



Phyllis Brown
Cemetery Sexton
phyllis@centraliamo.org

114 S Rollins, Centralia, MO 65240
P: - (573) 682 - 2139
F: - (573) 682 - 5956

City of Centralia

www.centraliamo.org

Subject: Sealed Bids – City Cemetery Trees

The City of Centralia's Cemetery Advisory Committee is seeking sealed bids for tree removal *and/or* trimming located in the City Cemetery on the south side of Hwy 22 in Centralia Missouri. The Cemetery has the following trees that have been numbered starting at the south entrance of the Cemetery off Southgate Street and going west around the entire cemetery:

- #1: remove (up rooted and leaning on another tree)
 - #2: remove
 - #3: remove
 - #4: remove
 - #5: remove
 - #6: trim
 - #7: remove
 - #8: trim
 - #9: trim
 - #10: remove (at dirt pile)
 - #11: trim (at Northwest Section across from Mexican Restaurant)
 - #12: trim (at the East Section off Jefferson Street)
 - #13: remove (on the southeast side of Southgate Street)
 - #14: remove (on Hwy 22 across from McDonald's)
 - #15: remove (on Hwy 22 across from McDonald's)
- Pickup all brush in the City Cemetery and in the ditches.

Please note trees # 1 - 4 are walnut trees that need to be cut in 8 foot lengths and moved to a storage area at the City's old landfill to be sold for lumber *or* offer the City payment of the walnut wood. Please quote by the tree and also by the hour. Bids must include proof of liability insurance up to at least \$100,000.00. In addition, the bidder must name the City of Centralia as an additional insured and agree to hold harmless the City for any damage that may occur. Brush may be taken to the City's brush pit located at the old landfill on Ann Street off of E Hwy 22.

The City of Centralia is not responsible for any damage to tombstones or grounds.

Sealed bids must be submitted by Friday, August 19, 2016 at 2:00 p.m. Opening of all submitted sealed bids will be on Friday, August 19, 2016 at 2:01 p.m. in the Council Chambers of City Hall. Sealed bids marked on the envelope "**Cemetery Trees**" may be mailed to:
City of Centralia - Attention: Heather Russell - 114 S Rollins Street - Centralia, MO 65240

If you have any questions, please contact Phyllis Brown, Cemetery Sexton or Matt Harline, City Administrator at 573-682-2139.

Sincerely,

Phyllis Brown

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