The same crews working the Sturgeon system can be available on short notice and will be the crews used to trim your system. Should an ice storm or other storm related outages occur, Asplundh has the resources to take care of the issues swiftly and professionally. All crews working under normal conditions live in the area locally.

References

Boone Electric Cooperative

Past; 2009-2011 completed yearly lump sum projects ranging from \$500k to 800k

Present; \$771k project on the Sturgeon feeder

Contact; Mr Jimmy Goodnight 573 449-4181 or (retired) Steve Davenport 573 239-3880

Worked mainly with Mr Davenport on past projects and he is a resident of Centralia

Columbia Water & Light

Past and present; 1991-present have worked on their system with time and material crews

Currently operating 12 crews.

Contact; Gary Maiden 573 874-1605

West Central Electric Cooperative

Past and present; 2005-present have worked on their system with time and material crews

Currently operating 3 crews

Contact Steve Long 660 238-2527

Chillicothe Municipal Utilities

2010 completed a lump sum and some time and material work totaling \$125k

Contact Matt Hopper 660 707-2045

Available Equipment

2010 55' Altec Bucket Truck
2006 55' Altec Bucket Truck
2006 55' Altec Bucket Truck
2004 60/70' Altec Bucket Truck

2009 Vermeer BC1000 Disc chipper
2006 woodchuck W/C 1200 disc chipper
2005 woodchuck W/C 1200 disc chipper
2006 Altec 12" drum chipper
2007 Altec 12" drum chipper

**STANDARD
INSTRUCTIONS TO BIDDERS**

The purpose of the attached specifications is to give detailed data on the conditions under which the new installation will be constructed, scope of Contract, quality of material and equipment required, standards used in determining its acceptability, and similar data. Each Bidder shall carefully check all requirements set forth herein and shall offer material and construction which fully complies with these requirements or shall plainly set forth all points, features, conditions, specifications, etc., wherein the material and construction offered does not meet these specifications.

Such exceptions as are made shall be listed by page number in the following blanks and shall be explained in detail in a letter accompanying the bid. Failure to outline such exceptions will require the successful Bidder to comply with these specifications.

Exceptions to Specifications – Pages:

All bids shall be submitted on the bid forms hereto attached. Copies of addenda, if any, shall be signed and attached to the proposal submitted. Bidders shall furnish all information requested herein by filling in the blanks on the submitted copy of the bid forms.

Bidders shall visit the work site and inform themselves of the conditions under which the work is to be performed concerning the work site, the nature of the equipment, the obstacles which may be encountered, the work to be performed and, if awarded the Contract, shall not be allowed any extra compensation by reason of any matter or thing concerning which such Bidder might have full informed himself or herself because of his or her failure to have become so informed prior to the bidding. The successful Contractor must employ, so far as possible, such methods and means in the carrying out all work as will not cause any interruption or interference with any other contractors.

SALES TAX EXEMPTION: Bidders are hereby instructed to submit bids **not including sales tax** according to the provision of Section 144.062 RSMo. The successful Contractor will receive a Project Exemption Certificate and a Missouri Tax Exemption Letter from the City of Centralia to use in purchasing materials on a tax free basis. It will be the Contractor's responsibility to provide the documentation to any subcontractors. These documents will be used solely for purchase of materials being directly incorporated into or consumed in the construction of the work under this Contract.

The Contractor assumes responsibility for all loss or damage caused by fire, windstorm, cyclone, tornado, flood, or freezing, to the materials and equipment with which the work of this Contract is to be done. The Contractor has the privilege of insuring in full or in part against such loss or damage responsibility for which is here assumed. The City will not carry insurance against such loss or damage until the acceptance of the project.

Bidders shall visit the site of the work and completely inform themselves with regard to construction hazards and procedures, the availability of lands, the character and quantity of surface and subsurface materials, and utilities to be encountered, the arrangement and condition of existing structures and facilities, the procedure necessary for maintenance of uninterrupted operation of existing facilities, the character of construction equipment and facilities needed for performance of the work, and facilities for transportation, handling, and storage of material and equipment. All such factors shall be properly investigated and considered in the preparation of the bid.

Bids of an incomplete nature, or subject to multiple interpretations may, at the option of the City, be rejected as

irregular. Bids will be evaluated by the City based on, but not limited to, the following criteria: cost, Bidder's qualifications and experience, and items required for completion.

When required, checks or bid bonds of the unsuccessful Bidders will be returned when their bids have been rejected, not to exceed ten (10) day from the date bids were opened. Checks of the successful Bidder will be returned when the Contracts are signed by both parties and the necessary bonds supplied. Should the City make an award to a Contractor who refuses to enter into Contract and furnish the required bonds or insurance documents, then the check or bid bond which has been deposited with the City, may, at the option of the City, be forfeited to the City as liquidated damages within fifteen (15) days after written notice is given.

