

A BILL TO CREATE A RESOLUTION ENTITLED:

"A RESOLUTION OF THE CITY OF CENTRALIA, MISSOURI, ADOPTING A POLICY CONCERNING THE STANDARDS FOR RECOGNITION OF PERSONS, GROUPS, OR ORGANIZATIONS PARTICIPATING IN THE ADOPT-A-SITE PROGRAM."

BE IT RESOLVED that the Board of Aldermen of the City of Centralia, Missouri, hereby adopts the following formal written policy concerning the standards for recognition of persons, groups, organizations participating in the Adopt-A-Site Program:

CENTRALIA POLICY

No. 15

STANDARDS FOR RECOGNITION OF PERSONS, GROUPS, OR ORGANIZATIONS
PARTICIPATING IN THE ADOPT-A-SITE PROGRAM

1. A person, group, or organization (hereafter "Participant") wishing to participate in the Adopt-A-Site Program of the City of Centralia, Missouri shall complete a Volunteer Agreement on a form to be supplied by the City Clerk. The Agreement shall be signed by the individual or by a person authorized by the group or organization to sign on behalf of the group or organization and shall set forth what each Participant agrees to do.

2. When the Volunteer Agreement is for litter control on a specific street or tract of land, the Participant shall agree to provide pickup of all litter in the designated area at least once each calendar quarter. The City shall provide plastic bags or some other container upon request by the Participant. The Participant shall collect all litter in plastic bags and shall deposit the filled bags on the same day as the litter pick up in a location mutually agreed by the Participant and the City Administrator. The City shall collect the filled bags and arrange for their proper disposal.

3. When the Volunteer Agreement is for landscaping or beautification of a selected site, the Participant shall prepare a proposed site plan showing any re-contouring of the land and the location of all grass, flowers, shrubs, plantings, and other materials. The site plan shall be approved by the City Administrator and made a part of the Volunteer Agreement. The Participant at Participant's cost shall be responsible for site preparation and the provision and installation of all plants and other materials in accordance with the approved site plan. The Participant at Participant's cost shall provide maintenance as appropriate for the specific characteristics of the site, including watering, weeding, mulching, and planting annual flowers. The City may, by advance arrangement and on a case-by-case basis, agree to furnish earth removal, top soil, mulch, or other special materials for the original installation of grass, flowers, shrubs, plantings, and other material by the Participant.

4. Each Participant shall acknowledge in the Volunteer Agreement that the Agreement constitutes a four-year commitment to the work described in the Agreement. Each Participant may continue the volunteer work after that period or may withdraw from participation by presentation of written notice to the City Administrator.

5. All Volunteer Agreements must be reviewed and accepted by majority vote of the Board of Aldermen.

6. Each approved Participant in the Adopt-A-Site Program shall be recognized by one or more special signs, which shall be supplied and installed by the City and located on or near the location of the volunteer work. The signs shall be maintained in place for the Participant as long as the Volunteer Agreement remains in force.

PASSED AND APPROVED this 18th day of August, 2003.

ATTEST:

Barbara Chamberlain

City Clerk

Scott J. Parnell

Mayor