On award of the Contract, the successful Contractor shall furnish a **Performance Bond** and a **Labor and Material Payment Bond**, each in an amount equal to the full annual Contract value, guaranteeing faithful compliance with all requirements of the Contract Documents and complete fulfillment of the Contract, including payment of all labor, material, and other bills made in carrying out this Contract. **The Surety Company issuing the bonds must be authorized to conduct business in the State of Missouri, and carry a rating of A-6 or better as listed in the A.M. Best or equivalent rating guide.**

If any person submitting a bid for this Contract is in doubt as to the true meaning of any part of the plans, specifications, or other proposed Contract Documents, that person may submit to the Engineer or City Administrator a written request for an interpretation thereof. The person submitting the request will be responsible for its prompt delivery. Any interpretation of the proposed documents will be made only by addendum duly issued or delivered to each person receiving a set of such documents. The Engineer or City Administrator will not be responsible for any other explanation or interpretation of the proposed documents.

Each submitted bid shall be plainly headed with the name and post office address of the Bidder. In case the bid is made by a corporation, the same shall be signed by a legally authorized agent of the corporation. The envelope containing the bid shall be sealed and plainly marked as a bid for this particular Contract, with the bid number or bid title noted on the face of the envelope.

STATEMENT OF BIDDER QUALIFICATIONS

Each Bidder for the work included in the specifications and drawings and the Contract Documents shall submit with the bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justifications for rejecting the Contractor's proposal.

1. Name of Bidder: Asplundh Tree Expert Company
2. Business Address: 4025 N Cherry, Kansas City, Mo 64116
3. Date Organized: _____ 4. Date Incorporated: Dec 26th 1945
5. If NOT INCORPORATED, state type of business _____ and provide your Federal Tax Identification Number: _____

6. Number of years engaged in contracting business under present firm name: 57 years

7. If you have done business under a different name, please give that name and location:
NO

8. Percentage (%) of work to be done by own staff: 100 %

9. Have you ever failed to complete any work awarded to your company? NO
If so, where and why _____

10. Have you ever defaulted on a contract? NO
If so, where and why _____

11. List a minimum of three projects completed within the last three years and of the same type as the work described herein. Include the value of each and supply contact names, telephone numbers and locations of the work performed. Use separate sheet if necessary.

- * 2010 - Chillicothe Municipal Utilities, Time and Material and Lump Sum work. Approx \$125,000
- * Total - contact Matt Hopper - (660) 707-2045
- * 1991 - Present, City of Columbia, Time and Material contracts, currently operating 12 crews
Contact Gary Maiden (573) 874-1605
- * 2008 - Present - Boone Electric Coop - Lump Sum work \$500,000 to \$600,000 per year, contact Jimmy Goodnight
(573) 449-4181

12. List of projects currently in progress. Include same categories of information as in Item 11 above. Use separate sheet if necessary.

- * City of Columbia Time & Material contract - 12 crews - Gary Maiden (573) 874-1605
- * Boone Electric Coop - \$771,000 lump sum project Jimmy Goodnight (573) 449-4181

GENERAL CONTRACT STIPULATIONS

1. **Bonding:** When the Contractor delivers this Contract, executed, to the City, each bound contract shall, when required, be accompanied by an original executed Performance Bond and Labor and Material Payment Bond, on forms provided by the City. Bonds shall be written by a company approved by the City, each in an amount of one hundred percent of the contract price, guaranteeing complete and faithful performance of the Contract and payment of all bills of whatever nature which could become a lien against property and guaranteeing replacement of defective materials and workmanship for a period of one year after completion of work.
2. **Contractor's Insurance:** The Contractor shall not commence work under the Contract until the Contractor has obtained all insurance required under these General Contract Stipulations and such insurance has been approved by the City, nor shall the Contractor allow any subcontractor to commence work on the Contract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form, and with companies satisfactory to the City **which must carry an A-6 or better rating as listed in the A. M. Best or equivalent rating guide/**
 - a. **Compensation Insurance:** The Contractor shall during the life of this Contract take out and maintain Employers' Liability and Worker's Compensation Insurance for all of the Contractor's employees employed at the site of the work; and, in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Worker's Compensation coverages shall meet Missouri statutory limits. Employers' Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limits. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Worker's Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers' Liability Insurance for the protection of their employees not otherwise protected.
 - b. **Comprehensive General Liability Insurance:** The Contractor shall take out and maintain during the life of this Contract such comprehensive general liability insurance as shall protect the Contractor and any subcontractor performing work covered by this Contract, from claims for damages for personal injury including accidental death as well as from claims for property damages which may arise from operations under this Contract, whether such operations be by the Contractor or by any subcontractor or by anyone directly or indirectly employed by either of them. The amounts of insurance shall be not less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage.
 - c. **Automobile Public Liability and Property:** The Contractor shall maintain during the life of this Contract, automobile public liability insurance in an amount not less than \$2,000,000.00 combined single limit for any one occurrence covering bodily injury, including accidental death and property damage, to protect the Contractor from any and all claims arising from the use of the Contractor's own automobiles, teams, and trucks; hired automobiles, teams, and trucks; and automobiles both on and off the work site.
 - d. **Proof of Carriage of Insurance:** The Contractor shall furnish the City with Certificate(s) of Insurance which names the City as additional insured in an amount as required in this Contract, contains a description of the project or work to be performed, and requires a thirty (30) day mandatory cancellation notice. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the City has made final acceptance of the facility contracted.
3. **Hold Harmless Agreement:** To the fullest extent not prohibited by law, Contractor shall indemnify and hold harmless the City of Centralia, its directors, officers, agents, and employees for and against all claims, damages, losses, and expenses (including but not limited to attorney's fees) arising by reason of any act or

failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with Contractor or a subcontractor for part of the services), of anyone directly or indirectly employed by Contractor or by any subcontractor, or of anyone for whose acts the Contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the City of Centralia from its own negligence.

4. **Permits:** Contractor shall secure all necessary licenses and permits before beginning work, keep necessary records as required, and do all work in such manner as to comply with all City ordinances, and laws of the City, County, State, and Nation as apply to the work herein outlined.
5. **Definitions:**
 - a. "City" shall mean the City of Centralia, Missouri, a municipal corporation acting through its authorized City officials, or appointed representatives.
 - b. "Contractor" shall mean the party having entered into Contract to perform the work herein specified.
 - c. "Engineer" shall mean the Engineer contracted to prepare plans and specifications and perform inspection and similar services after award of the Contract for the work being bid and may also mean the City Administrator or Director or the authorized representative of the Department for which the work is to be performed.
 - d. "Work" of the Contractor or subcontractor included labor or material or both.
 - e. "As directed", "as required", "as permitted", "acceptable to" and words of like import shall mean that the direction, requirement, or permission of the Engineer or City Administrator is intended.
 - f. "Or Equal" is not intended to impose limitations preventing the free exercise of the Contractor's skill or to exclude products which are satisfactory. Materials and workmanship shall be of the best of the respective kinds. Trade or manufacturer's names where used in these specification are intended to fix the standards of workmanship and materials. Any article or material equaling the standards fixed may be used in place of that mentioned by the specifications, provided that the material or article proposed is submitted to and approved by the Engineer or City Administrator. No substitution shall be made unless this definite approval has been obtained.
6. **Payments:** The successful Contractor will be allowed payment in accordance with the following schedule:
 - a. Not later than thirty (30) days after receipt of invoice, the City will make partial payment to the Contractor on the basis of a duly certified approved estimate of the cost of materials delivered to the site and work performed at the site during the preceding calendar month by the Contractor, but the City will retain ten (10%) of the amount of each such estimate. Not later than thirty days after final tests and acceptance, the City will make final payment of the retained ten percent. If, for any reason, the City should delay test and acceptance, the final payment shall be due and payable sixty (60) days after completion of all items of the Contract unless such tests and acceptance is delayed or withheld due to defective equipment or improper operation of the equipment supplied by the Contractor. However, for contracts for services of an on-going nature, the City shall not routinely withhold any retainage.
 - b. The Contractor shall, by affidavit, certify to the Engineer or City Administrator that all bills and claims properly due and chargeable against the work have been satisfied and the Contractor has complied with the laws relating to the payment of prevailing wage rates and that Contractor shall release the City of Centralia from all future claims, which certificate must bear the written endorsement of the Surety on the bond. The acceptance by the Contractor of the final payment shall constitute a release and waiver of any and all rights

and privileges under the terms of the Contract; further, the acceptance by the Contractor of final payment shall relieve the City from any and all claims or liabilities on the party of the City relating to or connected with the Contract.

c. The cost of all legal publications, engineering costs, and other costs incidental to the proper consummation of this Contract will be paid by the Contractor, and the total amount of such costs will be included in the total cost of the work.

d. The Contractor shall pay:

For all transportation and utility service not later than the 20th day of the calendar month following that in which the services are rendered.

For all materials, tools, and other expendable equipment to the extent of 90% of the cost thereof, no later than the 20th day of the calendar month following that in which such materials, tools, and equipment are delivered at the site of the project, and the balance of the cost thereof not later than the 30th day following the completion of that part of the work in or on which such material, tools, and equipment are incorporated or used.

To each of the subcontractors, if any, no later than the 5th day following each payment to the Contractor, the respective amounts allowed the Contractor on account of the work performed by the subcontractor, to the extent of each subcontractor's interest therein.

7. **Extra and/or Additional Work and Changes:** If any extra and/or additional work is to be done or any change in the plans and specifications is deemed necessary, the City may issue to the Contractor a written change order directing that such extra and/or additional work be done or that such change be made, and that the Contract shall be modified accordingly. Compensation to the Contractor will be calculated as an addition to or deduction from the Contract price, based upon such written terms as may be established between the parties either:
- (a) by an acceptable lump sum proposal of the Contractor, or
 - (b) on a cost-plus limited basis not to exceed a specified limit.

In the event that none of the foregoing methods are agreed upon with the Contractor, the City may perform the work by force account.

8. **Patents:** The Contractor shall protect the City against all suits for patent infringement on materials, equipment, and methods used.
9. **Discharge of Employees:** Any employee of the Contractor who is stationed at the site of the work and should prove to be quarrelsome, dishonest, incompetent or inexperienced, or should not work for the good of the job, shall upon written notice from the City, be removed by the Contractor and replaced by an employee with proper qualifications.
10. **Assignment of Contract:** No assignment by the Contractor of any principal construction Contract or any part thereof or of the funds to be received thereunder by the Contractor, will be recognized unless such assignment has had the approval of the City and the Surety has been given due notice of such assignment in writing. In addition to the usual recitals in assignment Contracts, the following language must be set forth:
- “It is agreed that the funds to be paid to the assignee under this assignment are subject to a prior lien for services rendered or materials supplied for the performance of the work called for in said Contract in favor of all persons, firms, or corporations rendering such services or supplying such materials.”
11. **Subcontracting:** No part of the work covered by this Contract shall be sublet by the Contractor without the

prior written approval of the City. The Contractor shall file with the Engineer or City Administrator a complete list of subcontractors together with a list of the kinds of materials used. This list shall be submitted in writing to the Engineer or City Administrator as soon as subcontracts are made and approved by the City. Any subcontractor performing work under this contract at the direction of the Contractor shall file a "Final Receipt of Payment and Release" form. This completed form shall be submitted to the City along with application for final payments.

12. **Accident Prevention:** Precaution shall be exercised at all times for the protection of persons (including employees) and property.
- a. The safety provisions of applicable laws, and building and construction codes shall be observed. Machinery, equipment, and all hazards shall be guarded or eliminated in accordance with the safety provision of the "Manual of Accident Prevention in Construction", published by the Associated General Contractors of America, to the extent that such provisions are not in contravention of the applicable laws. Current standards of the Occupational Safety and Health Act shall be applied.
 - b. The Contractor shall take all necessary steps to protect the Contractor's own workers, City personnel, and the public from unnecessary danger or hazard during the prosecution of this work. Danger signs, warning signs, flares, lanterns, railings, barriers, sheeting, shoring, etc. shall be erected to prevent accidents from construction, falling objects, rotating machinery, electric lines, and other conditions which might present unusual hazard.
 - c.
 - (i). The Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations that is at least as stringent as an approved OSHA program as required by Section 292.675 RSMo.
 - (ii). If any on-site employee had not previously completed a construction safety program, Contractor shall require those on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
 - (iii). Contractor shall acknowledge and agree that any of Contractor's employees found on the project site without documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
 - (iv). Contractor shall require all of its subcontractors to complete with the requirements of this Section and Section 292.675 RSMo.
 - (v). Pursuant to Section 292.675 RSMo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its subcontractor(s), for each calendar day, or portion thereof such on-site employee is employed without the required training.
 - (vi). The penalty described in subsection (v) above shall not begin to accrue until the time periods described in subsections (ii) and (iii) above.
 - (vii). Violations of subsection (I) above and impositions of the penalty described in this subsection (v) shall be investigated and determined by the Missouri Department of Labor and Industrial Relations. In the event that the Missouri Department of Labor and Industrial Relations has determined that a violation of Section 292.675 RSMo has occurred and that a penalty as described

in subsection (v) above, shall be assessed, the City shall withhold all sums and amounts due and owing when making payments to Contractor under this Contract.

13. **Equal Opportunity:** The City of Centralis is an equal opportunity, affirmative action employer pursuant to federal and state laws, and all respondents submitting bids shall be considered to be EEO/AA employers in compliance with federal and state laws, unless otherwise stipulated by the Bidders herein.
14. **Domestic Purchasing Policy:** Contractors are encouraged to select and use materials manufactured, assembled, or produced in the United States in the performance of this Contract whenever the quality and price are comparable with other goods.
15. **Americans with Disabilities Act:** The successful Contractor agrees to comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including those regulations governing employment practices. If this Contract involves the Contractor providing services directly to the public, the successful Contractor shall make the services, programs, and activities governed by this agreement accessible to the disabled as required by the Americans with Disabilities Act and its implementing regulations. Payment of funds under this agreement is conditional upon the successful Contractor certify to the City in writing that it is complying with the Americans with Disabilities Act and 28 CFR Part 35 as amended.
16. **Material and Workmanship:** All materials provided by Contractor shall be new materials of high quality which shall give long life and reliable operation. All equipment shall be modern in design and shall not have been in prior service except as required by factory tests. The workmanship shall be of high quality in every detail.
17. **Specifications and Drawings:** The Contractor shall keep at the job site a copy of the drawings and specifications and shall at all times give the City and the Engineer access thereto. Anything mentioned in the specifications and not shown on the drawings, or shown on the drawings and not mentioned in the specifications, shall be of like effect as if shown or mentioned in both. In any case of discrepancy between the drawings and the specifications, the matter shall be promptly submitted to the Engineer or City Administrator, who shall promptly make a determination in writing. Any adjustment or interpretation by the Contractor without his determination shall be at the Contractor's own risk or expense. The Engineer shall furnish from time to time such detail drawings and other information as may be considered necessary, unless otherwise provided by the Contract.
18. **Repairs and/or Replacement of Defective Portions:** The Contractor shall be responsible for a period of one year from and after the date of final acceptance by the City of the work covered by the Contract, for any repairs or replacements caused by defective materials, workmanship, or equipment which, in the judgment of the Engineer or City Administrator, shall become necessary during such period. The Contractor shall undertake with due diligence to make the aforesaid repairs and/or replacements within ten (10) days after receiving written notice that such repairs or replacements are necessary.

If the Contractor should neglect to begin such repairs or replacements within this period, or, in case of emergency, where in the judgement of the Engineer or City Administrator, delay would cause serious loss or damage, the repairs and/or replacements may be made by the City and charged to the Contractor.
19. **Interference:** All work scheduled by the Contractor shall be planned with the consent of the Engineer or City Administrator and shall not in any way interfere with any utility, highway, railroad, or private property unless consent is given by authorized representatives of the City.
20. **E-Verify:** The successful Contractor shall include as a part of its Proposal furnish a completed Affidavit in the form attached to this Request for Proposals, attesting to the Contractor's participation in a Federal Work Authorization Program, such as E-Verify.

21. **Proof of Lawful Presence.** The Bidder shall submit with the Bid proof that the bidder is a citizen or a permanent resident of the United States or is lawfully present in the United States. If needed, a form affidavit of lawful presence can be obtained from the City upon request.
22. **Additions or Exceptions to Terms and Conditions:** Acceptance of any additions or exceptions to the City's terms and conditions submitted by the Contractor will be subject to the City's discretion, and may or not be included in the final agreement.

**DETAILED SPECIFICATIONS AND GENERAL PROVISIONS
FOR TREE TRIMMING AND BRUSH AND TREE REMOVAL
FOR THE CITY OF CENTRALIA**

I. SCOPE OF WORK

- A. Contractor shall furnish all supervision, labor, tools, transportation, equipment, and materials necessary to trim and/or remove trees interfering with City lines, to cut brush and undergrowth on City right-of-way, and to dispose of the debris resulting from such work, as directed by the City. If Contractor agrees and when requested by the City, Contractor shall also grind stumps left by tree removal and shall remove all grindings and restore the soil to a level condition.
- B. Contractor shall perform all work to the complete satisfaction of the City and in accordance with all applicable federal, municipal, county, state, and other local laws, ordinances, and regulations.
- C. Contractor shall see that its personnel and equipment shall at all times present a neat appearance, and all work shall be done, and all complaints handled by Contractor, with due regard for the City's public relations.

II. QUALIFICATIONS OF CONTRACTOR

- A. Contractor shall have considerable experience actively engaged in utility line clearance work; and have the financial resources, as documented by the contractor's financial statement, to comply with the terms of this contract.
- B. All general or crew foremen shall be working foremen with experience on a tree crew working for an electric utility.
- C. At least one other member of a tree trimming crew shall have experience as a climber on a tree crew working for an electric utility.
- D. All personnel to be regularly utilized in the performance of this Contract shall live in or near Boone County, Missouri, so they can be reached in case of emergency and be at the reporting station within 4 hours.
- E. It is desirable that the Contractor employ a general foreman or at least one member of each crew who has been certified by the International Society of Arborists. Such certified personnel shall be identified on the Bid response.

III. SAFETY STANDARDS

- A. All equipment to be used and all work to be performed must be in full compliance

with the most current revision of the American National Standard Institute Standard Z-133.1 Safety Requirements for Pruning, Trimming, Repairing, Maintaining, Removing Trees and for Cutting Brush. These standards are made part of this contract by this reference.

- B. The Contractor shall be solely responsible for pedestrian and vehicular safety and controlling the work site and shall provide the necessary warning devices, barricades, and ground personnel needed to give safety, protection, and warning to persons and vehicular traffic within the area.
- C. Traffic control is the responsibility of the Contractor and shall be accomplished in conformance with any state, county, and local highway construction codes. The Contractor shall perform work as requested so as to present the least possible obstruction to and inconvenience of the public.
- D. Any practice determined hazardous by the City shall be immediately discontinued by the Contractor upon receipt of either written or oral notice to discontinue such practice.

IV. WORKING IN PROXIMITY TO ELECTRICAL HAZARDS

- A. Prior to commencing work at any site, an inspection shall be made by the tree worker(s) and by the general foreman or supervisor to determine whether an electrical conductor passes through the tree or passes within reaching distance of the tree worker(s) before climbing, entering or working around any tree.
- B. Only a qualified line-clearance tree trimmer shall be assigned to the work if it is found that an electrical hazard exists. (A qualified line-clearance tree trimmer is a tree worker who through related training and on-the-job experience is familiar with the special techniques and hazards involved in line clearance. See Section II, "Qualifications of Contractor").
- C. There shall be a second qualified line-clearance tree trimmer within normal voice communication during line-clearance operations aloft when the line-clearance tree trimmer must approach more closely than 10 feet to any conductor or electrical apparatus energized in excess of 750 volts; or when branches or limbs being removed cannot first be cut (with a pole pruner/saw) sufficiently clear from the primary conductors and apparatus so as to remove branches or limbs from such conductors or apparatus.
- D. Line-clearance tree trimmers shall maintain the clearances from energized conductors given in the ANSI Z133.1-1988 standards.
- E. All other tree workers shall maintain a minimum clearance of 10 feet from

energized conductors rated 50 kV phase-to-phase or less; for conductors rated over 50 KV phase-to-phase the minimum clearance shall be 10 feet plus 4/10 foot for each kilovolt over 50kV.

- F. Ladders, platforms, and aerial devices (including insulated aerial devices), shall not be brought in contact with an electrical conductor.
- G. When an aerial lift device contacts an electrical conductor, the truck supporting the aerial lift device shall be considered as energized, and contact with that truck shall be avoided, except where emergency rescue procedure are being carried out. Emergency rescue should only be attempted by properly trained persons familiar with electrical hazards.

V. PROTECTION OF OVERHEAD UTILITIES

- A. Tree line clearance and removal operations are conducted in areas where overhead electric, telephone, and cable television facilities exist. The Contractor shall protect all utilities from damage, shall immediately contact the appropriate utility if damage should occur, and shall be responsible for all claims for damage due to his operation.
- B. Contractor shall secure from City information as to the nature of the circuits involved in all cases before work is commenced. It is understood by and between the parties that the electric circuits of the City are to continue in normal operation during this work, and that Contractor is to provide and use all protective equipment necessary for the protection of Contractor's employees and to guard against interfering with the normal operation of said circuits.

VI. PROTECTION OF UNDERGROUND UTILITIES

The Contractor shall be responsible for contacting each appropriate utility for location of any underground utilities which are in the work area and could be damaged by Contractor's operations.

VII. LICENSES, PERMITS, AND EASEMENTS

- A. The City shall provide all easements and necessary permits to work in public rights-of-way.
- B. The Contractor shall obtain all other licenses or permits that may be required.

VIII. WORKING HOURS

- A. The Contractor will schedule work between 7:00 a.m. and 6:00 p.m., Monday

through Friday unless authorized by the City to do otherwise.

- B. The normal work week shall be 40 hours. No overtime shall be worked unless authorized by the City.

IX. WORK CREW SUPERVISION

- A. Supervisor or General Foreman: The Contractor's supervisor and general foremen will be responsible for all operations of the Contractor's obligation to the City. Responsibilities include but are not limited to:
1. Proper documentation and settlement of refusals, complaints and property damage.
 2. Maintain direct communication with the City relative to conditions affecting crew composition, productivity, equipment or other matters affecting the administration of this agreement.
 3. Submitting accurate invoices on a timely basis to the City.
 4. Responsibility for all line clearing operations.
 5. Insuring that all City specifications are met by the crew(s) under his jurisdiction. Special attention should be paid to the following:
 - a. Starting and finishing times of the crews.
 - b. Maintaining daily contact with the City's designated representative.
 - c. Job planning and scheduling
 - d. Maintaining accurate production reports.
 - e. Maintaining acceptable production levels.
 - f. Instructing crews on proper line clearing techniques.
 6. Described duties of a crew foreman when acting as same.
- C. Crew Foreman: Shall be responsible for all line clearing work performed by his crew. The Foreman will insure all applicable City specifications are met. Special attention should be paid to the following:
1. Crew attendance
 2. Crew appearance
 3. Proper preparation prior to leaving contractor's yard
 4. Maintaining accurate records.
 5. Securing proper permits.
 6. Reporting to immediate supervisor all refusals and complaints
 7. Maintaining safety of all equipment and crew personnel
 8. Job planning
 9. Public relations
 10. Reporting all downed lines to the appropriate utility.

X. PRE-NOTIFY TO TRIM

City employees shall, before the performance of any work (other than emergency work), pre-notify the property owner, authorized agent, or public authorities having ownership or control over each tree to be trimmed or removed and/or all property to be cleared. The Contractor shall not work on any private property until specifically informed that the City has completed notification.

XI. EQUIPMENT

- A. Contractor's equipment shall be in excellent condition and of modern design made expressly for use in tree trimming and removal work. Chippers and stump grinders shall be 2001 or newer, of low noise level design for use in urban areas. Lift truck shall be 2003 or newer, equipped with hydraulic tools including circle saw, chain saw, pruner, and any other required tools or accessories. The upper boom and basket shall be insulated for working in proximity of energized overhead power lines. Two-ton trucks shall be 1999 or newer, equipped with a chip box of sufficient capacity to handle a normal day's accumulation of chips without unloading. Two-ton trucks shall be equipped with dump beds and the necessary tools for manual tree trimming.
- B. The Contractor shall maintain its equipment in excellent working order and have it available for work at any time. When it is necessary to remove a piece of equipment from the job for overhaul or extended repairs, Contractor shall provide an alternate piece of equipment of like kind. Failure to maintain the equipment in a dependable condition will be considered as non-performance and cause to terminate this Contract.
- C. The Contractor shall include with its initial proposal, a complete descriptive list of all items of equipment to be used. This list shall described each piece of equipment by year, make, model, and capacity, and any other pertinent data.
- D. Equipment, other than the regular equipment specified above for the crew(s), may be use only upon approval by the City.
- E. Inoperable equipment shall not be charged to the City. Time spent to repair, lubricate, or sharpen equipment shall not be charged to the City. Sharp, replacement saw chains shall be available at each job site to replace dull saw chains. Work shall not stop to sharpen saws.
- F. The City reserves the right to demand replacement of any equipment which, in the opinion of the City, has an unsatisfactory performance.

XII. STANDARD CREW AND EQUIPMENT

Contractor's proposal shall be based on a minimum of one three-man crew consisting of:

- A. 1 ea. - Foreman
- B. 1 ea. - Tree trimmer
- C. 1 ea. - Tree trimmer or laborer (groundman)
- D. 1 ea. - chipper trailer with minimum 12-inch throat
- E. 1 ea. - two-ton 55' aerial lift truck with dump bed and power tools
- F. 3 ea. - chain saws
- G. Miscellaneous small tools and equipment as required.

XIII. TREE TRIMMING METHODS

- A. All trimming, both initial and retrimming, shall be done in accordance with modern arboriculture standards and the Dr. Alex Shigo Pruning Method. Trimming shall be done in such a manner as to provide balance emphasis on current tree health, symmetry and clearance for power lines. The preferred method should be used as much as possible and practical. This method is a form of natural pruning and includes drop-crotching, directional trimming and selective cutting. Proper use of this method will: stimulate new growth away from the utilities facilities, provide good clearance for longer periods of time, reduce the work required to maintain proper clearance. This method of trimming is also the most healthy for the tree because: fewer cuts are left in the tree, the cuts are made in locations best suited for rapid healing, new growth will develop more naturally from the remaining structure instead of sprouting from numerous small stubs.
- B. Drop crotching. Drop crotching is a method of thinning out a tree by dropping into the tree and removing unnecessary branches. The drop crotch method will be used whenever feasible to retain as much of the natural shape of the tree as possible. Collar cuts should be made at the crotch.
- C. Directional trimming. It is possible to trim trees in a manner that will promote growth away from the power lines, thus reducing the amount of necessary trimming from year to year. Leaving those branches that grow away from the lines and removing those branches that grow toward the lines can achieve a growth pattern away from the power lines. When trees under the line are to be trained to grow away, the vertical growth should be removed and the horizontal growth removed. Trees growing to the side of the lines should have their horizontal growth removed and their vertical growth left.
- D. Proper cuts. So far as the health of the tree is concerned, the position and manner of making cuts is of the greatest importance. Probably the most important item in trimming trees is the "collar cut" which, when properly made, will reduce the surface area exposed to elements of disease and decay, and allow the tree's chemical protective zones to aid in healing the wound. A "collar cut" is the cutting of the limb just outside the point of interjection with the trunk of the tree

or with the trunk of the tree or with another limb. The time spent in making “collar cuts” is little, and the results measured in the health of the tree and reduction of future work are of considerable advantage. The following guidelines will be followed:

1. All limbs will be cut back to laterals at least one-third the size of the limb.
 2. No damage to the cambium layer or loosening or stripping of bark shall be caused.
 3. Use the three cut method to remove large limbs so the bark will not be stripped.
- E. Painting of cuts. Cuts should not be treated with a tree wound dressing. If the resident requires they be treated with a dressing, even after an explanation (that wound dressing is cosmetic in nature), the cuts may then be treated.

XIV. TREE TRIMMING CLEARANCE

Every effort should be made to obtain three to five (3-5) years of clearance from trees near lines except service drops. Line clearance will vary depending on tree species and type of power line.

For example, willow or silver maple trees because of their rates of growth would need more clearance than a red oak tree, for a three year growth period.

Service drops should have 6" to 18" of clearance.

Secure ample clearance to accommodate conductor sag and sway under severe weather conditions. Remove all weak, diseased and dead limbs which may fall or blow into the conductors. Three feet of clearance should be obtained around all poles. All overhang limbs which could, if broken, hinge down and contact any primary conductor or spaced secondary should be trimmed back to obtain sufficient clearance. If a pole is leaning or a line is sagging excessively so that trimming will greatly affect the shape of the tree, the Supervisor or General Foreman should be notified and the City contacted before trimming so the pole or line may be repaired to allow proper trimming.

Minimum clearance shall be as follows (distances in feet)*

		<u>Secondary</u>	<u>Primary <5kV</u>
Topping	Fast Growers	7	10
Clearance	Slow Growers	5	7
Side	Fast Growers	7	10
Clearance	Slow Growers	5	7

* Certain local conditions may change these clearances, as authorized by the City

representative. The City may review these clearances and adjust them to its own conditions and operating policies.

XV. TREE REMOVALS

Tree removal is a very important part of the City's right-of-way maintenance program. Generally, a tree should not be removed unless a benefit over trimming would result or conditions are such that the tree in question poses a definite threat to service continuity or customer safety. Some conditions to be considered for removal are as follows:

- A. Trees where adequate clearance cannot be obtained
- B. Dead or dangerous trees that lean toward primary distribution or transmission lines
- C. Trees on rights-of-way, such as volunteer species
- D. Trees where at least one-half the crown will be removed to obtain clearance
- E. Trees which remain unsightly after trimming
- F. Trees that require more than one man-hour of work each time the tree is trimmed.
- G. Trees that have an average annual sucker growth greater than 30 inches.
- H. Trees that have an average annual sucker growth less than 30 inches when the removal will take no more than twice the time it would take to trim it.

Trees should not be removed under the following conditions:

- A. When a service drop is the only line involved. The property owner should be informed that the City will lower the service drop while he removes the tree.
- B. When City lines are not directly involved.
- C. When public relations is the prime consideration and service continuity is not jeopardized.
- D. When the tree is a low growing tree or shrub that will not interfere with electrical service.
- E. When trimming is more economical than removal over the long term, or when the removal is unsafe.

When removal or retention of a tree is uncertain, the City shall make the final determination.

XVI. BRUSH DISPOSAL

No brush will be left on any customer's property overnight, unless it is suitable to the customer and the circumstance. Burnable wood will be cut to fireplace lengths and piled near the stump. Burnable wood will only be removed if requested by the customer and with the City's approval. Small branches and brush shall be chipped and all chips and other debris removed to the City's compost sties.

XVII. REPORTING CREW LOCATIONS

All crews' locations will be reported to the City as early in the work day as possible. Locations will be accurate and include all possible future locations, if a move is anticipated.

XVIII. RAIN-OUT AND DOWNTIME

If equipment fails and cannot be repaired within a reasonable time and crew is unable to do productive work, the crew will be shut down.

If it is sprinkling, raining or a strong probability of rain in the morning at work time, the Contractor should call the City. The City will determine rain probability and whether or not work should begin. If work does begin and it starts to rain, crew will be allowed to continue if the work can be done safely.

If the City calls for a shutdown because of weather and crews are already on job site, it will allow the Contractor 30 minutes to contact crew and shut them down. Time will stop when the crews are shut down, not when they arrive at home base.

There is no automatic allowance for report time for rain time and no automatic two hour standby time or report time. In case of emergency, standby time may be approved by an authorized City representative and only on a one-time basis.

Contractor may be allowed to work extra hours during the week and on Saturday to make up lost time. Prior to working extra hours, the Supervisor or General Foreman must notify and receive approval from the City. Crews will not be scheduled to work less than four (4) hours on make up days.

XIX. LIABILITY FOR DAMAGE TO PROPERTY AND/OR PLANT MATERIAL

Tree Damage. Climbing irons or spurs shall not be used on trees to be pruned. Any tree damage caused by Contractor shall be repaired immediately, at no additional expense, to the satisfaction of the City. Trees damaged beyond repair, as judged by a qualified

arborist acceptable to the City and the Contractor whose expenses shall be jointly covered by both parties, are to be removed at no expense to the City, and replaced (if deemed necessary) by a tree of size and species designated at no additional expenses to City; or the dollar value of such damaged trees, as determined by a qualified arborist acceptable to the City and the Contractor whose expense shall be jointly covered by both parties, is deducted from the monies owed to the Contractor.

XX. HANDLING COMPLAINTS

- A. The Contractor shall see that complaints of any nature received from property owners, agents, or public authorities shall receive immediate attention, and that all efforts shall be made for a prompt adjustment. All complaints, and any action taken by the Contractor in connection with such complaints, shall be reported to the City in writing.
- B. The Contractor does not represent the City and has no authority to obligate the City for any payment or benefit of any kind to any person.

XXI. INDEMNIFICATION

See General Contract Stipulations.

XXII. INVOICES

Contractor shall submit to City weekly, itemized invoices based upon the information contained in the daily time sheets and prepared in accordance with the attached proposal, setting forth rates for each labor, material, and equipment time.

XXIII. SUBCONTRACTS

See General Contract Stipulations.

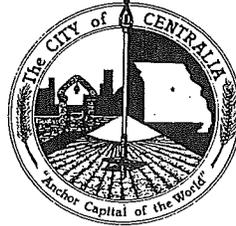
XXIV. TERM OF CONTRACT

- A. The term of this Contract shall be for one year, unless terminated as herein provided, and shall be renewable each year for a period not exceeding 5 years total; however, this Contract may be terminated for any reason after one year by either party upon 30 days written notice to the other.
- B. Should Contractor fail to carry out the work to the satisfaction of the City, or to comply with any of the provisions of this agreement, City may terminate this agreement upon 24 hours written notice to Contractor.

XXV. EMERGENCY WORK

Need and Response – Throughout the term of the contract it may become necessary for the Contractor to assist the City in providing emergency tree services. The Contractor shall provide telephone numbers at which he or she can be reached on a 24-hour basis. When severe winds, ice storms, or other conditions require emergency assistance, the Contractor shall respond and commence work as soon as possible in the manner as set forth by the City.

Kathy Colvin
City Collector/Senior Financial Officer
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573/682-5956 fax



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City of Centralia

www.centraliamo.org

January 12, 2012

Mayor and Board of Aldermen
Lynn Behrns, City Administrator

I have been recently approved for retirement disability through LAGERS effective February 1, 2012. Due to this, I hereby submit my resignation as City Collector and Senior Financial Officer as of January 31, 2012.

I have enjoyed my many years of serving the City and the citizens of Centralia. I still will be available for any questions or consulting as needed.

Sincerely,

Kathy Colvin
City Collector/Senior Financial Officer

Phyllis Brown

From: Lynn Behrns
Sent: Friday, January 13, 2012 3:52 PM
To: Phyllis Brown
Subject: FW: Senate Bill To Amend Biometric Municipal Court Cost Statute

From: Ausmus, Ausmus & Beck [mailto:ausmusbecklaw@centurytel.net]
Sent: Friday, January 13, 2012 12:17 PM
To: Lynn Behrns
Subject: Senate Bill To Amend Biometric Municipal Court Cost Statute

January 13, 2012

Mayor and Board of Aldermen:

Below is a link to the Missouri State Senate website for Senate Bill Number 628 introduced by our Missouri State Senator Kurt Schaefer proposing to amend Section 488.5026, RSMo, the biometric municipal court cost statute in the manner requested by the City of Centralia.

You can read the full two-page bill by clicking on a link at that webpage.

Senator Schaefer's staff is now in the process of seeking a Republican House member to sponsor the same bill in the House of Representatives.

http://www.senate.mo.gov/12info/BTS_Web/Bill.aspx?SessionType=R&BillID=92857

**Merritt Beck
Centralia City Attorney**

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